

FINANCE COMMITTEE REPORT



APRIL 29, 2025
ANNUAL TOWN MEETING

ANNUAL TOWN MEETING

PLAN TO ARRIVE EARLY

All Town Meeting attendees must be checked into the meeting in the lobby of the Collins Center each night beginning on April 29th. Voters must check in at their precinct table. Visit the Town website at www.andoverma.gov and click on “Town Clerk’s Office” under the “Departments” tab and click on “Elections” to search for your precinct under the “Precinct Search” tab. To avoid delays at check in, please check your precinct prior to Town Meeting.

Voters: Only voters who registered by the deadline (April 19th) will be allowed to vote at this Town Meeting. Voters will receive a sticker that must be worn in a visible location on their person to vote.

Electronic Voting: Voting at Town Meetings takes place using hand-held electronic voting devices, consistent with Town Meeting’s vote in 2023 to allow the new voting method. Electronic voting provides several benefits: it allows votes to be anonymous, ensures an accurate vote tabulation, and makes the voting process more efficient.

All voters receive electronic voting devices during the check-in process. Given the procedures associated device distribution, voters are strongly encouraged to arrive for voter check-in between 6:00-6:45pm.

Non-Voters: Non-voters may attend Town Meeting and will be seated in a special section. Non-voters must check in at the Town Clerk’s table in the lobby to register before being seated. Please be aware that non-voters will not be seated until after 7:00 P.M. when they are voted admittance by Town Meeting.

Children: Children may enter the meeting as non-voters. *See above.* Parents must attend small children during the meeting and sit with them in the designated non-voter section. Voters (with visible stickers) may vote from the non-voter section. Please notify the section counter if you are a voting member. No children or non-voters may sit in the registered voter sections.

Parking: There are several parking lots available:

1. Collins Center Lot
2. Main Lot at the High School
3. West Middle School Lot
4. Lot beside the Field House
5. Red Spring Road Lot

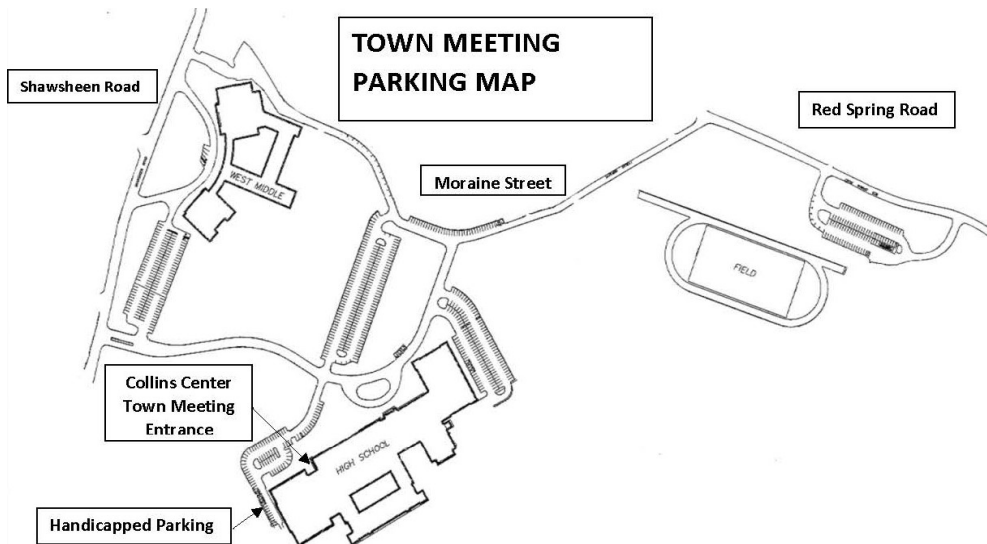
As you all know, I trust and count on the collective wisdom of the Town Meeting. I will do my best to move debate along, to be as fair as possible to all attendees and to finish the business of our Town in this session. I look forward to seeing you all there!

Sincerely,

Sheila

Sheila M. Doherty
Town Moderator

ANNUAL TOWN MEETING PARKING MAP



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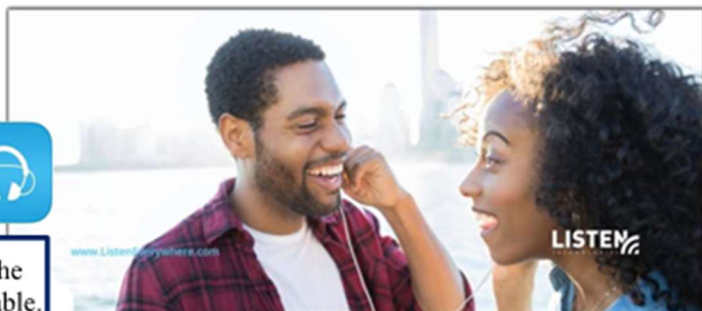
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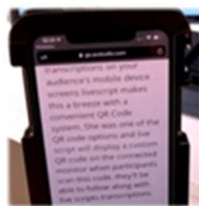
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Step 2:

Live captioning will begin transcribing the spoken words onto your smartphone once the speaker begins speaking.



Epiphan Live Captioning

TABLE OF CONTENTS

	PAGE
Welcome to Town of Andover 2025 Annual Town Meeting	5
Finance Committee Letter.....	6
Section I Tax Calculations and Projections.....	13
Tax Bill Projection and History	14
Section II Overview of Revenue and Expenses	17
Town of Andover Budget Model.....	18
Sources of Funds.....	19
Uses of Funds.....	20
How the Average Single Family Tax Bill is Allocated.....	21
Long Range Financial Projection.....	22
Section III How Your Taxes are Spent: Town and School Operating Budgets	23
Town and School Operating Budgets	24
Section IV The Warrant: Articles	25
Call to Order	26
 ARTICLE	
1 Annual Town Election	27
2 Election Not Required by Ballot.....	27
3 Salaries of Elected Officials.....	27
4 Fiscal Year 2026 Budget.....	28
5 Fiscal Year 2026 Capital Projects Fund.....	31
6 Capital Projects from General Fund Borrowing	31
7 Capital Projects from Free Cash.	32
8 Capital Projects from Water and Sewer Enterprise Funds.....	33
9 Financial Housekeeping Articles	34
9A Budget Transfers.....	34
9B Supplemental Budget Appropriations... ..	34
9C Stabilization Fund	35
9D Free Cash	35
9E Unexpended Appropriations	35
9F Unexpended Appropriations Capital Projects Fund.....	35
9G Fiscal Year 2026 Revolving Accounts.....	36
9H PEG Access and Cable Related Expenses	37
9I Pension Obligation Bond Stabilization Fund Transfer	37
10 Bylaw Amendment Conservation Revolving Fund.....	37
11 Bylaw Amendment Town Events Revolving Fund.....	38
12 School Department Special Education Appropriation.....	38
13 Minor Financial Articles	39
13A Overlay Surplus Transfer.....	39
13B Support for Andover Day and Other Civic Events	39
13C Spring Grove Cemetery Maintenance.....	40
13D Elections and Town Meeting Expenses	40
14 General Housekeeping Articles	41
14A Grant Program Authorization	41
14B Road Contracts.....	41
14C Town Report	42
14D Property Tax Exemptions	42
14E Contracts in Excess of Three Years	42

14F	Accepting Easements.....	43
14G	Rescinding of Bond Authorizations.....	43
15	Chapter 90 Authorizations.....	43
16	Granting Easements.....	43
17	Stabilization Fund Bond Premium.....	44
18	Water Treatment Plant Maintenance.....	44
19	Sewer Collection System Maintenance.....	45
20	Land Acquisition of 0 Essex Street.....	45
21	Requirements for a Private Warrant Article to Call a Special Town Meeting (Home Rule Petition)	46
22	Zoning Bylaw Amendment – Accessory Dwelling Unit Regulations.....	47
23	Zoning Bylaw Amendment - Flood Hazard Overlay District.....	48
24	Jerry Silverman Fireworks.....	49
25	Zoning Bylaw Amendment - Medical Center or Clinic and Indoor Recreational Facilities.....	50
26	Zoning Bylaw Amendment - Special Use Regulations.....	50
27	Zoning Bylaw Amendment - Off-Street Parking and Loading.....	51
28	Indemnification of Public Safety Medical Costs.....	52
29	Establishing the Central Street Historic District and Bylaw.....	52
30	Amend General Bylaws: Water Restrictions.....	60
31	Repeal of the Ballardvale Historic District Commission General Bylaw.....	62
32	Street Acceptance and Taking of a Portion of Fleming Avenue.....	62
33	Opt-In Specialized Code.....	63
34	Zoning Bylaw Amendment - Landscaping, Buffering and Lighting.....	63
35	Bylaw Amendment Town Manager Appointments Consistent with the Town Charter.....	64
Section V Letters from Chairs.....		66
	Select Board Chair.....	67
	School Committee Chair.....	70
Section VI Town of Andover Annual Report Summary.....		74
	Town Manager Letter.....	75
	Town Financials.....	78
Section VII Moderator’s Town Meeting Comments.....		90
Section VIII Appendix.....		96
	Links to Resources.....	97

WELCOME TO ANDOVER'S 2025 ANNUAL TOWN MEETING

The Finance Committee has prepared this report to provide you with information on the warrant articles on which you will be voting during the meeting. The printed report and associated information found on the Town's website is comprehensive, intended to give you historical context as well as current information relevant to your vote. Note that a significant amount of material presented in previous reports can be found using the links in Section VIII. The report has several sections, summarized below and further itemized in the Table of Contents.

