



Minutes of Town of Andover
Council on Aging Board Advisory Board
Virtual Meeting via Webex Link
September 10, 2020 at 8:30 am

The Council on Aging Advisory Board met in regular session on Thursday, September 10, 2020 via Webex. Chair Paul MacKay called the meeting to order at 8:30 am and roll call was taken.

PRESENT: Molly Bicking, Joan Fox, Tana Goldberg, Louise Hadad, Jeff Kaplan, Paul MacKay, Thomas Rando, Kimberly Rainen, Judy Trerotola, Jane Burns

ABSENT: Fran Walker McGuiness, Joan Kleger

GUESTS: Ashley English

MINUTES: Minutes from the July 9, 2020 meeting were circulated in advance. A correction was made to the minutes that Tana was not on the Housing Authority and that it is Judy presenting the liaison report for the Housing Authority.

MOTION: Tom made a motion to approve the minutes of July 9, 2020 as amended; Molly seconded the motion; roll call was taken; motion carried unanimously.

MINUTES: Minutes from the August 20, 2020 meeting were circulated in advance. A correction was made to the minutes that the Circuit Breaker Abatement does not have an asset limit. The income limit of \$75,000 per person and \$90,000 per couple are the same as the Circuit Breaker Abatement. Also recommended was an asset limit of \$200,000 (not including primary Andover residence).

MOTION: Tana made a motion to approve the minutes of August 20, 2020 as amended; Tom seconded the motion; roll call was taken; motion carried 6 votes in favor, 0 against, and 3 abstentions.

CORRESPONDENCE: Paul received correspondence yesterday from Joan Kleger. She has resigned from the Council on Aging Advisory Board effective immediately for personal reasons. She copied Andrew Flanagan.

LIAISON REPORTS: Tana reported on the final Census meeting. Census ends on September 30. Andover is at 77%. Tana has prepared a press release and asked members to spread the word for all residents to complete the Census. Jane will send a robo call and Paul will put it out on all social media.

CITIZENS INPUT: None

SCRPT PROGRAM RECAP: Paul updated the Board on the unanimous vote that was taken at the August 20, 2020 meeting for proposed changes to the SCRPT program. The proposal was not heard at the Select Board meeting; therefore, there are no changes to the program at this time. Jane explained that the Select Board opted out at noon the day of the Select Board meeting because they had received citizen input and the Select Board did not have enough information to make changes. For us, we are going



Minutes of Town of Andover
Council on Aging Board Advisory Board
Virtual Meeting via Webex Link
September 10, 2020 at 8:30 am

forward with no changes to the program. We will be creative in finding jobs for those enrolled. Ashley added that the newsletter folding was a new job that was done in volunteers' homes. It was successful and newsletters were received on time. Ashley does not anticipate any school volunteer jobs becoming available. There was discussion of the need for poll workers and this job is appropriate for SCRPT; however, it will be a personal decision for the volunteers to be in this type of a group setting.

Jane would like to explore a SCRPT Hours Bank. Jane has discussed this with Donna Walsh. Jane would like to move forward with the next steps to see if the Bank or Proxy would be legal and how to implement this process.

Ashley updated the Board with the current jobs available, which are the critical need jobs: meals on wheels drivers, medical transportation drivers, newsletter folding, other department at home jobs. Ashley is slowly seeing volunteers getting back to work and will look into more at home jobs. Paul asked about how many volunteers may not complete their hours, and Ashley feels that it will be the volunteers in the schools and greeters both at town hall and the senior center. Louise suggested that volunteers help set up rooms at the Robb Center. Ashley will work on a better system to post available jobs.

Joan and Jane both thanked Ashley. Ashley has risen to the challenge and has worked hard this summer working with volunteers.

PROGRAM SURVEY UPDATE: Jeff and Jane discussed the survey. Final draft of the survey was distributed at the beginning of this week. The link will be on the front page of the October newsletter. Hard copies will be available here, customer service center, Clark Road, and library. The survey will close in December, it will be analyzed, and we will work on new ideas in January. We will also reach out via robo call, social media, and My Senior Center texting feature (if it becomes available). Jane thanked Jeff and the Program Committee for the fabulous effort.

ELDER SERVICES DIRECTOR'S REPORT: Jane presented the Director's report, which was previously distributed. Meals on wheels for August was over 2,300 meals, delivering four times per week, still a strong need for meals on wheels drivers. We are spending down the donation funds from the Friends (\$164) and AHAP (\$6,196). Kelly has hit the ground running. Fall fitness registration closed on September 9 and we have 108 people enrolled in 8 classes. The first indoor class was Tuesday and they are spaced 10 feet apart. Summer summary is 34 events with 279 participants. Jane thanked Andover TV for all their help this summer. Senior Connections is operating 4 days per week with 6 days open in July and 14 days open in August. In late September we will add transportation for Senior Connections. We have a new intern, Savannah, working in Senior Connections. Her major is dance therapy. She has the folks in Senior Connections moving and will teach a dance class mini session in November. Transportation is slowly getting back up and running with medical transportation and grocery shopping. Paul and Jane both



Minutes of Town of Andover
Council on Aging Board Advisory Board
Virtual Meeting via Webex Link
September 10, 2020 at 8:30 am

toured the Robb Center which was very exciting. There were some setbacks with steel and welding which has been corrected. Jane has attended a preliminary furniture meeting. For more photos, log into Coffee and Construction on September 28 and Instagram at "The Robb Center." Tentative opening is April 2021. For the Friend's Brick Campaign go to www.andoverscf.org. There was discussion of the Board purchasing a Brick. Paul reported on the Capital Campaign \$377,500 pledged or donated; over 75% to goal. Fundraising has been tough since Covid, but has recently seen donations coming in.

NEW BUSINESS: Jane reported that she has entered into a branding initiative and has asked three marketing agencies for quotes. She will have more information at the October meeting. She is looking to model the branding off of the historic mill district with one main logo and sub logos. One main logo for Elder Services and sub logos for the Robb Center, Senior Connections, Transportation, Nutrition. If any Board members have a contact at a marketing agency, send the info along to Jane and she will ask for a quote.

There was discussion about Town Meeting. Jane will be attending.

NEXT MEETING: October 8, 2020 at 8:30 am

ADJOURNMENT

ADJOURN: Jeff made a motion to adjourn at 9:36 am; Judy seconded the motion; roll call was taken; motion carried unanimously 9-0.

Meeting was adjourned at 9:36 am

Respectfully submitted,
Christine M. Marshall, Office Assistant