

**DESIGN REVIEW BOARD
MEETING MINUTES (VIRTUAL)**

June 11, 2020

36 Bartlet Street

Third Floor Conference Room B

Call to Order:

The meeting was called to order at 6:33 p.m. Present were members Craig Gibson, Paul Maue, Suzanne Korschun, Anita Renton and Eric Daum.

APPLICATIONS

Whole Foods Market, 40 Railroad Street

DRB-20-6 (MU)

Mr. Ouellette, architect presented the application with some exterior and interior renovations. They are looking to create a new tower element to help highlight the accents of the building. This will include a new sign of 80 sq feet which will replace the existing sign. They are going to use the same materials and color to tie it into the existing structure. This will be externally illuminated using the existing gooseneck style fixtures that are currently on the building. They are eliminating the razed parapet so the roof will be one level.

Mr. Daum moved to accept the application as submitted.

Mr. Renton seconded the motion.

Vote: Unanimous (5-0)

Mak & Co, 45 Main Street

DRB-20-7 (GB)

Mr. Jarvis presented the application to install white ½” PVC lettering that will be bonded to the glass in the front of the building. The Mak & Co type measures are 15 1/2 inches and the Unique Home Furnishings type measures 3 inches. Mr. Gibson feels the letters could be spaced out more.

Mr. Daum moved to accept the application as submitted.

Mr. Gibson seconded the motion.

Vote: Unanimous (5-0)

DISCUSSION

OUTDOOR DINING PROCESS

This process moved along at a very fast pace to get the restaurants back up and running. The restaurant owners will be putting out white PVC barriers with planter columns on the street to block off space for outdoor dining. The restaurant owners wanted the barriers to be as functional as possible so they designed them to function as a middle piece or end piece. Most of the barriers will be in parking spaces on the street. There will still be parking on Main Street. Some of the members were concerned with the traffic that will be coming down Main Street and becoming a safety concern. Normally the furniture would be reviewed by DRB but because of the face paced application process they are sending them to Ms. Korschun and she is handling them. Because of the situation and the need for this to happen quickly, Suzanne is approving the furniture but letting the restaurant owners know that their furniture would need to be approved by the DRB yearly. Mr. Daum is questioning if these barriers will be used once COVID-19 is gone and if the outdoor dining will stay. Ms. Korschun will let Paul Materazzo, Planning Director, know the board spoke about this and they understand this is a temporary measure.

Minutes

Meeting March 11, 2020

Mr. Daum moved to accept the minutes with changes discussed.

Ms. Renton seconded the motion.

Vote: Unanimous (5-0)

Adjournment

There being no further business, the meeting of the Design Review Board for June 11, 2020 was adjourned at 7:11 p.m.

Respectfully Submitted,

Gina Decareau