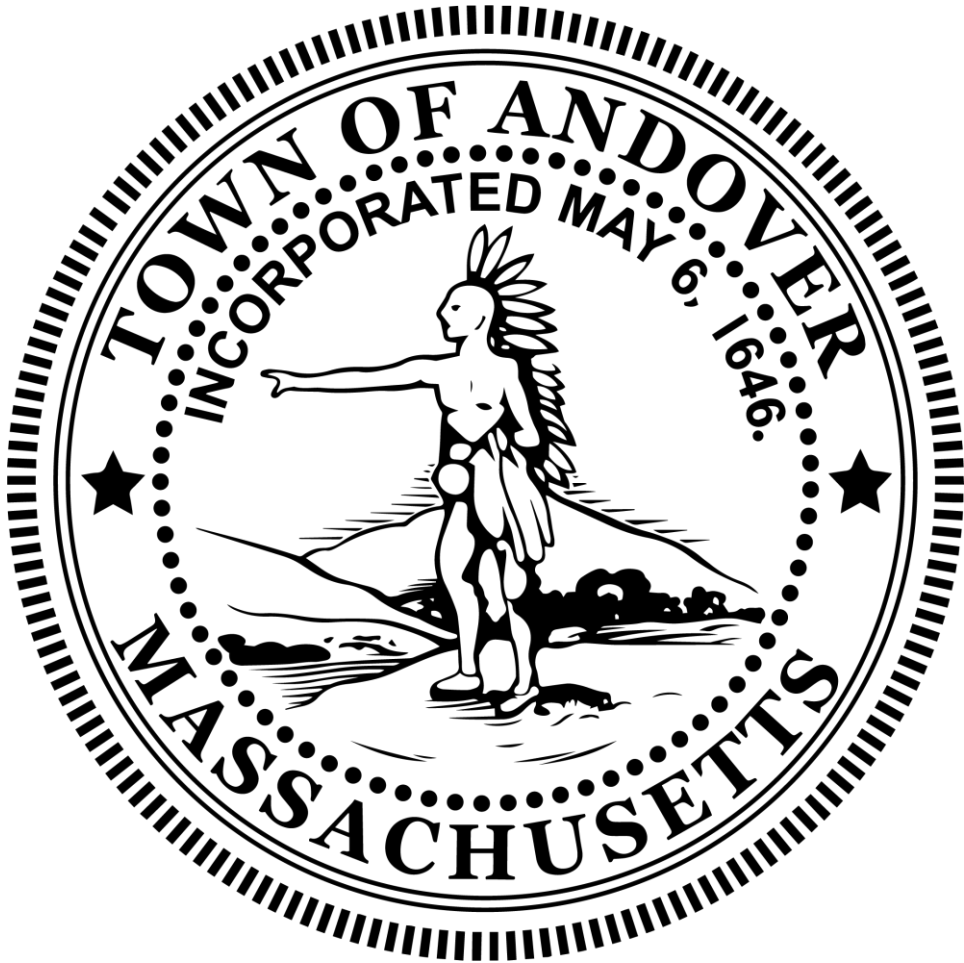


**FINANCE COMMITTEE
REPORT**



**APRIL 29, 2024
ANNUAL TOWN MEETING**

ANNUAL TOWN MEETING

PLAN TO ARRIVE EARLY

All Town Meeting attendees must be checked into the meeting in the lobby of the Collins Center each night beginning on April 29th. Voters must check in at their precinct table. Visit the Town website at www.andoverma.gov and click on "Town Clerk's Office" under the "Departments" tab and click on "Elections" to search for your precinct under the "Precinct Search" tab. To avoid delays at check in, please check your precinct prior to Town Meeting.

Voters: Only voters who registered by the deadline (April 19th) will be allowed to vote at this Town Meeting. Voters will receive a sticker that must be worn in a visible location on their person to vote. The deadline for the Special Town Meeting on April 30th is April 20th.

Non-Voters: Non-voters may attend Town Meeting and will be seated in a special section. Non-voters must check in at the Town Clerk's table in the lobby to register before being seated. Please be aware that non-voters will not be seated until after 7:00 P.M. when they are voted admittance by Town Meeting.

Children: Children may enter the meeting as non-voters. *See above.* Parents must attend small children during the meeting and sit with them in the designated non-voter section. Voters (with visible stickers) may vote from the non-voter section. Please notify the section counter if you are a voting member. No children or non-voters may sit in the registered voter sections.

Parking: There are several parking lots available:

1. Collins Center Lot
2. Main Lot at the High School
3. West Middle School Lot
4. Lot beside the Field House
5. Red Spring Road Lot

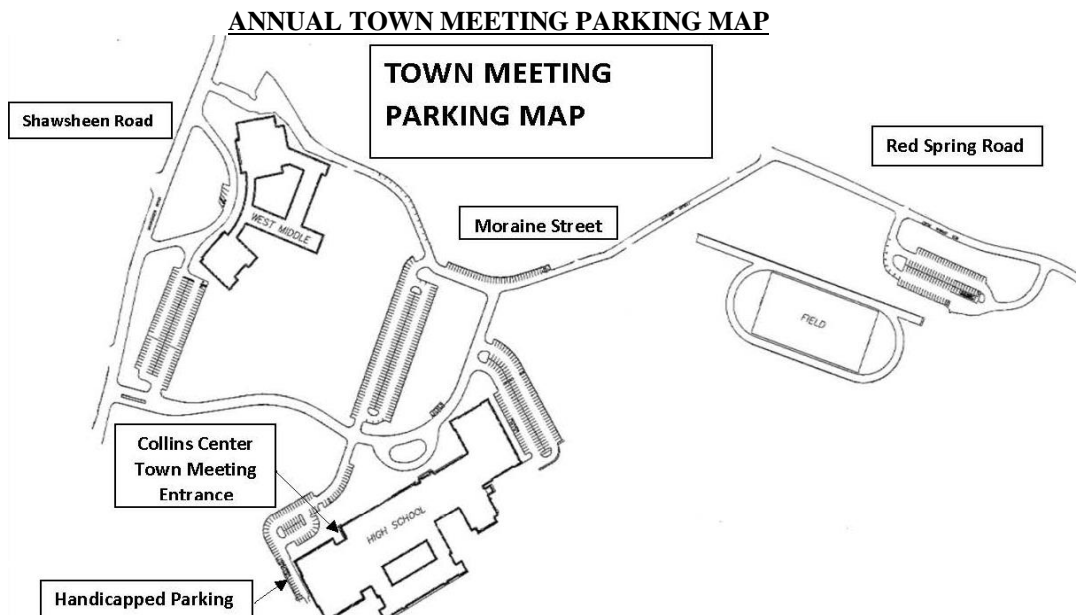
Covid-19 continues to be a concern for many residents, and vaccination alone will not prevent its spread. Mask use during Town Meeting is optional as of this writing, and we ask that you be considerate of your fellow residents by not attending Town Meeting if you are ill. If you have been exposed to someone who has tested positive in the previous two days, please follow the state's Quarantine Guidelines, which can be found here: <https://www.mass.gov/info-details/covid-19-isolation-and-quarantine-guidance-for-the-general-public>.

As you all know, I trust and count on the collective wisdom of the Town Meeting. I will do my best to move debate along, to be as fair as possible to all attendees and to finish the business of our Town in this session. I look forward to seeing you all there!

Sincerely,

Sheila

Sheila M. Doherty
Town Moderator



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Step 3:

Point the camera at this QR Code to connect to the venue and launch the Listen Everywhere app.



Step 2:

Point the camera at this QR Code and tap to download and install the Listen Everywhere app.



Step 4:

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For more information please visit the Andover Commission on Disability table.



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Step 2:

Live captioning will begin transcribing the spoken words onto your smartphone once the speaker begins speaking.



Epiphan Live Captioning

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WELCOME TO ANDOVER'S 2024 ANNUAL TOWN MEETING

The Finance Committee has prepared this report to provide you with information on the warrant articles on which you will be voting during the meeting. The printed report and associated information found on the Town's website is comprehensive, intended to give you historical context as well as current information relevant to your vote. Note that a significant amount of material presented in previous reports can be found using the links in Section VIII. The report has several sections, summarized below and further itemized in the Table of Contents.

Section I of the report has information about how your taxes are calculated and the impact of the FY2025 budget on your tax bill.

Section II of the report contains a general overview of Andover's revenues and expenses, with graphs and charts to help you understand the proposed FY2025 budget.

Section III of the report provides information on FY2025 Town and School Operating budget.

Section IV of the report contains the 2025 Annual Town Meeting Warrant. There are 35 articles on which to vote. Each article is followed by a brief explanation and the financial impact of a 'yes' or 'no' vote on the average tax bill is also noted.

Although certain articles may be withdrawn, we are still obligated to print them in their entirety.

Section V of the report contains letters from Melissa Morris Danisch, Chair of the Select Board, and Tracey Spruce, Chair of the School Committee

Section VI of the report contains a financial summary taken from Andover's 2023 Annual Report, and a cover letter from Andrew Flanagan, Andover Town Manager.

Section VII of the report contains a message from Sheila Doherty, Town Moderator, followed by information about Town Meeting processes and procedures.

Section VIII is our Appendix with links to resources and documents. As mentioned above, material found previously in the printed report can now be accessed via the links in this section.

Section IX contains the Warrant for the Special Town Meeting to be held on Tuesday, April 30, 2024.

Please feel free to reach out to anyone on the Finance Committee if you have questions about any of the material contained in our report.

Paula Colby-Clements, *Chair*

Town of Andover Finance Committee



TOWN OF ANDOVER
36 BARTLET ST.
ANDOVER, MA 01810
www.andoverma.gov

March 31, 2024

To the Citizens of Andover:

The Finance Committee (FinCom) recommendations in this report are meant to help voters make well-informed decisions at our April 29, 2024 Annual Town Meeting (ATM). This year a Special Town Meeting (STM) will also be held during ATM. The STM will be held at 7:00 pm on April 30, 2024. If additional time is needed to complete the voting on the ATM warrant we will continue voting after the STM. The FinCom's role is to receive the Town's recommended budget from the Town Manager and Chief Financial Officer, review it and hold open meetings throughout the year for public consumption. Our goal is to recommend a budget that is fiscally responsible, sustainable, and clearly communicated.

The FinCom has reviewed the Town Manager's proposed FY2025 budget and unanimously recommends approval.

The FinCom would like to reiterate our thanks to the School Committee, School Administration and the Town for working collaboratively to achieve a balanced budget to present at the ATM. The schools have worked hard to present a budget that maintains services while staying within the parameters of Andover's long-range financial plan. As members of the community know, this plan currently allocates a 3.75% annual increase to the approved school budget and a 2.75% annual increase to the approved Town budget. This continues to be a fiscally responsible approach, allowing Andover to offer excellent Town and school services.

As we consider our budget, it is important to provide an update on a couple of school projects that have been widely discussed and closely watched over the past year. Firstly, the West Elementary and Shawsheen Pre-School project continues to be on schedule with the elementary students expected to populate that building starting in the fall of 2024. The pre-k students are expected to begin attending in the fall of 2025. As residents recall, given the cost escalation during the COVID-19 crisis, a STM was held on December 1, 2022, where voters approved an additional \$16,400,000 in borrowing to cover the rising costs. Since that time, our state elected delegation worked hard on securing additional funds for Massachusetts School Building Authority (MSBA) projects. As a result, we are happy to report that in late February of this year Andover received \$8,056,038 in additional grant money, thus increasing the maximum grant for the project to \$46,063,216. With these additional funds, along with healthy balances in the projects contingencies, the Town may not need to use the entirety of the additional \$16,400,000 that was approved at the STM. It is important to note that any maximum grant is not a guaranteed amount, and the exact amount will not be known until the project is closed out. As of March 1, 2024, Andover has received \$20,117,269 in grant money from the MSBA for this project.

In 2023, residents also considered whether to move forward with a plan to build a new Andover High School (AHS). Voters faced the question of whether to approve an additional \$1,300,000 in spending to complete schematic design for that project. The FinCom was concerned that any full-scale project, at this time, would have likely resulted in a reduction of Andover's AAA bond rating. A lower rating would result in Andover having to pay a higher interest rate on future borrowing, which would certainly impact the Town's operating costs and property tax rate. Given our current debt level, Standard and Poor's indicated a reduction in our bond rating would happen if we approved a project in excess of approximately \$50 – \$60 million dollars. At a STM on November 20, 2023, voters rejected spending an additional \$1,300,000 to complete schematic

design of the AHS project. This effectively halted the planning for that project and the AHS Building Committee later disbanded. Voters, at that meeting, did approve a measure to spend \$500,000 for the purpose of paying for services related to the design of an interim approach for AHS. The Interim Plan would allow the Town time to pay down our current debt level and put us in a better position to borrow for a full scale project, at a later date, with less likelihood of negatively impacting our bond rating. This Interim Plan would be in place of a new AHS. It would focus on extending the life of the current building by addressing immediate needs including: overcrowding, security improvements, and alleviating physical discomfort through heating and ventilation improvements. This process is being managed by the Permanent Town Building Advisory Committee (“PTBAC”); and, in coordination with the School Committee, School Administration and Town Manager’s office. A request for qualification (“RFQ”) soliciting proposals from design firms has been finalized and approved by the PTBAC and the School Committee. The design process is expected to begin this summer and be completed by the end of this calendar year. Any plan that is developed will have to be approved by the School Committee and will require a debt exclusion vote at ATM and at the ballot box.

The FinCom would like to call your attention to ATM Article 7 and STM Article 1 as they relate to matters that are not considered each year.

Article 7 seeks to amend General Bylaw XII regarding Revolving Fund revenues and expenditures. Approval of this article would expand revenue and expenses in the Town’s Revolving Funds for the Division of Recreation, Division of Youth Services, Division of Elder Services, and the Compost Program. The success of programs offered through these services has resulted in increased revenues, thus necessitating the change. Currently, the Town operates Revolving Funds for programs that receive revenue from participants, and that revenue is used to directly offset program cost expenditures. Increases to the allowed revenue and expenditure uses will allow the Town to use these Revolving Funds for capital expenses, or making improvements to spaces that have a direct impact on the programs that utilize these spaces/facilities.

As a result of these findings, the FinCom unanimously recommends approval of ATM Article 7.

The STM, which is being held during ATM, contains two articles. Article 1 seeks to establish a multi-family zoning overlay necessary for Andover to remain in compliance with the MBTA Communities Act. The work behind this article could not be completed satisfactorily before the warrant for ATM was closed.

When a STM is held during the ATM, it has a separate warrant and can have a later submission deadline. By planning to put this article before a STM within the ATM, the Select Board effectively granted additional time for its vetting and development. This is a commonly used procedural tool that is efficient and seamless to voters. It is important to note that the Town incurs no additional cost under these circumstances. Moreover, not having a separate STM lessens the time commitment required of voters.

Article 1 seeks to amend Andover’s Zoning Bylaws to comply with Massachusetts General Law Chapter 40A, Paragraph 3A and the attendant compliance regulations. Under this legislation, all “MBTA Communities” are required to create one or more zoning districts in which development of multi-family housing units would be permitted by right. At least 50% of the total area of the district(s) must lie within a ½ mile of transit. Andover is classified as an “MBTA Community” because it has two MBTA stations on the Haverhill Commuter Rail Line.

The district(s) must allow a minimum number of such housing units (2,031 in Andover’s case). Importantly, these 2,031 units comprise the theoretical capacity if all land in the district(s) were to be developed and devoted solely to housing. It is not required that this number of housing units actually be constructed for Andover to be compliant. Furthermore, MA state law, and the zoning being presented at STM, allows for multi-use zoning in the districts and does not preclude uses permitted by the zoning already in place. Some of the land in Andover’s proposed MBTA districts may be used for purposes other than housing, and some parcels may remain undeveloped. Simply creating the zoning district(s) is sufficient for compliance.

Property owners retain the right to construct any projects they choose to develop under the zoning. The law does not require property owners to vacate or to change the use of their property to build housing. The law does not require a municipality to install new water, wastewater or other infrastructure nor add to the capacity of existing infrastructure to accommodate future multi-family housing within the district. This zoning change would have no financial impact on Andover if there were no developments brought under the new zoning. Any development that does result will have a net positive effect in terms of new property taxes, new vehicle excise taxes and increased economic activity.

However, Andover is likely to suffer severe penalties if it does not comply with the MBTA Communities Act. The Massachusetts Attorney General issued an advisory notice to municipalities clearly stating that noncompliance with the law will be considered a discriminatory action. The Commonwealth has shown it will act quickly and forcefully against communities that fail to comply. There is a real risk that the Attorney General would sue Andover if the Town remains non-complaint. Furthermore, non-compliance would automatically disqualify Andover from receiving state grants under the Housing Choice Initiative, the MassWorks Infrastructure Program and the Local Capital Projects Fund. Andover has received \$310,000 and \$9,610,000, respectively, from the first two programs since 2018. This includes \$3,300,000 in a single MassWorks Grant to support the Essex corridor project. Additionally, another 13 grant programs will consider compliance, and non-compliance, when making award recommendations. Of these programs, Andover recently received \$485,305 in a Municipal Vulnerability Preparedness (MVP) Planning and Projects Grant. It is believed that these programs will decline grant awards to non-compliant communities. It is also possible that other programs will be added to those that consider compliance and that Andover might be automatically excluded.

The Commonwealth is not making hollow threats. A grant of \$140,800 to the Town of Milton for improvements to its seawall was withdrawn one week after Milton voted against adoption of the state's proposed MBTA Communities Act zoning.

Finally, Andover has no discretion over whether we comply with the law, but we currently have discretion over how we comply. The community has used that discretion to carefully develop the proposed zoning. Andover established the MBTA Community Working Group, which is comprised of residents and planning professionals. This Working Group has conducted extensive community outreach and has developed a creative proposal that is compliant with the law and is also sensitive to, and respectful of, the abutting parts of Town. If Andover remains non-compliant, it is possible that the Commonwealth would appoint a Special Master to impose zoning upon Andover. One should not assume that this Special Master would consider the Working Group's proposal or even consult residents. Furthermore, the Special Master may impose a solution that is far less favorable to Andover.

As a result of these findings, the FinCom unanimously recommends approval of STM Article 1

Article 2 seeks to amend the District Agreement of the Greater Lawrence Regional Vocational Technical School District to allow the District to enter into a lease agreement at the Lawrence Airport to support the district's new aviation program.

OVERALL BUDGET HIGHLIGHTS

The Town Manager's proposed FY2025 recommended budget totals \$246,682,934, which is an increase of \$11,930,857 or a 5.08% increase over the approved FY2024 Budget. The Select Board, the School Committee and the FinCom all recommend approval. The FinCom estimates that the average single-family property tax bill will increase by approximately 5.22%, or \$644 in FY2025. Of this increase, 3.65%, or \$451 is the general tax increase, while 1.45%, or \$180, is attributed to exempt debt, including expected borrowing for the next phase of the West Elementary / Shawsheen School project. The senior tax exemption program contributes 0.12% or \$13 to the overall increase. This is a non-appropriated expense that is not part of the budget, but rather a redistribution of the overall tax burden.

TOWN DEPARTMENTS BUDGET HIGHLIGHTS AND TRENDS

The Town budget is funded primarily through Warrant Articles 4, 5, 24, 25, and 26. The recommended budget for the operation of Town Departments, excluding Water and Sewer, is \$44,553,255, which represents an increase of \$1,192,423 or 2.75% increase over FY2024. In addition, there will be a transfer of \$320,000 from the School Department for technology, and a transfer of \$256,875 to the Unfunded Liability Account, which will bring a total appropriation for town departments to \$45,130,130.

Retiree benefits, which include pension and retiree health insurance, and current employee health insurance expenses, continue to be major contributors to increased budget growth. The FY2025 appropriations to health insurance and retirement expenses are \$25,135,936 and \$7,481,089, respectively.

The Capital Improvement Program (“CIP”) is a five-year plan, updated each fiscal year and based on an annual spending target, which provides the Town with the ability to maintain and improve our facilities and public infrastructure. The Town Manager’s Recommended CIP for FY2025 totals \$18,328,126, which includes the continuation of a multi-year effort to improve the quality and condition of our public spaces, including improvement to Town and School buildings, recreational areas and sidewalks. The CIP will also fund a study to identify an approach for establishing a storm water utility, which would assist in the remediation of flooding and other vulnerabilities that arise from storm water.

Select Board Chair Melissa M. Danisch’s letter to the Town highlighting the issues about which the Board deems important can be found in the Chairs’ Letters section of this report in Section V. Furthermore, the Town Manager’s annual letter can be found in Section VI. This includes a high level overview of the accomplishments and challenges of the past year.

SCHOOL DEPARTMENT BUDGET HIGHLIGHTS AND TRENDS

The recommended budget for the School Department is \$103,335,959 which represents an increase of \$3,735,035 or 3.75% over the FY2024 appropriation. Net of transfers to the Town, the School budget will total \$102,478,334. This is within the Town Manager’s recommended increase. School Committee Chair Tracy Spruces’ summary of key School Committee issues, including the budget, is in the Chairs’ Letters section of this report (Section V).

PROPERTY TAX IMPACT OF THE FY2025 BUDGET

Because the FY2025 average assessed value of single-family residential property will not be known until the fall, and because the Select Board uses that valuation to set the tax rate, our estimation of next year’s tax increase shown below is only that: an estimate. A property tax increase of 5.22% is estimated for the average single-family tax bill. The current residential tax rate is \$12.88 per each \$1,000 of home value.

IF ALL THE WARRANT ARTICLES FUNDED BY TAXATION ARE PASSED AT TOWN MEETING AS PRESENTED, THE AVERAGE SINGLE-FAMILY RESIDENTIAL PROPERTY TAX BILL IS PROJECTED TO INCREASE BY 5.22%.				
FY2024 AVERAGE ASSESSED VALUE	FY2024 TAX	FY2025 ESTIMATED TAX	PERCENT INCREASE	DOLLAR INCREASE
\$957,210	\$12,344	\$12,988	5.22%	\$644
<p>More detailed projections and explanations may be found in Section I of this report.</p> <p><i>The FY2025 Estimated Tax Projection includes the Senior Means Tested Tax Exemption. The impact of this tax exemption is subject to change based on modifications to the State Circuit Breaker Program.</i></p> <p>Impact of West Elementary and Shawsheen Preschool Multi-Year Borrowing</p> <p>The FY2025 Projected Average Single Family Tax Bill includes the third of four anticipated debt issuances for the West Elementary/Shawsheen Pre-School Project and represents approximately \$180 of the average bill. It is expected that there will be one more debt issuance related to this project in FY2026.</p> <p><i>FY2026 West Elementary Projected Additional Exempt Debt to the Average Taxpayer: \$170</i> <i>-Subject to change-</i></p>				

The Town Manager develops his annual budget in accordance with Proposition 2 ½ while making reasonable assumptions regarding new growth, local receipts, and State Aid.

NAVIGATING THE TOWN MEETING WARRANT

The final ATM Warrant was voted on by the Select Board on March 18, 2024 and contains a total of 34 articles. The Warrant and recommendations are found in Section IV of this report. Note that the numbering of Warrant articles changed from the preliminary Warrant to the final Warrant. Moreover, this is separate from the STM Warrant which contains two articles.

A few housekeeping articles have been consolidated into a ‘consent agenda.’ A consent agenda is a voting practice that groups routine appropriations into one Warrant article. The consent agenda may then be moved in one single vote, rather than voting on each line item separately. These articles are typically not controversial and are usually voted on quickly. The opportunity for questions and clarification of the individual items is always available at ATM. Article 6 A-I groups financial housekeeping, Article 13 A-E amasses minor financials, and Article 14 A-G assembles general housekeeping.

Capital projects are organized in the ATM Warrant based on funding source rather than presented as individual articles. Article 24 lists capital projects from General Fund borrowing. Article 25 lists capital projects from Free Cash. Article 26 lists capital projects from Water and Sewer Enterprise Funds.

OTHER ITEMS OF NOTE

We would also like to mention the “FinComReport” link (www.andoverma.gov/FinComReport) on the Town website (www.andoverma.gov). Voters will be able to find relevant information such as articles or charts to help them better understand the budget and capital improvement plan process. Reference guides such as “What is Proposition 2 ½” and “What is Free Cash” can be found on the website.

Furthermore, we would also like to draw your attention to the Andover Data (www.andoverma.gov/Data) tool on the Town’s website, which was launched in April 2021 and has been updated regularly since then. Andover Data is a data portal that hosts a variety of information including customer service response time, demographic data, and department performance data. This is a tool that informs data driven decision-making, provides greater transparency to the public, and aids in economic development. This is a unique tool for a municipality to facilitate a higher level of engagement with the community. Please explore this tool and provide feedback to help make this a more valuable resource.

IN CONCLUSION

As this report goes to print, the Town continues to work hard on planning and building for our financial, educational, and commercial future. With the support of caring and involved citizens, Andover has a strong foundation from which to respond to future challenges and to create and act on opportunities to improve our community.

We appreciate the concerted effort made by our colleagues who worked collaboratively throughout the budget development process. Thank you to all who made themselves and their data available to assist us in the preparation of this report. Please note that the numbers used in this report were current when it went to print, and may differ from the published Town Manager's budget. Some numbers may change before ATM and these updated values will be identified and explained at Town Meeting.

Please join us at Town Meeting on April 29, 2024 and Special Town Meeting on April 30, 2024. Your participation is very important.

The Finance Committee

Paula Colby-Clements, Chair

Kim Perry, Vice-Chair

**Aaron Buzay
Paul MacKay**

**Yican Cao
Brian Major**

**William Haskell
Andrew McBrien**

SECTION I
TAX CALCULATIONS AND PROJECTIONS

TAX BILL PROJECTION AND HISTORY

Estimating the FY2025 Property Tax Increase

There are many variables affecting property tax rates and residential property tax bills.

The table below shows what would happen if the average residential property tax bill required to fund Town and School budgets within Proposition 2½ escalates at 3.65% per year – a reasonable estimate based on historical trends.

Fiscal Year	Estimated Taxes in Accordance with Proposition 2 ½ and Existing Exempt Debt	New Exempt Debt West Elementary/Shawsheen Pre-School	Total Estimated Average Single Family Tax Bill	\$ Increase	% Increase
FY2025	\$12,808	\$180	\$12,988	\$644	5.22%
FY2026	\$13,449	\$170	\$13,619	\$644	4.96%
FY2027	\$14,116	-	\$14,116	\$497	3.65%
FY2028	\$14,631	-	\$14,631	\$515	3.65%
FY2029	\$15,165	-	\$15,165	\$534	3.65%

To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles may affect their individual tax bills, several assumptions are made:

- Since the work of the Board of Assessors establishing property values is not complete until fall, new growth cannot be certified until valuations are complete, and because the Select Board does not vote on tax classification until November, it is not possible to calculate the exact impact of Town Meeting decisions on individual tax bills prior to Town Meeting.
- Therefore, the process for calculating the impact on future years’ tax bills is done by using a “Tax Levy Growth Rate” (based on historical averages) and applying it to the real numbers from FY2024. A growth rate of 3.65% is used, which was the 10-year average prior to the debt exclusions related to the pension obligation bond and the West Elementary/Shawsheen Preschool project.
- All other figures used for projected future tax bills are taken from the Town Manager’s long-range projections. This is done because there is no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Select Board’s annual vote on tax classification. Estimates of debt service for West Elementary/Shawsheen Pre-School have been made for FY 2025 and FY 2026.
- These projections assume consistent value growth across tax classifications. If there is inconsistent growth in one tax classification, it can impact the levy shares borne by the classes of property and impact these projections. These projects also do not factor any changes to the shift, or the determination of the residential factor, voted annually by the Select Board.

View historical property tax information on the Town of Andover’s data portal – Andover Data (www.andoverma.gov/data).

Calculating an Estimated Impact on Your Individual Tax Bill

By using this approach of projecting a percentage increase, voters have the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year's (FY2024) property tax bill, as follows:

To estimate your total FY2025 property tax bill: Multiply your FY2024 property tax bill by 1.0522

For example, if your property has an assessed value of \$700,000:

Your FY2024 property tax bill = \$700 x \$12.88 = \$9,016

(where \$12.88 is the FY24 residential tax rate per \$1,000)

Your FY2025 estimated property tax increase = \$9,016 x 0.0511 = \$461

Your FY2025 estimated property tax bill = \$9,016 + \$461 = \$9,477

Examples of estimated FY2025 single family residential property tax bills are shown here for several different property values, assuming that the total property tax levy is \$300,000 below the levy limit:

If your assessed property value is ...	\$500,000	\$700,000	\$957,210	\$1,100,000	\$1,200,000
FY2024 property tax bill	\$6,440	\$9,016	\$12,344	\$14,168	\$15,456
FY2025 projected property tax bill increase	\$329	\$461	\$631	\$724	\$790
FY2025 projected property tax bill	\$6,769	\$9,477	\$12,975	\$14,892	\$16,246

\$957,210 represents the average Single-Family residence assessed value for FY2024. The average tax bill as been adjusted to account for the senior means tested exemption.