Section I of the report has information about how your taxes are calculated and the impact of the FY2026 budget on your tax bill.

Section II of the report contains a general overview of Andover's revenues and expenses, with graphs and charts to help you understand the proposed FY2026 budget.

Section III of the report provides information on FY2026 Town and School Operating budget.

Section IV of the report contains the 2025 Annual Town Meeting Warrant. There are 35 articles on which to vote. Each article is followed by a brief explanation and the financial impact of a 'yes' or 'no' vote on the average tax bill is also noted.

Although certain articles may be withdrawn, we are still obligated to print them in their entirety.

Section V of the report contains letters from Laura M. Gregory, Chair of the Select Board, and Lauren M. Conoscenti, Chair of the School Committee

Section VI of the report contains a financial summary taken from Andover's 2024 Annual Report, and a cover letter from Andrew Flanagan, Andover Town Manager.

Section VII of the report contains a message from Sheila Doherty, Town Moderator, followed by information about Town Meeting processes and procedures.

Section VIII is our Appendix with links to resources and documents. As mentioned above, material found previously in the printed report can now be accessed via the links in this section.

Please feel free to reach out to anyone on the Finance Committee if you have questions about any of the material contained in our report.

Paula Colby-Clements, *Chair*

Town of Andover Finance Committee



**TOWN OF ANDOVER
FINANCE COMMITTEE
36 BARTLET ST.
ANDOVER, MA 01810
www.andoverma.gov**

April 4, 2025

To the Citizens of Andover:

The Finance Committee (FinCom) recommendations in this report are meant to help voters make well-informed decisions at our April 29, 2025 Annual Town Meeting (ATM). ATM will continue on April 30, and May 1 if additional time is needed to complete voting on the ATM Warrant. The FinCom's role is to receive the Town's budget from the Town Manager and Chief Administrative & Financial Officer, review it and hold open meetings throughout the year to inform the public. Our goal is to recommend a budget that is fiscally responsible, sustainable, and clearly communicated.

The FinCom has reviewed the Town Manager's proposed FY2026 budget and unanimously recommends approval.

The FinCom would like to reiterate our thanks to the School Committee, School Administration and the Town for working collaboratively to achieve a balanced budget to present at the Annual Town Meeting.

The schools have worked hard to present a budget that maintains services while staying within the parameters of Andover's long-range financial plan. As members of the community are aware, this plan currently allocates a 3.75% annual increase to the approved school budget and a 2.75% annual increase to the approved Town budget. This continues to be a fiscally responsible approach, allowing Andover to offer excellent Town and school services.

The FY2026 school budget had a projected \$1.87 million deficit, when planning began, due to unanticipated increases in special education services, increases in transportation costs, which have risen 15.2%, and contractual obligations. The School Committee has identified savings that have reduced the deficit to \$177,845 while preserving services and programs for students and meeting the school department's contractual obligations. This final gap is anticipated to be closed as retirements and non-renewals become clear through June. Specifically, the proposed budget maintains non-salary expenses at the FY2025 level. In addition, the offices of the Superintendent, Finance and Administration will reduce contracted services by \$50,000. This budget reflects modest increases in athletic and fine arts fees, funding for a literacy coach at the elementary level, inclusion of a .5 FTE custodian at the new West Elementary School, expansion of enrollment in the After-Dark vocational program and exploration of an International Baccalaureate program at AHS, which address critical needs.

The FinCom would like to call your attention to the following ATM Articles:

ARTICLE 4 – Fiscal Year 2026 Budget

Included in Public Safety Personnel Expenses is the addition of two firefighter positions to Andover Fire Rescue. In FY2024 the Town added four firefighter positions to staff a third ambulance (A-3) in service 50% of the time out of the Ballardvale fire station. The two additional firefighters will allow the Town to increase service time for the third ambulance to 75%. The \$167,242 salary costs associated with the two firefighter positions will be 100% offset by increased ambulance revenues.

Andover Fire Rescue provides Emergency Medical Service (EMS) 24 hours per day, 365 days per year to Andover residents and visitors. On an annual basis EMS responds to over 4,550 incidents and transports more than 2,600 patients. The department also has mutual aid agreements to provide EMS services to the nearby municipalities of North Andover, Lawrence, Methuen, Tewksbury, North Reading and Middleton. In addition, Andover Fire Rescue is responsible for responding to vehicular accidents on Routes 495 and 93, which typically require the response of multiple fire trucks and ambulances.

Increasing the service level of the third ambulance to 75% through the addition of two firefighters will enhance EMS service throughout the town and position Andover Fire Rescue to respond to expected increases in EMS calls in future years.

As a result of these findings, the FinCom unanimously recommends approval of ATM Article 4.

ARTICLE 7 – Capital Projects from Free Cash

Article 7 would approve the portion of the Capital Improvement Program that is funded from free cash. In addition to providing funding for several capital projects and initiatives as listed, the Article seeks \$600,000 to purchase and provide residents with trash and recycling carts. This July, Andover will move to automated residential trash and recycling pickup. The Finance Committee has reviewed the details of the new program and supports this change due to the financial and service level impacts of maintaining the current manual pickup service. Andover has over 30 square miles of land mass with more than 200 miles of roads. Due to our size, there are limited qualified new haulers that would even bid on Andover’s trash and recycling pickup service using manual collection. To change to a new provider would have jeopardized our ability to maintain the existing service levels that residents have both enjoyed and continue to demand.

For more than a decade, our current service provider, Republic Services, has allowed Andover to continue with manual pickup service, despite major industry changes toward automated pickup. Based on these changes and the size and service demands of our community, it is unlikely any vendor would reliably be able to offer manual pickup moving forward. Aside from adequately meeting the needs of the community, it is our expectation that the annual cost for manual pickup of trash and recycling would have included high double-digit cost increases. Our new 5-year contract with Republic Services includes a 6.67% increase (or approximately \$165K) for FY2025 and 5.5% annual increases for FY2026 – FY2029. With this new contract, Andover residents will continue to enjoy weekly trash pickup including one bulk item and bi-weekly recycling pickup.

Readers should note that approval or disapproval of Article 7 will have no impact on the Town’s transition to automated trash pickup. As outlined above, this Article would provide partial funding for the purchase of carts.

As a result of these findings, the FinCom unanimously recommends approval of ATM Article 7.

ARTICLE 12 – School Department Special Education Appropriation

Andover, along with all other communities in the Commonwealth, faces funding requirements for unforeseen special education costs. In Massachusetts, one out of every five public school students has some type of disability that affects the student's ability to make effective educational progress and requires special education services. School districts are required to provide special education services by both state law ([M.G.L. chapter 71B](#), first enacted as chapter 766 of the acts of 1972) and federal law (the Act, IDEA, originally enacted in 1974). The Department of Elementary and Secondary Education (DESE) is responsible for providing financial and technical assistance to districts and ensuring compliance with special education requirements.

School budgeting, including budgeting for special education services, has always presented a challenge because students can move in or out of district at any time. Because of this, while the School Department anticipated an increase in residential placements, the actual number in FY2026 is even higher. This increase resulted in a \$3,255,857 budget deficit. The School Department conducted an extensive review of its budget and through transportation savings, changes in circuit breaker reimbursement and other adjustments, was able

to reduce that deficit by \$1,693,000. That then left a deficit of \$1,562,857. Fortunately, over the years the School Department, with the support of voters, has been contributing to a Circuit Breaker Reserve Fund to be used for one-time expenses in situations where we are faced with unexpected special education costs. This is one of those situations. The current fiscal year deficit will be covered in future years by the circuit breaker reimbursement which lags student placement by a year. Meaning, for these unanticipated placements, Andover will get circuit breaker reimbursement next year because special education expenses eligible for reimbursement are reported by school districts to DESE each July, to cover services provided during the *previous* fiscal year. In essence, we have to bridge the gap.

To resolve the remaining deficit, the School Department will transfer \$1,112,857 out of the Circuit Breaker Reserve Fund bringing the deficit down to \$450,000, which is the amount being requested in this Article.

Approval of Article 12 will allow the budget deficit to be closed and will bridge the gap between having to pay for outplacements in the current fiscal year until the town receives its circuit breaker reimbursement next year for these new placements. **It is important to underscore that the cost of special education services must be paid for pursuant to state and federal law. If voters do not approve this article, the cost for these services will need to be taken from the school budget and will likely be covered by eliminating FTEs within the school department.**

As a result of these findings, the FinCom unanimously recommends approval of ATM Article 12.

