

## **Call to Order:**

The Planning Board Meeting was called to order at 7:30 PM on August 11, 2020 via Cisco Webex online video conferencing platform. Present were Chair Zach Bergeron; members: Rocky Leavitt, Ann Knowles, Vincent Chiozzi, Neil Magenheim, and associate Morgan von Prella Pecelli. Also present were Jacki Byerley, Planner and Paul Materazzo, Planning Director.

## **Town Meeting Warrant Article Reaffirmation**

The Board conducted votes to reaffirm their positions on the Town Meeting warrant articles, which the Board originally voted on March 10, 2020. The board was required to vote again on these warrant articles because Town Meeting was pushed out to September 12, 2020 and is now more than six months from the date of their original vote.

### *Warrant Article 23 – Solar Bylaw*

Ms. Byerley presented the warrant article to the Board stating that the Article would add a new section to the Zoning Bylaw which would address where one would place ground mounted and roof mounted solar arrays throughout town. It will also depict what size the array could be. The article has not changed since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of the solar bylaw. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

### *Warrant Article 32 – Outdoor Dining*

Ms. Byerley stated that this warrant article would allow outdoor dining in the Industrial Districts (Districts IA, ID & ID2). No changes have been made to this article since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of the article. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

### *Warrant Article 33 & 34 – Sign Bylaw*

There have been no changes to this article since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of the articles for the revised sign bylaw. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

### *Warrant Article 35 – General Bylaw – Banners in the General Business District*

There have been no changes made to this bylaw since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of bylaw. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

### *Warrant Articles 15, 16, and 17 - All related to the disposition of the Old Town Yard*

There have been no changes made to these articles since they were last voted on.

Ms. Knowles made a motion for a favorable recommendation of the articles. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

*Warrant Article 18 – Bald Hill and Tewksbury Street Land Swap*

No changes have been made to this article since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of the article. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

*Warrant Article 29 – Acquisition of 157 Andover Street*

No changes have been made to this article since it was last voted on.

Ms. Knowles made a motion for a favorable recommendation of the article. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

*Warrant Articles 7, 20, 21, 22, 24, 25, & 26*

No changes have been made to this article since it was last voted on.

Ms. Knowles made a motion that the Board take no position on the articles. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote. All members voted in favor of the motion.

**Town Meeting update**

Mr. Materazzo stated that Town Meeting will be held on September 12, 2020 at 9:00 AM. Mr. Materazzo informed the Board that the Select Board voted to confirm Town Meeting. Ms. Knowles stated that she is unsure if she will attend Town Meeting and Mr. Chiozzi stated that he will not attend due to the COVID-19 pandemic. In the coming weeks Town Staff will identify who will present articles at Town Meeting. Articles related to the Historic Mill District will require a more in-depth presentation.

**Election of Officers**

The Board discussed possible changes to the roles of each member and whether there should be changes to the Chair or Vice Chair. Mr. Chiozzi stated that he thought he would be able to take a more active role on the Board and may be able to step up to being Chair but due to the COVID-19 pandemic he will be unable to do so at this time. Mr. Magenheim expressed his willingness to become Vice Chair. Mr. Bergeron stated that he would be happy to remain chair but welcomed a change if the Board wished.

**Other Business**

The Board will hold a meeting on September 8, 2020 which is the Tuesday before Town Meeting. During that meeting the Board will go through the articles and which Board members will speak to each one. The Homeowners Association document for 95 Sunset Rock Road may also be on the agenda.

Mr. Materazzo stated that on August 20, 2020 the Historic Mill District Task Force will be holding a public forum to discuss the Town Meeting Warrant Articles related to the redevelopment of the Old Town Yard.

Ms. Knowles also mentioned that there is a survey on the Town's website for the Route 133 Corridor project.

### **Adjourn**

Mr. Magenheim made a motion to adjourn. Mr. Leavitt seconded the motion. Mr. Bergeron conducted a roll call vote with all members voting affirmatively.

### **Documents**

1. 2020 Annual Town Meeting Warrant
2. Memo from Planning Staff to Planning Board – July 28, 2020
3. 2020 Town Meeting Warrant Articles Spreadsheet