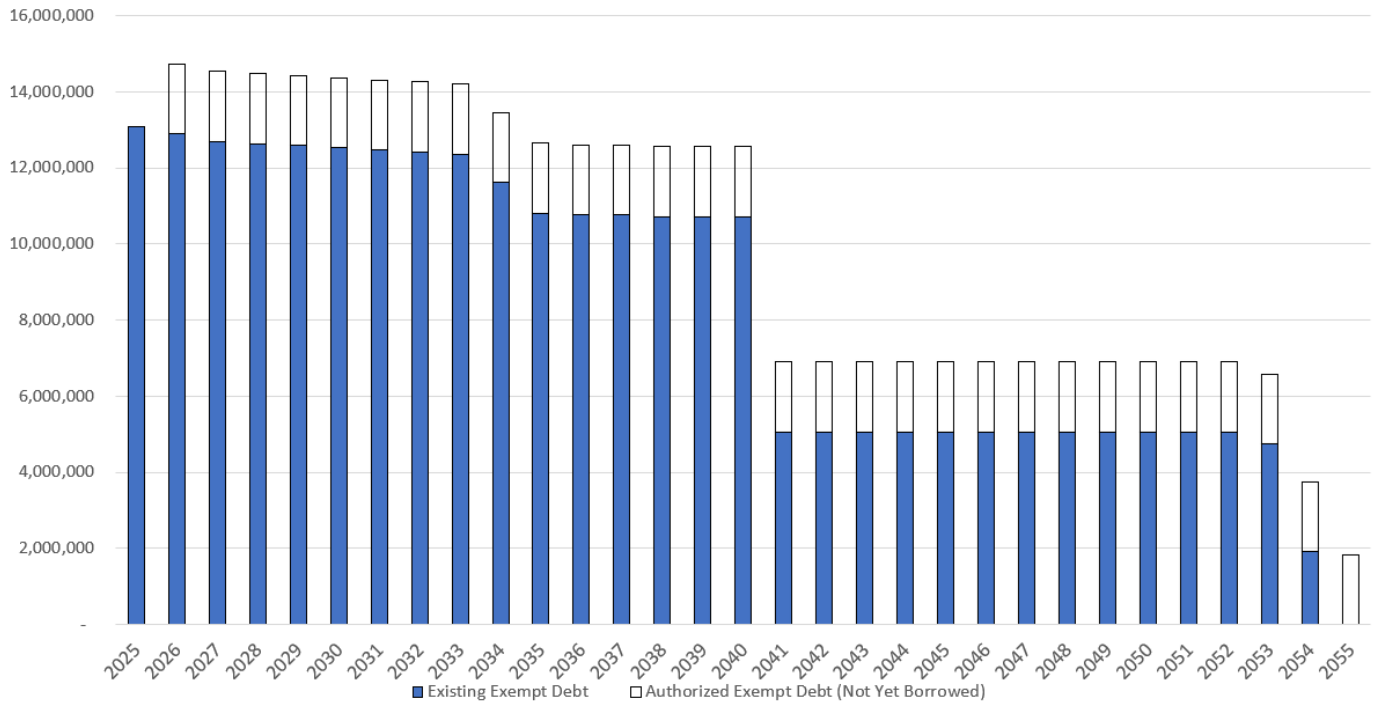
Historic Average Single Family Residence Assessed Value and Tax Bill

Fiscal Year	Tax Rate	Average Single Family Residence Assessed Value	Average Single Family Tax Bill	Dollar Increase	Tax % Increase	Tax Within 2 ½ Limit	Tax Due To Debt Exclusions
FY2024	12.88	\$957,210	\$12,344	\$611	5.21%	\$11,718	\$626
FY2023	13.66	\$858,952	\$11,733	\$645	5.94%	\$11,287	\$446
FY2022	14.60	\$759,153	\$11,075	\$446	4.20%	\$10,884	\$204
FY2021	15.29	\$695,456	\$10,629	\$406	3.97%	\$10,407	\$222
FY2020	15.01	\$681,094	\$10,223	\$250	2.51%	\$9,972	\$251
FY2019	15.27	\$653,104	\$9,973	\$382	3.98%	\$9,707	\$266
FY2018	15.64	\$613,261	\$9,591	\$421	4.60%	\$9,313	\$278
FY2017	15.18	\$604,053	\$9,170	\$225	2.51%	\$8,922	\$248
FY2016	14.82	\$603,550	\$8,945	\$297	3.43%	\$8,643	\$302
FY2015	14.97	\$577,689	\$8,648	\$305	3.65%	\$8,334	\$314
FY2014	15.18	\$549,622	\$8,343	\$376	4.72%	\$8,111	\$232

EXEMPT DEBT

Exempt Debt relates to debt service to fund projects or initiatives that have been excluded from the limits of Proposition 2 ½ by Town Meeting and ballot box voters. The graph below outlines how much the average taxpayer pays toward exempt debt on an annual basis. Currently, the town has debt service payments through the year FY2055. Below the graph are boxes that outline which projects are funded in each year, until that debt is retired. Debt is sometimes structured as level principal, in which payments decrease over time as principal is paid off; or level debt, in which payments are fixed over the course of the loan term.

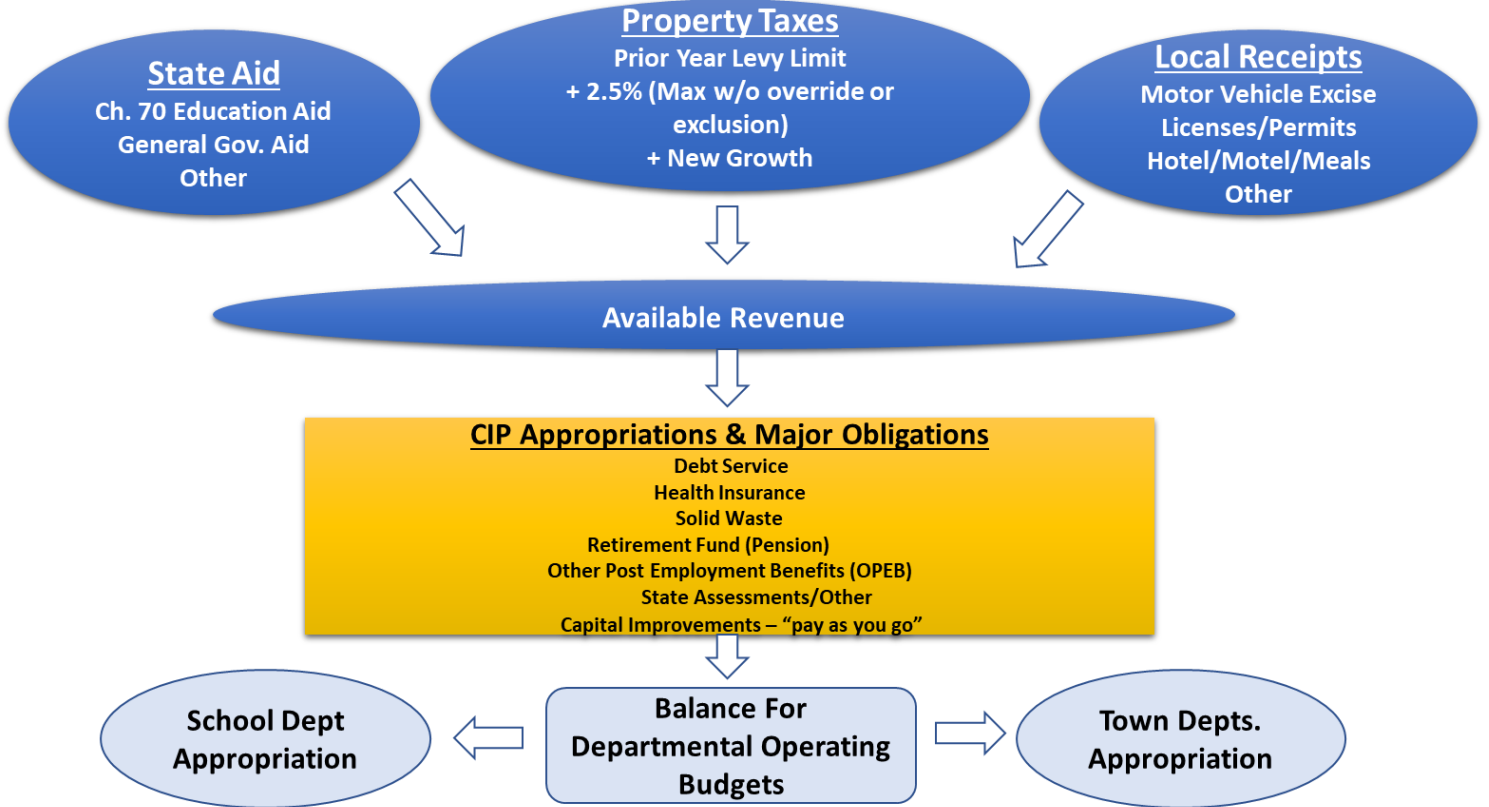
- Through FY2026, debt service related to the **Wood Hill Middle School/High Plain Elementary** project averages \$148,400 annually.
- Through FY2029, debt service related to the **Public Safety Center** averages \$20,140 annually.
- By FY2037, debt service related to the **Bancroft Elementary School** will be satisfied. Payments range from a high in FY2024 of 2,159,287 to a low of \$47,787 in FY2037.
- The **Pension Obligation Bond** debt service, of which half of the total debt service is paid from exempt debt, will be satisfied in 2040 – payments average \$5,661,563 annually.
- By FY2025, three out of the expected four debt issuances have occurred for the **West Elementary/Shawsheen School Project**. The graph below represents what has already been borrowed, which averages \$4,752,917 through FY2055. The graph also shows what has been authorized for this project, but not yet borrowed.



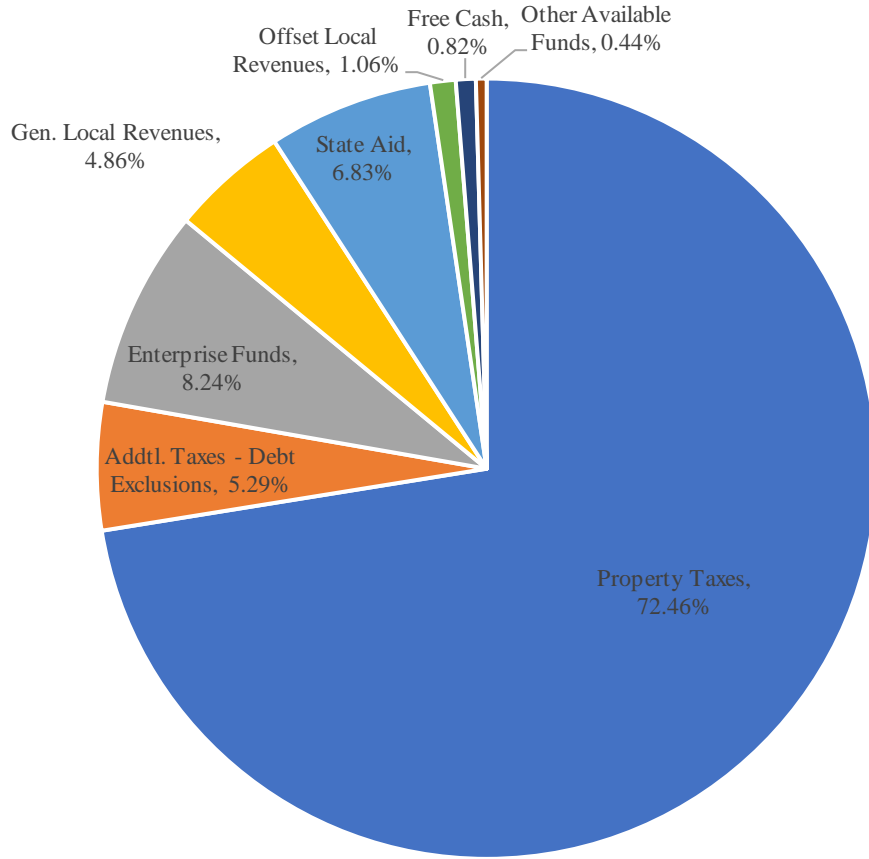
FY25-FY29	FY30-FY37	FY38-FY40	FY40-FY55
Wood Hill/High Plain Public Safety Center Bancroft Elementary West Elementary Pension Obligation	Bancroft Elementary West Elementary Pension Obligation	West Elementary Pension Obligation	West Elementary

SECTION II
OVERVIEW OF REVENUE AND EXPENSES

TOWN OF ANDOVER BUDGET MODEL
(Excluding Water, Sewer, and Offset Receipts)



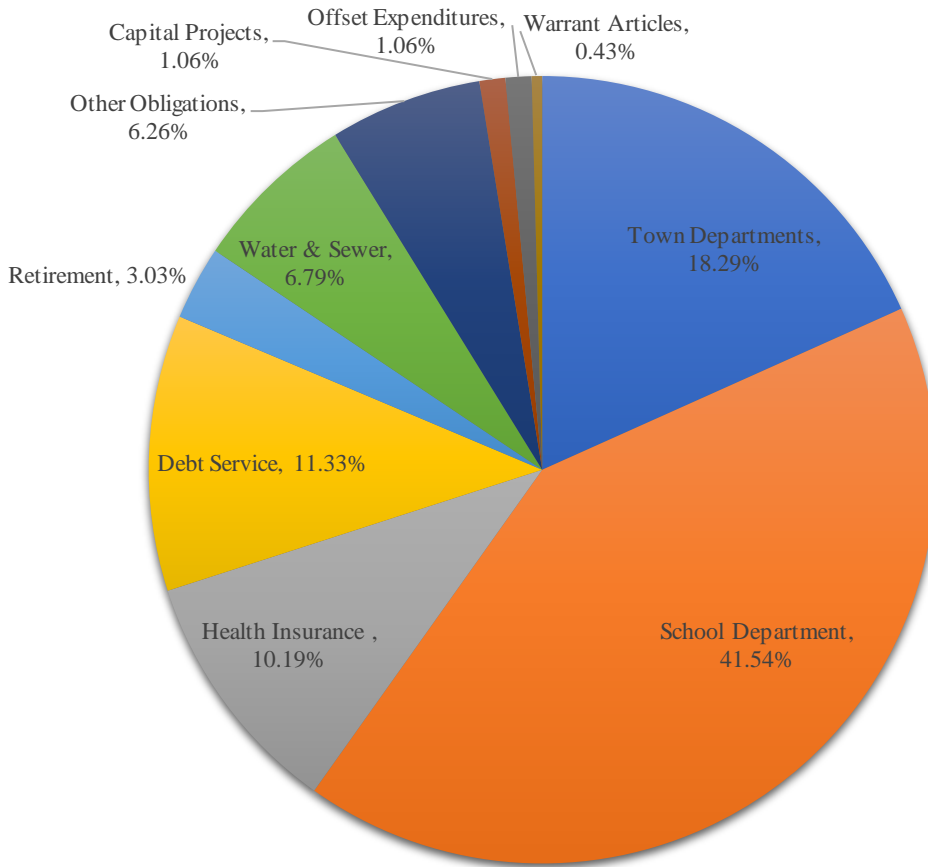
SOURCES OF FUNDS - FY 2025



FY25 REVENUES - 2/2/24

Property Taxes	\$178,741,878	72.46%
Addtl. Taxes - Debt Exclusions	\$13,042,920	5.29%
Enterprise Funds	\$20,317,756	8.24%
Gen. Local Revenues	\$11,981,109	4.86%
State Aid	\$16,852,064	6.83%
Offset Local Revenues	\$2,622,531	1.06%
Free Cash	\$2,035,000	0.82%
Other Available Funds	<u>\$1,089,676</u>	<u>0.44%</u>
	\$246,682,934	100.00%

USES OF FUNDS - FY 2025



FY25 EXPENSES - 2/2/24

Town Departments	\$45,130,130	18.29%
School Department	\$102,478,334	41.54%
Health Insurance	\$25,135,936	10.19%
Debt Service	\$27,952,429	11.33%
Retirement	\$7,481,089	3.03%
Water & Sewer	\$16,754,679	6.79%
Other Obligations	\$15,445,773	6.26%
Capital Projects	\$2,624,000	1.06%
Offset Expenditures	\$2,622,531	1.06%
Warrant Articles	<u>\$1,058,033</u>	<u>0.43%</u>
	\$246,682,934	100.00%

HOW THE AVERAGE SINGLE-FAMILY TAX BILL WILL BE ALLOCATED

	<i>Share of Tax Bill</i>	<i>% of Tax Bill</i>
School Department Operating Budget	\$5,986	46.09%
Health Insurance <i>Current Town and School employees and retirees</i>	\$1,440	11.09%
Public Safety: Police and Fire	\$1,057	8.14%
Exempt Debt <i>Pension obligation bond debt service, West Elementary/Shaswhseen debt service, Bancroft Elementary, Public Safety Center, other school building projects funded outside the Proposition 2½ levy limit</i>	\$943	7.26%
Non-Exempt Debt Service <i>Principal and interest for previously approved projected funded within the Proposition 2 ½ levy limit – includes half of pension obligation bond debt service</i>	\$865	6.66%
General Government Town Administration <i>Finance, Town Clerk, Innovation & Technology, Human Resources, Community Development and Planning, Legal, Compensation and Reserve Fund</i>	\$643	4.95%
DPW and Facilities <i>Highway, snow removal, street lighting, Town and School buildings and grounds maintenance, Spring Grove Cemetery, vehicle maintenance, capital projects management, engineering, etc.</i>	\$588	4.53%
Retirement Fund	\$418	3.22%
Other <i>OPEB, state assessments, overlay, vocational school assessment, general insurance, unemployment, warrant articles funded from taxation</i>	\$371	2.86%
Solid Waste <i>Collection and disposal of solid waste and recycling</i>	\$242	1.86%
Library	\$181	1.39%
Capital Improvement Plan – Article 5	\$153	1.18%
Community Services <i>Recreation, Youth Services, Elder Services, Veteran Services</i>	\$101	0.78%
	\$12,988	100%

Town of Andover Long Range Financial Plan

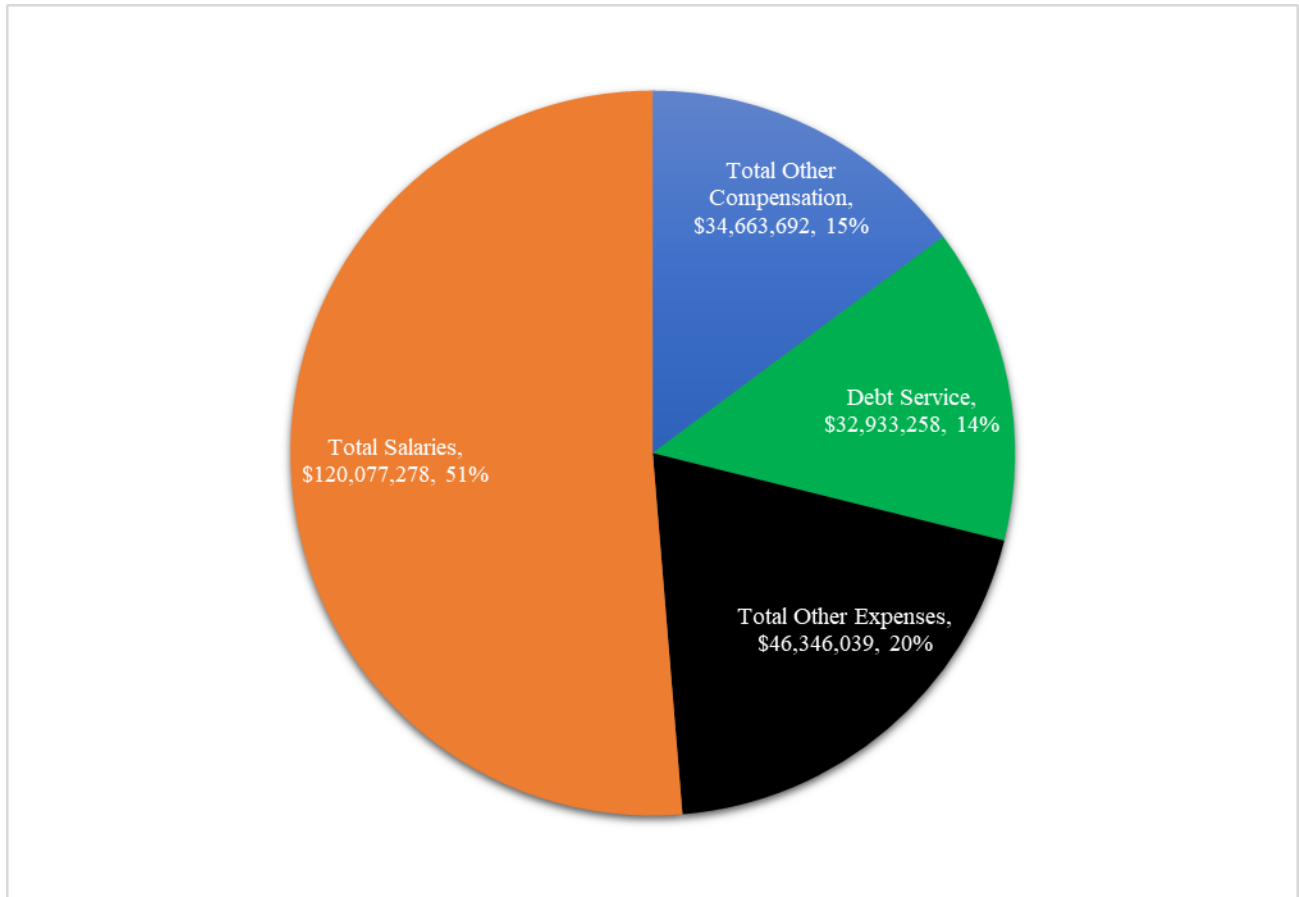
	FY2024	\$ Change	% Change	FY2025	\$ Change	% Change	FY2026	\$ Change	% Change	FY2027	\$ Change	% Change	FY2028	\$ Change	% Change	FY2029	\$ Change	% Change	
REVENUE																			
Property Taxes																			
Prop/Year Levy	159,131.817	6,220,797	3.82%	175,279,716	6,155,889	3.64%	181,593,131	6,313,415	3.67%	188,054,381	6,471,230	3.56%	194,897,413	6,633,032	3.53%	201,468,270	6,798,857	3.46%	
2.1/2% Increase	4,228,095	153,744	3.64%	4,381,933	153,897	3.64%	4,538,828	157,853	3.67%	4,701,610	161,721	3.56%	4,871,405	165,826	3.53%	5,037,407	169,971	3.46%	
New Growth	1,927,804	(209,640)	-10.64%	1,981,432	3,618	0.19%	1,931,432	-	0.00%	1,931,432	-	0.00%	1,931,432	-	0.00%	1,931,432	-	0.00%	
Unaud Excess Levy Capacity	(1,309,685)	(469,236)	-55.87%	(300,000)	1,009,085	-77.08%	(300,000)	-	0.00%	(300,000)	-	0.00%	(300,000)	-	0.00%	(300,000)	-	0.00%	
Reserved Excess Levy Capacity	(1,336,399)	(163,754)	-11.51%	(1,551,153)	(224,854)	-9.67%	(2,777,301)	(216,048)	-8.88%	(3,108,916)	(331,615)	-8.46%	(3,148,698)	(337,782)	-7.50%	(3,489,605)	(341,908)	-7.48%	
Exempt Revenue	11,385,871	2,708,759	31.29%	13,042,920	1,677,249	14.76%	12,893,030	(150,900)	-1.16%	12,773,373	(119,657)	-0.93%	12,721,923	(44,450)	-0.35%	11,200,572	(1,527,351)	-12.00%	
Total Property Taxes	183,009,923	8,231,670	4.71%	191,784,798	8,774,875	4.79%	197,878,131	6,091,319	3.16%	204,160,887	6,281,760	3.19%	210,671,935	6,516,625	3.19%	215,876,056	5,198,570	2.47%	
State Aid	16,829,623	1,957,126	13.16%	16,832,064	22,441	0.13%	17,179,363	306,299	1.94%	17,511,183	332,825	1.94%	17,850,669	339,481	1.94%	18,194,941	346,271	1.94%	
Local Revenues	11,779,387	345,176	3.25%	11,981,109	201,742	1.71%	12,124,468	143,359	1.20%	12,270,084	145,626	1.20%	12,355,415	85,322	0.70%	12,504,987	149,532	1.21%	
Free Cash for Op & Artcles	2,889,172	(1,925,120)	-39.99%	2,035,000	(854,172)	-29.56%	2,570,843	535,843	26.33%	2,576,934	6,091	0.24%	2,672,441	95,507	3.71%	2,576,934	(95,507)	-3.57%	
Other Revenues	2,174,690	111,867	5.43%	2,078,345	(96,345)	-4.63%	2,311,394	233,049	11.21%	2,531,601	221,207	9.37%	2,458,436	(76,175)	-3.01%	2,531,601	76,175	3.01%	
TOTAL REVENUE	216,682,776	8,520,719	4.09%	224,731,316	8,048,540	3.71%	232,064,178	7,332,862	3.26%	239,051,687	6,987,509	3.01%	246,042,447	6,960,760	2.91%	251,667,509	5,675,062	2.31%	
EXPENSES																			
Capital and Debt Service																			
Non-Exempt Debt Service	14,137,953	(490,431)	-3.25%	14,909,509	771,546	5.46%	16,461,227	1,551,719	10.41%	16,719,314	258,087	1.57%	16,786,091	66,777	0.40%	16,653,162	(132,929)	-0.79%	
Exempt Debt Service	11,395,871	2,650,173	30.41%	13,042,920	1,677,249	14.76%	12,893,030	(150,900)	-1.16%	12,851,145	(208,886)	-1.56%	12,839,320	(51,825)	-0.41%	12,587,671	(51,649)	-0.41%	
Cash Capital	4,190,000	1,493,500	35.00%	2,634,000	(1,566,000)	-37.37%	2,750,000	126,000	4.80%	3,100,000	350,000	12.73%	3,450,000	350,000	10.94%	3,800,000	350,000	10.94%	
Total Capital and Debt Service	29,668,634	3,603,242	13.81%	30,576,429	882,795	2.97%	32,103,257	1,526,828	4.99%	32,510,458	407,201	1.27%	32,875,411	364,952	1.12%	33,040,832	165,422	0.50%	
Obligations																			
Andover Contributory Retirement	7,124,644	870,689	13.92%	7,461,089	356,445	5.00%	7,855,142	374,053	5.00%	8,247,899	392,757	5.00%	8,660,294	412,395	5.00%	9,093,303	433,004	5.00%	
Health Insurance	23,935,094	800,297	3.47%	25,135,936	1,300,942	5.46%	27,265,585	2,130,699	8.46%	29,571,355	2,304,770	8.45%	32,064,294	2,492,939	8.43%	34,760,577	2,698,284	8.41%	
Other Post Employment Benefits	1,812,834	59,421	3.39%	1,874,364	61,530	3.39%	1,974,364	104,866	5.60%	2,090,957	111,598	5.64%	2,208,613	118,655	5.67%	2,338,816	126,203	5.71%	
Insurance/Workers Comp	1,230,400	116,400	10.00%	1,408,440	128,040	10.00%	1,549,284	140,844	10.00%	1,704,212	154,928	10.00%	1,874,634	170,421	10.00%	2,061,097	187,463	10.00%	
Unemployment Compensation	168,100	4,100	2.50%	172,303	4,202	2.50%	176,610	4,303	2.50%	181,025	4,415	2.50%	185,551	4,526	2.50%	190,190	4,659	2.50%	
Solid Waste	3,824,361	-	-	4,140,132	315,771	100.00%	4,554,145	414,013	10.00%	5,009,560	455,415	10.00%	5,510,516	500,956	10.00%	6,061,567	551,052	10.00%	
Total Obligations	38,045,433	5,675,268	37.53%	40,212,264	2,166,851	5.70%	43,381,127	3,166,862	7.28%	46,805,009	3,423,882	7.65%	50,504,901	3,699,892	7.90%	54,503,555	3,996,654	7.92%	
Expenses - Other																			
State Assessments	1,110,214	(41,762)	-3.65%	847,534	(62,680)	-3.66%	1,157,310	309,776	36.55%	1,484,281	28,971	2.35%	1,111,926	27,645	2.35%	1,240,282	28,336	2.35%	
Technical School Assessments	1,312,220	38,220	3.00%	1,351,937	39,367	3.00%	1,394,134	40,849	3.00%	1,433,898	41,784	3.00%	1,478,915	43,017	3.00%	1,514,223	44,307	3.00%	
Ordinary Reserve	625,000	16,469	2.71%	900,000	275,000	44.00%	800,000	(100,000)	-11.11%	800,000	-	0.00%	800,000	-	0.00%	800,000	-	0.00%	
Warrant Articles - Titration	321,000	37,519	13.24%	1,052,033	731,033	227.74%	703,735	(348,298)	-33.11%	778,993	75,138	10.68%	854,795	75,902	9.74%	931,337	76,542	8.85%	
Warrant Articles - Free Cash	2,898,172	(1,925,120)	-39.99%	2,035,000	(864,172)	-29.56%	923,439	(1,111,561)	-54.62%	964,675	(68,236)	-7.96%	1,088,832	97,177	9.60%	1,200,000	111,168	10.21%	
Other - Judgments/Deficits	78,347	78,347	100.00%	148,005	69,658	88.91%	150,000	1,995	1.35%	150,000	-	0.00%	150,000	-	0.00%	150,000	-	0.00%	
Total Expenses - Other	6,335,953	(1,796,327)	-22.09%	6,334,159	(1,794)	-0.03%	5,126,618	(1,207,540)	-19.06%	5,338,747	212,129	4.14%	5,582,488	243,741	4.57%	5,842,832	260,334	4.66%	
Expenses - Town Operations																			
Town Budget	43,380,832	(2,561,497)	-5.56%	44,553,155	1,192,423	2.75%	45,778,469	1,223,313	2.75%	47,037,377	1,258,908	2.75%	48,330,905	1,293,528	2.75%	49,660,005	1,329,100	2.75%	
Offices and Transfers	520,000	-	0.00%	576,075	56,075	10.94%	633,939	57,064	9.89%	689,218	55,279	8.26%	744,802	55,584	8.04%	800,094	55,282	7.45%	
Total Town Budget	43,880,832	(2,561,497)	-5.52%	45,130,130	1,249,298	2.85%	46,412,409	1,282,279	2.89%	47,726,595	1,314,187	2.83%	49,075,507	1,348,912	2.83%	50,460,099	1,384,582	2.82%	
Expenses - School Operations																			
School Budget	99,600,924	3,600,033	3.75%	103,395,959	3,735,035	3.75%	107,211,058	3,875,098	3.75%	111,231,472	4,020,415	3.75%	115,402,652	4,171,180	3.75%	119,790,252	4,327,599	3.75%	
Offices and Transfers	(874,000)	-	0.00%	(867,625)	16,375	-1.87%	(807,625)	(50,000)	-5.83%	(867,625)	(50,000)	-5.83%	(1,007,625)	(50,000)	-5.24%	(1,057,625)	(50,000)	-4.86%	
Total School Budget	98,726,924	3,600,033	3.76%	102,478,334	3,751,410	3.80%	106,393,433	3,825,098	3.75%	110,373,847	3,970,415	3.75%	114,395,027	4,121,180	3.76%	118,672,627	4,277,599	3.74%	
TOTAL APPROPRIATIONS	216,682,776	8,520,719	4.09%	224,731,316	8,048,540	3.71%	232,064,178	7,332,862	3.26%	239,051,687	6,987,509	3.01%	246,042,447	6,960,760	2.91%	251,667,509	5,675,062	2.31%	
Balance	(0)	(0)	(0)	(1,621,665)	(1,621,665)	(1,621,665)	(3,602,970)	(3,602,970)	(3,602,970)	(6,420,887)	(6,420,887)	(10,832,476)	(10,832,476)	(10,832,476)	(10,832,476)	(10,832,476)	(10,832,476)	(10,832,476)	

SECTION III

**HOW YOUR TAXES ARE SPENT
TOWN AND SCHOOL OPERATING BUDGETS**

TOWN AND SCHOOL OPERATING BUDGET
ARTICLE 4
\$234,020,267

The \$154,740,970 budgeted for salaries and other compensation accounts for 66% of the funds to be appropriated in Article 4.



Total Salaries include Personal Services appropriations for Town and School Departments and Water and Sewer Enterprise Funds. Positions funded with grants and revolving funds are not included in Article 4.

Total Other Compensation includes employee health insurance, pension funding for the current fiscal year, OPEB, Medicare taxes, workers' compensation, unemployment and other employee benefits.

Total Other Expenses is the amount needed to cover all other costs not included in Total Compensation including Town and School Other Expenses, the vocational school assessment and general insurance.

Debt Service is the appropriation for Andover's annual principal and interest costs associated with capital projects funded by borrowing.

SECTION IV
THE WARRANT: ARTICLES

2024 ANNUAL TOWN MEETING

Monday, April 29, 2024

J. Everett Collins Center for the Performing Arts

Andover High School

CALL TO ORDER 7:00 PM

OPENING PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ADMITTANCE OF NON-VOTERS

**MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE
BY TOWN COUNSEL**

**MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY
NUMBER AND BY SUBJECT MATTER**

ANNUAL TOWN ELECTION

ARTICLE 1. Annual Town Election: Moderator for one year, two Select Board members for three years, two School Committee members for three years, two Punchard Free School Trustees for three years, one member of the Andover Housing Authority for five years, and one Greater Lawrence Regional Vocational Technical School District Commission member for three years, or take any other action related thereto.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock AM to eight o'clock PM.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Monday, April 29, 2024 at seven o'clock PM in the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

On request of the Town Clerk

ELECTION NOT REQUIRED BY BALLOT

ARTICLE 2. To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

~ ~ ~ ~ ~

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees administer the funds. They are chosen on a staggered basis by vote at the Annual Town Meeting.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

On request of the Town Clerk

SALARIES OF ELECTED OFFICIALS

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

~ ~ ~ ~ ~

The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Select Board and the School Committee, and \$1,800 for each chairperson. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town bylaw, and therefore must be voted each year by Town Meeting.