ARTICLE 20 – Land Acquisition of 0 Essex Street

There is a parcel of land at 0 Essex Street that is owned by the Archdiocese of Boston on behalf of St. Augustine Parish that is strategically important to the Town of Andover. This 9,070 square foot parcel is adjacent to the Essex Street Railroad Crossing and is surrounded by Essex Street, School Street and Ridge Street and includes a 3,361 square foot corner of the property that is in the existing Essex Street roadway. This parcel abuts the 9,535 square foot lot at 3 Ridge Street which was previously purchased by the Town of Andover. Individually each lot is non-conforming, however combined they become one conforming parcel, which is defined as 15,000 square feet or greater.

This Article authorizes the Town to purchase the 0 Essex Street parcel for \$365,000 and provides \$10,000 for associated costs. The current assessed value of the property is \$49,500 which appears to be inconsistent with the purchase price, although the purchase price was calculated using sound financial analysis. Per assessment standards, non-conforming lots without a house are depreciated by 80% when calculating property assessment values. When 0 Essex Street is combined with 3 Ridge Street, the town owned parcel, the total land mass is 18,605 square feet. When the “roadway portion” of the property is removed from the equation, the combined lot size of 15,244 square feet will remain a conforming lot.

Address	Land Area (Sq. Ft)	Assessed Value 80% Depreciated	Projected Assessed Full Value
3 Ridge Street	9,535	\$57,900	\$289,500
0 Essex Street	5,709	\$31,157	\$155,785
0 Essex Street - Roadway	3,361	\$18,343	\$91,715
Assembled Value	18,605	\$107,400	\$537,000
Less Road Area (0 Essex St)	(3,361)	(\$19,332)	(\$96,660)
Adjusted Total	15,244	\$88,068	\$440,340

As shown above, the estimated combined property value of the new conforming lot equals \$440,340. Removing the current value of the Town Parcel (\$57,900) results in the total increase in Town Parcel Value of \$382,440. In line with these calculations, the purchase price of \$365,000 appears to be very consistent with the

new value as projected by the Town of Andover's Assessing Division. The estimate is consistent with values of other parcels in proximity to 0 Essex Street and 3 Ridge Street.

This Article would be funded by repurposing \$291,216.47 from existing capital accounts and appropriating \$83,783.53 from free cash.

As a result of these findings, the FinCom unanimously recommends approval of ATM Article 20.

ARTICLE 33 – Opt-In Specialized Energy Code

Andover is considering adopting the Municipal Opt-In Specialized Energy Code, which requires new residential and commercial projects using mixed fuel to comply with energy efficiency codes designed to limit greenhouse gas emissions. Adoption of this code is one of the requirements to be designated a Climate Leader Community and to be eligible for more state grants.

The Specialized Energy Code will apply to new construction of single-family residential homes, multi-family buildings, municipal and commercial buildings (renovations, additions, and modifications to existing structures would be excluded).

New homes built to be all electric have no additional requirements under the Specialized Energy Code. New residential construction using fossil fuels would be required to be prewired for all electric use at a later date. In addition, solar generation would be required for homes where feasible. New Municipal and Commercial buildings using fossil fuels would be required to be prewired for all electric use at a later date. In addition, there would need to be on-site solar PV capable of generating certain minimum watts/ft². New multi-family fossil fuel buildings greater than 12,000 ft² would be required to be constructed to Passive House Standard and be prewired for all electric use at a later date.

The FinCom, on a motion to recommend disapproval of this article voted 4-4.

Members who voted to recommend disapproval of this article were: William Haskell, Brian Major, Andrew McBrien and Kim Perry.

Members who voted against the motion to recommend disapproval were: Emran Baqui, Paula Colby-Clements, Deidre Lockhart and Paul Murphy.

Yican Cao was not present for the vote.

The Finance Committee discussed this Article for an hour at its March 26th Meeting. A summary of the discussion is provided below to assist voters in understanding the split vote by the Finance Committee.

Members in favor of recommending disapproval commented as follows:

- This Warrant article, although well-meaning, is an ill-advised mandate for the Town of Andover. It would require that new residential, commercial and industrial construction meet new electrical and solar mandates that nearly eliminate the use of other potential energy sources including natural gas, liquid propane, fuel oil, and biofuel. For example, this mandate would eliminate the ability for a homeowner to install a gravity air system in their new home, which is a low maintenance, highly reliable forced air heating system that is typically fueled by natural gas, liquid propane or fuel oil. While it is hard at this time to quantify the costs to the town and taxpayers, it is clear there are costs associated with compliance with this mandate.
- It was noted that the mandate, when applicable, could potentially conflict with other environmental conditions and municipal programs such as requiring tree removal in densely wooded lots with tall trees to fulfill the solar mandate or conflict with historical district bylaws. These potentially increase costs that cannot be quantified at this time.

- There are additional requirements that the Town would have to adopt to be designated a Climate Leader Community and be eligible for state grants, that would likely result in additional costs that would be borne by taxpayers. These requirements include converting to the use of electric municipal vehicles wherever possible. At present these vehicles are more expensive than combustion engines and both the Andover Police Department and DPW have told the FinCom that electric vehicles cannot meet many of their needs.
- This article introduces risks that could lead to increased costs for future projects. Potential risks include withdrawal of the grants and tax incentives that currently offset the higher construction costs of energy efficient buildings and increases to the cost of solar panels, amongst others.
- Every aspect of the proposed bylaw change can be included voluntarily in new construction versus as a bylaw mandate. A great example is the new West Elementary School that was constructed using many, if not all, of the environmentally friendly aspects of this proposed bylaw change. Through education, we as a community can highlight the benefits of different kinds of construction that will be both environmentally friendly and mindful of ongoing operating costs.

Members voting against the motion to recommend disapproval commented as follows:

- The purview of the Finance Committee is limited to articles with specific impact to the Town budget and other financial matters and to advise Town Meeting on the same.
- The majority of net-zero projects constructed in Massachusetts saw less than 1% increase in costs. Also, there are a number of state incentives/rebates to offset the costs of energy efficient materials. It appears, based on what we know today, that if the new code were to pass the cost impact on new construction would be minimal.
- While the FinCom, in the past, has taken a position on bylaw articles where the financial impact was not quantifiable at the time of ATM, we did so in cases where the bylaw change would impact a majority of town residents and virtually all commercial building projects. This proposed change would apply to new construction only and, as such, has the potential to impact a far smaller number of residents.

OVERALL BUDGET HIGHLIGHTS

The Town Manager’s recommended FY2026 budget totals \$253,311,566, which is an increase of \$7,104,263 or 2.95% over the FY2025 budget. The Select Board, the School Committee and the FinCom all recommend approval. The FinCom estimates that the average single-family property tax bill will increase by approximately 4.95% or \$636 in FY2026. Of this increase, 3.48% or \$447 is the general tax increase, while 1.30%, or \$167, is attributed to exempt debt, including West Elementary Exempt Debt Issuance #4. The senior tax exemption program contributes 0.17% or \$22 to the overall increase. This is a non-appropriated expense that is not part of the budget, but rather a redistribution of the overall tax burden.

TOWN DEPARTMENTS BUDGET HIGHLIGHTS AND TRENDS

The Town budget is funded primarily through Warrant Articles 4 and 5. The recommended budget for the operation of Town Departments, excluding Water and Sewer, is \$45,355,622, which represents an increase of \$1,006,416 or 2.27% over FY2025.

Retiree benefits, which include pension and retiree health insurance, and current employee health insurance expenses, continue to be major contributors to increased budget growth. The FY2026 appropriations to health insurance and retirement expenses are \$27,649,530 and \$7,855,142, respectively.

The Capital Improvement Program (“CIP”) is a five-year plan, updated each fiscal year and based on an annual spending target, which provides the Town with the ability to maintain and improve our facilities and public infrastructure. The Town Manager’s Recommended CIP for FY2026 totals \$23,339,722 which represents a 27.3% increase over FY2025 and includes the continuation of a multi-year effort to improve the quality and condition of our public spaces, including improvements to Town and School buildings, recreational areas and

sidewalks. It is noteworthy that the overall increase in funding for the Capital Improvement Program reflects increases in the use of free cash and water and sewer revenues for capital expenses.

Select Board Chair Laura M. Gregory’s letter to the Town can be found in the Chairs’ Letters section of this report in Section V. Furthermore, the Town Manager’s annual letter can be found in Section VI. This includes a high-level overview of the accomplishments and challenges of the past year.

SCHOOL DEPARTMENT BUDGET HIGHLIGHTS AND TRENDS

The recommended budget for the School Department is \$106,597,135 (net of transfers to the Town), which represents an increase of \$3,835,714 or 3.73% over the FY2025 appropriation. This is within the Town Manager’s recommended increase. School Committee Chair Lauren Conoscenti’s summary of key School Committee issues, including the budget, is in the Chairs’ Letters section of this report (Section V).

