

**Select Board Meeting**  
Minutes of Wednesday, July 20, 2022  
Ballardvale Fire Station Community Room  
161 Andover Street, Andover, MA 01810

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**I. Call to Order**

The Chair of the Select Board, Alex Vispoli, called the meeting to order at 7:00 PM. Members in Attendance: Annie Gilbert, Chris Huntress, Laura Gregory, Melissa Danisch. Others in Attendance: Town Manager Andrew Flanagan, Asst. Town Manager Patrick Lawlor and Town Counsel Tom Urbelis.

**II. Opening Ceremonies**

A. Moment of Silence/Pledge of Allegiance

The meeting began with a Moment of Silence followed by the Pledge of Allegiance.

Chris Huntress provided an overview of Ballardvale and its historic significance as the first of Andover's planned mill villages located along the Shawsheen River. Water power was first harnessed by Timothy Ballard who operated a grist and sawmill and the Ballardvale Manufacturing Company built a 200' dam in 1836. The historic center included Center Street, Marland Street, Chester Street, Oak Street, Tewksbury Street, Clark Road and Highvale Lane, and were laid out in 1848. The original Ballardvale Manufacturing Company still sits along the river in a four story brick structure. The mills became world renowned for producing flannels, worsted goods, tools and stoneware. Other industries included the Ballardvale Machine Shop Company, Whipple File Company, Abbot Hat Factory, and Willard & Sons Potteries. By 1860 Ballardvale bustled with industrial and commercial activities supported by the railroad depot, post office, shops, pool room, barbershop, bowling alley, tailor, blacksmith, tavern and several general stores. Andover's first public library and two churches and entertainment hall all contributed to the village of Ballardvale.

The Pole Hill Conservation area, known as The Grove, featured picnic areas and a dance hall. More information can be found at the Andover History and Culture Center including details on historic walking tours. In 1987 Ballardvale was added to the National Historic Districts and recognized as an historic district in 1996.

**III. Communications/Announcements/Liaison Reports**

The Town Manager reported that Andover Days will return on Saturday, September 24<sup>th</sup> after a two-year hiatus with new elements being added. The plans will be submitted to the Town Manager's Office in a few weeks. Mr. Flanagan also announced that Town Clerk, Melissa Ripley will be departing as Town Clerk but will stay on as Election Clerk until the State Primary. Asst. Town Manager Patrick Lawlor will fill in as Town Clerk until the position is filled.

Patrick Lawlor said voters will soon be receiving postcards to vote by mail and can choose which elections they wish to vote by mail. The primary will be held September 6<sup>th</sup> and the last day to register is August 27, 2022 at 5:00 PM and they ask that applications and ballots be sent in as soon as possible.

Tom Urbelis reported that the ability for meetings (committees and Town meetings) to meet virtually expired last Friday but the Senate has extended the date to March 31 2023.

Alex Vispoli reported that the Robb Center will be acting as a cooling location from 8:00 AM to 8:00 PM for residents to use. Over the 4<sup>th</sup> of July, the Board served pancakes to the Town residents at the Robb Center and recognized Jane Burns, Director of Elder Services and other members of the Robb Center for their assistance.

#### **IV. Citizens Petitions and Presentations**

Kathy Grant, Morton Street is still waiting to find out the timeline for signatures to be collected for articles for a Special Time Meeting. Also, it is unclear to her if the Select Board or Town Moderator are in charge of the goals for the Finance Committee, or the budget items that come under the purview of the Select Board, and what the status is of the funds appropriated. If funds are not spent in 3-years, she feels the money should go back into cash.

There have been empty buildings downtown and other businesses for sale; is there funding that people can apply to for black/brown businesses in Andover. The Town Manager said that anyone interested in opening a business in Andover should reach out to Ann Ormond.

Alex Vispoli agreed that unexpended balances should be available. The Town Manager said the Town is audited each year by an independent outside firm and the information is available to the public. The leftover funds are located in unexpended balances.