~ ~ ~ ~ ~

Financial Impact of Article 3	
<u>Approval</u> Funds are budgeted in Article 4. Accounts for approximately \$1 of the FY2025 average residential property tax bill.	<u>Disapproval</u> FY2025 average residential property tax bill reduced by approximately \$1.

Your Vote: Yes ___ No ___

The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Clerk

FISCAL YEAR 2025 BUDGET

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025, or take any other action related thereto.

Motions for these FY2025 operating budgets are on the following two pages:

- | | |
|---------------------------------|--|
| Public Safety | Unclassified Expenses (Compensation & Reserve Funds) |
| General Government | Andover Public Schools |
| Department of Public Works | Sewer |
| Department of Public Facilities | Water |
| Library | Obligations |
| Community Services | |

The total spent by any department cannot exceed the amount voted by Town Meeting. The amount voted for “other expenses” must be spent only on departmental expenses and cannot be used to pay for “personal services” (compensation), and vice versa, except for the school budget. The school budget is voted as a single number and may be spent as needed.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Town Manager

**ARTICLE 4
FY 2025
OPERATING BUDGET**

2/2/24

LINE DEPARTMENT ITEM	EXPENDED FY2022	EXPENDED FY2023	BUDGET FY2024	TM REC FY2025	% CHANGE FY24-FY25
<u>PUBLIC SAFETY</u>					
1 PERSONNEL SERVICES	17,198,960	17,260,501	17,834,500	18,530,288	2.87%
2 OTHER EXPENSES	1,857,916	1,727,804	1,796,765	1,664,304	
TOTAL	19,056,876	18,988,305	19,631,265	20,194,592	
<i>Offsets Include: \$275,820 in Parking Receipts; \$60,000 in Detail Fees; and \$1,750,000 in Ambulance Collections</i>					
<u>GENERAL GOVERNMENT / IT / CD&P</u>					
3 PERSONNEL SERVICES	7,043,424	7,200,249	7,771,063	8,572,873	7.00%
4 OTHER EXPENSES	2,381,985	3,043,463	2,910,645	2,856,166	
TOTAL	9,425,409	10,243,712	10,681,708	11,429,039	
<i>Offsets Include: \$25,000 in Wetland Filing Fees</i>					
<u>DEPARTMENT OF PUBLIC WORKS</u>					
5 PERSONNEL SERVICES	3,878,441	4,018,549	3,921,224	3,808,670	-2.79%
6 OTHER EXPENSES	2,886,922	2,769,781	2,661,281	2,590,379	
TOTAL	6,765,362	6,788,330	6,582,505	6,399,049	
<i>Offsets Include: \$60,000 in Cemetery Revenues</i>					
<u>FACILITIES</u>					
7 PERSONNEL SERVICES	2,468,675	2,523,350	2,732,130	2,824,220	2.61%
8 OTHER EXPENSES	1,363,735	1,370,409	1,446,400	1,463,400	
TOTAL	3,832,410	3,893,759	4,178,530	4,287,620	
<i>Offsets Include: \$40,000 in Rental Receipts</i>					
<u>LIBRARY</u>					
9 PERSONNEL SERVICES	2,209,245	2,259,133	2,383,930	2,414,256	1.28%
10 OTHER EXPENSES	644,496	624,042	674,179	683,085	
TOTAL	2,853,741	2,883,174	3,058,109	3,097,341	
<u>COMMUNITY SERVICES</u>					
11 PERSONNEL SERVICES	1,738,631	1,684,189	1,956,387	1,779,440	-4.38%
12 OTHER EXPENSES	369,678	518,578	617,115	681,400	
TOTAL	2,108,309	2,202,767	2,573,502	2,460,840	
<i>Offsets Include: 672,531 in User Fees and \$55,000 Grants</i>					
<u>UNCLASSIFIED</u>					
13 COMPENSATION FUND	-	296,339	-	-	
14 RESERVE FUND	inc above	-	200,000	200,000	
TOTAL		296,339	200,000	200,000	
<u>TOWN DEPTS. TOTAL</u>					
PERSONNEL SERVICES	34,537,376	35,242,309	36,599,234	37,929,747	2.85%
OTHER EXPENSES	9,504,732	10,054,078	10,306,385	10,138,734	
<i>Less Budgeted Revenues</i>	<i>(2,440,855)</i>	<i>(2,843,607)</i>	<i>(3,024,787)</i>	<i>(2,938,351)</i>	
NET TOTAL	41,601,252	42,452,779	43,880,832	45,130,130	

2/2/24

LINE DEPARTMENT ITEM	EXPENDED FY2022	BUDGET FY2023	BUDGET FY2024	TM REC FY2025	% CHANGE FY24-FY25
<u>ANDOVER SCHOOL DEPT</u>					
PERSONNEL SERVICES	72,149,779	77,899,943	79,732,107	82,357,443	
OTHER EXPENSES	17,627,863	17,226,948	18,994,817	20,120,891	
15 TOTAL	89,777,642	95,126,891	98,726,924	102,478,334	3.80%

LINE DEPARTMENT ITEM	EXPENDED FY2022	BUDGET FY2023	BUDGET FY2024	TM REC FY2025	% CHANGE FY24-FY25
<u>SEWER</u>					
16 PERSONNEL SERVICES	323,506	322,112	378,940	388,877	
17 OTHER EXPENSES	2,361,988	3,455,612	3,860,798	4,188,392	
18 DEBT SERVICE *	-	1,644,581	1,558,228	1,173,278	
TOTAL	2,685,494	5,422,305	5,797,966	5,750,547	-0.82%
<u>WATER</u>					
19 PERSONNEL SERVICES	2,219,270	2,336,876	2,395,322	2,339,562	
20 OTHER EXPENSES	3,523,247	6,839,910	5,135,642	4,857,019	
21 DEBT SERVICE *	-	3,694,907	3,923,583	3,807,551	
TOTAL	5,742,517	12,871,693	11,454,547	11,004,132	-3.93%
TOTAL	8,428,011	18,293,997	17,252,513	16,754,679	

LINE DEPARTMENT ITEM	EXPENDED FY2022	BUDGET FY2023	BUDGET FY2024	TM REC FY2025	% CHANGE FY24-FY25
<u>OBLIGATIONS</u>					
22 TECHNICAL SCHOOLS	1,072,920	1,199,085	1,312,220	1,351,587	
23 DEBT SERVICE *	11,028,908	23,258,296	25,503,634	27,952,429	
24 GENERAL INSURANCE	1,254,208	1,170,313	1,280,400	1,549,284	
25 UNEMPLOYMENT COMP.	160,000	164,000	168,100	172,303	
26 RETIREMENT FUND	12,897,390	6,253,956	7,124,644	7,481,089	
27 HEALTH INSURANCE FUND	23,147,462	23,034,797	23,835,094	25,135,936	
28 OPEB	1,696,026	1,753,413	1,812,834	1,874,364	
29 SOLID WASTE	2,978,307	3,847,026	3,824,361	4,140,132	
TOTAL	54,235,221	60,680,886	64,861,287	69,657,124	7.39%
<i>Includes \$45,832 from Premium Reserve</i>					

GRAND TOTAL	196,482,981	219,398,161	227,746,343	236,958,618	
<i>Less Budgeted Revenues</i>	<i>(2,440,855)</i>	<i>(2,843,607)</i>	<i>(3,024,787)</i>	<i>(2,938,351)</i>	
NET TOTAL	194,042,126	216,554,554	224,721,556	234,020,267	4.14%

* - FY22 Water and Sewer Debt moved from Debt Service to the respective enterprise fund

FISCAL YEAR 2025 CAPITAL PROJECTS FUND

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate a sum of money for the purpose of funding the Fiscal Year 2025 appropriation for the Capital Projects Fund, or take any other action related thereto.

~ ~ ~ ~ ~

The Capital Projects Fund is considered to be part of the FY2025 budget, but it is voted in a separate warrant article. This allows any balance in the fund at the end of a fiscal year to be carried forward to finish projects not completed by year-end. The use of a separate warrant article also makes it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities. For details on specific proposed projects, see the *Town Manager's Capital Improvement Plan* at www.andoverma.gov/FY2025CIP

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FY2025 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER

TC-1	High-Speed Ballot Tabulator	\$25,000
FIN-2	Participatory Capital Budgeting	\$35,000
POL-2	Firearms Replacement	\$65,000
DPW-7a	Public Works Vehicles - Small	\$60,000
DPW-28	Spring Grove Cemetery Maintenance	\$20,000
FAC-1	Town Projects - Buildings	\$475,000
FAC-2	Town Projects – Mech. & Electrical	\$644,000
FAC-4	Town Vehicle Replacement	\$90,000
SCH-1	School-Wide Maintenance Programs	\$930,000
SCH-2	School Projects – By Building	<u>\$280,000</u>
Total from General Fund Revenue		\$2,624,000

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Town Manager

FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH I)

ARTICLE 6. To see if the Town will vote the following consent articles, or take any other action related thereto.

~ ~ ~ ~ ~

These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 6A-6I.

~ ~ ~ ~ ~

BUDGET TRANSFERS
Expected to be Withdrawn

ARTICLE 6A. To see if the Town will vote to transfer from amounts previously appropriated at the May 2023 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

~ ~ ~ ~ ~

This article authorizes the transfer of funds appropriated by the 2023 Town Meeting from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2024 Budget.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

SUPPLEMENTAL BUDGET APPROPRIATIONS

ARTICLE 6B. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the May 2023 Annual Town Meeting, or take any other action related thereto.

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This article requests monies be appropriated from Free Cash to supplement the FY2024 Budget.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD will make its recommendation at Town Meeting
The FINANCE COMMITTEE will make its recommendation at Town Meeting

On request of the Town Manager

STABILIZATION FUND
Expected to be Withdrawn

ARTICLE 6C. To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003 and Chapter 218 of the Acts of 2016, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

FREE CASH
Expected to be Withdrawn

ARTICLE 6D. To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2025 tax rate and to affect appropriations voted at the May 2023 Annual Town Meeting, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

UNEXPENDED APPROPRIATIONS

ARTICLE 6E. To see what disposition shall be made of unexpended appropriations and Free Cash in the treasury, or take any other action related thereto.

~ ~ ~ ~ ~

Unexpended balances in Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which an Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

UNEXPENDED APPROPRIATIONS CAPITAL PROJECTS FUND

ARTICLE 6F. To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

~ ~ ~ ~ ~

Unexpended balances in Special Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Special Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

FY2025 REVOLVING ACCOUNTS

ARTICLE 6G. To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2024, or take any other action related thereto.

Revolving Fund	FY2025 Limit
Community Development & Planning Department	\$35,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$1,750,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000
Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000
Student Technology Rental	\$200,000

~ ~ ~ ~ ~

A revolving fund allows user fees and donations collected by a specific department to be used for expenses related to that department without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on the dollar limit that can be spent that fiscal year. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Select Board and Finance Committee.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

PEG ACCESS AND CABLE RELATED EXPENSES

ARTICLE 6H. To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2025, which begins on July 1, 2024, or take any other action related thereto.

~ ~ ~ ~ ~

This article is a request to appropriate \$453,429 from the revenues received from the Comcast and Verizon cable franchise license agreements to pay for expenses related to the Town of Andover’s grant agreement with Andover Community Access and Media (also known as AndoverTV) and other cable-related expenses.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

PENSION OBLIGATION BOND STABILIZATION FUND TRANSFER

ARTICLE 6L. To see if the Town will vote to appropriate and raise from taxation or transfer from available funds a sum of money to the Pension Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any action related thereto.

~ ~ ~ ~ ~

This article asks voters to appropriate and transfer funds to the Pension Obligation Bond Stabilization fund. An integral part of the plan to issue Pension Obligation Bonds committed to transferring funds annually to this stabilization fund. This stabilization fund will be used to build up a reserve that may be expended (by vote of Town Meeting) to fund any portion of an unfunded liability that may be generated in future years. This transfers funds from voluntary employee deductions to the unfunded liability offset and from taxation.

~ ~ ~ ~ ~

Financial Impact of Article 6I	
<u>Approval</u> \$800,033 from taxation Included in projected FY2025 tax bill.	<u>Disapproval</u> Increases excess levy capacity by \$800,033. Reduces projected FY2025 tax bill by \$57.60

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

BYLAW AMENDMENT REVOLVING FUND REVENUES AND EXPENDITURES

ARTICLE 7. To see if the Town will vote to amend General Bylaw Article XII Section 48 (“Departmental revolving funds”), subsection 5(G) by amending the table to expand the permitted revenue sources and expenses from the Division of Recreation, Division of Youth Services, Division of Elder Services, and Compost Program revolving funds as follows (deleted language in “strikethrough” additional language underscored):

Revolving Fund	Revenues (Column C)	Expenses (Column D)
Division of Recreation	Participant fees, <u>rentals and concessions</u>	Trips, ticket sales and special programs and activities <u>Programs, activities, events, supplies, staffing and related expenses, facility maintenance and capital improvements</u>
Division of Youth Services	Participant fees, <u>rentals and concessions</u>	All p Programs and activities expenses, part-time help <u>events, supplies, staffing and related expenses, facility maintenance and capital improvements</u>
Division of Elder Services	Participant fees, <u>rentals and concessions</u>	Senior p Programs, classes and activities, <u>events, supplies,</u>

		<u>staffing and related expenses, facility maintenance and capital improvements</u>
Compost Program		Current: Offset <u>Compost monitoring and cleanup expenses, and staffing</u>

~~~~~  
 This article would make proposed changes to four of the town’s revolving funds to better align the revenues these accounts receive as well as the type of expenditures made from these accounts. Revolving funds allow the town to collect program fees and incur expenses associated with the cost of those programs. All funds received for revolving funds are not tax dollars, but fees for a particular program or service paid by users.  
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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

BYLAW AMENDMENT OTHER PUBLIC SPACES REVOLVING FUND

ARTICLE 8. To see if the Town will vote to amend General Bylaws Article XII Section 48 (“Departmental revolving funds”) subsection (5)(G) to authorize and establish a new Revolving Fund entitled “Other Public Space Rentals” authorizing the Director of Facilities and Director of Planning to spend funds from rental and space use fees in public buildings; and further to authorize expenditures from the fund to pay the cost of custodial services, facility maintenance, programming and capital improvements; and further to authorize the amount of \$50,000 to be expended in fiscal year 2025 and subsequent years; or take any action related thereto.

~~~~~  
 This article would add a new Revolving Fund that would allow the town to collect revenues for the use of specific spaces in town and then use that revenue to reinvest in those spaces, or pay expenses associated with those spaces, such as custodial fees.  
 ~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

INDEMNIFICATION OF PUBLIC SAFETY MEDICAL COSTS

ARTICLE 9. To see if the Town will appropriate a sum of money in accordance with the provisions of Chapter 41, Sections 100 and 100B of the General Laws, to indemnify certain active and retired Police Officers and Firefighters for all reasonable medical and surgical expenses for those conditions or injuries which they incurred in the course of their service, determine how the money will be raised and expended; or take any action related thereto.

~~~~~  
 This article would fund medical costs for active or retired firefighters or police officers who are injured in the line of duty. Currently, these expenses are funded from department operating budgets which can create operational challenges for public safety departments. By funding these costs through a continuing appropriation article it will allow for these costs to be managed more efficiently and without major impacts to department budgets.  
 ~~~~~

Financial Impact of Article 9

Approval

\$125,000 from taxation
Included in projected FY2025 tax bill.

Disapproval

Increases excess levy capacity by \$125,000
Reduces projected FY2025 tax bill by \$9.00

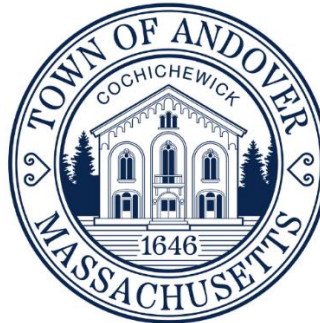
Your Vote: Yes ___ No ___

**The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.**

On request of the Chief Administrative & Financial Officer

ADOPTING A NEW TOWN SEAL

ARTICLE 10. To see if the Town will vote to establish and adopt a new Town Seal in accordance with G.L. c.40 § 47, as recommended by the Andover Town Seal Review Committee; or take any other action relating thereto.



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Over the last three years, the Town Seal Review Committee has led an inclusive, community-driven conversation about whether to change the Town’s seal. During this time, public opinion surveys, community forums, and open meetings were used to gather resident input on whether to change the seal, and what an alternative seal might look like.

Through consultation with Pennacook–Abenaki leaders and local historians, the Town Seal Review Committee determined that the current Town Seal, adopted in 1951, does not accurately reflect the Town’s history. Most notably, the figure depicted in the seal does not resemble a person that would have lived in Andover at the time of the Town’s incorporation in 1646, rather it reflects imagery of Native Americans in the Great Plains region which were common throughout the country when the initial rendering of the seal was produced.

The Town Seal Review Committee relied on this multi-faceted input to develop the alternative seal before Town Meeting. It combines a depiction of Old Town Hall with images of the White Pine to capture the Town’s civic and natural history. The seal includes a reference to “Cochichewick,” which is the indigenous name for the land that Andover sits on, and two wisdom curls, which is an icon derived from the Pennacook–Abenaki flag.

~~~~~

Your Vote: Yes ___ No ___

**The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The TOWN SEAL REVIEW COMMITTEE voted 7-0 to recommend approval.**

On request of the Town Seal Review Committee

BALLOT QUESTION FOR TOWN GOVERNMENT

ARTICLE 11. To see if the Town will vote to direct that the Select Board place a non-binding advisory question on the 2025 Annual Town Election ballot in conformance with G.L. c. 53 sec. 18A as follows:

Should the Town of Andover continue to use Open Town Meeting as its form of local government?

Yes

No

; or take any action related thereto.

~ ~ ~ ~ ~

At the November 20, 2023 Special Town Meeting, residents approved a private article seeking to place a ballot question on the Annual Town Election ballot. This question was meant to survey voters’ opinions on whether Andover should retain its open town meeting form of government, or investigate alternative forms of government.

This article was approved by Town Meeting but was defective in at least two respects. First, it sought to authorize a ballot question through a Special Town Meeting vote, where State law requires an Annual Town Meeting vote. And second, the article provided for narrative voting options that are inconsistent with Massachusetts Elections Division guidance on how to frame local ballot questions.

The Select Board voted to place this article on the warrant to give Annual Town Meeting an opportunity to decide whether to place a proper form of government question on the March 2025 Annual Town Election ballot.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.

On request of the Select Board

BALLOT QUESTION: TYPE OF LOCAL GOVERNMENT

ARTICLE 12. To see if the Town will vote to add one or more of the following non-binding questions to the ballot of the 2025 Town Election:

- A. *Should the Town of Andover continue to use Open Town Meeting with a Select Board and an appointed town manager as its form of local government? ___ Yes ___ No*
- B. *Should the Town of Andover consider changing to a Representative Town Meeting with a Select Board and an appointed town manager as its form of local government? ___ Yes ___ No*
- C. *Should the Town of Andover consider changing to a city council with an appointed city manager as its form of local government? ___ Yes ___ No*
- D. *Should the Town of Andover consider changing to a city council with an elected mayor as its form of local government? ___ Yes ___ No*

or take any action related thereto.

The following explanation was submitted by Petitioner(s): This article will provide for simple local ballot questions to obtain Andover voter input about the forms of local government that voters prefer. After the overwhelming support for a local ballot question on Town governance at the November 2023 Special Town Meeting, this article provides the next step. Voters will provide essential information that can be used to guide a Charter Commission to make a detailed proposal on future Town Governance just as other Towns have done. That proposal can then be evaluated directly by the voters for their approval.

The motivation to consider change is clear. Over the last three years Annual Town Meeting has averaged 1.3% participation by Andover’s 26,000 eligible voters. (average of all roll call votes) Please support this article to enable broad-based voter input on governance and a more participatory democracy available to all the voters.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend disapproval.

On petition of Kathleen Grant and others

MINOR FINANCIAL ARTICLES (A THROUGH E)

ARTICLE 13. To see if the Town will vote the following consent articles, or take any other action related thereto.

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These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 8A-8E.

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OVERLAY SURPLUS TRANSFER

ARTICLE 13A. To see if the Town will vote to transfer \$75,000 from Overlay Surplus to fund expenses related to the FY2025 valuation of real and personal property and to fund the FY2025 property tax recertification, or take any other action related thereto.

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This article requests funding to perform a vital component of the Town’s revaluation of all properties in the Town of Andover as required by the Massachusetts Department of Revenue. The funds will be used to hire outside consultants to assist with the cyclical reinspection of real estate. The source of the funding is from overlay surplus as declared by the Board of Assessors. Most of the revaluation work is done by inhouse staff.

~ ~ ~ ~ ~

Financial Impact of Article 13A	
<u>Approval</u>	<u>Disapproval</u>
Reduces Overlay Account balance by \$75,000.	\$75,000 available in the Overlay Account for
No FY2025 tax bill impact.	future years.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.

The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

ELDERLY/DISABLED TRANSPORTATION PROGRAM

ARTICLE 13B. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

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The Town provides certain transportation subsidies for our elderly and disabled citizens. These subsidies currently allow seniors 60 years of age and older and disabled persons to ride free on the MVRTA shuttle bus. This article will continue to provide critical transportation benefits to our senior and disabled residents.

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Financial Impact of Article 13B	
<u>Approval</u> \$12,000 from taxation. Included in projected FY2025 tax bill.	<u>Disapproval</u> Increases excess levy capacity by \$12,000. Reduces projected FY2025 tax bill by less than \$1.
Your Vote: Yes ___ No ___	

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Council on Aging

SUPPORT FOR ANDOVER DAY AND OTHER CIVIC EVENTS

ARTICLE 13C. To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$25,000 for the purpose of paying costs associated with Andover Day and other civic events, or take any other action related thereto.

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This article will provide \$25,000 to pay for costs associated with Andover Days and town sponsored events.

~ ~ ~ ~ ~

Financial Impact of Article 13C	
<u>Approval</u> \$25,000 from taxation. Included in projected FY2025 tax bill.	<u>Disapproval</u> Increases excess levy capacity by \$25,000. Reduces projected FY2025 tax bill by less than \$1.
Your Vote: Yes ___ No ___	

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

SPRING GROVE CEMETERY MAINTENANCE

ARTICLE 13D. To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance, including costs incidental and related thereto, or take any other action related thereto.

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This article will provide \$6,000 for Spring Grove Cemetery repairs including roadway paving, masonry work to the historic stone wall and support for the Cemetery Master Plan. Funding for this article comes from interest on the Spring Grove Cemetery Perpetual Care fund.

~ ~ ~ ~ ~

Financial Impact of Article 13D

Approval

Reduces Cemetery Fund balance by \$6,000.
No FY2025 tax bill impact.

Disapproval

\$6,000 available for spending by a future
Town Meeting for cemetery improvements.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Director of Public Works

ELECTIONS AND TOWN MEETING EXPENSES

ARTICLE 13E. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$75,000 for the purpose of paying costs related to elections, Annual Town Meetings, and Special Town Meetings, or take any other action related thereto.

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This article would create a continuing appropriation article for funds related to expenses incurred for elections and town meetings. Based on the cyclical nature of elections, there are cyclical impacts to the Town Clerk’s Office budget. This article would improve budgeting for the Town Clerk’s Office by reducing the impact the election cycle has on the operating budget. This article would also allow the town to track and account for election and town meeting expenses.

~ ~ ~ ~ ~

Financial Impact of Article 13E

Approval

\$75,000 from taxation
Included in projected FY2025 tax bill.

Disapproval

Increases excess levy capacity by \$75,000.
Reduces projected FY2025 tax bill by \$5.40.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Clerk

GENERAL HOUSEKEEPING ARTICLES (A THROUGH G)

ARTICLE 14. To see if the Town will vote the following consent articles, or take any other action related thereto:

~ ~ ~ ~ ~

These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 9A-9G.

~ ~ ~ ~ ~

GRANT PROGRAM AUTHORIZATION

ARTICLE 14A. To see if the Town will vote to authorize the Select Board and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U.S. Government under any State or Federal grant program, or take any other action related thereto.

~~~~~  
This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.  
~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

ROAD CONTRACTS

ARTICLE 14B. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

TOWN REPORT

ARTICLE 14C. To act upon the report of the Town officers, or take any other action related thereto.

~~~~~  
This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2023 Annual Report has been included at the end of the Finance Committee Report.  
~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

PROPERTY TAX EXEMPTIONS

ARTICLE 14D. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for fiscal year 2025 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

~~~~~  
Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.  
~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Board of Assessors

CONTRACTS IN EXCESS OF THREE YEARS

ARTICLE 14E. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interests of the Town by a vote of the Select Board or the School Committee, as appropriate, or take any other action related thereto.

~ ~ ~ ~ ~

Contracts for goods and services which are entered into under the provisions of Massachusetts General Laws Chapter 30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interests of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts up to five years upon approval of the appropriate elected body.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Town Manager

ACCEPTING EASEMENTS

ARTICLE 14F. To see if the Town will vote to authorize the Select Board and the School Committee to accept grants of easements for streets, water, drainage, sewer, public access and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On Request of the Town Manager

RESCINDING OF BOND AUTHORIZATIONS
Expected to be Withdrawn

ARTICLE 14G. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

UNPAID BILLS

ARTICLE 15. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

~~~~~  
In order for a bill to be paid in the normal course of events, it must be submitted and paid during the fiscal year in which the Town obligation was incurred. In the rare instance that this procedure is not followed, the bill must be presented to a Town Meeting for its approval before payment. A four-fifths (4/5) majority vote is required for the bill to be paid.  
~~~~~

Requires a four-fifths (4/5) vote

Financial Impact of Article 15	
<u>Approval</u> Reduces Free Cash by \$21,792.25 No FY2025 tax bill impact	<u>Disapproval</u> \$21,792.25 available for spending by a future Town Meeting

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Accountant

CHAPTER 90 AUTHORIZATIONS

ARTICLE 16. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

Requires a two-thirds (2/3) vote

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

GRANTING EASEMENTS

ARTICLE 17. To see if the Town will vote to authorize the Select Board and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Requires a two-thirds (2/3) vote

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Town Manager

STABILIZATION FUND BOND PREMIUM

ARTICLE 18. To see if the Town will vote to transfer the sum of \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

Requires a two-thirds 2/3 vote

Your Vote: Yes ___ No ___

~~~~~  
The Bond Premium Stabilization Fund was established for the purpose of using bond premiums to offset the interest on non-exempt outstanding debt. This article transfers \$100,000 from the Bond Premium Stabilization Fund to the General Fund to offset the interest costs of the bonds that generated bond premiums. The funds from this stabilization fund may be used when the coupon rate of interest is higher than the actual interest rate to mitigate the impact on the general fund budget.  
~~~~~

Financial Impact of Article 18	
<u>Approval</u> Reduces Bond Premium Stabilization Fund balance by \$100,000 No FY2025 tax bill impact	<u>Disapproval</u> \$100,000 available for spending by a future Town Meeting to reduce the non-exempt debt interest appropriation.

