

Andover 375th Anniversary Committee
Meeting Minutes July 7, 2021

Attendees: Ann Ormond, Town Liaison, Tom Adams, Committee Clerk, Susan Pokress, Melissa Litton, Bill Pennington, Joann Michalik, and Buzz Stapczynski

Ann Ormond called the meeting to order at 5:33 PM and asked for a roll call.

Citizen Input - Asked if there has been any citizen input since we last met. There was none.

Meeting agenda - Began meeting reviewing the meeting agenda.

Ann Ormond: Ann read an email from Paul MacKay dated Tuesday 7/6/21 that stated his resignation from the 375th Committee and his role as Chair. Paul MacKay has been appointed to the Town's Finance Committee and taking on his new role, the Charter prohibits him continuing on with the 375th committee and any other committees that he is on.

The consensus of the attendees agreed unanimously to vote a new committee Chair. Susan Pokress nominated Buzz Stapczynski as the new Chair. Tom Adams seconded. The motion passed. Buzz Stapczynski was nominated and a roll call vote was taken.

Buzz Stapczynski: Expressed his appreciation for the committee's confidence. Buzz will email Paul MacKay and thank him for getting the 375th off to a fast start.

Ann Ormond: Announced that a trolley has been secured from the city of Waltham, MA at no cost to the committee.

Joann Michalik: Expressed that she needs Paul MacKay's contacts for fundraising. Ann felt that wouldn't be an issue and that Paul would continue fundraising for the 375th. Joann then asked for an update on the 375th website.

Ann Ormond: Minutes from the July 23rd full-committee have been sent. Joann stated that the following edits should be made:

Clarify that the First Night will have fireworks and Community Day will have a laser light show.

Strike the line on Bill Pennington question on fundraising.

Strike line on prints and limited editions.

Ann Ormond: Website contractor working on updates. She will be adding music dates for the next six (6) weeks and events info.

Joann Michalik: It's hard to link through the town website. A new link accepts credit cards and checks.

Joann Michalik: Tom Carroll is a sponsor and Lillian Montalto seems to be interested in sponsorship.

Susan Pokress: What is the status on the Trolley?

Ann Ormond: The Mayor of Waltham is loaning us their trolley named "Tick Tock" FREE! All we need to do is provide insurance coverage and a licensed driver.

Susan Pokress: The booth for AVIS is in the works; the Kid's Fun Run looks like it will be a go from the YMCA. We are reaching out to all our communities.

Buzz Stapczynski: MHL had a language course for immigrants, MHL may have contacts for us to pursue. The Korean Church came out for the Memorial Day parades. Ann said she has a contact and will touch base.

Joann Michalik: Don't forget the Temple. First Night – we need to get the venues lined up. Meeting to discuss with Ann and Susie next week.

Buzz Stapczynski: Memorial Auditorium, The Park and the Youth Center are all great venues.

Joann Michalik: Laid out the venues; Ann working on getting approvals from the town.

Ann Ormond: South Church may be interested. Ann will reach out to the other churches.

Joann Michalik: "The Race"/Bill Pennington – get Community Services to help with insurance, safety, police. Bill will assist when he can. The "Y" might be a good fit. Joann & Bill to meet next week.

Buzz Stapczynski: Time of the race?

Bill Pennington: Race is at 3pm. The race needs to be unique – costumes and a good theme. Discussed staging and race loop. May do event from the Youth Center.

Buzz Stapczynski: Baby carriages, dogs etc. welcome?

Bill Pennington: Yes. Maybe have the “Y” and the Youth Center work together.

Ann Ormond: There is concern about closing streets.

Buzz Stapczynski: The race course is mainly on sidewalks.

Ann Ormond: We’ll see how the town reacts.

Joann Michalik: Asked about the budget for 1st Night

Ann Ormond: \$10-\$15K ballpark.

Susan Pokress: Budget for laser show is \$8100

Ann Ormond: At \$10-\$15K we should be fine. Table discussion and address at next week’s subcommittee meeting.

Susan Pokress: Is Paul still going to be involved with the classic car show.

Ann Ormond: Paul can participate as a private individual.

Bill Pennington: Will have Run for the Troops details to Ann next week.

The 375th “End of Summer” event will be held August 19th. Event will have food and entertainment.

Joann Michalik: Working on a newsletter for sponsors.

Buzz asked for a motion to adjourn. Joann Michalik so moved; Tom Adams seconded the motion. Roll call vote was taken. Meeting was adjourned at 6:43 PM