PROPERTY TAX IMPACT OF THE FY2026 BUDGET

Because the FY2026 average assessed value of single-family residential property will not be known until the fall, and because the Select Board uses that valuation to set the tax rate, our estimation of next year’s tax increase shown below is only that: an estimate. A property tax increase of 4.95% is estimated for the average single-family tax bill. The current residential tax rate is \$12.49 per each \$1,000 of home value.

IF ALL THE WARRANT ARTICLES FUNDED BY TAXATION ARE PASSED AT TOWN MEETING AS PRESENTED, THE AVERAGE SINGLE-FAMILY RESIDENTIAL PROPERTY TAX BILL IS PROJECTED TO INCREASE BY 4.95%.				
FY2025 AVERAGE ASSESSED VALUE	FY2025 TAX	FY2026 ESTIMATED TAX	PERCENT INCREASE	DOLLAR INCREASE
\$1,028,307	\$12,843	\$13,479	4.95%	\$636
<p>More detailed projections and explanations may be found in Section I of this report. <i>The FY2026 Estimated Tax Projection includes the Senior Means Tested Tax Exemption.</i></p> <p>Impact of West Elementary and Shawsheen Preschool Multi-Year Borrowing The FY2026 Projected Average Single Family Tax Bill includes the final anticipated debt issuance for the West Elementary/Shawsheen Pre-School Project and represents approximately \$167 of the average bill.</p>				

NAVIGATING THE TOWN MEETING WARRANT

The final ATM Warrant was voted on by the Select Board on March 31, 2025 and contains a total of 35 articles. The Warrant and recommendations are found in Section IV of this report. Note that the numbering of Warrant articles changed from the preliminary Warrant to the final Warrant.

A few housekeeping articles have been consolidated into a ‘consent agenda.’ A consent agenda is a voting practice that groups routine appropriations into one Warrant article. The consent agenda may then be moved in one single vote, rather than voting on each line item separately. These articles are typically not controversial and are usually voted on quickly. The opportunity for questions and clarification of the individual items is always available at ATM. Article 9 A-I groups financial housekeeping, Article 13 A-D presents minor financials, and Article 14 A-G presents general housekeeping.

Capital projects are organized in the ATM Warrant based on funding source rather than presented as individual articles. Article 5 lists funding for the capital projects fund and Article 6 lists capital projects from General Fund borrowing. Article 7 lists capital projects from Free Cash. Article 8 lists capital projects from the Water and Sewer Enterprise Funds.

ADDITIONAL VOTER RESOURCES

We would also like to mention the “Finance Committee Report” link (www.andoverma.gov/FinComReport) on the Town website (www.andoverma.gov). Voters will be able to find relevant information such as articles or charts to help them better understand the budget and capital improvement plan process. Reference guides such as “What is Proposition 2 ½” and “What is Free Cash” can be found on the website.

IN CONCLUSION

As this report goes to print, the Town continues to work hard on planning and building for our financial, educational, and commercial future. With the support of caring and involved citizens, Andover has a strong foundation from which to respond to future challenges and to create and act on opportunities to improve our community.

We appreciate the concerted effort made by our colleagues who worked collaboratively throughout the budget development process. Thank you to all who made themselves and their data available to assist us in the preparation of this report. Please note that the numbers used in this report were current when it went to print and may differ from the published Town Manager’s budget. Some numbers may change before ATM and these updated values will be identified and explained at Town Meeting.

Please join us at Town Meeting on April 29, 2025. Your participation is very important.

The Finance Committee

Paula Colby-Clements, Chair

Kim Perry, Vice-Chair

Emran Baqui

Yican Cao

William Haskell

Deidre Lockhart

Brian Major

Andrew McBrien

Paul Murphy

SECTION I
TAX CALCULATIONS AND PROJECTIONS

TAX BILL PROJECTION AND HISTORY

Estimating the FY2026 Property Tax Increase

There are many variables affecting property tax rates and residential property tax bills.

The table below shows what would happen if the average residential property tax bill required to fund Town and School budgets within Proposition 2½ escalates at 3.65% per year – a reasonable estimate based on historical trends.

Fiscal Year	Estimated Taxes in Accordance with Proposition 2 ½ and Existing Exempt Debt	New Exempt Debt West Elementary/Shawsheen Pre-School	Total Estimated Average Single Family Tax Bill	\$ Increase	% Increase
FY2026	\$13,312	\$167	\$13,479	\$636	4.95%
FY2027	\$13,971	-	\$13,971	\$492	3.65%
FY2028	\$14,481	-	\$14,481	\$510	3.65%
FY2029	\$15,009	-	\$15,009	\$529	3.65%

To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles may affect their individual tax bills, several assumptions are made:

- Since the work of the Board of Assessors establishing property values is not complete until fall, new growth cannot be certified until valuations are complete, and because the Select Board does not vote on tax classification until November, it is not possible to calculate the exact impact of Town Meeting decisions on individual tax bills prior to Town Meeting.
- Therefore, the process for calculating the impact on future years’ tax bills is done by using a “Tax Levy Growth Rate” (based on historical averages) and applying it to the real numbers from FY 2025. A growth rate of 3.65% is used, which was the 10-year average prior to the debt exclusions related to the pension obligation bond and the West Elementary/Shawsheen Preschool project.
- All other figures used for projected future tax bills are taken from the Town Manager’s long-range projections. This is done because there is no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Select Board’s annual vote on tax classification. Estimates of debt service for West Elementary/Shawsheen Pre-School have been made for FY 2026
- These projections assume consistent value growth across tax classifications. If there is inconsistent growth in one tax classification, it can impact the levy shares borne by the classes of property and impact these projections. These projects also do not factor any changes to the shift, or the determination of the residential factor, voted annually by the Select Board.

View historical property tax information on the Town of Andover’s data portal – Andover Data (www.andoverma.gov/data).

Calculating an Estimated Impact on Your Individual Tax Bill

By using this approach of projecting a percentage increase, voters have the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year's (FY2025) property tax bill, as follows:

To estimate your total FY2026 property tax bill: Multiply your FY2025 property tax bill by 1.0495

For example, if your property has an assessed value of \$700,000:

Your FY2025 property tax bill = \$700 x \$12.48 = \$8,736

(where \$12.48 is the FY25 residential tax rate per \$1,000)

Your FY2026 estimated property tax increase = \$8,736 x 0.0495 = \$432

Your FY2026 estimated property tax bill = \$9,016 + \$446 = \$9,168

Examples of estimated FY2026 single family residential property tax bills are shown here for several different property values, assuming that the total property tax levy is \$300,000 below the levy limit:

If your assessed property value is ...	\$500,000	\$700,000	\$1,028,307	\$1,100,000	\$1,200,000
FY2025 property tax bill	\$6,240	\$8,736	\$12,843	\$13,728	\$14,976
FY2026 projected property tax bill increase	\$308	\$432	\$626	\$680	\$741
FY2026 projected property tax bill	\$6,548	\$9,168	\$13,469	\$14,408	\$15,717

\$1,028,307 represents the average Single-Family residence assessed value for FY2025. The average tax bill has been adjusted to account for the senior means tested exemption.

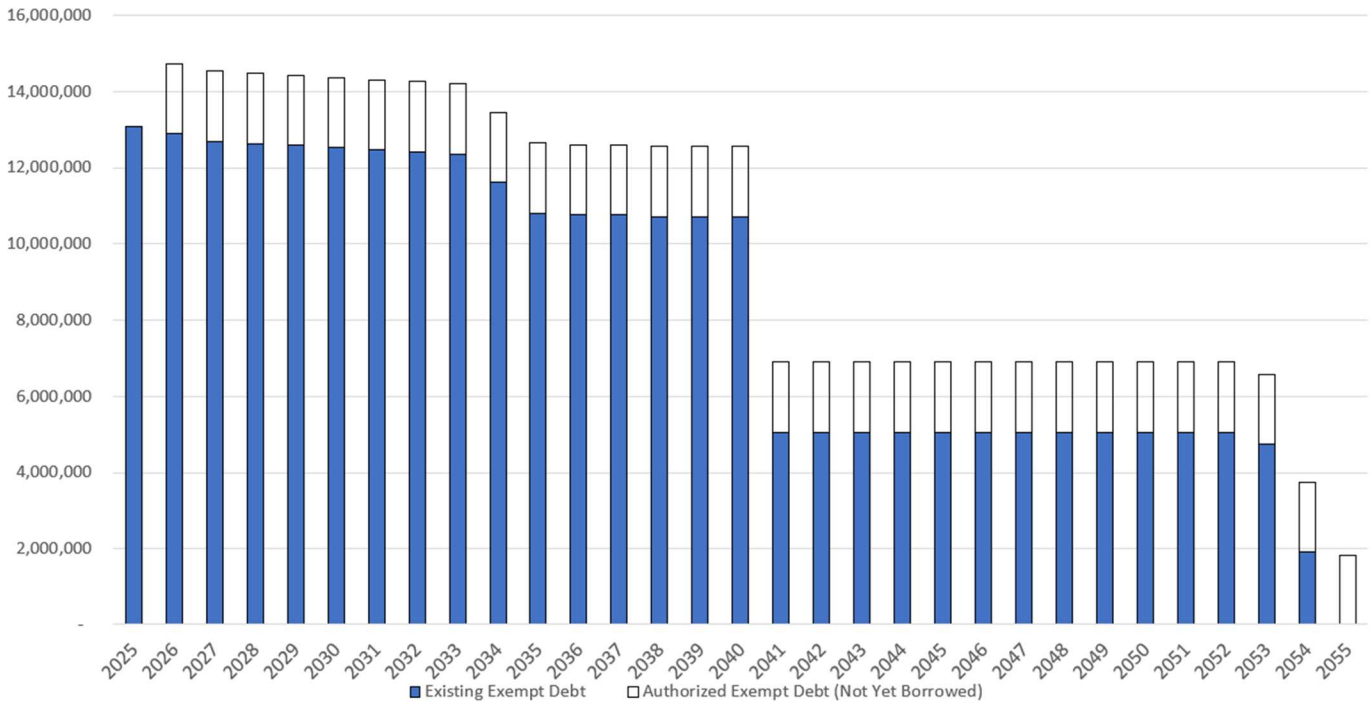
Historic Average Single Family Residence Assessed Value and Tax Bill

