

## **Call to Order**

### **Call to Order**

Chair, Kevin O’Handley called the meeting to order at 7:03pm. Present were Paula Colby-Clements, Kevin O’Handley, Kim Perry, Ken Russo, Bill Haskell, Yican Cao, Paul MacKay and Andrew McBrien. Aaron Buzay was absent. Also present was Chief Financial Officer, Patrick Lawlor and Management Analyst, Faith Rea. The meeting was videotaped and cablecast.

### **Andover High School Project Analysis and Financial Modeling**

Chief Financial Officer, Patrick Lawlor gave the Finance Committee an update on the Andover High School Project. The Town is currently in the collection and analysis phase of the project. Following tonight’s discussion, the Town plans perform, an analysis based on what the Select Board, Finance Committee, AHS Building Committee and the School Committee would like to see. The list of planned analysis includes Economic conditions and borrowing costs, Bond rating impacts, maintaining the current High school and potential MSBA projects. All analyses will include total dollar impact and taxpayer impact where applicable.

Mr. MacKay asked if the Town would be modeling a single downgrade and a double downgrade. Mr. Lawlor confirmed that the town will model a single and double and they will forecast out five to ten years, possibly fifteen years.

Mr. McBrien stated that he would like to see the following analysis done; possible comparison to other communities that have received MSBA funding. He would also like to see absolute values base on resident salaries and what the actual cost to residents will be.

The Finance committee would also like see a demographic study for students, student population and birth rates.

Ms. Colby-Clements asked is the assessed value of the High school is being reevaluated. \$17M is the most recent value but values have since increased. Mr. Lawlor will check with the Town Assessor.

Per Mr. Lawlor, the following will also be used during the Town’s analysis; Debt paydown/Retirement schedule, unfunded liabilities, comparable projects overview, enrollment information and demographic projections.

The Finance committee asked about the potential for private funding for naming rights. Mr. Lawlor will research.

Included in the next steps will be to make a recommendation on the spending of \$1.3M for schematic design if State Legislature approves the amendment allowing Andover to exempt borrowing for school construction. The Finance committee would like to see more analysis and have time to review before taking a vote or consider alternatives.

### **End of Year Transfers**

Following discussion and upon a motion duly made by Kevin O’Handley and seconded by Andrew McBrien it was unanimously voted to approve a transfer in the amount of \$13K from Library Salaries and \$37K from Technical School Assessment to Fire Expenses and to transfer the amount of \$13K from Library Salaries and \$37K from Technical School Assessment to Police Expenses. Motion passed 8-0.

Following discussion and upon motion duly made by Paula Colby-Clements and seconded by Andrew McBrien it was unanimously voted to approve the increase of the Recreation Revolving Fund from \$1M to 1.75M. Motion passed 8-0.

Mr. Lawlor also updated the committee on Compensation Fund Transfers although no action is required by the Finance Committee. Funds were approved at the May 2022 Annual Town Meeting and appropriated to the Compensation Fund. These funds can be used to supplement salary budgets. \$150K is being transferred to Police Personnel Services, \$50K is being transferred to Fire Personnel Services and \$30K is being transferred to Medicare.

**Review and Approval of Minutes from March 15, March 22 and May 31, 2023**

Upon motion duly made by Paula Colby-Clements and seconded by Kim Perry it was unanimously voted to approve the minutes from the March 15, 2023, March 22, 2023, and the May 31, 2023 finance Committee meetings. Motion passed 8-0.

**Other Business**

Kevin O'Handley has decided not to continue serving on the Finance Committee. His Term expires on June 30, 2023.

**Next Meeting**

The next meeting will take place on Wednesday, July 12, 2023. Location: TBD

**Adjournment**

Upon motion duly made by Paula Colby-Clements and seconded by Andrew McBrien it was unanimously voted to adjourn the meeting. Motion Passed 8-0.

**Documents:**

Budget Transfer PowerPoint  
Minutes from March 15, 2023  
Minutes from March 22, 2023  
Minutes from May 31, 2023

Respectfully submitted,

Amy Salvi  
Recording Secretary