

ANDOVER BOARD OF HEALTH

Minutes

June 15, 2020, 6:00 P.M.

Via WebEx

36 Bartlet Street

The Board of Health Meeting was called to order at 6:07 p.m. Present were Pamela Linzer, Ph.D., Chair, Gopala K. Dwarakanath, M.D., Vice-Chair, Deb Enegeess, M.D., Clerk, and Mr. Thomas G. Carbone, Director of Public Health.

Before any discussion began, Mr. Carbone made the following statement: *“Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Board of Health will be conducted via remote participation. The virtual meeting will be broadcast on Comcast Channel 22 and Verizon Channel 45. Further, a video recording of the proceedings will be posted to the Town website as soon as possible after the meeting.”*

Mr. Carbone called Roll Call of the Board of Health Members: Pamela Linzer, Ph.D., Chair, Present; Gopala K. Dwarakanath, M.D., Vice-Chair, Present; Deb Enegeess, M.D., Clerk, Present.

I. Appointments & Hearings

- **#1 - 6:00 p.m. – Mr. Carbone introduced Dr. Peggy Kruse, IBC Representative, Dr. Kruse will be replacing Dr. John Kimball.** Dr. Kruse expressed she was glad to be a part of the board once again. She briefly discussed her background and resume. Board of Health Chair, Pamela Linzer commented she was impressed with Dr. Kruse resume and experience.
- **#2 – 6:15 pm – Mr. Carbone introduced Cheri Monahan, Public Health Nurse for the Town of Andover.** Ms. Monahan explained her role as the Public Health Nurse. She informed the Board of her active role in COVID-19 monitoring, communications with residents for both contact tracing information as well as procedure for quarantine. In a normal year, she is involved with educating the community via display boards in town facilities as well as offering flu clinics, reviewing camp applications and medical records, and immunizations. Ms. Monahan had planned to conduct a meet and greet and a *“Stop the Bleed”* Training for the community, which has now been put on hold.

II. Approval of Minutes

- **#3 – May 11, 2020**

Motion by Dr. Linzer, seconded by Dr. Dwarakanath, to approve the Minutes of May 11, 2020. Unanimous approval.

III. Discussion Items

- **#4 – Meeting Schedule** – Mr. Carbone presented a recommended Board of Health meeting schedule.

Motion by Dr. Enegeess, seconded by Dr. Linzer, to approve meeting schedule as follows:

- *July 13, 2020*
- *August 10, 2020*
- *Sept. 14, 2020*
- *October 19, 2020*
- *November 16, 2020*
- *December 14, 2020*

Unanimous approval.

- **#5 – Covid-19 Update** - Mr. Carbone updated the Board on Covid-19 cases. Andover has had 300 cases with 7 active cases currently. The majority of cases are from residents from long care facilities. Health Division staff are focused on restaurant, summer camp and outdoor pool permit approvals and inspections. Health staff are working with the Recreation Department to support their needs in implementing the arduous requirements set by the Commonwealth to ensure safety for all camp attendees and employees. Next week Town Offices are expected to open at 50% staffing occupancy.

IV. Old Business

- N/A

V. Subdivision Definitive Plans

- N/A

VI. Septic System Variances/Local Upgrade Approval

- **#6 – 11 Mohawk Road.** – Mr. Carbone has issued the permit for 11 Mohawk Road. (Reaffirm)
- **#7 – 38 Sheridan Road** – Mr. Carbone has issued the permit for 38 Sheridan Road (Reaffirm)

Motion by Dr. Enegess, seconded by Dr. Dwarakanath, to reaffirm the issuance of permits for both properties. Unanimous approval.

VII. Staff Reports

- A. **#8 - Director's Reports:** Mr. Carbone informed the Board of the status for the Assistant Health Director position. Mr. Carbone expects to be able to announce the new Assistant Director shortly. Mr. Carbone also informed the Board of 50 pop-up Covid-19 testing sites established by the Commonwealth in response to recent protesting large gatherings. The tests are free and a doctor's note is not needed. More information about the sites can be found at <https://www.mass.gov/info-details/get-tested-for-covid-19-june-17th-and-18th>
- B. **#9 – Community Health Report for DATE-** The Community Health Report will be available for the July 13, 2020 meeting.
- C. **#10 – Environmental Health Reports for DATE –** The Environmental Health Inspectors' Reports will be available for the July 13, 2020 meeting.

VIII. Board Member Reports

- N/A

IX. Adjournment

Motion by Dr. Enegess, seconded by Dr. Linzer, to adjourn at 6:37 p.m. Unanimous approval.

Per the New Open Meeting Law, the following is a list of the documents that were either distributed to the Andover Board of Health before the meeting in a packet, or at the meeting.

1. Board of Health (BOH) Meeting Agenda.
2. Memo from Mr. Carbone to the Board of Health, dated 6/9/2020 regarding appointment of Dr. Kruse along with Dr. Resume.
3. Memo from Mr. Carbone detailing BOH upcoming meeting schedule.
4. Memo from Mr. Carbone concerning Local Upgrade Approvals.
5. Draft Minutes from the May 11, 2020 BOH Meeting.