Michael Silverman, 54 Tewksbury Street, who put forward the citizen petition warrant at Town Meeting to opt into the 25mph limit, did not see it in the Town Manager's goals for this year, is there a reason why this is delayed? Also, within the last year, the Town received \$200,000 for recreational and bicycle activity, has that money been received? The Town Manager reported that the police are speaking with MassDOT to develop a process which the Town Manager hopes will be ready for approval in August; the funds from the legislature will go towards this. Precinct 9 voting will be held at Andover High School.

#### **V. Regular Business**

##### **A. Acceptance of Drainage Easement**

Board to discuss, and possibly vote to accept, a drainage easement from Stephen and Kathleen Welch of 82 Pine Street. Atty. David McBride, Danvers, Mass represented Mr. & Mrs. Welch and reported on the granting of this easement. Tom Urbelis said they are satisfied with the request and that the Welch's have to get the mortgages subordinated which they have agreed to do. Chris Cronin said they are very happy to move forward with this project. The Welch's have never occupied the property.

Chris Huntress moved to accept a permanent easement for the Town of Andover from Stephen and Kathleen Welch of 82 Pine Street, Andover, MA for the purpose of maintaining, repairing and relocating a certain underground drainage pipe located on Grantor’s property of 82 Pine Street, Andover, MA. Motion seconded by Annie Gilbert and voted 5-0 to approve.

**B. Long-Term Borrowing**

Finance Director Donna Walsh reported on the recent long-term borrowing being done on the advice of their financial advisor due to the rising interest rates. They borrowed \$50,725,000 at a 3.75% interest rate which was better than anticipated, so it was a good time to borrow the money. There were eleven bidders with the award going to RBC Capital Market. The first interest payment will be due in 2024. Part of the motion stipulates that they will incorporate the votes into the minutes.

Annie Gilbert moved to adopt the votes presented to this meeting as prepared by bond counsel in connection with the Town’s July 2022 General Obligation Bond issue and to incorporate the text of such votes in the minutes of this meeting. Motion seconded by Melissa Danisch and voted 5-0 to approve.

AJS/KKA

**VOTE OF THE SELECT BOARD**

I, the Clerk of the Select Board of the Town of Andover, Massachusetts (the “Town”), certify that at a meeting of the board held July 20, 2022, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$47,555,000 General Obligation Municipal Purpose Loan of 2022 Bonds of the Town dated July 28, 2022, (the “Bonds”), to RBC Capital Markets at the price of \$50,917,687.85 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2023	\$50,000	5.00%	2034	\$1,290,000	5.00%
2024	805,000	5.00%	2035	1,350,000	5.00%
2025	845,000	5.00%	2036	1,420,000	5.00%
2026	885,000	5.00%	2037	1,490,000	5.00%
2027	930,000	5.00%	2038	1,565,000	5.00%
2028	975,000	5.00%	2039	1,645,000	5.00%
2029	1,025,000	5.00%	2040	1,725,000	5.00%

2030	1,075,000	5.00%	2041	1,800,000	4.00%
2031	1,125,000	5.00%	2042	1,875,000	4.00%
2032	1,185,000	5.00%	2052	23,270,000	4.00%
2033	1,225,000	5.00%			

Further Voted: that the Bonds maturing on July 15, 2052 (a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

<u>Term Bond due July 15, 2052</u>	
<u>Year</u>	<u>Amount</u>
2043	\$1,930,000
2044	\$2,010,000
2045	\$2,090,000
2046	\$2,175,000
2047	\$2,265,000
2048	\$2,360,000
2049	\$2,455,000
2050	\$2,555,000
2051	\$2,660,000
2052*	\$2,770,000

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\*Final Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 30, 2022, and a final Official Statement dated July 12, 2022 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that any certificates or documents relating to the Bonds (collectively, the “Documents”), may be executed in several counterparts, each of which shall be regarded as an original and all of which shall constitute one and the same document; delivery of an executed counterpart of a signature page to a Document by electronic mail in a “.pdf” file or by other electronic transmission shall be as effective as delivery of a manually executed counterpart signature page to such Document; and electronic signatures on any of the Documents shall be deemed original signatures for the purposes of the Documents and all matters relating thereto, having the same legal effect as original signatures.

