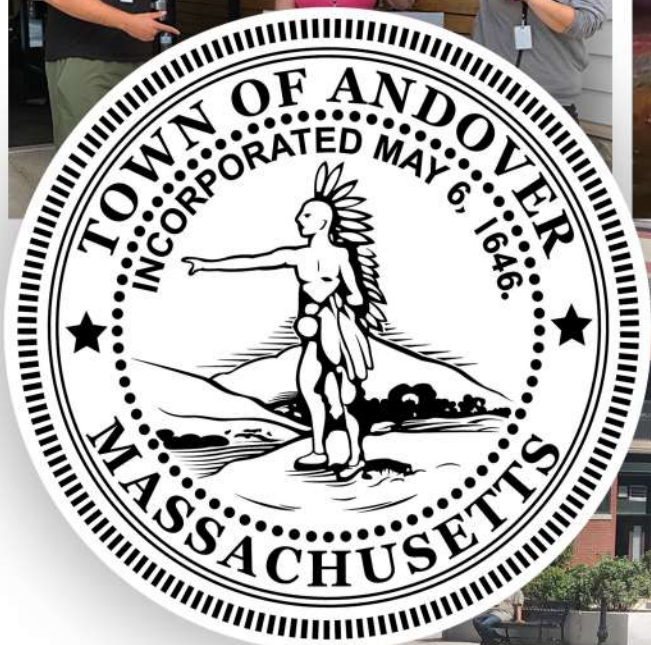


# 2021 ANNUAL REPORT

# ANDOVER



**Town of Andover**  
**2021 Annual Report**



Prepared by the Town Manager  
Pursuant to the Provisions of Chapter 40, Section 49 of the General Laws of the  
Commonwealth of Massachusetts and Article II, Section 4 of the General Bylaws  
of the Town of Andover

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# TOWN OF ANDOVER

36 Bartlet Street  
Andover, MA 01810  
(978) 623-8210  
[www.andoverma.gov](http://www.andoverma.gov)

May 1, 2022

To the Andover Community:

It has been my honor to serve as the Chair of the Select Board over the last year. Despite challenges our community has faced – from impassioned dialogue at Select Board meetings, to major COVID-19 surges of new variants that brought case levels to new records – Andover has continued to be an innovative and leading municipality. Our unique ability to adapt and approach major challenges with creativity, has been evidenced in our daily work.

This past year was also an historic year, as we celebrated Andover's 375<sup>th</sup> Anniversary. My sincere gratitude is owed to the 375<sup>th</sup> Committee that brought us a number of events, including Community Day at the Lower Shawsheen Track, and a very exciting First Night Celebration on New Year's Eve. Complete with ice sculptures, performances, and fireworks show, the First Night Celebration was a tangible reminder of the closeness of our community.

This past year we also saw our community celebrate the end of summer with the 375<sup>th</sup> Committee through programming of space behind Old Town Hall. I am excited for the potential of this outdoor, public amenity space that allows us to come together in public places in support of our community, and our businesses.

At the Annual Town Meeting in June 2021, voters overwhelmingly approved the issuance of a pension obligation bond, as well as the construction of a new West Elementary/Shawsheen Preschool. Both proposals were also approved at the ballot box. These two significant projects represented several years of research, preparation, and community dialogue.

Following Town Meeting, the newly appointed Investment Advisory Committee studied the bond market, and ultimately recommended the town move forward with the issuance of a \$165M pension obligation bond. Following state approval, the town issued the bond at a rate of 2.367% - a rate that was significantly lower than expected by market professionals due to Andover's attractive offering. This issuance will result in a savings of over \$142 million to Andover, when compared to the previous funding schedule. Our retirement system is now 90% funded, and our ability to continue to provide high level services now and in the future is strengthened.

Town Meeting also authorized an exciting land acquisition of over 40 acres of land in West Andover on Chandler Road. The purchase of this land will result in a generational opportunity that will expand our recreational offerings and open space. I am excited for the community to develop a vision for this land.

The Town Yard Selection Committee, the public body tasked with evaluating development proposals for the Old Town Yard at 11 Lewis Street completed their work this past year, providing two recommendations for potential developers to the Select Board. A project that has been in the making for decades is now shifting to a development phase that will deliver an exciting change for our downtown. As we continue our negotiations with Minco Development, I look forward to the flagship development of the Historic Mill District, and what this project means for Andover. This shared vision that brought us design guidelines, a community authored request for proposals, and an extensive public evaluation process will soon be realized not only as an exciting development site, but a recurring tax revenue source.

This year, the Town of Andover was recognized by the Massachusetts Municipal Association with a Pickard Innovation Award for the second time in three years. Andover's data portal – Andover Data, and our Mobile Town Hall received the association's highest honors for innovation and creativity in a municipal program. Both functions of our local government have allowed us to efficiently expand services and grow our connections to businesses, residents, and visitors. I am excited to see our neighborhood services program through Mobile Town Hall increase the level of services we offer, in a more convenient and approachable way.

This year the town hired its first Director of Diversity, Equity, and Inclusion. I look forward to seeing the work of the DEI Commission continued and enhanced with a full-time resource. I look forward to continuing to shape Andover as an inclusive and welcoming community.

On behalf the Select Board, I want to thank the Town Manager, his leadership team, Department and Division managers, and all our municipal employees who work tirelessly on behalf of the community. Andover is a special place because of the hardworking individuals, who are not only experts in their field, but care deeply about the Andover Community. I also want to thank the hundreds of residents who serve on Boards and Committees as part of Andover's active governance structure. We are very lucky to have such talented people who devote their time, knowledge, and passion unconditionally.

I look forward to continuing the work that makes Andover a special place.

Sincerely,



Christian C. Huntress, Chair  
Andover Select Board

# Welcome to the Annual Report

I am pleased to submit my annual letter to the community and reflect on our accomplishments and challenges over the past year. This fall, I will begin my eighth year as Town Manager and welcome the opportunity to share some of the highlights and challenges of the past year.

Throughout 2021, we recognized Andover's 375<sup>th</sup> Anniversary by celebrating with a theme of "Andover Thrives at 375." This theme is representative of our community's extraordinary sense of civic participation and of our shared goal of making Andover the best option north of Boston for businesses, families and visitors who are eager to be part of our community.

The COVID-19 pandemic continued to present challenges for all of us, but also presented opportunities to reimagine how we provide services. As we navigated waves of case spikes throughout the fall and winter and made modifications to our approach of providing services, we remained committed to maintaining all operations and remaining open to the public. This has been our commitment since day one of the pandemic and I want to thank our entire staff for rising to meet every challenge in our effort to continue to provide exceptional services. I also want to thank the Select Board for its leadership and support throughout the pandemic. A special thank you to our residents for their patience as we governed during uncertain times. On a very cold Saturday in January, we were able to distribute at-home tests to thousands of residents that visited our Municipal Services Facility. Through that effort and the interactions with hundreds of residents, I was able to get a glimpse of the resolve of our community and the shared sense of commitment to the health and wellbeing of our Town. We are a stronger community as a result of working together through the pandemic and I am deeply appreciative of the support of our residents, businesses, elected leadership and staff.

At our June 2021 Annual Town Meeting and by public referendum shortly thereafter, voters overwhelmingly approved the funding for two major initiatives: the building of a new West Elementary School and Shawsheen Preschool, and the authorization to issue a pension

obligation bond aimed at reducing the town's long term pension liability. Both approvals were the result of many community input sessions, forums, and virtual office hours.



*Andrew P. Flanagan  
Town Manager*

Construction of the new West Elementary School and Shawsheen

Preschool will begin this spring and continue over the next two years. Once completed, the Town will have replaced the two school buildings that were identified by the Town's Facility Master Plan as the most in need of significant investment.

Our pension obligation bond was issued after an extensive review and analysis by our newly appointed Investment Advisory Committee. The bond was issued at a rate of 2.367%, which was exceedingly lower than anticipated. This low rate positions the Town to fund its pension liability in a manner that is consistent with the Town's tenets to fiscal responsibility. When compared to the former pension funding schedule, taxpayers will save approximately \$142,000,000 over the next eighteen years as a result of the pension obligation bond issuance. We have made tremendous strides in addressing unfunded liabilities over the last several years, and that success has been a result of strong partnerships. I want to thank our taxpayers, active employees, and retirees who all have contributed to addressing our long-term fiscal challenges relating to unfunded liabilities.

Town Meeting also approved the purchase of the Park Property; over 40 acres of open space on Chandler Road. The site provides the Town with a historic opportunity to make a significant investment to meet the evolving needs of our community. We have begun a public engagement process that will help shape and determine the future uses for the property. Recreational facilities, athletic fields, community gardens and other passive recreation opportunities will be considered during this process, and I encourage residents to participate

in this process as we move forward in the coming months.

The pandemic forced us to think differently on how we engage with residents and businesses. The success of the last year's major initiatives often relied on virtual meetings and remote participation. It also required us to think differently about service delivery. With the support of a state grant, Andover launched our Mobile Town Hall in fall of 2021. This extension of Town Offices allows us to deliver services in new ways, and in new places. Bringing town staff directly to neighborhoods has already allowed us the opportunity to solve specific issues, while also engaging with residents where they are most comfortable. I was pleased that this effort was recognized with a Pickard Innovation Award from the Massachusetts Municipal Association. This is the second time in three years Andover has been awarded this distinction for creativity and innovation in municipal service delivery. I look forward to continuing to engage with residents and businesses in meaningful ways.

The Town reached a significant milestone in the future redevelopment of the former Town Yard site. The Select Board selected MINCO Development as the developer for the site. The Board's selection was based on a recommendation of the Town Yard Selection Committee and MINCO's response to a community-authored request for proposals. This milestone was the culmination of seven years of community participation that led to the approval of the Historic Mill District (HMD) zoning overlay and the relocation of the Department of Public Works' facility (The Town Yard). The community's participation extended to the development of the design guidelines for the HMD and the process for selecting a preferred developer. I want to extend

my appreciation to all those who participated in the process, including the hundreds of residents who attended public meetings and the Town staff that served as committed stewards of the process.

Over the last year, we have made major strides in advancing our work around Diversity, Equity and Inclusion. These efforts have included hiring our first Director of Diversity, Equity, and Inclusion and the development of a Strategic Plan for our DEI programs and commitments. This process began with over 1,500 survey participants, and 23 focus groups – and continues with over 100 volunteers contributing to the multi-faceted Strategic Plan. Our work in this arena must have lasting impacts on our community and municipal organization. Through a commitment to diverse hiring practices, cultural competence, and improving residents' sense of belonging, I am confident that we will be united in our efforts to understand and continue to create an inclusive Andover community.

I want to thank the members of the Select Board for their partnership in all our work. Their leadership and confidence have served as a compass for our town. My gratitude extends to our employees: through their dedication and creativity, we are able to thrive as an organization and community. It is a pleasure to lead such a capable and competent team that is extraordinarily focused on serving the community well.

To the community, I am grateful for your continued partnership and support. It remains my honor to serve as your Town Manager and I look forward to continuing to lead a thriving Andover.

Sincerely,



Andrew P. Flanagan

## Town of Andover Management Team

Town Manager	Andrew P. Flanagan
Deputy Town Manager	Michael A. Lindstrom
Assistant Town Manager	Patrick J. Lawlor
Chief Information Officer	Paul Puzzanghera
Community Development & Planning	
Director of Land Use and Planning	Paul Materazzo
Director of Conservation	Robert Douglas
Director of Public Health	Thomas Carbone
Inspector of Buildings	Christopher Clemente
Community Services	
Director of Community Services	Jemma Lambert
Director of Recreation	Christopher Dempsey
Director of Elder Services	Jane Burns
Director of Veteran Services	Mark Comeiro
Director of Youth Services	Vacant
Executive Assistant to the Town Manager	Kathryn Forina
Director of Facilities	Janet Nicosia
Finance and Budget	
Director of Finance and Budget	Donna Walsh
Town Accountant/Assistant Finance Director	Hayley Green
Chief Assessor	David Billard
Collector Treasurer	Michael Morse
Purchasing Agent	Theresa Peznola
Fire Rescue Chief	Chief Michael Mansfield
Human Resources	Jessica Porter
Library Director	Barbara McNamara
Police Chief	Chief Patrick Keefe
Director of Public Works	Christopher Cronin
Superintendent of Schools	Magda Parvey
Town Clerk & Chief Strategy Officer	Austin Simko (Through Aug 2021)
Town Clerk	Melissa Ripley

## TOWN OF ANDOVER

# MISSION & VALUES STATEMENT

*Developed by the  
Select Board, Town Manager, and Town Department Heads  
Adopted by the Select Board on October 6, 2003*

The mission of the Town of Andover is to ensure the safety, education, and well-being of the community; to be a leader in the delivery of efficient and effective quality services that respond to community needs; to promote the continuous improvement of staff skills and performance; to encourage an environment of trust; to respect cultural and economic diversity; and to preserve the historic character of the community.

The Board of Selectmen, as the chief policymakers for the Town of Andover, Massachusetts, will provide leadership in advancing the following primary and supporting values:

### **VALUE 1 – ENSURE THE SAFETY, EDUCATION, AND WELL-BEING OF THE COMMUNITY**

- 1.1 Protect the safety of persons and property
- 1.2 Maintain the high quality of education for all
- 1.3 Maintain the Town’s infrastructure
- 1.4 Promote public health programs and awareness
- 1.5 Manage the impact of non-municipal public utilities
- 1.6 Support human/community services
- 1.7 Ensure compliance with regulatory requirements
- 1.8 Identify and promote economic opportunities

### **VALUE 2 – BE A LEADER IN THE DELIVERY OF EFFICIENT AND EFFECTIVE QUALITY SERVICES THAT RESPOND TO COMMUNITY NEEDS**

- 2.1 Deliver innovative municipal services
- 2.2 Encourage cost saving initiatives
- 2.3 Assess and prioritize community needs
- 2.4 Maintain the Town’s “Aaa” bond rating

### **VALUE 3 – PROMOTE THE CONTINUOUS IMPROVEMENT OF STAFF SKILLS AND PERFORMANCE**

- 3.1 Recruit, develop, and retain a highly skilled workforce
- 3.2 Promote and recognize municipal professionalism

- 3.3 Measure, evaluate, and improve performance

### **VALUE 4 – ENCOURAGE AN ENVIRONMENT OF TRUST AND HONESTY**

- 4.1 Uphold high ethical standards
- 4.2 Value teamwork and cooperation
- 4.3 Promote open communication with the public
- 4.4 Solicit citizen participation
- 4.5 Recognize the outstanding contributions of citizens

### **VALUE 5 – RESPECT CULTURAL AND ECONOMIC DIVERSITY**

- 5.1 Promote diversity in the workforce and community
- 5.2 Provide services that are accessible, fair, and equitable
- 5.3 Support housing alternatives

### **VALUE 6 – PRESERVE THE HISTORIC CHARACTER OF THE COMMUNITY**

- 6.1 Celebrate Andover’s unique heritage
- 6.2 Protect and acquire open space

## **Elected Officials**

### **Select Board**

Christian Huntress, Chair  
Alexander Vispoli, Vice Chair  
Dan Koh, Clerk (Through February 2021)  
Richard T. Howe, Clerk  
Annie Gilbert  
Laura Gregory

### **School Committee**

Susan McCready, Chair  
Lauren Conoscenti  
Paul Murphy  
Shannon Scully  
Tracey Spuce

### **Town Moderator**

Sheila Doherty

### **Andover Housing Authority**

Calvin Deyermond, Chair\*  
Francis O'Connor  
Daniel Grams  
John O'Donohue  
Tenant Member

*\*Appointed by the Executive Office of Housing and Community Development*

### **Greater Lawrence Technical School District School Committee**

Zoila Disla  
Marilyn Fitzgerald  
Leo Lamontagne  
Vivian Marmol  
Anngybel Moreta  
Frank Rossi  
Francisco Surillo

### **Trustees of Punchard Free School**

Melissa Danisch  
Paul MacKay  
Dr. Eric Stubenhaus  
Steven Pekock  
Donald Schroeder

### **Cornell Fund Trustees**

Kenneth Oزونian  
Calvin Perry  
Peter Witman

## Appointed Officials

Town Manager	
Andrew P. Flanagan	
Andover Cultural Council	Andover Green Advisory Board
Yuantai Du Judith Farzan Peter Fenzel Paul Gravaline Ria Gupta Denise Johnson Amie Joof Senghore Tanja King Leslie Malis Jessica McCormack Sonia Novick Leslie Seaton Malis Morgan von Prella Precelli	Maria Bartlett Willow Cheeley Melanie Cutler Amy Latva-Kokko Anil Navkal Beth Rasmussen Zona Sharfman Jonathan Unger Harry Voorhees
Andover Housing Partnership Committee	Andover Retirement Board
Vinod Bhandari Ann Cobleigh Kevin Cuff	James Cuticchia (Through April 2021) Hayley Green Thomas Hartwell Elena Kothman Bojay Taylor Eric Teichert
Audit Committee	Ballardvale Historic District Commission
Steven Caron Robert Finneran Neil Senior Steven Sintros	Ronald Abraham Diane Derby John Maier Sara Sobieski Negrelli Joanna Reck
Board of Assessors	Board of Health
Dennis Adams David Billard Lewis Trumbore	Dr. Gopala Dwarakanath Dr. Deborah Enegeess Dr. Pamela Linzer
Board of Registrars	Commission on Disability
Brian Major William Melahn (Through March 2021) Melissa Ripley Michael Sassin Austin Simko (Through September 2021) Robert Willard	Nancy Achin Audesse Katherine Ananis Faisal Bashir Justin Coppola Sr. Kathleen Dolan S. David Kahan Jemma Lambert Patricia Leelman Bernadette Lionetta Julie Pike (Through June 2021) Mary (Eileen) Riley Rebecca Schnopp Stephen Surette Judy Wakefield

<b>Commission on Diversity, Equity and Inclusion</b>	<b>Conservation Commission</b>
Jorge Allen Lisa Cascio Rajiv Chopra Basenal Dessin Lt. Frank Fitzpatrick Jack Glavin Kavita Goyal Peyton Levantal Olivia Lu-Alba Howard Mandell George Nugent Wael Kamal Monica Reum Rev. Dana Allen Walsh Shishan Wang Sandis Wright	Thomas Brady Donald Cooper Alexandra Driscoll Floyd Greenwood Jon Honea Kevin Porter Ellen Townson
<b>Council on Aging</b>	<b>Design Review Board</b>
Marian Bicking Ralph Bledsoe Gail Bloom Joan Fox Tana Goldberg Louise Haddad Ed Plowey Amanda Preston Kimberly Rainen Thomas Rando Judy Trerotola	Eric Daum Craig Gibson Suzanne Korschun Paul Maue Anita Renton
<b>Economic Development Council</b>	<b>Finance Committee</b>
Evan Belansky Amy Brearley Brian Carbone Mark DeCourcy Ed Gundrum Marlene Hoyt Michael Morris Jr. Geoffrey Piva	Linn Anderson John Barry Jr. Andrew Betts Spiro Christopulos Mary Ellen Logee Eugenie Moffitt Paul Monticciolo Kevin O’Handley Paul Russo
<b>Housing Trust Fund</b>	<b>Investment Committee</b>
James Bonfanti David Brown Patricia Dell Ross Carolyn Hall Finley Andrew Flanagan Linda O’Connell Susan Shepard Charles Wolfe	Andrew Betts Brian Carbone Andrew Gribbel Aidan Forde Nancy Kimelman
<b>Memorial Hall Library Trustees</b>	<b>Patriotic Holiday Committee</b>
Carolyn Fantini Karen Herman John Hess Laurence Lamagna	Mark Comeiro Calvin Deyermund Brian Masterson Michael Mansfield

Marilyn Santagati Anthony Straceski Mark Yanowitz	R. Scott Parrish Calvin Perry Francis Rittershaus Stephen Wallingford
<b>Permanent Town Building Advisory Committee</b>	<b>Planning Board</b>
Daniel Casper Richard Feldman David Giangrande Mark Johnson Ellen Keller	Zachary Bergeron Vincent Chiozzi, Jr. Ann Knowles Rocky Leavitt Neil Magenheim Morgan Von Prella Pecelli
<b>Poet Laureate Committee</b>	<b>Preservation Commission</b>
Peter Caruso Jane Dietzel-Cairns Karen Harris Susan Leno Barbara Longworth Leslie Malis Susan Smith James Sutton	James Batchelder Eric Daum Leslie Frost Craig Gibson Leo Greene Karen Herman Joann Michalik Joanna Reck
<b>Revenue and Expenditure Task Force</b>	<b>Scholarship Committee</b>
Kevin Connors Melissa Danisch Joseph Guilmartin Thomas Hartwell Paul MacKay Timothy Vaill	Kate Allard Diane Costagliola Carolyn Hanson Deb Lenzi Eric Stubenhaus
<b>Spring Grove Cemetery Trustees</b>	<b>TRIAD Council</b>
Kevin Connors William Canane Sandra Dearborn Mark De Lisio Gail Ralston	Joseph Gifun John Howard Jr. Sreenivas Madras
<b>Towle Fund</b>	<b>Town Governance Study Committee</b>
George Nugent Melissa Strout Gloria Wager	Paul Cavicchi Paula Colby Clements Sheila Doherty David Floreen Richard Fox Andrew McBrien Dara Obbard Gail Ralston Austin Simko Aleksandra Stapczynski Jon Stumpf
<b>West Elementary Building Committee</b>	<b>Zoning Board of Appeals</b>
Rick Almedia Sheldon Berman Paula Colby Clements Heather Eigen Andrew Flanagan Mark Johnson	Ralph Arabian Kathy Faulk David Guerette Ellen Keller Daniel Lopez Carol McDonough

Armata Kirpalani Steve Nembirkow Carol Green Jennifer Hunt Susan McCready Janet Nicosia Siggy Pfendler Paul Rollins Elizabeth Roos Tracey Spruce Donna Walsh	Michael Novaria Elizabeth Oltman Lisa Rechisky
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**Election Results for Annual Town Election**  
March 23, 2021

Office/Candidates	Precincts									Total
Moderator	1	2	3	4	5	6	7/7A	8	9	
<i>Sheila Doherty</i>	131	130	132	109	135	89	90	140	128	1,084
<i>Blanks</i>	16	11	16	16	9	8	10	11	23	120
<i>Misc. Others</i>	0	5	5	1	1	3	4	6	3	28

Office/Candidates	Precincts									Total
Select Board	1	2	3	4	5	6	7/7A	8	9	
<i>Ann W. Gilbert</i>	139	128	133	114	135	85	94	144	136	1,108
<i>Christian C. Huntress</i>	120	114	124	104	124	91	92	127	129	1026
<i>Blanks</i>	35	47	46	33	26	21	22	39	39	308
<i>Misc. Others</i>	0	2	3	1	5	3	0	4	4	22

Office/Candidates	Precincts									Total
School Committee	1	2	3	4	5	6	7/7A	8	9	
<i>Susan K. McCreedy</i>	130	121	126	109	126	84	94	136	128	1,054
<i>Tracey E. Spruce</i>	130	112	128	109	127	80	89	135	133	1,043
<i>Blanks</i>	28	54	49	29	30	32	22	40	40	324
<i>Misc. Others</i>	6	5	3	5	7	4	3	3	7	43

Office/Candidates	Precincts									Total
Greater Lawrence Regional Vocational Technical School District Committee	1	2	3	4	5	6	7/7A	8	9	
<i>Marilyn M. Fitzgerald</i>	134	137	140	111	136	90	100	138	137	1,123
<i>Blanks</i>	13	9	12	15	8	10	4	18	17	106
<i>Misc. Others</i>	0	0	1	0	1	0	0	1	0	3

Office/Candidates	Precincts									Total
Trustees of the Punchard Free School	1	2	3	4	5	6	7/7A	8	9	
<i>Melissa M. Danisch</i>	122	120	128	102	121	80	92	123	121	1,009
<i>Eric Stubenhaus</i>	129	112	126	98	116	81	90	121	123	996
<i>Blanks</i>	40	60	52	51	51	38	26	70	60	454
<i>Misc. Others</i>	1	0	0	1	2	1	0	0	0	5

Office/Candidates	Precincts									Total
Housing Authority	1	2	3	4	5	6	7/7A	8	9	
<i>Daniel T. Grams</i>	128	129	130	105	127	83	92	130	127	1,051
<i>Blanks</i>	18	17	23	20	17	15	11	27	27	125
<i>Misc. Others</i>	1	0	0	1	1	2	1	0	0	6

**Election Results for Special Town Election**  
June 15, 2021

Ballot Question No. 1	Precincts									Total
Pension Obligation Bonds	1	2	3	4	5	6	7/7A	8	9	
<i>Yes</i>	164	244	198	200	182	108	111	183	189	1,579
<i>No</i>	49	81	84	93	106	53	57	58	87	668
<i>Blanks</i>	4	9	7	8	3	1	4	7	12	55

Ballot Question No. 2	Precincts									Total
West Elementary School and Shawsheen Pre-K School	1	2	3	4	5	6	7/7A	8	9	
<i>Yes</i>	174	285	232	245	209	115	119	185	232	1,796
<i>No</i>	43	48	57	56	82	47	52	63	56	504
<i>Blanks</i>	0	1	0	0	0	0	1	0	0	2

# Town Manager's Office

## Select Board

Andrew P. Flanagan  
Town Manager

Christian C. Huntress  
Chair, Select Board

*The Town Manager is the Chief Executive Officer, Chief Fiscal Officer, and Chief Personnel Officer of the Town of Andover. The Town Manager appoints and supervises all employees and is responsible for overseeing all services and operations of the Town of Andover. The Town Manager implements the policies established by the Select Board, provides overall administration to the Town's Municipal organization and focuses on continuous improvement and customer focused services and programs.*

The Town Manager is also responsible for producing an annual budget and financial plan as well as a capital improvement program. The Town Manager's office, in coordination with the Finance and Budget department, works with department and division heads as well as financial working groups to help determine the spending and financial plans for the coming year.

Each year the Select Board, together with the Town Manager, establish goals and objectives for the coming year. These goals and objectives help determine the priorities for the Town's departments. Town department heads are involved in the process of setting the goals and objectives and work with the Town Manager throughout the year in order to meet said goals and objectives.

The COVID-19 pandemic continued to present challenges for the community. The Town Manager's Office provided leadership to town departments and staff as we navigated through a phase of the pandemic that saw surges in case counts due to new variants. During global supply shortages for at-home tests, the town was able to obtain thousands of antigen self-test kits and supply those kits to residents for free during drive-up distribution, to our senior populations, and to library patrons.

At the 2021 Town Meeting, voters overwhelmingly approved two major initiatives: the building of a new West Elementary/Shawsheen Preschool and the authorization to issue a pension obligation bond to address the town's unfunded pension liability. Both initiatives are a result of the community coming together.

### Andover Select Board

Christian Huntress, Chair  
Alexander Vispoli, Vice Chair  
Richard Howe, Clerk  
Ann Gilbert  
Laura Gregory  
Daniel Koh  
Through February 2021

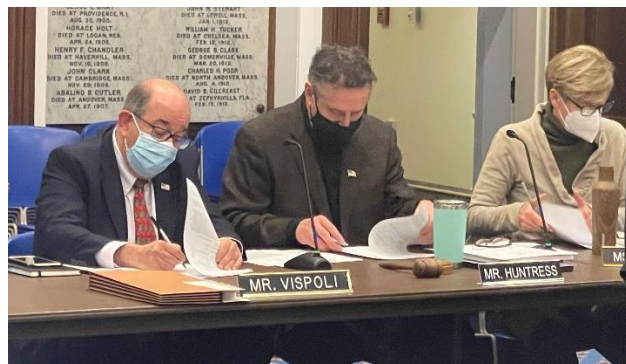
### Town Manager's Office

Andrew P. Flanagan  
Town Manager

Michael A. Lindstrom  
Deputy Town Manager

Patrick J. Lawlor  
Assistant Town Manager

Kathryn L. Forina  
Executive Assistant



Left: Town Manager Andrew P. Flanagan with former Town Managers Buzz Stapczynski and Richard Bowen. Above: Select Board members sign the authorization for the pension obligation bond.

The unfunded pension liability has been a long-standing fiscal challenge for Andover. Through nearly. Through a collaborative and creative approach to address this challenge, the town developed a plan to leverage historically low interest rates to fund the pension liability. This process included nearly 60 public meetings and virtual office hours for residents to ask questions and provide feedback. After this extensive process, and Town Meeting approval of the bond issuance, the town assembled an Investment Advisory Committee composed of market experts and investment professionals to determine the sustained feasibility of a bond issuance and to determine the amount of the issuance. Ultimately the bond was issued at \$165M with an interest rate of 2.367%. This low rate for an 18-year bond results in over \$140M in savings over the next 18 years.

Town Meeting also authorized the purchase of over 40 acres of open space on Chandler Road. The site provides the Town with a historic opportunity to make a significant investment to meet the evolving needs of our community. This space could include recreational facilities, athletic fields, community gardens and other passive recreation opportunities.

This year the town also launched our neighborhood services program and Mobile Town Hall. This extension of Town Offices allows us to deliver services in new ways, and in new places. Bringing town staff directly to neighborhoods has already allowed us the opportunity to solve specific issues, while also engaging with residents where they are most comfortable. This initiative was recognized with a Pickard Innovation Award from the Massachusetts Municipal Association. This is the second time in three years Andover has been awarded this distinction for creativity and innovation in municipal service delivery.

Over the last year, the town has advanced its work around Diversity, Equity and Inclusion. These efforts have included hiring our first Director of Diversity, Equity, and Inclusion and the development of a Strategic Plan for our DEI programs and commitments. This process began with over 1,500 survey participants, and 23 focus groups – and continues with over 100 volunteers contributing to the multifaceted Strategic Plan. Our work in this arena must have lasting impacts on our community and municipal organization.



56

Public meetings on the pension obligation bond funding plan

2.367%

Interest rate obtained for the pension obligation bond

# Finance & Budget

Donna M. Walsh  
*Director*

The Finance and Budget Department is comprised of five divisions: Finance Administration, Accounting, Assessing, Treasurer/Collector, and Central Purchasing.

## ***Finance Administration***

Finance Administration is responsible for management of the Finance and Budget Department, as well as the town's financial planning and budget preparation. The Finance Director is also responsible for administration of the Health Insurance Trust as well as the OPEB (Other-Post Employment Benefits Trust). In 2021, Finance Administration worked closely with the Town Manager's Office on the pension obligation bond issuance, and the preparation, analysis and public forums leading to Town Meeting. Finance Administration works closely with the Finance Committee on the publishing of the Finance Committee Report which is issued to voters prior to the Annual Town Meeting.

The Town of Andover continues to be recognized by the Government Finance Officers Association (GFOA) for its budget preparation. The GFOA Distinguished Budget Presentation Award is presented to communities that produce a budget that conforms with the rigorous standards of GFOA.

## ***Accounting***

The Accounting Office is responsible for the maintenance of all financial records of the town and ensures compliance with federal, state, and local regulations. The Accounting Office is responsible for processing payroll, accounts payable, fixed asset inventory, and the oversight of departmental appropriations. All invoices are audited and approved for payment through the Accounting Office.

The Town Accountant also serves as an ex-officio member of the Andover Contributory Retirement Board, and is currently serving as the Chair of that board.

Throughout 2021, the Accounting Office worked to administer and report on funds received from the state and federal governments related to COVID relief. CARES Act funds were required to be expended by October of 2021, and the Accounting Office managed the reporting and compliance of these funds.



*Finance Director Donna Walsh speaking at the Massachusetts Auditors and Accountants Association Fall Meeting. Town Manager Andrew Flanagan and Assistant Town Manager Patrick Lawlor spoke at the meeting discussing pension obligation bonds and data collection.*

Christine Barraford  
*Executive Secretary*  
*Finance Department*

Hayley Green  
*Assistant Finance Director*  
*Town Accountant*

Cheryl Dick  
*Assistant Town Accountant*  
*Town Auditor*

Lisa Marget  
*Payroll Administrator*

Kimberly Matthes  
*Accounts Payable Coordinator*

Priscilla Loring  
*Accounting Assistant*

## Assessing

The Assessor's Office, under the direction of the Chief Assessor, is responsible for gathering and recording information related to property and ownership in the Town of Andover. This includes the valuation of residential, commercial, industrial, and personal property. The Assessor's Office prepares the annual property tax classification information, which assists the Select Board in setting the residential, commercial/industrial, and personal property tax rates.

The Assessor's Office processed 33,441 excise tax bills in Fiscal Year 2021. The Assessor's Office administered and processed 132 property tax exemption programs for qualifying widows, veterans, blind persons, and seniors. In FY2021, the Assessor's Office processed 110 exemptions valued at \$113,885 for the Andover Means Tested Senior Tax Exemption. Additionally, the Assessor's Office works in conjunction with the Elder Services Division on the administration of the town's senior work program, which allows seniors to exempt a portion of their tax bill by working within town or schools. With 200 senior workers participating in this program in a variety of settings, Andover's program is one of the most robust senior tax exemption programs in Massachusetts.

Annual Property Valuations			
Property Type	FY2020 Value	FY2021 Value	FY2022 Value
Single Family	\$5,928,243,700	\$6,058,256,300	\$6,622,537,800
Condo	\$634,339,600	\$665,113,000	\$705,859,200
Multi Family	\$499,783,500	\$505,848,200	\$540,049,900
Vacant Land	\$59,940,700	\$56,715,700	\$60,189,900
Other Residence	\$28,446,400	\$28,981,900	\$32,244,100
Commercial	\$603,835,939	\$604,289,639	\$596,823,837
Industrial	\$674,846,600	\$680,915,600	\$726,884,700
Mixed Use	\$50,733,800	\$54,519,100	\$54,946,800
Personal Property	\$318,839,379	\$373,031,118	\$319,029,130
<b>Total</b>	<b>\$8,799,009,618</b>	<b>\$9,027,670,557</b>	<b>\$9,658,565,367</b>

## Central Purchasing

The Central Purchasing Office is responsible for all Town and School procurement, including the oversight of the bidding process to ensure compliance with Massachusetts General Law. The Central Purchasing Office also coordinates insurance and risk management for all Town and School departments – with the exception of health insurance. Central Purchasing also manages property insurance claims as well as pothole claims.

In 2021, there were 63 bids managed by the Purchasing Office and 49 contracts were executed.

David Billard  
Chief Assessor

Patricia Sullivan  
Senior Assessor

Anne Berthold  
Office Coordinator

Jane Melia  
Office Assistant

Louis Logue  
Property Lister

Theresa Peznola  
Purchasing Agent

Janet Brewer  
Purchasing Assistant

110

Seniors provided the town's matching senior tax exemption

9.3%

Growth in value for residential property

49

Contracts executed by the Purchasing Office

### ***Collector/Treasurer***

Michael Morse  
*Collector/Treasurer*

Peter Forcellese  
*Assistant Collector/Treasurer*

Lynn Spitalere  
*Cash Manager*

Tara Hurley  
*Water/Sewer  
Account Supervisor*

Jennifer Callahan  
*Office Assistant*

Lisa Ring  
*Office Assistant*

The Collector/Treasurer is responsible for the collection of all monies due to the town including: real estate taxes, personal property, motor vehicle excise taxes, departmental receipts, water and sewer charges, and parking tickets. The Collector/Treasurer's Office is responsible for issuing payroll for town and school employees, payment of vendors, and the reconciliation of checks and bank accounts. The Collector/Treasurer's Office also issues debt required for authorized short-term and long-term borrowing.