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

WATER TREATMENT PLANT MAINTENANCE

ARTICLE 19. To see if the Town will vote to appropriate the sum of \$150,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs related to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This article supports continued maintenance work at the Water Treatment Plant. Previous inventory assessments were conducted evaluating assets resulting in short- and long-range projections of maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.  
~~~~~

Financial Impact of Article 19	
<u>Approval</u> Factored into FY25 water rates.	<u>Disapproval</u> No change in FY25 water rates

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Director of Public Works

SEWER COLLECTION SYSTEM MAINTENANCE

ARTICLE 20. To see if the Town will vote to appropriate the sum of \$300,000 in the Sewer Enterprise Fund for the purpose of paying various maintenance costs related to the 12 sewer stations located in Andover that collect and pump wastewater to Greater Lawrence Sanitary District, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This funding would be for maintenance work at the 12 sewer stations located in Andover that collects and pumps waste water to Greater Lawrence Sanitary District (GLSD). These projects would be short and long range maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.  
~~~~~

Financial Impact of Article 20	
<u>Approval</u> Factored into FY25 sewer rates.	<u>Disapproval</u> No change in FY25 sewer rates

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Director of Public Works

JERRY SILVERMAN FIREWORKS

ARTICLE 21. To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$15,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

~~~~~  
The sum of \$15,000 is requested as the Town's contribution for the fireworks celebration for the Fourth of July. The fireworks are named in honor of Jerry Silverman who, for over fifty years, took it upon himself to raise the funds necessary for the Town's annual fireworks celebration from both private and public sources.  
~~~~~

Financial Impact of Article 21	
<u>Approval</u> \$15,000 from taxation Included in FY2025 tax bill	<u>Disapproval</u> Reduces projected FY2025 tax bill by \$1.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Town Manager