Fiscal Year	Tax Rate	Average Single Family Residence Assessed Value	Average Single Family Tax Bill	Dollar Increase	Tax % Increase	Tax Within 2 ½ Limit	Tax Due To Debt Exclusions
FY2025	12.48	\$1,028,307	\$12,843	\$514	4.17%	\$11,900	\$943
FY2024	12.88	\$957,210	\$12,344	\$611	5.21%	\$11,718	\$626
FY2023	13.66	\$858,952	\$11,733	\$645	5.94%	\$11,287	\$446
FY2022	14.60	\$759,153	\$11,075	\$446	4.20%	\$10,884	\$204
FY2021	15.29	\$695,456	\$10,629	\$406	3.97%	\$10,407	\$222
FY2020	15.01	\$681,094	\$10,223	\$250	2.51%	\$9,972	\$251
FY2019	15.27	\$653,104	\$9,973	\$382	3.98%	\$9,707	\$266
FY2018	15.64	\$613,261	\$9,591	\$421	4.60%	\$9,313	\$278
FY2017	15.18	\$604,053	\$9,170	\$225	2.51%	\$8,922	\$248
FY2016	14.82	\$603,550	\$8,945	\$297	3.43%	\$8,643	\$302
FY2015	14.97	\$577,689	\$8,648	\$305	3.65%	\$8,334	\$314

EXEMPT DEBT

Exempt Debt relates to debt service to fund projects or initiatives that have been excluded from the limits of Proposition 2 ½ by Town Meeting and ballot box voters. The graph below outlines how much the average taxpayer pays toward exempt debt on an annual basis. Currently, the town has debt service payments through the year FY2055. Below the graph are boxes that outline which projects are funded in each year, until that debt is retired. Debt is sometimes structured as level principal, in which payments decrease over time as principal is paid off; or level debt, in which payments are fixed over the course of the loan term.

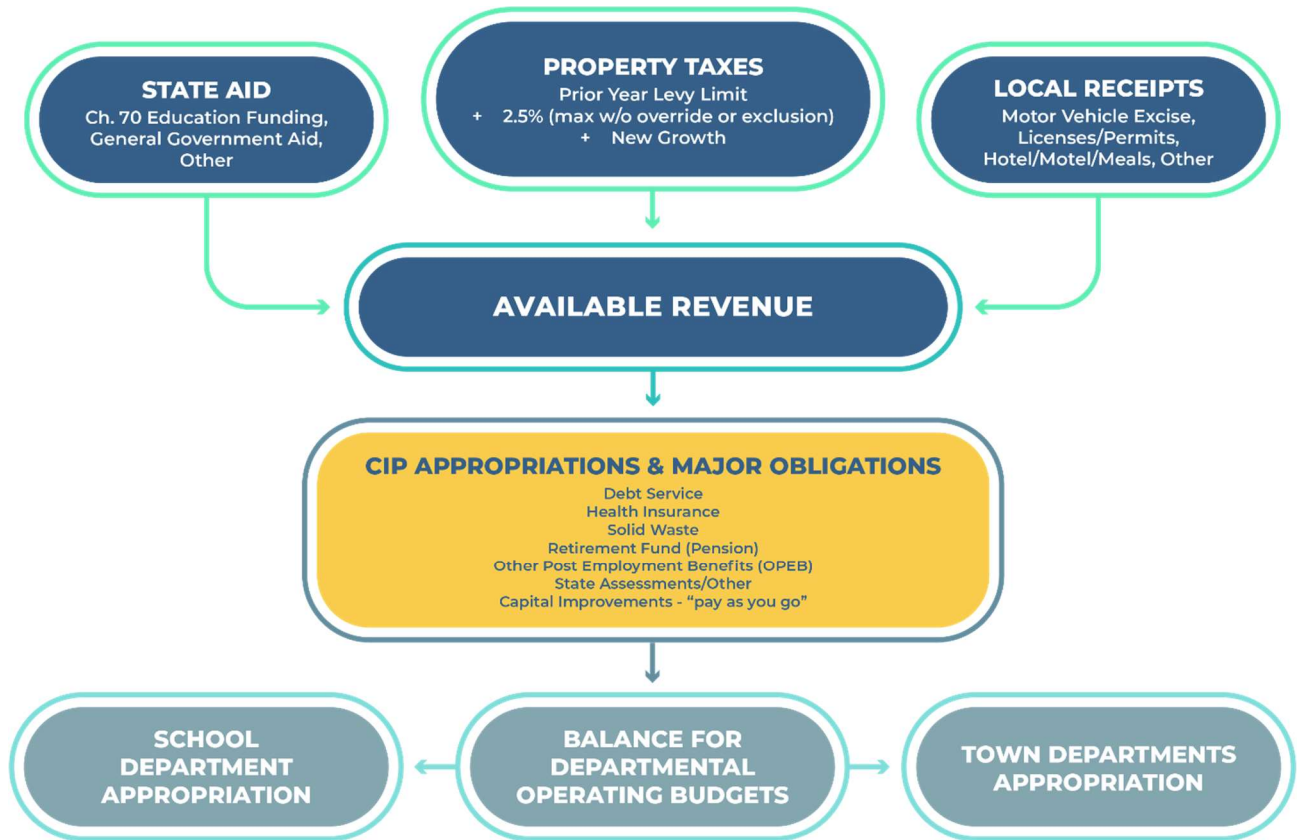
- Through FY2026, debt service related to the **Wood Hill Middle School/High Plain Elementary** totals \$142,800. This is the last payment for the debt service related to this project.
- Through FY2029, debt service related to the **Public Safety Center** averages \$17,655 annually.
- By FY2037, debt service related to the **Bancroft Elementary School** will be satisfied. Payments range from a high in FY2026 of \$2,008,134 to a low of \$45,787 in FY2037.
- The **Pension Obligation Bond** debt service, of which half of the total debt service is paid from exempt debt, will be satisfied in 2040 – payments average \$5,661,563 annually.
- Three out of the expected four debt issuances have occurred for the **West Elementary/Shawsheen School Project**. The graph below represents what has already been borrowed, which averages \$4,752,917 through FY2055. The graph also shows what has been authorized for this project, but not yet borrowed.



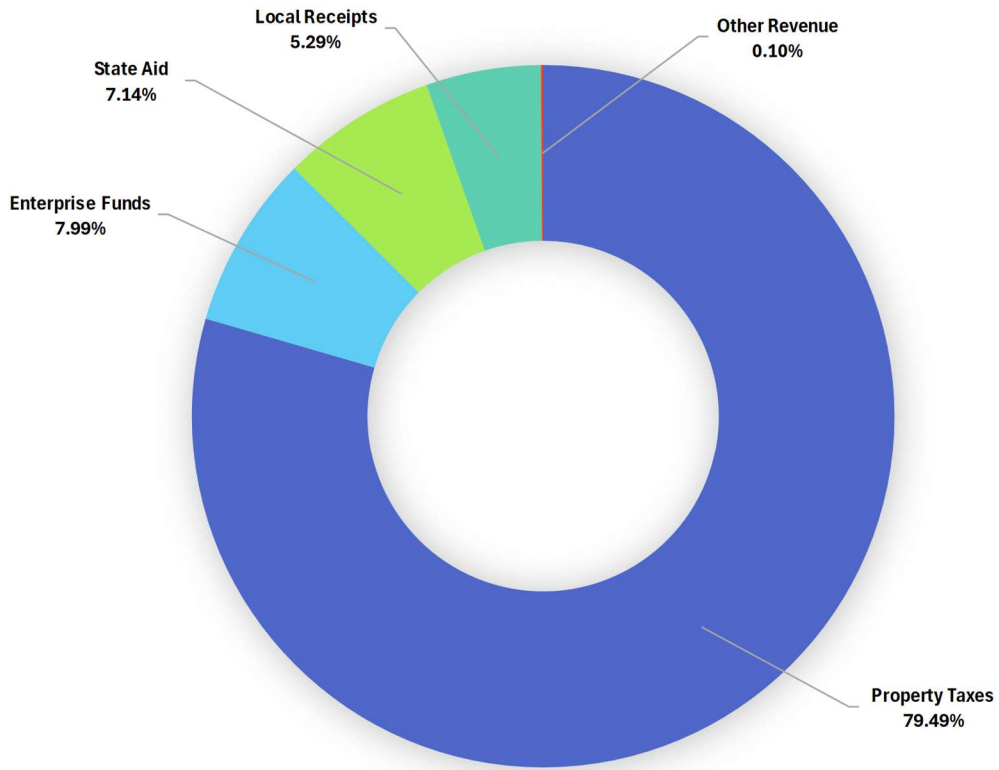
FY25-FY29	FY30-FY37	FY38-FY40	FY40-FY55
Wood Hill/High Plain Public Safety Center Bancroft Elementary West Elementary Pension Obligation	Bancroft Elementary West Elementary Pension Obligation	West Elementary Pension Obligation	West Elementary