# Sustainability

Joyce Losick-Yang  
Sustainability  
Coordinator

*Under the general direction of the Town Manager, the Sustainability Coordinator develops and administers programs and policy initiatives to advance Andover's sustainability profile. Specifically, the Sustainability Coordinator is responsible for:*

- *Developing the community's climate and sustainability action plan;*
- *Setting town-wide sustainability goals and tracking progress;*
- *Working with the Andover Public Schools, and other Town Departments on sustainability initiatives;*
- *Applying to and managing federal, state, regional, private and philanthropic grants;*
- *Advising on environmental policies and operations, including but not limited to energy efficiency, renewable energy, sustainable transportation, waste reduction and natural disaster planning and resilience;*
- *Communicating with the public via maintaining a Sustainability website, liaising with the Andover Green Advisory Board, participating in other commission meetings, publishing electronic newsletters, and posting to social media sites*

**Progress on Climate and Sustainability Action Plan.** The climate of Massachusetts is changing. Spring is arriving earlier and bringing more rain. Summers are hotter. Rising seas erode beaches and increased flooding cause more property damages and lost lives. Communities seeking to curb the amount of greenhouse gas emitted need to understand where the major sources of emissions are in order to identify the highest impact opportunities. In FY21, the Sustainability Coordinator along with community volunteers and support from Community Development and Planning colleagues delivered the first-ever inventory of Andover greenhouse gas emissions for the 2017 baseline year. The work showed that:

- Andover was responsible for emitting 453,779 metric tons of carbon dioxide equivalents (CO<sub>2</sub>e) of greenhouse gases in 2017. Assuming a population of 36,000, that equals 12 metric tons of CO<sub>2</sub>e per resident
- Buildings are the largest source of emissions for Andover (over 68%). Roughly half of the building emissions come from residential energy use, and half from commercial sector buildings (space heating/cooling along with manufacturing energy)
- On-road transportation accounts for 27% of overall emissions
- Solid waste accounts for 3% of the greenhouse gas emissions
- The municipal portion of the emissions is 2%. This means that while the Town will act to reduce its own carbon footprint, to achieve net zero, action must be taken by residents and businesses

*Sustainability has no other permanent staff. However, community volunteers and interns have contributed significantly to the FY21 accomplishments and are gratefully acknowledged herein:*

## **Andover Community Power Design Team and Interns\***

Charles Beams\*

Zachary Clement\*

Kate Margolese

Anil Navkal

Thomas Rando

## **Greenhouse Gas Emissions Inventory Baseline**

Carolyn Dann

Kate Margolese

Jacqueline Salit

## **Municipal Vulnerability Preparedness Grant Preparation**

Alix Driscoll

Ann Knowles

Ellen Townson

## Solar Bylaw

Harry Voorhees


Don Schroeder

IN 2017, OUR TOWN WAS RESPONSIBLE FOR EMITTING

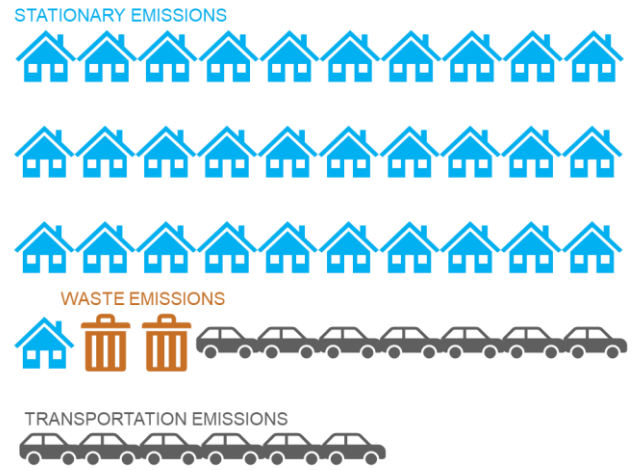
**453,779**  
METRIC TONS OF CO<sub>2</sub>e

IN ANDOVER,  
THAT WORKS OUT TO

**12**  
METRIC TONS  
OF CO<sub>2</sub>e  
PER RESIDENT



OUR EMISSIONS BREAKDOWN



**Andover Community Power.** Andover Community Power (ACP) is a program offered by the Town to provide residents and businesses more electricity supply options by pooling the electricity use of thousands of users in Andover. In FY21, the Sustainability Coordinator, Deputy Town Manager, energy consultants from Good Energy, a community Design Team, along with high school interns jointly developed the core design features of the ACP program, including but not limited to the program renewable energy offerings and outreach strategy. These features were incorporated into the draft ACP plan, which was opened for public commenting in the spring of 2021 and later approved by the Select Board in the summer. The Department of Public Utilities must review and approve the ACP plan. Once approval is obtained, and a competitive supplier identified, ACP will significantly reduce carbon emissions from Andover participants through the purchase of MA Class I renewable energy certificate beyond the minimum levels required by the state.

**Grants and Partnerships.** Sustainability, working in partnership with other Town of Andover departments and community volunteers, applied for the Municipal Vulnerability Preparedness and Recycling Dividend Program opportunities as well as obtained and/or managed \$235,270 in additional grant funding:

- \$48,500 Municipal Americans with Disabilities Improvement Grant in partnership with Andover Facilities Department and the Elder Services to purchase and install accessible exercise equipment for the new Senior Center
- \$146,770 Green Communities Grant in partnership with the Andover Facilities Department for LED lighting improvements at Doherty Middle School and the Collins Center
- \$10,000 Municipal Partnership Grant to improve participation in Mass Save energy efficiency programs;
- \$30,000 Department of Conservation and Recreation Community Forestry Challenge Grant in partnership with Department of Public Works

76

Meetings and Events Held  
with Andover Community  
Members

\$235,270

Grant Funding Obtained  
and/or Managed

5

Select Board Goals Met or  
Progressed

*Town Counsel provides the Town of Andover with legal services and representation. Town Counsel provides general legal counsel. Additionally, the Town engages special legal counsel for labor related services as well as special counsel for certain specialized legal services.*

Carol Hajjar McGravey Esq.  
Assistant Town Counsel

In 2021 Town Counsel continued to provide guidance to the town relating to the COVID-19 pandemic. In order for the town to support local restaurants to be able to get back to business, Town Counsel provided advice on modifying Select Board policies in order to allow outdoor restaurant dining and alcohol beverage service. Town Counsel was called on to provide advise to the Board of Health regarding fines for violation of the Governor's Orders regarding COVID-19 and for wearing of masks. The continuation of virtual meetings required protocols to be drafted for Boards and Committees, as well as advice on Open Meeting Law issues relating to these virtual meetings.

For the Annual Town Meeting, Town Counsel reviewed all warrant articles, drafted many of them, and provided legal counsel during Town Meeting. Town Counsel attended virtual meetings of Town Boards and Commissions which held hearings on various requests from applicants.

Town Counsel provided legal support through the drafting of contracts, deeds, easements, land use restrictions, releases and agreements. This included coordinating the Town's purchase of property at 138 and 140 Chandler Road.

In 2021, Town Counsel Thomas Urbelis was selected for the Massachusetts Super Lawyers list, an honor reserved for those lawyers who exhibit excellence in practice. Super Lawyers Magazine selects attorneys using a patented multiphase selection process. Lawyers cannot nominate themselves and are prohibited from campaigning. Peer nominations and evaluations are combined with independent research. Each candidate is evaluated on 12 indicators of peer recognition and professional achievement. Only 5% of attorneys in Massachusetts receive this distinction.

In 2021, Town Counsel was given an AV Preeminent Rating by Martindale-Hubble which is given to Attorneys who are ranked by their peers and the Judiciary at the highest level of professional excellence for their legal expertise, communication skills and ethical standards.

### ***Special Counsel***

The Town engaged outside counsel for services relating to the Town Yard Land Disposition Agreement and for services related to the Registry of Deeds and for labor related legal matters. Special Labor Counsel advised the Town Manager on personnel matters including labor arbitration and assisted with the negotiation of collective bargaining agreements

### *Notable Legal Advice*

- Provided advice on a Request for Proposals and Land Disposition Agreement for the sale of the former Town Yard on Lewis Street
- Provided advice on a swap of land on Tewksbury Street which is under the control of the Select Board to the Conservation Commission in exchange for the land having the leaf composting facility and dog park on High Plain Road which is under the control of the Conservation Commission, including drafting a special act to be enacted by the legislature authorizing the land swap
- Provided legal support through the drafting of contracts, deeds, easements, land use restrictions, releases and agreements
- Provided advice to the Town Zoning Bylaw Review Committee regarding proposed revisions to the Town's Zoning Bylaw
- Provided advice on modifying Select Board policies in order to allow outdoor restaurant dining and alcohol beverage service as a result of the COVID-19 pandemic
- Provided advice to the Andover Green Advisory Board relating to a warrant article for a solar energy bylaw
- Provided advice regarding rejection of a bid by an electrical contractor on the Ballardvale Fire Station project. The contractor protested to the Massachusetts Attorney General and the Attorney General denied the protest
- Negotiated contracts for the curbside pickup of trash and recyclable materials
- Negotiated a lease with the United States Post Office for the Post Office in the Town House
- Negotiated a lease with the Federal Aviation Administration for land at the Water Treatment Plant
- Provided advice to Town board members on the Conflict of Interest Law
- Provided advice to the Conservation Commission regarding an appeal by ten residents to the Department of Environmental Protection of an Order of Conditions allowing construction of a pumping station at Dale Street to proceed. The DEP did not agree with the grounds for the appeal and issued a Superseding Order of Conditions allowing the project to proceed
- Provided advice on a Select Board policy for small cell 5G communications facilities
- Provided advice to the Town's Records Access Officer regarding requests for public documents
- Drafted protocols for Town Boards and Committees for virtual meetings due to COVID-19
- Drafted a special act for the legislature to enact regarding a conveyance of land to an abutter of Spring Grove Cemetery
- Drafted a Declaration of Emergency in the Town of Andover for the Select Board to sign due to the Coronavirus
- Assisted in drafting a consulting agreement for an energy municipal aggregation plan

# Town Clerk

Austin Simko

*Town Clerk  
Chief Strategy Officer  
Through September, 2021*

*The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to preserve public records, and to provide a wide range of innovative, efficient, high quality service to Andover's residents and others who interact with Andover's municipal government.*

The Town Clerk's Office administered the Annual Town Election on March 23, 2021, the Annual Town Meeting on June 5, 2021 and a Special Town Election on June 15, 2021. The COVID-19 epidemic caused the postponement of the Annual Town Election and the Annual Town Meeting, and significantly impacted the manner in which each of these events was conducted. Annual Town Meeting was held outdoors beneath a tent, and the elections were conducted primarily through mail-in ballots.

### **Town Census**

In January, the Town Census was mailed to 13,714 households. The Town's population at the completion of the Census was 32,300. The Town's overall growth is not fully represented in the Town Census numbers due to cut off dates for collecting/entering the data.

### **Precincts and Voters**

Overall, the Town Clerk's Office processed a total of 1,565 new voter registrations in 2021. The year ended with 25,570 registered voters (21,353 Active and 4,217 Inactive) in Andover's nine precincts and one sub-precinct:

Precinct 1 –	2,166	Precinct 2 –	3,136	Precinct 3 –	2,775
Precinct 4 –	2,919	Precinct 5 –	3,293	Precinct 6 –	2,964
Precinct 7 –	2,168	Sub-precinct 7A –	657	Precinct 8 –	2,745
Precinct 9 –	2,747				

<u>Elections/Town Meetings</u>	<u>Date</u>	<u>No. Voted</u>	<u>% of All Voters</u>
Annual Town Election	March 23rd	1,232	4.82
Annual Town Meeting	June 5th	959	3.75
Special Town Election	June 15th	2,290	8.95

Melissa Ripley  
Town Clerk  
Assistant Town Clerk

C. Dawne Warren  
Assistant Town Clerk  
Through April, 2021

Susan Pimentel  
Office Assistant

Jamie Doherty  
Records Specialist

Stephanie Vaccaro  
Customer Service Assistant

1,565

New voter registrations in  
2021

2,290

Voter turnout in the Special  
Town Election

2,125

Number of dogs registered in  
2021

# Technology

**Paul J. Puzzanghera**  
Chief Information Officer  
@AndoverCIO

During 2021, IT continued to deploy a significant fraction of its resources to supporting the needs of town and school departments during the pandemic. Despite the challenges IT has continued to deliver innovation across all its departments. For a deeper look at our projects view the recently released beta version of the IT dashboard found at <https://andoverma.gov/it>

## **Customer Service Team**

Customer Service undertook a massive equipment collection effort through the summer months in 2021 – processing, cleaning, and wiring several thousand Chromebook devices to recover devices used during remote learning and restore the in person learning infrastructure. Other accomplishments:

- The Customer Service Team facilitated the introduction of a comprehensive CyberSecurity training program based on a grant from state MASSIT
- Launched Chromebook rental program for middle school families
- The IT Department delivered Chromebook carts to each school for MCAS testing, per required schedules.
- Preparing 700 new Windows laptops for a mass refresh of all teacher devices.
- Provide training support for: MS Teams; collaborative video conferencing; new laptop training for new hires
- Supported the temporary relocation of Elder Services by providing technology to multiple locations and then configuring the launch of new Robb Center
- Complete the retirement of Windows 7 and began the launch of Windows 11



## **Administrative Team**

Patricia Fitzpatrick

## **Customer Service Team**

James Casey

*Customer Service Manager*

Eliud Felix

Ann Gubellini

Bonita Hajjar

Joseph Huskey

Mark Snowdon

## **Platform Team**

Joseph Piazza

*Enterprise Platform Architect*

Stephen Douglas

Chris Primes

Dennis Wynne

## **Solutions Team**

Karla Kohl

*Enterprise Solution Architect*

Kevin Bonanno

Mary Jane Burwell

Jeffrey Cary

Jake Celentano

Laura Hall

Wallace McKenzie

Donald Miller

# Information Technology

## Mission

- Improve Citizen Engagement and Experience
- Improve Student Learning
- Improve Staff Productivity and Collaboration
- Improve Operational and Economic Efficiency
- Ensure Safety and Security
- Create a Measurement Culture
- Support TM and Department Initiatives
- Enhance and Maintain our Technology Platforms
- Enhance and Maintain our Application Platforms
- Provide Outstanding Customer Service

## Platform Team

During 2021 the Platform team completed the full migration of all town and school email services from a complex on-premise solution to a fully cloud based approach utilizing Microsoft 365. This reduces our on-going management dramatically and enables us to reduce our data center footprint during the coming months. Other accomplishments:

- Completed IT and AV component of new construction at Robb Senior Center and Ballardvale Fire Station; Continued design of West Elementary School
- Deployed redundant microwave communication network for Public Safety
- Launched mobile Cisco VoIP Unified Communications platform
- Conducted CyberSecurity audit
- Technology infrastructure for Mobile Town Hall
- Selected and piloted new digital signage platform
- Piloted new conference room technology using Microsoft Teams

## Solutions Team

The first half of the year focused on supporting the evolving needs of hybrid learning and the eventual transition to full time instruction. Other accomplishments:

- Completed migration of on-line permitting system to OpenGov ViewCloud platform
- Began migration of school purchasing to on-line PO's
- Launched DocuSign electronic signature platform and assisted departments in transitioning existing paper-based forms
- Upgraded to new generation of Maintstar our on-line maintenance management system and integrated with town GIS
- Launched ProPhoenix Coputer Aided Dispatch system for Public Safety integrated with town GIS
- Launched CitiBase citizen self-service payment and transaction kiosk
- Integrated our Learning Management System and Student Information system to permit synchronization of all grading information allowing parent visibility.
- Launched Open Transparency providing greater visibility into town's finances
- Implementation of the Data Analytics Platform to analyze student assessment data; updated the Town Data Dashboard
- Allowed online payments in Citizen Self Service
- Implemented new school side applications: MyFlexLearning, Learning Ally, On Line registration, online summer school registration
- Implemented new financial applications: AssessPro assessing software, TimeClocks plus digital time reporting, Tyler Content Manager/DocOrigins financial document imaging to allow citizens to view bills online
- Continued integration of all major systems: MUNIS, Aspen, Frontline, NeoGov, Aesop. Unified rostering of students
- GIS enhancements of cemetery and trail mapping

# 30,000

Average number of devices on town network each day

# 3,000+

Number of mobile devices distributed to staff and students during pandemic

# 6,000

Number of help tickets served by IT in 2021

# Community Services

**Jemma Lambert**  
Director of Community  
Services

*The Department of Community Services is comprised of the Divisions of Elder Services, Recreation, Youth Services, Veterans Services and new this year, Andover DIVERSE; a Division focused on advancing community-driven initiatives and engagement with the goal of building a more diverse, inclusive Andover.*

The Department of Community Services is deliberately public-facing; focusing its work and mission on improving the quality of life for all who call Andover home by offering a range of services and programs including but not limited to:

- After school child care
- Youth development, support and leadership
- A multi-pronged approach focused on disrupting bias and advancing community-driven initiatives intended to support a more diverse, inclusive community
- Critical elder services such as home delivered meals, congregate meals, crisis case management, disease management and continued learning
- Veterans benefits, family support and celebrations
- Seasonal recreation, summer camps and organized sports programming
- Accessible transportation
- Cultural celebrations
- Advocacy and outreach

Additionally, the Department of Community Services in conjunction with other Town Departments serves as trustee and programmer for many of Andover's most treasured resources such as Pomp's Pond/Rec Park, the Andover Youth and Senior Centers, Veterans memorials and our many green spaces and playgrounds. The Department places a high priority on collaboration in and among its Divisions to maximize service delivery to the community.

## **COVID-19**

The prolonged and ever-changing demands associated with the COVID pandemic presented enormous challenges which impacted the way in which we deliver services to ensure for the safety of those most vulnerable in Andover.

Despite these challenges, the Department of Community services provided, without interruption, critical services to elders and their families, after-school care for Andover's youth, supportive youth programming at the Cormier Youth Center, year-round recreational opportunities for Andover families, advocacy and support for Andover veterans and their dependents and continued work advancing the critical work on diversity, equity and inclusion.

Amy Heidebrecht  
Office Administrator

## Grants and Donations

Elder Services  
\$283,278

Youth Services  
\$30,000

Veteran Services  
\$3,000

## Individuals Served

Recreation  
2,769

Youth Services  
2,086

Elder Services  
1,635

Veteran Services  
147

688

Volunteers who  
contributed to Community  
Services programs in 2021

6,637

Unique Community Service  
program participants

\$100,000

Grant amount awarded by the  
Cummings Foundation in  
support of the Robb Center

### ***Diversity, Equity and Inclusion***

In July, 2020 Town Manager Andrew Flannagan created the Andover DIVERSE Division intended to focus solely on advancing community driven initiatives aimed at building a more diverse and inclusive Andover.

In 2021 the Commission on Diversity, Equity and Inclusion was established. This Committee held bi-weekly meetings during which members completed founding documents, crafted a DEI strategic plan, socialized and finalized strategic working groups comprised of municipal staff and community volunteers, created in-depth data mining and analysis and implemented short-term strategic goals. A candidate for Andover's first Director of Diversity, Equity and Inclusion was identified through a thorough search and was scheduled to be appointed in January 2021.

### ***Elder Services***

The year 2021 was another year of considerable change for the Divisions and its ability to excel in response. As the Covid pandemic continued across the community, the Division was able to pivot to respond the growing demand for vaccines while maintain a focus on at-home services such as Meals on Wheels and virtual programming. In partnership with the Board of Health the Division assisted in the coordination of vaccines clinics and sourcing local clinics for Andover seniors.

The Division returned to the newly constructed Robb Center on April 14, 2021. Senior Connections Supportive Day program and the Kitchen resumed operations on April 16 at the new facility. The Center fully opened to the public in June with the grand opening taking place in late August.

With the opening of the Robb Center, the Division sought out and received funding to bring two evidence-based programs to the Andover Community. Through the generosity of the Andover Home for Aged People, Pfizer Corporation and private donations, the Aging Mastery Program was offered in June and coach training of Matter of Balance began in November. Both programs will be offered continuously during the coming years.

The Division formed an Elder and Disabled Tax Committee in conjunction with the Treasurer's Office to review applications for tax relief for low-income seniors and disabled residents. Through the program, eight seniors qualified and received an abatement on their property taxes. This program will continue into future years with applications being accepted in the fall.

As the pandemic progressed, virtual and limited in person programming became a focus in reducing social isolation. As people remained quarantined, the need for transportation shifted to providing rides to vaccine clinics. Social Services remained focused on supporting Meals on Wheels and increase in case management.

Jane Burns  
*Director of Elder Services*

Kristine Havemeyer  
*Outreach Coordinator*

Shawna McCloskey  
*Outreach/Transportation  
Coordinator*

Ashley English  
*Volunteer Coordinator*

Kelly MacKay  
*Program Coordinator*

Christine Marshall  
*Office Administrator  
Through May 2021*

Caren Connor  
*Office Assistant  
Through August 2021*

Nina D'Agostino  
Patricia Kelly  
*Office Assistants*

Francisco Melendez  
*Food Service Coordinator*

Susan Starbird  
*Food Service Worker*

Stephanie McSurdy  
*Social Day Coordinator*

Patricia Barrett  
*Social Day Care Assistant  
Through April 2021*

Mary McGettrick  
Angela Lonergan  
*Social Day Care Assistants*

Ed Blinn  
Tina Solari  
*Food Service Workers*

Sharon Thomson  
*Community Outreach Nurse*

George Perakis  
George Thomson  
*Drivers*

Mark Comeiro  
Director of Veteran Services

### ***Veteran Services***

This past year, the Veteran Services Office responded to numerous public assistance requests from Veterans for fuel, food, housing, burials, medical needs and other needs. The Office also assisted Veterans and their widows with the application process for numerous VA Benefits and Pensions. In 2021 in total, the office assisted with Andover Veterans receiving \$306,670 in earned benefits.

The Veteran Services Office planned and coordinated Patriotic Ceremonies in observance of Memorial Day, Flag Day, September 11th, Veteran's Day, Pearl Harbor Remembrance, Wreaths Across America, and placed flags on the graves of veterans buried in Andover.

The Veteran Services Office continues to work closely with American Legion Post 8 and various Boy Scout and Eagle Scout Troops. In 2021 American Legion Post 8 and Andover's VSO delivered 60 meals to Andover's elders/veterans, and supported Eagle Scout Troop 75 during a Ceremonial Firepit dedication and Spring Grove Cemetery. The VSO personally commissioned a memorial bench at the Richard J. Bowen Ballardvale Green.

### ***Recreation***

The Division of Recreation manages a wide variety of community programming intended to support youth and families including:

- Youth and adult classes, leagues and seasonal programming
- EEC Licensed after school program
- Youth and adult Enrichment Programs
- Community events, workshops and celebrations
- Management of Recreation Park and Poms Pond
- Playground programming
- Work to offer inclusive programming accessible to all
- Trusteeship of many of Andover's treasured open spaces and parks

The Division works actively with a number of municipal and community-based partners to improve the quality of life for all Andover residents. In 2021, while many other municipalities paused or drastically slowed their services, Andover Recreation overcame a deficit created during the early part of the pandemic, worked to grow participation levels back to expected numbers, and exceeded financial goals. The Division successfully ran in-person programs and events for the community with record numbers of participation for many programs while mitigating COVID-19 risk and easing participant concerns with our protocols. The Division modified and successfully ran traditional community events, and brought back many events that were cancelled earlier in the pandemic.

The Division was able to expand the Kid Care & licensed EEC programs to all Andover elementary schools with the addition of Sanborn Elementary, and increased total capacity at all schools.

For summer programming the Division transitioned Warrior Summer Sport into a weekly summer program that is run entirely by Recreation staff. The Poms Pond swim lesson program was expanded to offer private lessons in addition to group lessons. The Stand-Up Paddle board program was transitioned from a vendor run program to an in-house run program

Recreation collaborated with Elder Services, CD&P, Police, Fire, APS and Conservation to help organize and run many town events including Andover 375<sup>th</sup> events, The Bike Rodeo, Juneteenth, Ballardvale Day Celebration, & Winterfest. The Division started the Andover Diversity in Programming Working group and added diverse programming as well as four summer cultural events in The Park.

Christopher Dempsey  
Director of Recreation

Jeffrey Newman  
Assistant Director of Recreation

Kourtney Crampton  
Kid Care Coordinator  
Through April 2021

Sophie Stahley  
Finance Coordinator  
Through February 2021

Nathalie Zannini  
Program Assisant  
Kid Care Director

Janci Soto  
Recreation Programmer

Jennifer Lawlor  
Office Assistant

William Fahey  
Director of Youth Services  
Through May 2021

Glenn Wilson  
Assistant Director of Youth  
Services  
Through August 2021

Anthony Lombardi  
Program Coordinator  
Through August 2021

Jaelyn Stackhouse  
Program and Outreach  
Coordinator  
Through August 2021

Neal Callahan  
Program Assistant  
Through August 2021

Patricia Carey  
Temporary Transitional Leader

Jessica Wildfong  
Guilford Allen  
Audrey Frater  
Rebecca Gilbert  
Saraina Hernandez  
Devon Murphy  
Dawy Lebron  
Temporary Program  
Coordinators

## ***Youth Services***

Andover Youth Services (AYS) provides youth and families of Andover with programs that focus on personal, social, cognitive and creative competence, vocational awareness, health and physical well-being, leadership and service and social skills development.

At the core of every AYS program is the belief that all young people given the tools, support and opportunity can become leaders. AYS continues to be an advocate for youth development in the community and a bridge between youth and a network of support services. Andover's young people face many challenges and our focus is on developing and maintaining programs and services that are flexible and encourage all youth to use their creativity, spontaneity and energy in positive ways.

In the first quarter of operations staff at Andover Youth Services:

- Increase youth participation by 37% over the same period last year
- Increased youth memberships by 6% over the same period last year
- Increased daily drop-ins by 79% over the same time period last year

Programs established and/or re-established since the start of the school year include:

- Daily Block Party for 6th and 7-8th grades
- Daily shuttle service to/from our middle schools
- Early release day activities and trips
- Vacation week field trips and activities
- 2021 Open House
- Skate Park
- Classes including D&D, drama workshop, Lego robotics, Game On, cross-country, arts and crafts, cooking, girls' group, volleyball, ultimate frisbee, GRIT, field hockey, girls travel basketball, wrestling, high school drop-in basketball, intergenerational knitting, court sports and unstructured outdoor play.

Partnerships with Andover Public School social workers, principals, and administration, APS Athletic Department, local organizations, high school mentors and community volunteers continue to grow and develop in the interest of Andover's youth. In this unprecedented time, Andover Youth Services will continue serving young people and their families and be the bridge between a young person's needs and the services that can help them become well-rounded individuals.

# Planning & Economic Development

**Paul Materazzo**  
*Director of Land Use and  
Planning*

*The mission of the Andover Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan 2012.*

The **Planning & Economic Development Division** is responsible for a wide range of activities associated with development, transportation and economic growth in the Town. The division administers land use regulations governing residential, industrial and commercial development, and is responsible for processing plans for nearly all new projects in the Town. The Planning Division is responsible for coordinating all major local and regional transportation improvement projects and provides professional technical support to the Planning Board, the Town Manager and the Select Board, as well as a number of special committees and working groups. The Planning Board consists of six volunteer members appointed by the Town Manager to five-year terms.

## ***The Master Plan 2022***

A Master Plan outlines what the community, as a whole, envisions how it will evolve over the next decade through a vision statement, goal setting and creating objectives that will be implemented by town staff, boards, commissions, committees and volunteers. Knowing that there will be growth, it serves to guide the overall physical form, character and evolution of Andover. The Master Plan Steering Committee is currently undergoing the Visioning Process. Keep an eye out for additional opportunities to participate <https://andoverma.gov/887/Master-Plan-2022>

## ***Andover Historic Mill District***

Following years of overwhelming support from the community, the Town is entering the final phase of disposition of the Old Town Yard. In 2021, the Town Yard Selection Committee facilitated a comprehensive review of nine-development proposals that were submitted in response to the “Community Authored Request for Proposal”. Following detailed review and investigation, the Town Yard Selection Committee recommended Minco Development as their preferred development team. In December of 2021, the Andover Select Board formally designated Minco Development as the development team for redevelopment of the Old Town Yard and are now currently in the process of finalizing the land disposition for the site. The sale of the former Town Yard will set in motion one of the first major redevelopment projects within the HMD. Over the next year, Minco Development will finalize their conceptual development plan for the site and petition the various regulatory board’s for their entitlements. For more information pertaining to the Town Yard Redevelopment, please feel free to visit the following website for more information: <https://andoverma.gov/181/Town-Yard-Redevelopment>

Lisa Schwarz  
*Assistant Director of Planning*

Ann Ormond  
*Director of Business Arts &  
Cultural Development*

Jacki Byerley  
*Planner*

Anthony Collins  
*Associate Planner*

Rebecca Anoli  
*Administrative Secretary*



*Town of Andover*



**Boards and Committees  
Supported by the Planning and  
Economic Development  
Division**

- Planning Board
- Economic Development Council
- Town Yard Selection Committee
- Elder Service Task Force
- Housing Partnership Committee
- Housing Trust Fund Board of Trustees
- Parking Implementation Committee
- Open Space Task Force
- Master Planning Steering Committee
- Andover Cultural Council
- Merrimack Valley Planning Commission
- Merrimack Valley Regional Transit Authority
- Merrimack Valley Transportation Management Association
- Lowell Junction Transportation Management Organization
- River Road Transportation Management Organization

**Continued Small Business Advocacy and Support for Andover Business Community**

In response to Covid-19, the Planning team continued to provide a comprehensive and coordinated response for the business community. During the second year of the pandemic the Planning team maintained daily communication via email, phone, virtual and one-on-one meetings on important updates from the Federal, State, and Local Government. Presented all grant and loan opportunities to the business community offered by the SBA, FEMA, State, and other regional partners. In conjunction with internal town departments, developed and implemented a town-wide outdoor dining program for 35 restaurants and food establishments. Continued to offer several small business grants to businesses that were struggling through 2021. Continued to offer PPE to local small businesses. Coordinated annual holiday shopping and dining promotion to increase awareness and sales at more than 50 small retail, restaurant, and service businesses. Worked with the Merrimack Valley Planning Commission and the Targeted Economic Development Strategy (TEDS) initiative to conduct one-on-one interviews with more than 25 larger Andover based companies to assess and build capacity and relationships, conduct research and analysis, and start to design and implement programs that will assist these larger businesses in a post-Covid business environment.

**Andover Celebrates 375 Years!**

In recognition of Andover celebrating 375 years Planning Department team members acted as the staff liaison to the 375<sup>th</sup> Committee. Over the past year, the Committee and the Town presented a Downtown Music Series every Thursday from June through August, coordinated an End of Summer event held downtown and attended by many local residents and visitors. September brought a day long Community Day held at Shawsheen Track and Playground. 2021 was capped off with a well-attended and robust celebration of New Year’s Eve – Andover’s First Night. More than 100 businesses, organizations and non-profits took part in the planning and coordination of this wonderful, family friendly event held in downtown Andover. Surely in 2021 Andover Thrived at 375!



@PlanAndover



@andoverdowntown  
@andoverlanduse

4,000

Attendees at 375<sup>th</sup> Anniversary events throughout 2021

53

Families assisted with rent and mortgage assistance programs through COVID relief funds

# Building

**Christopher Clemente**  
*Inspector of Buildings  
 Building Commissioner*

*The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, by-laws and regulations.*

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40A of the Massachusetts General Laws, the Andover Zoning Bylaw, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, BallardVale Historic District Bylaw and Section 37, Chimneys, of Article XII of the Town of Andover Code of Bylaws, as well as other applicable Town and State laws and regulations.

The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies.

2021 brought about the retirement of Local Building Inspector Raymond Costello after nine years with the town. The division was fortunate to be able to attract and hire an outstanding new local inspector in Eric Tetreault.

Paula Hamel  
*Office Administrator*

Raymond Costello  
*Local Building Inspector  
 Through August 2021*

Eric Tetreault  
*Local Building Inspector*

Paul Kennedy  
*Electrical Inspector*

Michael Magliaro  
*Plumbing and Gas Inspector*

Patricia D'Agata  
*Permitting Technician*

Gina Decareau  
*Building Administrative  
 Secretary*

Barbara Burke  
*Zoning Administrative Secretary*

Building / Mechanical Permits	2019	2020	2021
Permits Issued	2,644	2,199	2,067
<b>Total Fees Collected</b>	<b>\$3,090,755</b>	<b>\$3,003,451</b>	<b>\$2,092,799</b>
<b>Total Estimated Value</b>	<b>\$795,591,616</b>	<b>\$255,914,338</b>	<b>\$164,299,218</b>

Electrical Permits	2021	2020	2021
Permits Issued	1,630	1,335	1,445
<b>Total Fees Collected</b>	<b>\$211,474</b>	<b>\$266,238</b>	<b>\$198,589</b>

Plumbing / Gas Permits	2021	2020	2021
Plumbing Permits Issued	1,027	769	622
Gas Permits Issued	1,363	764	709
<b>Total Fees Collected</b>	<b>\$155,685</b>	<b>\$152,030</b>	<b>\$115,624</b>

1

Historic House Moved

4,843

Permits issued

\$165M

Value added as a result of  
 building permits

***Boards and Committees Supported by  
the Building Division***

Ballardvale Historic District  
Commission

Design Review Board

Preservation Commission

Zoning Board of Appeals



*Progress Photos of the Pan Athletic Center at Phillips Academy*

***Zoning Board of Appeals***

The Andover Zoning Board of Appeals operates pursuant to the General Laws of the Commonwealth of Massachusetts (Ch. 40A and Ch. 40B) and the Town's Zoning Bylaw (Article VIII). As a quasi-judicial Board, the Board's powers are to hear and adjudicate applications related to the following:

- Applications for a variance from the requirements of the Zoning Bylaw;
- Applications for a special permit under the Zoning Bylaw;
- Appeals by a party aggrieved by the decision of the Inspector of Buildings or other Administrative Official;
- Applications for a modification or an extension of a decision; or
- Applications for a Comprehensive Permit to construct low or moderate-income housing within the Town of Andover, pursuant to M.G.L. Chapter 40B.

Some applications request multiple forms of relief, but are only counted as one application. Prior to the hearings, Zoning Board Administrative Secretary reviews applications, publishes legal advertisements and notifies abutters, as required by state law (MGL Chapter 40A or Chapter 40B for Comprehensive Permits). Public hearings are conducted in accordance with the Board's Rules & Regulations, which are found on the ZBA webpage: <https://andoverma.gov/191/Zoning-Board-of-Appeals>.