INDEMNIFICATION OF MEMBERS OF THE ANDOVER CONTRIBUTORY RETIREMENT BOARD

ARTICLE 22. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 32, Section 20A, which will indemnify the Board members of the Andover Contributory Retirement System against civil actions brought against the Board or members of the Board or take any other action related thereto.

~~~~~  
This article would indemnify members of the Andover Contributory Retirement System if civil actions are brought against the Board or its individual Board members. The Retirement Board is a separate entity from the Town of Andover. Adopting this statute would allow the town to purchase a liability insurance policy that would provide for indemnification of legal costs, should a suit be brought before the Retirement Board.  
~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Andover Contributory Retirement Board

HOME RULE LEGISLATION APPOINTMENT OF TOWN EMPLOYEES AND OFFICIALS

ARTICLE 23. To see if the Town will vote to authorize and request the Select Board to file Home Rule Legislation to change the appointment of certain Town employees and officials, in substantial conformance with the following:

“AN ACT REGARDING THE APPOINTMENT OF OFFICIALS AND EMPLOYEES OF THE TOWN OF ANDOVER”

Section 1. Chapter 571 of the Acts of 1956 (The Andover Town Charter) as subsequently amended, is hereby amended as follows:

First, by deleting the entirety of Section 3(d) and replacing it with the following:

“The town manager shall appoint, subject to the approval of the select board, upon merit and fitness alone, and may, subject to the provisions of chapter 31 of the General Laws where applicable, remove for cause the positions of Deputy Town Manager, Police Chief, Fire Chief, Finance Director/Chief Financial Officer, Town Clerk and Town Counsel, a board of public health, a planning board, a board of assessors, a board of library trustees, and all other officers, boards, committees of the town, with the exception of the elected officials specified in section two, and employees of such elected officials.”

Section 2. This Act shall take effect upon its passage.

; or take any other action related thereto.

~ ~ ~ ~ ~

This article would amend the Town Charter regarding appointments of employees to require that the Select Board approve appointments of only the Deputy Town Manager, Police Chief, Fire Chief, Finance Director/Chief Financial Officer, Town Clerk and Town Counsel. This amendment would not alter the Select Board’s current role in appointing the Town Accountant and Zoning Board of Appeals, and confirming appointments to the Town’s boards, committees, and commissions.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.

On request of the Select Board

CAPITAL PROJECTS FROM GENERAL FUND BORROWING

ARTICLE 24. To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$4,980,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
IT-3	IT Infrastructure	\$300,000	C 44 Sec 7(1)
FR-2	Radio Box Repeater System	\$130,000	C 44 Sec 7(1)
FR-4	Thermal Imaging Camera Replacement	\$45,000	C 44 Sec 7(1)
DPW-7b	Public Works Vehicles – Large	\$560,000	C 44 Sec 7(1)
DPW-8	Minor Storm Drainage Improvements	\$650,000	C 44 Sec 7(1)
DPW-9	Town Bridge Evaluation & Maintenance	\$200,000	C 44 Sec 7(1)
FAC-3	Town and School Security Projects	\$130,000	C 44 Sec 7(1)
FAC-5	Town Parks & Playground Improvements	\$600,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$900,000	C 44 Sec 7(1)
FAC-7	Town / School Energy Initiatives	\$115,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$1,300,000	C 44 Sec 7(1)

Requires a two-thirds (2/3) vote

Approval

CIP #	Project	Amount Borrowed	Borrowing Term (Years)	Peak Year Debt Service	Peak Year Appropriation	FY2026 Tax Bill Impact	Total Principal	Total Interest	Total Debt Service
IT-3	IT Infrastructure	\$300,000	5	FY2026	\$73,500	\$5	\$300,000	\$20,250	\$320,250
FR-2	Radio Box Repeater System	\$130,000	5	FY2026	\$31,850	\$2	\$130,000	\$8,775	\$138,775
FR-4	Thermal Imaging Camera Replacement	\$45,000	5	FY2026	\$11,025	\$1	\$45,000	\$3,038	\$48,038
DPW-7b	Public Works Vehicles – Large	\$560,000	10	FY2026	\$81,200	\$7	\$560,000	\$69,300	\$629,300
DPW-8	Minor Storm Drainage Improvements	\$650,000	10	FY2026	\$94,250	\$8	\$650,000	\$80,438	\$730,438
DPW-9	Town Bridge Evaluation & Maintenance	\$200,000	10	FY2026	\$29,000	\$2	\$200,000	\$24,750	\$224,750
FAC-3	Town and School Security Projects	\$130,000	10	FY2026	\$18,850	\$2	\$130,000	\$16,088	\$146,088
FAC-5	Town Parks & Playground Improvements	\$600,000	10	FY2026	\$87,000	\$7	\$600,000	\$74,250	\$674,250
FAC-6	Major Town Projects	\$900,000	15	FY2026	\$100,500	\$8	\$900,000	\$162,000	\$1,062,000
FAC-7	Town / School Energy Initiatives	\$115,000	10	FY2026	\$16,675	\$1	\$115,000	\$14,231	\$129,231
SCH-5	Major School Projects	\$1,300,000	15	FY2026	\$145,167	\$12	\$1,300,000	\$234,000	\$1,534,000

Disapproval

No change in FY2025 tax bill. Funds not needed for debt service in future years would be available within Proposition 2 1/2 for other town/school needs

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This article authorizes borrowing for large public works vehicles used in plowing and road treatment, phased improvements to the playstead, construction of and ADA compliant kayak launch at Nasan’s Landing, air handlers and ADA improvements at Doherty Middle School, improvements to the West Middle School kitchen, school security improvements, HVAC improvements at the Cormier Youth Center, and cyber-security investments for the town’s technology network.

~ ~ ~ ~ ~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

*On request of the Chief Information Officer, Fire Chief, Director of Public Works,
and Director of Facilities*

CAPITAL PROJECTS FROM FREE CASH

ARTICLE 25. To see if the Town will vote to transfer from available funds and appropriate the sum of \$2,035,000 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount
TM-1	Facility Master Plan Update	\$50,000
TM-2	Traffic and Intersection Safety Studies	\$25,000
TM-3	Hazard Tree Removal	\$150,00
IT-1	Annual Staff Device Refresh	\$340,000
IT-2	Annual Student Device Refresh	\$250,000
POL-1	Police Vehicle Replacement	\$205,000
DPW-2	Minor Sidewalk Repairs	\$200,000
DPW-4	Town Sidewalk Program	\$775,000
DPW-6	Stormwater Management	\$40,000

~ ~ ~ ~ ~

This article authorizes using Free Cash to fund an update to the facility master plan, traffic and intersection studies, hazardous tree removal on town land, the annual refresh of staff and student technology devices, the replacement of police vehicles, and funding for the town’s annual sidewalk program, minor sidewalk repairs and a study of the town’s stormwater management.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.

*On request of the Town Manager, Chief Information Officer, Chief of Police
and Director of Public Works*

CAPITAL PROJECTS FROM WATER AND SEWER ENTERPRISE FUNDS

ARTICLE 26. To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$7,294,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
DPW-14	Water Main Replacement Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-18	Water Treatment GAC Replacement (Water Enterprise Borrowing)	\$294,000	Ch 44 Sec 8 (7A)
DPW-24	Sanitary Sewer Collection System Improvements (SER)	\$250,000	N/A
DPW-25	Shawsheen River Sewer Interceptor Improvements (Sewer Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (14)

DPW-30	Inflow/Infiltration (I/I) Removal Program (Sewer Enterprise Reserves)	\$250,000	N/A
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This article requests funding for various water and sewer projects using reserves and borrowing. This article continues with the accelerated water main replacement program, replacement of granular activated carbon at the water treatment plant. Funds are requested from sewer enterprise borrowing for improvements to the sewer collection system, the Shawsheen River Interceptor and from sewer reserves for the inflow/infiltration removal program.

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Your Vote: Yes <input type="checkbox"/> No <input type="checkbox"/>

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.

On request of the Director of Public Works

ZONING BYLAW AMENDMENT NONCONFORMING USES AND STRUCTURES

ARTICLE 27. To see if the Town will vote to amend Section 3.3 “Nonconforming Uses and Structures” of the Zoning Bylaw Article VIII to clarify when a variance or special permit is required for a catastrophe, demolition, derelict condition, reconstruction, extension, alteration, or change to a structure, as well as to provide illustrative examples of increases or intensifications of nonconformities or take any action related thereto.

Proposed changes as set forth in draft amended section 3.3 of the Article VIII (or as later amended by the Planning Board), as well as illustrative examples are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA ; and on the Town’s website at <https://andoverma.gov/149/Community-Development-Planning>.

~ ~ ~ ~ ~

This article clarifies the language on Non-Conforming Uses and Structures. Illustrations will be added to the Zoning Bylaw to be more “user friendly” for when seeking guidance on reconstruction, extension or alteration.

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Your Vote: Yes <input type="checkbox"/> No <input type="checkbox"/>

The SELECT BOARD voted 4-0 to recommend approval.
The PLANNING BOARD voted 4-0 to recommend approval.

On request of the Inspector of Buildings

ZONING BYLAW AMENDMENT OFF-STREET PARKING REQUIREMENTS

ARTICLE 28. To see if the Town will vote to amend Section 5.1; Section 4.1.4; Section 5.3; Section 7.3.3; Section 7.8.5; Section 8.1; Section 8.2; Section 8.5; Section 8.7; and Appendix A Table 3 of the Andover Zoning Bylaw Article VIII to update the design standards, parking district information, and parking special permits to incorporate to the best extent possible off street parking information and requirements into Section 5.1 and Appendix A Table 3 Off-Street Parking; or take any other action related thereto.

Proposed changes as set forth in draft amended sections of the above listed bylaws (or as later amended by the Planning Board), as well as illustrative examples are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA ; and on the Town’s website at <https://andoverma.gov/149/Community-Development-Planning>.

~ ~ ~ ~ ~

This article amends the Off-Street Parking Requirements of the Zoning Bylaw by reorganizing and renumbering the current Bylaw to reflect modern planning and parking practices. New sections have been added to promote consistency with the 2023 Andover Comprehensive Plan, including new electric vehicle charging and bicycle requirements.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The PLANNING BOARD voted 4-0 to recommend approval.

On request of the Planning Board

STREET ACCEPTANCE MONARCH LANE

ARTICLE 29. To see if the Town will vote to accept and name as a public way any or all of the following street: Monarch Lane as further described below, and to accept deeds to the streets and all related easements:

Monarch Lane, as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE SUBDIVISION (FORM C) SPECIAL PERMIT FOR CLUSTER DEVELOPMENT & EARTH MOVEMENT PLAN FOR MONARCH WOODS ANDOVER, MASS’ dated August 30, 2016 last revised August 8, 2017, sheet 4 of 15 (Recordable sheet 1 of 1) being recorded in the Essex North District Registry of Deeds as Plan Number 17784 and further shown as Lot 130 on Land Court Plans filed as Plan Number 10362N; or take any other action related thereto.

~ ~ ~ ~ ~

This article will allow the Town of Andover to formally accept Monarch Lane as a public way.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The PLANNING BOARD voted 4-0 to recommend approval.

On request of the Select Board

OLD TOWN YARD CONFIRMATORY ACTIONS

ARTICLE 30. To see if the Town will vote to:

- (a) discontinue as a public way those portions of Lewis Street and Buxton Court which are shown as “Parcel C” and “Parcel D” on that certain plan entitled “Plan of Land Located in Andover, Mass. Prepared for the Inhabitants of the Town of Andover,” dated June 22, 2023, last revised December 12, 2023, prepared by The Morin-Cameron Group, Inc. (the “Plan”), a copy of which Plan is on file with the Office of the Town Clerk;
- (b) authorize the Select Board to acquire title in fee simple absolute, by gift, option, purchase, or eminent domain, upon such terms and conditions deemed by the Select Board to be in the best interest of the Town, the land and improvements thereon shown as “Parcel A”, “Parcel B”, “Parcel C”, and “Parcel D” on the Plan for the purpose of resolving any matters regarding the title and boundaries of the property to be taken, and to appropriate a sum of money for the payment of damages for said takings. Such acquisition of “Parcel C” shall be subject to an easement for the use by the unit owners of the condominium located on the real property at 11-13 Buxton Court known as the 11 Buxton Court Condominium, and their tenants, licensees, and invitees, and each of their respective successors and assigns, of the portion of said “Parcel C” that is shown on Detail

B of the Plan as “Public Use Area” for the purposes of vehicular and pedestrian access to and from Buxton Court and the driveway located at such Condominium;

- (c) accept as a public way the relocation of the layout of Buxton Court, from the layout described in that certain Town Meeting vote dated February 23, 1901 (the “1901 Layout”), to the layout of the street identified as Buxton Court, as shown on that certain plan entitled “Right of Way Layout Plan Located In Andover, Mass. Prepared for the Inhabitants of The Town of Andover,” dated June 1, 2023, prepared by the Morin-Cameron Group, Inc. (the “2023 Layout Plan”), copies of which 1901 Layout and 2023 Layout Plan are on file with the Office of the Town Clerk; and
- (d) authorize the Select Board to acquire on behalf of the Town by gift, option, purchase, or eminent domain, an easement in the land within the layout of ways known as Lewis Street and Buxton Court as heretofore laid out by the Select Board in the 1901 Layout, as may be modified by the 2023 Layout Plan, copies of which 1901 Layout and 2023 Layout Plan are on file with the Office of the Town Clerk, for all purposes for which public ways are used in the Town of Andover, including any drainage, utility, access, and other easements necessary for or related thereto, and to appropriate a sum of money for the payment of damages for said takings; or take any other action related thereto.

~ ~ ~ ~ ~

The Town of Andover has signed a Land Disposition Agreement (LDA) with Minco Development Corp for the redevelopment of the former Town Yard located at 11 Lewis Street.

As part of the LDA, the Town agreed to seek Town Meeting actions to assure that a clean title is transferred to Minco.

These actions, which are largely confirmatory, effect the following:

- (a) Discontinue as a public way portions of Lewis Street and Buxton Court.
- (b) Effect a confirmatory taking of four parcels in the Old Town Yard site.
- (c) Accept as a public way the relocation of Buxton Court.
- (d) Take an easement in Lewis Street and Buxton Court for the Town’s utility-provision purposes and to ensure access to public.

~ ~ ~ ~ ~

<p>Your Vote: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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The SELECT BOARD voted 4-0 to recommend approval.

On request of the Town Manager

<p>TAKING BY EMINENT DOMAIN OF HACIENDA WAY</p>
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ARTICLE 31. To see if the Town will vote to authorize the Select Board of Andover to acquire by eminent domain, gift, purchase, or otherwise, any fee, easement or other interest in the land shown as Hacienda Way and all related easements, including but not limited to easements shown on Lots 18, 18A, 19 and 19A, all as shown on a plan entitled “ Subdivision & Acceptance Plan Pleasant Street Estates, Andover, Mass.” dated April, 1973, prepared by Charles E. Cyr, and recorded with Essex North District Registry of Deeds as Plan No. 7035, and also shown on a plan entitled “Plan of Land Prepared for Belmont Realty Trust Located in Andover, Mass.”, dated July, 1977, and recorded with Essex North District Registry of Deeds as Plan No. 7640 and on file in the Office of the Town Clerk, and as constructed, and to appropriate and borrow or transfer from available funds or any combination thereof a sum of \$120,000 for damages or compensation for said takings

or payment for said acquisitions of interests in land and for the required engineering services, legal services, repairs and improvements to Hacienda Way and expenses thereto, or take any other action related thereto.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.

The FINANCE COMMITTEE voted 6-0 to recommend approval.

The PLANNING BOARD voted 4-1 to recommend approval.

On petition of Courtney Famiglietti and others

TOWN CHARTER INSERTION OF RESIDENCY REQUIREMENT FOR TOWN MANAGER

ARTICLE 32. To see if the Town will vote to reinsert the following sentence in section 6 of the Andover Town Charter:

“He/she need not be a resident of the town when appointed, but shall be a resident of the town during his/her term of office.”

The following explanation was submitted by Petitioner(s): This Article reinstates the Town Manager residency provision in Andover's Town Charter that has served Andover exceptionally well over the past 378 years that was removed a year ago based upon highly flawed premises that just don't fly.

The removal of this Charter provision a year ago undermines the absolutely essential role that a Town Manager has of being part of the fabric of the community they serve, 24x7. Non resident Town Managers who go home somewhere else, even to a different state, end up being no more than absentee landlords, outsourced outsiders who do not have their fingers on the pulse of community issues and have no stake in the community nor in the outcome of the actions they take since they are not a member of the community.

This Article undoes the mistake of removing the Town Manager residency requirement from our Town Charter.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend disapproval.

On petition of Bob Pokress and others

GRANTING OF A NON-EXCLUSIVE ACCESS/EGRESS EASEMENT

ARTICLE 33. To see if the Town will vote to authorize to grant a non-exclusive access/egress easement over under and through portions of property owned by the town of Andover under the care, control and use of the Andover conservation commission located in the town of Andover shown on Assessor's Map 117 as Lot 15 and having an address of 268 Andover Street. Said parcel is also shown on a plan entitled “Plan of Land in Andover, prepared for Kathleen & Remi Mchet, 264 Andover Street, Andover, MA and Inhabitants of the Town of Andover, 268 Andover Street, Andover, MA” dated April 19, 2023 and prepared by John Abagis & Associates, Professional Land Surveyors, which Plan is on file in the Town Clerk's office, for the purpose of motor vehicle and pedestrian access and egress over said land but shall not allow parking on said land. The easement is shown on said Plan as “Proposed Access/Egress Easement Containing 3,242 sf” and is for the benefit of the abutting parcel shown on said Plan as “Lot #24 Land of Remi & Kathleen Mchet” and for consideration in a sum set by the Select Board; and further voted to request the Select Board petition the Legislature to pass a Special Act in accordance with Article 97 of the Amendments to the Massachusetts Constitution and any other applicable law to authorize the above transfer including approval from the Executive Office of Energy and Environmental Affairs, if required, provided that the Legislature may reasonably vary

the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any action related thereto. The land benefited by this non-exclusive easement is described on a deed recorded at the Essex North District Registry of Deeds at Book 12926, Page 231.

The following explanation was submitted by Petitioner(s): For over 70 years 4 different owners living at 264 Andover Street have accessed their property through a gravel driveway on land now owned by the Town of Andover and managed by the Conservation Commission located at 268 Andover Street. Prior to 268 Andover Street being conveyed to the Town, the property was used as an access road for commercial purposes including an asphalt paving company that excavated the Pomp's pond sand pit. This Warrant Article is the first step to allow the owners of 264 Andover Street to obtain a formal easement allowing them to lawfully access their garage. After Town Meeting approval, they will also need unanimous consent of the Conservation Commission and approval of the Commonwealth legislature under Article 97.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.

On petition of Remi Machet & Kathleen Machet and others

GENERAL BYLAW AMENDMENT

ARTICLE 34. To see if the Town will vote to amend Article V of the General Bylaws by amending the second paragraph of Section 1 as follows:

Contracts for *personal services, employee compensation*, the purchase of services, or *the purchase of supplies* shall be executed in the name of town by the Town Manager *and shall not contain any Non-Disclosure Agreements (NDAs)*.

Original wording

Contracts for the purchase of services or supplies shall be executed in the name of the town by the Town Manager.

The following explanation was submitted by Petitioner(s): The May 2022 Special Town Meeting passed an article prohibiting the Town from imposing a non-disclosure agreement (NDA) or clause as a condition of separation for employees. To date the Town has not implemented this as official policy. The objective of this article is to have the Town comply with the Town Meeting decision by officially implementing a policy on NDAs.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend disapproval.

The SCHOOL COMMITTEE voted 5-0 to recommend disapproval.

On petition of Kathleen Grant and others

SECTION V
LETTERS FROM THE CHAIRS



TOWN OF ANDOVER
36 Bartlet Street
Andover, MA 01810
(978) 623-8210
www.andoverma.gov

April 2024

Dear Fellow Andover Citizens:

Serving as Chair of the Andover Select Board over the past year has been a remarkable honor. The opportunity this role has provided to work in close coordination with the Town's dedicated staff and volunteer members of boards and commissions has consistently reinforced my pride in our community and reaffirmed optimism about Andover's future. I am grateful for the opportunity to provide this report to the community on behalf of the Select Board on some of the most noteworthy highlights, achievements and challenges seen in Andover throughout the year.

Throughout much of the year, a community-wide conversation regarding the future of Andover High School took place during which we collectively weighed whether to pursue a full-scale facility replacement project. As part of that conversation, an interim renovation project was proposed that would make short-term improvements to the facility. This conversation culminated in a Special Town Meeting on November 20 that drew attendance of over 2,000 voters. Ultimately, Town Meeting decided to pursue an interim renovation by voting to appropriate \$500,000 to complete feasibility and design studies for the limited-scale project. This approach would provide the best opportunity for the Town to preserve its AAA bond rating while addressing the most significant limitations of AHS, and importantly will position the Town to pursue MSBA funding for a full-scale project at a future date.

Beyond Andover High School, the Town continued to make progress in addressing its capital facilities needs throughout the year. In March, a milestone in the construction of the new West Elementary School and Shawsheen Preschool was celebrated as the final beam was raised to form the facility's structure. Construction on the project remains on-pace for students to be welcomed into the new, state-of-the-art learning space at the beginning of the next academic year. The Town also initiated phase one of the Town Offices renovation project, which will improve ADA accessibility of the building's third floor and facilitate improved public participation in meetings by more than doubling the size of the Select Board Meeting Room.

In June, we marked a significant milestone in the redevelopment of Old Town Yard as the Board voted to sign a Land Disposition Agreement (LDA) with Minco Development Corporation. Minco's proposed development of the site includes 163 residential units, community amenities, and retail space. This project has the opportunity to establish a precedent for the creation of much-needed multi-family housing in Andover, a cause that may be further stimulated by the Town's potential adoption of a Multifamily Overlay District to comply with the mandated MBTA Communities zoning law. The proposed zone, which is dispersed across Downtown, Ballardvale, and the River Road corridor was thoughtfully crafted by the Town's MBTA Community Working Group to ensure that we achieve compliance in a manner that aligns with the community's preferences and priorities.

Economic development in Andover continued on an upward trajectory throughout the year. Major companies continued to choose Andover as a destination to build and expand business. At Town Meeting, a TIF agreement with Flagship Pioneering, a large biotech firm, was approved to support the redevelopment of the former Philips Healthcare site in West Andover – a project that will create more than 600 jobs. In October, P&G/Gillette announced plans to expand operations at its 150-acre campus in Andover, a move that will bring an estimated 450 jobs to Town.

2023 also brought continued success to Andover's small businesses, which represent the cornerstone of our economy. Five new restaurants opened in Downtown Andover during the year, along with a host of other small businesses including an art gallery, toy store, and real estate offices. In an effort to support the continued success of the Downtown Andover business community, the Town reached substantial completion on the Downtown Amenity Project. The project reconfigures the municipal parking lots behind Old Town Hall to better accommodate pedestrian and vehicle flow and improve drainage structures. The project also created a centralized gathering space behind the historic building that can be activated for outdoor dining, live performances, and other community programming. As a result, it will now be even easier to visit Downtown Andover and enjoy all that it has to offer.

The Town made meaningful strides in enhancing access to open space in Andover with an eye towards equity while creating recreational opportunities for people of all abilities. The Town received a MassTrail grant that will enable the Town to enhance the existing trail along Haggetts Pond, creating the first ADA accessible trail in Andover. The project will create a 1.2-mile paved trail from Haggetts Pond Road to High Plain Road, and add new amenities to the site including improved parking, benches, and a boardwalk offering views of the pond. Planning has also advanced in the creation of the Town's first accessible kayak launch at Nason's Landing, another high-impact project that will expand access to the scenic beauty of the Shawsheen River.

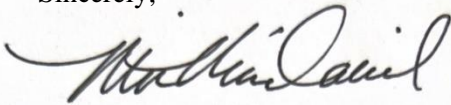
Throughout the year, our community was confronted by its share of difficult challenges. During the summer, Andover and the surrounding region experienced a series of severe storms that resulted in flooding and extensive property damage. On September 8, severe winds inflicted significant damage across town, downing trees and power lines, and leaving many streets impassable. More than 80 percent of the community lost power immediately, and the majority of town would remain in the dark for the next 48 hours. Town departments immediately mobilized to respond to the crisis, responding to an influx of emergency calls, clearing trees and debris from roadways, opening emergency cooling centers, providing updates and alerts to residents, and more. The Department of Public Works' effort to remove downed limbs and tree debris across town lasted for several months. The response to this crisis serves as a powerful example of the dedication of the Town of Andover's workforce.

In May, our community experienced a terrible tragedy, as a young child was struck by a vehicle and fatally injured in Elm Square. This traumatic incident prompted widespread calls throughout the community for improved pedestrian safety in Elm Square and on roadways across Andover. The Town responded to these calls by accelerating a comprehensive process to assess and implement in the intersection and engaging MassDOT to perform a formal Road Safety Audit. Within four months, a series of significant changes were put into effect in Elm Square that have made it safer for pedestrians, including the introduction of exclusive pedestrian phasing. Over the summer, we initiated the development of a Complete Streets Prioritization Plan, reflecting the Town's commitment to pedestrian safety on a townwide basis. The Plan will contain a list of priority projects, including sidewalk and bicycle infrastructure projects as well as safety-oriented roadway projects, and will make the Town eligible for state grants of up to \$500,000 for construction of identified projects.

While remaining focused on strategic priorities and responding to urgent challenges, the Town managed to look towards the future by completing a series of critical, multi-year planning efforts that will provide a solid foundation for the years ahead. In 2023, the Town published the Climate Action & Sustainability Plan (CAP), Comprehensive Plan, and Community Health Improvement Plan (CHIP). The CAP provides a roadmap for the Town to reach net-zero carbon emissions by 2050, outlining 35 priority actions to support achieving that objective. The Andover Comprehensive Plan offers a strategic vision and roadmap for the Town's future, establishing priorities around housing, economic development, open space and recreation, and a range of other topics. Finally, the CHIP provides a strategic framework for enhancing the health and well-being of the Andover community, identifying three crucial health priorities for the community: mental health across the lifespan; affordable housing; and diversity, equity, and sense of community. I look forward to supporting the implementation of these valuable planning documents in the coming years.

While it is my privilege to report on progress achieved in the Town of Andover over the past year it must be emphasized that each accomplishment highlighted in this letter was reached as a result of a collaborative effort between Town staff, volunteer board and commission members, elected officials, and members of the community. I am grateful to all those who contributed to the success of our community throughout the year. I would particularly like to thank Town Manager Andrew Flanagan for his commitment to achieving the goals set forth by the Select Board and for his bold and proactive leadership of the Town of Andover.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Morris Danisch". The signature is fluid and cursive, with a large initial "M" and "D".

Melissa Morris Danisch, Chair
Andover Select Board



SCHOOL COMMITTEE

Tracey E. Spruce – Chair
Lauren M. Conoscenti, Ph.D. – Vice Chair
Emily DiCesaro
Susan K. McCreedy
Sandis Wright

Magda Parvey, Ed.D.
Superintendent of Schools

To the Andover Community,

April 2024

In preparation for fiscal year 2025 (FY25), the School Committee has unanimously approved the Superintendent’s recommended operating budget of \$103,335,959. The budget is a 3.75% increase over the current year and aligns with the Town Manager’s recommended increase, consistent with the Town of Andover’s and school department long-range financial planning models. The budget addresses contractual obligations with the district’s collective bargaining units and transportation vendor and continues curriculum development work (including for multilingual learners), social studies experiential learning, and evaluation of a new middle school schedule. It also provides for consulting services to assist with the redistricting work associated with the opening of the new West Elementary School; adds support for incoming ninth graders through a step-up academy and transition events; and replaces failing copiers at Bancroft Elementary. Finally, the budget maintains supports for student emotional and behavioral needs by incorporating into the operating budget positions that were previously funded through Elementary and Secondary School Educational Relief (ESSER) grants.

However, the district faces increases in the costs of transportation, out-of-district special education tuition, utilities, and compensation for unionized staff under recently settled collective bargaining agreements. As a result, when planning for the FY25 budget began, the district faced a deficit of \$2.7 million. The Superintendent’s office and leadership team presented a variety of potential approaches to address the deficit, which the School Committee discussed over seven public meetings since December 2023, including a public hearing on February 8, 2024. Ultimately, the School Committee voted to support a budget that reflects a 2% reduction in non-salary items (such as supplies, contract services, and student activities); a 2.5% increase in preschool tuition, which has not increased in ten years; and a reduction in headcount by approximately 34.25 FTEs (full-time equivalent employees).

The FY25 budget can be evaluated within the following broad categories:

Contractual Obligations: Our contractual obligations include the district’s general and special education transportation contracts and out-of-district special education placements. Currently, we are in the last year of our five-year contract with the district’s transportation vendor, which provides the majority of bus or van transportation to and from school for general and special education students, foster and homeless students, and athletics and other student activities. The transportation contract will be placed out to bid in accordance with state procurement requirements. However, regardless of the vendor selected, we anticipate transportation expenses will be approximately 15% higher in FY25, which adds \$942,927 to the budget. This exceeds the planned increase (which, at 3.75%, is \$235,732) by \$707,195. In addition, out-of-district special education tuition is expected to increase by 4.65%, resulting in \$33,589 over the level services budgeted amount of \$138,954.

As has been the case in previous budget years, the district’s personnel expenses make up approximately 80% of the FY25 budget. This includes step and track changes as well as annual compensation increases for unionized employees. The compensation increases agreed to in recently settled collective bargaining agreements are significantly larger than what can be sustained in a level service budget by \$2,223,546. As these numbers reflect, this budget item is the largest contributing factor to the deficit, requiring the district to undertake a broad review of headcount to identify where positions can be reduced through efficiencies, as informed by district data. After accounting for reductions in non-salary items and a modest increase in preschool tuition, and assuming one FTE is equivalent to \$75,251, the headcount reduction is estimated to be 34.25 FTEs. Some of these reductions will bring staffing into alignment with a 12% decrease in enrollment over the past ten years, during which the district