SECTION II
OVERVIEW OF REVENUE AND EXPENSES

TOWN OF ANDOVER BUDGET MODEL
(Excluding Water, Sewer, and Offset Receipts)



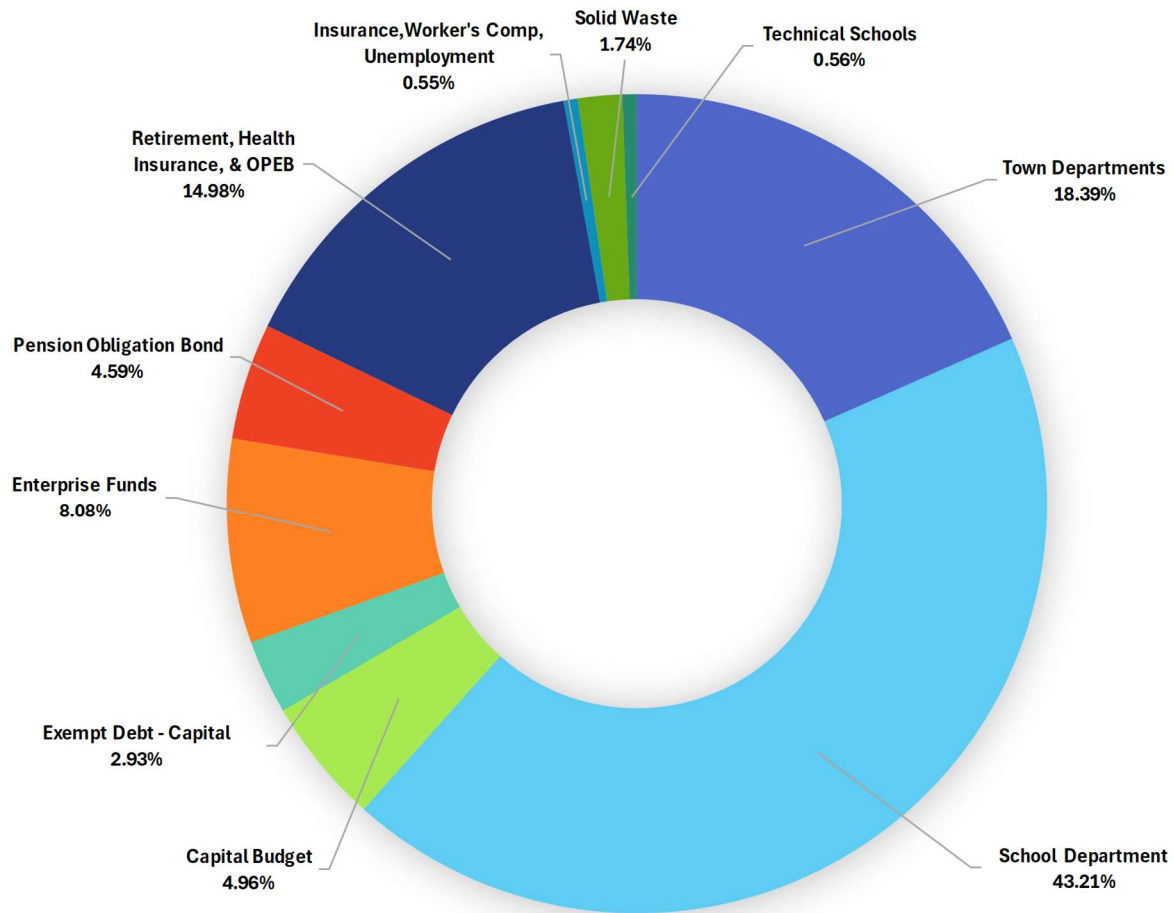
SOURCES OF FUNDS - FY 2026



FY2026 REVENUES

Property Taxes	\$ 198,281,951	78.28%
Enterprise Funds	\$ 19,921,306	7.86%
State Aid	\$ 17,809,786	7.03%
Local Receipts	\$ 13,183,523	5.20%
Free Cash for Articles	\$ 3,865,000	1.53%
Other Revenue	<u>\$ 250,000</u>	<u>0.10%</u>
	\$ 253,311,566	100%

USES OF FUNDS - FY 2026



FY2026 EXPENSES

Town Departments	\$ 45,355,622	17.91%
School Department	\$ 106,597,135	42.08%
Capital Budget	\$ 12,247,915	4.84%
Exempt Debt - Capital	\$ 7,230,795	2.85%
Enterprise Funds	\$ 19,921,306	7.86%
Pension Obligation Bond	\$ 11,322,470	4.47%
Retirement, Health Insurance, & OPEB	\$ 36,952,022	14.59%
Insurance, Worker's Comp, Unemployment	\$ 1,365,524	0.54%
Solid Waste	\$ 4,303,900	1.70%
Technical Schools	\$ 1,392,134	0.55%
Warrant Articles - Free Cash	\$ 3,865,000	1.53%
Warrant Articles - Taxation	\$ 914,000	0.36%
Non-Appropriated Expenses	<u>\$ 1,843,743</u>	<u>0.73%</u>
	\$ 253,311,566	100.00%

HOW THE AVERAGE SINGLE-FAMILY TAX BILL WILL BE ALLOCATED

	<i>Share of Tax Bill</i>	<i>% of Tax Bill</i>
School Department Operating Budget	\$6,306	46.78%
Health Insurance <i>Current Town and School employees and retirees</i>	\$1,487	11.03%
Public Safety: Police and Fire	\$1,088	8.08%
Exempt Debt <i>Pension obligation bond debt service, West Elementary/Shawsheen debt service, Bancroft Elementary, Public Safety Center, other school building projects funded outside the Proposition 2½ levy limit</i>	\$897	6.66%
Non-Exempt Debt Service <i>Principal and interest for previously approved projected funded within the Proposition 2 ½ levy limit – includes half of pension obligation bond debt service</i>	\$876	6.50%
General Government <i>Finance, Town Clerk, Innovation & Technology, Human Resources, Community Development and Planning, Legal, Compensation and Reserve Fund</i>	\$646	4.79%
DPW and Facilities <i>Highway, snow removal, street lighting, Town and School buildings and grounds maintenance, Spring Grove Cemetery, vehicle maintenance, capital projects management, engineering, etc.</i>	\$609	4.52%
Retirement Fund	\$445	3.30%
Other <i>OPEB, state assessments, overlay, vocational school assessment, general insurance, unemployment, warrant articles funded from taxation</i>	\$431	3.19%
Solid Waste <i>Collection and disposal of solid waste and recycling</i>	\$255	1.89%
Library	\$186	1.38%
Capital Improvement Plan – Article 5, General Fund Revenue Capital	\$154	1.14%
Community Services <i>Recreation, Youth Services, Elder Services, Veteran Services</i>	\$99	0.74%
	\$13,479	100%