# Conservation

**Robert Douglas**  
*Director of  
Conservation*

*The mission of the Andover Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.*

The Conservation Division is responsible for protection of Andover's rivers, lakes and wetlands, and provides staff support to the Andover Conservation Commission. The Wetlands Protection Act and the Andover Wetlands Protection By-Law apply as regulations for residential, industrial and commercial development activity in or near flood plains, water bodies, and wetland areas. The Commission is also responsible for the acquisition and maintenance of Town-owned Conservation Land, which totals 2,094.62 acres.

## ***Community Outreach***

In this unprecedented time of a pandemic, families continue to enjoy open space in our town. In 2021 the trails and reservations in Andover had record amount of use, as well as an increase in paddling on the Shawsheen River by kayak and canoe. The town's Conservation land is maintained and operated by Conservation Overseers and a number of additional volunteers. The Conservation Commission remains committed to acquiring and opening more land for passive recreation and public enjoyment.

The Division continues to work with Boys Scouts and Eagle Scouts to complete outstanding service projects on public land. Due to the pandemic, there were only three projects completed this year. The Shawsheen River herring count run by Commissioner Jon Honea continues to be a success. The 2021 annual spring count began April 12, 2021 with the first herring spotted April 15, 2021 and ended June 7, 2021, with the last herring spotted May 25, 2021. This year the fish were observed by 84 volunteer counters, which included students from the Andover High School Environmental Science and Marine Biology classes. The herring run was estimated by the MA Division of Marine Fisheries at 2,734, which is an increase over past years. Work is continuing to improve the turtle habitat on our properties in conjunction with the State Herpetologist and Zoo New England. Conservation Staff continues to work with Andover High students in the award winning Destination Imagination program. This group of students – the Andover Animal Advocates – are spreading awareness of local endangered/threatened species.

Working in conjunction with Andover Conservation Staff and State Representative Tram Nguyen, they have introduced a bill in the MA Legislature - H.4189 - An Act establishing the official amphibian (blue spotted salamander) of the Commonwealth of MA. In July there was a volunteer clean-up of the Merrimack River with volunteers from AVIS, AFD, DPW and Merrimack River Watershed Council.

**Benjamin Meade**  
*Conservation Agent*

**Marisa Browning-Kamins** *Land  
Manager*

**Lynn Viselli**  
*Administrative Secretary*

143

Public meetings and  
public hearings held

75

Determination of applicability  
rulings issued

7

Enforcement Orders issued

**Collaborative Entities**

AVIS

Andover Trails

Open Space Task Force

Trustees of Reservations

Essex County Greenbelt

Shawsheen River Watershed Association

New England Mountain Bike Association

Merrimack River Watershed Council

Div. of Marine Fisheries

Div. of Ecological Restoration

**Deer Hunt Program**

The Deer Hunt program continues to grow and is one of the top programs in Massachusetts. Robert Dalton continues to coordinate the hunt program and he puts in endless hours to make this a success. With his leadership the Andover Hunt program is the program other towns look to when setting up a hunt program. This year 43 deer were harvested in spite of the lack of acorns.

**Collaboration and Growth**

In 2021 Conservation added a dedicated Land Manager, Marisa Browning-Kamins. Marisa has been working on clearing and trail maintenance, creation of new trails and bridges, community and volunteer engagement, focusing on encroachments onto Conservation owned land and removal of invasive species. Marisa is pushing forward with the Staff's initiative to reduce down on the number of encroachments onto Conservation owned land.

The Conservation Division worked with the Sustainability Coordinator to receive a grant in the amount of \$130,700 through the state's MVP Grant program. The goal of this project is to identify and prioritize properties along the Shawsheen River for future land acquisition, with the goal of increasing climate resiliency and flood storage.

The updating of the MIMAP Interactive Mapping website continues. This will allow residents and staff to more easily locate wetlands or uplands and properties.

Staff continues to answer a record number of inquiries from homeowners, both via email and telephone, regarding wetland locations and questions. These inquiries result in an increase in site visits by staff.

Conservation Commission meetings continue to be held virtually. Staff continues to work in assisting with issuing building and septic permits, and conducting site visits safely. The Conservation Commission held a record number of public meetings and public hearings and continues to issue a higher number of permits than previous years.



*The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.*

The Health Division ensures the protection of both the environmental and physical health of Andover residents, conducting both routine and complaint driven environmental inspections that include food safety, semi-public swimming pools, recreational camps, housing, and wastewater disposal. For community health, it conducts communicable disease and food-borne illness investigations, Tuberculosis monitoring and control, reviews recreational camp immunization records, conducts vaccination programs, and coordinates outreach clinics. The Division is the lead agency for the Greater River Valley Medical Reserve Corps and the Healthy Communities Tobacco Control Program. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

### ***COVID-19 Response***

Throughout 2021, the Andover Health Division continued to lead the town's public health response to COVID-19. The two Covid-19 surge periods (January through April and September through December) caused staff to work long days and weekends to track positive cases and ensure questions about safety were answered. Staff worked with the Town Manager's Office, Andover Public Schools, the Select Board, and School Committee on Covid-19 related issues, including Isolation & Quarantine issues, mask mandates as an intervention, and immunizations of residents.

The state assigned Covid-19 complaint investigation and business standard enforcement to local health departments; as a result, staff was responsible for understanding and interpreting dozens of new safety standards across dozens of business sectors through May. The Division assisted businesses and residents as they navigated the Covid-19 surges. The Division operated Covid-19 immunization clinics for first responders and seniors in the winter, before the state moved immunization priorities to regional sites. In the fall, we assisted the school department in their clinics for students. With the exception of June & July, the Division has provided a weekly report of Covid-19 data.

### ***Other Highlights***

The Health Division hosts a Master's Degree candidate in Public Health from Merrimack College each academic year. Ashley Hernandez assisted us with several tasks, including designing and operating Covid-19 vaccination clinics, and public education programs. Kate Gregory served as an undergraduate intern for the summer, assisting in public education opportunities and other projects as needed.

The Division was part of the Town Departments that have launched a new permitting software platform in July; residents and contractors are now able to apply for permits and licenses online, and track those applications.

Amy Ewing  
*Deputy Public Health Director*

Patricia Crafts  
*Health Agent*

Carolina Bencosme  
*Health Inspector*

Cherie Monahan  
*Public Health Nurse*

Rebecca Small  
*Administrative Secretary*

Health Division Statistics	2019	2020	2021
Board of Health Meetings	9	10	10
Plan Reviews	168	149	169
Food Inspections	404	126	151
Environmental Inspections	558	367	439
Complaints Received	107	217	143
Administrative Hearings	0	0	0

Total Permits Issued	1,360	1,316	1,330
Total Fees Collected	\$181,201	\$161,649	\$159,162

### ***Healthy Communities Tobacco Control Program***

The Healthy Communities Tobacco Control Program, a State-funded entity, is a collaborative made up of Boards of Health from surrounding communities, and is charged with the responsibility of enforcing state tobacco regulations and laws and Andover’s bylaws. With Andover as the lead agency, the collaborative serves a total of 17 communities. With the adoption of strict new laws and regulations in 2020, the program has been contracting with independent inspectors to complete needed inspections and educational programs.

### ***Greater River Valley Medical Reserve Corps***

The Greater River Valley Medical Reserve Corps (GRV MRC) was formed in 2007 and is a regional resource hosted by Andover, tasked to support health operations in Andover, Lawrence, Lynnfield, Methuen, North Andover, North Reading, Reading, and Wilmington. The GRV MRC assisted several communities in flu clinic operations.

Medical Reserve Corps is a component of the federal Citizens Corps, and local units, like the GRV MRC, exist to assist communities in both emergency and non-emergency situations. Units are community-based and function as a way to organize and utilize both medical and non-medical volunteers. These volunteers supplement existing local emergency and public health resources. Activities are funded by grants from the CDC, MDPH, and other National/Federal grant sources. The GRV MRC currently boasts a membership of approximately 300 volunteers.

### ***Regional Contact Tracer Program***

The Division secured a two-year, \$300,000.00 Contact Tracer Grant from the state to support operations in Andover, North Andover, North Reading, Lynnfield, and Wilmington. Andover hosts this regional grant funded program employing three temporary employees engaged in Covid-19 Contact Tracer Work. The positions include an Epidemiologist, a Community Health Worker, and a Contact Tracer, and are shared by Andover, Lynnfield, North Andover, North Reading, and Wilmington.

1,531

Confirmed cases of COVID-19 in 2021

\$444,625

In grant awards in 2021

17

Communities served by Andover’s Healthy Community Tobacco control program

# Library

Barbara McNamara  
*Library Director*

*Memorial Hall Library endeavors to be an exceptional and innovative public library and active community partner dedicated to helping all individuals realize their full potential. MHL strives to provide free and fair access by actively working to make our collections, programs, policies, virtual and physical spaces welcoming to all people regardless of their race, ethnicity, gender, sexual orientation, religion, income or disability status.*

During 2021, the library fully restored our services to pre-pandemic levels, including expanding public hours to 68 hours per week, replacing all computers and seating to pre-pandemic locations and welcoming 80,253 patrons to the building. While patrons returned to the library slowly averaging 400 each week in January 2021 the year ended with close to 2,500 weekly visits. 1,198 new library cards were issued, 413,263 items were checked out at either a circulation desk or through grab-and-go, 205,946 holds were placed and 18,884 new items were added to the collection. The Library of Things continued to grow and we added a bicycle repair kit, bicycle repair stand, a colorimeter, and four memory kits.



In addition to our physical collections the library continued to expand its virtual offerings. With the addition of Naxos Music Library our streaming and downloadable services now number 10, with 131,901 titles either downloaded or streamed. We continue to provide digital access to 3 national newspapers as well as 67 paid databases, including newly acquired NuWave Legal Documents, LinkedIn Learning and Got Resume Builder.

Kimberly Lynn  
*Assistant Director, Personnel & Circulation*

Clare Curran-Ball  
*Assistant Director, Collections & Technical Services*

Vicki Murphy  
*Executive Secretary*

Beth Kerrigan  
*Coordinator of Children's Services*

Kate Dugan  
Laura McVeigh  
*Children's Librarians*

Stefani Traina  
*Community Services Librarian*

Dean Baumeister  
*Coordinator of Reference Services*

Stephanie Aude  
*Local History & Reference Librarian*

Anna Tschetter  
Renata Sancken  
*Teen & Reference Librarians*

Jesse Light  
Larisa Shvarts  
Stephanie Smith  
Justin Termini  
*Reference Librarians*

Theo Kontos  
*Systems Librarian*

131,901

Items downloaded or  
streamed  
*Town of Andover*

381,421

Items circulated  
*Page 38 of 112*

1,068,435

Pages read during summer  
reading  
*2021 Annual Report*

Darsana Barua  
 Susan Buckley  
 Lori Ann Buke  
 Tricia Craig  
 Katie Cunio  
 Paula DelDotto  
 Gerry Deyermund  
 Liana DiPasquale  
 Pam DiPesa  
 Virginia Guazzaloca  
 Amy Martin  
 Kathy McDonald  
 Linda Murphy  
 Carol Plate  
*Library Assistants*

Denise Carriere  
 Debra Christopher  
 Sarah Margi  
 Ann McGrath  
 Shannon Phelan  
 Violet Rabold  
 Arienne Slauenwhite  
 Randall Termini  
*Library Aides*

Virtual programming was available for children, teens and adults. We continued to collaborate with local organizations such as Courageous Conversations, Andover WECAN, and the Addison Gallery and with Merrimack Valley and Statewide initiatives such as Libraries Working for Social Justice and Best-Selling Authors. The library hosted 343 virtual programs with 6,958 patrons attending. Over the summer the children’s room staff began offering in-person programming outdoors on the back steps and in the far corner of the parking lot and during the late fall they hosted story times in the Activity Room. They were able to serve 1,010 children during 60 programs. In addition, the library ran a successful summer reading program with 603 participants reading 1,068,453 pages.



2021 saw the continuation of existing services and the addition of new ones. 395 documents were notarized by the Library’s 3 Notaries, 20 museum passes were borrowed by 202 patrons, and the reference staff conducted 2,652 chat reference sessions. Monthly crossword and Sudoku puzzles were created by library staff and 3,473 patrons attempted the crossword puzzles while 2,388 tried the Sudoku puzzles. Staff produced 20 episodes of our Shelf Help podcast, highlighting library materials and services and across the library, 31 craft kits were distributed to 1,206 people and 131 curated book bags were provided. A diversity audit was conducted on the library’s print collections to assess representation in library materials.

Library cards Issued	1,198
Items circulated	413,263
Holds placed	205,946
Number of in-person programs	60
In-person program attendance	1,010
Number of virtual programs	343
Virtual program attendance	6,958
MHL Vimeo channel videos	299
Vimeo video views	4,685
Items downloaded or streamed	131,901
Chat reference conversations	2,652
Summer Reading participants	603
Summer Reading pages	1,068,453
Items added to the collections	18,834

# Facilities

**Janet Nicosia**  
*Director of Facilities*

*The mission of the Department of Facilities is to provide well-planned and cost-effective capital and maintenance operations and facilities management. The Department maintains all Town and School buildings, traffic lights, streetlights, and the Town fuel depot, and oversees major capital projects and construction. It also manages the Town's Green Community designation, energy efficiency programs, and procurement of energy contracts for supply and renewable energy.*

The Department strives to serve the Andover community by providing safe, clean, accessible and efficient buildings for them to enjoy and utilize; by conducting our work with integrity and professionalism; and by responsibly and effectively delivering excellent service as custodians and caretakers of these important Town and School assets.

Two major construction projects were completed in Andover during the past year: the new Robb Center and the new BallardVale Fire Station.

Andover's Senior Center, formerly known as The Center at Punchard, underwent an extensive renovation and reopened as The Robb Center, named after Don and Vicky Robb, in the Spring of 2021. Pictured below is one of the new gathering spaces, situated around a cozy fireplace.

The former BallardVale Fire Station was replaced in 2021 with a completely new facility. This state-of-the-art fire station was dedicated in honor and memory of former Select Board member and Fire Chief William T. Downs, whose family helped cut the ribbon, along with Town and State officials on Wednesday, November 10, 2021.



A double-sided fireplace welcomes visitors to sit for a spell in the new Robb Center, which reopened in 2021.



BallardVale Fire Station, dedicated in honor and memory of former Select Board member and Fire Chief William T. Downs.

The Facilities department continued to support the new West Elementary Shawsheen Preschool building project throughout 2021. This project, which will be partially funded by the Massachusetts School Buildings Authority, is scheduled to break ground during Spring 2022.

In addition to these major construction projects, many renovations and repairs to buildings and building systems were completed in 2021. Three such projects are pictured on the following page.

For more information about the Department of Facilities, please visit our webpage:

<https://andoverma.gov/769/Facilities>

## **Administration**

Janet Nicosia  
*Director of Facilities*

James McSweeney  
*Deputy Director of Facilities*

David Ouellette  
*Building Operations Manager*

Joseph Sgrosso  
*Construction Project Manager*

Andrea Schreck  
*Mechanical Engineer*

Michael LaPlante  
*Materials Coordinator*

Rebecca DelRosso  
*Executive Secretary*

Donna Zahoruiko  
*Work Control Center Coordinator*

## **Building Maintenance**

Larry Johnson  
*Working Foreman*

Daniel Chadwick  
Robin Littlejohn  
John Robillard  
*Carpenters*

Maurice Osteen  
Denzel White  
*Part Time Security Guards*

Joshua Welch  
*Inventory Assistant/Driver*

## **Electrical Division**

Mark Gardella  
*Working Foreman*

Joseph DeMarco  
Richard Reid  
*Electricians*

Arthur Fleming  
*Security Systems Technician*

**Facilities Services**  
Felix Melendez  
Working Foreman

Wilfredo Abreu  
Blair Heffernan  
Michael Malandrino  
Gary McKenney  
Paul Ouellette  
Tammy Robichaud  
Jason Royston  
Daniel Vail  
Custodians

**Mechanical**  
Allen Smith  
Working Foreman

Shannon Doyle  
Plumber  
  
John Maloney  
Burner & Heating Systems  
Mechanic  
  
Robert Bouche  
Refrigeration Apprentice

**Work Orders by the Numbers:**

The Facilities Department Building and Mechanical divisions trades staff completed 3,379 work orders in 2021, totaling roughly \$1.56 million dollars in labor and materials. This included calls and requests for maintenance and repairs, as well as more than 613 scheduled preventative maintenance work orders.

In addition, the Project Management team oversaw 449 contracted construction projects and repairs, totaling approximately \$16.16 million dollars.

The work orders completed in 2021 totaled \$17,725,397 million and are listed by major craft in the table below which illustrates the number of work orders for Town and School, by in-house staff vs. outsourced contractor work, and the respective costs.

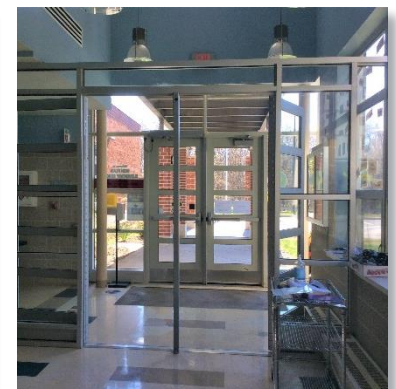
2021 Work Orders Completed				
Craft	# of Work Orders	Total Cost by Craft	% Cost	% WO's
Carpentry and Building Trades	1,215	9,682,006	55%	32%
Electrical, Energy and IT/Technology	785	1,439,043	8%	21%
Grounds	35	4,834,769	27%	1%
Heating/Ventilation /Air Conditioning	992	954,461	5%	26%
Plumbing	570	521,700	3%	15%
Security Systems	175	178,635	1%	5%
Other	56	114,783	1%	1%
<b>Grand Total</b>	<b>3,828</b>	<b>\$17,725,397</b>	<b>100%</b>	<b>100%</b>
<b>Breakdown by Location:</b>				
Town Buildings	1,426	14,736,293	83%	37%
School Buildings	2,402	2,989,104	17%	63%
<b>Breakdown by Staff vs. Contractor:</b>				
Staff Work Orders	3,379	1,561,589	9%	88%
Contractor Work Orders	449	16,163,808	91%	12%



The newly refreshed West Middle School auditorium



Andover High School media center renovation



High Plain Elementary school security vestibule

**\$17,725,397**      **1,529,486**      **\$14,405,540**

3,828 completed work orders  
3,379 completed in-house  
449 complete by contractors

Square feet of building space maintained by Facilities' staff

Total dollar amount of projects that exceeded \$50,000 managed by the Department of Facilities

# Public Works

Christopher Cronin  
Director

*The mission of the Department of Public Works is to provide a responsive, well-planned and cost effective capital and maintenance operation for all Town infrastructure through prudent use of resources, technology, innovation, teamwork and coordination; to properly maintain Town and Emergency vehicles; to provide for the enjoyment of the Town's public parks, grounds, forestry and Spring Grove Cemetery; to continuously improve the quality of life for the community by protecting our water resources and by providing safe drinking water, state of the art disposal for our liquid and solid wastes, and safe travel on our roadways & sidewalks.*

## **Administration/Business Office**

The Business Office began the upgrade to "MaintStar" DPW's CMMS, Computerized Maintenance Management System

ReCollect, a digital recycling education outreach tool was prepared over the course of six months for launching in January 2022. This tool is available on the Town's website or via a mobile application. ReCollect provides a Collection Calendar customized to Andover and its residents, a "Waste Wizard" for ease of searching for what items are recyclable or not and how to dispose of them properly, service alert/notification system and tips for improving recycling habits.

Five Public Works employees are fully certified as Massachusetts Certified Public Purchasing Officials, and continued with various trainings offered by the Office of the Inspector General of Massachusetts

## **Engineering**

The Engineering Division executed a variety of designs, worked with design consultants, and managed a variety of construction contracts. Much of this work involved working with other divisions within Public Works as well as assisting other departments throughout Town. Highlights from 2021 include: Worked along with other Departments to finalize the design of the downtown parking lot reconstruction plan; Assisted the Water & Sewer Division in the development of a Sewer I/I removal contract. Assisted the Facilities Department with the installation of conduit & street light foundations on Punchard Ave. Assisted the Highway Division in planning and managing the roadway paving efforts; Worked in concert with the Highway Division on several sidewalk improvement projects, including realignment of Central Street; Worked with the Water Division on the reconstruction of watermain largely concentrated in the Gas Affected Area; The continuation of managing the Stormwater Management Program; Designed and constructed a variety of drainage improvements; Engineering also continued to manage a multitude of private utility projects as well as a number of new subdivision projects.

The statistics supplied include work that was performed in cooperation with other divisions within the Department of Public Works such as water main construction and paving. Those statistics may be found elsewhere in this report.

## **Administration**

Carlos Jaquez  
Deputy Director of Public Works

Sandra Gerraughty  
Business Manager

Amy Salvi  
Executive Secretary

Office Assistants  
Rachel Ciaramitaro  
Lyn Fragala  
Jennifer Ricupero  
Anna Scapicchio  
Andrea Zaimes

## **Engineering**

Arthur Martineau, P.E.  
Town Engineer

Anthony Reppucci, P.E.  
Assistant Town Engineer

Scott Kandrut  
Senior Civil Engineer

Paul Gahinet  
Civil Engineer

Joseph Assenza  
Project Engineer

*Continued on next page...*

**Cemetery, Forestry & Parks/Grounds**

Paul Sanborn  
Superintendent

**Cemetery**

Dan Verrington  
Working Foreman

Leonard Foote  
Christopher McQuade

**Forestry**

Peter Gallant  
Working Foreman

Tree Climbers  
Michael Ferris  
Dan McMahon  
Felix Plunkett

**Parks/Grounds**

Jeffrey Ring  
Working Foreman

Marc Anderson  
Christopher Kun  
John McQuade  
Robert Moreau  
John Parker

**Highway Division**

Stephen Surette  
General Foreman

Scott Bernard  
Working Foreman

**Equipment Operators**

Matthew Byrne  
Robert Charette  
Benjamin Cloutier  
Alan Danehy  
Randy Farnan  
Christopher George  
Patrick Kelley  
Harry Krikorian  
Nicholas Morasse  
Rudolph Perron, Jr.  
Charles Vallas  
Brian Vining

**Vehicle Maintenance**

David Van Dooren  
Working Foreman

**Mechanics/Technicians**

Bruce Page  
Anthony Loycano  
Mark Wood

	2019	2020	2021
Storm Drain Design & Construction (ft.)	200	210	800
Sewer Main Design & Construction (ft.)	0	0	0
Sidewalk Design & Construction (ft.)	7,000	13,917	3,500
Water Main Design & Construction (ft.)	0	8,846	19,000
Streets Resurfaced (miles)	14.5	9.56	7.93
Street Opening Permits Issued & Inspected	146	129	185
Subdivision/Site Plans reviewed (# plans/# lots)			
Subdivision Construction Inspections/Tests:			
Water mains (ft.)	1,250	2,400	800
Sewer mains (ft.)	1,150	1,700	95
Drain lines (ft.)	1,300	800	0
Sidewalks (ft.)	0	0	0
Roads Paved: Binder coarse (ft.)	0	0	500
Top coarse (ft.)	500	750	0
Trench Permits issued (new 2009)	29	51	60
Gas main inspections (ft.)	3,100	4,735	5,900
Electric & communications conduit inspections (ft.)	4,400	1,730	7,850

***Highway***

During 2021, the Highway Division continued to implement the annual Chapter 90 Road Reconstruction Program and the Gas Disaster Recovery Plan, for the reconstruction of affected roadways and sidewalks. The Highway Division successfully paved approximately 7.93 miles of roadway. The Highway Division continued upgrades to the Town's stormwater infrastructure including the replacement of a 36-in HDPE culvert on Hacienda Way which necessitated an emergency replacement given impacts to the area wetlands and residents. In collaboration with the Business Office, the implementation of additional technology capabilities was continued across snow and ice operations such as fleet telematics installation across the entire public works fleet.

	2019	2020	2021
Total number of miles of road resurfaced	14.5	8.3	7.9
Total number of feet of curbs constructed	3,576	2,750	3,500
Catch basins cleaned	815	1,880	838
Storm drains/culverts cleaned	35	137	303
Catch basins repaired	35	74	27
Storm drains repaired	15	7	8
Snow storms	3	5	4
Treatment Events	22	21	20
Signs repaired/installed	283	133	34
Masonry wall repairs	3	100'	100'

***Solid Waste & Recycling***

The Solid Waste Division was able to successfully hold two special collections in the Spring of 2021. Almost 300 items were collected during the June 2021 CRT Collection. During the HHW Collection held in June 2021, 175 residents disposed hazardous waste totaling over 4,000 gallons. 38 large propane and 66 small propane tanks were also.

**Water Distribution &  
Sewer Collection**

Jeffrey Crane  
Superintendent

Michael Murnane  
General Foreman

Donald Eisenhour  
Working Foreman

Maintenance Specialists

Jacob Anderson  
Michael Caulfield  
Shawn Daly  
Eric Guazzaloca  
Charles Kearn  
Jason Ouellette  
Luis Resendes

**Water Treatment**

Brian Pena  
Superintendent

Karen Martin  
Lab Director

Bridget Morris  
Chief Chemist

Water Treatment Operators

Roland Benjamin  
Paul Dubois  
Paul Hinds  
Kurt Kefferstan  
Timothy Legrow  
James Spalding  
Jerome Welch

John Mota  
Maintenance

collected. The Division continued the popular Subsidized Compost Bin Program to allow residents to purchase Compost Bins for backyard composting at a reduced rate of \$25/bin. This program sold 300 bins to residents.

With COVID-19 still present, the DPW continued to see a trend of people working and schooling from home, which resulted in a 4% increase in trash collected from 2020 and a 6% increase in recycling from 2020.

	2019	2020	2021
Tons of residential refuse collected	9,695	10,282	10,639
Tons of mixed residential paper	2,513	2,501	2,661
Tons of glass, plastic, aluminum	628	625	665
Tons of leaves & grass clipping composted	6860	6980	6980

***Fields & Facilities Rentals***

2021 began to see an increase of rentals back to pre-pandemic for fields. School rentals were only up 27% from 2020 but still down by 34% as compared with 2019.

<b>FIELDS &amp; FACILITIES RENTALS</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Schools - no fields	6178	2443	4094
Town - no fields	577	132	526
Field rentals	2821	580	2128
<b>Total Rentals</b>	<b>9576</b>	<b>3155</b>	<b>3155</b>

***Parks/Grounds, Cemetery & Forestry***

The Parks division purchased two electric commercial mowers to begin the transition to all electric mowers over the next five years. An electric utility cart was acquired for use in the downtown area to water flowers, collect trash and carry hand tools. One baseball diamond and two softball diamonds were renovated in the late summer to improve drainage.

The Town-wide tree inventory was completed in March 2021. The results will be integrated with MaintStar, DPW's management system. The Forestry division acquired two new pieces of heavy equipment to improve efficiency in Tree maintenance throughout Town; a 75' lift truck and a grapple log truck. In addition, Forestry planted over 50 trees in the spring and fall and removed 40 hazardous or dead trees.

The Forestry and Parks divisions worked through the fall in install holiday lighting and decorations in the Downtown area and The Park.

The Bald Hill Compost site produced approximately 5,000 yards of screened loam and 15,000 yards of compost for use on town projects and resident permit holder use.

The Cemetery division continued to plan for new section expansions for the future and continued paving of the roadways within the Cemetery. A ceremonial flag burning pit was constructed as an Eagle Scout project. It will be used on Flag to properly dispose of retired flags.

# Fire Rescue

Michael B. Mansfield  
Fire Chief

*The mission of Andover Fire Rescue is to serve the citizens of the community and its visitors by protecting them from the dangers created by man-made and natural emergencies. The organization provides professional services such as fire suppression, emergency medical services, technical rescue, and hazardous materials response. Andover Fire Rescue aggressively attempts to minimize the risks associated with these incidents through effective fire prevention and investigation, code enforcement, public education and injury prevention programs. We are dedicated to assisting those in need regardless of the severity of the problem.*

In 2021, Andover Fire Rescue had the following organizational accomplishments:

- Decommissioned the old Ballardvale Fire Station and Commissioned the new Ballardvale Fire Station.
- New Computer Aided Dispatch (CAD) for Fire Communications developed and installed
- Completed the installation of a microwave communications system to add operational redundancy and improve the reliability of all Andover Public Safety radio communications infrastructure.
- Collaborated with many other town departments to allow for outside dining by many of the restaurants within the community due to Covid-19.
- Emergency boat operations program delivered to all personnel.
- Installation of communications systems within the South School, Sanborn School, West Middle School and the Doherty Middle School.
- Collaboration with the Andover Public Schools to implement district wide communications network beginning with the High Plain Elementary and Wood Hill Middle Schools.
- Took delivery of a new Pierce engine to replace Engine 3 at the West Fire Station.
- New Self Contained Breathing Apparatus (SCBA) purchased through grant funding and placed in service.
- Renovations begun at the West Fire Station
- Appointed four new Firefighters to replace those who retired.
- Promoted Firefighter Michael Oteri to Lieutenant.



*Deputy Chiefs*  
Albert DelDotto  
Scott Gibson  
Kyle Murphy  
Keith Weightman

*Lieutenants*  
Ryan Beal  
Robert Dalton  
John Gangi  
Jeffrey Gaunt  
Thomas Kennedy III  
James Landry Jr.  
Jameson Lockhart  
Christopher Morgese  
Michael Oteri  
Robert Stabile  
Barry Thornton  
Ian Timmons  
Brian Wright

*Firefighters*  
James Bancroft  
Timothy Bartlett  
Matthew Beirne  
Ryan Beirne  
Jonathan Booth  
Kevin Bosse  
Philip Boulanger  
Matthew Burke  
Michael Byerley  
Richard Capano  
Christopher Carbone  
Kevin Carney  
Adam Cole  
Todd Collins  
Mathew Companeschi  
Jeffrey Condon  
Jason Cunningham  
Brian DeCourcy  
Salvatore DeNaro  
John DiZoglio  
David Eulie  
Kevin Farragher  
Garrett Ferris

*Continued on next page...*

*Firefighters (continued)*

- Brian Flanagan
- Michael Giammasi
- Daniel Guillet
- John Hines
- Emma Keefe
- Richard Krafton
- Brian Landry
- Andrew Loonie
- Jeremiah Manfra
- Victoria Manning
- Philip Mansfield
- Jason McCarthy
- John McMullen
- Carl Morrison
- Joseph Murphy
- Robert Murphy
- David Pas
- Robert Pelletier Jr.
- Todd Richardson
- John Senee
- Michael Surette
- Eric Teichert
- Matthew Trede
- Michael Uttley
- Scott Weightman
- Christine Wright

Marcie Jacobson  
*Executive Assistant*

Joan Lemieux  
*Fire Prevention Administrative Assistant*



In 2021, Andover Fire Rescue responded to a total of 8,425 incidents, which is an increase of 11.92% or 897 incidents compared to 2020.

Andover Fire Rescue responded to 130 fire related incidents an increase of 18 or 16.07% from 2020 with several of those fires resulting in significant monetary loss.

There were 4010 ambulance responses in 2021 compared to 3,366 in 2020. These incidents resulted in 2,738 patients being transported to medical facilities by Andover Fire Rescue personnel. Patient contacts by AFR personnel increased from 3,618 in 2020 to 4,202 or 16.14% in 2021. Patient contacts are defined as someone who was evaluated by Andover Fire Rescue personnel and whom may or may not have been transported to a medical facility. Mutual aid ambulance responses to surrounding communities increased from 146 in 2020 to 151 in 2021.

Emergency Medical Service	2019	2020	2021
Ambulance Responses	3,573	3,366	4,010
Transports	2,633	2,267	2,738
Patient Contacts	4,403	3,618	4,202
Mutual Aid Calls	127	146	151



**8,425**

Incident Responses

**4,010**

Ambulance Responses

**\$548,098**

In grants received for  
equipment replacement

# Police

Patrick E. Keefe  
Police Chief

*The mission of the Andover Police Department is to provide the highest level of public safety and professional service to the citizens who live, work, commute and visit the Town of Andover. We are dedicated to provide these services by enforcing the laws of the Commonwealth of Massachusetts, the Bylaws of Andover and the Constitution of the United States, to ensure that the peace and security of our neighborhoods are maintained and that crime and the fear of crime are reduced.*

The following data is through October 31<sup>st</sup> 2021 only due to a new Computer Assisted Dispatch/Records Management System that was integrated in November 2021. The Police Department handled 17,859 incidents in through Oct 2021. There were 133 arrests (27% decrease), 228 larcenies (7% decrease) and 22 burglaries (18% decrease). The department issued 862 motor vehicle citations and 501 Motor Vehicle accidents through October 2021. 2021 was another low number of Call for Service for the Department. The causes being COVID19 restrictions limiting public movement and staffing of the Police Department. The Department is authorized 39 Patrolmen but is only budgeted for 38. During 2021 the Department on average only had 28 Officers on duty due to Retirements, Resignations, Military Leave and Injuries in the Line of Duty.

## ***New Hires and Retirements***

The Department had four retirements this year. Detective James Moses retired in June after 35 years of service and Officer Joseph Magliozzi retired in October after 21 years of service. Wayne Nader retired in January after serving as the Animal Control Officer for 36 years. William Bruner retired in February after 24 years as a Dispatch Communicator. The loss of these tenured personnel will be felt as the department trains their replacements. We hired three Patrol Officers, Daniel Driscoll in March, Alexander King in May, and Dylan Ring in June. In February we hired Katie Kozikowski as our new Animal Control Officer. We hired two new Dispatch Communicators, Benjamin Hardy in May and James Daly in November.