prioritized decreasing average class sizes and maintaining higher levels of staffing to support recovery of learning loss after the COVID-19 pandemic. However, the actual number of FTEs and the specific, individual positions impacted cannot be determined with finality at the present time. Those individualized operational decisions will be made by Superintendent Parvey and her team based on the number of retirements and voluntary resignations and the annual compensation associated with those staff departures, as well as actual enrollment numbers. Historically, these numbers change throughout the spring and summer, and decisions about whether and where additional or fewer staff are needed will be part of an ongoing process.

Utilities: The cost of utilities, which includes electricity and natural gas, is expected to rise to \$82,012, an increase of \$20,815 over a level service budget.

Staffing Priorities: The FY23 and FY24 budgets used ESSER funds for three middle school guidance counselors and a Social Emotional Coordinator. These positions were added based on staff and family feedback about the need to increase support of students’ social emotional learning and mental health, as well as data showing the sharp escalation in student mental health needs across the district, particularly following the COVID-19 pandemic. The school department actively monitored and planned for the sunset of these funds in FY25 through ongoing analysis of staffing based on enrollment changes, retirements, and FTE restructuring. The School Committee determined that maintaining these positions and moving the costs into the operational budget was an important component of the mental health supports available to our students and their continued social emotional learning. In addition, a modest increase in the number of multilingual students requires adding .5 FTE Multilanguage Learner teacher. This will not add to the total number of FTEs in the district; rather, as with every new position in the district since Dr. Parvey became Superintendent, the .5 FTE will be incorporated based on retirements, resignations, and FTE restructuring. Finally, we plan to continue the police traffic detail during arrival and dismissal times at Andover High School and West Middle School, based on improvements in traffic flow, at a cost to the district of less than \$40,000.

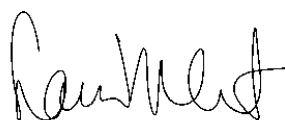
Curriculum: The FY25 budget continues support for the redesign of the middle school schedule to increase the middle school focus on core subject learning and maintains the curriculum development process across all grades and content areas (including through curriculum councils, which benefit from the participation and contributions of more than 85 educators). This curriculum work responds directly to Dr. Parvey’s observations and family feedback during her 2021-22 entry plan and the Department of Elementary and Secondary Education’s (DESE) 2021 comprehensive report, which identified a need for the district to develop and implement “consistent, vertically aligned curriculum” to meet DESE’s “definition of a high-quality curriculum.”

The School Committee would like to thank Superintendent Magda Parvey and Assistant Superintendent for Finance & Administration Keith Taverna and their teams for the commitment of considerable time and effort to create the FY25 recommended budget, particularly in light of the financial challenges presented this year. We also thank Town Manager Andrew Flanagan and his staff, the Select Board, and the Finance Committee for their collaboration and support throughout this year’s budget process. Above all, we thank the residents of Andover for their continued commitment to an exceptional education for Andover students.

Sincerely,



Tracey Spruce
Chair

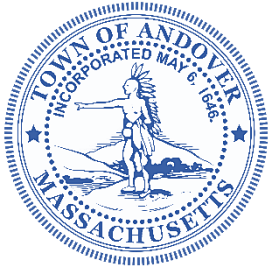


Lauren Conoscenti, PhD
Vice Chair

SECTION VI

TOWN OF ANDOVER

2023 ANNUAL REPORT SUMMARY



TOWN OF ANDOVER

TOWN MANAGER'S OFFICE

36 BARTLET STREET

ANDOVER, MA 01810

(978) 623-8200

WWW.ANDOVERMA.GOV

April 2024

Fellow Residents:

I am pleased to submit my annual letter to the community and reflect on our accomplishments and challenges over the past year. I welcome the opportunity to share some of these highlights.

In the summer and fall of 2023, Andover was struck by persistent rainfall and several significant storms. Because Andover received so much rain, and so often, the ground became saturated with moisture. This resulted in many homes and businesses flooding at various points during a period of several months. A particularly challenging event occurred on September 8th, when Andover experienced something akin to a “microburst.” Severe and focused wind gusts toppled trees throughout town, cutting off roadways, damages properties, and knocking out the electrical power in about 80% of Andover.

I am proud of how Andover’s departments responded to these challenges. The Police Department and Fire Rescue answered hundreds of calls for assistance, kept residents clear of downed electrical lines, and supported residents whose properties had been struck by falling trees. The Department of Public Works cleared roads of debris, supported storm water drainage systems, and worked tirelessly to maintain our Town infrastructure. Memorial Hall Library and the Robb Center provided air conditioning and charging opportunities to residents without power. Many other departments contributed to the effort. And most importantly, the community showed its resilience during a difficult time.

A matter of broad community interest was the decision of whether to renovate or replace Andover High School. During the summer and fall, my office and the Finance Department conducted an extensive analysis of how different high school project options would affect Andover’s fiscal state. We looked at how varying project scopes, interest rates, construction costs, etc. would impact residents’ tax bills and the Town’s debt profile. The Select Board, School Committee, Andover High School Building Committee, and Finance Committee all discussed this financial analysis.

In November of 2023, a resident-petitioned Special Town Meeting was held. At this meeting, residents voted on whether to support funding for schematic designs of a full school replacement, a more limited school renovation, or both. At the largest Town Meeting in 20 years, residents appropriated funds for design of a limited renovation project. We are now working with the appropriate boards and committees to move that design process forward, after which residents may be asked at Town Meeting and the ballot box to approve an appropriation for the actual renovation work.

In August of 2023, the Town signed a Land Disposition Agreement (LDA) with Minco Development Corporation for redevelopment of the Old Town Yard. This represented an exciting and critical next step in the multi-year process to relocate Department of Public Works operations from the Old Town Yard, develop a request for proposals, and select a developer. Following the execution of this LDA, Minco submitted a special permit application with the Planning Board and has begun conversations with several other Town boards and committees. Once all approvals have been provided by these bodies, in addition to the satisfaction of other conditions, Minco will formally purchase the Old Town Yard and begin construction of its redevelopment vision. We are excited to transform the Old Town Yard into a dynamic and attractive location along the commuter rail line in the heart of the Historic Mill District.

In 2021, the State adopted a law requiring "MBTA Communities" (of which Andover is one) to create one or more zoning districts in which development of multi-family housing units is permitted by right. At least 50% of the total area of the district(s) must lie within ½ mile of transit. Andover is classified as an "MBTA Community" because it has two MBTA stations on the Haverhill Commuter Rail Line. Over the last year, Planning staff analyzed the law, Andover's zoning, and the varying ways that the Town can comply with the State's mandate. A Working Group comprised of residents and advised by staff developed a zoning proposal based on community input. Residents were consulted at every step of the zoning development process, and the proposal before Town Meeting reflects resident input.

At the May 2023 Annual Town Meeting, residents approved funds to add eight additional firefighters in a phased approach to increase the Town's emergency medical response services. This marked the first increase in Fire Rescue staffing in over two decades and reacts to a significant increase in the number of emergency calls the department responds to. The cost of these additional personnel was fully offset by increased revenue and a reallocation of overtime funds within the Fire Rescue Department. The staffing increase allows the Town to put into service a third ambulance for 50% of Fire Rescue shifts. This is stationed at the Ballardvale Fire Station and greatly increases the department's capacity and shortens response times to Andover homes, businesses, and the thousands of drivers who pass through Andover on a daily basis.

The Town has embarked on a project to renovate the Town Offices to improve accessibility and enlarge public meeting spaces. Amidst many other constructive changes, the Select Board meeting room has doubled in size to accommodate increased participation and engagement in public meetings. The project design has also focused around improving accessibility and security in our most utilized meeting spaces. This is the first renovation to the building since 1982 when it was converted from a junior high school to the Town Offices building. This work will continue in 2024 as the first and second floors are improved.

The West Elementary/Shawsheen Pre-School construction project has made significant progress this year. The new 191,000 square foot learning complex will encompass two new schools on a single campus. When complete, the new building will serve up to 130 Pre-K students and 925 grades K-5 students. We expect that West Elementary School will open in the Fall of 2024, and Shawsheen Pre-School will open in the fall of 2025.

In 2023, Andover completed its first ever community-wide Climate Action Plan. Its completion reflects the community's commitment to net-zero carbon emissions by 2050, beginning with the launch of Andover Community Power program in 2024 to make it easier for consumers to purchase local renewable electricity.

The Town has launched its municipal aggregation program called Andover Community Power (ACP). ACP is an electricity program that will provide new electricity supply options for residents and businesses in town. This Town-sponsored program will officially begin in June 2024. ACP will provide long-term price stability, with prices fixed for 42 months, through December 2027. The program will also support the growth of renewable energy in New England because all additional renewable energy will come from wind and solar sources of power located within New England. The program will also offer potential savings to Andover's electricity consumers. Once launched, the ACP price for "Andover Standard" is 4 cents per kilowatt hour less than the current National Grid residential Basic Service rate.

The Town continues to make progress on two major ADA accessibility initiatives related to enjoying Andover's natural resources. First, design funds were approved at the 2023 Annual Town Meeting for an ADA accessible kayak launch at Nason's Landing. Construction funds are included as part of the proposed FY25 budget. This will be the Town's first ADA accessible boat launch. And second, the Town received a \$500,000 MassTrails grant to construct the town's first ADA accessible trail to be located at Haggetts Pond. The ADA accessible shared use path will allow universal access to the pond and a scenic boardwalk for those with disabilities. Additional funding for this project is provided through federal American Rescue Plan funds.

The Town has completed an extensive downtown amenities project to enhance the municipal parking lots, which were last reconstructed in 1986. The goal of the renovation is to encourage visitors to park once and

walk to all destination points easily and safely. We want to make downtown a destination. This project was guided by several goals: safely accommodating pedestrians with additional crosswalks, safer sidewalks, and increased accessibility; improving vehicle flow; improving stormwater drainage; adding bicycle infrastructure, seating, and improved lighting; and creating a prominent gathering space behind the Old Town Hall for additional outdoor dining, live performances, and other community programming.

The Town continues to make strides at supporting safe travel throughout the community. In 2023, the Town adopted a complete streets policy. With the guidance of the Complete Streets Working Group, the Town completed a public process to create a Complete Streets Prioritization Plan, which is being developed in conjunction with a town-wide Active Transportation Plan. The goals of these initiatives are for Andover to be a healthy, sustainable community that embraces alternative modes of travel and provides safe, comfortable, and convenient ways for residents and visitors of every age and ability to walk, roll, and bike.

In the fall of 2023, it was announced that the Town of Andover will receive a \$3.3 million grant through the Commonwealth's MassWorks Infrastructure Program to support roadway and sidewalk improvements in the Essex Street corridor. The funding will enable the Town to improve municipal infrastructure along and adjacent to Essex Street, which runs from Elm Square to Red Spring Road. This corridor serves as a major connector road, or "spine," of the mixed-use area west of Main Street. The anticipated improvements will make the corridor more walkable, improve the safety of intersections along the route for all users, strengthen the connectivity between Downtown and key destinations (including the MBTA commuter rail station and Historic Mill District), and support future housing development.

In the late spring of 2023, the Town achieved a significant milestone towards enhancing the 1.25 mile corridor on Lowell Street from West Parish to Shawsheen Square. The Merrimack Valley Metropolitan Planning Organization (MVMPO) awarded federal transportation funding through the Transportation Improvement Program (TIP). The TIP dedicates \$15.4 million in federal funds for the Route 133 Corridor Project in Fiscal Year 2028. The anticipated improvements to the corridor include the addition of a 10-foot wide shared-use path to accommodate pedestrians and cyclists along the northern side of the roadway. The addition of this path, along with a grass buffer, will widen the roadway from 30 feet to approximately 46 to 48 feet. The project will also implement modifications to the intersection at Beacon Street/Shawsheen Road and Route 28. Adjustments to the geometry of each intersection will improve safety for all users by improving the alignment of approaches and departures from the intersection, reducing identified conflict points, and shortening crosswalks. Landscape improvements at Shawsheen Square are included in the scope of the project with the goal of making the intersection more inviting.

In 2023, we saw significant progress in the decades-long process of capping the Ledge Road landfill. The landfill, located off Greenwood Road and Chandler Road, is a 23-acre former municipal landfill that stopped receiving waste in 1972. Pursuant to an administrative consent order from the Massachusetts Department of Environmental Protection, the landfill must be capped by December 31, 2025. The capping process has begun and is expected to be substantially complete by December 31, 2024.

Recognizing the evolving media landscape and increasing expectations from the community for effective and dynamic communication, we hired the Town's first Director of Communications in January 2023. The creation of a dedicated communications resources has enabled the Town to develop and implement new strategies to reach a greater part of the Andover community. Successful communications initiatives launched in the past year include the creation of the Bartlet Street Dispatch, the Town's official newsletter; the introduction of published Select Board Meeting Briefs after each meeting; and a robust educational campaign on Annual Town Meeting, which included brief informational videos about key articles on the warrant. Through more consistent use of social media channels and the creation of more dynamic content, the Town's engagement on major platforms such as Facebook and Instagram skyrocketed in the last calendar year. I look forward to continuing to work with the Director of Communications and other key staff in the year ahead to continue to identify and implement innovative strategies to help residents stay connected.

Looking ahead to FY 2025, the Town remains financially stable as a result of a continued commitment to addressing Andover's long-term obligations while meeting the current demand for services. The Town has funded its major liabilities through a series of strategic measures including issuing pension obligation bonds, implementing changes to employee and retiree health insurance contributions, and partnering with active employees to collect employee contributions that are equal to 1% of their regular wages. Collectively, these measures have allowed the Town to balance the budget in the near term and to fully meet its long-term obligations by establishing sustainable funding schedules.

In early fall, I appointed Doug Heim as Town Counsel and completed the establishment of an internal Legal Department. Doug has extensive experience in all aspects of municipal law, has managed the legal department in a demanding Town Meeting form of government, and has litigated on behalf of complex municipal governments in both State and Federal courts. Doug has proven to be a great asset to the administration, Town departments and residents. I expect he will continue building a department that is both proactive and responsive in its management of the Town's legal affairs. I would also like to thank former Town Counsel Tom Urbelis for his nearly 33 years of service to the Town of Andover. The Town was well served by Tom and his associate Carol McGravey for several decades; their contributions will have lasting impacts throughout the organization.

In December, I appointed Dr. Brittney Lavoie as Chief People Officer and Director of Human Resources. Brittney brings a wealth of experience improving organizational performance through effective personnel management. Brittney's role extends beyond traditional HR functions and will be oriented around growing and developing individuals and teams. I am confident that Brittney will help lead our efforts to build a thriving workplace culture and support our overarching goal of having a dynamic, results-oriented and service-based organization. Additionally, Brittney will support collective bargaining and help us to manage the organization within a unionized environment.

I extend my heartfelt gratitude to all of our employees; through their dedication and creativity, we are able to thrive as an organization and community. It is a pleasure to lead such a capable and competent team that is extraordinarily focused on serving the community well.

I want to thank the members of the Select Board for their partnership in all our work. In particular, I extend my sincere appreciation to Annie Gilbert and Chris Huntress who each completed six years of service to the Select Board. Their diligence, sense of fairness, and deep knowledge of the community have served as a compass for our town. We all owe them a great deal for their combined decades of service to Andover.

To the community, I am grateful for your continued support. It remains my honor to serve as your Town Manager and I look forward to continuing to lead a thriving Andover.

Sincerely,



Andrew P. Flanagan
Town Manager

Combined Balance Sheet - All Fund Types and Account Groups

as of **June 30, 2023**

(Unaudited)

	Governmental Fund Types						Fiduciary	Account	Totals (Memorandum Only)
	Governmental Fund Types			Proprietary Fund Types		Fund Types	Groups		
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt		
ASSETS									
Cash and cash equivalents	27,668,834	32,639,273	62,168,803	5,095,331	22,437,147	40,370,019			190,379,406
Receivables:									
Personal property taxes	245,770								245,770
Real estate taxes	1,650,931								1,650,931
Allowance for abatements and exemptions	(2,696,964)								(2,696,964)
Tax liens	2,761,470								2,761,470
Deferred taxes	196,392								196,392
Motor vehicle excise	547,649								547,649
Other excises	866,924								866,924
User fees				2,806,503					2,806,503
Utility liens added to taxes				55,111					55,111
Departmental						4,486			4,486
Special assessments	1,046			1,821,485					1,822,531
Due from other governments									0
Other receivables				634,691	754,578	279,401			1,668,670
Foreclosures/Possessions	259,092								259,092
Amounts to be provided - payment of bonds							290,902,031		290,902,031
Total Assets	31,501,142	32,639,273	62,168,803	10,413,122	23,191,725	40,653,905	290,902,031		491,470,001
LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable	733,804	1,359,063	435,867	361,846		153,663			3,044,243
Accounts payable					267,148				267,148
Accrued payroll	5,425,178	173,694							5,598,872
Withholdings	117,842					460			118,302
Accrued claims payable					526,591				526,591
Other liabilities	971	595,126		10,544					606,641
Deferred revenue:									
Real and personal property taxes	(800,263)								(800,263)
Tax liens	2,761,470								2,761,470
Deferred taxes	196,392								196,392
Foreclosures/Possessions	259,092								259,092
Motor vehicle excise	547,649								547,649
Other excises	866,924								866,924
User fees				3,100,055					3,100,055
Special assessments	1,046			1,583,044					1,584,090
Other receivables				634,691		279,401			914,092
Prepaid taxes/fees	79,074								79,074
Tailings	12,093								12,093
IBNR					2,243,041				2,243,041
Agency Funds						392,818			392,818
Notes payable			13,300,000						13,300,000
Bonds payable							320,333,714		320,333,714
Total Liabilities	10,201,271	2,127,883	13,735,867	5,690,181	3,036,780	826,341	320,333,714		355,952,038
Fund Equity:									
Reserved for encumbrances	2,992,190	8,013,535	66,376,607	1,395,306	266,027				79,043,666
Reserved for expenditures	50,000			54,090					104,090
Reserved for continuing appropriations	181,203			791,767					972,970
Reserved for charter school spending	0								0
Reserved for debt service	258,692								258,692
Undesignated fund balance	17,817,787	22,497,855	(17,943,672)		19,888,917	39,827,564			82,088,451
Unreserved retained earnings				2,481,777					2,481,777
Total Fund Equity	21,299,871	30,511,390	48,432,935	4,722,941	20,154,944	39,827,564	0		164,949,646
Total Liabilities and Fund Equity	31,501,142	32,639,273	62,168,803	10,413,122	23,191,725	40,653,905	320,333,714		520,901,684

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE FISCAL YEAR ENDING JUNE 30, 2023

	General Fund	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue	Internal Service	Expendable Trusts	Total
Revenues								
Motor Vehicle Excise	6,048,329	-	-	-	-	-	-	6,048,329
Meals Taxes	769,707	-	-	-	-	-	-	769,707
Hotel Motel Taxes	2,104,434	-	-	-	-	-	-	2,104,434
Penalties and Interest on Taxes and Excises	406,879	-	-	-	-	-	-	406,879
Payments in Lieu of Taxes	465,291	-	-	-	-	-	-	465,291
Fees	41,764	-	-	-	-	-	-	41,764
Charges for Services - Water	-	10,719,286	-	-	-	-	-	10,719,286
Charges for Services - Sewer	-	-	4,401,604	-	-	-	-	4,401,604
Departmental Revenue - School Medicare	417,021	-	-	-	-	-	-	417,021
Departmental Revenue - Library	-	-	-	-	-	-	-	-
Other Departmental Revenue	487,840	-	-	30,591	7,931,981	-	-	8,450,412
Utility Liens	-	87,924	46,707	-	-	-	-	134,630
Licenses and Permits	4,280,575	-	-	-	-	-	-	4,280,575
Special Assessments	87	-	609,296	-	-	-	-	609,383
Fines and Forfeits	159,211	-	-	-	-	-	-	159,211
Investment Income	4,009,989	50,881	59,775	164	3,102	466,282.21	3,339,334	7,929,527
Other								
Intergovernmental	14,671,080	-	5,630	8,426,693	17,465,913	-	-	40,569,316
Real/Personal Property Taxes	174,066,461	-	-	-	-	-	-	174,066,461
Tax Titles	89,271	-	-	-	-	-	-	89,271
Offset								
Recreation	534,599	-	-	-	-	-	-	534,599
Elder Services	120,998	-	-	-	-	-	-	120,998
Rentals	90,173	-	-	-	-	-	-	90,173
Off Duty Admin Fee	68,990	-	-	-	-	-	-	68,990
Cemetery Intermment Fees	67,904	-	-	-	-	-	-	67,904
Ambulance Fees	1,748,182	-	-	-	-	-	-	1,748,182
Bond Premium & Debt Paydown Proceeds	-	-	-	3,170,000	2,750	-	-	3,172,750
Trust Fund and other	-	-	-	-	-	28,832,584	360,154.09	29,192,738
Total Revenues	210,648,783	10,858,091	5,123,012	11,627,448	25,403,746	29,298,866	3,699,488	296,659,434
Expenditures								
General Government	10,193,653	-	-	1,530,797	2,605,114	-	63,800	14,393,364
Community Services	2,188,081	-	-	12,911	2,013,582	-	11,679	4,226,252
Facilities	3,828,416	-	-	34,597,148	665,199	-	1,300	39,092,063
Public Safety	19,021,609	-	-	608,898	240,517	-	1,787	19,872,812
Water Enterprises	-	10,025,107	-	-	-	-	-	10,025,107
Sewer Enterprise	-	-	4,431,934	-	-	-	-	4,431,934
Public Works	10,302,467	-	-	9,030,941	7,357,132	-	-	26,690,540
Library	2,880,968	-	-	213,013	24,920	-	-	3,118,901
School	94,776,094	-	-	1,278,381	10,220,944	-	-	106,275,420
Technical Schools	1,199,085	-	-	-	-	-	-	1,199,085
Insurance	1,169,849	-	-	-	-	22,306	-	1,192,155
Health Insurance	18,840,149	-	-	-	-	31,412,069	-	50,252,217
Debt Service	21,358,296	-	-	-	-	-	-	21,358,296
Unemployment Comp	134,969	-	-	-	-	-	-	134,969
Retirement	6,253,956	-	-	-	-	-	-	6,253,956
State and County Assessments	927,058	-	-	-	-	-	-	927,058
Total Expenditures	193,074,649	10,025,107	4,431,934	47,272,090	23,127,408	31,434,374.43	78,566	309,444,128
Other Financing Sources (Uses)								
Long Term Bond Issuance	-	-	-	46,877,118	-	-	-	46,877,118
OPEB Appropriation	(1,753,413)	(93,832)	(25,043)	-	-	-	1,872,288	-
Health Insurance Appropriation	(4,194,648)	-	-	-	-	4,194,648	-	-
Debt Service for Capital Projects	(1,900,000)	-	-	1,900,000	-	-	-	-
General Insurance Appropriation Balance	(464)	-	-	-	-	464	-	-
Art 9, 2022 Parking Receipts	152,426	-	-	-	(152,426)	-	-	-
Art 9, 2022 Wetland Filing Fees	25,000	-	-	-	(25,000)	-	-	-
Art 9, 2022 AYS User Fees	25,000	-	-	-	(25,000)	-	-	-
Art 10, 2022 Capital Projects From Taxation	(2,756,500)	-	-	2,756,500	-	-	-	-
Art 16, 2022 Bond Premium Stabilization Fund	100,000	-	-	-	-	-	(100,000)	-
Art 23, 2022 CP from Water & Sewer	-	(350,000)	(210,000)	560,000	-	-	-	-
Art 25, 2022 Pension Obligation Bond Stabilization	(250,000)	-	-	-	-	-	250,000	-
Art 1, 2022 STM West Elementary Construction	(1,400,000)	-	-	1,400,000	-	-	-	-
Art 8D, 2023 Spring Grove Maintenance	-	-	-	6,000	-	-	(6,000)	-
Art 20, 2023 Capital Projects From Free Cash	(1,919,128)	-	-	1,919,128	-	-	-	-
Water Enterprise Indirect Costs	1,508,544	(1,508,544)	-	-	-	-	-	-
Sewer Enterprise Indirect Costs	454,280	-	(454,280)	-	-	-	-	-
Net Other Financing Sources and Uses	(11,908,903)	(1,952,376)	(689,323)	55,418,746	(202,426)	4,195,112	2,016,288	46,877,118
Excess (Deficiency) of Revenues over (under) Expenditures and Other Financing Sources (Uses)	5,665,231	(1,119,392)	1,755	19,774,104	2,073,912	2,059,604	5,637,297.98	34,092,512
Fund Balance July 1, 2022	15,634,640	2,818,948	3,021,631	28,658,831	28,437,478	18,095,340	33,876,646	130,543,515
Fund Balance June 30, 2023	21,299,871	1,699,556	3,023,386	48,432,935.12	30,511,390	20,154,944	39,513,856.45	164,636,027

TOWN OF ANDOVER, MASSACHUSETTS										
RECAP OF GENERAL FUND - BUDGET- FUND LEVEL										
FISCAL YEAR ENDED JUNE 30, 2023										
		RES FOR	APPROPRIATION	APPROPRIATION	COMP	ATM SUPP'L	TOTAL	EXPENDED	RES FOR	TRANS TO
		ENCUM	(ORIGINAL)	TRANSFER	FUND	& OTHER	AVAILABLE		ENCUM	UNRES FD BL
GENERAL GOVERNMENT										
	Personal Services	27,661	7,511,444	-	-	-	7,539,105	7,200,249	-	338,856
	Other Expenses	110,647	2,721,202	-	30,000	-	2,861,849	2,951,763	154,923	(244,837)
		138,308	10,232,646	-	30,000	-	10,400,954	10,152,012	154,923	94,019
COMMUNITY SERVICES										
	Personal Services	-	1,879,000	-	-	-	1,879,000	1,684,189	-	194,811
	Other Expenses	9,417	610,024	-	-	-	619,441	503,892	44,787	70,762
		9,417	2,489,024	-	-	-	2,498,441	2,188,081	44,787	265,573
FACILITIES										
	Personal Services	-	2,592,091	-	-	-	2,592,091	2,523,350	-	68,741
	Other Expenses	158,618	1,354,850	-	-	-	1,548,268	1,305,066	112,124	131,078
		158,618	3,946,941	-	-	-	4,140,359	3,828,416	112,124	199,819
PUBLIC SAFETY										
	Personal Services	14,621	16,728,660	-	520,000	-	17,263,281	17,260,501	-	2,779
	Other Expenses	142,594	1,630,368	100,000	-	-	1,872,962	1,761,108	102,694	9,160
		157,215	18,359,028	100,000	520,000	-	19,136,243	19,021,609	102,694	11,940
PUBLIC WORKS										
	Personal Services	-	3,834,283	-	-	159,069	3,993,352	3,886,415	-	106,938
	Other Expenses	353,729	5,888,050	-	-	805,931	7,047,710	6,416,052	619,297	12,360
		353,729	9,722,333	-	-	965,000	11,041,062	10,302,467	619,297	119,297
LIBRARY										
	Personal Services	-	2,307,538	(26,000)	-	-	2,281,538	2,259,133	-	22,405
	Other Expenses	37,072	666,437	-	-	-	703,509	621,835	2,207	79,467
		37,072	2,973,975	(26,000)	-	-	2,985,047	2,880,968	2,207	101,872
SCHOOL										
	Personal Services	-	77,899,943	-	-	(1,597,956)	76,301,987	76,301,987	-	-
	Other Expenses	1,576,330	17,226,948	-	-	1,597,956	20,401,235	18,474,108	1,927,127	-
		1,576,330	95,126,891	-	-	-	96,703,221	94,776,094	1,927,127	-
UNCLASSIFIED										
	Compensation Fund	-	848,339	-	(550,000)	-	298,339	-	-	298,339
	Reserve Fund	-	200,000	-	-	-	165,200	-	-	165,200
		-	1,048,339	-	(550,000)	-	463,539	-	-	463,539
FIXED EXPENSES										
	Technical Schools	-	1,274,000	(74,000)	-	-	1,200,000	1,199,085	-	915
	Debt Service	-	23,333,890	-	-	-	23,333,890	23,258,296	-	75,594
	Stabilization	-	-	-	-	-	-	-	-	-
	Insurance	6,313	1,164,000	-	-	-	1,170,313	1,170,313	-	-
	OPEB	-	1,753,413	-	-	-	1,753,413	1,753,413	-	-
	Health Insurance Fund	-	23,034,797	-	-	-	23,034,797	23,034,797	-	-
	Unemployment Comp	-	164,000	-	-	-	164,000	134,969	29,031	-
	Retirement	-	6,253,955	-	-	-	6,253,955	6,253,956	-	(1)
		6,313	56,978,055	(74,000)	-	-	56,910,368	56,804,829	29,031	76,508
	TOTAL GOVERNMENTAL	2,437,001	200,877,232	-	-	965,000	204,279,233	199,954,475	2,992,190	1,332,568
SEWER ENTERPRISE FUND										
	Personal Services	1,794	357,873	-	-	-	359,667	322,112	-	37,555
	Other Expenses	111,368	4,580,540	-	-	510,000	5,201,908	5,051,949	271,202	(121,243)
		113,162	4,938,413	-	-	510,000	5,561,575	5,374,061	271,202	(83,687)
WATER ENTERPRISE FUND										
	Personal Services	-	2,343,272	-	-	-	2,343,272	2,336,876	-	6,396
	Other Expenses	247,243	7,727,574	-	-	850,000	8,824,817	9,942,109	724,434	(1,841,725)
		247,243	10,070,846	-	-	850,000	11,168,089	12,278,985	724,434	(1,835,329)
	TOTAL ENTERPRISE	360,406	15,009,259	-	-	1,360,000	16,729,665	17,653,045	995,636	(1,919,017)
	GRAND TOTAL	2,797,406	215,886,491	-	-	2,325,000	221,008,897	217,607,520	3,987,826	(586,449)

TOWN OF ANDOVER
GENERAL FUND SPECIAL ARTICLES
JUNE 30, 2023

ORG CODE	OBJ CODE	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROPRIATION	TOTAL AVAILABLE	EXPENDED	ENCUMBRANCE	CONTINUED APPROPRIATION
02123	571006	UNPAID BILLS	-	5,044	5,044	5,044	-	-
02133	571064	FIREWORKS FUND	25,840	14,000	39,840	24,000	-	15,840
02133	571083	SUPPORT FOR CIVIC EVENTS	10,222	5,000	15,222	4,597	-	10,626
			36,062	24,044	60,106	33,641	-	26,465
02141	571065	PROPERTY VALUATION	56,378	50,000	106,378	8,000	-	98,378
			56,378	50,000	106,378	8,000	-	98,378
02541	571080	ELDERLY DISABLED TRANSPORT (T)	44,359	12,000	56,359	-	-	56,359
			44,359	12,000	56,359	-	-	56,359
			136,800	86,044	222,844	41,641	-	181,203

TOWN OF ANDOVER
SPECIAL REVENUE/GRANTS ROLLFORWARD
FISCAL YEAR ENDING June 30, 2023

TOWN OF ANDOVER															
SPECIAL REVENUE/GRANTS ROLLFORWARD															
FISCAL YEAR ENDING JUNE 30, 2023															
MUNIS ACCT	FUND/TITLE	Available		Inter'govntal	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Available Balance 6/30/2023
		Balance 7/1/2022	Encumbrance												
5248	FY03 TRAFFIC ENFORCEMENT	(1,192)	-	-	-	-	-	(1,192)	-	-	-	-	-	-	(1,192)
5284	UNDERAGE ALCOHOL	327	-	-	-	-	-	327	-	-	-	-	-	-	327
5318	ASSISTANCE TO FIREFIGHTERS	126	-	-	-	-	-	126	-	-	-	-	-	-	126
	FEDERAL PUBLIC SAFETY GRANTS	(740)	-	-	-	-	-	(740)	-	-	-	-	-	-	(740)
3005	SPED ENTITLEMENT	(344,437)	111,767.57	716,821	-	-	-	484,152	359,895.59	124,256	484,152	-	-	-	-
3006	SPED ENTITLEMENT	-	-	850,390	-	-	-	850,390	722,703.93	89,721	812,425	-	25,279	25,279	12,686
3010	EARLY CHILDHOOD EDUCATION	(6,691)	-	7,176	-	-	-	485	24.20	461	485	-	-	-	-
3011	EARLY CHILDHOOD ALLOCATION	-	-	19,474	-	-	-	19,474	25,323.72	-	25,324	-	-	-	(5,850)
3021	HIGH QUALITY INSTRUCTIONAL MATERIALS	-	-	10,000	-	-	-	10,000	2,520.00	5,604	8,124	-	-	-	1,876
3060	LEP SUPPORT	-	-	3,062	-	-	-	3,062	4,504.94	1,668	6,173	-	1,446	1,446	(4,557)
3161	FY19 TITLE III LEP SUPPORT 180	(7,848)	-	25,191	-	-	-	17,343	17,343.28	-	17,343	-	-	-	-
3206	TITLE I READING	10,163	-	112,618	-	-	-	122,781	120,876.40	355	121,232	-	-	-	1,550
3225	TITLE I	(19,123)	-	59,618	-	-	-	40,495	40,441.07	54	40,495	-	-	-	-
3250	LEAP INCENTIVE 231	-	-	69,055	-	-	-	69,055	57,000.00	12,055	69,055	-	-	-	-
3305	PROFESSIONAL DEVELOPMENT	(13,799)	1,700	65,665	-	-	-	53,566	23,211.19	30,354	53,566	-	-	-	-
3306	PROFESSIONAL DEVELOPMENT/TEACHER QUALITY	40,013	-	8,059	-	-	-	48,072	19,951.00	17,774	37,725	-	-	-	10,347
3403	ESSER II	59,455	301	235,858	-	-	-	295,614	284,323.85	28,935	313,259	-	-	-	(17,646)
3405	ESSER III	125,453	-	129,477	-	-	-	254,930	-	268,045	268,045	-	-	-	(13,115)
3406	ARP IDEA	39,501	-	30,113	-	-	-	69,614	60,002.78	14,377	74,379	-	189,159	189,159	(193,924)
3407	ARP EC	3,514	-	23,036	-	-	-	26,550	27,520.72	5,286	32,807	-	-	-	(6,257)
3408	MYCAP DEV & IMP 434	-	-	11,300	-	-	-	11,300	9,775.00	1,525	11,300	-	-	-	-
3725	TITLE IV	-	-	10,799	-	-	-	10,799	10,799.00	-	10,799	-	-	-	-
3726	TITLE IV	-	-	100	-	-	-	100	-	-	-	-	-	-	100
	FEDERAL EDUCATION GRANTS	(113,799)	113,768	2,387,812	-	-	-	2,387,782	1,786,216.67	600,470	2,386,687	-	215,884	215,884	(214,789)
5022	CARES POSTAGE	5,338	-	-	-	-	-	5,338	-	-	-	-	-	-	5,338
5023	ARPA CLFRF 21.027	4,172,804	808,701	5,433,528	-	-	-	10,415,033	122,668.11	1,164,213	1,286,881	-	2,377,893	2,377,893	6,750,259
5200	HEALTHY COMMUNITY	10,076	14,035	159,309	-	-	-	183,421	74,418.65	80,364	154,783	-	20,592	20,592	8,046
5329	AGESPAN EMPLOYEE RETENTION & RECRUITMENT	-	-	1,660	-	-	-	1,660	-	-	-	-	-	-	1,660
5836	FDA RETAIL STANDARDS	1,520	-	583	-	-	-	2,103	-	-	-	-	-	-	2,103
5837	NATIONAL ASSN OF COUNTY/CITY HEALTH	5,764	-	-	-	-	-	5,764	-	3,229	3,229	-	-	-	2,534
5851	CONTACT TRACING CFDA 93.323	171,372	-	300,000	-	-	-	471,372	236,361.72	86,625	322,987	-	-	-	148,385
	FEDERAL OTHER GRANTS	4,366,873	822,736	5,895,081	-	-	-	11,084,690	433,448.48	1,334,432	1,767,880	-	2,398,485	2,398,485	6,918,325
5238	FIREFIGHTER SAFETY EQUIP PROG	(25,000)	25,000	25,000	-	-	-	25,000	-	25,000	25,000	-	-	-	-
5258	BULLETPROOF VEST PARTNERSHIP	1,087	-	-	-	-	-	1,087	-	-	-	-	-	-	1,087
5272	STUDENT AWARENESS OF FIRE EDUCATION	6,275	-	5,481	-	-	-	11,756	640.00	5,635	6,275	-	-	-	5,481
5280	911 PSAP SUPPORT	(59,303)	-	59,303	-	-	-	-	120,988.85	-	120,989	-	-	-	(120,989)
5281	DEPARTMENT TRAINING GRANT	3,911	-	2,468	-	-	-	6,380	8,673.93	4,467	13,141	-	-	-	(6,761)
5289	SENIOR AWARENESS FIRE EDUCATION	3,005	-	2,477	-	-	-	5,482	360.00	2,895	3,255	-	-	-	2,227
5306	PEDESTRIAN, BIKE, TRAFFIC ENFORCENT	2,803	-	-	-	-	-	2,803	-	-	-	-	-	-	2,803
5335	AUTOMATED EXTERN DEFIBRILLATOR	-	2,330	-	-	-	-	2,330	-	2,330	2,330	-	-	-	-
5624	ALTERNATIVE SENTENCING	300	-	-	-	-	-	300	-	-	-	-	-	-	300
5835	EMERGENCY COVID 19	10,870	-	-	-	-	-	10,870	-	-	-	-	-	-	10,870
	STATE PUBLIC SAFETY GRANTS	(56,052)	27,330	94,730	-	-	-	66,007	130,662.78	40,327	170,989	-	-	-	(104,982)
5000	CHAPTER 90	(3,375,286)	2,335,907	1,032,582	-	-	-	(6,797)	5,455.90	1,803,546	1,809,002	-	964,396	964,396	(2,780,194)
5010	WINTER RAPID RECOVERY ROAD PRG	5,521	-	632,904	-	-	-	638,425	7,699.88	578,382	586,082	-	46,822	46,822	5,521
5015	SIDEWALK FUND PLANNING BOARD	82,120	-	-	-	-	-	82,120	-	-	-	-	-	-	82,120
5303	BALLARD SIDEWALK & PED EARMARK	25,000	-	-	-	-	-	25,000	-	-	-	-	-	-	25,000