Long Range Financial Plan

	FY2026	FY2027	FY2028	FY2029	FY2030
REVENUE					
Property Taxes					
Prior Year Levy	181,930,594	188,410,281	195,051,960	201,859,681	208,837,595
2 1/2% Increase	4,548,265	4,710,257	4,876,299	5,046,492	5,220,940
New Growth	1,931,422	1,931,422	1,931,422	1,931,422	1,931,422
Unused Excess Levy Capacity	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
Exempt Revenue	10,171,670	9,777,885	9,551,638	9,325,786	9,096,917
Total Property Taxes	198,281,951	204,529,845	211,111,319	217,863,381	224,786,874
State Aid	17,809,786	18,116,834	18,467,257	18,824,687	19,189,267
Local Revenues	13,183,523	13,487,874	13,623,903	13,842,140	14,156,880
Free Cash for CIP & Articles	3,865,000	3,185,275	2,900,113	1,901,056	2,238,250
Indirect Charges and Bond Offsets	250,000	100,000	100,000	100,000	100,000
Total Other Revenues	35,108,309	34,889,983	35,091,272	34,667,884	35,684,396
Water & Sewer Revenues	19,921,306	21,913,437	24,104,780	26,515,258	29,166,784
TOTAL REVENUE	253,311,566	261,333,265	270,307,372	279,046,523	289,638,055
EXPENSES					
Capital and Debt Service					
Non-Exempt Debt Service	15,505,622	15,135,948	15,330,111	15,426,876	15,870,501
Exempt Debt Service	12,892,030	12,691,145	12,640,820	12,585,296	12,526,309
Cash Capital	2,603,528	2,742,940	2,926,573	2,981,251	3,146,459
Variance from CIP - 7.5%		587,416	689,748	911,316	835,458
<i>Capital Offsets</i>	(200,000)	(200,000)	(268,750)	(215,938)	(308,125)
Total Capital and Debt Service	30,801,180	30,957,449	31,318,502	31,688,801	32,070,602
Obligations					
Andover Contributory Retirement	7,615,614	7,996,311	8,396,126	8,815,932	9,256,730
Health Insurance	27,372,059	30,161,416	32,272,715	34,531,805	36,949,032
Other Post Employment Benefits	1,964,349	2,058,835	2,158,054	2,262,254	2,371,695
Insurance/Workers' Comp	1,247,777	1,372,555	1,509,810	1,660,791	1,826,870
Unemployment Compensation	117,747	120,691	123,708	126,801	129,971
Solid Waste	4,303,900	4,531,746	4,771,898	5,025,023	5,291,827
Total Obligations	42,621,446	46,241,553	49,232,311	52,422,606	55,826,124
Expenses - Other					
State Assessments	893,743	916,087	938,989	962,463	986,525
Technical School Assessments	1,392,134	1,433,898	1,476,915	1,521,223	1,566,859
Overlay Reserve	800,000	800,000	800,000	800,000	800,000
Warrant Articles - Taxation	914,000	501,000	604,712	730,871	861,340
Warrant Articles - Free Cash	3,865,000	3,185,275	2,900,113	1,901,056	2,238,250
Other - Judgements/Deficits	150,000	150,000	150,000	150,000	150,000
Total Expenses - Other	8,014,877	6,986,260	6,870,729	6,065,613	6,602,974
Expenses - Water & Sewer	19,921,306	21,913,437	24,104,780	26,515,258	29,166,784
Expenses - Town Operations					
Town Budget	45,903,129	47,165,465	48,462,515	49,795,234	51,164,603
<i>Transfers</i>	800,003	695,125	750,628	806,241	861,964
<i>Offsets</i>	(1,347,510)	(1,448,573)	(1,557,216)	(1,600,040)	(1,644,041)
Total Town Budget	45,355,622	46,412,017	47,655,927	50,601,475	52,026,569
Expenses - School Operations					
School Budget	107,504,760	111,536,189	115,718,796	120,058,251	124,560,435
<i>Offsets and Transfers</i>	(907,625)	(957,625)	(1,007,625)	(1,057,625)	(1,107,625)
Total School Budget	106,597,135	110,578,564	114,711,171	119,000,626	123,452,810
TOTAL APPROPRIATIONS	253,311,566	263,089,279	273,893,420	286,294,379	299,145,863
Balance	0	(1,756,014)	(3,586,048)	(7,247,855)	(9,507,809)

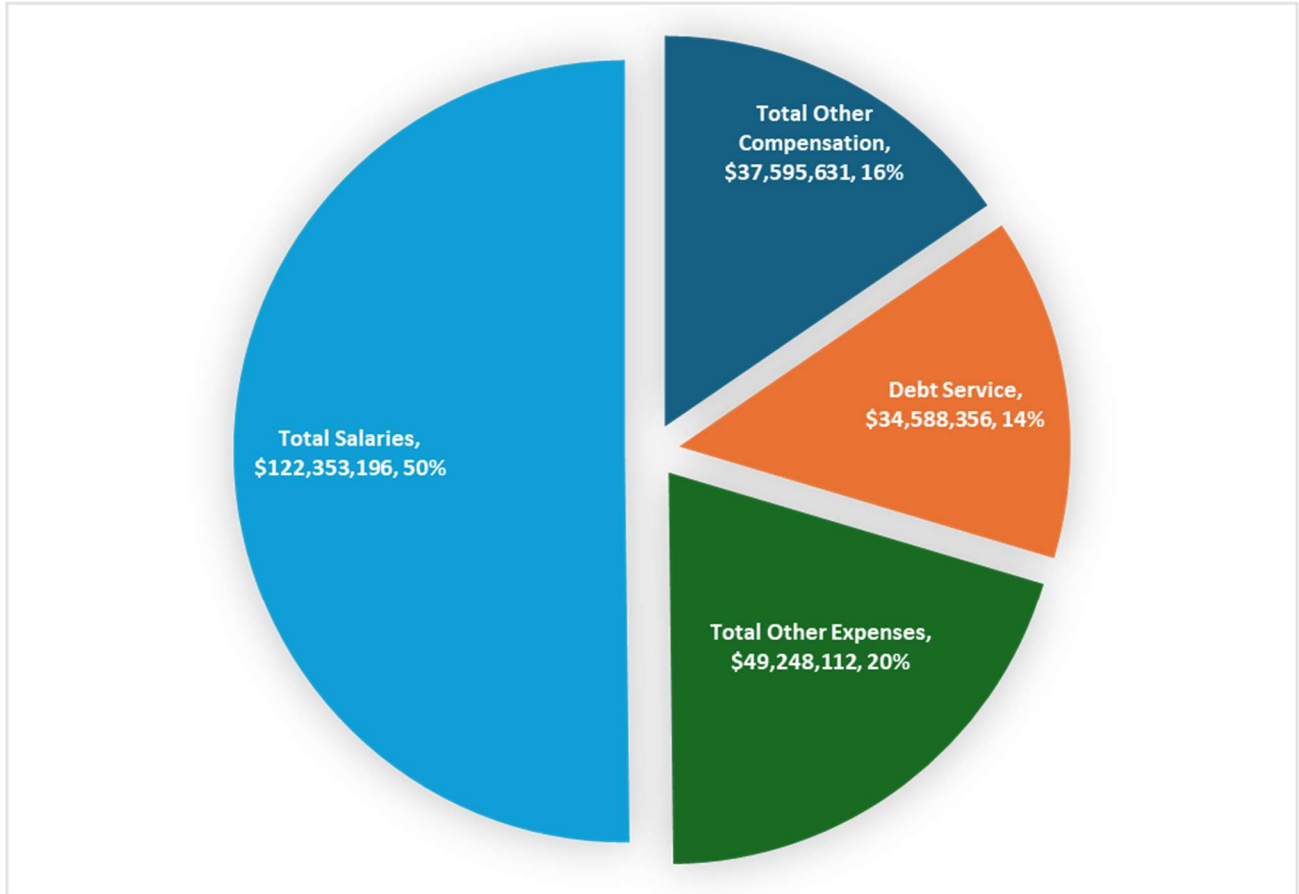
The Town is required to present a balanced budget to Town Meeting. Future years will be balanced as revenue and expenditure estimates are refined throughout the budget process.

SECTION III

**HOW YOUR TAXES ARE SPENT
TOWN AND SCHOOL OPERATING BUDGETS**

TOWN AND SCHOOL OPERATING BUDGET
ARTICLE 4
\$243,785,304

The \$159,948,827 budgeted for salaries and other compensation accounts for 66% of the funds to be appropriated in Article 4.



Total Salaries include Personal Services appropriations for Town and School Departments and Water and Sewer Enterprise Funds. Positions funded with grants and revolving funds are not included in Article 4.

Total Other Compensation includes employee health insurance, pension funding for the current fiscal year, OPEB, Medicare taxes, workers' compensation, unemployment and other employee benefits.

Total Other Expenses is the amount needed to cover all other costs not included in Total Compensation including Town and School Other Expenses, the vocational school assessment and general insurance.

Debt Service is the appropriation for Andover's annual principal and interest costs associated with capital projects funded by borrowing.

SECTION IV
THE WARRANT: ARTICLES

2025 ANNUAL TOWN MEETING

Tuesday, April 29, 2025

J. Everett Collins Center for the Performing Arts

Andover High School

CALL TO ORDER 7:00 PM

OPENING PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ADMITTANCE OF NON-VOTERS

**MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE
BY TOWN COUNSEL**

**MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY
NUMBER AND BY SUBJECT MATTER**

ANNUAL TOWN ELECTION

ARTICLE 1. Annual Town Election: Moderator for one year, two Select Board members for three years, two School Committee members for three years, one Punchard Free School trustee for three years, one Punchard Free School trustee for one year, one Andover Housing Authority member for five years, or take any other action related thereto.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock AM to eight o'clock PM.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Tuesday, April 29, 2025 at seven o'clock PM in the J. Everett Collins Center for the Performing Arts, Andover High School, 100 Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

On request of the Town Clerk

ELECTION NOT REQUIRED BY BALLOT

ARTICLE 2. To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

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The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees administer the funds. They are chosen on a staggered basis by vote at the Annual Town Meeting.