*Lieutenants*  
Edward Guy  
Francis Fitzpatrick  
Chad Cooper  
Christopher Moore  
Greg Scott  
Charles Edgerly

*Sergeants*  
Mark Higginbottom  
Steve Gerroir  
Steve Neal  
Jeffrey Arleque  
Richard Crimmins  
Peter Reming  
Michael Connor  
Matt Hughes

*Patrol Officers*  
Colin Radford  
Glen Ota  
Robin Cataldo  
David Milne  
Brian Blouin  
David Froburg  
Daniel Devine  
Joseph Davies  
Michael Shanahan  
Michael Lane  
Kyle Kiberd  
Kevin Aufiero  
Brian Mackenzie  
Justin Murray  
Eric Milligan  
Sean O'Day  
Benjamin Ledwell  
Owen Fitzpatrick  
Michael Anderson  
Matthew Goodale  
Elliot Siegel  
Angelo Taveras  
Barry Dubois  
Joseph Allard  
Christopher Hughes  
Daniel Vining  
Matthew McMahon  
Nicole Trelegan  
Thomas Paolera  
Joseph Lamagna  
Christopher Leary

*(Patrol Officers Cont)*

Daniel Driscoll  
Alexander King  
Dylan Ring

*Central Dispatch*

Charles Jessico  
*Supervisor*

Gary Barnaby  
David Carriere  
Joshua Dugdale  
Ryan Higgins  
Katie Ramos  
Bonnie Wright  
James Smith  
John Teichert  
Ben Hardy  
James Daly

Chelsea Borden  
*Executive Assistant*

Mike Kirk  
*Systems Administrator*

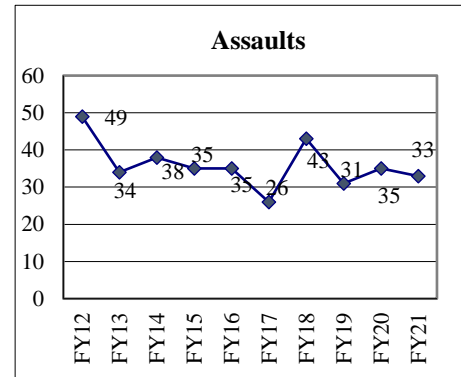
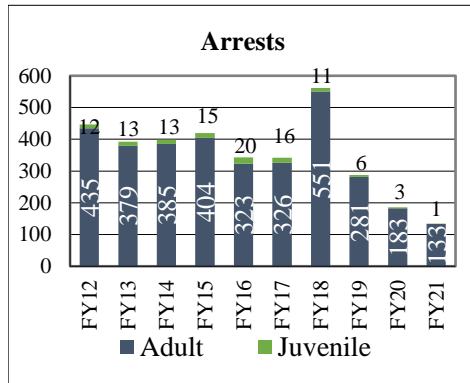
*Clerks*

Linda Lane  
Alison Milne  
Mary Rurak Burke  
Sophie Robbins

Katie Kozikowski  
*Animal Control Officer*

David Cantone  
*Parking Enforcement Supervisor*

The Department also participated in numerous community events including Public Safety Parades for children’s birthdays, children and adult medical issues, school graduation parades, assisted living and special needs parades to celebrate accomplishments. Andover Police took part in the annual Winterfest at Poms Pond to exhibit our ATVs and all-terrain rescue capability, and participated in the Community Reader Program (Elementary Schools and Bright Horizons Preschool). Andover Police staff visited schools as part of law enforcement appreciation, for a safety talk and public safety equipment display and set up a public-safety themed drawing contest during the pandemic for students in town.



@AndoverMassPD

350

Pounds of unused medications received at "Take Back Days"

43,000

Calls for service processed by Public Safety Communicators

16

Personnel Changes within the Department

# Human Resources

Jessica Porter, M.P.A.  
Director of Human  
Resources

*The mission of the Human Resources Office is to serve employees, retirees, prospective employees and the citizens of Andover in a manner that reflects the community's core values and diverse culture. We seek to promote fairness, honesty, and equal opportunity for all.*

The Human Resources Division is steadfast in the commitment to develop a safe and healthy workplace that facilitates and promotes a positive work ethic, open communication, and professional and personal growth for all employees.

Our core services include recruitment and selection, retention and training, compensation and benefit administration, employee and labor relations, and human resources information management and reporting.

The Department is responsible for serving 363 Town FTE, and a variety of seasonal and temporary employees. In addition, we administer benefits to approximately 934 School FTE and over 1,000 retirees. Many of these employees are members of collective bargaining agreements.

2021 continued to bring challenges due to the unprecedented Covid-19 pandemic. The Department assisted with administration of a variety of leaves, staffing issues, health and safety efforts, while simultaneously managing the normal and required reporting and activities.

Rita Marconi, Benefits and Compensation Manager, retired in November, 2021 after 30 years of service to Andover.

In 2021 the Superintendent and Town Manager collaborated to create two distinct Human Resources Offices, one for Town and one for School in 2022. Under this model, the level of services and expertise that will be provided to employees in both departments will increase. This was accomplished with zero budget increase, and zero FTE increase for the Town or School. Beginning January 1, 2022, Jessica Porter, hired as Director of the joint Human Resources Department in November, 2020, will lead the Town's Human Resources Department. Thomas Howard will lead the School's Human Resources Department as its new Director. Risa Hassel will be joining the team as Benefits Manager in early 2022.

Brian Higgins  
Assistant Director of Human  
Resources  
Through October 2021

Rita Marconi  
Benefits and Compensation  
Manager  
Through November 2021

Gillian Chartier  
Recruitment Coordinator

Cara Morrison  
Administrative Coordinator

1,297

Employees served by  
Human Resources

15

Bargaining units between the  
town and school

2,404

Applications for vacant town  
positions processed



# ANDOVER PUBLIC SCHOOLS

## INTRODUCTION

Andover Public Schools (APS) welcomes the opportunity to share our 2020-21 school year accomplishments with Town leaders and the entire community. Each year, the progress achieved on the district’s annual goals helps to shape next steps in maintaining and growing a rich learning experience for all APS students.

In 2020-21, the day-to-day operations of APS were under the leadership and supervision of Superintendent Dr. Sheldon Berman through December 2020 and Interim Superintendent Dr. Claudia Bach from January to June 2021. Policies were enacted by the Andover School Committee, whose members in 2020-21 were: Shannon Scully, Chairperson; Susan McCready, Vice Chairperson, Lauren Conoscenti, Paul D. Murphy, and Tracey Spruce.

The COVID-19 pandemic continued to present challenges and changes to the start 2020-21 school year. In the summer of 2020, APS administered community surveys and established a “Return to School” task force of over 60 administrators, educators, and families to best guide the district’s return to school, while adhering to guidelines and mandates from the Department of Elementary and Secondary Education (DESE). In August 2020, all districts were required to submit a reopening plan to DESE outlining learning models, health, and safety protocols. The district developed and implemented comprehensive health, hygiene and safety protocols and re-opened in September 2021 with options for hybrid and remote learning for APS students.

The everchanging conditions of the pandemic required the district to adjust our programs frequently, including our arts, athletics, and extracurricular schedules. As a result of the increase in positive cases within the Andover community in December 2020, operational and staffing challenges and with guidance from the Andover Health Division and our APS Nursing staff, the district made the decision that all schools would move into remote learning until January 2021 in order to protect students and staff and to mitigate the threat of transmission.

In early March 2021, DESE issued a mandate to return Massachusetts school districts to full in-person learning. Prior to this mandate, district administrators worked to provide a safe learning environment for our youngest learners and began full in-person classes for our kindergarten and first grade students at all elementary schools on March 8, 2021. Grades 2-5 at APS elementary schools reopened on April 13<sup>th</sup>, middle schools on April 28<sup>th</sup> and Andover High School reopened on May 17, 2021.

- Dr. Sheldon Berman,  
*Superintendent*  
(Jul - Dec. 20)
- Dr. Claudia Bach  
*Interim Superintendent*  
(Jan 21- June 21)
- Alison Phelan  
*Executive Assistant to the Superintendent*
- School Committee*  
Lauren Conoscenti, Ph. D.  
Susan McCready  
Paul Murphy  
Shannon Scully  
Tracey Spruce, Esq.
- Asst. Superintendent for Teaching/Learning*  
Sandra Trach
- Asst. Superintendent for Student Services*  
Dr. Sara Stetson
- Asst. Superintendent for Finance and Administration*  
Paul Szymanski
- Director of Human Resources*  
Jessica Porter
- Bancroft Elementary*  
Michelle Costa, Principal  
Kim Rabold, Asst. Principal
- High Plain Elementary*  
Pam Lathrop, Principal  
Marika Lyons, Asst. Principal
- Sanborn Elementary*  
Jason DiCarlo, Principal  
Carolyn Fawcett, Asst. Principal
- South Elementary*  
Brenda Lee, Interim Principal  
Kathleen Caron, Asst. Principal
- West Elementary*  
Jennifer Hunt, Principal  
Margo McGonigle, Asst. Principal
- Shawsheen Preschool*  
Carol Green, Coordinator

*Doherty Middle*  
Robin Wilson, Principal  
Rebecca Perry, Asst. Principal

*West Middle*  
Tim Corkery, Principal  
Greg Waters, Asst. Principal

*Wood Hill Middle*  
Patrick Bucco, Principal  
Linda Croteau, Asst. Principal

*Andover High*  
Caitlin Brown, Principal  
Asst. Principals:  
Scott Darlington  
Kwesi Moody  
John Norton

*Director of Guidance*  
Aixa de Kelley

*Athletic Director*  
Bill Martin  
Kerry Cashman, Asst. AD

*Program Coordinators*  
Jorge Allen  
Adrienne Bock  
Sara Calleja  
Joanna Ganci  
Katherine Richard  
Donna Ruseckas  
Stephen Sanborn  
Sean Walsh

*Program Heads*  
Angelique DeCoste  
Heather Eigen  
Ryan Fielding  
Cherilyn Barry  
Kerrilyn McCarthy  
Suzanne Murphy  
Lisa Rinaldi  
Joseph Yarid

*Director of Communications*  
Nicole L. Kieser

*Director, Data, Accountability,  
and Financial Analytics*  
Hannah Tolla

*Director, Grants and  
Related Programs*  
Jennifer Pieroni

*Director of Innovation*  
Steve Chinosi

*Director of Nursing*  
Rita Casper, MBA RN NCSN

*Transportation Manager*  
Cindy Button  
Town of Andover

## **BY THE NUMBERS – SELECTED STATISTICAL INFORMATION**

The October 1, 2020, district enrollment for APS totaled 5,456. This figure includes 2,426 students in pre-kindergarten through grade five; 1,351 students in grades six through eight; 1,644 students in grades nine through twelve; and 35 students in the post-twelfth grade transition opportunities program. Also included are 54 students who were served through out-of-district placements.

APS consists of one preschool, five elementary schools, three middle schools and one high school. In addition, APS is a member of the Collaborative for Regional Educational Services and Training (CREST) for special education, and the Town of Andover is one of the founding members of the Greater Lawrence Regional Vocational Technical School.

### **Enrollment**

October 1, 2020	5,574
October 1, 2019	5,856
October 1, 2018:	6,062

### **Class of 2020**

Class size – 411  
Adjusted cohort graduation rate – 97.8%

### **Post-high school plans**

- Enroll in a four-year college 81.7%
- Enroll in a two-year college 3.2%
- Post-graduate year 0.9%
- Employment or gap year 1.9%
- Enter military service 0.9%

*Of the 95.9% enrolled in postsecondary education, 80% are attending their first-choice school.*

### **SAT Scores – Class of 2020**

- 376 students tested in the class of 2020.
  - Average results were:
    - Evidence-Based Reading and Writing (ERW): 604
    - Math: 607

According to the College Board SAT scores for 2020:

- Massachusetts - **ERW 560, Math 559**
- Nationwide - **ERW 528, Math 523**

### **Advanced Placement – May 2019**

- 512 students took 992 exams.
- 83% of exams yielded a score of 3 or higher (for which most colleges award college credit).
- 66 AP Scholars achieved an average score of 4.36 out of a possible 5.0.

### **National Merit Scholarship Program**

- 8 Semifinalists
- 30 Commended Students

## **Financial Data and Ranks**

- Andover FY20 rank in per-pupil expenditure: 56<sup>th</sup> among 293 non-vocational districts
- Andover FY20 average single-family tax bill: 7<sup>th</sup> among 11 comparison communities
- Andover 2020 rank for average teacher salary: 4<sup>th</sup> among 11 comparison communities
- Comparison districts based on demographics and socio-economic status include: Arlington, Chelmsford, Franklin, Holliston, Natick, Needham, North Andover, Wellesley, Westwood and Winchester.

## **AREAS OF STRATEGIC FOCUS for FY21**

### **SUPERINTENDENT SEARCH**

In January 2021, the School Committee began its search for a Superintendent of Schools following the departure of Dr. Berman. To facilitate input and to identify a highly qualified and diverse candidate pool, the School Committee contracted with the executive search firm Ray and Associates.

The committee engaged the community in the process, and the profile for a successful candidate was determined with feedback from parents, students, educators, administrators, staff, and the community at large. The process for community engagement included multiple virtual meetings for specific stakeholders, public workshops, and community surveys.

The process continued through the spring 2021, with top candidates and finalists selected on March 25, 2021. The public was invited to provide input at a forum with final candidates on April 5<sup>th</sup> and on April 12, 2021, the Andover School Committee voted to appoint Dr. Magda Parvey as the Superintendent of Schools beginning July 1, 2021.

### **SCHOOL START TIMES**

The Andover School Committee voted to change start times for the school day at all APS schools on June 17, 2021. The unanimous vote followed almost three years of study by the district and input from the community, including most recently a survey distributed to APS students, families, and staff with almost 1,700 responses and informal listening sessions for the community.

Andover's School Start Time initiative is based on the recommendation of many professional medical organizations that start times be delayed for adolescents in response to biological changes in sleep patterns and circadian rhythms during this stage of development.

The guiding principle of district's work was to provide the opportunity for a positive impact on student well-being and enhancing physical and mental health. For the 2021-22 school year, start time for Andover High and all middle schools began at 8:15 a.m. and elementary school times shifted to begin at 9:00 a.m. These times were developed from extensive stakeholder feedback and attempt to balance the benefits of later start times for middle and high school students with the goal of minimizing schedule impacts on elementary families.

## **FACILITIES**

The district continues to devote extensive time and energy to capital improvements, and we are always grateful for the work of Andover's Facilities Department.

Following three years of preparation and community outreach, the Andover community provided the West Elementary/Shawsheen project with the required 2/3<sup>rd</sup>s vote for debt exclusion at the annual Town Meeting on June 5<sup>th</sup> and the majority vote needed at the polls on June 15, 2021. The administration and West Elementary/ Shawsheen Building Committee received the project funding agreement from the Massachusetts School Building Authority (MSBA) to build a new West Elementary and Shawsheen Preschool with an enrollment of 1,055 students in August 2021. This final project funding agreement with MSBA sets the terms for reimbursement by MSBA of a portion of approved project costs. The total cost of the project is estimated at \$151,661,968, and the share to the town is estimated at \$113,219,348. Partial construction is anticipated to begin in spring 2022, with full construction expected in summer 2022.

We also worked with Andover's Facilities Department to address significant capital needs in the district, including renovation of the Field House at Andover High School with a new floor, athletic curtain dividers, paint, tinted windows, speaker system, announcement system, and fire strobes. Renovation of Media Center at AHS including new carpeting, divider wall, paint, LED lighting, and reconfiguration of the circulation area.

Additional work by Facilities Department included renovation of the West Middle Auditorium including new ceiling, carpeting, paint, epoxy flooring, LED lighting and stage curtains, refinished chairs, and addition of air conditioning. At Sanborn Elementary, the Facilities Department also replaced the roof, which was a welcome repair. Air conditioning was added to the gyms at High Plain Elementary and Wood Hill Middle School and the High Plain kindergarten students have a new playground. West Middle School now has outdoor and recreation spaces resulting from the efforts of our Facilities Department.

## **BUDGET**

The FY21 school budget was developed in extraordinary circumstances, and adjusted multiple times to respond to fluctuating revenue and state aid projections and anticipated expenses as planning evolved for the unique requirements of reopening schools during the COVID-19 pandemic. Ultimately, the FY21 budget recommended by the School Committee was approved by voters at Annual Town Meeting on September 12, 2020 in the amount of \$89,246,700, representing a 3.86% increase over FY2020. The budget was also met with a favorable recommendation from the Town Manager, Select Board and Finance Committee.

Fortunately, the Coronavirus Relief Fund (CvRF) and the Elementary and Secondary Schools Emergency Relief Fund (ESSER) offset some of the additional costs incurred in order to open school with some students in person. CvRF provided \$1,288,800 in funding for expenses related to school re-opening and COVID response. The ESSER grant provided \$158,453 for purposes related to the shutdown and remote

learning. We have used these grants to provide personal protective, equipment, plexiglass barriers, cleaning equipment and supplies, tents, custodial staffing, and other school re-opening costs.

The FY2021 school budget included these important elements:

**Expenses for Safe School Reopening.** The 2020-21 school year began in “hybrid” model, offering students the opportunity for learning both in-person and remotely. This decision was reached carefully after much analysis and community feedback. Delivering education both safely in-person and robustly in remote circumstances have significant implications for the school operating budget.

**Staffing.** As in most districts, the School Department budget is heavily driven by personnel costs. Personnel costs represent about 81% of our total budget. One of the major drivers for the FY21 budget are contractual step and track changes which account for approximately \$1.25 million of the budget increase. Additionally, the collective bargaining agreements with seven of eight employee unions expired in the summer of 2020.

**Full-Day Kindergarten.** The Committee was pleased to announce in the fall of 2019 that, starting with the 2020-21 school year, families would no longer be charged tuition for their children to attend full day kindergarten.

**Mental Health and Other Special Education Costs.** There are several areas of investment in the FY21 budget that addresses special education. First, the budget added elementary and high school resources to expand a successful mental health program piloted at the middle school level, addressing a sharp rise in the emotional needs of students.

Second, special education transportation costs increased markedly, and approximately \$627,000 addressed this need. Third, although the trend in out-of-district placement expenditures had been downward in recent years, a recent increase in this student population in Andover required an overall increase in the out-of-district budget. Finally, due an increase in the number of students enrolled in the Bridge autism program at West Elementary, an additional position at a cost of approximately \$70,000 was included in the budget.

**Student Transportation.** The FY21 budget added three additional buses to the contracted fleet at a cost of approximately \$181,000. The original intention was to add capacity in order to remove “B-runs” which, in normal school operations, cause some students arrive to school earlier in the morning or leave school later in the afternoon than their peers, creating disparity for students and operational challenges for staff. However, this investment became more important to meet even the minimum legal requirements to transport kindergarten to 6th grade students under COVID-19 distancing guidelines that reduce capacity of each bus by more than 65%. Even after adding three buses for 2020-21, the district was not logistically able to transport students in grades 7 to 12.

## **CONCLUDING REMARKS**

As always, APS appreciates the opportunity for collaboration with town officials and the community to ensure every student has access to learning opportunities that allow them to thrive in the educational environment.

**TOWN OF ANDOVER, MASSCHUSETTS**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS**  
**FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

	General Fund	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue	Internal Service	Expendable Trusts	Total
<b>Revenues</b>								
Motor Vehicle Excise	6,135,196	-	-	-	-	-	-	6,135,196
Meals Taxes	470,494	-	-	-	-	-	-	470,494
Hotel/Motel Taxes	699,991	-	-	-	-	-	-	699,991
Penalties and Interest on Taxes and Excises	471,759	-	-	-	-	-	-	471,759
Payments in Lieu of Taxes	437,436	-	-	-	-	-	-	437,436
Fees	69,995	-	-	-	-	-	-	69,995
Charges for Services - Water	-	11,075,383	-	-	-	-	-	11,075,383
Charges for Services - Sewer	-	-	4,927,608	-	-	-	-	4,927,608
Departmental Revenue - School Medicare	406,342	-	-	-	-	-	-	406,342
Other Departmental Revenue	342,872	-	-	244,947	4,167,659	-	109,032	4,864,510
Utility Liens	-	85,940	68,645	-	-	-	-	154,585
Licenses and Permits	2,661,413	-	-	-	-	-	-	2,661,413
Special Assessments	1,193	-	796,831	-	-	-	-	798,024
Fines and Forfeits	171,918	-	-	-	-	-	-	171,918
Investment Income	248,328	13,723	9,671	130	1,046	16,329	4,365,549	4,654,776
Other								
Intergovernmental	13,919,028	-	8,512	271,033	16,670,921	-	-	30,869,494
Real/Personal Property Taxes	158,627,133	-	-	-	-	-	-	158,627,133
Tax Titles	227,689	-	-	-	-	-	-	227,689
Offset								
Recreation	733,823	-	-	-	-	-	-	733,823
Elder Services	243,415	-	-	-	-	-	-	243,415
Rentals	34,980	-	-	-	-	-	-	34,980
Off Duty Admin Fee	67,739	-	-	-	-	-	-	67,739
Cemetery Intermment Fees	85,873	-	-	-	-	-	-	85,873
Ambulance Fees	1,178,343	-	-	-	-	-	-	1,178,343
Bond Premium & Debt Paydown Proceeds	-	-	-	877,000	1,462	-	-	878,462
Trust Fund and other	-	-	-	-	-	26,377,528	-	26,377,528
<b>Total Revenues</b>	<b>187,234,960</b>	<b>11,175,046</b>	<b>5,811,267</b>	<b>1,393,110</b>	<b>20,841,088</b>	<b>26,393,857</b>	<b>4,474,581</b>	<b>257,323,908</b>
<b>Expenditures</b>								
General Government	8,850,872	-	-	1,038,611	3,728,352	-	43,430	13,661,265
Community Services	2,213,174	-	-	2,404	849,613	-	5,697	3,070,888
Facilities	3,378,343	-	-	14,013,846	578,492	-	1,530	17,972,211
Public Safety	18,018,768	-	-	1,348,616	574,381	-	1,863	19,943,628
Water Enterprises	-	5,596,988	-	5,424,453	-	-	-	11,021,442
Sewer Enterprise	-	-	2,415,221	187,560	-	-	-	2,602,781
Public Works	9,369,553	-	-	1,886,421	4,425,125	-	-	15,681,099
Library	2,693,647	-	-	1,882	7,293	-	-	2,702,822
School	89,091,419	-	-	567,137	8,383,249	-	-	98,041,806
Technical Schools	768,834	-	-	-	-	-	-	768,834
Insurance	891,430	-	-	-	-	6,124	-	897,554
Health Insurance	18,641,697	-	-	-	-	26,020,609	-	44,662,305
Debt Service	15,048,632	-	-	-	-	-	-	15,048,632
Unemployment Comp	164,869	-	-	-	-	-	-	164,869
Retirement	13,610,301	-	-	-	-	-	-	13,610,301
State and County Assessments	820,010	-	-	-	-	-	-	820,010
<b>Total Expenditures</b>	<b>183,561,550</b>	<b>5,596,988</b>	<b>2,415,221</b>	<b>24,470,929</b>	<b>18,546,505</b>	<b>26,026,733</b>	<b>52,521</b>	<b>260,670,447</b>
<b>Other Financing Sources (Uses)</b>								
Long Term Bond Issuance	-	-	-	13,384,571	-	-	-	13,384,571
OPEB Appropriation	(1,631,003)	(342,000)	(68,500)	-	-	-	2,041,503	-
Health Insurance Appropriation	(3,696,560)	-	-	-	-	3,696,560	-	-
Debt Service for Short Term Borrowing Pay Off	(1,690,150)	-	-	1,690,150	-	-	-	-
General Insurance Appropriation Balance	(156,210)	-	-	-	-	156,210	-	-
Unemployment Comp Appropriation Balance	(159,370)	-	-	-	-	159,370	-	-
Art 4, 2020 Cable Funds	189,000	-	-	-	(189,000)	-	-	-
Art 4, 2020 Wetland Filing Fees	25,000	-	-	-	(25,000)	-	-	-
Art 4, 2020 Parking Receipts	210,656	-	-	-	(210,656)	-	-	-
Art 4, 2020 Community Services	25,000	-	-	-	(25,000)	-	-	-
Art 5, 2020 Taxation to Capital Projects	(1,911,108)	-	-	1,911,108	-	-	-	-
Art 8D, 2020 Spring Grove Cemetery Maintenance	-	-	-	6,000	-	-	(6,000)	-
Art 19, 2020 Elder Stabilization Fund Transfer	-	-	-	-	12,000	-	(12,000)	-
Art 24, 2020 Free Cash to Capital Projects	(2,860,000)	-	-	2,860,000	-	-	-	-
Art 25, 2020 Cable Fund to Student Device	-	-	-	200,000	(200,000)	-	-	-
Art 26, 2020 Water & Sewer Reserves to Capital	-	(775,000)	(200,000)	975,000	-	-	-	-
Art 29, 2020 Free Cash to Acquire 157 Andover St	(565,000)	-	-	565,000	-	-	-	-
Art 8D, 2021 Spring Grove Cemetery Maintenance	-	-	-	6,000	-	-	(6,000)	-
Art 20, 2021 Bond Premium Stabilization Fund	100,000	-	-	-	-	-	(100,000)	-
Art 24, 2021 Free Cash to Capital Projects	(1,983,372)	-	-	1,983,372	-	-	-	-
Art 27, 2021 Free Cash to Deficit Reduction	(9,922)	-	-	-	9,922	-	-	-
Art 27, 2021 Free Cash to Deficit Reduction	(28,685)	-	-	28,685	-	-	-	-
Art 30, 2021 Free Cash to Merrimack Waste Removal	(75,000)	-	-	75,000	-	-	-	-
Art 35, 2021 Free Cash to Acquire 138 & 140 Chandl	(1,025,000)	-	-	1,025,000	-	-	-	-
Water Enterprise Indirect Costs	5,093,351	(5,093,351)	-	-	-	-	-	-
Sewer Enterprise Indirect Costs	2,827,889	-	(2,827,889)	-	-	-	-	-
<b>Net Other Financing Sources and Uses</b>	<b>(7,320,484)</b>	<b>(6,210,351)</b>	<b>(3,096,389)</b>	<b>24,709,886</b>	<b>(627,734)</b>	<b>4,012,140</b>	<b>1,917,503</b>	<b>13,384,571</b>
<b>Excess (Deficiency) of Revenues over (under) Expenditures and Other Financing Sources (Uses)</b>	<b>(3,647,074)</b>	<b>(632,293)</b>	<b>299,657</b>	<b>1,632,066</b>	<b>1,666,849</b>	<b>4,379,264</b>	<b>6,339,564</b>	<b>10,038,033</b>
Fund Balance July 1, 2020	17,713,314	4,610,457	3,005,957	21,628,686	22,863,243	10,818,469	26,132,821	106,772,947
Fund Balance June 30, 2021	14,066,240	3,978,164	3,305,614	23,260,752	24,530,092	15,197,733	32,472,385	116,810,980

**TOWN OF ANDOVER, MASSACHUSETTS**  
**RECAP OF GENERAL FUND - BUDGET- FUND LEVEL**  
**FISCAL YEAR ENDED JUNE 30, 2021**

	RES FOR ENCUM	APPROPRIATIO (ORIGINAL)	COMP FUND	RESERVE ACCOUNTS	OTHER (STM)	ATM SUPPL & OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRES FD BL
<b>GENERAL GOVERNMENT</b>										
Personal Services	26,831	6,950,662	-	-	-	-	6,952,493	6,791,025	112,166	49,302
Other Expenses	123,315	2,176,126	-	-	-	-	2,299,441	2,034,511	143,086	121,844
	150,146	9,126,788	-	-	-	-	9,251,934	8,825,536	255,252	171,146
<b>COMMUNITY SERVICES</b>										
Personal Services	-	1,808,992	-	-	-	-	1,808,992	1,744,079	-	64,913
Other Expenses	12,184	680,691	-	-	-	-	692,875	467,581	55,762	169,532
	12,184	2,489,683	-	-	-	-	2,501,867	2,211,660	55,762	234,445
<b>FACILITIES</b>										
Personal Services	-	2,453,849	-	-	-	-	2,453,849	2,343,858	-	109,991
Other Expenses	24,366	1,375,450	-	-	-	-	1,399,816	1,034,486	247,628	117,702
	24,366	3,829,299	-	-	-	-	3,853,665	3,378,343	247,628	227,693
<b>PUBLIC SAFETY</b>										
Personal Services	28,954	16,397,465	190,926	-	-	-	16,617,345	16,573,107	64,991	(20,754)
Other Expenses	94,510	1,577,450	35,000	-	-	-	1,706,960	1,448,811	230,092	28,057
	123,464	17,974,915	225,926	-	-	-	18,324,305	18,021,918	295,084	7,303
<b>PUBLIC WORKS</b>										
Personal Services	13,491	3,720,378	-	-	150,000	-	3,883,869	3,792,698	-	91,171
Other Expenses	592,513	5,635,948	-	-	350,000	-	6,578,461	5,576,855	893,969	107,637
	606,004	9,356,326	-	-	500,000	-	10,462,330	9,369,553	893,969	198,808
<b>LIBRARY</b>										
Personal Services	-	2,255,543	-	-	-	-	2,130,543	2,110,648	-	19,895
Other Expenses	5,506	659,987	-	-	-	-	630,493	582,999	15,053	32,441
	5,506	2,915,530	-	-	-	-	2,761,036	2,693,647	15,053	52,336
<b>SCHOOL</b>										
Personal Services	-	72,080,761	-	-	-	69,018	72,149,779	72,149,779	-	-
Other Expenses	-	17,165,939	-	-	-	461,924	17,627,863	16,941,641	686,223	-
	-	89,246,700	-	-	-	530,942	89,777,642	89,091,419	686,223	-
<b>UNCLASSIFIED</b>										
Compensation Fund	-	174,718	(40,926)	-	-	-	133,792	-	-	133,792
Reserve Fund	-	200,000	-	-	-	-	200,000	-	-	200,000
	-	374,718	(40,926)	-	-	-	333,792	-	-	333,792
<b>FIXED EXPENSES</b>										
Technical Schools	-	740,000	-	-	-	28,835	768,835	768,834	-	1
Debt Service	-	16,873,972	-	-	-	-	16,873,972	16,722,378	-	151,594
Insurance	-	1,225,921	-	-	-	-	1,225,921	1,207,010	18,911	-
OPEB	-	1,631,003	-	-	-	-	1,631,003	1,631,003	-	-
Health Insurance Fund	-	22,338,257	-	-	-	-	22,338,257	22,338,257	-	-
Unemployment Comp	33,704	160,000	-	-	-	-	164,869	164,869	-	-
Retirement	-	13,610,301	-	-	-	-	13,610,301	13,610,301	-	-
	33,704	56,579,454	-	-	-	28,835	56,613,158	56,442,652	18,911	151,595
<b>TOTAL GOVERNMENTAL</b>	<b>955,373</b>	<b>191,893,413</b>	<b>185,000</b>	<b>-</b>	<b>500,000</b>	<b>559,777</b>	<b>193,879,728</b>	<b>190,034,730</b>	<b>2,467,880</b>	<b>1,377,118</b>
<b>SEWER ENTERPRISE FUND</b>										
Personal Services	-	346,903	-	-	-	-	346,903	330,522	-	16,381
Other Expenses	91,527	5,669,965	-	-	-	200,000	5,961,492	5,181,088	96,744	683,660
	91,527	6,016,868	-	-	-	200,000	6,308,395	5,511,610	96,744	700,041
<b>WATER ENTERPRISE FUND</b>										
Personal Services	-	2,178,805	-	-	-	-	2,178,805	2,271,974	-	(93,169)
Other Expenses	353,193	8,416,351	-	-	-	1,075,000	9,844,544	9,599,872	621,651	(376,979)
	353,193	10,595,156	-	-	-	1,075,000	12,023,349	11,871,845	621,651	(470,148)
<b>TOTAL ENTERPRISE</b>	<b>444,720</b>	<b>16,612,024</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,275,000</b>	<b>18,331,744</b>	<b>17,383,455</b>	<b>718,395</b>	<b>229,893</b>
<b>GRAND TOTAL</b>	<b>1,400,093</b>	<b>208,505,437</b>	<b>185,000</b>	<b>-</b>	<b>500,000</b>	<b>1,834,777</b>	<b>212,211,472</b>	<b>207,418,185</b>	<b>3,186,275</b>	<b>1,607,011</b>

TOWN OF ANDOVER								
GENERAL FUND SPECIAL ARTICLES								
JUNE 30, 2021								
ORG	OBJ	ARTICLE	CONTINUED	APPROPRIATION	TOTAL	EXPENDED	ENCUMBRANCE	CONTINUED
CODE	CODE	TITLE	APPROPRIATION		AVAILABLE			APPROPRIATION
02123	571006	UNPAID BILLS	-	10,543.19	10,543.19	10,543.19	-	-
02133	571064	FIREWORKS FUND	11,840	14,000	25,840	-	-	25,840
02133	571083	SUPPORT FOR CIVIC EVENTS	8,370	5,000	13,370	4,792	-	8,578
			20,210	29,543	49,753	15,336	-	34,417
02141	571065	PROPERTY VALUATION	14,378	30,000	44,378	10,000	-	34,378
			14,378	30,000	44,378	10,000	-	34,378
02541	571080	ELDERLY DISABLED TRANSPORT (T)	21,120	15,917	37,037	1,514	524	35,000
			21,120	15,917	37,037	1,514	524	35,000
			55,708	75,460	131,168	26,849	524	103,796