5338	BALLARDVALE SPACE ARPA EARMARK	-	-	200,000	-	-	-	200,000	-	-	-	-	200,000	200,000	-
5528	PWED	85,714	-	-	1,964	-	-	87,678	-	-	-	-	-	-	87,678
	STATE PUBLIC WORKS GRANTS	(3,176,931)	2,335,907	1,865,486	1,964	-	-	1,026,425	13,155.78	2,381,928	2,395,084	-	1,211,218	1,211,218	(2,579,876)
5840	LIBRARY AID CH 78 SEC 19A	252,161	4,460	73,316	-	-	-	329,937	-	20,971	20,971	-	-	-	308,967
5842	LIBRARY AID CH 139	30	-	-	-	-	-	30	-	-	-	-	-	-	30
	STATE LIBRARY GRANTS	252,191	4,460	73,316	-	-	-	329,967	-	20,971	20,971	-	-	-	308,997

TOWN OF ANDOVER
SPECIAL REVENUE/GRANTS ROLLFORWARD
FISCAL YEAR ENDING June 30, 2023

TOWN OF ANDOVER SPECIAL REVENUE/GRANTS ROLLFORWARD FISCAL YEAR ENDING JUNE 30, 2023															
MUNIS ACCT	FUND/TITLE	Available Balance 7/1/2022	Encumbrance	Intergovernmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Available Balance 6/30/2023
5014	ANDOVER HISTORIC MILL DISTRICT EARMARK	1,001	-	-	-	-	-	1,001	-	-	-	-	-	-	1,001
5235	RECYCLE INCENTIVE	9,285	-	5,460	-	-	-	14,745	-	-	-	-	-	-	14,745
5241	NEW HORIZONS FOR YOUTH	7	-	-	-	-	-	7	-	-	-	-	-	-	7
5247	FY03 COA FORMULA GRANT	16,873	-	108,756	-	-	-	125,629	84,217.83	3,780	87,998	-	-	-	37,631
5275	GREATER RIVER VALLEY MRC	(4,905)	-	-	-	-	33,833	28,928	24,484.20	-	24,484	-	-	-	4,444
5277	ENERGY EDUCATION ELDER SERVICES	1,141	-	-	-	-	-	1,141	-	-	-	-	-	-	1,141
5287	GREEN COMMUNITIES	183	-	94,494	-	-	-	94,677	-	94,494	94,494	-	-	-	183
5290	43D TECH ASSIST GRANT	10,128	-	-	-	-	-	10,128	-	-	-	-	-	-	10,128
5301	CLEAN ENERGY CHOICE	1,976	-	-	-	-	-	1,976	-	-	-	-	-	-	1,976
5315	MASSWORKS INFRASTRUCTURE PROGRAM	(212,479)	209,464	-	-	-	-	(3,015)	-	-	-	-	4,280	4,280	(7,295)
5319	SHARED STREETS GRANT	12,172	-	-	-	-	-	12,172	-	-	-	-	7,208	7,208	4,964
5321	ADA IMPROVEMENT GRANT	635	-	-	-	-	-	635	-	-	-	-	-	-	635
5326	COA EARMARK	122,859	-	-	-	-	-	122,859	-	14,587	14,587	-	100,700	100,700	7,572
5328	HOUSING CHOICE CAPITAL GRANT	(93,626)	-	163,554	-	-	-	69,928	-	69,928	69,928	-	-	-	-
5330	LOVELY FIELD EARMARK	-	27,194	-	-	-	-	27,194	-	27,194	27,194	-	-	-	-
5331	MASSEVIP GRANT	-	-	-	-	-	-	-	-	48,518	48,518	-	-	-	(48,518)
5333	MHL CUIPOLA EARMARK	(25,000)	-	25,000	-	-	-	-	-	-	-	-	-	-	-
5334	HUMAN SERVICES ARPA EARMARK	(4,000)	-	4,000	-	-	-	-	28,927.47	-	28,927	-	-	-	(28,927)
5336	OLD TOWN HALL EARMARK	-	-	17,000	-	-	-	17,000	-	34,009	34,009	-	991	991	(18,000)
5337	SANBORN ROOFTOP SOLAR	-	-	500,000	-	-	-	500,000	-	-	-	-	-	-	500,000
5340	VIETNAM MEMORIAL EARMARK	-	-	-	-	-	-	-	-	5,000	5,000	-	25,000	25,000	(30,000)
5565	CRM CUSTOMER SERVICE	19,408	-	-	-	-	-	19,408	-	2,051	2,051	-	-	-	17,357
5566	MERRIMACK RIVER ACCESS PROJECT	20,000	-	-	-	-	-	20,000	-	20,000	20,000	-	-	-	-
5633	ARTS LOTTERY COUNCIL	20,503	-	-	-	-	12,800	33,303	-	12,785	12,785	-	-	-	20,518
5634	RIGHT TO KNOW	973	-	-	-	-	-	973	-	-	-	-	-	-	973
5839	SECONDHAND SMOKE INITIATIVE	1,000	-	-	-	-	-	1,000	-	-	-	-	-	-	1,000
	OTHER STATE GRANTS	(101,866)	236,658	918,264	-	-	46,633	1,099,689	137,629.50	332,347	469,976	-	138,179	138,179	491,534
5500	CEMETERY SALE OF LOTS FUND	5,227	-	-	-	-	-	5,227	-	-	-	-	-	-	5,227
5501	SALE OF REAL ESTATE	18,321	-	-	-	-	-	18,321	-	-	-	-	-	-	18,321
5541	WETLAND PROTECTION ACT	85,867	-	-	-	-	4,240	90,107	-	-	-	-	-	-	90,107
5548	BUILD/FIRE CODE CH 148A, SEC 5	4,200	-	-	-	-	-	4,200	-	-	-	-	-	-	4,200
5549	INSURANCE RECOVERY >\$150,000	500	-	-	-	-	-	500	-	-	-	-	-	-	500
5551	WETLAND FILING FEES	84,315	-	-	-	-	8,770	93,085	-	8,189	8,189	25,000	-	25,000	59,896
5563	TNC SURCHARGE - RRFA	49,228	-	-	-	-	12,182	61,410	-	-	-	-	-	-	61,410
5606	OFF STREET PARKING	776,926	-	-	-	-	223,735	1,000,661	-	29,863	29,863	152,426	853	153,279	817,519
5999	RESERVE FOR BOND PREMIUM	135,158	-	-	-	-	2,750	137,908	-	-	-	-	-	-	137,908
	RECEIPTS RESERVED FOR APPROPRIATION	1,159,741	-	-	-	-	251,677	1,411,418	-	38,051	38,051	177,426	853	178,279	1,195,088
4010	LEA REVOLVING	426,600	-	-	-	-	181,209	607,809	112,877.47	-	112,877	-	-	-	494,932
4015	EARLY CHILDHOOD REV	259,838	-	-	-	-	191,411	451,249	98,910.65	1,870	100,780	-	-	-	350,469
4111	SCHOOL DAMAGE Ch 55 sec 53 1/2	4,131	-	-	-	-	-	4,131	-	-	-	-	-	-	4,131
4115	COMMUNITY A.S.K. REVOLVING	-	1,163	-	-	-	-	1,163	-	1,163	1,163	-	-	-	-
4120	PARENT TO PARENT REVOLVING	20,968	-	-	-	-	-	20,968	-	20,968	20,968	-	-	-	-
4125	ANDOVER C.A.R.E.S.	2,611	1,750	-	-	-	-	4,361	-	4,028	4,028	-	-	-	333
4150	ALL DAY KINDERGARTEN	841,052	-	-	-	-	-	841,052	-	-	-	-	-	-	841,052
4210	EXTRA CURRICULAR REV	40,656	250	-	-	-	104,800	145,706	110,991.56	3,870	114,861	-	-	-	30,845
4260	STUDENT CHROMEBOOK RENTAL	46,503	-	-	-	-	34,975	81,478	-	29,624	29,624	-	-	-	51,854
4300	INSTRUMENTAL MUSIC REVOLVING	4,200	-	-	-	-	-	4,200	577.00	-	577	-	-	-	3,623
4310	FINE ARTS	96,375	1,158	-	-	-	94,127	191,661	14,200.03	92,808	107,008	-	2,123	2,123	82,530
4315	PHYS ED REVOLVING	2,677	-	-	-	-	205	2,882	-	160	160	-	-	-	2,722
4350	LOST BOOKS	24,366	-	-	-	-	803	25,169	-	87	87	-	-	-	25,081
4355	SEPAC	1,114	-	-	-	-	25	1,139	-	999	999	-	-	-	140
4365	TUITION REVOLVING	38,372	150	-	-	-	21,165	59,687	4,000.00	23,460	27,460	-	-	-	32,227
4370	COLLINS CTR REVOLVING	233,154	-	-	-	-	247,627	480,781	173,336.53	41,831	215,167	-	4,300	4,300	261,314
4375	OUTSIDE ACTIVITIES REV	247,710	-	-	-	-	142,632	390,342	83,583.95	8,544	92,128	-	1,442	1,442	296,773
4400	TRANSPORTATION REVOLVING	842,774	-	-	-	-	256,775	1,099,549	-	9,730	9,730	-	-	-	1,089,819
4511	BANCROFT GIFTS AND DONATIONS	17,741	-	-	-	-	15,000	32,741	-	10,296	10,296	-	4,413	4,413	18,032
4512	SANBORN GIFTS AND GRANTS	16,358	-	-	-	-	2,850	19,208	-	6,342	6,342	-	-	-	12,866
4513	SHAWSHEN GIFTS AND GRANTS	249	-	-	-	-	-	249	-	-	-	-	-	-	249
4514	SOUTH SCHOOL GIFTS AND GRANTS	13,477	1,143	-	-	-	6,287	20,907	-	3,627	3,627	-	-	-	17,280
4515	WEST ELEM GIFTS AND GRANTS	10,797	-	-	-	-	619	11,416	-	619	619	-	-	-	10,797
4516	HIGH PLAIN GIFTS AND GRANTS	8,663	-	-	-	-	2,000	10,663	-	164	164	-	-	-	10,499
4525	WOOD HILL GIFTS AND GRANTS	14,096	-	-	-	-	2,000	16,096	-	4,494	4,494	-	-	-	11,602
4526	DMS ENGINEERING GIFTS AND GRANTS	22,057	-	-	-	-	1,000	23,057	-	464	464	-	-	-	22,593
4527	WEST MIDDLE GIFTS AND GRANTS	22,087	-	-	-	-	2,000	24,087	-	543	543	-	-	-	23,544
4528	ANDOVER HIGH GIFTS AND GRANTS	28,783	898	-	-	-	25,260	54,941	-	27,066	27,066	-	296	296	27,579
	REVOLVING FUNDS EDUCATION	3,287,409	6,513	-	-	-	1,332,772	4,626,693	598,477.19	292,756	891,233	-	12,574	12,574	3,722,886
4200	ATHLETIC REVOLVING	459,780	32,738	-	-	-	664,637	1,157,154	143,581.59	692,842	836,424	-	37,990	37,990	282,741
	REVOLVING FUNDS ATHLETIC	459,780	32,738	-	-	-	664,637	1,157,154	143,581.59	692,842	836,424	-	37,990	37,990	282,741
5550	CH44 SEC 53E 1/2 LEGAL NOTICES	24,288	-	-	-	-	30,230	54,517	-	20,000	20,000	-	-	-	34,517
5552	CH44 SEC 53E 1/2 DCS REVOLVING	1,016,426	24,737	-	-	-	1,935,462	2,976,625	849,102.06	697,319	1,546,422	-	32,470	32,470	1,397,733
5553	CH44 SEC 53E 1/2 YOUTH SERVICES	329,503	11,836	-	-	-	293,757	635,096	113,372.45	61,648	175,020	25,000	11,836	36,836	423,240
5554	CH44 SEC 53E 1/2 ELDER SERVICES	139,628	2,358	-	-	-	123,989	265,976	17,428.61	68,999	86,427	-	1,620	1,620	177,928
5557	CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	13,920	-	-	-	-	73,295	87,215	-	34,139	34,139	-	-	-	53,076
5622	CH44 SEC 53E 1/2 FIELDS REVOLVING	147,716	7,886	-	-	-	96,210	251,812	-	27,601	27,601	-	15,095	15,095	209,116
5631	CH44 SEC 53E 1/2 LOST/DAMAGED BOOKS	18,086	-	-	-	-	3,965	22,050	-	3,163	3,163	-	-	-	18,887
5633	CH44 SEC 53E 1/2 POLICE ANTENNA	53,645	-	-	-	-	5,247	58,892	-	-	-	-	-	-	58,892
5666	CH44 SEC 53E 1/2 BALD HILL COMP	36,334	-	-	-	-	29,956	66,290	18,598.12	13,495	32,093	-	21,597	21,597	12,599
5667	CH44 SEC 53E 1/2 DPW CRT/HHW	83,643	5,760	-	-	-	34,215	123,618	-	40,000	40,000	-	5,760	5,760	77,875
5669	CH44 SEC 53E 1/2 FIRE	681	-	-	-	-	-	681	-	-	-	-	-	-	681
5670	CH44 SEC 53E 1/2 HEALTH SVCS	135,066	15,000	-	-	-	63,540	213,606	297.29	36,832	37,130	-	-	-	176,476
4500	CH44 SEC 53E 1/2 PROFESSIONAL DEVELOPMENT	3,279	-	-	-	-	-	3,279	-	95	95	-	-	-	3,184
4510	CH44 SEC 53E 1/2 COPY CENTER REVOLVING	41,855	-	-	-	-	8,743	50,598	-	-	-	-	-	-	50,598
	REVOLVING CHAPTER 44 53 E 1/2	2,044,070	67,577	-	-	-	2,698,608	4,810,255	998,798.53	1,003,292	2,002,091	25,000	88,379	113,379	2,694,786

TOWN OF ANDOVER
SPECIAL REVENUE/GRANTS ROLLFORWARD
FISCAL YEAR ENDING June 30, 2023

TOWN OF ANDOVER SPECIAL REVENUE/GRANTS ROLLFORWARD FISCAL YEAR ENDING JUNE 30, 2023																
MUNIS		Available														Available
ACCT	FUND/TITLE	Balance 7/1/2022	Encumbrance	Inter/governmental	Interest	OFS	Department- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Balance 6/30/2023	
5295	ENERGY REBATE FUND	67,015	-	-	-	-	6,512	73,527	-	1,519	1,519	-	-	-	72,008	
5605	TOWN DAMAGE RESTITUTION	18,915	-	-	-	-	-	18,915	-	-	-	-	-	-	18,915	
5613	FRONTAGE ROAD	3,856	-	-	-	-	-	3,856	-	-	-	-	-	-	3,856	
5623	PUBLIC SAFETY DAMAGE REST	9,777	-	-	-	-	-	9,777	-	-	-	-	-	-	9,777	
5629	PUBLIC WORKS DAMAGE REST	29,970	-	-	-	-	4,250	34,220	-	4,250	4,250	-	-	-	29,970	
5652	P&F DAMAGE RESTITUTION	29,938	-	-	-	-	102,007	131,945	-	96,586	96,586	-	2,528	2,528	32,831	
5709	CH44 SEC 53F 34 REG ACCESS CABLE	429,500	-	-	-	-	690,941	1,120,441	-	410,512	410,512	-	-	-	709,929	
5710	OPIOID SETTLEMENT	-	-	-	-	-	158,309	158,309	-	-	-	-	-	-	158,309	
	OTHER REVOLVING FUNDS	588,971	-	-	-	-	962,019	1,550,990	-	512,867	512,867	-	2,528	2,528	1,035,594	
3075	CIRCUIT BREAKER	2,449,611	-	2,707,879	-	-	-	5,157,490	-	2,449,611	2,449,611	-	-	-	2,707,879	
3130	KALEIDOSCOPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3325	PUERTO RICO RELIEF	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
3335	GEONOCIDE EDUCATION	-	-	4,000	-	-	-	4,000	9,800.00	4,000	13,800	-	3,195	3,195	(12,995)	
3361	AHS WORKFORCE GRANT	-	-	2,500	-	-	-	2,500	-	2,500	2,500	-	-	-	-	
3504	CIVICS TEACHING AND LEARNING	-	-	30,000	-	-	-	30,000	-	30,000	30,000	-	4,000	4,000	(4,000)	
3605	CHHS MODEL PROGRAM	-	-	100,000	-	-	-	100,000	97,115.43	2,322	99,437	-	-	-	563	
3900	CORPORATE GRANTS	293,609	151	-	-	-	113,079	406,840	2,082.50	110,574	112,657	-	2,730	2,730	291,453	
3910	SUSPENSE REVOLVING	9,008	1,928	51,212	-	-	40,133	102,281	21,985.20	65,073	87,058	-	551	551	14,672	
3920	OTHER GIFTS AND GRANTS	23,100	1,588	-	-	-	602	25,290	2,126.25	7,899	10,025	-	-	-	15,265	
3925	ENGINEERING GRANT	7,326	-	-	-	-	37,636	44,961	-	32,159	32,159	-	-	-	12,803	
3935	ASIA SOCIETY GRANT	52,725	-	-	-	-	39	52,764	-	1,423	1,423	-	-	-	51,341	
	OTHER SPECIAL REVENUE FUNDS EDUCATION	2,835,379	3,668	2,895,591	-	-	191,489	5,926,127	133,109.38	2,705,561	2,838,670	-	10,476	10,476	3,076,981	
5013	GAS EVENT RESERVE ACCOUNT	645,765	-	-	-	-	-	645,765	-	-	-	-	-	-	645,765	
5016	PLANNING BOARD COND OF PERMITS	15,228	21,772	-	-	-	-	37,000	-	5,838	5,838	-	15,934	15,934	15,228	
5018	GAS EVENT PAVING RESTORATION	3,976,227	3,600,181	-	-	-	-	7,576,408	48,035.13	4,377,520	4,425,555	-	1,899,062	1,899,062	1,251,791	
5019	GAS EVENT PUBL FACILITIES PARKS	774,010	267,889	-	-	-	-	1,041,899	-	107,943	107,943	-	933,957	933,957	230,000	
5024	MUNI SERV FACILITY MITIGATION	-	-	-	-	-	230,000	230,000	-	-	-	-	-	-	-	
5231	FACILITIES DAMAGE RESTITUTION	-	-	-	-	-	400	400	255.48	145	400	-	-	-	-	
5233	PREMIUM ON BOND ISSUE	623,555	-	-	-	-	325,205	948,760	-	236,663	236,663	-	17,015	17,015	695,083	
5291	SOUTH STREET SOLAR - NHESP	10,910	-	-	-	-	88	10,997	-	-	-	-	-	-	10,997	
5299	ELDERLY FOOT CARE	15,975	2,190	-	-	-	23,182	41,346	-	22,410	22,410	-	-	-	18,936	
5300	A19 18 ELDER SERVICES PROGRAMS	12,000	-	-	-	-	-	12,000	-	-	-	-	-	-	12,000	
5302	EVIDENCE BASED PROGRAMS	16,627	-	-	-	-	-	16,627	2,200.00	692	2,892	-	-	-	13,735	
5304	CANINE LOCKUP	(798)	-	-	-	-	1,525	727	-	1,492	1,492	-	-	-	(765)	
5307	COMMUNITY COMPACT	-	-	250,000	-	-	-	250,000	-	-	-	-	246,097	246,097	3,903	
5308	WELLNESS WEDNESDAYS	3,712	-	-	-	-	-	3,712	-	-	-	-	-	-	3,712	
5309	NATL DEVELOPMENT SPECIAL PERMIT - LDNSCP	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000	
5310	NATL DEVELOPMENT SPECIAL PERMIT - WSTEWTR	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000	
5311	MUNI VULNERABILITY PREPAREDNESS GRANT	(71,075)	-	74,700	-	-	-	3,625	-	250,204	250,204	-	-	-	(246,579)	
5312	MUNICIPAL DISCRETIONARY FUND	5,836	13,383	-	-	-	265,000	284,218	-	53,619	53,619	-	236,133	236,133	(5,533)	
5316	MEALS ON WHEELS COVID 19 GIFT	181	-	-	-	-	-	181	-	181	181	-	-	-	-	
5322	AHAP PROGRAM SUPPORT	(700)	1,000	-	-	-	-	300	-	41	41	-	-	-	259	
5323	MASSAVE MUNI PARTNERSHIP 2021	4,762	-	-	-	-	-	4,762	-	207	207	-	-	-	4,555	
5325	MA CULTURAL COUNCIL GRANT	(200)	-	-	-	-	500	300	-	700	700	-	-	-	(400)	
5327	375TH ANNIVERSARY	5,057	760	-	-	-	-	5,817	-	3,909	3,909	-	760	760	1,148	
5339	CHANDLER RD RECREATION AREA	-	-	-	-	-	95,000	95,000	-	63,976	63,976	-	31,024	31,024	-	
5547	LOCK BOX DONATIONS	674	-	-	-	-	-	674	-	-	-	-	-	-	674	
5558	VETERAN'S SERVICES GIFTS	3,868	-	-	-	-	-	3,868	-	602	602	-	-	-	3,266	
5564	MILA FLEX GRANT	30	-	-	-	-	-	30	-	-	-	-	-	-	30	
5600	GIFT - FIREWORKS	6,345	-	-	-	-	-	6,345	-	-	-	-	-	-	6,345	
5603	SHED CONTRIBUTIONS	7,264	-	-	-	-	-	7,264	-	-	-	-	-	-	7,264	
5604	OLD TOWN HALL RESTORATION	427	-	-	-	-	-	427	-	-	-	-	-	-	427	
5609	TOWN GIFT & DONATIONS	55,045	8,697	-	-	-	23,390	87,133	-	20,225	20,225	-	231	231	66,676	
5612	CONSERVATION GIFT	332	-	-	-	-	-	332	-	-	-	-	-	-	332	
5614	CONSERVATION TRAIL ACCOUNT	54	-	-	-	-	426	480	-	-	-	-	-	-	480	
5617	RECREATION GIFT	67,741	-	-	-	-	100	67,841	-	1,450	1,450	-	-	-	66,391	
5618	YOUTH SERVICES GIFTS CONTRIBUTIONS	41,210	-	-	-	-	-	3,397	44,606	-	-	-	-	-	44,606	
5619	COA SENIOR CONNECTIONS	120,659	21	-	-	-	-	78,391	199,071	51,855.45	3,278	55,133	530	530	143,407	
5621	COA SCHOLARSHIPS	3,649	-	-	-	-	-	3,649	-	-	-	-	-	-	3,649	
5632	LIBRARY GIFTS & DONATIONS	45,534	-	-	-	-	1,180	46,715	-	786	786	-	-	-	45,929	
5635	ELECTION OT GRANT	30,274	-	-	-	-	-	30,274	-	-	-	-	-	-	30,274	
5643	HOME FOR THE AGED GIFT	18,957	-	-	146	-	-	19,103	-	3,120	3,120	-	-	-	15,983	
5645	DPW ADMIN GIFT	7,309	-	-	-	-	-	7,309	-	-	-	-	-	-	7,309	
5647	CHOLESTEROL SCREENING	738	-	-	-	-	-	738	-	738	738	-	-	-	-	
5654	POLICE GIFTS AND DONATIONS	19,835	-	-	-	-	2,600	22,435	-	2,219	2,219	-	-	-	20,216	
5659	LOWELL ST SHAWSHOEN TRAFFIC MITIGATION	5,000	-	-	-	-	-	5,000	-	-	-	-	-	-	5,000	
5660	SHINGLES PREV VACCINATION	1,374	-	-	-	-	2,738	4,112	-	1,680	1,680	-	-	-	2,432	
5661	GIFTS FIRE DEPARTMENT	21,111	-	-	-	-	23,007	44,118	-	19,107	19,107	-	1,500	1,500	23,511	
5663	TH DONATIONS	49	-	-	-	-	-	49	-	-	-	-	-	-	49	
5664	YOUTH FOUNDATION GIFT	35,984	525	-	-	-	-	36,509	-	30,000	30,000	-	-	-	6,509	
5701	CH44 SEC 53G PEER REVIEWS	(52,124)	302,176	-	-	-	128,920	378,972	-	157,177	157,177	-	287,676	287,676	(65,881)	
5702	CH44 SEC 53G PEER ZONE	190	-	-	-	-	7,400	7,590	-	-	-	-	-	-	7,590	
5703	CH44 SEC 53G PEER PLANNING	6,134	38,411	-	-	-	35,000	79,545	-	60,183	60,183	-	12,693	12,693	6,790	
5704	CH44 SEC53 DPW DETAIL	3,511	-	-	-	-	-	3,511	-	-	-	-	-	-	3,511	
5900	TIMOTHY HORNE - GIFT AYS	67,047	-	-	579	-	-	67,626	-	-	-	-	-	-	67,626	
5901	YOUTH SERVICES GIFTS & DONATIONS	-	-	-	-	-	6,453	6,453	-	-	-	-	-	-	6,453	
5910	MAIN ST UPKEEP GIFT	52,930	-	-	413	-	-	53,342	-	200	200	-	-	-	53,142	
5911	PERFORMANCE GUARANTEE	19,032	-	-	-	-	-	19,032	-	-	-	-	-	-	19,032	
	OTHER SPECIAL REVENUE FUNDS	6,637,253	4,257,005	324,700	1,138	-	1,253,901	12,473,997	102,346.06	5,426,304	5,528,650	-	3,682,612	3,682,612	3,262,736	
4250	FOOD SERVICES	2,869,120	-	3,011,517	-	-	534,307	6,414,943	1,352,338.83	1,915,497	3,267,836	-	227,776	227,776	2,919,331	
	OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH	2,869,120	-	3,011,517	-	-	534,307	6,414,943	1,352,338.83	1,915,497	3,267,836	-	227,776	227,776	2,919,331	
4550	STUDENT ACTIVITY MGL 71/47	565,197	-	-	-	-	927,222	1,492,418	-	887,887	887,886.8	-	-	-	604,531	
5525	EXTRAORDINARY EVENT REIMBURSEMENTS	(1,799)	-	-	-	-	10,469	8,670	8,832.40	-	8,832	-	-	-	(162)	
5607	MEALS TAX CAFETERIA	77	-	-	-	-	1,478	1,555	-	1,445	1,445	-	-	-	109	
5626	POLICE OFF DUTY	(383,925)	-	-	-	-	1,313,594	929,669	1,209,070.00	-	1,209,070	-	-	-	(279,401)	
5627	FIRE OFF DUTY	(18,458)	-	-	-	-	273,724	255,267	275,719.23	-	275,719	-	-	-	(20,452)	
5648	FIREARMS PERMITS	(1,871)	6,075	-	-	-	18,550	22,754	-	19,513	19,513	-	-	-	3,242	
5655	AMBULANCE AGENCY ACCOUNTS	2,581	-	-	-	-	35,721	38,302	-	33,147	33,147	-	-	-	5,155	
5658	MEALS TAX ELDER SERVICES	553	-	-	-	-	2,308	2,860	-	2,175	2,175	-	-	-	686	
5861	SCRIPT WORKERS	-	-	-	-	-	158,256	158,256	158,255.78	-	158,256	-	-	-	-	
5915	XTRA DUTY DETAIL AGENCY ACCOUNTS	162,355	6,075	-	-	-	2,751,337	2,919,768	1,651,877.41	954,183	2,606,060	-	-	-	313,707	
	GRAND TOTAL	18,628,598	7,914,434	17,466,496	3,102	-	10,687,381	57,285,166	7,481,642.20	18,251,827	25,733,469	202,426	8,026,953	8,229,379	23	

Town of Andover Capital Projects Fund Fiscal 2023									
DESCRIPTION	Fiscal 2023								
	07/01/22 Balance	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/23 Balance
ART 17 06 SCHOOL ROOF REPLACEMENTS	9,304	-	-	-	9,304	-	-	-	9,304
ART 27, 08 SCHOOL BLDG MAINT/RENOV	47,202	-	-	-	47,202	-	-	-	47,202
ART 56 09 SCHOOL BLDG MAINT/REPAIR	970	-	-	-	970	-	-	-	970
ART 38 12 WEST MIDDLE SCHOOL REPAIR	6,759	-	-	-	6,759	-	-	-	6,759
ART 32 13 AHS TENNIS COURTS	-	6,000	-	-	6,000	6,000	-	-	-
ART 29 16 COLLINS CTR FAÇADE REPLACEMENT	226,476	-	-	-	226,476	-	-	-	226,476
ART 36 18 MAJOR SCHOOL PROJECTS	823	-	-	-	823	823	-	-	-
ART 45 18 WEST ELEM SCH FEAS STUD	500,153	5,858	-	-	506,011	639	463,731	5,858	35,783
ART 55 19 AHS FEAS STDY COMMITTEE	8,664	-	-	-	8,664	8,664	-	-	-
ART 38 19 MAJOR SCHOOL PROJECTS	(50,000)	62,310	-	90,000	102,310	88,531	-	13,779	-
ART 42 19 STUDENT DEVICE REFRESH	25,448	-	-	-	25,448	-	-	-	25,448
ART 22 20 MAJOR SCHOOL PROJECTS	(172,093)	209,474	-	-	37,381	258,081	-	4,300	(225,000)
B15 21 WEST ELEMENTARY SCHOOL	(40,085,262)	38,317,985	46,914,500	13,375,924	58,523,146	29,109,566	-	52,229,723	(22,816,143)
B23 21 HIST MILL DISTRICT CIR & ST	(68,304)	51,096	-	350,000	332,791	232,178	-	139,573	(38,959)
B23 21 GND LEV RENO MAKERSPACE	76,000	149,000	-	-	225,000	203,013	-	4,313	17,674
B23 21 FIRE APPARATUS REPLAC	(305,395)	305,395	-	360,000	360,000	-	-	322,235	37,765
B23 21 PUBLIC WORK VEHICLES-LG	60,653	141,702	-	-	202,355	184,755	-	17,600	-
B23 21 MAJOR TOWN PROJ	252,969	34,500	-	-	287,469	91,352	-	170,449	25,668
B23 21 TOWN & SCHOOL ENERGY	(150,000)	350,000	-	-	200,000	371,164	-	45,000	(216,164)
B23 21 MAJOR SCHOOL PROJ	371,304	543,372	-	-	914,676	899,807	-	309,635	(294,766)
ART 20 21 AHS DESIGN	1,238,420	-	-	-	1,238,420	1,203,336	-	35,084	-
ART 24 21 STUDENT DEVICE REFRESH	309,665	-	-	-	309,665	104,418	-	2,060	203,187
B18 22 DOHERTY MIDDLE UPGRADES	-	-	-	-	-	181,793	-	251,219	(433,012)
B18 22 ANDOVER HIGH SCH DESIGN	-	-	-	400,000	400,000	358,368	-	905,689	(864,057)
B21 22 MAJOR SCHOOL PROJECTS	-	-	-	30,000	30,000	645,302	-	135,475	(750,777)
ART 22 22 STUDENT DEVICE REFRESH	436,477	-	-	-	436,477	97,136	-	-	339,341
TOTAL SCHOOL	(37,259,768)	40,176,692	46,914,500	14,605,924	64,437,348	34,044,925	463,731	54,591,993	(24,663,301)
B3 12 STM YOUTH CENTER	454	-	-	-	454	-	-	-	454
A2 13 STM YOUTH CTR-WOOD TRUST	13,546	-	-	164	13,710	-	-	-	13,710
TOTAL YOUTH CENTER	14,000	-	-	164	14,164	-	-	-	14,164
ART 5 2012 2013 CIP (Effective 07/01/2012)	-	1,078	-	-	1,078	-	-	1,078	-
ART 5 2014 2015 CIP (Effective 07/01/2014)	-	21,392	-	-	21,392	14,097	-	6,107	1,187
ART 5 2015 2016 CIP (Effective 07/01/2015)	49,106	3,127	-	-	52,233	6,117	-	30,600	15,516
ART 5 2016 2017 CIP (Effective 07/01/2016)	39,631	14,280	-	-	53,911	14,711	-	-	39,200
ART 5 2017 2018 CIP (Effective 07/01/2017)	88,461	11,244	-	-	99,705	7,783	-	29,592	62,330
ART 5 2018 2019 CIP (Effective 07/01/2018)	67,088	43,923	-	-	111,011	18,652	-	34,429	57,931
ART 5 2019 2020 CIP (Effective 07/01/2019)	327,451	55,553	-	-	383,004	140,423	-	21,864	220,717
ART 5 2019 2021 CIP (Effective 07/01/2020)	433,588	119,058	-	-	552,645	234,548	-	58,342	259,754
ART 5 2021 2022 CIP (Effective 07/01/2020)	1,287,027	507,253	-	-	1,794,279	1,052,923	-	353,839	387,517
ART 5 2022 2023 CIP (Effective 07/01/2021)	-	-	-	2,756,500	2,756,500	1,035,181	-	180,906	1,540,413
TOTAL CIP	2,292,351	776,907	-	2,756,500	5,825,758	2,524,435	-	716,758	2,584,566
ART 64 07 SHAW SHEEN PUMP STATION	219,868	19,525	-	-	239,393	17,158	-	2,368	219,868
ART 32 10 SEWER MAIN CONST & RECONST	158,455	-	-	-	158,455	-	-	-	158,455
ART 37 12 SEWER MAINTENANCE VEHICLE	2,567	-	-	-	2,567	-	-	-	2,567
ART 60 14 SEWER MASTER PLAN STUDY	224	-	-	-	224	-	-	-	224
ART 32 17 MINOR SEWER COLL IMPROV	13,000	-	-	-	13,000	-	-	-	13,000
ART 37 17 SEWER I&I REDUCTION	-	117,279	-	-	117,279	112,946	-	-	4,332
ART 28 18 MINOR SEWER COLL IMPROV	50,000	-	-	-	50,000	-	-	-	50,000
ART 29 18 SEWER I&I REDUCTION	-	100,000	-	-	100,000	100,000	-	-	-
ART 30 19 SEWER I&I REDUCTION	3,349	87,746	-	-	91,095	42,483	-	-	48,612
ART26 20 MINOR SANITARY SEWER IMPROVEMENT	50,000	-	-	-	50,000	-	-	-	50,000
ART 26 20 I&I REMOVAL PROGRAM	150,000	-	-	-	150,000	2,607	-	12,864	134,529
B30 18 DALE ST PUMP STATION	-	-	-	-	-	-	-	360,000	(360,000)
ART 25 21 SANITARY SEWER COLL SYS	100,000	-	-	-	100,000	-	-	-	100,000
ART 25 21 INFLOW INFILTR REMOVAL	150,000	-	-	-	150,000	-	-	-	150,000
ART 23 22 DALE ST PUMPING STATION	-	-	-	210,000	210,000	-	-	210,000	-
B32 22 SHAW SHEEN RVR INCEPTOR	228,794	-	-	-	228,794	-	-	-	228,794
TOTAL SEWER	1,126,257	324,550	-	210,000	1,660,807	275,194	-	585,232	800,381
A74 17 STREAMGAUGING SYSTEM	3,750	-	-	-	3,750	3,750	-	-	-
B35 21 LAND ACQ 138 CHANDLER	89,975	-	-	-	89,975	-	-	-	89,975
B36 21 AMEND OPEN SPACE LAND	3,871	-	-	-	3,871	1,500	-	-	2,371
ART 31 22 STREAM GAGE SHAW SHEEN	31,000	-	-	-	31,000	13,125	-	4,375	13,500
ART 34 22 LAND ACQ 138A CHANDLER	7,667	-	-	-	7,667	-	-	-	7,667
TOTAL CONSERVATION	136,263	-	-	-	136,263	18,375	-	4,375	113,513
ART 25 16 LEDGE ROAD LANDFILL STABILIZATION	1,642,479	36,917	-	-	1,679,396	247,160	-	77,501	1,354,734
TOTAL LAND FILL STUDY	1,642,479	36,917	-	-	1,679,396	247,160	-	77,501	1,354,734

Town of Andover Capital Projects Fund Fiscal 2023									
DESCRIPTION	Fiscal 2023								
	07/01/22 Balance	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/23 Balance
ART 48 02 MAIN ST IMPROVEMENTS	2,151	-	-	-	2,151	-	-	-	2,151
A21 14 GIS DATA UPDATE	30,000	-	-	-	30,000	9,565	-	2,280	18,155
ART 40 14 TECH HARDWARE/SOFTWARE	-	-	-	200,000	200,000	92,595	-	-	107,405
ART 49 17 REC PK/POMPS SECURITY	21,938	-	-	-	21,938	-	-	-	21,938
ART 51 17 REDUNDANT FIBER	300,000	-	-	-	300,000	-	-	-	300,000
ART 38 18 PARKING STUDY IMPLEMENTATION	190	7,401	-	-	7,591	-	-	-	7,591
ART 39 18 DOWNTOWN IMPROVEMENTS	50,001	-	-	-	50,001	-	-	50,001	-
ART 22 20 PUBLIC WORKS LARGE VEHICLES	19,331	5,751	-	-	25,082	25,207	-	-	(125)
ART 24 20 HMD FAS/MUNI LAND DISP	44	-	-	-	44	44	-	-	-
ART 24 20 TWO WAY RADIO SYSTEM PH2	60,396	-	-	-	60,396	15,271	-	-	45,125
ART 24 20 PW VEHICLES - SMALL	75,079	21,706	-	-	96,785	96,785	-	-	-
ART 24 20 TOWN VEHICLE REPLACEMENT	-	4,320	-	-	4,320	4,320	-	-	-
ART 24 20 TREE MANAGEMENT FUND	125,000	-	-	-	125,000	-	-	-	125,000
ART 24 20 MERRIMACK RIVER ACCESS WAY	510,000	-	-	-	510,000	52,735	-	11,785	445,480
ART 24 21 ANNUAL STAFF DEVICE REFRESH	494,245	-	-	-	494,245	327,118	-	-	167,127
ART 30 21 MERMCK RVR SW REMOVAL	66,001	8,999	-	-	75,000	14,414	-	9,995	50,590
B21 22 PW VEHICLES LARGE	-	-	-	-	-	99,846	-	151,757	(251,603)
B21 22 TOWN PARKS & PLAYGROUND	-	-	-	-	-	290,549	-	211,247	(501,796)
ART 22 22 ANNUAL STAFF DEVICE REFRESH	379,363	-	-	-	379,363	-	-	-	379,363
ART 20 23 ANNUAL STAFF DEVICE REFRESH	-	-	-	456,238	456,238	-	-	-	456,238
ART 20 23 ANNUAL STUDENT DEVICE REFRESH	-	-	-	257,890	257,890	-	-	-	257,890
TOTAL OTHER	2,133,738	48,177	-	914,128	3,096,043	1,028,448	-	444,657	1,622,938
ART 27 96 REPAINT WATER	37,863	-	-	-	37,863	-	-	-	37,863
ART 30 00 WATER MAIN DISTRIBUTION	3,308	-	-	-	3,308	-	-	-	3,308
ART 47 07 WATER PLANT PUMPS	2,398	-	-	-	2,398	-	-	-	2,398
ART 65 09 WATER PLANT ROOF REPLACE	161,721	-	-	-	161,721	-	-	-	161,721
ART 34 10 WATER PLANT HVAC & EQUIP	33	-	-	-	33	-	-	-	33
ART 44 11 VARIABLE SPEED UMP	-	33	-	-	33	-	-	33	-
ART 35 12 MAJOR WATER MAIN REPLACEMENT	-	77,787	-	-	77,787	-	-	77,787	-
ART 45 13 WATER DIST FLUSHING PROGRAM	9,038	-	-	-	9,038	-	-	-	9,038
A58 14 WATER/SEWER RATE STUDY	37,775	17,500	-	-	55,275	4,970	-	-	50,305
ART 56 WATER MAIN REPLACEMENT PROJECTS	-	28,126	-	-	28,126	22,302	-	5,824	-
ART 57 15 WATER PLANT GAC REPLACEMENT	40,007	-	-	-	40,007	-	-	-	40,007
ART 41 16 WATER MAIN REPLACEMENT	11,779	-	-	-	11,779	11,779	-	-	-
ART 44 16 WATER STORAGE TANK REPAIR	186,160	-	-	-	186,160	3,100	-	32,400	150,660
ART 41 16 WATER MAIN REPLACEMENT	21,213	27,942	-	-	49,154	1,702	-	24,401	23,051
ART 27 17 WATER MAIN PROJECT	-	433,254	-	-	433,254	305,336	-	127,918	-
ART 30 17 WTP ELECTRIC SUBS REPLACEMENT	200,000	9	-	-	200,009	-	-	-	200,009
ART 31 17 BANCROFT HIGH LIFT PUMPS	-	21	-	-	21	-	-	-	21
ART 38 17 WTP HEATING SYSTEM	-	10,216	-	-	10,216	10,216	-	-	-
ART 25 18 WATER MAIN REPLACEMENT	448,222	144,452	-	-	592,674	453,579	-	160,434	(21,340)
ART 26 18 HYDRANT REPLACEMENT PROG	-	54,920	-	-	54,920	-	-	-	54,920
B27 18 WATER TREAT SUBSTATION	504,190	1,360,837	-	-	1,865,027	1,333,100	-	432,094	99,833
ART 31 19 HYDRANT REPLACEMENT PROG	74,813	-	-	-	74,813	36,900	-	37,913	-
ART 32 19 WTP PARKING AREA RECONSTRUCTION	110,000	-	-	-	110,000	-	-	-	110,000
ART 33 19 WTP GAC REPLACEMENT	63,684	-	-	-	63,684	-	-	-	63,684
STM 2 19 WATER MAIN REPLACEMENT	791,813	176,897	(677,882)	-	290,828	290,828	-	5,499	(5,499)
ART 29 19 WATER MAIN REPLACEMENT	67,643	316,400	-	-	384,043	23,359	-	303,194	57,491
RESERVE FOR PREM - WATER	144,080	-	-	-	144,080	-	-	-	144,080
ART 26 20 WATER MAIN REPLACEMENT PROJECT	293,884	1,253,223	-	-	1,547,106	1,243,227	-	629,242	(325,362)
ART 26 20 HYDRANT REPLACEMENT PROGRAM	100,000	-	-	-	100,000	-	-	82,087	17,913
ART 25 20 WATER PLANT GAC REPLACEMENT	63,684	-	-	-	63,684	-	-	-	63,684
A 25 21 WATER & SEWER VEHICLES	125,000	-	-	-	125,000	-	-	-	125,000
B25 21 WATER MAIN REPLACE PROJ	(1,666,575)	2,855,914	485,000	15,000	1,689,339	2,585,779	-	1,576,247	(2,472,687)
B25 21 WATER TREAT PLANT GENER	723,000	112,731	-	-	835,731	153,698	-	1,707,611	(1,025,578)
B25 21 FISH BROOK INTAKE REPL	(49,500)	1,370	-	50,000	1,870	142,337	-	54,423	(194,890)
ART 23 22 WATER & SEWER VEHICLES	-	-	-	350,000	350,000	209,867	-	-	140,133
B23 22 WATER MAIN REPLACEMENT	-	-	-	-	-	532,905	-	2,286,421	(2,819,326)
B21 23 LEAD SERVICE REPLACEMENT	-	-	-	-	-	-	-	254,123	(254,123)
TOTAL WATER	2,505,231	6,871,632	(192,882)	415,000	9,598,981	7,364,984	-	7,797,649	(5,563,652)
ART 29 17 ENMORE ST RECONSTRUCTION	(263,804)	-	-	-	(263,804)	-	-	-	(263,804)
ART 28 19 WATER & SEWER VEHICLES	-	2,948	-	-	2,948	2,948	-	-	-
ART 26 20 WATER & SEWER VEHICLES	209,216	15,149	-	-	224,365	117,617	-	-	106,748
TOTAL WATER/SEWER	(54,589)	18,098	-	-	(36,491)	120,565	-	-	(157,056)
ART 49 08 PARKS & GROUNDS BUILDING	0.00	13	-	-	13	-	-	13	-
ART 36 08 FIRE DPW VEHICLES	974	-	-	-	974	-	-	-	974
ART 34 09 B'VALLE FIRE REPLACEMENT	262	-	-	-	262	-	-	-	262
ART 55 09 TOWN BLDG MAINT/IMPROVE	5,882	-	-	-	5,882	-	-	-	5,882
ART 42 10 TOWN BLDG MAINTENANCE	1,500	-	-	-	1,500	-	-	-	1,500
ART 18 11 MUNICIPAL SERVICE FACILITY	1,683	-	-	-	1,683	-	-	-	1,683
ART 38 11 SPRING GROVE MAINT	31,880	-	-	6,000	37,880	-	-	-	37,880
B22 12 TECH INFRASTRUCTURE	593	293	-	-	886	-	-	293	593
ART 45 13 PAY AND DISPLAY	18,493	-	-	-	18,493	-	-	-	18,493
B39 14 TOWN & SCHOOL ENERGY	112	-	-	-	112	-	-	-	112
B43 14 BUILD & FACILITY MAINT	97,943	-	-	-	97,943	-	-	97,943	-
B38 15 SAFETY & SECURITY COMM UPGRADES	89,311	-	-	-	89,311	5,601	-	-	83,710
ART 38 16 TOWN & SCHOOL ENERGY INITIATIVES (FC)	-	9,000	-	-	9,000	-	-	9,000	-
ART 28 16 TOWN BLDG AND FACILITY MAINTENANCE	148	-	-	-	148	148	-	-	-
ART 57 16 MEMORIAL PLAYSTEAD	1	-	-	-	1	-	-	-	1
ART 32 16 MUNI SVCS FACILITY DESIGN	1,000	-	-	-	1,000	-	-	-	1,000
ART 55 16 DEYERMOND FIELD LIGHTS (Free Cash)	10	-	-	-	10	-	-	-	10
ART 33 17 MUNICIPAL SVCS FACILITY	77,406	-	-	-	77,406	20,311	-	1,231	55,864
ART 44 17 TOWN & SCHOOL ENERGY	1,781	-	-	-	1,781	-	-	-	1,781
ART 46 17 SAFETY & COMM UPGRADE	268,264	-	-	-	268,264	-	-	-	268,264
ART 34 18 MAJOR TOWN BLDG PROJECTS	-	40,631	-	-	40,631	23,103	-	17,528	-
ART 35 18 TOWN & SCHL ENERGY INITI	9,435	-	-	-	9,435	-	-	-	9,435
ART 41 18 CNTR AT PUNSHARD DESIGN	500	-	-	-	500	-	-	-	500
ART 1 19 STM BALLARDVALE FS LAND AND CONSTR	831	7,800	-	-	8,631	7,800	-	-	831
ART 24 19 SENIOR CTR DES SV/CONST	26,525	15,781	-	-	42,306	22,705	-	-	19,601
ART 36 19 MAJOR TOWN PROJECTS	21,968	2,350	-	-	24,317	15,850	-	8,468	-
ART 38 19 TOWN & SCHL ENERGY INITI	321	100	-	-	421	-	-	-	421
ART 40 19 TOWN BRIDGE EVAL/MAINT	(258,783)	-	-	-	(258,783)	-	-	-	(258,783)
ART 22 20 MAJOR TOWN PROJECTS	(150,287)	179,725	-	-	29,438	151,161	-	215,392	(337,116)
ART 22 20 TOWN & SCH ENERGY INITIATIVE	(110,000)	94,685	50,000	-	34,685	66,080	-	118,605	(150,000)
ART 24 20 SPRING GROVE CEMETERY IMPROVEMENT	20,000	-	-	-	20,000	-	-	-	20,000
ART 24 20 TOWN PROJECTS - BUILDING	43,014	14,031	-	-	57,045	19,096	-	37,949	-
ART 24 20 TOWN OFFICE MEETING ROOM	562,500	8,222	-	-	570,722	8,222	-	487,144	75,356
ART 24 21 IT PLATFORM & INFRASTRUCTURE	686,704	-	-	-	686,704	194,141	-	26,490	466,073
B21 22 MAJOR TOWN PROJECTS	-	-	-	-	-	33,268	-	164,130	(197,398)
ART 22 22 IT PLATFORM & INFRASTRUCTURE	454,500	-	-	-	454,500	125,081	-	14,500	314,919
B19 23 MAJOR TOWN PROJECTS	-	-	-	-	-	9,555	-	25,445	(35,000)
TOTAL MUNI BUILDING	1,904,468	372,630	50,000	6,000	2,333,098	702,120	-	1,224,131	406,847

Town of Andover Capital Projects Fund Fiscal 2023									
DESCRIPTION	Fiscal 2023								
	07/01/22 Balance	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/23 Balance
ART 88 99 IMPROVE ESSEX/PEARSON	3,500	-	-	-	3,500	-	-	-	3,500
ART 66 00 SIDEWALK RESTORATION	6,988	-	-	-	6,988	-	-	-	6,988
ART 70 00 SIDEWALK CHESTNUT ST	71,175	-	-	-	71,175	-	-	-	71,175
ART 28 01 ACQ SMITHSHIRE EST	56,946	-	-	-	56,946	-	-	-	56,946
ART 44-2 02 GIS	29,904	-	-	-	29,904	-	-	-	29,904
ART 33 05 MORAIN ST	6,153	-	-	-	6,153	-	-	-	6,153
ART 38 07 ACQUIRE GRANLI DRIVE	1,654	-	-	-	1,654	-	-	-	1,654
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000	-	-	-	15,000	-	-	-	15,000
ART 52 07 BRIDGE REPAIRS	24,144	-	-	-	24,144	-	-	-	24,144
ART 32 08 BRIDGE REPAIRS	247,047	-	-	-	247,047	71,000	-	114,000	62,047
ART 52 10 REPAIRS TO PUBLIC WAYS	15,634	-	-	-	15,634	-	-	-	15,634
ART 24 11 TOWN BRIDGE EVAL/REPAIR	81,798	-	-	-	81,798	-	-	-	81,798
ART 25 11 PEARSON ST PARKING LOT	2,253	-	-	-	2,253	-	-	-	2,253
ART 42 12 HIGHPLAIN@FISHBROOK	183,466	-	-	-	183,466	-	-	-	183,466
B20 14 HOLT RD SIDEWALK CONSTR	9,977	-	-	-	9,977	-	-	-	9,977
ART 45 SIDEWALK CONSTRUCTION - WOBURN	-	1,019	-	-	1,019	1,019	-	-	-
ART 62 SIDEWALK CONSTRUCTION - RIVER ST	0.96	-	-	-	1	-	-	-	1
ART 60 15 FINISH CHARLES CIRCLE	17,824	-	-	-	17,824	-	-	-	17,824
ART 48 18 MINOR STRM DRAIN IMPROV	-	1,512	-	-	1,512	800	-	-	712
ART 41 19 PARKING AND HARDCAPE IMP PHI	-	-	-	-	-	-	-	400,000	(400,000)
ART 22 20 SIDWALK PROGRAM	-	-	-	-	-	300,000	-	-	(300,000)
ART 22 20 MINOR STORM DRAIN IMPROVEMENTS	32,162	25,630	100,000	100,000	257,792	106,568	-	47,077	104,148
ART 24 20 MINOR SIDEWALK REPAIR	595	56,656	-	-	57,251	595	-	56,656	-
ART 29 20 ACQ 157 ANDOVER STREET	-	7,520	-	-	7,520	-	-	7,520	-
ART 24 21 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	116,856	-	2,695	130,449
ART 22 22 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	-	-	-	250,000
ART 33 22 REPAIR HACIENDA WAY	50,000	-	-	-	50,000	10,625	-	-	39,375
ART 20 23 MINOR SIDEWALK REPAIRS	-	-	-	250,000	250,000	-	-	-	250,000
ART 20 23 TOWN SIDEWALK PROGRAM	-	-	-	750,000	750,000	-	-	-	750,000
TOTAL ROAD/STORM DRAIN	1,356,222	92,337	100,000	1,100,000	2,648,560	607,463	-	627,947	1,413,149
ART 47 99 PUB SAF ANTENNAS	3,921	-	-	-	3,921	-	-	-	3,921
ART 42 17 FIRE-REPLACE AMBULANCE	3,536	-	-	-	3,536	-	-	-	3,536
ART 33 18 LADDER TRUCK REPLACEMENT	2,215	-	-	-	2,215	-	-	-	2,215
ART 43 19 PARKING VEH REPLACEMENT	1,791	-	-	-	1,791	-	-	-	1,791
STM 2 19 AED PLAYING FIELDS	3,998	-	-	591	4,589	-	-	-	4,589
ART 35 19 FIRE APPARATUS REPLACEMENT	(7,023)	-	-	-	(7,023)	-	-	-	(7,023)
ART 22 20 FIRE APPARATUS REPLACEMENT	(25,000)	-	5,500	19,500	-	-	-	-	-
ART 22 20 FIRE BI-DIRECT AMP SYSTEM	-	55,160	-	-	55,160	3,958	-	51,202	-
B21 & ART 27 22 MULTI-BANK PORT RADIO	-	-	-	400,000	400,000	199,933	-	196,085	3,982
ART 22 22 FIRE APPARATUS REPLACEMENT	145,000	-	-	-	145,000	134,529	-	10,471	-
ART 22 22 POLICE VEHICLE REPLACEMENT	205,000	-	-	-	205,000	-	-	45,246	159,754
ART 20 23 POLICE VEHICLE REPLACEMENT	-	-	-	205,000	205,000	-	-	-	205,000
TOTAL PUBLIC SAFETY	333,437	55,160	5,500	625,091	1,019,188	338,420	-	303,004	377,763
GRAND TOTAL	(23,869,911)	48,773,100	46,877,118	20,632,807	92,413,114	47,272,090	463,731	66,373,247	(21,695,954)

TOWN OF ANDOVER					
TRUST-CEMETERY -SPECIAL FUNDS					
IN CUSTODY OF TOWN TREASURER					
YEAR ENDING JUNE 30, 2023					
	BALANCE				BALANCE
FUND	July 1, 2022	DEPOSITS	INCOME	DRAWN	June 30, 2023
STABILIZATION	6,635,578	-	158,029	-	6,793,607
OPEB ART 21, 2010	22,811,008	1,901,935	3,085,850	-	27,798,792
ESTATE S.P. WHITE	17,703	-	718	-	18,421
POLICE DRUG ACCOUNT	12,065	-	24	1,787	10,302
TOWN 400TH CELEBRATION	11,461	-	95	-	11,556
SENIOR CENTER PROGRAMS	1,424	-	122	-	1,546
STABILIZATIONFUND - BOND PREM	926,323	-	6,581	100,000	832,904
J. GREELEY	7,885	-	66	-	7,951
MARGARET G. TOWLE	345,826	-	-	-	345,826
MARGARET G. TOWLE	31,171	-	3,116	10,367	23,920
JOHN CORNELL	55,580	-	456	1,400	54,636
DAVID & LUCY SHAW	61,392	-	510	-	61,902
W.L. RAYMOND	69,515	-	578	-	70,093
A.J. LINCOLN	25,964	-	1,054	-	27,018
E.I. RAYMOND	3,766	-	31	-	3,797
TAYLOR	2,662	-	22	-	2,684
SPRING GROVE	1,420,899	44,806	29,501	6,000	1,489,206
SPRING GROVE FLOWERS	24,881	-	213	1,300	23,794
EMILINE LINCOLN	2,564	-	21	-	2,585
EMMA J. LINCOLN	1,405	-	12	-	1,416
CONSERVATION FUND	78,729	-	655	-	79,385
SMART	19,761	-	164	-	19,926
FARRINGTON	2,290	-	19	-	2,309
BALLARDVALE	1,446	-	12	-	1,459
ALLEN	113	-	1	-	114
EMS BELL LIBRARY TRUST	45,994	-	385	-	46,379
ELDERLY TAXATION FUND	26,674	5,162.00	119	10,046	21,909
MUNICIPAL AFFORDABLE HOUSING	173,916	-	18,092	30,000	162,008
POLICE FEDERAL DRUG ACCT	55,222	22,172	122	-	77,516
DOLLARS FOR SCHOLARS	957,716	16,475	32,507	33,800	972,898
PENSION STABILIZATION	-	501,481	-	-	501,481
DRAPER	22,074	-	183	-	22,257
RICHARDSON	1,955	-	17	-	1,972
A & AV LINCOLN	1,457	-	12	-	1,469
RAFTON (INTEREST)	9,670	338	81	-	10,089
RAFTON (PRINCIPAL)	599	-	-	-	599
CONROY	2,243	-	19	-	2,261
AMERICAN LEGION	1,654	-	14	-	1,667
CHRIS MAYNARD BOOKS	5,145	-	43	-	5,188
HOLT	1,006	-	8	-	1,014
	33,876,734	2,492,369	3,339,453	194,700	39,513,856
INTERNAL SERVICE FUNDS					
INSURANCE	304,642	464	11,518	22,306	294,318
UNEMPLOYMENT COMPENSATION	632,729	-	25,056	-	657,785
WORKERS COMPENSATION	187,466	-	-	-	187,466
TOWN INSURANCE HEALTH	16,970,503	33,027,232	429,708	31,412,069	19,015,374
TOTAL INTERNAL SERVICE FUNDS	18,095,340	33,027,696	466,282	31,434,374	20,154,944
GRAND TOTAL ALL TRUST FUNDS	51,972,075	35,520,065	3,805,735	31,629,074	59,668,801

**TOWN OF ANDOVER MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
ACTIVITY FOR FY 2023**

TOWN OF ANDOVER, MASSACHUSETTS ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING ACTIVITY FOR FY2023							
ARTICLE	PROJECT NAME	AUTHORIZATION JULY 1, 2022	NEW AUTHORIZATION	BONDING	PAID DOWN	RESCIND	AUTHORIZATION JUNE 30, 2023
SEWER ENTERPRISE							
ART 64 2007	SHAWSHEEN PUMPING STATION	350,000					350,000
ART 30 2018	DALE STREET PUMPING STATION REPLACE	360,000					360,000
ART 26 2020	SHAWSHEEN PUMPING STATION	1,574,350					1,574,350
ART 32 2022	SHAWSHEEN RIVER INTERCEPTOR	2,200,000					2,200,000
ART 21 2023	SHAWSHEEN RIVER INTERCEPTOR		2,200,000				2,200,000
		4,484,350	2,200,000	-	-	-	6,684,350
WATER ENTERPRISE							
ART 29 2019	WATER MAIN REPLACEMENTS	1					1
ART 25 2021	WATER MAIN REPLACEMENTS	3,000,000		485,000	15,000		2,500,000
ART 25 2021	WATER TREAT PLANT GENERATOR	1,500,000					1,500,000
ART 25 2021	FISH BROOK INTAKE REPLACE	500,000			50,000		450,000
ART 23 2022	WATER MAIN REPLACEMENTS	6,000,000					6,000,000
ART 21 2023	WATER MAIN REPLACEMENTS		6,000,000				6,000,000
ART 21 2023	WATER TREAT PLANT SCADA UPGRADES		2,500,000				2,500,000
ART 21 2023	WATER TREAT PLANT GAC REPLACEMENT		560,000				560,000
ART 21 2023	LEAD SERVICE REPLACEMENTS		1,800,000				1,800,000
		11,000,001	10,860,000	485,000	65,000	-	21,310,001
TOTAL ENTERPRISE FUNDS		15,484,351	13,060,000	485,000	65,000	-	27,994,351
GENERAL GOVERNMENT							
ART 31 2008	LANDFILL CLOSURE	6,695,000					6,695,000
ART 25 2023	LEDGE ROAD LANDFILL		2,500,000				2,500,000
	<i>(Note: \$675,000 ST thru MWPAT not shown here)</i>	6,695,000	2,500,000	-	-	-	9,195,000
SCHOOL							
ART 38 2019	MAJOR SCHOOL BUILDINGS PROJECTS	90,000			90,000		-
ART 22 2020	MAJOR SCHOOL PROJECTS	280,000					280,000
ART 15 2021	WEST ELEMENTARY DESIGN & CONST	144,661,968		46,914,500	3,085,500	12,766,372	81,895,596
ART 23 2021	MAJOR SCHOOL PROJECTS	975,000					975,000
ART 18 2022	DMS DESIGN & CONSTRUCTION	8,000,000					8,000,000
ART 18 2022	AHS DESIGN	1,500,000			400,000		1,100,000
STM 1 2022	WEST ELEMENTARY DESIGN & CONST		14,540,924				14,540,924
ART 21 2022	MAJOR SCHOOL PROJECTS	1,750,000					1,750,000
ART 19 2023	MAJOR SCHOOL PROJECTS		1,125,000				1,125,000
		157,256,968	15,665,924	46,914,500	3,575,500	12,766,372	109,666,520
ROAD AND DRAINAGE							
ART 22 2020	SIDEWALK PROGRAM	950,000					950,000
ART 22 2020	MINOR STORM DRAIN IMPROVEMENTS	200,000		100,000	100,000		-
ART 23 2021	SIDEWALK PROGRAM	950,000					950,000
ART 21 2022	SIDEWALK PROGRAM	850,000					850,000
		2,950,000	-	100,000	100,000	-	2,750,000
CONSERVATION AND LAND ACQUISITION							
ART 36 2021	AMENDMENT OPEN SPACE LAND ACQUISITION	1,200,000					1,200,000
		1,200,000	-	-	-	-	1,200,000
TECHNOLOGY							
ART 40 2014	TECHNOLOGY HARDWARE & SOFTWARE	200,000			200,000		-
ART 19 2023	IT INFRASTRUCTURE		300,000				300,000
		200,000	300,000	-	200,000	-	300,000
TOWN BUILDINGS							
ART 22 2020	MAJOR TOWN PROJECTS	725,000					725,000
ART 23 2021	MAJOR TOWN PROJECTS	305,000					305,000
ART 21 2022	TOWN PARKS & PLAYGROUND IMPROVEMENTS	550,000					550,000
ART 21 2022	MAJOR TOWN PROJECTS	1,600,000					1,600,000
ART 19 2023	TOWN PARKS & PLAYGROUND IMPROVEMENTS		380,000				380,000
ART 19 2023	MAJOR TOWN PROJECTS		900,000				900,000
		3,180,000	1,280,000	-	-	-	4,460,000
MISCELLANEOUS							
ART 40 2019	TOWN BRIDGE EVALUATION & MAINTENANCE	500,000					500,000
ART 41 2019	PARKING AND HARDSCAPE IMPROVEMENTS	400,000					400,000
ART 22 2020	FIRE APPARATUS REPLACEMENT	25,000		5,500	19,500		-
ART 22 2020	TOWN & SCHOOL ENERGY INITIATIVES	200,000		50,000			150,000
ART 23 2021	HISTORIC MILL DISTRICT CIRCUL & STREET CON	500,000			350,000		150,000
ART 23 2021	TOWN & SCHOOL ENERGY INITIATIVES	330,000					330,000
ART 23 2021	FIRE APPARATUS REPLACEMENT	360,000			360,000		-
ART 7 2021	PENSION OBLIGATION BONDS	10,000,000					10,000,000
ART 21/27 2022	MULTI-BAND PORTABLE RADIOS	400,000			400,000		-
ART 21 2022	PUBLIC WORKS VEHICLES - LARGE	400,000					400,000
ART 19 2023	PUBLIC WORKS VEHICLES - LARGE		455,000				455,000
ART 19 2023	TOWN & SCHOOL ENERGY INITIATIVES		470,000				470,000
ART 19 2023	FIRE RESCUE VEHICLES		975,000				975,000
		13,115,000	1,900,000	55,500	1,129,500	-	13,830,000
TOTAL GENERAL GOVERNMENT		184,596,968	21,645,924	47,070,000	5,005,000	12,766,372	141,401,520
GRAND TOTAL		200,081,319	34,705,924	47,555,000	5,070,000	12,766,372	169,395,871

SECTION VII
MODERATOR'S TOWN MEETING COMMENTS

To: *The Citizens of Andover*

From: *Sheila Doherty, Town Moderator*

Many of our citizens each year are new or recent transfers into our town from areas where the legislative body of the community is not governed by the Open Town Meeting. With this in mind, I feel that the following general information and guidelines will help meeting members as they deliberate the town meeting warrant.

INTRODUCTION TO TOWN MEETING

The Town Meeting is a distinctly New England institution. It traces its origins in the New World to the Mayflower Compact and has evolved from the parish meetings dating from the time when all inhabitants of the town were also members of the parish.

Each early parish meeting had a Moderator - a person chosen because of his knowledge, fairness and moderate temperament. His word and his decisions had a force and effect of law.

All Town Meetings in New England are alike - and no two are identical. Town Meeting is the legislative and principal policy making body for the Town of Andover. It convenes at least annually at the specific time, date and place designated by the Select Board.

The Annual Town Meeting considers and adopts operating budgets for town and schools for the coming fiscal year and makes many other decisions, which will affect the quality of life for the citizens of Andover. Capital projects, zoning changes, street acceptances, general bylaw changes, etc., all require votes of Town Meeting.

Any person registered to vote in Andover may participate and vote at Town Meeting.

THE WARRANT

The agenda of the meeting is the Warrant. It is the warning to all inhabitants of the articles which will be discussed and may be voted on at the meeting. Articles are included in the Warrant at the discretion of the Select Board and by citizen petition. The Select Board sets the order of the Warrant.

The final printed and published Warrant is given to the Moderator for discussion and action at the Meeting. No additional articles are permitted, and no changes are permitted which would materially change the content or intent of the article. The inhabitants would not have had proper warning. Articles are not taken out of order for the same reason.

THE DEBATE

Certain Rules observed by the Moderator flow from custom and tradition.

In order for an article to be considered, it must be moved and seconded. Proponents of the article are permitted to speak first.

1. Voters address the chair as Mr./Madam Moderator and when recognized, the voter should announce his/her name and address before proceeding to discuss a concern.
2. Any person having a monetary or equitable interest in any matter under discussion shall disclose the fact of that interest or employment before speaking.
3. Out of consideration to others, speakers should be brief, direct and concise. The Moderator will give everyone an opportunity to speak, but reserves the right to call for a vote to close debate if it is deemed that further discussion is no longer productive.
4. A motion from the floor to move the question can also close the debate. An affirmative vote on this motion closes debate and a vote on the main motion is taken. If the Moderator feels that the discussion has been cut too short, a decision may be made to continue the discussion until it is clear that the discussion is no longer productive.

AMENDMENTS

1. Only one amendment is permitted at a time. By custom, we do not allow amendments to amendments. This helps to keep the process simple and understandable for the meeting participants.
2. Amendments which would in effect kill an article are not permitted – a “no” vote will accomplish the same results.
3. Amendments, by custom, must be written in triplicate and presented to the Moderator. One copy goes to the Moderator to read to the meeting for action, another copy goes to the Town Clerk for the official record, and a third copy is kept by the person who requests the amendment. Triplicate copy forms are available from the Town Clerk or the Ombudsman (available at the meeting to assist participants with their amendments.)
4. After an amendment is seconded and discussed, the Moderator calls for a vote on the amendment only. Debate then continues on the original motion or other amendments. The final vote is taken on the original motion, as amended.

OTHER RULES

1. Motions to indefinitely postpone are not permitted. A proponent of an article should be given a fair hearing and leave the meeting with a decision.
2. Motions to reconsider are not permitted except in very rare instances where an error has occurred.
3. On matters of procedure, the Moderator’s decision is final. He/she may confer, however, with Town Counsel and request Town Counsel to explain any legal points to Town Meeting members.
4. Town meeting starts at 7:00 P.M. each night unless otherwise indicated. Traditionally, the Moderator will not start the discussion of an article after 10:15 P.M. unless, in the opinion of the Moderator, there is overwhelming sentiment and good reason to do so. Since the Town Meeting **must** be acted on *in toto*, some flexibility must be available for the final session.

Town Meeting Time, a handbook on the principles directing Town Meeting, is available to the public at most bookstores and also at the Memorial Hall Library. Traditions built up over many years guide the conduct of Andover’s Town Meeting, modifying the principles set forth in the handbook.

Above all, the responsibility of the Moderator is:

- ◆ to keep the meeting orderly and moving;
- ◆ to protect the rights of those citizens who are unable, for whatever reason, to attend all segments of the meeting; and
- ◆ to assure that the will of the majority of those present and voting is secured.

I encourage you to participate in this treasure of New England.....

TOWARD A BETTER UNDERSTANDING OF TOWN MEETING

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play and a deep appreciation of self-government - rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

WHY TOWN MEETING

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Select Board. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, bylaw additions and amendments, or any other matter which affects the Town.

TOWN MEETING PROCEDURES

Town ByLaws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

ARTICLES - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator" or "Madam Moderator." Before making any remarks the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

BUDGET - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the finance committee report. Amendments can be offered and will be voted on individually.

PRO & CON MICROPHONES – The Moderator will introduce the use of pro and con microphones for articles that the Moderator judges may benefit from this procedure.

AMENDMENTS & MOTIONS - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment the Moderator calls for a vote on the amendment only. If passed the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

VOTING REQUIREMENTS – Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a two-thirds (2/3) vote.

DECLARING THE VOTE - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

PRIVILEGED MOTIONS - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

PREVIOUS QUESTION, RECONSIDERATION AND DISPLAY - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed when in the Moderator's judgment the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

TOWN MEETING PROCEDURES (cont.)

ADJOURN/DISSOLVE - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

TOWN MEETING MEMBERS

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Select Board and by Citizen Petition. The order is determined by the Select Board.

THE MODERATOR - Presides over and conducts the meeting. This is an elected position.

TOWN CLERK - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

SELECT BOARD - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

TOWN MANAGER - Appointed by the Select Board, the Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

CHIEF ADMINISTRATIVE & FINANCIAL OFFICER - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

FINANCE COMMITTEE - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information to assist Town Meeting in making final decisions.

SCHOOL COMMITTEE - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent and defines educational philosophy and policy.

SUPERINTENDENT OF SCHOOLS - Chief executive officer for implementing school committee policy and directives.

TOWN COUNSEL - Chief legal officer and legal advisor to the Town Meeting.

PLANNING BOARD - (5) Appointed by the Town Manager with the approval of the Select Board, it advises Town Meeting on a range of planning and zoning matters.

CONSERVATION COMMISSION - (7) Appointed by the Town Manager as custodian of Town owned conservation land. It recommends land acquisitions to the Meeting.

STATUTORY CONSTRAINTS ON TOWN MEETING
(Refer to Chapter 39 of the General Laws for Precise Wording)

The annual Town Meeting shall be held in February, March, April, or May, unless otherwise directed by Executive Order of the Governor of the Commonwealth of Massachusetts.

The Select Board shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may by bylaw establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statutes require a standing vote the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

BYLAW CONSTRAINTS ON TOWN MEETING

MEETINGS - The annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March, each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Select Board may designate. Any meeting may be adjourned from time to time to any place in the Town.

WARRANTS - Attested copies of the Warrant shall be posted in or on the Town Hall and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Select Board may reopen the warrant if required.

ANNUAL TOWN REPORT - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an annual report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

VOTE BY BALLOT - A motion for a secret ballot is in order and requires approval of 25% of those voting.

ADMISSION OF OTHER THAN REGISTERED VOTERS - **Only residents who are registered voters are allowed in the voting sections of Town Meeting.** Unregistered voters and non-residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

DISCLOSURE OF INTEREST - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting or employed by another having such an interest shall disclose the fact before speaking thereon.

TWO-THIRDS VOTE – On matters requiring a two-thirds (2/3) vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds (2/3) vote is questioned.

SECTION VIII

APPENDIX

LINKS TO RESOURCES

Supplemental information to the Finance Committee Report can be found at
www.andoverma.gov/FinComReport

We have provided the list of links below to the www.andoverma.gov website and other sites for those of you who would like more in-depth information on budget and capital improvement matters.

<i>Links to Resources and Documents</i>	
Town of Andover Charter and Bylaws	www.andoverma.gov/charter
Town of Andover FY2025 Budget	http://www.andoverma.gov/FY2025Budget
Town of Andover FY2025 Capital Improvement Plan	http://www.andoverma.gov/FY2025CIP
Andover Public Schools Budget Information	www.andoverma.gov/schoolbudget
Information on Proposition 2 1/2	www.andoverma.gov/prop2half
Andover Transparency	www.andoverma.gov/transparency
OPEB Valuations	www.andoverma.gov/OPEB
Retirement System Valuations	www.andoverma.gov/retirementvaluations
Annual Comprehensive Financial Reports	www.andoverma.gov/CAFR
Annual Town Report	www.andoverma.gov/AnnualReport
Andover TV Video Archives	www.andovertv.org/videoarchive
Zoning Bylaw Recodification	www.andoverma.gov/townmeeting

SECTION IX

2024 SPECIAL TOWN MEETING

Tuesday, April 30, 2024 @ 7:00pm

J. Everett Collins Center for the Performing Arts

Andover High School

CALL TO ORDER 7:00 PM

ADMITTANCE OF NON-VOTERS

**MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE
BY TOWN COUNSEL**

**MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY
NUMBER AND BY SUBJECT MATTER**

ZONING BYLAW AND MAP AMENDMENT / ESTABLISH MULTIFAMILY OVERLAY DISTRICT

ARTICLE 1. To see if the Town will vote to amend the Zoning Bylaw by adding a following new Section 8.9, Multifamily Overlay District, or take any other action related thereto.

8.9. MULTIFAMILY OVERLAY DISTRICT

8.9.1 Purpose.

The purpose of the Multifamily Overlay District (MOD) is to foster a range of housing opportunities near retail sales and services, transportation options, employment centers, and civic and personal services. In addition, Section 8.9 is intended to:

1. Provide family housing in accordance with G.L. c. 40A, § 3A and the Section 3A Compliance Guidelines of the Executive Office of Housing and Livable Communities (EOHLC);
2. Provide opportunities for housing near public transportation such as the Town’s commuter rail stations and regional bus routes;
3. Encourage a mix of housing sizes and types in walkable areas to promote public health, reduce greenhouse gasses, improve air quality, and concentrate development where adequate facilities and services exist to support it;
4. Provide predictable permitting of new housing development;
5. Encourage residential and commercial uses to provide a customer base for local businesses;
6. Encourage economic investment in the redevelopment of properties;
7. Respond to the local and regional need for affordable housing by permitting a variety of housing types with inclusionary housing requirements;
8. Advance a number of land use, housing and mobility goals of the Andover Comprehensive Plan; Andover Housing Production Plan, Community Health Improvement Plan and the Climate Action and Substantiality Plan; and
9. Be consistent with the Town of Andover Complete Streets Policy.

8.9.2 Applicability.

1. The MOD includes all the lands designated on the map titled Multifamily Overlay District and Subdistricts, dated February 29, 2024 and prepared by the Town of Andover, on file with the Town Clerk and hereby made part of the Zoning Map. The MOD shall include the following subdistricts:
 - a. Downtown
 - i. Transit (MODT)
 - ii. Downtown Residential (MODR)
 - b. Ballardvale (MODB)
 - c. River Road (MODRR)
2. *Underlying Zoning.* Except as otherwise provided in this Section 8.9, all regulations of the

underlying district(s) shall apply to land in the MOD; provided, however, that in the case of conflict between the provisions of the underlying district and the MOD, the provisions of the MOD shall control. When a building permit is issued for any Project approved under this Section 8.9, the provisions of the underlying district(s) shall no longer apply to the land shown on the site plan.

3. The Planning Board is the Site Plan Review and Special Permit granting authority for the MOD.

8.9.3 Permitted Uses.

1. The following uses are permitted as of right in the MOD, subject to Site Plan Review under Section 9.5.
 - a. Multifamily housing
 - b. Residential accessory uses permitted in the underlying zoning district(s).
2. *Special Permit Uses.* In the MODT, MODRR and MODB, the Planning Board may grant a Special Permit for a Mixed-Use Structure in which multi-family housing is the principal use and any of the following nonresidential uses may be located on the ground floor, subject to any conditions that the Planning Board deems appropriate:
 - a. Private club not conducted for profit
 - b. Personal service establishment
 - c. Establishment for the retail sale of merchandise
 - d. Convenience store
 - e. Non-exempt educational use
 - f. Medical center or clinic
 - g. Self-service laundry or dry-cleaning operation
 - h. Restaurant
 - i. Restaurant, sit-down
 - j. Restaurant, limited service
 - k. Shop for custom work involving the manufacture of articles to be sold on the premises
 - l. Indoor commercial recreation establishment
 - m. Business, professional or administrative office
 - n. Grocery store

8.9.4 Dimensional Regulations.

1. Development in the MOD shall comply with the following dimensional and density regulations:

Table of MOD Dimensional and Density Regulations

Requirement	Downtown		Ballardvale	River Road
	MODR	MODT	MODB	MODRR
Minimum lot area	N/A	N/A	N/A	N/A
Maximum lot coverage	50%	50%	30%	30%
Minimum open space	5%	5%	5%	10%
Maximum height				
Stories (maximum)	2.5	3	3	4
Feet (maximum)	35	45	45	55
Minimum frontage	0	0	0	50
Minimum required setbacks:				
Front	10	5	5	20
Side	10	5	5	5
Rear	10	5	5	5
Maximum units per acre	15	25	20	35
Maximum buildings on a lot	N/A	N/A	N/A	N/A

2. *Additional Requirements.*

- a. When adjacent to or up to 10 feet from the property line of a lot on Essex Street, Pearson Street, North Main Street, Dale Street, and Andover Street, the maximum building height shall not be more than 35 feet above the adjacent public street.
 - b. When a building facade extends more than 100 feet across a grade equal to or greater than 10 feet in elevation differential, the maximum height of the building shall be determined from the average grade across each 100-foot increment.
3. *Open Space.* For purposes of complying this Section 8.9, the minimum open space requirement refers to land not used for buildings, structures, roadways, or other impervious surfaces. It may be preserved in its natural state or landscaped. With approval from the Planning Board, open space may be used for walkways that satisfy the requirements of Section 8.9.5.3.
 4. *Exceptions to Maximum Building Height.* The limitation on height of buildings shall not apply to chimneys, ventilators, towers, silos, spires, or other ornamental features of buildings that are not used for living purposes and do not constitute more than 25 percent of the ground floor area of the building. More than one residential or accessory building or structure shall be allowed on a lot in the MOD. All structures must conform to the Massachusetts Building Code with respect to building separation and firewalls.
 5. In the MODRR subdistrict, the Planning Board may grant a Special Permit to authorize an increase in the maximum building height, up to 5 stories and 65 feet, for a Mixed-Use Structure and increase the allowable density to 45 units per acre.

8.9.5 Development Standards.

1. Developments in the MOD shall conform to the standards in this Section 8.9 and the following:
 - a. Section 5.1, Off-Street Parking and Loading, subject to Subsection 4 below.
 - b. Section 5.3, Landscaping, Buffering, and Lighting, subject to Subsection 8 below.
 - c. Section 8.3, Flood Hazard Overlay District.

2. *Setbacks and Buffers.*

- a. No use other than landscaping, sidewalks, multi-use paths, street furniture, seating, and permitted signs shall be permitted in the front yard of any lot.
- b. Where applicable, the front setback may be increased for purposes of amenities such as a courtyard, recessed entrance, sidewalk, multi-use path, raised terrace, or façade offsets, but not for automobile use.
- c. River Road Subdistrict.
 - i. In the MODRR Subdistrict, no multifamily structure shall be erected within 80 feet of the property line of any industrial use.
 - ii. There shall be a landscape buffer of at least 30 feet between any residential or mixed-use development in the MODRR and any manufacturing and industrial uses. Landscaped screening shall meet the requirements in Section 5.3.

3. *Sidewalks, Internal Walkways, and Landscaping.*

- a. All developments shall provide accessible walkways that connect buildings to other buildings, buildings to streets, and buildings to sidewalks and adjacent public features, such as parks and playgrounds, with minimal interruption by driveways.
- b. Parking lot aisles and access and interior driveways shall not count as walkways. The Planning Board may require benches, waiting areas, bicycle racks, stroller bays, and other sheltered spaces near building entrances.
- c. To the maximum extent possible, walkways should have some degree of shelter achieved through the use of building fronts, trees, low hedges, arcades, trellised walks, or other means to delimit the pedestrian space.
- d. Pedestrian and bicycle pathways shall be included within 100 feet of the Shawsheen River for public use and enjoyment if the Project includes frontage along the Shawsheen River. Said pedestrian pathway shall be publicly accessible via a public access easement or conveyance to the Town of Andover. The easement width for these pathways shall be not less than 20 feet, unless otherwise approved by the Planning Board.
- e. Site landscaping shall not block a driver's view of oncoming traffic.
- f. Compliance with these standards shall be demonstrated in site circulation and landscaping plans submitted with the MOD Development Plan Application.

4. *Off-Street Parking and Loading.* Development in the MOD shall be provided as required by Section 5.1.4 Appendix A, Table 3 Off-street parking requirements and shall comply with Section 5.1 of this Bylaw. Any conflict between 5.1 and 8.9 shall be resolved in favor of 8.9.

- a. The minimum number of parking spaces shall be 1.5 spaces per unit in the MODRR subdistrict, and 1 space per unit in the MODR, MODB, and MODT district.
- b. No surface parking shall be located between the front building line of a residential building and the front lot line nor within any minimum setback under Section 8.9.4. Surface parking shall be located to the rear or side of the principal building.

- c. Structured parking in a separate parking garage shall be located behind the front building line of the multifamily dwellings on the lot.
- d. For structured parking that is located partially or entirely under a residential building, the vehicular entry to the parking area shall be subordinate in design and placement to the principal pedestrian entry into the building. For example, vehicle parking that is not underneath the multifamily building but is covered by it shall be effectively shielded from view from the street and sidewalks by any combination of the following methods: fence, trees, or building wall sufficiently articulated to avoid the appearance of a blank wall at the street level.
- e. *Shared Parking Facilities.* The Planning Board may allow for shared parking facilities within the MOD for different buildings or uses subject to the following provisions:
 - i. Up to 50 percent of the parking spaces serving a building may be used jointly for other uses not normally open, used, or operated during similar hours. The applicant must demonstrate to the Planning Board that the peak demand and principal operating hours for each use are suitable for a common parking facility.
 - ii. A written agreement defining the joint use of the common parking facility acceptable to the Planning Board shall be executed by all parties concerned and approved by the Planning Board as part of the Site Plan Review process. This agreement shall be recorded with the Registry of Deeds.

5. *Bicycle Parking.* The following requirements shall apply to bicycle parking:

- a. In any development of ten or more multifamily units, the minimum number of covered bicycle parking spaces shall be one space per two units.
- b. For purposes of this bylaw, a bicycle parking space is an area within which one intact bicycle may be conveniently and securely stored and removed in an upright position with both wheels resting on a stable surface without requiring the use of a kickstand, and without requiring the movement of other parked bicycles, vehicles, or other objects to access the space.
- c. Long-term bicycle parking is intended primarily to serve residents, employees, or other people who would require storage of a bicycle for a substantial portion of the day, for an overnight period, or for multiple days. Short-term bicycle parking is intended primarily to serve visitors, such as retail patrons making trips of up to a few hours to a particular use.
- d. The Planning Board may adopt rules and regulations and guidelines for the design and placement of bicycle racks for long-term and short-term bicycle parking.

6. *Buildings.*

- a. The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building materials on the primary, public-facing façade(s) (front, side, and rear) shall be treated with the same care and attention in terms of entries, fenestration, and materials.
- b. Building(s) adjacent to a principal access drive shall have a pedestrian entry facing that access drive.
- c. To encourage clustering of buildings and provide for common open space and amenities on the lot, no building may be more than 90 feet from the nearest adjacent building unless approved by the Planning Board.

7. *Shared outdoor space.* Multi-family housing shall have common outdoor space that all residents can access. The outdoor space may be located in any combination of ground floor, courtyard, rooftop, or terrace.
8. *Exterior Lighting.* Throughout the MOD district, the goal of an exterior lighting plan shall be to light sidewalks and walkways, building entrances, and parking areas in a consistent, attractive, safe, and unobtrusive manner that minimizes off-site impacts. To this end, exterior lighting in the MOD shall conform to the following standards and shall be in accordance with a lighting plan approved by the Planning Board.
 - a. *Pedestrian Lighting.*
 - i. Pedestrian lighting shall complement the character, aesthetic appeal, and safety of a development and promote greater pedestrian activity.
 - ii. Pedestrian lighting shall use consistent fixtures, source colors, and illumination levels. To prevent glare and light pollution, developments shall be equipped with downcast or full-cutoff fixtures.
 - iii. When pedestrian lighting is used in conjunction with street lighting, the illumination provided by the former shall be distinguishable from the illumination provided by the latter to clearly define the pedestrian path of travel.
 - b. Placement of fixtures shall facilitate uniform light levels and work with the placement of sidewalks, landscaping, signage, building entries, and other features to contribute to the continuity of the streetscape. Where possible, the Planning Board prefers the use of a greater number of low fixtures in a well-organized pattern rather than fewer, taller fixtures.
 - c. *Parking Areas.*
 - i. Within parking areas, there shall be a unified system that provides attractive lighting throughout the lot.
 - ii. Fixtures shall minimize spill light and glare onto adjacent properties. Fixtures adjacent to residential districts shall direct the light away from residential properties and limit off-site light levels.
 - iii. Lighting shall complement the lighting of adjacent streets and properties and shall use consistent fixtures, source colors, and illumination levels. When adjacent to walkways, parking area lighting shall not overpower the quality of pedestrian area lighting.
9. *Waivers.* Upon the request of the Applicant, the Planning Board may waive by majority vote the requirements of this Section 8.9.5. 1 through 8.9.5.8 above in the interests of design flexibility and overall project quality, and upon a finding that the proposed variation is consistent with the overall purpose and objectives of the MOD.
10. *Affordability.* Development in the MOD shall comply with 7.8.4 except as follows:
 - a. All residential developments consisting of 10 or more units shall have at least 15% of the dwelling units (and no fewer than one unit) available as affordable units limited to 80% Area Median Income (AMI) and eligible for listing in the Town's Subsidized Housing Inventory (SHI). For purposes of calculating the number of affordable units required, the unit requirement shall round up to a whole unit for any fraction of 0.5 or above.

- b. If EOHLIC determines in writing that the Town has not shown this 15% requirement to be economically feasible, at least 10% of the dwelling units in any development in the MOD shall be affordable units with household income limited to 80% of AMI and eligible for inclusion on the Subsidized Housing Inventory. For purposes of calculating the number of affordable units required, the unit requirement shall round down to a whole number in the instances of a fraction.
- c. The applicant may, with the permission of the Planning Board, in lieu of one or more affordable unit(s) contribute to the Town of Andover Municipal Affordable Housing Trust Fund, a cash contribution determined by the Planning Board in consultation with the Housing Trust Fund Board of Trustees.

8.9.6 Procedure.

- 1. Development within the MOD shall be subject to Site Plan Review under Section 9.5 of this Bylaw.
- 2. The Planning Board may adopt advisory design guidelines to assist applicants in building design and site planning for a Project.
- 3. The Design Review Board shall review developments proposed in the MOD and provide advisory recommendations to the Planning Board.
- 4. The Planning Board may adopt advisory regulations to facilitate site layout, building design, and outdoor amenity spaces. All site plan review standards applicable to developments under this section shall be consistent with the purposes of this section and EOHLIC's current Compliance Guidelines for Multi-Family Zoning Districts Under Section 3A of the Zoning Act, as amended.

8.9.7 Severability.

The invalidity of any section or provision of this Section 8.9 shall not invalidate any other section or provision herein.

And further; To amend Article VIII, Section 2.2 Overlay Districts of the Zoning Bylaw by adding at the end of Section 2.2, Multifamily Overlay District and amend the Town of Andover Zoning Map, to establish a Multifamily Overlay District as shown on a plan titled “Proposed Zoning Multifamily Overlay District”, dated February 29, 2024, as prepared by the Town of Andover, which is on file in the Town Clerk’s Office, and which are hereby made part of the Town Zoning Map.

~ ~ ~ ~ ~

Under a recently passed state law (the “MBTA Communities Zoning Law”), the Town is required to create a zoning district or districts which allow for multifamily housing as-of-right. It is not a mandate to build housing, but rather a requirement for communities which benefit from MBTA transit to create more opportunities for multifamily housing in reasonable locations. Based on extensive public input over the past two years, Andover’s MBTA Community Working Group, in collaboration with the Andover Planning Board, recommends dispersing the Town’s multifamily housing zones across three overlay district locations: Downtown, Ballardvale and River Road in the interests of both complying with the state law and providing quality housing development opportunities. Development of multifamily housing in these districts requires site plan review to ensure sufficient planning, is tailored in dimension and density regulations to each respective area and minimizes impact on existing residential-intensive neighborhoods. These overlay districts are illustrated in the proposed map changes. The underlying zoning will not change.

~ ~ ~ ~ ~

Your Vote: Yes___ No___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 6-0 to recommend approval.
The SCHOOL COMMITTEE voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Planning Board

GREATER LAWRENCE TECHNICAL SCHOOL LAND ACQUISITION

ARTICLE 2. To see if the Town will approve an amendment to the District Agreement of the Greater Lawrence Regional Vocational Technical High School District, so as to permit the District to enter into leases of land incidental and related to the District's purchase of the West Side Hangar, so-called, at the Lawrence Airport in furtherance of the District's programs, as permitted by c. 330, §4 of the Acts of 1960, as amended, or to take any other action relative thereto.

~ ~ ~ ~ ~

This article will allow the Greater Lawrence Technical School to enter into a lease agreement at the Lawrence Airport as part of the academic program of the Technical School.

~ ~ ~ ~ ~

Your Vote: Yes **No**

The SELECT BOARD voted 4-0 to recommend approval.

On request of the Greater Lawrence Regional Vocational Technical School District Committee

NOTES

NOTES

TOWN OF ANDOVER

TOWN MEETING PROCEDURE AT A GLANCE

To do this...	You say this.....	May you Interrupt Speaker?	Must you Be Seconded?	Is the Motion Debatable?	What vote is required?
Request Information	Point of Information	Yes	No	No	No Vote
Complain about noise, sound, general room conditions, etc....	Point of Privilege	Yes	No	No	No vote
Object to procedure or personal affront	Point of order	Yes	No	No	No vote Chair decides
Introduce Business <i>(a primary motion)</i>	I move that.....	No	Yes	Yes	Majority
Ask for a vote count to verify a vote	I call for a standing count...	No	No	No	No Vote
Amend a motion	I move to amend this motion	No	Yes	Yes	Majority
End Debate <i>Can be denied by Moderator at his/her discretion</i>	I move the question	No	Yes	No	2/3 vote
Reconsider something already disposed of	Meeting only reconsiders a vote if an error has occurred				Chair corrects with proper vote
Recess the meeting	I move that we recess until....	No	Yes	No	Majority
Adjourn the meeting	I move we adjourn	No	Yes	No	Majority

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Andover, MA 01810*

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PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING

**Monday, April 29, 2024
7:00PM**

**J. EVERETT COLLINS CENTER
FOR THE PERFORMING ARTS
ANDOVER HIGH SCHOOL**