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: July 20, 2022

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Clerk of the Select Board

C. Affordable Property Right of First Refusal

The Town Manager reported that they are asking the Board to review and to consider voting to not exercise its right of first refusal to purchase the affordable housing unit at One Francis Drive, Unit 101 which is a 62+ community located off of River Road in Andover. Andover Housing Trust would proceed to advertising for the sale of the home which will remain in perpetuity as affordable housing.

Chris Huntress moved to not exercise the Select Board's right of first refusal to purchase the affordable housing unit at One Francis Drive, Unit 101. Motion seconded by Laura Gregory and voted 5-0 to approve.

D. Diversity, Equity and Inclusion Update

Director of Andover DIVERSE, Albert Pless provided an update to Board on the timeline and accomplishments and an update on the Strategic Plan Action items. Pless thanked the Town Manager, the Select Board, and the Andover residents for their efforts in this important work.

The charge of the DEI is to work to combat racism and discrimination in Andover by supporting programs, initiatives, education, outreach, policies and institutional change which contribute to an inclusive Andover.

Mr. Pless reviewed a timeline and accomplishments that included hiring a consultant to conduct a diversity audit, holding a public forum with over 150 residents attending and assembling working groups and several process improvements. They sent out a youth survey receiving over 250 responses and held a summit to identify best practices for recruitment and selection of new employees and adopted several process improvements.

Goals: Undertake data collection, analysis and updates to inform decisions around DEI program work, proactively diversify the Town of Andover's workforce, create lasting

culture change through ongoing training and conversation with municipal staff starting with the survey they created, engage residents through cross-cultural programming, foster support for partnership between the Commission on DEI and municipal leadership, and foster and improve communication with community members. There were 151 responses from the employee survey that was closed on July 15, 2022. The survey analysis will help inform recommendations for training and professional development for management and frontline staff.

Next steps include a data visualization project in partnership with Memorial Hall Library. They are working with a consortium to help put together a project on what an inclusive Andover looks like, to increase youth participation, and understanding Andover's underserved communities.

They have held several community engagement events from February through June with another event 'Passport to the World Culture Day' on August 25<sup>th</sup> and are excited about working with Middle School students on Heritage Day.

In addition, they have been working with Elder Services, Memorial Hall Library, Youth Services, and the Planning Department as well as local public and private schools, churches, Andover Coalition for Education (ACE) and the Better Chance Program (ABC). Moving forward, they will be working with the personnel in the Town offices on Diversity in Hiring, Leadership Development, Resource Development, the FY-24 operating budget training and grants and foundations to support their work.

The Board thanked Mr. Pless for the update.

As the Select Board Liaison, Laura Gregory looks forward to working with the Mr. Pless and the DEI Commission. Her goal for the Select Board is that they support these efforts and issues as best they can.

Comments: Kathy Grant, Morton Street asked if there would be a survey for the school employees. Mr. Pless said they are still working on a survey for the school employees. Kathy Grant thinks we should seriously consider using pronouns (he/she/her, etc.) as other public schools are using. Michael Silverman, 54 Tewksbury Street, is curious about what the next steps will be after they receive the data from the different surveys sent out. Mr. Pless said they will be relying on other data as well. Barbra Burke asked how was the decision made on which schools to include and why the Greater Lawrence Tech School was not included. Mr. Pless said they recently reached out to the Technical Schools and they now have a contact there.

The Select Board members thanked Mr. Pless for his presentation.

### **C. Zoning Board of Appeals Appointments**

Zoning Board of Appeals Subcommittee to recommend the appointment of two regular members and one associate member to the Zoning Board of Appeals to terms that will

expire on June 30, 2025. Board to consider voting to approve Subcommittee's recommended appointments.

Chris Huntress reported that he and Melissa Danisch met with the five residents who expressed interest in being on the Board. They conducted the interviews over two nights followed by deliberation. All of those interviewed were outstanding candidates. The recommendation of the sub-committee is that the three current members continue on with their terms. The other two applicants were encouraged to seek a position on other open boards. Laura Gregory stated that we need to be aware and consider adding new voices and representation on Town boards.

Chris Huntress moved to appoint Carol McDonough and Lisa Rechisky as regular members and David Guerette as an associate member of the Andover Zoning Board of Appeals to terms that expire on June 30, 2022. Motion seconded by Melissa Danisch and voted 5-0 to approve.

#### **D. Investment Committee Update**

Board to receive an update from the Investment Committee on the pension obligation bond proceed investment strategy.

Nancy Kimelman of the Investment Committee reported on the investment strategy. The May index was down 12% and June saw another 8% decline; the markets were down in the first half of the year due to inflation and it looks like we could be heading into a recession the second half of the year. Every price in the market place including real estate has to come down. The only way to deal with a declining market is to not 'put all your eggs in one basket'. The PRIT Fund is down 5% and our assets are diversified. Her advice for diversifying is to not try to 'time the market'. Patrick Lawlor reported that the Investment Committee shares Dr. Kimelman's opinion and will further discuss their long-term approach. The Retirement Board is in agreement with the Investment Committee's recommendation. The Board thanked Nancy for her presentation.

#### **E. [2022-2023 Goals Update](#) (click to see updated goals)**

Town Manager presented an updated draft of the 2022.2023 goal's for the Board to review. The updates are highlighted in yellow. The Goal areas are:

##### **Administration & Finance. Updates**

**Goal:** Eliminate the excess levy capacity created by the POB Plan through Special Legislation.

*Deliverable:* Work with the legislative delegation to draft, file, and adopt legislation by end of 2022.

**Goal:** Assist Board with the review of the MBTA Community Housing Legislation and make any necessary recommendations relative to meeting the legislation's requirements by Winter of 2022.

*Deliverable:* Provide update and begin process in fall 2022.

**Goal:** Work with Board to develop a process of reviewing of the Town Governance Study Committee Report including a public engagement component and a plan for prioritizing the report's recommendations. Assist with advancing recommendations as

determined by the Select Board.

*Deliverable:* Present process in September 2022 and begin review and public engagement this fall.

**Goal:** Develop scope of work and solicit proposals for consulting services to manage and support a comprehensive review of the Select Board's Policies. Present options to the Board for its consideration and provide staff support to assist with the facilitation of the review process.

*Deliverable:* Present scope of work an issue RFP for consulting services in fall of 2022.

**Goal:** Develop scope of work and solicit proposals for consulting services to manage and support a comprehensive review of the Select Board's Policies. Present options to the Board for its consideration and provides staff to assist with the facilitation of the review process.

**Goal:** Board to receive updates on the progress of the AHS Building Committee.

*Deliverable:* On-going.

### **Citizen Response Management & Engagement-**

**Goal:** Define and establish the scope for a dedicated resource to manage Town-wide communication and develop a funding plan for the resource within the appropriated budget. This function shall be funded through a reallocation of resources.

*Deliverable:* Present plan to the Board in Summer 2022 and begin the process for identifying and selecting communications resource in fall of 2022. They have collected information from other communities. There is a need, and an additional resource will improve communications. This person would work with all of the different departments.

**Goal:** Update the Town Website.

*Deliverable:* Establish resident focus group in the fall of 2022 and launch new website in the fall/winter of 2022.

**Goal:** Board to identify opportunities for public engagement outside of regularly scheduled meetings to facilitate engagement between the Board and the community.

*Deliverable:* Schedule an event for fall of 2022.

**Goal:** Increase engagement with state delegation.

*Deliverable:* Invite state delegation to a regular Board meeting in September 2022 and as needed moving forward.

### **Capital Improvements**

**Goal:** Start to implement the sidewalk program and continue to incorporate it into the FY2024-2028 CIP based on the Sidewalk Master Plan. The portal is still open. Residents to hear the priority based on the information they receive by the end of September.

*Deliverable:* Begin to implement the prioritization plan created through the Sidewalk Master Plan process.

**Goal:** Capping of the Ledge Road Landfill.

*Deliverable:* Present final plan in the fall of 2022.

**Goal:** Develop Complete Streets Prioritization Plan and submit to the State for approval.

*Deliverable:* Collaborate with stakeholders to identify eligible projects to submit as part of the prioritization plan.

