

## **Call to Order**

### **Call to Order**

Acting Chair, Paula Colby-Clements called the meeting to order at 7:00pm and initiated roll call. Present were Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Andrew McBrien-Y and Brian Major-Y. Present via telephone was Paul MacKay-Y. Also present was Chief Financial Officer, Patrick Lawlor and Town Moderator, Sheila Doherty. The meeting was videotaped and cablecast.

### **Introduction of New Finance Committee Member**

Town Moderator, Sheila Doherty introduced new Finance Committee member, Brian Major. Brian replaces previous Finance Committee Chair, Kevin O'Handley.

### **New Term Election Discussion**

Upon motion duly made by Brian Major and seconded by Ken Russo it was voted to elect Paula Colby-Clements as Chair of the Finance Committee. Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Yican Cao-Y, Andrew McBrien-Y, Brian Major-Y, Paul MacKay-Y. Paula Colby-Clements abstained. Motion passed 8-1-0.

Upon motion duly made by Paula Colby-Clements and seconded by Aaron Buzay it was voted to elect Kim Perry as Vice Chair of the Finance Committee. Bill Haskell-Y, Aaron Buzay-Y, Ken Russo-Y, Paula Colby-Clements, Yican Cao-Y, Andrew McBrien-Y, Brian Major-Y, Paul MacKay-Y. Kim Perry abstained. Motion passed 8-1-0.

### **End of Year Transfers**

MGL Ch. 44 provides that during May and June, and the first 15 days of July, the Select Board and Finance Committee may transfer any amount from a department or other appropriation to any other appropriation, except for the School Department. Chief Finance Officer, Patrick Lawlor is asking that the finance committee vote to approve a transfer from DPW-Snow and Ice to DPW-Solid Waste in the amount of \$164,000.00.

Upon motion duly made by Ken Russo and seconded by Bill Haskell it was unanimously voted to approve the transfer above. Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Andrew McBrien-Y and Brian Major-Y, Paul MacKay-Y. Motion passed 9-0.

Ms. Colby-Clements asked if there as an update on what was happening the Debt Limit. Have they acted on a state level yet? Mr. Lawlor informed the committee that the conference committee has not completed their budget yet. The State has not completed their budget yet. Hopefully, there will be an update soon.

### **Review and Approval of Minutes from March 29, 2023, Select Board and Finance Committee Joint meeting.**

Upon motion duly made by Kim Perry and seconded by Bill Haskell it was voted to approve the minutes from the March 29, 2023, Select Board and Finance Committee joint meeting. Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Andrew McBrien-Y, Paul MacKay-Y. Brian Major abstained. Motion passed 8-1-0.

### **Review and Approval of Minutes from March 29, 2023, Finance Committee meeting**

Upon motion duly made by Kim Perry and seconded by Bill Haskell it was voted to approve the minutes from the March 29, 2023, Finance Committee meeting. Bill Haskell-Y, Aaron Buzay-Y,

Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Andrew McBrien-Y, Paul MacKay-Y. Brian Major abstained. Motion passed 8-1-0.

### **Review and Approval of Minutes from April 19, 2023, Finance Committee meeting**

Upon motion duly made by Kim Perry and seconded by Bill Haskell it was voted to approve the minutes from the April 19, 2023, Finance Committee meeting. Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Paul MacKay-Y. Andrew McBrien and Brian Major abstained. Motion passed 7-2-0.

### **Finance Committee schedule for the Fall**

Historically, the Finance Committee meets on the first and third Wednesdays of each month at 7pm. The next Finance Committee meeting will be on Wednesday, August 9, 2023.

The Andover High School modeling is being worked on there will be a tri board or quad board meeting scheduled in late August or September. There will be several meetings in regard to the AHS Building project.

### **Liaison Discussion and Updates**

Liaison assignments will be discussed at the next Finance Committee meeting.

Ken Russo there was a presentation on Nasans Landing Monday. There was a lot of feedback from resident. It was very productive, and the project is moving forward.

### **Items not anticipated prior to meeting posting**

Bill Haskell attended the AHS Building committee meeting. They voted out the parking garage and tabled a bunch of post add-ons. They discussed different materials. The committee is doing their due diligence.

Brian Major asked that with the modeling that is taking place, is there any aspect of the modeling that says, what if we update all the core systems of the existing building and build a satellite operation but not do a massive \$400 plus project. The Select Board had a meeting and voted 3-2 accepting the school building committee's proposal. Any modeling would be done on that and that alone. Part of the modeling includes "what if we did nothing right now." Brian would like to follow up on what triggers the code of compliance threshold.

Andrew McBrien reminded the committee of the importance of using their town email account and being careful of which devices are used for Finance Committee business and correspondences. If you use your personal email and or personal device its subject to open meeting law and public records requests. Open meeting law will be discussed at an upcoming Finance Committee meeting. Resident, Kevin Coffey of 1 Stafford Lane had some follow up to Brian Majors comments. He would like the "Do nothing" option to be named more descriptively. We are not really "doing nothing." At a recent meeting, Janet Nicosia gave a presentation that included a list of narratives and a list of code compliant items and issues. Mr. Coffey is very interested in what rulers the Finance Committee uses to decide on Town Meeting articles and topics? How does the Finance Committee judge a rate of increase that is reasonable. He would like to see these items added to an agenda for future meetings.

Finance Committee Chair, Paula Colby-Clements asked committee members to think about this and reflect for future discussions.

**Adjournment**

Upon motion duly made by Bill Haskell and seconded by Kim Perry it was unanimously voted to adjourn. Bill Haskell-Y, Aaron Buzay-Y, Kim Perry-Y, Ken Russo-Y, Paula Colby-Clements-Y, Yican Cao-Y, Andrew McBrien-Y and Brian Major-Y, Paul MacKay-Y. Motion passed 9-0.

**Documents:**

End of Year Transfer presentation

Minutes from March 29, 2023 Joint meeting with Select Board

Minutes from March 29, 2023 Finance Committee meeting

Minutes from April 19, 2023 Finance Committee meeting

Respectfully submitted,

Amy Salvi  
Recording Secretary