**TOWN OF ANDOVER**  
**SPECIAL REVENUE/GRANTS ROLLFORWARD**  
**FISCAL YEAR ENDING JUNE 30, 2021**

MUNIS	ACCT	FUND/TITLE	FISCAL YEAR ENDING JUNE 30, 2021											Available			
			07/01/20	Encumbrance	Inter'govmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Balance 06/30/21	
	5248	FY03 TRAFFIC ENFORCEMENT	(1,193)	-	-	-	-	-	(1,193)	(510)	510	-	-	-	-	-	(1,193)
	5284	UNDERAGE ALCOHOL	327	-	-	-	-	-	327	-	-	-	-	-	-	-	327
	5317	CORONAVIRUS EMERG SUPPL 16.034	-	-	21,558	-	-	-	21,558	-	21,558	21,558	-	-	-	-	-
	5318	ASSISTANCE TO FIREFIGHTERS	-	-	-	-	-	33,655	33,655	-	360,543	360,543	-	-	-	-	(326,888)
		<b>FEDERAL PUBLIC SAFETY GRANTS</b>	<b>(866)</b>	<b>-</b>	<b>21,558</b>	<b>-</b>	<b>-</b>	<b>33,655</b>	<b>54,346</b>	<b>(510)</b>	<b>382,611</b>	<b>382,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(327,754)</b>
	3005	SPED ENTITLEMENT	(288,866)	5,036	486,580	-	-	-	202,750	187,446	15,304	202,750	-	-	-	-	(0)
	3006	SPED ENTITLEMENT	0	-	947,430	-	-	-	947,430	1,168,479	2,208	1,170,687	-	-	-	-	(223,257)
	3010	EARLY CHILDHOOD EDUCATION	(6,489)	-	6,932	-	-	-	443	-	443	443	-	-	-	-	-
	3011	EARLY CHILDHOOD ALLOCATION	(0)	-	17,497	-	-	-	17,497	24,070	432	24,502	-	-	-	-	(7,005.0)
	3022	CVRF SCHOOL REOPENING	(42,694)	4,032	1,288,800	-	-	-	1,250,138	129,385	1,120,753	1,250,138	-	-	-	-	-
	3060	LEP SUPPORT	3,834	-	31,344	-	-	-	35,178	28,509	4,157	32,666	-	-	-	-	2,511
	3061	FY21 TITLE III LEP SUPPORT	(2,300)	2,300	3,046	-	-	-	3,046	5,212	5,574	10,786	-	-	-	-	(7,740)
	3161	FY19 TITLE III LEP SUPPORT 180	1,051	-	200	-	-	-	1,251	-	96	96	-	-	-	-	1,155
	3206	TITLE I READING	(757)	757	130,742	-	-	-	130,742	127,495	11,043	138,538	-	2,367	2,367	-	(10,163)
	3225	TITLE I	(35,681)	-	67,830	-	-	-	32,149	30,448	1,701	32,149	-	-	-	-	(0)
	3305	PROFESSIONAL DEVELOPMENT	(55,470)	38,000	66,582	-	-	-	49,112	4,750	44,362	49,112	-	-	-	-	0
	3306	PROFESSIONAL DEVELOPMENT/TEACHER QUALITY	(360)	-	16,553	-	-	-	16,193	10,250	44,305	54,555	-	2,011	2,011	-	(40,373)
	3401	IDEA PART B	-	-	13,613	-	-	-	13,613	-	21,451	21,451	-	13,500	13,500	-	(21,338)
	3402	EC TARGET	-	-	3,230	-	-	-	3,230	-	3,230	3,230	-	-	-	-	-
	3403	ESSER II	-	-	161,398	-	-	-	161,398	-	74,304	74,304	-	57,285	57,285	-	29,809
	3404	IDEA TARGET	-	-	250	-	-	-	250	-	-	-	-	-	-	-	250
	3711	ESSER/CARES	(690)	-	158,453	-	-	-	157,763	-	157,763	157,763	-	-	-	-	-
	3716	SUMMER VACATION LEARNING 114	-	-	12,000	-	-	-	12,000	11,270	730	12,000	-	-	-	-	-
	3725	TITLE IV	-	-	14,030	-	-	-	14,030	9,871	4,159	14,030	-	-	-	-	-
	3726	TITLE IV	(8,688)	-	11,817	-	-	-	3,129	3,129	-	3,129	-	-	-	-	-
		<b>FEDERAL EDUCATION GRANTS</b>	<b>(437,111)</b>	<b>50,126</b>	<b>3,438,327</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,051,341</b>	<b>1,740,315</b>	<b>1,512,015</b>	<b>3,252,330</b>	<b>-</b>	<b>75,162</b>	<b>75,162</b>	<b>-</b>	<b>(276,151)</b>
	5020	CARES GRANT	206,529	24,445	2,577,250	-	-	-	2,808,224	239,046	1,671,333	1,910,379	-	593,095	593,095	-	304,751
	5021	FEMA COVID 19	(383,339)	-	78,715	-	-	-	(304,624)	15,999	18,310	34,309	-	-	-	-	(338,933)
	5022	CARES POSTAGE	-	-	5,660	-	-	-	5,660	-	322	322	-	-	-	-	5,338
	5023	ARPA CLFRF 21.027	-	-	1,902,665	255	-	-	1,902,920	-	-	-	-	-	-	-	1,902,920
	5200	HEALTHY COMMUNITY	(17,072)	5,489	201,667	-	-	-	190,084	73,211	39,458	112,670	-	-	-	-	77,414
	5282	EMERGENCY PREPAREDNESS CFDA 97.042	-	-	19,000	-	-	-	19,000	-	19,000	19,000	-	-	-	-	-
	5296	BALMORAL DAM REMOVAL	(9,922)	-	-	-	9,922	-	-	-	-	-	-	-	-	-	-
	5836	FDA RETAIL STANDARDS	1,328	-	-	-	-	-	1,328	-	-	-	-	-	-	-	1,328
	5837	NATIONAL ASSN OF COUNTY/CITY HEALTH	8,291	-	-	-	-	-	8,291	-	-	-	-	-	-	-	8,291
		<b>FEDERAL OTHER GRANTS</b>	<b>(194,185)</b>	<b>29,934</b>	<b>4,784,956</b>	<b>255</b>	<b>9,922</b>	<b>-</b>	<b>4,630,883</b>	<b>328,256</b>	<b>1,748,424</b>	<b>2,076,680</b>	<b>-</b>	<b>593,095</b>	<b>593,095</b>	<b>-</b>	<b>1,961,109</b>
	5238	FIREFIGHTER SAFETY EQUIP PROG	-	-	-	-	-	-	-	-	-	-	-	19,999	19,999	-	(19,999)
	5258	BULLETPROOF VEST PARTNERSHIP	6,775	-	-	-	-	-	6,775	-	-	-	-	-	-	-	6,775
	5272	STUDENT AWARENESS OF FIRE EDUCATION	2,239	-	6,380	-	-	-	8,619	-	5,069	5,069	-	1,160	1,160	-	2,390
	5280	911 PSAP SUPPORT	-	-	95,875	-	-	-	95,875	110,200	(7,812)	102,388	-	174	174	-	(6,687)
	5281	DEPARTMENT TRAINING GRANT	3,744	-	8,868	-	-	-	12,612	10,809	7,562	18,371	-	-	-	-	(5,759)
	5288	PSAP LEADERSHIP SCHOLARSHIP	0.28	-	-	-	-	-	0.28	-	-	-	-	-	-	-	0.28
	5289	SENIOR AWARENESS FIRE EDUCATION	570	-	2,880	-	-	-	3,450	-	820	820	-	2,880	2,880	-	(250)
	5306	PEDESTRIAN, BIKE, TRAFFIC ENFORCENT	2,803	-	-	-	-	-	2,803	-	-	-	-	-	-	-	2,803
	5314	WASHER-EXTRACTOR GRANT	(13,022)	-	13,022	-	-	-	-	-	-	-	-	-	-	-	-
	5624	ALTERNATIVE SENTENCING	300	-	-	-	-	-	300	-	-	-	-	-	-	-	300
	5835	EMERGENCY COVID 19	12,620	-	17,772	-	-	-	30,392	7,157	12,365	19,523	-	-	-	-	10,870
		<b>STATE PUBLIC SAFETY GRANTS</b>	<b>16,029</b>	<b>-</b>	<b>144,797</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>160,826</b>	<b>128,166</b>	<b>18,004</b>	<b>146,170</b>	<b>-</b>	<b>24,213</b>	<b>24,213</b>	<b>-</b>	<b>(9,557)</b>
	5000	CHAPTER 90	(1,921,939)	1,803,122	1,132,528	-	-	-	1,013,712	15,163	2,502,860	2,518,023	-	419,369	419,369	-	(1,923,680)
	5010	WINTER RAPID RECOVERY ROAD PRG	5,521	-	-	-	-	-	5,521	-	-	-	-	-	-	-	5,521
	5015	SIDEWALK FUND PLANNING BOARD	80,036	-	-	-	-	2,084	82,120	-	-	-	-	-	-	-	82,120
	5528	PWED	98,711	-	-	(113)	-	-	98,598	-	-	-	-	-	-	-	98,598
		<b>STATE PUBLIC WORKS GRANTS</b>	<b>(1,737,671)</b>	<b>1,803,122</b>	<b>1,132,528</b>	<b>(113)</b>	<b>-</b>	<b>2,084</b>	<b>1,199,951</b>	<b>15,163</b>	<b>2,502,860</b>	<b>2,518,023</b>	<b>-</b>	<b>419,369</b>	<b>419,369</b>	<b>-</b>	<b>(1,737,441)</b>
	5840	LIBRARY AID CH 78 SEC 19A	144,791	4,369	54,374	-	-	-	203,534	-	5,738	5,738	-	-	-	-	197,796
	5842	LIBRARY AID CH 139	30	-	-	-	-	-	30	-	-	-	-	-	-	-	30
		<b>STATE LIBRARY GRANTS</b>	<b>144,821</b>	<b>4,369</b>	<b>54,374</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>203,564</b>	<b>-</b>	<b>5,738</b>	<b>5,738</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>197,826</b>

**TOWN OF ANDOVER**  
**SPECIAL REVENUE/GRANTS ROLLFORWARD**  
**FISCAL YEAR ENDING June 30, 2021**

MUNIS		Available					Depart-	Total	Personal	Other	Total			Total	Available
ACCT	FUND/TITLE	Balance	Encumbrance	Inter/governmental	Interest	OFS	Mental	Available	Services	Expenses	Expenditures	OFU	Encumbrance	OFU/Encumb	Balance
		07/01/20													06/30/21
5014	ANDOVER HISTORIC MILL DISTRICT EARMARK	1,001	-	-	-	-	-	1,001	-	-	-	-	-	-	1,001
5235	RECYCLE INCENTIVE	-	-	10,400	-	-	-	10,400	-	5,760	5,760	-	-	-	4,640
5241	NEW HORIZONS FOR YOUTH	7	-	-	-	-	-	7	-	-	-	-	-	-	7
5247	FY03 COA FORMULA GRANT	7,767	-	77,364	-	-	-	85,131	68,334	743	69,077	-	-	-	16,054
5275	GREATER RIVER VALLEY MRC	4,883	-	-	-	-	26,522	31,405	26,035	1,580	27,615	-	-	-	3,790
5277	ENERGY EDUCATION ELDER SERVICES	1,141	-	-	-	-	-	1,141	-	-	-	-	-	-	1,141
5287	GREEN COMMUNITIES	183	-	36,693	-	-	-	36,876	-	146,770	146,770	-	-	-	(109,894)
5290	43D TECH ASSIST GRANT	10,128	-	-	-	-	-	10,128	-	-	-	-	-	-	10,128
5301	CLEAN ENERGY CHOICE	1,976	-	-	-	-	-	1,976	-	-	-	-	-	-	1,976
5315	MASSWORKS INFRASTRUCTURE PROGRAM	(587,524)	474,584	378,352	-	-	-	265,412	-	268,427	268,427	-	209,464	209,464	(212,479)
5319	SHARED STREETS GRANT	-	-	7,975	-	-	-	7,975	-	3,877	3,877	-	-	-	4,098
5321	ADA IMPROVEMENT GRANT	-	-	-	-	-	-	-	-	44,914	44,914	-	200	200	(45,114)
5324	MCOA GRANT	-	-	-	-	-	-	-	-	2,845	2,845	-	-	-	(2,845)
5326	COA EARMARK	-	-	75,000	-	-	-	75,000	-	-	-	-	-	-	75,000
5328	HOUSING CHOICE CAPITAL GRANT	-	-	-	-	-	-	-	-	32,031	32,031	-	-	-	(32,031)
5565	CRM CUSTOMER SERVICE	42,426	39,092	-	-	-	-	81,518	-	59,088	59,088	-	-	-	22,431
5566	MERRIMACK RIVER ACCESS PROJECT	20,000	-	-	-	-	-	20,000	-	-	-	-	-	-	20,000
5633	ARTS LOTTERY COUNCIL	12,292	-	-	-	-	9,600	21,892	-	3,950	3,950	-	-	-	17,942
5634	RIGHT TO KNOW	973	-	-	-	-	-	973	-	-	-	-	-	-	973
5839	SECONDHAND SMOKE INITIATIVE	1,000	-	-	-	-	-	1,000	-	-	-	-	-	-	1,000
	<b>OTHER STATE GRANTS</b>	(483,746)	513,676	585,784	-	-	36,122	651,836	94,369	569,984	664,353	-	209,664	209,664	(222,181)
5500	CEMETERY SALE OF LOTS FUND	5,227	-	-	-	-	-	5,227	-	-	-	-	-	-	5,227
5501	SALE OF REAL ESTATE	18,321	-	-	-	-	-	18,321	-	-	-	-	-	-	18,321
5541	WETLAND PROTECTION ACT	65,914	-	-	-	-	7,983	73,897	-	-	-	-	-	-	73,897
5548	BUILD/FIRE CODE CH 148A, SEC 5	4,200	-	-	-	-	-	4,200	-	-	-	-	-	-	4,200
5549	INSURANCE RECOVERY >\$150,000	500	-	-	-	-	-	500	-	-	-	-	-	-	500
5551	WETLAND FILING FEES	84,307	660	-	-	-	20,705	105,672	-	1,669	1,669	25,000	660	25,660	78,343
5563	TNC SURCHARGE - RRFA	35,433	-	-	-	-	6,057	41,490	-	-	-	-	-	-	41,490
5606	OFF STREET PARKING	736,450	-	-	-	-	202,333	938,782	-	25,494	25,494	210,656	-	210,656	702,633
5999	RESERVE FOR BOND PREMIUM	130,880	-	-	-	-	1,462	132,342	-	-	-	-	-	-	132,342
	<b>RECEIPTS RESERVED FOR APPROPRIATION</b>	1,081,232	660	-	-	-	238,539	1,320,430	-	27,162	27,162	235,656	660	236,316	1,056,953
4010	LEA REVOLVING	299,797	-	-	-	-	140,316	440,112	100,017	15,435	115,452	-	-	-	324,660
4015	EARLY CHILDHOOD REV	65,956	1,639	-	-	-	45,583	113,178	34,140	902	35,042	-	-	-	78,136
4111	SCHOOL DAMAGE Ch 55 sec 53 1/2	3,375	-	-	-	-	-	3,375	-	-	-	-	-	-	3,375
4115	COMMUNITY A.S.K. REVOLVING	1,163	-	-	-	-	-	1,163	-	-	-	-	-	-	1,163
4120	PARENT TO PARENT REVOLVING	22,452	-	-	-	-	4,400	26,852	-	3,062	3,062	-	-	-	23,791
4125	ANDOVER C.A.R.E.S.	4,361	-	-	-	-	-	4,361	-	-	-	-	-	-	4,361
4150	ALL DAY KINDERGARTEN	1,220,646	-	-	-	-	-	1,220,646	299,193	832	300,024	-	-	-	920,622
4210	EXTRA CURRICULAR REV	45,120	-	-	-	-	36,142	81,262	51,937	1,379	53,316	-	-	-	27,946
4260	STUDENT CHROMEBOOK RENTAL	15,210	-	-	-	-	18,850	34,060	-	20,884	20,884	-	-	-	13,176
4300	INSTRUMENTAL MUSIC REVOLVING	1,386	-	-	-	-	4,050	5,436	-	-	-	-	-	-	5,436
4310	FINE ARTS	60,186	180	-	-	-	27,284	87,650	8,000	7,422	15,422	-	2,280	2,280	69,948
4315	PHYS ED REVOLVING	1,135	-	-	-	-	1,847	2,982	-	365	365	-	-	-	2,617
4350	LOST BOOKS	25,188	-	-	-	-	1,773	26,961	-	324	324	-	58	58	26,579
4355	SEPAC	2,926	-	-	-	-	-	2,926	-	606	606	-	-	-	2,320
4365	TUITION REVOLVING	24,652	-	-	-	-	27,575	52,227	3,950	18,280	22,230	-	-	-	29,997
4370	COLLINS CTR REVOLVING	95,711	-	-	-	-	100,408	196,119	43,653	16,692	60,345	-	-	-	135,774
4375	OUTSIDE ACTIVITIES REV	124,661	-	-	-	-	58,985	183,646	25,356	2,184	27,540	-	-	-	156,106
4400	TRANSPORTATION REVOLVING	401,590	-	-	-	-	64,300	465,890	-	931	931	-	-	-	464,959
4511	BANCROFT GIFTS AND DONATIONS	17,630	-	-	-	-	500	18,130	-	588	588	-	-	-	17,541
4512	SANBORN GIFTS AND GRANTS	12,162	-	-	-	-	3,560	15,722	-	-	-	-	-	-	15,722
4513	SHAW SHEEN GIFTS AND GRANTS	127	-	-	-	-	-	127	-	27	27	-	-	-	100
4514	SOUTH SCHOOL GIFTS AND GRANTS	12,682	-	-	-	-	4,438	17,120	-	251	251	-	-	-	16,869
4515	WEST ELEM GIFTS AND GRANTS	9,942	-	-	-	-	2,000	11,942	-	-	-	-	-	-	11,942
4516	HIGH PLAIN GIFTS AND GRANTS	8,361	-	-	-	-	1,500	9,861	-	-	-	-	1,500	1,500	8,361
4525	WOOD HILL GIFTS AND GRANTS	12,939	-	-	-	-	1,500	14,439	-	-	-	-	-	-	14,439
4526	DMS ENGINEERING GIFTS AND GRANTS	22,749	-	-	-	-	3,715	26,463	-	2,105	2,105	-	-	-	24,358
4527	WEST MIDDLE GIFTS AND GRANTS	21,299	-	-	-	-	7,000	28,299	-	1,044	1,044	-	7,000	7,000	20,255
4528	ANDOVER HIGH GIFTS AND GRANTS	33,693	1,200	-	-	-	20,720	55,613	1,204	30,178	31,382	-	4,839	4,839	19,391
	<b>REVOLVING FUNDS EDUCATION</b>	2,567,097	3,019	-	-	-	576,445	3,146,561	567,451	123,489	690,940	-	15,677	15,677	2,439,944
4200	ATHLETIC REVOLVING	246,341	-	-	-	-	304,864	551,204	150,885	163,143	314,028	-	750	750	236,426
	<b>REVOLVING FUNDS ATHLETIC</b>	246,341	-	-	-	-	304,864	551,204	150,885	163,143	314,028	-	750	750	236,426
5550	CH44 SEC 53E 1/2 LEGAL NOTICES	16,599	-	-	-	-	31,045	47,644	-	26,394	26,394	-	-	-	21,250
5552	CH44 SEC 53E 1/2 DCS REVOLVING	224,495	2,931	-	-	-	605,596	833,022	302,993	132,676	435,669	-	13,837	13,837	383,516
5553	CH44 SEC 53E 1/2 YOUTH SERVICES	190,536	8,975	-	-	-	354,496	554,007	145,281	53,992	199,274	25,000	11,954	36,954	317,780
5554	CH44 SEC 53E 1/2 ELDER SERVICES	176,788	-	-	-	-	43,954	220,742	7,580	32,510	40,090	-	-	3,696	176,957
5557	CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	26,344	-	-	-	-	40,322	66,666	9,756	57,597	67,354	-	-	-	(688)
5622	CH44 SEC 53E 1/2 FIELDS REVOLVING	49,768	18,339	-	-	-	56,938	125,045	-	16,140	16,140	-	8,515	8,515	100,390
5631	CH44 SEC 53E 1/2 LOST/DAMAGED BOOKS	14,082	-	-	-	-	1,044	15,126	-	619	619	-	-	-	14,507
5653	CH44 SEC 53E 1/2 POLICE ANTENNA	39,289	-	-	-	-	7,426	46,715	-	-	-	-	-	-	46,715
5666	CH44 SEC 53E 1/2 BALD HILL COMP	18,977	4,950	-	-	-	30,275	54,202	10,015	29,690	39,705	-	2,880	2,880	11,617
5667	CH44 SEC 53E 1/2 DPW CRT/HHW	49,730	8,360	-	-	-	31,661	89,752	-	13,464	13,464	-	5,760	5,760	70,528
5669	CH44 SEC 53E 1/2 FIRE	23,942	-	-	-	-	6,732	30,674	-	29,993	29,993	-	-	-	681
5670	CH44 SEC 53E 1/2 HEALTH SVCS	67,216	25,500	-	-	-	53,168	145,884	2,429	23,462	25,891	-	-	-	119,994
4500	CH44 SEC 53E 1/2 PROFESSIONAL DEVELOPMENT	2,719	-	-	-	-	800	3,519	-	240	240	-	-	-	3,279
4510	CH44 SEC 53E 1/2 COPY CENTER REVOLVING	28,080	-	-	-	-	1,237	29,318	-	100	100	-	-	-	29,218
	<b>REVOLVING CHAPTER 44 53 E 1/2</b>	928,566	69,055	-	-	-	1,264,694	2,262,315	478,054	416,878	894,932	25,000	46,641	71,641	1,295,742

**TOWN OF ANDOVER**  
**SPECIAL REVENUE/GRANTS ROLLFORWARD**  
**FISCAL YEAR ENDING June 30, 2021**

MUNIS ACCT	FUND/TITLE	Available Balance 07/01/20	Encumbrance	Inter'govmental	Interest	OFS	Depart-Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Available Balance 06/30/21
5295	ENERGY REBATE FUND	66,787	57,074	-	-	-	36,918	160,779	-	85,716	85,716	-	22,359	22,359	52,704
5605	TOWN DAMAGE RESTITUTION	18,915	2,080	-	-	-	-	20,995	-	2,080	2,080	-	-	-	18,915
5613	FRONTAGE ROAD	3,856	-	-	-	-	-	3,856	-	-	-	-	-	-	3,856
5623	PUBLIC SAFETY DAMAGE REST	9,391	-	-	-	-	379	9,770	-	-	-	-	-	-	9,770
5629	PUBLIC WORKS DAMAGE REST	29,970	-	-	-	-	-	29,970	-	-	-	-	-	-	29,970
5652	P&F DAMAGE RESTITUTION	25,724	-	-	-	-	65,108	90,832	-	60,894	60,894	-	-	-	29,938
5709	CH44 SEC 53F 3/4 PEG ACCESS CABLE	180,955	-	-	-	-	733,804	914,759	-	394,633	394,633	389,000	1,233	390,233	129,894
	<b>OTHER REVOLVING FUNDS</b>	<b>335,598</b>	<b>59,154</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>836,209</b>	<b>1,230,960</b>	<b>-</b>	<b>543,322</b>	<b>543,322</b>	<b>389,000</b>	<b>23,592</b>	<b>412,592</b>	<b>275,046</b>
3075	CIRCUIT BREAKER	1,339,799	-	2,463,497	-	-	-	3,803,296	-	1,339,799	1,339,799	-	-	-	2,463,497
3130	KALEIDOSCOPE	-	-	4,741	-	-	-	4,741	1,584	30,000	31,584	-	5,000	5,000	(31,843)
3361	AHS WORKFORCE GRANT	2,722	-	-	-	-	-	2,722	-	-	-	-	-	-	2,722
3501	EARMARK	-	-	25,000	-	-	-	25,000	25,000	-	25,000	-	-	-	-
3502	HATE CRIME PREVENTION	-	-	5,532	-	-	-	5,532	-	-	-	-	42,019	42,019	(36,487)
3503	COVID PREVENTION	-	-	187,500	-	-	-	187,500	-	187,500	187,500	-	-	-	-
3605	CSHS MODEL PROGRAM	(1,659)	21,637	100,000	-	-	-	119,978	90,298	29,680	119,978	-	-	-	(0)
3900	CORPORATE GRANTS	348,428	-	-	-	-	125,075	473,503	-	45,553	45,553	-	108,799	108,799	319,151
3910	SUSPENSE REVOLVING	13,904	-	-	-	-	22,492	36,396	-	10,043	10,043	-	3,452	3,452	22,901
3920	OTHER GIFTS AND GRANTS	24,727	-	-	-	-	53,000	77,727	1,800	32,757	34,557	-	2,980	2,980	40,190
3925	ENGINEERING GRANT	31,757	-	-	-	-	-	31,757	-	1,359	1,359	-	-	-	30,398
3935	ASIA SOCIETY GRANT	47,716	-	-	-	-	9,799	57,515	-	4,570	4,570	-	-	-	52,945
	<b>OTHER SPECIAL REVENUE FUNDS EDUCATION</b>	<b>1,807,393</b>	<b>21,637</b>	<b>2,786,270</b>	<b>-</b>	<b>-</b>	<b>210,366</b>	<b>4,825,665</b>	<b>118,682</b>	<b>1,681,261</b>	<b>1,799,943</b>	<b>-</b>	<b>162,249</b>	<b>162,249</b>	<b>2,863,474</b>
5013	GAS EVENT RESERVE ACCOUNT	645,765	-	-	-	-	-	645,765	-	-	-	-	-	-	645,765
5016	PLANNING BOARD COND OF PERMITS	37,000	-	-	-	-	-	37,000	-	-	-	-	-	-	37,000
5017	PLANNING GIFTS & DONATIONS	736	-	-	-	-	102	839	-	839	839	-	-	-	-
5018	GAS EVENT PAVING RESTORATION	6,947,405	5,382,951	-	-	-	-	12,330,356	1,920	1,846,253	1,848,173	-	4,374,241	4,374,241	6,107,943
5019	GAS EVENT PUBL FACILITIES PARKS	1,517,595	124,020	-	-	-	-	1,641,615	-	268,973	268,973	-	358,632	358,632	1,014,010
5233	PREMIUM ON BOND ISSUE	657,396	-	-	-	-	128,280	785,675	-	139,108	139,108	-	-	-	646,567
5291	SOUTH STREET SOLAR - NHESP	10,847	-	-	-	-	69	10,916	-	-	-	-	-	-	10,916
5299	ELDERLY FOOT CARE	7,595	6,195	-	-	-	15,690	29,480	-	13,280	13,280	-	9,235	9,235	6,965
5300	A19 18 ELDER SERVICES PROGRAMS	-	-	-	-	12,000	-	12,000	-	-	-	-	-	-	12,000
5304	CANINE LOCKUP	158	-	-	-	-	2,082	2,240	-	2,792	2,792	-	1,250	1,250	(1,802)
5308	WELLNESS WEDNESDAYS	4,357	-	-	-	-	-	4,357	-	645	645	-	-	-	3,712
5309	NAT'L DEVELOPMENT SPECIAL PERMT - LDNSCP	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5310	NAT'L DEVELOPMENT SPECIAL PERMT - WSTEWTR	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5311	MUNI VULNERABILITY PREPAREDNESS GRANT	3,625	-	-	-	-	-	3,625	-	-	-	-	-	-	3,625
5312	MUNICIPAL DISCRETIONARY FUND	94,404	135,973	-	-	-	135,000	365,377	623	325,039	325,662	-	12,133	12,133	27,582
5313	CSH 141 ELM ST CONDITION 42	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5316	MEALS ON WHEELS COVID 19 GIFT	6,919	-	-	-	-	-	6,919	-	6,680	6,680	-	74	74	164
5320	BIDL'S GRANT - FLU CLINIC ASST	-	-	-	-	-	2,929	2,929	1,329	1,600	2,929	-	-	-	-
5322	AHAP PROGRAM SUPPORT	-	-	-	-	-	10,000	10,000	2,836	4,400	7,236	-	3,000	3,000	(236)
5323	MASSSAVE MUNI PARTNERSHIP 2021	-	-	-	-	-	3,000	3,000	-	230	230	-	-	-	2,770
5325	MA CULTURAL COUNCIL GRANT	-	-	-	-	-	-	-	-	1,000	1,000	-	-	-	(1,000)
5327	375TH ANNIVERSARY	-	-	-	-	-	7,000	7,000	-	-	-	-	-	-	7,000
5547	LOCK BOX DONATIONS	674	-	-	-	-	-	674	-	-	-	-	-	-	674
5558	VETERAN'S SERVICES GIFTS	7,169	-	-	-	-	17,559	24,728	-	13,840	13,840	-	1,940	1,940	8,948
5564	MHA FLEX GRANT	30	-	-	-	-	-	30	-	-	-	-	-	-	30
5600	GIFT - FIREWORKS	29,265	-	-	-	-	-	29,265	-	-	-	-	-	-	29,265
5603	SHED CONTRIBUTIONS	7,264	-	-	-	-	-	7,264	-	-	-	-	-	-	7,264
5604	OLD TOWN HALL RESTORATION	427	-	-	-	-	-	427	-	-	-	-	-	-	427
5609	TOWN GIFT & DONATIONS	4,790	-	-	-	-	-	4,790	-	-	-	-	-	-	4,790
5612	CONSERVATION GIFT	332	-	-	-	-	-	332	-	-	-	-	-	-	332
5614	CONSERVATION TRAIL ACCOUNT	338	-	-	-	-	-	338	-	-	-	-	-	-	338
5617	RECREATION GIFT	61,419	-	-	-	-	3,020	64,439	-	689	689	-	-	-	63,750
5618	YOUTH SERVICES GIFTS/CONTRIBUTIONS	33,911	-	-	-	-	2,007	35,918	-	408	408	-	-	-	35,510
5619	COA SENIOR CONNECTIONS	97,951	-	-	-	-	31,371	129,322	32,703	(1,835)	30,868	-	21	21	98,432
5621	COA SCHOLARSHIPS	3,649	-	-	-	-	-	3,649	-	-	-	-	-	-	3,649
5632	LIBRARY GIFTS & DONATIONS	34,888	-	-	-	-	6,631	41,519	-	936	936	-	-	-	40,583
5635	ELECTION OT GRANT	30,274	-	-	-	-	-	30,274	-	-	-	-	-	-	30,274
5643	HOME FOR THE AGED GIFT	26,388	-	-	115	-	-	26,503	1,520	6,015	7,535	-	656	656	18,312
5645	DPW ADMIN GIFT	7,309	-	-	-	-	-	7,309	-	-	-	-	-	-	7,309
5647	CHOLESTEROL SCREENING	738	-	-	-	-	-	738	-	-	-	-	-	-	738
5654	POLICE GIFTS AND DONATIONS	18,417	-	-	-	-	10,150	28,567	-	13,202	13,202	-	-	-	15,365
5659	LOWELL ST/SHAWSHEN TRAFFIC MITIGATION	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5660	SHINGLES PREV VACCINATION	7,119	-	-	-	-	-	7,119	-	3,303	3,303	-	-	-	3,817
5661	GIFTS FIRE DEPARTMENT	51,155	-	-	-	-	5,275	56,430	-	-	-	-	-	-	56,430
5663	TH DONATIONS	49	-	-	-	-	-	49	-	-	-	-	-	-	49
5664	YOUTH FOUNDATION GIFT	28,509	-	-	-	-	30,000	58,509	-	22,000	22,000	-	-	-	36,509
5701	CH44 SEC 53G PEER REVIEWS	(47,277)	186,391	-	-	-	204,492	343,606	-	141,717	141,717	-	244,941	244,941	(43,052)
5702	CH44 SEC 53G PEER ZONE	190	-	-	-	-	-	190	-	-	-	-	-	-	190
5703	CH44 SEC 53G PEER PLANNING	4,334	6,974	-	-	-	2,405	13,713	-	3,700	3,700	-	4,679	4,679	5,334
5704	CH44 SEC53 DPW DETAIL	3,511	-	-	-	-	-	3,511	-	-	-	-	-	-	3,511
5834	ELECTION - FY21 CTCL GRANT	-	-	-	-	-	14,409	14,409	14,409	-	14,409	-	-	-	-
5862	FY19 ESSEX COMM FOUNDATION GRANT	30,000	-	-	-	-	-	30,000	-	30,000	30,000	-	-	-	-
5900	TIMOTHY HORNE - GIFT AYS	71,594	-	-	461	-	-	72,055	-	4,963	4,963	-	-	-	67,092
5910	MAIN ST UPKEEP GIFT	52,634	-	-	327	-	-	52,962	-	-	-	-	-	-	52,962
5911	PERFORMANCE GUARANTEE	19,032	-	-	-	-	-	19,032	-	-	-	-	-	-	19,032
	<b>OTHER SPECIAL REVENUE FUNDS</b>	<b>10,539,884</b>	<b>5,842,504</b>	<b>-</b>	<b>903</b>	<b>12,000</b>	<b>631,470</b>	<b>17,026,762</b>	<b>55,340</b>	<b>2,849,775</b>	<b>2,905,115</b>	<b>-</b>	<b>5,010,802</b>	<b>5,010,802</b>	<b>9,110,844</b>
4250	FOOD SERVICES	143,670	-	3,722,328	-	-	34,674	3,900,672	989,197	1,336,472	2,325,669	-	-	-	1,575,003
	<b>OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH</b>	<b>143,670</b>	<b>-</b>	<b>3,722,328</b>	<b>-</b>	<b>-</b>	<b>34,674</b>	<b>3,900,672</b>	<b>989,197</b>	<b>1,336,472</b>	<b>2,325,669</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,575,003</b>
4550	STUDENT ACTIVITY MGL 71/47	522,513	-	-	-	-	332,263	854,776	-	329,270	329,270	-	-	-	525,506
5525	EXTRAORDINARY EVENT REIMBURSEMENTS	(2,494)	-	-	-	-	27,789	25,295	34,009	-	34,009	-	-	-	(8,715)
5607	MEALS TAX CAFETERIA	54	-	-	-										