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Your Vote: Yes ___ No ___

On request of the Town Clerk

SALARIES OF ELECTED OFFICIALS

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

~~~~~

The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Select Board and the School Committee, and \$1,800 for each chairperson. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town bylaw, and therefore must be voted each year by Town Meeting.

~~~~~

Financial Impact of Article 3	
<u>Approval</u> Funds are budgeted in Article 4. Accounts for approximately \$1 of the FY2026 average residential property tax bill.	<u>Disapproval</u> FY2026 average residential property tax bill reduced by approximately \$1.

Your Vote: Yes ___ No ___

The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Town Clerk

FISCAL YEAR 2026 BUDGET

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026, or take any other action related thereto.

Motions for these FY2026 operating budgets are on the following two pages:

- | | |
|---------------------------------|--|
| Public Safety | Unclassified Expenses (Compensation & Reserve Funds) |
| General Government | Andover Public Schools |
| Department of Public Works | Sewer |
| Department of Public Facilities | Water |
| Library | Obligations |
| Community Services | |

The total spent by any department cannot exceed the amount voted by Town Meeting. The amount voted for “other expenses” must be spent only on departmental expenses and cannot be used to pay for “personal services” (compensation), and vice versa, except for the school budget. The school budget is voted as a single number and may be spent as needed.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Town Manager

**ARTICLE 4
FY 2026
OPERATING BUDGET**

LINE DEPARTMENT ITEM	EXPENDED FY2023	EXPENDED FY2024	BUDGET FY2025	TM REC FY2026	% CHANGE FY25-FY26
<u>PUBLIC SAFETY</u>					
1 PERSONNEL SERVICES	17,260,501	18,436,980	18,500,288	18,868,173	2.33%
2 OTHER EXPENSES	1,727,804	1,848,147	1,694,304	1,797,300	
TOTAL	18,988,305	20,285,127	20,194,592	20,665,473	
<i>Offsets Include: \$295,655 in Parking Receipts; \$70,000 in Detail Fees; and \$1,900,000 in Ambulance Collections</i>					
<u>GENERAL GOVERNMENT</u>					
3 PERSONNEL SERVICES	7,200,249	7,792,214	8,523,760	8,271,986	-0.77%
4 OTHER EXPENSES	3,015,229	3,163,065	2,905,279	3,068,616	
TOTAL	10,215,478	10,955,279	11,429,040	11,340,603	
<i>Offsets Include: \$25,000 in Wetland Filing Fees</i>					
<u>DEPARTMENT OF PUBLIC WORKS</u>					
5 PERSONNEL SERVICES	3,878,441	3,962,998	3,809,170	3,812,651	0.84%
6 OTHER EXPENSES	2,886,922	2,939,588	2,589,879	2,640,427	
TOTAL	6,765,362	6,902,586	6,399,049	6,453,078	
<i>Offsets Include: \$60,000 in Cemetery Revenues</i>					
<u>FACILITIES</u>					
7 PERSONNEL SERVICES	2,523,350	2,691,959	2,826,220	2,904,536	3.51%
8 OTHER EXPENSES	1,370,409	1,448,401	1,461,400	1,533,650	
TOTAL	3,893,759	4,140,360	4,287,620	4,438,186	
<u>LIBRARY</u>					
9 PERSONNEL SERVICES	2,259,133	2,318,325	2,414,256	2,445,706	1.38%
10 OTHER EXPENSES	624,042	651,565	683,085	694,235	
TOTAL	2,883,174	2,969,890	3,097,341	3,139,941	
<u>COMMUNITY SERVICES</u>					
11 PERSONNEL SERVICES	1,418,697	1,472,290	1,811,840	1,749,507	1.10%
12 OTHER EXPENSES	531,113	594,022	649,000	738,500	
TOTAL	1,949,810	2,066,312	2,460,840	2,488,007	
<i>Offsets Include: \$751,500 in User Fees and \$55,000 Grants</i>					
<u>UNCLASSIFIED</u>					
13 COMPENSATION FUND	296,339	-	-	1,135,000	
14 RESERVE FUND	-	100,000	321,323	200,000	
TOTAL	296,339	100,000	321,323	1,335,000	
<u>TOWN DEPARTMENTS TOTAL</u>					
PERSONNEL SERVICES	34,836,709	36,674,766	37,885,534	39,187,559	2.27%
OTHER EXPENSES	10,155,519	10,744,787	10,304,271	10,672,728	
<i>Less Budgeted Revenues & Offsets</i>	<i>(2,843,607)</i>	<i>(3,087,249)</i>	<i>(3,840,598)</i>	<i>(4,504,665)</i>	
NET TOTAL	42,148,621	44,332,304	44,349,207	45,355,622	

LINE DEPARTMENT ITEM	EXPENDED FY2023	EXPENDED FY2024	BUDGET FY2025	TM REC FY2026	% CHANGE FY25-FY26
<u>ANDOVER SCHOOL DEPARTMENT</u>					
PERSONNEL SERVICES	77,899,943	79,732,107	82,640,530	85,419,073	
OTHER EXPENSES	17,226,948	18,994,817	20,120,891	21,178,062	
15 TOTAL	95,126,891	98,726,924	102,761,421	106,597,135	3.73%

LINE DEPARTMENT ITEM	EXPENDED FY2023	EXPENDED FY2024	BUDGET FY2025	TM REC FY2026	% CHANGE FY25-FY26
<u>SEWER</u>					
16 PERSONNEL SERVICES	322,112	409,674	388,877	471,432	
17 OTHER EXPENSES	3,001,332	3,348,938	4,188,392	3,625,075	
18 INDIRECT OFFSETS	454,280	515,608	550,369	626,637	
19 DEBT SERVICE	1,644,581	1,376,501	1,173,278	1,270,911	
TOTAL	5,422,305	5,650,721	6,300,916	5,994,055	-4.87%
<u>WATER</u>					
20 PERSONNEL SERVICES	2,336,876	2,269,849	2,339,562	2,487,559	
21 OTHER EXPENSES	5,331,366	5,307,335	5,007,019	4,591,257	
22 INDIRECT OFFSETS	1,508,544	1,789,469	1,446,531	1,428,643	
23 DEBT SERVICE	3,694,907	3,537,684	3,807,551	4,919,793	
TOTAL	12,871,693	12,904,336	12,600,663	13,427,252	6.56%
TOTAL	18,293,997	18,555,057	18,901,579	19,421,306	

LINE DEPARTMENT ITEM	EXPENDED FY2023	EXPENDED FY2024	BUDGET FY2025	TM REC FY2026	% CHANGE FY25-FY26
<u>FIXED COSTS & OBLIGATIONS</u>					
24 TECHNICAL SCHOOLS	1,199,085	1,253,767	1,351,587	1,392,135	
25 DEBT SERVICE	23,258,296	25,161,696	27,952,429	28,397,652	
26 GENERAL INSURANCE	1,170,313	1,289,585	1,549,284	1,429,675	
27 UNEMPLOYMENT COMP.	164,000	158,915	172,303	126,610	
28 RETIREMENT FUND	6,253,956	7,124,844	7,481,089	7,855,142	
29 HEALTH INSURANCE FUND	23,034,797	23,835,094	25,135,936	27,649,530	
30 OPEB	1,753,413	1,812,834	1,874,364	1,964,349	
31 SOLID WASTE	-	3,730,999	4,140,132	4,303,900	
TOTAL	56,833,860	64,367,733	69,657,124	73,118,993	4.97%
<i>Includes \$39,456 from Premium Reserve</i>					

GRAND TOTAL	215,246,976	229,069,268	239,509,929	248,997,721	
<i>Less Budgeted Revenues & Offsets</i>	<i>(2,843,607)</i>	<i>(3,087,249)</i>	<i>(4,076,183)</i>	<i>(5,212,426)</i>	
NET TOTAL	212,403,369	225,982,019	235,433,746	243,785,295	3.55%

FISCAL YEAR 2026 CAPITAL PROJECTS FUND

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate a sum of money for the purpose of funding the Fiscal Year 2026 appropriation for the Capital Projects Fund, or take any other action related thereto.

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The Capital Projects Fund is considered to be part of the FY2026 budget, but it is voted in a separate warrant article. This allows any balance in the fund at the end of a fiscal year to be carried forward to finish projects not completed by year-end. The use of a separate warrant article also makes it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities. For details on specific proposed projects, see the *Town Manager’s Capital Improvement Plan* at [www.andoverma.gov/FY2026CIP](http://www.andoverma.gov/FY2026CIP)

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FY2026 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER

ANF-3	Participatory Capital Budgeting	\$50,000
CDP-1	Invasive Species Management and Education	\$42,340
CDP-3	Mary French Boardwalk Restoration and Accessibility	\$30,448
DPW-7	Public Works Vehicles - Small	\$99,000
DPW-28	Spring Grove Cemetery Maintenance	\$20,000
SUS-1	Shawsheen River Stream and Rain Gage	\$21,740
FAC-1	Town Projects - Buildings	\$515,000
FAC-2	Town Projects – Mech. & