



Minutes

Wednesday, June 22, 2022, 7:00 pm

Join online via WebEx

<https://andover.webex.com/andover/j.php?MTID=m0d4e5227748974bc4c4e97509198f310>

Meeting number: 2343 110 1702

Password: e8yH5yaiXC8

Join by phone

+1-408-418-9388 Access code: 234 311 01702

Harry Voorhees *
Joyce Losick-Yang
Maria Bartlet *
Jon Unger *
Amy Latva-Kokko *
Beth Rasmussen *
Willow Cheeley *
Melanie Cutler *
Anna Du *
Bob Banta

*** AGAB member**

1. Approve May 25 minutes

Minutes unanimously approved, YES = 7, NO = 0, ABSTAIN = 1

2. Master planning brainstorm and discussion (Amy)

- Anna, Amy and Harry met with Paul Materazzo to discuss how to incorporate sustainability into the planning process

- Suggest - brainstorm within AGAB re: master planning and then report to the Planning Board
- Amy presented a spreadsheet “AGAB Master Planning Workshop”:
https://docs.google.com/spreadsheets/d/1A9aUbv6k8vcEq5mJb7mbrxMWlIH_Pllu3BrXIfvDKps/edit#gid=0
- Topics: carbon, climate mitigation, water (quality and quantity), regenerative work, investment, sustainable development, maintain, human health and toxicology
- Could we add a column to specify which department(s) are responsible for each
- Suggestion for categories, do they align with the Master Plan?
- Have a separate sustainability section in Master Plan or inject sustainability into the rest of the MP?
- Looked at City of Newburyport’s Master Plan as an example for categories to use
- Could we use the spreadsheet to record sustainability initiatives and brainstorm solutions
- Master Plan is for 10 years
- Climate Action Plan runs until 2050, governed by state legislation. Goal is for Andover to be net zero by 2050.
- Could we make an organizational chart showing how state law, local bylaws, planning documents, CIP, Sustainability Goals, etc. are related
- Melanie will add columns to spreadsheet and organize: different plans, departments, status, contacts, sustainability goals, health plan (Tom Carbone), DEI task groups
- Ask Lisa how the spreadsheet would best work for her? Look at past Master Plans as examples. Ex. Newburyport:
<https://www.cityofnewburyport.com/sites/g/files/vyhlf7106/f/uploads/2017-master-plan-final-printed-version-w-adoption-dates.pdf>
- Have short-term programs drive longer-term sustainability goals
- Climate Action Plan draft is due at the end of 2023

- Will shoot for presentation to the Planning Board by August
 - Student GIS project idea - use GIS to link Sustainability Goals, Climate Action Plan, CIP, etc. to map of Andover
3. Sustainability goals update and discussion (Harry)
- a. Updates on existing goals (as applicable)**
- i. **C-PACE**
Hasn't happened, yet.
 - ii. **Climate Risk Mitigation Grants**
Ongoing
 - iii. **Heat pump consultation program for residents**
Change working to "launch" heat pump program
 - iv. **Net zero energy stretch code**
DOER is anticipating releasing the new draft code by the end of the year. Can sign up here for updates:
<https://signup.e2ma.net/signup/1965182/1356542/>
 - v. **Sustainability and planning**
Ongoing
 - vi. **Complete streets policy**
Currently in the works. Draft of the policy was presented to the Select Board. Public feedback - strengthen the policy. Ex. replace the word "may" with "shall" in certain places. Increase public input. Policy will likely be redrafted with stronger language, based on public input. Question about why the policy is being run by DPW vs. Planning Department.
 - vii. **Tree policy**
Currently called the "Tree Removals and Replacement Policy" A work in progress for FY 2023. Tree Bylaw Committee.
- b. Propose updated goals for FY 2023**
- Harry will be meeting with Andrew in a couple of weeks.
- Apply the SITES guidelines to the Chandler Road project? Include in the RFP process?

4. Sustainability coordinator's report (Joyce)

a. CIP update

CIP process starts in late summer (July / August). Now is the time to schedule meetings. CIP is in 5-year increments.

Joyce has 2 big ideas:

1. Drinking water infrastructure. Increase usage due to deal with North Reading and increased development in Andover. Was last addressed in 2010's. Technology has since improved, could decrease energy use. Increased drought due to climate change causes issues with pumping. Renewable energy, energy efficiency, and resilience plan.
2. Shawsheen River could benefit from a regional watershed Master Plan. Formulate flooding resilience strategy with towns upriver. Has a high concentration of PFAS, impacts recreational use.
 - Melanie's thoughts: Include equipment / signage for composting in schools? Also, suggest operations budget line item for composting services in future school years.
 - Willow's idea: Include tree planting, etc. in CIP?
 - Participatory CIP will be opened later this year for FY 2023. Will include \$40,000.

b. Newsletter update

- Joyce publishes sustainability newsletter every other month
- Looking for future contributions

c. Waste disposal restrictions

- Updates to state waste ban, will be implemented in December.
- Includes bans for mattresses, textiles. Your entire load can be rejected if these substances are found.
- Would like to run a town event to collect mattresses and textiles in the fall. Will need volunteers. Looking at October.

d. Andover Community Power

- Department of Public Utilities issued its first information request. Joyce and Mike met with consultant, Good Energy, to help answer questions. Will be moving ahead.

5. Sidewalk Plan and Board membership updates [\[link\]](#) (Harry)

Public input for sidewalk plan = online portal open for 30 days. Consultant hired by DPW presented a sidewalk master plan. Surveyed all of the sidewalks in town and calculated the cost to repair them. Town is committed to funding sidewalks.

6. Other business / discussion

a. Board membership update

Have another opening on the board.

Next meeting: July 27 at 7:00 pm, in person at Town Offices [subsequently changed]

Pasted from the meeting chat:

from Harry Voorhees to everyone: 7:16 PM

The sheet is in today's meeting folder, this is the sheet if you want to follow along:

https://docs.google.com/spreadsheets/d/1A9aUbv6k8vcEq5mJb7mbrxMWIIH_Pllu3BrXlfvDKps/edit#gid=0

from Willow Cheeley to everyone: 7:29 PM

I will add some comments to the Google Doc after the meeting

from Melanie Cutler she/her to everyone: 7:32 PM

Melanie's category suggestions:

Air

Climate and energy

Water (quantity and quality)

Waste

Human health and toxicology

Sustainable development / land use / open space

Food and agriculture

Economic

from Willow Cheeley to everyone: 7:33 PM

Would be helpful to know Mastr Plan categories too

from Willow Cheeley to everyone: 7:34 PM

Love the regional comparison!

from Amy Latva-Kokko to everyone: 7:35 PM

<https://www.cityofnewburyport.com/sites/g/files/vyhlf7106/f/uploads/2017-master-plan-final-printed-version-w-adoption-dates.pdf>

from Harry Voorhees to everyone: 7:39 PM

Policies, Bylaws, Master Plan (10 years), Climate Action Plan (30 yrs)

from Harry Voorhees to everyone: 7:40 PM

also Goals and CIP

from Willow Cheeley to everyone: 8:09 PM

That was my impression too Harry

from Amy Latva-Kokko to everyone: 8:20 PM

<https://signup.e2ma.net/signup/1965182/1356542/>

from Harry Voorhees to everyone: 8:22 PM

https://drive.google.com/drive/folders/1tjf8RhDmx1WY95fDkiP1qg6mZCEepKG_

from Amy Latva-Kokko to everyone: 8:44 PM

<https://andoverma.gov/DocumentCenter/View/11082/06132022-Sidewalk-Inventory-and-Pedestrian-Master-Plan?bidId=>

from Maria Bartlett to everyone: 9:04 PM

Can we add investigating community/residential composting system to Goals for TM?

from Amy Latva-Kokko to everyone: 9:05 PM

great idea

from Harry Voorhees to everyone: 9:07 PM

Congrats to Willow for getting a participatory CIP grant to apply sustainability planting to a traffic island in Town!

from Amy Latva-Kokko to everyone: 9:08 PM

<https://andoverma.gov/966/Participatory-Capital-Budgeting>

from Willow Cheeley to everyone: 9:10 PM

Still not getting newsletter - will look into again

from Harry Voorhees to everyone: 9:11 PM

What are folks supposed to do with clothing that is in too worn condition to donate? rags, etc?

from Amy Latva-Kokko to everyone: 9:11 PM

<https://utec-mattress.org/>

from Amy Latva-Kokko to everyone: 9:19 PM

As an Andover resident, you can schedule a drop off at UTEC's warehouse in Lawrence.