Town of Andover Capital Projects Fund Fiscal 2021									
DESCRIPTION	Fiscal 2021								
	07/01/20 Balance	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/21 Balance
ART 17 06 SCHOOL ROOF REPLACEMENTS	9,304	-	-	-	9,304	-	-	-	9,304
ART 27 08 SCHOOL BLDG MAINT/RENOV	47,202	-	-	-	47,202	-	-	-	47,202
ART 56 09 SCHOOL BLDG MAINT/REPAIR	970	-	-	-	970	-	-	-	970
ART 38 12 WEST MIDDLE SCHOOL REPAIR	6,759	-	-	-	6,759	-	-	-	6,759
ART 32 13 AHS TENNIS COURTS	6,000	-	-	-	6,000	-	-	-	6,000
B39 15 SCHOOL BLDG MAINT AND RENOVATION	622	-	-	-	622	-	-	622	-
AHS MEDIA CENTER RENOVATION (State Funds)	263	-	-	-	263	-	-	263	-
ART 29 16 COLLINS CTR FAÇA DE REPLACEMENT	226,476	-	-	-	226,476	-	-	-	226,476
ART 34 16 SCHOOL BLDG MAINT AND IMPROVE	9,106	-	-	-	9,106	8,106	-	1,000	-
ART 47 17 MAJOR SCHOOL PROJECTS	8,397	-	-	-	8,397	2,656	-	5,741	(0)
ART 36 18 MAJOR SCHOOL PROJECTS	823	65,000	-	-	65,823	65,000	-	-	823
ART 45 18 WEST ELEM SCH FEAS STUD	118,131	436,737	-	256,658	811,526	510,216	-	8,231	293,080
ART 55 19 AHS FEAS STDY COMMITTEE	8,020	3,644	-	-	11,664	-	-	-	11,664
ART 38 19 MAJOR SCHOOL PROJECTS	(415,402)	201,238	763,600	-	549,436	243,873	-	371,963	(66,400)
ART 42 19 STUDENT DEVICE REFRESH	166,851	41,306	-	-	208,157	182,708	-	-	25,448
ART 22 20 MAJOR SCHOOL PROJECTS	-	-	-	-	-	290,596	-	1,593,730	(1,884,325)
ART 20 21 AHS DESIGN	-	-	-	1,238,420	1,238,420	-	-	-	1,238,420
ART 24 21 STUDENT DEVICE REFRESH	-	-	-	418,128	418,128	-	-	-	418,128
TOTAL SCHOOL	193,523	747,925	763,600	1,913,206	3,618,253	1,303,155	-	1,981,550	333,549
BANCROFT REPLACEMENT									
STM 3 10 BANCROFT SCHOOL REPLACE	1,238,420	-	-	-	1,238,420	-	1,238,420	-	-
TOTAL BANCROFT	1,238,420	-	-	-	1,238,420	-	1,238,420	-	-
B3 12 STM YOUTH CENTER	454	-	-	-	454	-	-	-	454
A2 13 STM YOUTH CTR-WOOD TRUST	13,428	-	-	130	13,558	-	-	-	13,558
TOTAL YOUTH CENTER	13,882	-	-	130	14,012	-	-	-	14,012
ART 5 2007 2008 CIP (Effective 07/01/2007)	1,016	-	-	-	1,016	1,016	-	-	-
ART 8 2008 2009 CIP (Effective 07/01/2008)	(17,566)	909	-	17,566	909	909	-	-	-
ART 5 2009 2010 CIP (Effective 07/01/2009)	19	-	-	-	19	19	-	-	-
ART 5 2010 2011 CIP (Effective 07/01/2010)	-	3,925	-	-	3,925	3,925	-	-	-
ART 5 2011 2012 CIP (Effective 07/01/2011)	3,880	-	-	-	3,880	3,880	-	-	-
ART 5 2012 2013 CIP (Effective 07/01/2012)	2	10,673	-	-	10,675	9,381	-	1,294	-
ART 5 2013 2014 CIP (Effective 07/01/2013)	-	7,105	-	-	7,105	7,105	-	-	-
ART 5 2014 2015 CIP (Effective 07/01/2014)	69,486	9,638	-	-	79,124	12,660	-	5,000	61,464
ART 5 2015 2016 CIP (Effective 07/01/2015)	65,338	6,929	-	-	72,268	15,634	-	5,838	50,796
ART 5 2016 2017 CIP (Effective 07/01/2016)	135,967	5,094	-	-	141,062	48,018	-	52,377	40,667
ART 5 2017 2018 CIP (Effective 07/01/2017)	107,229	45,982	-	-	153,210	35,882	-	22,544	94,784
ART 5 2018 2019 CIP (Effective 07/01/2018)	306,293	81,201	-	-	387,494	214,616	-	55,432	117,447
ART 5 2019 2020 CIP (Effective 07/01/2019)	1,934,211	837,227	-	-	2,771,438	1,861,227	-	422,602	487,609
ART 5 2019 2021 CIP (Effective 07/01/2020)	-	-	-	2,861,108	2,861,108	768,118	-	802,297	1,290,694
TOTAL CIP	2,605,876	1,008,683	-	2,878,674	6,493,233	2,982,389	-	1,367,383	2,143,461
ART 64 07 SHA WSHEEN PUMP STATION	302,218	-	-	-	302,218	34,350	-	-	267,868
ART 33 08 SHA WSHEEN RIVER OUTFALL SEWER	188,692	33,599	-	-	222,290	15,013	-	18,586	188,692
ART 32 10 SEWER MAIN CONST & RECONST	158,455	-	-	-	158,455	-	-	-	158,455
ART 37 12 SEWER MAINTENANCE VEHICLE	2,567	-	-	-	2,567	-	-	-	2,567
A60 14 SEWER MASTER PLAN STUDY	224	-	-	-	224	-	-	-	224
ART 32 17 MINOR SEWER COLL IMPROV	50,000	-	-	-	50,000	-	-	37,000	13,000
ART 37 17 SEWER I&I REDUCTION	178,000	4,421	-	-	182,421	28,545	-	42,877	111,000
ART 28 18 MINOR SEWER COLL IMPROV	50,000	-	-	-	50,000	-	-	-	50,000
ART 29 18 SEWER I&I REDUCTION	100,000	-	-	-	100,000	-	-	-	100,000
ART 30 19 SEWER I&I REDUCTION	96,243	-	-	-	96,243	-	-	-	96,243
ART 26 20 SHA WSHEEN PUMP STATION	-	-	-	-	-	-	-	-	-
ART 26 20 MINOR SANITARY SEWER IMPROVEMENT	-	-	-	50,000	50,000	-	-	-	50,000
ART 26 20 I&I REMOVAL PROGRAM	-	-	-	150,000	150,000	-	-	-	150,000
TOTAL SEWER	1,126,398	38,020	-	200,000	1,364,418	77,907	-	98,463	1,188,048
ART 12 01 LAND ACQ LOWELL JCT ROAD	(11,118)	-	-	11,118	-	-	-	-	-
ART 23 02 CONSERVATION FUND	15,271	-	-	-	15,271	15,271	-	-	-
A74 17 STREAMGAUGING SYSTEM	33,750	-	-	-	33,750	11,250	-	-	22,500
ART 55 14 OPEN SPACE MANAGEMENT	585	-	-	-	585	585	-	-	-
B35 21 LAND ACQ 138 CHANDLER	-	-	-	1,025,000	1,025,000	-	-	-	1,025,000
B36 21 AMEND OPEN SPACE LAND	-	-	15,271	-	15,271	-	-	-	15,271
TOTAL CONSERVATION	38,487	-	15,271	1,036,118	1,089,876	27,105	-	-	1,062,771
ART 31 08 LANDFILL CLOSURE	-	-	-	-	-	-	-	-	-
ART 25 16 LEDGE ROAD LANDFILL STABILIZATION	1,730,905	189,053	-	-	1,919,958	121,836	-	85,167	1,712,955
TOTAL LAND FILL STUDY	1,730,905	189,053	-	-	1,919,958	121,836	-	85,167	1,712,955

Town of Andover Capital Projects Fund Fiscal 2021									
DESCRIPTION	Fiscal 2021								
	07/01/20 Balance	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/21 Balance
ART 48 02 MAIN ST IMPROVEMENTS	2,333	-	-	-	2,333	-	-	-	2,333
A21 14 GIS DATA UPDATE	30,000	-	-	-	30,000	-	-	-	30,000
ART 48 17 PARKING STUDY IMPLEMENTATION	5,080	-	-	-	5,080	5,080	-	-	-
ART 49 17 REC PK/POMPS SECURITY	21,938	-	-	-	21,938	-	-	-	21,938
ART 51 17 REDUNDANT FIBER	300,000	-	-	-	300,000	-	-	-	300,000
ART 38 18 PARKING STUDY IMPLEMENTATION	23,390	11,303	-	-	34,693	27,102	-	7,401	190
ART 39 18 DOWNTOWN IMPROVEMENTS	50,001	-	-	-	50,001	-	-	-	50,001
ART 41 17 PUB WORKS LARGE VEHICLES	42,374	3,975	-	-	46,349	3,975	-	42,499	(125)
ART 32 18 PUBLIC WORKS VEHICLES	(136,161)	281,150	135,000	-	279,989	140,575	-	139,414	-
ART 41 17 PUBLIC WORKS LARGE VEHICLES	(336,864)	-	220,000	160,000	43,136	8,671	-	34,465	-
ART 22 20 PUBLIC WORKS LARGE VEHICLES	-	-	580,000	-	580,000	129,809	-	419,110	31,081
ART 24 20 HMD FAS/MUNI LAND DISP	-	-	-	20,000	20,000	2,087	-	15,000	2,914
ART 24 20 TWO WAY RADIO SYSTEM PH2	-	-	-	75,000	75,000	-	-	14,604	60,396
ART 24 20 PW VEHICLES - SMALL	-	-	-	120,000	120,000	6,580	-	16,635	96,785
ART 24 20 TOWN VEHICLE REPLACEMENT	-	-	-	35,000	35,000	30,680	-	-	4,320
ART 24 20 TREE MANAGEMENT FUND	-	-	-	125,000	125,000	-	-	-	125,000
ART 24 20 MERRIMACK RIVER ACCESS WAY	-	-	-	510,000	510,000	-	-	-	510,000
ART 24 21 ANNUAL STAFF DEVICE REFRESH	-	-	-	627,744	627,744	-	-	10,281	617,463
ART 30 21 MERMCK RVR SW REMOVAL	-	-	-	75,000	75,000	-	-	-	75,000
TOTAL OTHER	2,091	296,428	935,000	1,747,744	2,981,263	354,559	-	699,409	1,927,295
ART 27 96 REPAINT WATER	37,863	-	-	-	37,863	-	-	-	37,863
ART 30 00 WATER MAIN DISTRIBUTION	3,308	-	-	-	3,308	-	-	-	3,308
ART 25 04 WATER METERS	23,357	-	-	-	23,357	-	-	-	23,357
ART 32 06 WATER METERS	45,510	9,987	-	-	55,497	39,377	-	811	15,309
ART 47 07 WATER PLANT PUMPS	2,398	-	-	-	2,398	-	-	-	2,398
ART 65 09 WATER PLANT ROOF REPLACE	161,721	-	-	-	161,721	-	-	-	161,721
ART 34 10 WATER PLANT HVAC & EQUIP	33	-	-	-	33	-	-	-	33
ART 42 11 WATER MAIN CONST/RECONST	-	900	-	-	900	-	-	-	900
ART 44 11 VARIABLE SPEED PUMP	-	33	-	-	33	-	-	33	-
ART 35 12 MAJOR WATER MAIN REPLACEMENT	2,990	77,787	-	-	80,778	-	-	77,787	2,990
ART 45 13 WATER DIST FLUSHING PROGRAM	9,038	-	-	-	9,038	-	-	-	9,038
ART 42, 13 WATER DISTRIBUTION MAINT	90	-	-	-	90	-	-	-	90
ART 26, 13 HYDRANT INFRASTRUCTURE	-	8,569	-	-	8,569	-	-	-	8,569
A58 14 WATER/SEWER RATE STUDY	55,275	-	-	-	55,275	-	-	17,500	37,775
ART 56 WATER MAIN REPLACEMENT PROJECTS	-	139,014	-	-	139,014	-	-	53,556	85,457
ART 57 15 WATER PLANT GAC REPLACEMENT	-	40,007	-	-	40,007	-	-	-	40,007
ART 41 16 WATER MAIN REPLACEMENT	73,386	14,835	-	-	88,221	15,488	-	-	72,733
ART 44 16 WATER STORAGE TANK REPAIR	196,660	-	-	-	196,660	-	-	-	196,660
ART 41 16 WATER MAIN REPLACEMENT	199,710	26,787	-	-	226,497	172,198	-	1,899	52,400
ART 27 17 WATER MAIN PROJECT	492,754	188,407	-	-	681,161	98,541	-	192,258	390,362
ART 28 17 HYDRANT REPLACEMENT	22,543	12,561	-	-	35,104	13,181	-	-	21,923
ART 30 17 WTP ELECTRIC SUBS REPLACEMENT	200,000	9	-	-	200,009	-	-	9	200,000
ART 31 17 BANCROFT HIGH LIFT PUMPS	-	21	-	-	21	-	-	21	-
ART 38 17 WTP HEATING SYSTEM	-	103,209	-	-	103,209	67,779	-	35,430	-
ART 25 18 WATER MAIN REPLACEMENT	294,318	844,744	-	-	1,139,061	401,671	-	501,216	236,174
ART 26 18 HYDRANT REPLACEMENT PROG	100,000	-	-	-	100,000	45,080	-	54,920	-
B27 18 WATER TREAT SUBSTATION	-	-	1,306,400	30,000	1,336,400	531,194	-	3,586,504	(2,781,298)
ART 31 19 HYDRANT REPLACEMENT PROG	100,000	-	-	-	100,000	-	-	-	100,000
ART 32 19 WTP PARKING AREA RECONSTRUCTION	110,000	-	-	-	110,000	-	-	-	110,000
ART 33 19 WTP GAC REPLACEMENT	450,000	-	-	-	450,000	386,316	-	-	63,684
STM 2 19 WATER MAIN REPLACEMENT	-	-	2,000,000	-	2,000,000	860,031	-	1,002,725	137,244
ART 29 19 WATER MAIN REPLACEMENT	476,302	292,198	1,574,849	425,150	2,768,499	2,017,736	-	750,765	(1)
RESERVE FOR PREM - WATER	144,080	-	-	-	144,080	-	-	-	144,080
ART 26 20 WATER MAIN REPLACEMENT PROJECT	-	-	1,216,451	500,000	1,716,451	264,879	-	4,548,098	(3,096,526)
ART 26 20 HYDRANT REPLACEMENT PROGRAM	-	-	-	100,000	100,000	-	-	-	100,000
ART 25 20 WATER PLACCE GAC REPLACEMENT	-	-	-	450,000	450,000	386,316	-	-	63,684
TOTAL WATER	3,201,335	1,759,068	6,097,700	1,505,150	12,563,253	5,299,788	-	10,823,532	(3,560,067)
ART 29 17 ENMORE ST RECONSTRUCTION	(250,874)	67,678	-	355,000	171,804	80,608	-	-	91,196
ART 24 18 WATER & SEWER VEHICLES	169,920	-	-	-	169,920	167,894	-	2,026	-
ART 28 19 WATER & SEWER VEHICLES	84,425	-	-	-	84,425	829	-	-	83,596
ART 26 20 WATER & SEWER VEHICLES	-	-	-	225,000	225,000	-	-	-	225,000
TOTAL WATER/SEWER	3,471	67,678	-	580,000	651,149	249,331	-	2,026	399,792
ART 27 07 TOWN BLDG RENOVATION	0	-	-	-	0	-	-	-	0
ART 49 08 PARKS & GROUNDS BUILDING	-	13	-	-	13	-	-	13	-
ART 36 08 FIRE DPW VEHICLES	974	-	-	-	974	-	-	-	974
ART 34 09 B'VALLE FIRE REPLACEMENT	262	-	-	-	262	-	-	-	262
ART 55 09 TOWN BLDG MAINT/IMPROVE	5,882	-	-	-	5,882	-	-	-	5,882
ART 42 10 TOWN BLDG MAINTENANCE	1,500	-	-	-	1,500	-	-	-	1,500
ART 34 11 TOWN BUILDING MAINTENANCE	861	-	-	-	861	861	-	-	-
ART 18 11 MUNICIPAL SERVICE FACILITY	1,683	-	-	-	1,683	-	-	-	1,683
ART 38 11 SPRING GROVE MAINT	19,875	-	-	12,000	31,875	5,995	-	-	25,880
B22 12 TECH INFRASTRUCTURE	19,816	293	-	-	20,109	19,223	-	293	593
ART 45 13 PAY AND DISPLAY	18,493	-	-	-	18,493	-	-	-	18,493
B39 14 TOWN & SCHOOL ENERGY	112	-	-	-	112	-	-	-	112
B43 14 BUILD & FACILITY MAINT	97,943	6,130	-	-	104,073	6,130	-	-	97,943
B52 14 SCHOOL BLDG MAINT/RENOV	312	-	-	-	312	-	-	312	-
B38 15 SAFETY & SECURITY COMM UPGRADES	109,366	35,002	-	-	144,368	47,497	-	-	96,870
ART 31 15 TWN & SCHOOL ENERGY INITIATIVES (FC)	29,046	-	-	-	29,046	29,046	-	-	-
ART 38 16 TOWN & SCHOOL ENERGY INITIATIVES (FC)	32,614	-	-	-	32,614	23,614	-	-	9,000
ART 28 16 TOWN BLDG AND FACILITY MAINTENANCE	148	-	-	-	148	-	-	-	148
ART 57 16 MEMORIAL PLAYSTEAD	0.50	-	-	-	0.50	-	-	-	0.50
ART 32 16 MUNI SVCS FACILITY DESIGN	1,000	-	-	-	1,000	-	-	-	1,000
ART 55 16 DEYERMOND FIELD LIGHTS (Free Cash)	10	-	-	-	10	-	-	-	10
ART 33 17 MUNICIPAL SVCS FACILITY	142,998	185,953	-	-	328,951	239,132	-	20,182	69,637
ART 43 17 MAJOR TOWN BLDG PROJECTS	-	280	-	-	280	280	-	-	-
ART 44 17 TOWN & SCHOOL ENERGY	1,820	1,000	-	-	2,820	1,039	-	-	1,781
ART 46 17 SAFETY & COMM UPGRADE	268,264	-	-	-	268,264	-	-	-	268,264
ART 34 18 MAJOR TOWN BLDG PROJECTS	51,077	159,778	-	-	210,855	163,517	-	16,426	30,913
ART 35 18 TOWN & SCHL ENERGY INITI	35,106	120,470	-	-	155,576	123,255	-	22,886	9,435
ART 41 18 CNTR AT PUNCHARD DESIGN	2,250	-	-	-	2,250	1,750	-	450	50
ART 46 18 IT PLATFORM & INFRASTRUCTURE	155,768	-	-	-	155,768	55,721	-	-	100,047
ART 1 19STM BALLARDVALE FS LAND AND CONST	(4,433,679)	5,971,999	4,000,000	-	5,538,321	5,775,435	-	727,898	(965,011)
ART 24 19 SENIOR CTR DES SV/CONST	(946,551)	4,498,482	1,000,000	259,322	4,811,253	5,134,629	-	205,007	(528,384)
ART 36 19 MAJOR TOWN PROJECTS	(395,360)	255,440	440,000	210,000	510,080	467,059	-	22,027	20,994
ART 38 19 TOWN & SCHL ENERGY INITI	(64,330)	74,095	210,000	10,000	229,765	164,724	-	64,720	321
ART 40 19 TOWN BRIDGE EVAL/MAINT	104,990	15,156	-	-	120,146	47,891	-	23,826	48,429
ART 22 20 MAJOR TOWN PROJECTS	-	-	-	-	-	21,210	-	108,290	(129,500)
ART 22 20 TOWN & SCH ENERGY INTIATIVE	-	-	-	-	-	98,870	-	-	(98,870)
ART 24 20 SPRING GROVE CEMETERY IMPROVEMENT	-	-	-	20,000	20,000	-	-	-	20,000
ART 24 20 TOWN PROJECTS - BUILDING	-	-	-	380,000	380,000	33,396	-	64,411	282,193
ART 24 20 TOWN OFFICE MEETING ROOM	-	-	-	625,000	625,000	41,690	-	20,810	562,500
ART 24 21 IT PLATFORM & INFRASTRUCTURE	-	-	-	687,500	687,500	-	-	-	687,500
TOTAL MUNI BUILDING	(4,737,751)	11,324,091	5,650,000	2,203,822	14,440,162	12,501,965	-	1,297,550	640,647

Town of Andover									
Capital Projects Fund									
Fiscal 2021									
<b>Fiscal 2021</b>									
DESCRIPTION	07/01/20	ENCUMB	LTBOND	OFS	TOTAL	TOTAL	OFU	ENCUMB	06/30/21
	Balance		PROCEEDS		AVAILABLE	EXP			Balance
ART 88 99 IMPROVE ESSEX/PEARSON	3,500	-	-	-	3,500	-	-	-	3,500
ART 66 00 SIDEWALK RESTORATION	6,988	-	-	-	6,988	-	-	-	6,988
ART 70 00 SIDEWALK CHESTNUT ST	71,175	-	-	-	71,175	-	-	-	71,175
ART 28 01 ACQ SMITHSHIRE EST	56,946	-	-	-	56,946	-	-	-	56,946
ART 44-2 02 GIS	29,904	-	-	-	29,904	-	-	-	29,904
ART 33 05 MORAIN ST	6,153	-	-	-	6,153	-	-	-	6,153
ART 38 07 ACQUIRE GRANLI DRIVE	1,654	-	-	-	1,654	-	-	-	1,654
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000	-	-	-	15,000	-	-	-	15,000
ART 52 07 BRIDGE REPAIRS	24,144	-	-	-	24,144	-	-	-	24,144
ART 32 08 BRIDGE REPAIRS	247,047	-	-	-	247,047	-	-	-	247,047
ART 52 10 REPAIRS TO PUBLIC WAYS	15,634	-	-	-	15,634	-	-	-	15,634
ART 24 11 TOWN BRIDGE EVAL/REPAIR	81,798	-	-	-	81,798	-	-	-	81,798
ART 25 11 PEARSON ST PARKINGLOT	2,253	-	-	-	2,253	-	-	-	2,253
ART 42 12 HIGHPLAIN@FISHBROOK	183,466	-	-	-	183,466	-	-	-	183,466
B20 14 HOLT RD SIDEWALK CONSTR	9,977	-	-	-	9,977	-	-	-	9,977
ART 44 MINOR STORM DRAIN IMPROVEMENTS	5,308	-	-	-	5,308	5,308	-	-	-
ART 45 SIDEWALK CONSTRUCTION - WOBURN	1,203	-	-	-	1,203	183	-	1,019	-
ART 62 SIDEWALK CONSTRUCTION - RIVER ST	0.96	-	-	-	0.96	-	-	-	0.96
ART 60 15 FINISH CHARLES CIRCLE	17,824	-	-	-	17,824	-	-	-	17,824
ART 48 18 MINOR STRM DRAIN IMPROV	(53,278)	-	100,000	-	46,722	46,825	-	-	(103)
ART 24 20 MINOR SIDEWALK REPAIR	-	-	-	200,000	200,000	117,766	-	82,234	-
ART 29 20 ACQ 157 ANDOVER STREET	-	-	-	565,000	565,000	418,247	-	-	146,753
ART 24 21 MINOR SIDEWALK REPAIRS	-	-	-	250,000	250,000	-	-	-	250,000
<b>TOTAL ROAD/STORM DRAIN</b>	<b>726,698</b>	<b>-</b>	<b>100,000</b>	<b>1,015,000</b>	<b>1,841,698</b>	<b>588,330</b>	<b>-</b>	<b>83,253</b>	<b>1,170,115</b>
ART 47 99 PUB SAF ANTENNAS	3,921	-	-	-	3,921	-	-	-	3,921
ART 42 17 FIRE-REPLACE AMBULANCE	3,536	-	-	-	3,536	-	-	-	3,536
ART 33 18 LADDER TRUCK REPLACEMENT	2,215	-	-	-	2,215	-	-	-	2,215
ART 43 19 PARKING VEH REPLACEMENT	1,820	2,068	-	-	3,888	2,097	-	-	1,791
STM 2 19 AED PLAYING FIELDS	3,998	-	-	-	3,998	-	-	-	3,998
ART 35 19 FIRE APPARATUS REPLACEMENT	38,977	-	-	-	38,977	-	-	-	38,977
ART 22 20 PS CAD/RMS SYSTEM	-	-	-	-	-	258,737	-	73,263	(332,000)
ART 22 20 FIRE APPARATUS REPLACEMENT	-	-	700,000	-	700,000	703,732	-	-	(3,732)
ART 22 20 FIRE BI-DIRECT AMP SYSTEM	-	-	-	-	-	-	-	226,620	(226,620)
<b>TOTAL PUBLIC SAFETY</b>	<b>54,466</b>	<b>2,068</b>	<b>700,000</b>	<b>-</b>	<b>756,534</b>	<b>964,566</b>	<b>-</b>	<b>299,883</b>	<b>(507,915)</b>
<b>GRAND TOTAL</b>	<b>6,197,801</b>	<b>15,433,013</b>	<b>14,261,571</b>	<b>13,079,844</b>	<b>48,972,228</b>	<b>24,470,930</b>	<b>1,238,420</b>	<b>16,738,216</b>	<b>6,524,662</b>

**TOWN OF ANDOVER**  
**TRUST-CEMETERY -SPECIAL FUNDS**  
**IN CUSTODY OF TOWN TREASURER**  
**YEAR ENDING JUNE 30, 2021**

	BALANCE				BALANCE
FUND	July 1, 2020	DEPOSITS	INCOME	DRAWN	June 30, 2021
STABILIZATION	6,596,820	-	42,920	-	6,639,740
OPEB ART 21, 2010	14,989,686	2,049,782	4,257,687	-	21,297,155
ESTATE S.P. WHITE	17,613	-	33	-	17,646
POLICE DRUG ACCOUNT	16,538	-	31	1,863	14,705
TOWN 400TH CELEBRATION	11,393	-	75	-	11,468
SENIOR CENTER PROGRAMS	13,337	-	97	12,000	1,433
STABILIZATIONFUND - BOND PREM	1,120,375	-	6,522	100,000	1,026,897
J. GREELEY	7,838	-	52	-	7,890
MARGARET G. TOWLE	345,826	-	-	-	345,826
MARGARET G. TOWLE	53,675	-	2,649	4,997	51,326
JOHN CORNELL	57,338	-	379	700	57,018
DAVID & LUCY SHAW	61,028	-	403	-	61,431
W.L. RAYMOND	69,103	-	456	-	69,559
A.J. LINCOLN	25,833	-	48	-	25,881
E.I. RAYMOND	3,743	-	25	-	3,768
TAYLOR	2,646	-	17	-	2,664
SPRING GROVE	1,311,237	78,127	14,880	12,000	1,392,243
SPRING GROVE FLOWERS	27,390	-	185	1,475	26,101
EMILINE LINCOLN	2,549	-	17	-	2,566
EMMA J. LINCOLN	1,396	-	9	-	1,406
CONSERVATION FUND	78,262	-	517	-	78,779
SMART	19,659	-	130	15	19,774
FARRINGTON	2,291	-	15	15	2,292
BALLARDVALE	1,463	-	10	25	1,447
ALLEN	128	-	1	15	114
EMS BELL LIBRARY TRUST	45,720	-	304	-	46,024
ELDERLY TAXATION FUND	25,398	5,671	-	-	31,069
MUNICIPAL AFFORDABLE HOUSING	193,461	-	13,025	14,000	192,486
POLICE FEDERAL DRUG ACCT	55,001	-	110	-	55,112
DOLLARS FOR SCHOLARS	931,086	16,653	24,659	29,415	942,983
DRAPER	21,943	-	145	-	22,088
RICHARDSON	1,943	-	13	-	1,956
A & AV LINCOLN	1,448	-	10	-	1,458
RAFTON (INTEREST)	8,995	302	60	-	9,358
RAFTON (PRINCIPAL)	599	-	-	-	599
CONROY	2,229	-	15	-	2,244
AMERICAN LEGION	1,644	-	11	-	1,655
CHRIS MAYNARD BOOKS	5,186	-	34	-	5,220
HOLT	1,000	-	7	-	1,006
	26,132,821	2,150,535	4,365,549	176,521	32,472,385
<b>INTERNAL SERVICE FUNDS</b>					
INSURANCE	107,587	156,210	201	6,124	257,874
UNEMPLOYMENT COMPENSATION	380,837	159,370	714	-	540,921
WORKERS COMPENSATION	248,698	-	-	-	248,698
TOWN INSURANCE HEALTH	10,081,346	26,377,528	15,414	22,324,048	14,150,239
<b>TOTAL INTERNAL SERVICE FUNDS</b>	10,818,469	26,693,108	16,329	22,330,172	15,197,733
<b>GRAND TOTAL ALL TRUST FUNDS</b>	36,951,290	28,843,643	4,381,878	22,506,693	47,670,118

**TOWN OF ANDOVER MASSACHUSETTS  
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING  
ACTIVITY FOR FY 2021**

ARTICLE	PROJECT NAME	AUTHORIZATION JULY 1, 2020	SEPTEMBER 2020 NEW AUTHORIZATION	JUNE 2021 NEW AUTHORIZATION	BONDING	PAID DOWN	RESCIND	AUTHORIZATION JUNE 30, 2021
<b>SEWER ENTERPRISE</b>								
ART 64 2007	SHAWSHEEN PUMPING STATION	350,000.00						350,000.00
ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER	2,200,000.00						2,200,000.00
ART 30 2018	DALE STREET PUMPING STATION REPLACE	360,000.00						360,000.00
ART 26 2020	SHAWSHEEN PUMPING STATION	0.00	1,574,350.00					1,574,350.00
		2,910,000.00	1,574,350.00	0.00	0.00	0.00	0.00	4,484,350.00
<b>WATER ENTERPRISE</b>								
ART 36 2012	WATER PLANT BACKWASH TANK	300,000.00					300,000.00	0.00
ART 27 2018	WATER TREAT PLANT ELECTRIC SUBS REPLACE	5,000,000.00			1,306,400.00	193,600.00		3,500,000.00
ART 29 2019	WATER MAIN REPLACEMENTS	2,000,000.00			1,574,849.00	425,150.00		1.00
ART 2 2019	WATER MAIN REPLACEMENTS	2,000,000.00			1,678,370.00			321,630.00
ART 26 2020	WATER MAIN REPLACEMENTS	0.00	6,000,000.00		1,538,081.00	500,000.00		3,961,919.00
ART 25 2021	WATER MAIN REPLACEMENTS	0.00		6,000,000.00				6,000,000.00
ART 25 2021	WATER TREAT PLANT GENERATOR	0.00		2,500,000.00				2,500,000.00
ART 25 2021	FISH BROOK INTAKE REPLACE	0.00		500,000.00				500,000.00
		9,300,000.00	6,000,000.00	9,000,000.00	6,097,700.00	1,118,750.00	300,000.00	16,783,550.00
<b>TOTAL ENTERPRISE FUNDS</b>		12,210,000.00	7,574,350.00	9,000,000.00	6,097,700.00	1,118,750.00	300,000.00	21,267,900.00
<b>GENERAL GOVERNMENT</b>								
ART 31 2008	LANDFILL CLOSURE	6,695,000.00						6,695,000.00
	<i>(Note: \$675,000 ST thru MWPAT not shown here)</i>	6,695,000.00	0.00	0.00	0.00	0.00	0.00	6,695,000.00
<b>SCHOOL</b>								
ART 38 2019	MAJOR SCHOOL BUILDINGS PROJECTS	920,000.00			600,000.00			320,000.00
ART 22 2020	MAJOR SCHOOL PROJECTS	0.00	2,280,000.00					2,280,000.00
ART 15 2021	WEST ELEMENTARY DESIGN & CONST	0.00		151,661,968.00				151,661,968.00
ART 23 2021	MAJOR SCHOOL PROJECTS	0.00		2,825,000.00				2,825,000.00
		920,000.00	2,280,000.00	154,486,968.00	600,000.00	0.00	0.00	157,086,968.00
<b>ROAD AND DRAINAGE</b>								
ART 29 2017	ENMORE STREET RECONSTRUCTION	355,000.00				355,000.00		0.00
ART48 2018	MINOR STORM DRAIN IMPROVEMENTS	300,000.00			100,000.00			200,000.00
ART 22 2020	SIDEWALK PROGRAM	0.00	950,000.00					950,000.00
ART 22 2020	MINOR STORM DRAIN IMPROVEMENTS	0.00	300,000.00					300,000.00
ART 23 2021	SIDEWALK PROGRAM	0.00		950,000.00				950,000.00
		655,000.00	1,250,000.00	950,000.00	100,000.00	355,000.00	0.00	2,400,000.00
<b>CONSERVATION AND LAND ACQUISITION</b>								
ART 12 2001	LAND ACQUISITION LOWELL JCT RD	800,000.00					800,000.00	0.00
ART 23 2002	CONSERVATION FUND	400,000.00					400,000.00	0.00
ART 35 2021	LAND ACQUISITION 138 CHANDLER ROAD	0.00		3,000,000.00				3,000,000.00
ART 36 2021	AMENDMENT OPEN SPACE LAND ACQUISITION	0.00		1,200,000.00				1,200,000.00
		1,200,000.00	0.00	4,200,000.00	0.00	0.00	1,200,000.00	4,200,000.00
<b>TECHNOLOGY</b>								
ART 40 2014	TECHNOLOGY HARDWARE & SOFTWARE	200,000.00						200,000.00
ART 22 2020	PUBLIC SAFETY CAD/RMS SYSTEM	0.00	332,000.00					332,000.00
		200,000.00	332,000.00	0.00	0.00	0.00	0.00	532,000.00
<b>TOWN BUILDINGS</b>								
ART 1 2019	BALLARDVALE FIRE STATION	5,000,000.00			4,000,000.00			1,000,000.00
ART 24 2019	CENTER AT PUNCHARD DESIGN/CONSTRUCTION	1,500,000.00			1,000,000.00			500,000.00
ART 36 2019	MAJOR TOWN BUILDINGS PROJECTS	650,000.00			81,600.00	568,400.00		0.00
ART 37 2019	TOWN & SCHOOL ENERGY INITIATIVES	220,000.00			210,000.00	10,000.00		0.00
ART 22 2020	MAJOR TOWN PROJECTS	0.00	825,000.00					825,000.00
ART 23 2021	MHL GROUND LEVEL MAKERSPACE	0.00		225,000.00				225,000.00
ART 23 2021	MAJOR TOWN PROJECTS	0.00		605,000.00				605,000.00
ART 23 2021	TOWN & SCHOOL ENERGY INITIATIVES	0.00		530,000.00				530,000.00
		7,370,000.00	825,000.00	1,360,000.00	5,291,600.00	578,400.00	0.00	3,685,000.00
<b>MISCELLANEOUS</b>								
ART32 2018	PUBLIC WORKS VEHICLES - LARGE	135,000.00				135,000.00		0.00
ART 34 2019	PUBLIC WORKS VEHICLES - LARGE	380,000.00				380,000.00		0.00
ART 40 2019	TOWN BRIDGE EVALUATION & MAINTENANCE	500,000.00						500,000.00
ART 41 2019	PARKING AND HARDSCAPE IMPROVEMENTS	400,000.00						400,000.00
ART 22 2020	FIRE APPARATUS REPLACEMENT	0.00	725,000.00		700,000.00			25,000.00
ART 22 2020	FIRE BI-DIRECTIONAL AMPLIFIER SYSTEM	0.00	300,000.00					300,000.00
ART 22 2020	PUBLIC WORKS VEHICLES - LARGE	0.00	580,000.00		580,000.00			0.00
ART 22 2020	TOWN & SCHOOL ENERGY INITIATIVES	0.00	300,000.00					300,000.00
ART 23 2021	HISTORIC MILL DISTRICT	0.00		500,000.00				500,000.00
ART 23 2021	FIRE APPARATUS REPLACEMENT	0.00		360,000.00				360,000.00
ART 23 2021	PUBLIC SAFETY BI-DIRECTIONAL AMPLIFIER SYS	0.00		200,000.00				200,000.00
ART 23 2021	PUBLIC WORKS VEHICLES - LARGE	0.00		400,000.00				400,000.00
ART 7 2021	PENSION OBLIGATION BONDS	0.00		175,000,000.00				175,000,000.00
		1,415,000.00	1,905,000.00	176,460,000.00	1,280,000.00	515,000.00	0.00	177,985,000.00
<b>TOTAL GENERAL GOVERNMENT</b>		18,455,000.00	6,592,000.00	337,456,968.00	7,271,600.00	1,448,400.00	1,200,000.00	352,583,968.00
<b>GRAND TOTAL</b>		30,665,000.00	14,166,350.00	346,456,968.00	13,369,300.00	2,567,150.00	1,500,000.00	373,851,868.00

**ANNUAL TOWN MEETING – June 5, 2021**

**INDEX**

<b><u>WARRANT ARTICLE NO. &amp; DESCRIPTION</u></b>	<b><u>ACTION TAKEN</u></b>	<b><u>ATTY. GENERAL APPROVED</u></b>
1. Annual Town Election Results	Reported	
2. Election – Not Required by Ballot	Election	
3. Salaries of Elected Officials	Approved	
4. Fiscal Year 2022 Budget – \$205,050,163	Approved	
5. Fiscal Year 2022 Capital Projects Fund – \$3,010,000	Approved	
6. Financial Housekeeping Articles A. Budget Transfers B. Supplemental Budget Appropriations C. Stabilization Fund D. Free Cash E. Unexpended Appropriations F. Unexpended Appropriations Capital Projects Fund G. Fiscal Year Revolving Accounts H. PEG Access and Cable Related Expenses	Approved	
7. Unfunded Pension Liability		
8. Minor Financial Articles A. Overlay Surplus Transfer B. Elderly/Disabled Transportation Program C. Support for Andover Day D. Spring Grove Cemetery Maintenance	Approved	
9. General Housekeeping Articles A. Grant Program Authorization B. Road Contracts C. Town Report D. Property Tax Exemptions E. Contracts in Excess of Three Years F. Accepting Easements G. Rescinding Bond Authorizations	Approved	
10. Unpaid Bills	Approved	

**ANNUAL TOWN MEETING – June 5, 2021**

<b><u>WARRANT ARTICLE NO. &amp; DESCRIPTION</u></b>	<b><u>ACTION TAKEN</u></b>	<b><u>ATTY. GENERAL APPROVED</u></b>
11. Chapter 90 Authorizations	Approved	
12. Granting Easements	Approved	
13. Stabilization Fund Bond Premium	Approved	
14. Water Treatment Plant Maintenance	Approved	
15. West Elementary School Design and Construction	Approved	
16. Interest on Late Payments	Approved	September 29, 2021
17. Authorize Electricity Supply/On Bill Credit Purchase Agreements at Sanborn School	Approved	
18. Authorize Lease of Land/Rooftop Space at Sanborn School for Solar Photovoltaic Facilities	Approved	
19. Authorize Agreements for Payment in Lieu of Taxes at Sanborn School	Approved	
20. Andover High School Design	Approved	
21. Retail Package Store Quota	Approved	
22. Means Tested Senior Citizen Property Tax Exemption	Approved	
23. Capital Projects from General Fund – 6,595,000	Approved	
24. Capital Projects from Free Cash – \$1,983,372	Approved	
25. Capital Projects from Water and Sewer Enterprise Funds – \$9,375,000	Approved	
26. Establish New Revolving Fund – Student Technology Rental	Approved	September 29, 2021

**ANNUAL TOWN MEETING – June 5, 2021**

<b><u>WARRANT ARTICLE NO. &amp; DESCRIPTION</u></b>	<b><u>ACTION TAKEN</u></b>	<b><u>ATTY. GENERAL APPROVED</u></b>
27. Debt Reduction	Approved	
28. Automatic Sprinklers	Approved	
29. Street Acceptance – Monarch Lane	Withdrawn	
30. Merrimack River Solid Waste Collection & Removal Project from Free Cash	Approved	
31. Town Election Date	Disapproved	
32. Terms for Boards, Committees & Commissions	Withdrawn	
33. Form of Government Ballot Question	Withdrawn	
34. Noise and Vibration Standards Bylaw	Disapproved	
35. Land Acquisition – \$4,025,000	Approved	
36. Amendment of Open Space Land Acquisition Bonding Appropriations	Approved	
37. General Bylaw Amendment – Outdoor Dining or Retail License Bylaw	Approved	September 29, 2021
38. Amend Andover Zoning Bylaw Article VIII	Approved	September 29, 2021

**ANNUAL TOWN MEETING – June 5, 2021**

**ANNUAL TOWN MEETING WARRANT**

Agreeably to a Warrant signed by the Select Board on May 3, 2021, to notify and warn the Inhabitants of said Town who are qualified to vote in Town Affairs to meet and assemble at the Andover High School, Shawsheen Road, in said Andover, on

**SATURDAY, THE FIFTH DAY OF JUNE, 2021**

at nine thirty o'clock A.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bills and notices are usually posted and by publication in the *Eagle Tribune*. Said Warrants have been posted and published fourteen days.