**Goal:** Develop preferred concept and financing plans for recreational improvements including but not limited to the Park Property and potential construction of rail trail.



*Deliverable:* Finalize preferred concept with Committee winter of 2022 in preparation for the 2023 Annual Town Meeting including Funding recommendation in CIIP.

### **Downtown Andover, HMD & Economic Development:**

**Goal:** Work with the selected developer for 11 Lewis St. and negotiate and finalize the land disposition agreement.

*Deliverable:* negotiate with selected developer.

**Goal:** Move the Rte. 133 Corridor Improvement Project to the 25% Design Phase with MassDOT.

*Deliverable:* Continue to engage the public in the design process; hold 25% design public hearing in fall 2022.

**Goal:** Develop process for considering 25MPH speed limit requests.

*Deliverable:* Present process in fall of 2022.

**Updated Goal:** In conjunction with the planned hardscape improvement project, leverage state grant funds to explore potential future uses of Old Town Hall.

*Deliverable:* Secure funds and select consultant in fall of 2022.

### **River and Open Space**

**Goal:** Complete the Merrimack River Access Project along the Heffron Right of Way and the GLTS easement that will provide public safety and public access to the Merrimack River. There is a lot of interest in this project. The project is fully funded.

*Deliverable:* Complete Conservation Review in summer of 2022; prepare bid documents for fall 2022 bidding and construction.

**Goal:** Complete Master Planning Process for the Shawsheen River and improve safe access for fishing and boating. Complete Master Plan/winter 2022.

*No change to original goal.*

**Updated Goal:** Identify opportunities for improving access, and specifically ADA access, to the river(s) and other open/recreation areas.

*Deliverable:* Ongoing/ADA Component: Identify project in fall of 2022.

### **Energy and Sustainability**

**Goal:** Finalize Community Action Plan.

*Deliverable:* Provide draft of the Andover Climate Change Plan by June 2023.

**Goal:** Facilitate next steps for implementation of Andover's Community Choice Aggregation Program upon approval of the Dept Public Utilities which includes continued community engagement and comprehensive mailing program.

*Deliverable:* Review and respond to DPU information request to prepare for final approval. Tentative target date June 2023.

**Goal:** Further align town projects and sustainability with the Andover Green Advisory Board through a shared goals process.

*Deliverable:* Work with AGAB to implement shared goals including: Complete Street Prioritization Plan, Town Tree Policy & C-PACE.

### **Diversity, Equity & Inclusion**

**Goal.** Support work of the DEI Director and DEI commission as they work to implement the action items of the strategic plan, including identifying and implementing training opportunities for Town employees.

*Deliverables:* Implement the results of the DEI Employee Survey.

The Town Manager thanked the Board for their input over the past several weeks on the goals. The Board will vote on the goals at their next meeting on August 1, 2022.

**VI. Consent Agenda**

**A. Appointments by the Town Manager**

The Town Manager said the one major appointment tonight is the Director of Youth Services, Anthony Serio. Mr. Flanagan reviewed the process that went into the selection. He thanked Ryan Murphy for Chairing the Committee and also the other members of the Selection Committee, the Screening Committee and the members of the two panels. Thirty-eight candidates applied and the Screening Committee moved forward nine candidates which were pared down to four. The candidates also participated in an all-day assessment process. Tony comes to Andover from Lexington. Mr. Flanagan provided a review of Mr. Serio’s background in Youth Services.

Annie Gilbert moved to approve the appoint Anthony Serio as Director of Youth Services and to approve the appointments by the Town Manager as listed in the Consent Agenda and to designate members of the Design Review Board as Special Municipal Employees. Motion seconded by Melissa Danisch. Motion voted 5-0 to approve.