Ronald Bertheim, Constable  
May 19, 2021

**ANNUAL TOWN MEETING – SEPTEMBER 12, 2020**

The meeting was held under two connected tents totaling 59,400-square in a field located behind West Middle School at 70 Shawsheen Road. Chairs were socially distanced. Voter check-in occurred at the four corners of the main tent.

The check lists were used in electronic form with the aid of PollPad computing devices, and Nine Hundred Sixty Four (964) voters were admitted to the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 9:30 A.M.

The Pledge of Allegiance to the Flag was led by Annie Gilbert, chair of the Select Board.

The invocation was given by Father Arthur Johnson of St. Augustine Parish.

The Moderator took a moment to remember the residents of the Town who have passed in the past year, particularly due to the COVID-19 epidemic.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Seventy seven (77) non-voters were admitted during the meeting.

The Moderator asked that all cell phones be silenced so as not to disturb the meeting.

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

**ANNUAL TOWN MEETING – June 5, 2021**

The Moderator announced the 18 voting sections of the tents.

The Moderator introduced the stage participants to meeting members.

The Moderator introduced Atty. Peter Caruso as the Town Meeting “Ombudsman,” and reminded meeting members that he would help them with questions regarding Town Meeting procedures and amendments to articles.

The Moderator outlined the Rules and Procedures of Town meeting to the members, including that voters must be seated to be counted and must have their voter stickers visible. The Moderator also explained the use of Pro, Con and Point of Order microphones during the meeting.

The Moderator took a vote to limit presenters of articles to five minutes of speaking time and speakers to three minutes, subject to her discretion. The Motion passed by a majority vote.

The Moderator then took up the Warrant.

<b>ARTICLE 1</b>	<b>ANNUAL TOWN ELECTION</b>
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Annual Town Election: Moderator for one year, two Select Board members for three years, two School Committee members for three years, one Housing Authority member for five years, one Greater Lawrence Regional Vocational Technical School District Commission member for three years and two Punchard Free School Trustees for three years, or take any other action related thereto.

*On request of the Town Clerk*

**The Town Clerk reported the following were elected:**

Moderator	One for One Year	Sheila M. Doherty 9 Juniper Road
Select Board	Two for Three Years	Ann W. Gilbert 12 Gray Road  Christian C. Huntress 17 Tewksbury Street
School Committee	Two for Three Years	Susan McCready 8 Dean Circle  Tracey Spruce 23 Woodhaven Drive
Greater Lawrence Regional	One for Three Years	Marilyn Fitzgerald

**ANNUAL TOWN MEETING – June 5, 2021**

Vocational Technical School  
District Committee Rep.

25 Washington Avenue

Trustees of the  
Punchard Free School

Two for Three Years

Melissa M. Danisch  
16 Bradley Road

Eric Stubenhaus  
8 Enfield Drive

Housing Authority

One for Five Years

Daniel Grams  
28 Corbett Street

<b>ARTICLE 2</b>	<b>ELECTION NOT REQUIRED BY BALLOT</b>
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To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

*On request of the Town Clerk*

Upon motion made and duly seconded it was VOTED by a majority vote that Kenneth Ozoonian of 98 Osgood Street be elected Trustee of the Cornell Fund for three years.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

<b>ARTICLE 3</b>	<b>SALARIES OF ELECTED OFFICIALS</b>
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To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

*On request of the Town Clerk*

Upon motions made and duly seconded it was VOTED by majority vote that the salaries of the elected Town Officers be established as follows:

Town Moderator:	\$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Select Board:	Chair - \$1,800.00 Members - \$1,500.00
School Committee:	Chair - \$1,800.00 Members - \$1,500.00

**ANNUAL TOWN MEETING – June 5, 2021**

The Town Clerk presided over the vote for the Moderator’s compensation. The Moderator presided over the vote for the Select Board and School Committee compensation.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Finance Committee Report: Approval

<b>ARTICLE 4</b>	<b>FISCAL YEAR 2022 BUDGET</b>
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To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022, or take any other action related thereto.

*On request of the Town Manager*

It was moved and duly seconded to raise and appropriate, including appropriations from available funds, the sum of \$205,050,163 less \$2,121,470 for a total of \$202,928,693 to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

The Town Manager, School Committee chair, Finance Committee chair, and Select Board chair each made presentations regarding the proposed budget.

The Town Meeting considered the budget by discussing separately each of the budget’s line items: Public Safety, General Government/IT/CD&P, Department of Public Works, Public Facilities, Library, Community Services, Unclassified, Andover School Department, Sewer, Water, and Obligations.

It was moved by Mr. Levine of Kenilworth Street, and duly seconded to amend General Government/IT/CD&P, line item 3, separate from rest of the budget. A simple majority vote required for passage, the Moderator declared the Motion to Amend Failed.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report: Approval  
Finance Committee Report: Approval  
School Committee Report: Approval

The FY 2022 Budget was approved as follows:

**ANNUAL TOWN MEETING – June 5, 2021**

<u>Department</u>	<u>Amount</u>
Public Safety	\$ 18,309,886
General Government	\$ 9,401,734
Public Works	\$ 9,736,410
Public Facilities	\$ 3,833,786
Library	\$ 2,982,397
Community Services	\$ 2,425,195
Unclassified	\$ 355,326
Schools	\$ 92,593,452
Sewer	\$ 5,292,679
Water	\$ 9,120,867
Obligations	\$ 50,998,431
GRAND TOTAL	\$ 205,050,163
<i>less dedicated Revenues</i>	<u>(\$ 2,121,470)</u>
<b>NET TOTAL</b>	<b>\$ 202,928,693</b>

**2021 ANNUAL TOWN MEETING SPECIAL ARTICLES**

**SPECIAL ARTICLES FROM FREE CASH**

<b>Article 6B</b>	Supplemental Appropriations (Snow & Ice)	<b>\$ 500,000.00</b>
<b>Article 10</b>	Unpaid Bills	<b>\$ 6,673.19</b>
<b>Article 24</b>	Capital Projects from Free Cash	<b>\$1,983,372.00</b>
<b>Article 27</b>	Deficit Reduction	<b>\$ 38,606.91</b>
<b>Article 30</b>	Merrimack River Solid Waste Collection & Removal	<b>\$ 75,000.00</b>
<b>Article 35</b>	Acquisition of 138 Chandler Road	<b><u>\$1,025,000.00</u></b>
	<b>TOTAL</b>	<b>\$3,628,652.10</b>

**SPECIAL ARTICLES – TRANSFER OF FUNDS**

<b>Article 6H</b>	From Cable Franchise Fees to support PEG access services and other related expenses	<b>\$ 394,250.00</b>
<b>Article 8A</b>	From Overlay Surplus to fund expenses related to the FY2022 valuation of personal property accounts of locally assessed gas distribution companies	<b>\$ 10,000.00</b>
<b>Article 8D</b>	From the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto	<b>\$ 6,000.00</b>
<b>Article 13</b>	From the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest	

**ANNUAL TOWN MEETING – June 5, 2021**

	Payments	\$ 100,000.00
<b>Article 20</b>	Andover High School Design repurpose from Article 1, 2013 ATM to be used to pay costs for the Andover High School Design Project	<b><u>\$ 1,238,419.73</u></b>
	<b>TOTAL</b>	<b>\$ 1,748,669.73</b>

**UNEXPENDED APPROPRIATIONS CAPITAL PROJECTS FUND**

<b>Article 6F</b>	Article 5, 2016 Annual Town Meeting – CP Fund	\$ 11,342.38
	Article 5, 2017 Annual Town Meeting – CP Fund	<b><u>\$ 20,264.00</u></b>
	<b>TOTAL</b>	<b>\$ 31,606.38</b>

**SPECIAL ARTICLES – GENERAL FUND NON-EXEMPT BORROWING**

<b>Article 23</b>	Capital Projects from General Fund Borrowing	\$ 6,595,000.00
<b>Article 35</b>	Acquisition of 138 Chandler Road	<b><u>\$ 3,000,000.00</u></b>
	<b>TOTAL</b>	<b>\$ 9,595,000.00</b>

**SPECIAL ARTICLES – GENERAL FUND EXEMPT & NON-EXEMPT BORROWING**

<b>Article 7</b>	Unfunded Pension Liability (Exempt Portion \$87,500,000 – Ballot Vote 6/15/21)	<b>\$175,000,000.00</b>
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**SPECIAL ARTICLES – GENERAL FUND EXEMPT BORROWING**

<b>Article 15</b>	West Elementary School Design and Construction (Ballot Vote 6/15/21)	<b>\$151,661,968.00</b>
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**SPECIAL ARTICLES – WATER/SEWER FUND BORROWING**

<b>Article 25</b>	Capital Projects from Water and Sewer Borrowing	<b>\$ 9,000,000.00</b>
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**SPECIAL ARTICLES – FISCAL YEAR 2022 REVOLVING ACCOUNTS**

<b>Article 6G</b>	Community Development & Planning Department	\$ 20,000.00
<b>Article 6G</b>	Memorial Hall Library – Lost/Damaged Materials	\$ 20,000.00
<b>Article 6G</b>	Health Clinic	\$ 60,000.00
<b>Article 6G</b>	Division of Recreation	\$ 750,000.00
<b>Article 6G</b>	Division of Youth Services	\$ 400,000.00

**ANNUAL TOWN MEETING – June 5, 2021**

<b>Article 6G</b>	Field Maintenance	<b>\$ 150,000.00</b>
<b>Article 6G</b>	Division of Elder Services	<b>\$ 225,000.00</b>
<b>Article 6G</b>	Police Communications	<b>\$ 50,000.00</b>
<b>Article 6G</b>	School Photocopy Fees	<b>\$ 10,000.00</b>
<b>Article 6G</b>	Compost Program	<b>\$ 60,000.00</b>
<b>Article 6G</b>	Solid Waste	<b>\$ 40,000.00</b>
<b>Article 6G</b>	Stormwater Management	<b>\$ 5,000.00</b>
<b>Article 6G</b>	Fire Rescue	<b>\$ 100,000.00</b>
<b>Article 6G</b>	Health Services	<b>\$ 100,000.00</b>
<b>Article 6G</b>	Professional Development Institute	<b>\$ 50,000.00</b>
	<b>TOTAL</b>	<b>\$ 2,040,000.00</b>

**SPECIAL ARTICLES FROM TAXATION**

<b>Article 5</b>	Capital Projects Fund Appropriation	<b>\$ 3,010,000.00</b>
<b>Article 8B</b>	Elderly/Disabled Transportation Program	<b>\$ 12,000.00</b>
<b>Article 8C</b>	Support for Andover Day	<b>\$ 5,000.00</b>
	<b>TOTAL</b>	<b>\$ 3,027,000.00</b>

**WATER ENTERPRISE FUND**

<b>Article 14</b>	Water Treatment Plant Maintenance	<b>\$ 300,000.00</b>
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**SPECIAL ARTICLES FROM WATER & SEWER RESERVES**

<b>Article 25</b>	Capital Projects from Water Enterprise Funds	<b>\$ 125,000.00</b>
<b>Article 25</b>	Capital Projects from Sewer Enterprise Funds	<b>\$ 250,000.00</b>
	<b>TOTAL</b>	<b>\$ 375,000.00</b>

A true record  
ATTEST

Austin P. Simko  
Town Clerk

<b>ARTICLE 5</b>	<b>FISCAL YEAR 2021 CAPITAL PROJECTS FUND</b>
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**ANNUAL TOWN MEETING – June 5, 2021**

To see if the Town will vote to raise by taxation and appropriate the sum of money for the purpose of funding the Fiscal Year 2022 appropriation for the Capital Projects Fund, or take any other action related thereto.

*On request of the Town Manager*

Upon motion made and duly seconded it was VOTED to raise by taxation and appropriate the sum of \$3,010,000 for the purpose of funding the Fiscal Year 2022 appropriation for the Capital Projects Fund, including the leasing of equipment.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:   Approval

<b>ARTICLE 6</b>	<b>FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH H)</b>
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**A. Budget Transfers** To see if the Town will vote to transfer from amounts previously appropriated at the September 2020 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

*On request of the Finance Director*

**B. Supplemental Budget Appropriations** To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the September 2020 Annual Town Meeting, or take any other action related thereto.

*On request of the Town Manager*

**C. Stabilization Fund** To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003 and Chapter 218 of the Acts of 2016, or take any other action related thereto.

*On request of the Town Manager*

**D. Free Cash** To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2022 tax rate and to affect appropriations voted at the 2020 Annual Town Meeting, or take any other action related thereto.

**ANNUAL TOWN MEETING – June 5, 2021**

*On request of the Finance Director*

- E. Unexpended Appropriations** To see what disposition shall be made of unexpended appropriations and Free Cash in the treasury, or take any other action related thereto.

*On request of the Finance Director*

- F. Unexpended Appropriations Capital Projects Fund** To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

*On request of the Finance Director*

- G. Fiscal Year 2022 Revolving Accounts** To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2021, or take any other action related thereto:

<b>Revolving Fund</b>	<b>FY2022 Limit</b>
Community Development & Planning Department	\$20,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$750,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000
Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000

*On request of the Finance Director*

**ANNUAL TOWN MEETING – June 5, 2021**

**H. PEG Access and Cable Related Expenses** To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2022, which begins on July 1, 2021, or take any other action related thereto.

*On request of the Finance Director*

Upon motion made and duly seconded it was VOTED to withdraw Articles 6A, 6C, 6D, and 6E.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Upon motion made and duly seconded it was VOTED that:

1. Per Article 6B, I move to appropriate \$500,000 from free cash and to transfer \$500,000 to Snow & Ice.
2. Per Article 6F, that the Town close out the sum of \$31,606.38 from the following appropriations:

\$11,342.38 – Article 5, 2016 Annual Town Meeting – Capital Projects Fund  
\$20,264.00 – Article 5, 2017 Annual Town Meeting – Capital Projects Fund
3. Per Article 6G, to approve as printed in the warrant.
4. To approve Article 6H as printed in the warrant and further that the Town appropriates \$394,250 for cable related purposes.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:   Approval

<b>ARTICLE 7</b>	<b>UNFUNDED PENSION LIABILITY</b>
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To see if the Town will appropriate a sum of money for the purpose of funding the unfunded pension liability, so-called, of the retirement system of the Town, and for the payment of all costs incidental or related thereto; to determine whether this amount shall be raised by borrowing or otherwise provided that no amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to repay any indebtedness authorized by this vote from the limitations on property taxes set forth in G.L. c. 59, §21C.; to determine

**ANNUAL TOWN MEETING – June 5, 2021**

whether a reserve fund shall be established in connection with the undertaking of any such borrowing, or take any other action relative thereto.

*On request of the Town Manager and Finance Committee*

Upon motion made and duly seconded it was VOTED that the Town appropriates \$175,000,000 a sum of money for the purpose of funding the unfunded pension liability, so-called, of the retirement system of the Town, and for the payment of all costs incidental or related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount under and pursuant to Chapter 306 of the Acts of 2020 (“Chapter 306”) and any other enabling authority, and to issue bonds or notes of the Town therefor, and that in connection with the approval of the issuance of bonds or notes by the Secretary of Administration and Finance in accordance with said Chapter 306, there is hereby authorized the establishment of a pension stabilization fund in accordance with G.L. c. 40, §5B, to the extent required by the Secretary of Administration and Finance in connection with such approval. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to repay \$87,500,000 of the principal of this borrowing, together with the interest thereon, from the limitations on property taxes set forth in G.L. c. 59, §21C. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts required to repay any indebtedness authorized by this vote from the limitations on property taxes set forth in G.L. c. 59, §21C.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by a vote of 586 in the affirmative and 77 in the negative.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:   Approval

<b>ARTICLE 8</b>	<b>MINOR FINANCIAL ARTICLES (A THROUGH D)</b>
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- A. Overlay Surplus Transfer** To see if the Town will vote to transfer \$10,000 from Overlay Surplus to fund expenses related to the FY2022 valuation of personal property accounts of locally assessed gas distribution companies, or take any other action related thereto.

*On request of the Finance Director*

**ANNUAL TOWN MEETING – June 5, 2021**

- B. Elderly/Disabled Transportation Program** To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

*On request of the Council on Aging*

- C. Support for Andover Day** To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$5,000 for the purpose of paying a portion of the municipal costs associated with Andover Day in the downtown, or take any other action related thereto.

*On request of the Town Manager*

- D. Spring Grove Cemetery Maintenance** To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto, or take any other action related thereto.

*On request of the Director of Public Works*

Upon two motions made and duly seconded it was VOTED, first, to approve Articles 8A, 8B and 8D as printed in the warrant, and, second, to appropriate and raise by taxation the sum of \$5,000 for the purpose of paying a portion of the municipal costs associated with Andover Day in the downtown.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motions Passed by a majority vote.**

Select Board Report:	Approval (A-D)
Finance Committee Report:	Approval (A-D)
Council on Aging Report:	Approval (B)

<b>ARTICLE 9</b>	<b>GENERAL HOUSEKEEPING ARTICLES (A THROUGH G)</b>
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To see if the Town will vote the following consent articles, or take any other action related thereto:

- A. Grant Program Authorization** To see if the Town will vote to authorize the Select Board and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program, or take any other action related thereto.

*On request of the Town Manager*

**ANNUAL TOWN MEETING – June 5, 2021**

- B. Road Contracts** To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

*On request of the Town Manager*

- C. Town Report** To act upon the report of the Town officers, or take any other action related thereto.

*On request of the Town Manager*

- D. Property Tax Exemptions** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2022 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

*On request of the Board of Assessors*

- E. Contracts in Excess of Three Years** To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interests of the Town by a vote of the Select Board or the School Committee, as appropriate, or take any other action related thereto.

*On request of the Town Manager*

- F. Accepting Easements** To see if the Town will vote to authorize the Select Board and the School Committee to accept grants of easements for streets, water, drainage, sewer, public access and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

*On request of the Town Manager*

- G. Rescinding of Bond Authorizations** To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

*On request of the Finance Director*

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Upon two motions made and duly seconded it was VOTED, first, to approve the consent agenda, Articles 9A through 9F, as printed in the warrant, and, second, that the Town hereby votes to withdraw Article 9G.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motions Passed by a majority vote.**

Select Board Report:                      Approval  
Finance Committee Report:              Approval  
School Committee Report:                Approval

<b>ARTICLE 10</b>	<b>UNPAID BILLS</b>
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To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

*On request of the Town Accountant*

Upon motion made and duly seconded it was VOTED that the Town transfer from free cash and appropriate the sum of \$6,673.19 to be paid to the following: \$3,283.19 LEC Environmental Consultants Inc.; \$3,315.00 Derek Leider Masonry LLC; and \$75.00 Maritza Martinez.

**VOTE: A four-fifths vote required for passage, the Moderator declared the Motion Passed by a vote of 496 in the affirmative and 4 in the negative.**

Select Board Report:                      Approval  
Finance Committee Report:              Approval

<b>ARTICLE 11</b>	<b>CHAPTER 90 AUTHORIZATIONS</b>
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To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

*On request of the Town Manager*

Upon motion made and duly seconded it was VOTED to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

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Select Board Report:           Approval  
Finance Committee Report:   Approval

<b>ARTICLE 12</b>	<b>GRANTING EASEMENTS</b>
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To see if the Town will vote to authorize the Select Board and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

*On request of the Town Manager*

Upon motion made and duly seconded it was VOTED to approve Article 12 as printed in the Warrant.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:           Approval  
School Committee Report:     Approval

<b>ARTICLE 13</b>	<b>STABILIZATION FUND BOND PREMIUM</b>
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To see if the Town will vote to transfer the sum of \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

*On request of the Finance Director*

Upon motion made and duly seconded it was VOTED to approve Article 13 as printed in the Warrant.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval

<b>ARTICLE 14</b>	<b>WATER TREATMENT PLANT MAINTENANCE</b>
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To see if the Town will vote to appropriate the sum of \$300,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs related to the water distribution system and the

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Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

*On request of the Director of Public Works*

Upon motion made and duly seconded it was VOTED to approve Article 14 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:           Approval

Finance Committee Report:   Approval

<b>ARTICLE 15</b>	<b>WEST ELEMENTARY SCHOOL DESIGN AND CONSTRUCTION</b>
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To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the West Elementary School Building Committee for the design and construction of a new Pre-K through Grade Five Elementary School with an approximate square footage of 191,000 square feet located at 58 Beacon Street, Andover, Massachusetts inclusive of abatement and demolition of the existing school structures on said property, new parking lots, multi-purpose fields, and all other costs incidental and related thereto (the “Project:”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The Town acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 40.47 percent ( %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½) and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Andover and the MSBA. Or take any other action relative thereto.

*On request of the School Committee*

Upon motion made and duly seconded it was VOTED that the Town of Andover raise and appropriate the amount of One Hundred Fifty One Million Six Hundred Sixty One Thousand, Nine Hundred and Sixty Eight \$151,661,968 Dollars for the purpose of paying costs for the construction of a new Pre-K to Five West Elementary School, located at 58 Beacon Street, Andover, Massachusetts, inclusive of abatement and demolition of the existing school structures on said property, new parking lots, multi-purpose fields, and including the payment of all costs

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incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town of Andover may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the West Elementary School Building Committee . To meet this appropriation, the Town Treasurer, is authorized to borrow said amount under M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town of Andover acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Andover incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Andover; provided further that any grant that Town of Andover may receive from the MSBA for the Project shall not exceed the lesser of (1) 45.85 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Andover and the MSBA.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

School Committee Report: Approval  
Select Board Report: Approval  
Finance Committee Report: Approval

<b>ARTICLE 16</b>	<b>INTEREST ON LATE PAYMENTS</b>
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To see if the Town will vote to add to the general by-laws the following:

“Pursuant to General Laws Chapter 40, Section 21E due dates for water and sewer bills and charges shall be thirty days after the bills and charges are mailed. For all water and sewer bills and charges which remain unpaid after the due date, interest at the rate of 14 per cent per annum shall accrue” or take any other action related thereto

*On request of the Finance Director*

Upon motion made and duly seconded it was VOTED to approve Article 16 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report: Approval  
Finance Committee Report: Approval

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<b>ARTICLE 17</b>	<b>AUTHORIZE ELECTRICITY SUPPLY / ON BILL CREDIT PURCHASE AGREEMENTS AT SANBORN SCHOOL</b>
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To see if the Town will vote to authorize the School Committee to enter into one or more electricity supply, on-bill credit or similar agreements with the owner(s) of solar voltaic facilities to be installed at the Sanborn School for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

*On request of the Director of Facilities*

Upon motion made and duly seconded it was VOTED to approve Article 17 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:    Approval

<b>ARTICLE 18</b>	<b>AUTHORIZE LEASE OF LAND/ROOFTOP SPACE AT SANBORN SCHOOL FOR SOLAR PHOTOVOLTAIC FACILITIES</b>
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To see if the Town will vote to transfer the care, custody and control of the land and buildings located at 90 Lovejoy Road shown on Assessors Map 153 as Lot 3 and known as the Sanborn School, to the School Committee for school-related purposes and for the purpose of (i) leasing building rooftop space and any unused, open-land areas for installation of solar voltaic facilities and (ii) granting easements on, over and under said parcels of land in connection with such solar photovoltaic facilities, with such leases and easements to be for such terms of years, and on such other terms and conditions, as the School Committee deems in the best interests of the Town, or take any other action related thereto.

*On request of the Director of Facilities*

Upon motion made and duly seconded it was VOTED to approve Article 18 as printed in the Warrant.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:    Approval  
Planning Board Report:       Approval

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<b>ARTICLE 19</b>	<b>AUTHORIZE AGREEMENTS FOR PAYMENT IN LIEU OF TAXES AT SANBORN SCHOOL</b>
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To see if the Town will vote to authorize the Select Board to enter into one or more agreements for payments in lieu of taxes pursuant to G.L. c. 59 s.38H(b) with the owner(s) of solar voltaic facilities to be installed at the Sanborn School for such terms of years, and on such terms and conditions, as the Select Board deems in the best interests of the Town, or take any other action related thereto.

*On request of the Director of Facilities*

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:   Approval

<b>ARTICLE 20</b>	<b>ANDOVER HIGH SCHOOL DESIGN</b>
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To see if the Town will vote to appropriate the sum of \$1,238,419.73 by repurposing funds remaining from Article 1 of the 2013 Special Town Meeting so that such funds may, instead, be used to pay costs for the Andover High School Design project, including all costs incidental and related thereto, or take any other action related thereon.

*On request of the Town Manager*

Upon motion made and duly seconded it was VOTED to approve Article 20 as printed in the Warrant.

It was moved by Kevin Coffey of 1 Stafford Lane and duly seconded to amend the article to “repurpose the funds of \$150,000 to further high school design and to return the balance of leftover funds to free cash.” Thomas J. Urbelis, Town Counsel, advised Town Meeting that the amendment was improper given that it provided for a diversion of formerly appropriated funds to free cash. The amendment was not voted on.

It was then moved by Kevin Coffey of 1 Stafford Lane and duly seconded to amend the article to “repurpose the funds of \$150,000 to further high school design.” A simple majority vote required for passage, the Moderator declared the Motion to Amend Failed.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion**

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**Passed by a majority vote.**

Select Board Report:           Approval  
Finance Committee Report:   Approval  
School Committee Report:    Approval

<b>ARTICLE 21</b>	<b>RETAIL PACKAGE STORE QUOTA</b>
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To see if the Town will vote to authorize the Town Manager to petition the legislature for a special act to authorize the Town to grant seven additional licenses for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of chapter 138 of the General Laws and the licenses shall be subject to all of said chapter 138 except section 17, provided that the legislature may reasonably vary the form and substance of the required legislation within the scope of the general public objectives of the petition, or take any other action related thereto.

*On request of the Select Board*

Upon motion made and duly seconded it was VOTED to approve Article 21 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a vote of 220 in the affirmative to 56 in the negative.**

Select Board Report:           Approval

<b>ARTICLE 22</b>	<b>MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION</b>
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To see if the Town will vote to authorize the Select Board, on behalf of the Town, to petition the General Court for passage of a special law substantially as provided below. The Legislature may make clerical or editorial changes in form only to the bill, unless the Select Board approves amendments to the bill before enactment by the Legislature. The Select Board is hereby authorized to approve amendments that shall be within the scope of the general public objectives of this petition.

**AN ACT AUTHORIZING THE TOWN OF ANDOVER TO ESTABLISH A MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION**

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Andover there shall be an exemption from the property tax in an amount to be set annually by the Select Board as provided in section 3. The exemption shall be applied to the domicile of the taxpayer only. For the purposes of this act, “parcel” shall be a unit of real property as defined by the board of assessors under the deed for the property and shall include a condominium unit. The exemption provided for herein shall be in addition to any other exemptions allowed by the General Laws.

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SECTION 2. Real property shall qualify for the exemption under this act if all of the following criteria are met:

- (a) The qualifying real property is owned and occupied by a person who qualified and received the circuit breaker income tax credit the previous year under subsection (k) of section 6 of chapter 62 of the General Laws;
- (b) The qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or owned jointly by persons either of whom is age 65 or above at the close of the previous year and if the joint applicant is 60 years of age or older;
- (c) The qualifying real property is owned and occupied by the single applicant or joint applicants as their domicile
- (d) The single applicant or at least 1 of the joint applicants has been domiciled and owned a home in the town of Andover for at least the 10 consecutive years preceding the filing of an application for the exemption;
- (e) The maximum prior year assessed value of the domicile is not greater than the prior year's maximum assessed value for qualification for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws as adjusted annually by the Department of Revenue; and
- (f) The board of assessors has approved the application.

SECTION 3. The Select Board shall annually set the exemption amount provided for in this act, provided that the amount of the exemption shall be up to a 100% match, and not less than a 50% match, of the amount of the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws for which the applicant received in the previous year. The total amount exempted by this act shall be allocated proportionally within the tax levy on all residential taxpayers.

SECTION 4. A person who seeks to qualify for the exemption under this act shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the board of assessors, along with the supporting documentation of the filed income tax return of the applicant showing the circuit breaker tax credit. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. No exemption shall be granted under this act until the department of revenue certifies a residential tax rate for the applicable tax year where the total exemption amount is raised by a burden shift within the residential tax levy.

SECTION 6. The exemption provided for in this act shall begin in fiscal year 2023 and shall expire after five years; or take any other action with respect thereto.

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*On request of the Council on Aging*

Upon motion made and duly seconded it was VOTED to approve Article 22 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a vote of 249 in the affirmative to 6 in the negative.**

Select Board Report:           Approval  
 Finance Committee Report:   Approval

<b>ARTICLE 23</b>	<b>CAPITAL PROJECTS FROM GENERAL FUND BORROWING</b>
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To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$6,595,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>	<b>Statutory Citation</b>
CDP-4	Historic Mill District-Circulation and Street Construction	\$500,000	C 44 Sec 7(1)
LIB-1	Ground Level Renovation - Makerspace	\$225,000	C 44 Sec 7(1)
FR-1	Fire Apparatus Replacement	\$360,000	C 44 Sec 7(1)
FR-4	Public Safety Bi-Directional Amplifier System	\$200,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$400,000	C 44 Sec 7(1)
TM-2	Sidewalk Program	\$950,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$605,000	C 44 Sec 7(1)
FAC-7	Town & School Energy Initiatives	\$530,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$2,825,000	C 44 Sec 7(1)

*On request of the Town Manager, Director of Planning, Library Director, Police Chief, Fire Chief, Director of Public Works, and Director of Facilities*

Upon motion made and duly seconded it was VOTED that the Town appropriates \$6,595,000 to pay costs of purchasing the capital equipment, making the infrastructure improvements, or purchasing services and materials related to such capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow said amount in accordance with M.G.L. c. 44, §7, as described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

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<b>CIP #</b>	<b>Project</b>	<b>Amount</b>	<b>Statutory Citation</b>
CDP-4	Historic Mill District-Circulation and Street Construction	\$500,000	C 44 Sec 7(1)
LIB-1	Ground Level Renovation - Makerspace	\$225,000	C 44 Sec 7(1)
FR-1	Fire Apparatus Replacement	\$360,000	C 44 Sec 7(1)
FR-4	Public Safety Bi-Directional Amplifier System	\$200,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$400,000	C 44 Sec 7(1)
TM-2	Sidewalk Program	\$950,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$605,000	C 44 Sec 7(1)
FAC-7	Town & School Energy Initiatives	\$530,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$2,825,000	C 44 Sec 7(1)

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:           Approval  
 Finance Committee Report:   Approval  
 School Committee Report:   Approval

<b>ARTICLE 24</b>	<b>CAPITAL PROJECTS FROM FREE CASH</b>
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To see if the Town will vote to transfer from available funds and appropriate the sum of \$1,983,372 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>
IT-1	Annual Staff Device Refresh	\$627,744
IT-2	Annual Student Device Refresh	\$418,128
IT-3	IT Platforms and Infrastructure	\$687,500
DPW-2	Minor Sidewalk Repairs	\$250,000

*On request of the Chief Information Officer and Director of Public Works*

Upon motion made and duly seconded it was VOTED that the Town appropriates \$1,983,372 to pay costs of purchasing or leasing, capital equipment or infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, and that to meet this appropriation, said amount shall be transferred from Free Cash.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>
IT-1	Annual Staff Device Refresh	\$627,744

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IT-2	Annual Student Device Refresh	\$418,128
IT-3	IT Platforms and Infrastructure	\$687,500
DPW-2	Minor Sidewalk Repairs	\$250,000

**VOTE: A majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:                      Approval  
 Finance Committee Report:              Approval  
 School Committee Report:                Approval

<b>ARTICLE 25</b>	<b>CAPITAL PROJECTS FROM WATER AND SEWER ENTERPRISE FUNDS</b>
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To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$9,375,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>	<b>Statutory Citation</b>
DPW-12	Water & Sewer Vehicles (Water Enterprise Reserves)	\$125,000	N/A
DPW-14	Water Main Replacement Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-20	Water Treatment Plant Generator (Water Enterprise Reserves)	\$2,500,000	Ch 44 Sec 8 (4)
DPW-24	Minor Sanitary Sewer Collections System Improvements (Sewer Enterprise Reserves)	\$100,000	N/A
DPW-29	Fish Brook Intake Replacement (Water Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (4)
DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$150,000	N/A

*On request of the Director of Public Works*

Upon motion made and duly seconded it was VOTED that the Town appropriates \$9,375,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, and that to meet this appropriation, (i) \$125,000 is transferred from Water Enterprise Reserves, (ii) \$250,000 is transferred from Sewer Enterprise Reserves, and (iii) the Treasurer, with the approval of the Select Board, is authorized to borrow \$9,000,000 in accordance with M.G.L. c. 44, §§7 and 8, as described above, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or

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notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

<b>CIP #</b>	<b>Project</b>	<b>Amount</b>	<b>Statutory Citation</b>
DPW-12	Water & Sewer Vehicles (Water Enterprise Reserves)	\$125,000	N/A
DPW-14	Water Main Replacement Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-20	Water Treatment Plant Generator (Water Enterprise Borrowing)	\$2,500,000	Ch 44 Sec 8 (4)
DPW-24	Minor Sanitary Sewer Collections System Improvements (Sewer Enterprise Reserves)	\$100,000	N/A
DPW-29	Fish Brook Intake Replacement (Water Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (4)
DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$150,000	N/A

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:                      Approval  
 School Committee Report:              Approval

<b>ARTICLE 26</b>	<b>ESTABLISH NEW REVOLVING FUND – STUDENT TECHNOLOGY RENTAL</b>
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To see if the Town will vote to amend General By-Law Article XII Section 48.5 by establishing, authorizing and adding a new Revolving Fund entitled “Student Technology Rental” with the Chief Information Officer authorized to spend from the fund monies received by the Information Technology Department from families of Andover Public School students to rent computing equipment to assist them in their course of studies, and to authorize expenditures from the fund to pay the cost of acquiring and maintaining the equipment for fiscal year 2020 in the amount of \$12,800, and to authorize the amount of \$200,000 to be expended in fiscal year 2021 and subsequent years.

*On request of the Chief Information Officer*

Upon motion made and duly seconded it was VOTED that pursuant to General Laws Chapter 44, Section 53E ½ the Town vote to amend General By-Law Article XII Section 48.5 by establishing, authorizing and adding a new Revolving Fund entitled “Student Technology Rental” with the Chief Information Officer authorized to spend from the fund monies received by the Information Technology Department from families of Andover School students to rent computing equipment to assist them in their course of studies, and to authorize expenditures from the fund to pay the cost of acquiring and maintaining the equipment for fiscal year 2020 in the amount of \$12,800 and to authorize the amount of \$200,000.00 to be expended in the fiscal year 2021 and subsequent years.

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**VOTE: A majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:                      Approval  
Finance Committee Report:              Approval  
School Committee Report:                Approval

<b>ARTICLE 27</b>	<b>DEFICIT REDUCTION</b>
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To see if the Town will vote to appropriate a sum of money from available funds to cover deficits in special revenue and capital project funds or take any action relative thereto.

*On request of the Finance Director*

Upon motion made and duly seconded it was VOTED that Town transfer from free cash and appropriate the sum of \$38,606.91 to reduce the deficits in the following accounts:

- \$9,922.00 – Balmoral Dam (Fund #5296)
- \$16,109.04 – FY09 CIP Rec Park (Org #619701)
- \$1,457.45 – FY09 CIP Town Technology (Org # 619702)
- \$11,118.42 – A12 04 Acquisition of Lowell Junction Rd (Fund #6106)

**VOTE: A majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report:                      Approval  
Finance Committee Report:              Approval

<b>ARTICLE 28</b>	<b>AUTOMATIC SPRINKLERS</b>
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To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 148, Section 26 H, relating to automatic sprinklers, or take any other action related thereto.

*On request of the Fire Chief and the Inspector of Buildings*

Upon motion made and duly seconded it was VOTED to approve Article 28 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

Select Board Report: Approval

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<b>ARTICLE 29</b>	<b>STREET ACCEPTANCE – MONARCH LANE</b>
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To see if the Town will vote to accept and name as a public way the following street: Monarch Lane as further described below, and to accept deeds to the streets and all related easements:

**Monarch Lane**, as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE SUBDIVISION (FORM C) SPECIAL PERMIT FOR CLUSTER DEVELOPMENT & EARTH MOVEMENT PLAN FOR MONARCH WOODS ANDOVER, MASS’ dated August 30, 2016 last revised August 8, 2017, sheet 4 of 15 (Recordable sheet 1 of 1) being recorded in the Essex North District Registry of Deeds as Plan Number 17784 and further shown as Lot 130 on Land Court Plans filed as Plan Number 10362N; or take any other action related thereto.

*On request of Select Board*

Upon motion made and duly seconded it was VOTED to withdraw Article 29.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

<b>ARTICLE 30</b>	<b>MERRIMACK RIVER SOLID WASTE COLLECTION &amp; REMOVAL PROJECT FROM FREE CASH</b>
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To see if the Town will vote to transfer from available funds and appropriate the sum of \$75,000 to pay the costs for purchasing services for the collection and removal of floatable solid waste debris from the Merrimack River, and any tributaries thereto including immediately adjacent upland areas from where improperly discarded solid waste may fall into and/or otherwise enter these waterways, as well as the sorting, handling and ultimate recycling or proper disposal of such removed solid waste, including any other costs incidental and related thereto, or take any other action related thereto.

*On petition of Lindsay Concemi and others*

Upon motion made and duly seconded it was VOTED to approve Article 30 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a vote of 118 in the affirmative to 113 in the negative.**

Select Board Report:                      Disapproval  
Finance Committee Report:              Disapproval

<b>ARTICLE 31</b>	<b>TOWN ELECTION DATE</b>
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**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed by a majority vote.**

<b>ARTICLE 33</b>	<b>FORM OF GOVERNMENT BALLOT QUESTION</b>
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To see if the Town will authorize the Select Board to add the following ballot question on the form of government in the Town of Andover for the next Town local election:

Ballot Question:

*Please select what form of government that you are in favor of for the Town of Andover's future:*

Open Town Meeting

All voters eligible to vote on budgets, bylaws and all matters brought before town meetings and approve indebtedness. Town meeting acts as legislative body while Select Board and Town Manager act together as the executive branch.

Representative Town Meeting

Limited number of voters are elected, usually by precinct/district, to represent all voters in a representative town meeting (RTM). Representatives vote on bylaws and all matters brought before Town Meeting and approve indebtedness. RTM is legislative body while Select Board and Town Manager act as executive branch.

Council/Manager

Voters elect Council and the Council appoints a Town Manager. Council is the legislative body. Town Manager is chief executive, appoints key officials, prepares budget, approves contracts, negotiates with unions, and oversees administrations.

Town Council/Mayor

Voters directly elect a mayor and council. Council is legislative body. Mayor is chief executive who appoints key officials and all or some boards, and prepares budgets, approves contracts, negotiates with unions and oversees administration.

*On the petition of Jose Albuquerque and others*

Upon motion made and duly seconded it was VOTED to withdraw Article 33.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion**

**ANNUAL TOWN MEETING – June 5, 2021**

**Passed by a majority vote.**

<b>ARTICLE 34</b>	<b>NOISE AND VIBRATION STANDARDS BYLAW</b>
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To see if the Town will vote and approve the following noise and vibration standard bylaw:

**1.0 Applicability.**

This Bylaw shall pertain to, but not be limited to, activity associated with the construction of Major Non-Residential Projects and Special Residential Projects as defined by Sections 10.00 and Section 7.0 Special Residential Regulations, of the Andover Zoning Bylaw. Specifically, this bylaw regulates outdoor sound amplifying equipment, motor vehicles, trucks, construction and demolition equipment, industrial and commercial sources of sound, and other manmade sounds that cause noise.

**1.01 Definitions.**

Except as may be specified herein, acoustical terminology used throughout this Bylaw is that approved as American National Standard Acoustical Terminology [ANSI S1.11994] by the American National Standards Institute (ANSI). The following words, phrases and terms as used in this bylaw shall have the meanings as indicated below:

- (a) “Background sound level” shall mean the sound level associated with a given environment, being a composite of sounds from all sources excluding the alleged Intruding Noise, at the location and approximate time at which a comparison with the alleged offensive noise is to be made.
- (b) “Construction” shall mean those activities requiring a building permit. Construction shall also include any site preparation, seismic surveys, grading, assembly, erection, substantial repair, alteration or similar action, including demolition, for or of public or private right-of-way, structures, utilities or similar property.
- (c) The abbreviation dBA shall mean the A-weighted sound pressure level expressed in decibels and referenced to 20 micropacals.
- (d) “Emergency vehicle” shall mean any vehicle operated in an effort to protect, provide or restore public safety, including DPW Vehicles, ambulances, police vehicles and fire vehicles.
- (e) “Emergency work” shall mean any work performed in an effort to protect, provide or restore public safety, or work by private or public utilities when restoring utility service.
- (f) “Enforcing person” shall mean any police officer of the Town or any other Town employee designated by the Selectmen for this purpose. For complaints under this bylaw an enforcing person shall also include any authorized employee of the Office of Community Development & Planning.

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- (g) “Intruding noise” shall mean the total sound level created, caused, maintained by, or originating from an alleged offensive source at a specified location while the alleged offensive source is in operation.
- (h) “Leq” equivalent sound level, is the level of a constant sound which, in a given situation and time period, would convey the same sound energy as does the actual time varying sound during the same period, as measured with a sound level meter measuring Leq.
- (i) “L10 Level” shall mean the A-Weighted sound level exceeded ten percent of the time.
- (j) “Person” shall mean an individual or individuals, firm, association, co-partnership, joint venture, corporation or any entity recognized by applicable law, public or private in nature.
- (k) “Pure tone” means any sound which can be distinctly heard as a single pitch or a set of single pitches, as defined by the Environmental Protection Agency (EPA).
- (l) “Sound level” shall mean the instantaneous A weighted sound pressure level, in decibels, as measured with a sound level meter set to the “A” weighting scale, slow response.
- (m) “Sound level meter” shall mean an instrument meeting American National Standard S1.41983 for Type 1 or Type 2 sound level meters or an instrument and the associated recording and analyzing equipment which will provide equivalent data.

**1.02 Designated land use areas.**

The properties hereinafter described are hereby assigned to the following noise zones:

Land Use Area I:	All Residential Zoning Districts and the grounds of any school, day care, hospital or similar health care institution, house of worship or library while the same is in use, and any Cemetery.
Land Use Area II:	All other properties.

**1.03 Exterior Noise Standards.**

It shall be a violation of this bylaw for a Major Non-Residential or Special Residential Construction project, as defined by paragraph 1.00, to create Intruding Noise, or to allow the creation of any noise, on property owned, leased, occupied or otherwise controlled by such entity, which causes a sound level which exceeds the limits set forth for the receiving land use category in Table 1, without prior written approval from the Special Permit Granting Authority, when measured at or within the property boundary of the receiving land use. Daytime measurements are to be determined at an L10 level provided that at no time shall the exterior sound level in Land Use Area I exceed 90dBA or cause a PURE TONE condition for the receiving land use category.

Table I. Maximum Allowable Exterior Sound Level

Land Use Area	Daytime level	Nighttime level
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	7:00 AM to 6:00 PM	6:00 pm to 7:00 AM
Land Use Area I	70 dBA	55dBA
Land Use Area II	N/A	N/A

**If the intruding noise is continuous and cannot reasonably be discounted or stopped for a time period whereby the background sound level can be determined, the measured sound level obtained while the source is in operation shall be compared directly to the maximum allowable exterior sound level outlined in Table I.**

**1. Construction & Demolition**

Notwithstanding the provisions of Section 1.03, the following are the maximum noise levels that may be permitted by the Special Permit Granting Authority for Construction and Demolition purposes:

- a. Unless otherwise permitted by the Special Permit Granting authority, the cumulative noise level of all construction and demolition on one site at any one time shall not exceed 90dBA. No individual piece of equipment shall exceed a maximum noise level of 90 dBA. **Noise levels shall be measured at or within the property boundary of the receiving land use.**

**1.04 Site Plan Review & Special Permit Requirements.**

Prior to the issuance of a Special Permit under section 10.00 Major Non-Residential Projects, or Special Residential Projects under Section 7.0 of the Andover Zoning Bylaw, approval of any potentially nuisance generating facility with potential to impact any Land Use Area I receptor, the applicant shall be required to demonstrate to the Special Permit Granting Authority the unlikelihood of noncompliance with such Noise Limits and Standards, or that proper mitigation measures will be taken as a condition of permit issuance.

The Special Permit Granting Authority may, at its discretion, require pre-construction background sound level readings during the daytime, night time and weekend hours from the applicant at the time of the public hearing. Pre-construction background noise levels are to be recorded with a sound level meter by a professional trained in providing such documentation.

**1.05 Special provisions.**

Limitation of Construction Activity: Noise associated with Construction is only permitted between 7:00AM and 6:00 PM on weekdays and 8:00am to 6:00pm on Saturdays, unless otherwise approved by the Special Permit Granting Authority.

Noise associated with the following activities shall be exempted from the provisions of this bylaw:

- (a) Emergency Work or Emergency Vehicles.
- (b) Activities, other than construction, conducted in public parks and playgrounds, and on public or private school grounds so long as authorized by the appropriate jurisdiction including but not limited to school athletic and school entertainment events, and on church grounds, including but not limited to, bells or chimes.

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- (c) Occasional outdoor gatherings, public dances, shows, and sporting entertainment events provided said events are conducted pursuant to a permit or license issued by the appropriate jurisdiction relative to the staging of said events;
- (d) The maintenance of real property (not Construction), such as temporary use of power tools and equipment such as lawn mowers, snow blowers, chain saws and similar equipment, provided said activities take place between the hours of 7:00 AM and 10:00 PM on any day. The use of snow blowers during an active snow storm shall be exempt.
- (e) Motor vehicle back-up alarms required for site safety.

**1.06 Vibration Limits and Standards**

No party owning, leasing, or otherwise controlling a facility within the Town of Andover shall be allowed to:

- 1. Produce vibration which exceeds the combine-axis one-third octave band vibration accelerations of ANSI §3.29, Guide to the evaluation of human exposure to vibration in buildings. (Table one, as read in (meters/second)).
- 2. Produce sound levels in the 31.5 Hz octave band, and in lower bands, that exceed 65dB.
- 3. Exceptions: The above performance standards shall not apply to noise and vibration emitted during and associated with the following:
  - a. Parades, public gatherings, sporting or special short duration events.
  - b. Emergency, police, fire and ambulance vehicles.
  - c. Police, fire, and civil and national defense activities.
  - d. Temporary construction activity associated with a permitted facility, operating within normal daytime hours.

**1.07 Prima facie violation.**

Any measured noise exceeding the sound level standards as specified in Sections 1.03 Exterior Noise Standards shall be deemed to be prima facie evidence of a violation of the provisions of this Bylaw.

**1.08 Penalties for violations.**

- (a) Violations under this Noise Bylaw, in the discretion of the enforcing person, may be enforced by noncriminal disposition as provided in Chapter 40, Section 21D of the Massachusetts General Laws (“Section 21D”).
- (b) The penalty for a violation under 1.03 Exterior Noise Standards shall be a written warning for a first offense; \$100 for a second offense; \$200 for a third offense; and \$300 per

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offense, without limit, for each succeeding offense. Each day or part thereof shall constitute a separate offense.

- (c) Additionally under Section 1.03, at the discretion of the enforcing officer, all construction activities may be suspended following
- (d) initial warning until the violation is cleared to the reasonable satisfaction of the enforcing officer, or Special Permit Granting Authority.
- (e) An enforcing officer investigating a violation of this Bylaw, or any rule or regulation adopted hereunder, shall give the offender a written notice for the noncriminal disposition thereof in accordance with the provision of Chapter 40, Section 21D of the Massachusetts General Laws. The provisions of Section 21D are incorporated by this reference.

**1.09 Manner of enforcement.**

- (a) The enforcing officer(s) may include the Andover Police, Town of Andover Building and/or Health Officials, as necessary.
- (b) Violations of this Chapter shall be prosecuted in the same manner as other violations of the Andover General By-Laws provided, however, that in the event of an initial violation of the provision of this bylaw, a written notice shall be given the alleged violator which specifies the time by which the condition shall be corrected. No complaint or further action shall be taken in the event the cause of the violation has been removed or fully corrected within the time period specified in the written notice.
- (c) In the event the alleged violator cannot be located in order to serve the notice of intention to prosecute, the notice as required herein shall be deemed to be given upon mailing such notice by registered or certified mail to the alleged violator at his last known address or at the place where the violation occurred in which event the specified time period for abating the violation shall commence at the date of the day following the mailing of such notice. Subsequent violations of the same offense shall result in the immediate filing of a complaint.

**1.10 Severability.**

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision hereof.

*On the petition of Jose Albuquerque and others*

Upon motion made and duly seconded it was VOTED to approve Article 34 as printed in the Warrant.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion**

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**Failed.**

Select Board Report:                    Disapproval

<b>ARTICLE 35</b>	<b>LAND ACQUISITION</b>
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To see if the Town will vote to appropriate the sum of Four Million Twenty Five Thousand (\$4,025,000.00) Dollars for the acquisition of the land with the buildings thereon, and for costs related to such acquisition including but not limited to costs of demolition and removal of property from the buildings and land, such land and buildings being described as follows:

The land with the buildings thereon known as a portion of 138 Chandler Road and a portion of Assessors Map 147, Lot 4, shown as Lot 1 on Page 1 of Plan of land entitled “Plan of Land in Andover, Mass., Prepared for the Town of Andover, Date: April 26, 2021, Scale: 1”=80’,” by Andover Consultants, Inc., which Plan is on file with the Town Clerk, containing 1,617,193 square feet, more or less, as shown on said Plan; the land with the buildings thereon known as 140 Chandler Road and Assessors Map 147, Lot 5, shown as Lot B-1 on Page 1 of said Plan, containing 79,196 square feet, as shown on said Plan; and the land known as 0 Cross Street and Assessors Map 170, Lot 1 and Map 170, Lot 2, shown as Lot 2 on Page 2 of said Plan, containing 239,375 square feet, more or less, as shown on said Plan, for municipal purposes, and for any other costs incidental and related thereto, and to authorize the Select Board to acquire such land with the buildings thereon, by gift, option, purchase or eminent domain, upon terms and conditions deemed by the Select Board to be in the best interest of the Town and to determine whether the amount appropriated by the Town under this Article shall be raised by taxation, transfer from available funds, borrowing, or otherwise provided, or to take any other action related thereto.

*On request of the Town Manager*

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of Four Million Twenty Five Thousand (\$4,025,000.00) Dollars for the acquisition of the land with the buildings thereon, and for costs related to such acquisition including but not limited to costs of demolition and removal of property from the buildings and land, such land and buildings being described as follows:

The land with the buildings thereon known as a portion of 138 Chandler Road and a portion of Assessors Map 147, Lot 4, shown as Lot 1 on Page 1 of Plan of land entitled “Plan of Land in Andover, Mass., Prepared for the Town of Andover, Date: April 26, 2021, Scale: 1”=80’,” by Andover Consultants, Inc., which Plan is on file with the Town Clerk, containing 1,617,193 square feet, more or less, as shown on said Plan; the land with the buildings thereon known as 140 Chandler Road and Assessors Map 147, Lot 5, shown as Lot B-1 on Page 1 of said Plan, containing 79,196 square feet, as shown on said Plan; and the land known as 0 Cross Street and Assessors Map 170, Lot 1 and Map 170, Lot 2, shown as Lot 2 on Page 2 of said Plan, containing 239,375 square feet, more or less, as shown on said Plan, for municipal purposes, and for any other costs incidental and related thereto, and to authorize the Select Board to acquire

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such land with the buildings thereon, by gift, option, purchase or eminent domain, upon terms and conditions deemed by the Select Board to be in the best interest of the Town; that to meet this appropriation, \$1,025,000 be transferred from free cash and the Treasurer, with the approval of the Select Board, is authorized to borrow \$3,000,000 under and pursuant to G.L. c. 44, §7(1) or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

It was moved and duly seconded to amend the article to insert the underlined passage as shown below:

To see if the Town will vote to appropriate the sum of Four Million Twenty Five Thousand (\$4,025,000.00) Dollars for the acquisition of the land with the buildings thereon, and for costs related to such acquisition including but not limited to costs of demolition and removal of property from the buildings and land, such land and buildings being described as follows:

The land with the buildings thereon known as a portion of 138 Chandler Road and a portion of Assessors Map 147, Lot 4, shown as Lot 1 on Page 1 of Plan of land entitled “Plan of Land in Andover, Mass., Prepared for the Town of Andover, Date: April 26, 2021, Scale: 1”=80’,” by Andover Consultants, Inc., which Plan is on file with the Town Clerk, containing 1,617,193 square feet, more or less, as shown on said Plan; the land with the buildings thereon known as 140 Chandler Road and Assessors Map 147, Lot 5, shown as Lot B-1 on Page 1 of said Plan, containing 79,196 square feet, as shown on said Plan; and the land known as 0 Cross Street and Assessors Map 170, Lot 1 and Map 170, Lot 2, shown as Lot 2 on Page 2 of said Plan, containing 239,375 square feet, more or less, as shown on said Plan, for ~~municipal purposes~~ **open space, active and passive recreation purposes only**, and for any other costs incidental and related thereto, and to authorize the Select Board to acquire such land with the buildings thereon, by gift, option, purchase or eminent domain, upon terms and conditions deemed by the Select Board to be in the best interest of the Town and to determine whether the amount appropriated by the Town under this Article shall be raised by taxation, transfer from available funds, borrowing, or otherwise provided, or to take any other action related thereto.

A simple majority vote required for passage, the Moderator declared the Motion to Amend Failed on a vote of 78 in favor and 130 opposed.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:	Approval
Finance Committee Report:	Approval
Planning Board Report:	Approval

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Conservation Commission Report: Approval  
 Open Space Task Force Report: Approval

<b>ARTICLE 36</b>	<b>AMENDMENT OF OPEN SPACE LAND ACQUISITION BONDING APPROPRIATIONS</b>
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To see if the Town will vote to appropriate \$1,215,270.75 to pay costs of acquiring all or any portion of certain additional listed parcels of real property or interest in such real property for conservation and open space purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, and for expenses incidental or related thereto, together with any buildings that may be thereon, consisting of the acres, more or less, of land above or below water or both together with all flowage and other rights and easements which may exist, which parcels are described as follows:

2014 List of Approved Open Space Parcels

<u>Assessors Map</u>	<u>Lot</u>	<u>Address</u>	<u>Acreage</u>
183	11	83 Lowell Junction Road	3.08
123	30	25 Willard Circle	1.48
123	31	23 Willard Circle	0.90
125	2	57R River Road	7.80
24	4	12 Woodland Road	35.46
24	7	22 Woodland Road	24.60
24	8	28 Woodland Road	9.40
24	9	Woodland Road	8.93
24	10	Woodland Road	7.67
25	12	50 Woodland Road	14.67
25	30	74 Salem Street	18.00
25	44	Route 125	1.88
25	45	Route 125	10.60
25	45A	Route 125	3.56
95	1	141 Abbot Street	53.04

2020 List of Open Space Parcels To Be Added

<u>Assessors Map</u>	<u>Lot</u>	<u>Address</u>	<u>Acreage</u>
72	1	18 Red Spring Road	1.40
72	2	Red Spring Road	0.33
138	23	204 Andover Street	1.04
159	10A	Lowell Junction Road	3.00
159	10	Lowell Junction Road	1.00
158	1	Tewksbury Street	5.00
74	95	Lupine Road	0.10
158	2	Tewksbury Street	2.22

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158	8	84 Tewksbury Street	3.50
158	8C	86 Tewksbury Street	1.04
182	4	92 Tewksbury Street	4.38
182	5	4 Pine Cone Lane	1.03
182	5B	3 Pine Cone Lane	1.10
10	4A	15 Tucker Road	10.00
54	14	20 Stevens Street	3.44
54	13T	10 Stevens Street	6.62
54	48A	81 Gradall Lane	2.45
54	48	Essex Street	0.53
60	4B	320 South Main Street	12.80
60	4C	3 West Knoll Road	5.62
60	4D	320 South Main Street	2.01
73	17A	St. Augustine Cemetery	18.87
55	27	Essex Street	0.21
25	43	Route 125	1.00
228	4D	439 River Road	11.80

And

(i) to authorize the Select Board and Conservation Commission to acquire the property or interest in the property described herein by gift, purchase, or eminent domain, and to use such funds to acquire all or any portion of such real property or interest in such real property for conservation and open space purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws on terms and conditions they deem to be in the best interest of the Town,

(ii) to meet this appropriation, (a) the Treasurer, with the approval of the Select Board, is hereby authorized to borrow \$1,200,000 and premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and (b) \$15,270.75, representing unexpended proceeds of bonds issued in December 2004 to fund a land acquisition project that is now complete or abandoned and for which no further liability remains, is hereby authorized to be transferred; and

(iii) to rescind the authorized yet unissued balances of (a) \$800,000 appropriated under Article 12 of the 2001 annual town meeting, as amended by Article 56 of the 2014 annual town meeting for land acquisition, and (b) \$400,000 appropriated under Article 23 at the 2002 annual town meeting for land acquisition; or take any other action related thereto.

*On request of the Open Space Task Force*

Upon motion made and duly seconded it was VOTED to approve Article 36 as printed in the warrant.

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It was moved by John Pasquale of 47B Whittier Street and duly seconded to amend the article to omit the 1.40 acre and 0.33 acre parcels at Red Spring Road. A simple majority vote required for passage, the Moderator declared the Motion to Amend Failed.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Open Space Task Force Report:      Approval  
Select Board Report:                      Approval  
Finance Committee Report:              Approval  
Planning Board Report:                  Approval  
Conservation Commission Report:      Approval

<b>ARTICLE 37</b>	<b>GENERAL BYLAW AMENDMENT - OUTDOOR DINING OR RETAIL LICENSE BYLAW</b>
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To see if the Town will vote to amend the General Bylaws of the Town Article XI Section 9, as follows:

**OUTDOOR DINING OR RETAIL LICENSE BYLAW**

**SECTION 1 - LICENSE**

**Section 1.1**    Purpose, Scope, Authority

The purpose of this bylaw is to provide for the licensing on public property of outdoor dining areas and the placement of retail furniture, products and/or fixtures of appropriate design, configuration, and appearance that will be an amenity to the Town during the spring, summer and fall. The Select Board may issue annual outdoor dining and retail licenses which shall be for or within the period from March 1 to November 30. Licenses shall be valid for one season and must be renewed annually. If a licensee previously issued an outdoor dining or outdoor retail license by the Select Board wishes to renew that license for activities substantially identical to those previously licensed, the Town Manager may issue the renewal license without action by the Select Board, provided the licensee submits all necessary materials required for renewal.

**Section 1.2**    Conditions of the License

The Select Board shall impose such conditions on each license as the Board determines to be appropriate and in the best interest of the Town. License fees shall be established by the Select Board. The Select Board may also make such regulations governing the outdoor dining or retail licenses as the Board considers to be necessary or appropriate to carry out the purposes of this bylaw.

**Section 1.3**    Design and Appearance

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The outdoor dining placement of tables and chairs containing nine (9) or more seats shall be separated from their surroundings by a perimeter fence or barrier. No such fences or barriers may damage the public property. Perimeter treatments, umbrellas, furniture and trash receptacles shall be supplied by the licensee and shall be maintained in a safe and sanitary manner by the licensee. All trash receptacles shall be covered and trash removed nightly. All perimeter treatments, umbrellas, furniture and trash receptacles placed by the licensee must be removed at the end of each season.

### Section 1.4 Pedestrian and Wheelchair Passage

In no event shall the placement of furniture, fixtures, products, umbrellas, perimeter fences or barriers create a pedestrian or wheelchair passage width of less than what is required by 521 CMR.

### Section 1.5

Outdoor food preparation shall not be allowed unless approved by the Board of Health in accordance with their procedures and regulations.

### Section 1.6 Other Licenses and Approvals

Approval of an outdoor dining or retail license shall not be construed as an approval of any other license or an approval for the alteration or extension of premises where alcoholic beverages are served. The serving or consumption of alcohol outside of premises duly licensed for the service of alcohol is expressly forbidden unless approved by the Select Board.

### Section 1.7 Temporary Seating

Due to the seasonal and temporary nature of outdoor dining areas, the seating allowed by an outdoor dining license will not be considered an increase in the number of seats serving a business establishment, and will not be counted toward any off-street parking requirement.

## SECTION 2 – SUBMISSION AND APPROVAL OF APPLICATION

### Section 2.1 Filing Procedure

Application for an outdoor dining or retail license shall be made to the Select Board and a copy shall be submitted to the Inspector of Buildings, Board of Health, Andover Fire Rescue and the Andover Police Department for their reviews. When located within the General Business and Mixed Use Zoning Districts, the applicant shall consult with the Design Review Board prior to seeking a license. Each application will include the name, address and telephone number of the business owner, the proposed dates and times of operation, and a plan meeting the requirements of Section 2.2 below. The application shall be signed by the owner of the building or owner's representative or attorney.

### Section 2.2 Plan Requirements

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A neatly drawn scaled plan and seven (7) copies shall be submitted with the application depicting the precise dimensions and location of the temporary and seasonal placement of outdoor dining areas and placement of retail furniture and fixtures; the arrangement of furniture, perimeter fencing, umbrellas, and any other obstruction, and the width of sidewalk/parking space/other public area to be used, and a description of the area available for pedestrian and wheelchair passage. The plan will also include a written description of the colors and materials to be used. Photographs or samples of proposed furniture and materials shall be provided upon request of the Select Board or Design Review Board.

### Section 2.3 Insurance

The licensee shall carry or require that there be carried Workers' Compensation Insurance for all employees and those of its contractors and/or subcontractors engaged in work at the business or dining facility, in accordance with the State Workers' Compensation Laws. The licensee shall, prior to the issuance of the license, furnish a certificate of insurance with associated endorsements to the Town evidencing coverage for all insurance required by the Town. In addition, the licensee shall carry Commercial General Liability Insurance and, if applicable, liquor liability insurance, to cover the licensee and its contractors and subcontractors against claims due to accidents which may occur or result from operations under the license. Such insurance shall cover the use of all equipment related to the provision of temporary and seasonal outdoor services. The Commercial General Liability Policy shall insure against all claims and demands for bodily injury and property damage with respect to the temporary and seasonal outdoor dining facilities and retail services, and shall be in such form and amount as determined by the Select Board. The Town shall be named as an "additional insured" in all policies for such insurance. All insurance policies shall be primary and noncontributory and shall contain a waiver of subrogation in favor of the Town. The licensee (and their heirs, successors and assigns in interest) shall also agree to hold harmless, defend and indemnify the Town of Andover and its employees and agents from any responsibility, liability and claims arising out of or related to the operations under the license. Where such insurance is renewed or replaced the licensee shall furnish the Town with a certificate of insurance and endorsements evidencing the same.

### Section 2.4 Approval

The Select Board may approve an outdoor dining or retail license after determining that the design and location is suitable to its environs, and that all other requirements of the license have been met. The Select Board shall consider any comments made by the Inspector of Buildings, Board of Health, Andover Fire Rescue, Andover Police Department, Planning Division or the Design Review Board prior to rendering a decision.

Upon approval of an outdoor dining or retail license by the Select Board, the owner and operator of the business and the Select Board shall sign a License Agreement prepared for these purposes by Town Counsel and shall pay any applicable license fee prior to the commencement of any activities under the license.

## SECTION 3 – SEVERABILITY

**ANNUAL TOWN MEETING – June 5, 2021**

Section 3.1

If any provisions, paragraphs, sentence, or clause of this bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect; or take any action related thereto.

*On request of the Planning Board*

It was moved and duly seconded to approve Article 37 as printed in the Warrant.

It was moved by Andrew Rouse of 5 Cattle Crossing and duly seconded to amend the article by adding a second paragraph to Section 1.6 “Other Licenses and Approvals” as follows: “Approval of an outdoor dining or retail license shall not be construed as an approval for signs to be placed on public property by a licensee. See Article VIII, Section 5.2 for the definition of a sign and for bylaws pertaining to signs.” A simple majority vote required for passage, the Moderator declared the Motion to Amend Passed on a vote of 96 in the affirmative and 48 in the negative.

**VOTE: A simple majority vote required for passage, the Moderator declared the Motion Passed, as amended, by a majority vote.**

Select Board Report: Approval

Planning Board Report: Approval

<b>ARTICLE 38</b>	<b>AMEND ANDOVER ZONING BYLAW ARTICLE VIII</b>
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To see if the Town of Andover will vote to amend Section 3.2.1 to the Andover Zoning Bylaw, Article VIII and amend the Andover Zoning Bylaw, Article VIII, Section 3.1.3 Table of Use Regulations Appendix A Table 1, and Section 10 Definitions by adding the following:

Amend Section 3.2.1 Specific Accessory Uses by adding a number 6 to read as follows:

6. Temporary and Seasonal Placement of Tables and Chairs and Retail Fixtures

A permitted commercial structure may place tables and chairs or retail fixtures and products on public or private property for the convenience of patrons as a use incidental and accessory to a permitted food or retail sales establishment where the principal activity is the service or sale of food for consumption on or off the premises, or the retail sale of merchandise. An application for temporary and seasonal placement of tables and chairs or for retail fixtures on private property shall be made to the Building Division on an annual basis and a copy shall be submitted to the Board of Health and Public Safety Officer for their respective reviews. The annual permit shall be issued by the Inspector of Buildings for or within the period from March 1<sup>st</sup> to November 30<sup>th</sup>. An application for public property placement shall be made in accordance with the General Bylaw Article XI Section 9 Outdoor Dining or Retail License Bylaw and Regulations.

**ANNUAL TOWN MEETING – June 5, 2021**

Amend Section 10 Definitions by deleting Temporary and Seasonal Placement of Tables and Chairs and replacing it with Temporary and Seasonal Placement of Tables and Chairs and Retail Fixtures and further amend the definition to read as follows:

**TEMPORARY AND SEASONAL PLACEMENT OF TABLES AND CHAIRS AND RETAIL FIXTURES**

The temporary and seasonal placement of tables and chairs or retail fixtures and products outside a permitted commercial structure for the convenience of patrons as a use incidental and accessory to a permitted food or retail sales establishment where the principal activity is the service or sale of food for consumption on or off the premises, or the retail sale of merchandise. Outdoor tables and chairs or retail fixtures shall not interfere with pedestrian access or access for emergency purposes.

Amend Appendix A Table 1 F.8 by replacing “Temporary and seasonal placement of tables and chairs” with “Temporary and seasonal placement of tables and chairs and retail fixtures,” and further amend BA to Y:

F. Accessory Uses (See Section 3.2)	SRA	SRB	SRC	APT	LS	OP	GB	MU	IG	IA	ID	ID2
8. Temporary and seasonal placement of tables and chairs and retail fixtures	N	N	N	N	Y	N	Y	Y	Y	Y	Y	Y

or take any action related thereto.

*On the request of the Planning Board*

Upon motion made and duly seconded it was VOTED to approve Article 38 as printed in the warrant.

**VOTE: A two-thirds vote required for passage, the Moderator declared the Motion Passed by more than a two-thirds vote.**

Select Board Report:           Approval  
 Planning Board Report:       Approval

**On motion of Town Counsel, Thomas J. Urbelis, made and duly seconded it was voted by a majority vote to dissolve the Annual Town Meeting at 5:27 P.M.**

**ANNUAL TOWN MEETING – June 5, 2021**

A true record  
A T T E S T

Melissa K. Ripley  
Town Clerk