<b>Department</b>	<b>Name</b>	<b>Position</b>	<b>Rate/Term</b>	<b>Date of Hire</b>
Community Services – Youth Services	Anthony Serio <i>(William Fahey)</i>	Director	\$97,000.00/yr	8/8/2022
Information Technology	Stephen Douglas, III <i>(James Casey)</i>	Customer Service Manager	\$96,183.70/yr	7/25/2022
Information Technology	Daniel Burm <i>(Joseph Huskey)</i>	Technical Specialist	\$77,149.99/yr	7/25/2022
Facilities	Richard Reid <i>(Mark Gardella)</i>	Working Foreman – Electrical	\$37.64/hr	7/11/2022
Facilities	Anthony Accardi, Jr.	Junior Custodian – Second Shift	\$24.57/hr	7/25/2022
Department of Public Works	Christopher George <i>(Jason Ouellette)</i>	Highway Equipment Operator 2	\$27.49/hr	7/21/2022
Department of Public Works	Justin Narbonne <i>(Felix Plunkett)</i>	Tree Climber	\$27.49/hr	7/25/2022
Department of Public Works	Robert Cotter <i>(Christopher George)</i>	Equipment Operator 1	\$26.68/hr	8/1/2022

Memorial Hall Library	Derek Fox (Clayton Rabold)	Teen Room Aide	\$14.25/hr	7/21/2022
Information Technology	Naren Savkur	Seasonal	\$15.00/hr	7/21/2022
Community Services – Youth Services	Elizabeth Maldari	Seasonal	\$25.00/hr	7/11/2022
Community Services – Recreation	Kara Abate	Seasonal	\$30.00/hr	7/12/2022
Community Services – Recreation	Jeffrey Stewart	Seasonal	\$24.00/hr	7/6/2022
Community Services – Recreation	Elena Connors	Seasonal	\$21.00/hr	7/5/2022
Community Services – Recreation	Alicia Zhang	Seasonal	\$15.00/hr	7/19/2022
Community Services – Recreation	Myles Robinson	Seasonal	\$14.75/hr	6/28/2022
Community Services – Recreation	Skye Ryan	Seasonal	\$14.75/hr	7/4/2022
Community Services – Recreation	Julia Barletta	Seasonal	\$13.75/hr	6/28/2022
Community Services – Recreation	Lucy Buonopane	Seasonal	\$13.75/hr	7/11/2022
Andover Cultural Council	Morgan von Prelle Pecelli	Member	Term Expires 6/30/2025	7/1/2022
Andover Green Advisory Board	Jonathan Unger	Member	Term Expires 6/30/2025	7/1/2022
Andover Green Advisory Board	Harry Voorhees	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Partnership Committee	Vinod Bhandari	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Trust Fund Board of Trustees	Andrew Flanagan	Member	Term Expires 6/30/2025	7/1/2022

Andover Housing Trust Fund Board of Trustees	Carolyn Hall-Finlay	Member	Term Expires 6/30/2025	7/1/2022
Andover Housing Trust Fund Board of Trustees	Linda O'Connell	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Thomas Adams	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Sandra Frechette	Member	Term Expires 6/30/2025	7/1/2022
BallardVale Historic District Commission	Alexis Winnell	Member	Term Expires 6/30/2025	7/1/2022
Commission on Disability	Bernadette Lionetta	Member	Term Expires 6/30/2025	7/1/2022
Design Review Board	Ken Feyl	Member	Term Expires 6/30/2025	7/1/2022
Preservation Commission	Leo Greene	Member	Term Expires 6/30/2025	7/1/2022
Town Governance Study Committee	David Floreen	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Richard Fox	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Dara Obbard	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Gail Ralston	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Austin Simko	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	Aleksandra Stapczynski	Member	Term Expires 6/30/2023	7/1/2022
Town Governance Study Committee	S. Jon Stumpf	Member	Term Expires 6/30/2023	7/1/2022
Trustees of Spring Grove Cemetery	Sandra Dearborn	Member	Term Expires 6/30/2025	7/1/2022

## VII. Approval of Minutes

A. Board to approve minutes April 13, 2022

Annie Gilbert moved to approve the Select Board Minutes of April 13, 2022 as presented.

Motion seconded by Chris. Motion passes 4-0-1. Laura Gregory abstained.

**VIII. Adjourn**

At 9:33 PM on a motion by Melissa Danisch and seconded by Annie Gilbert, the Select Board voted 5-0 to adjourn the meeting of July 20, 2022.

Respectfully submitted,

Dee DeLorenzo

Recording Secretary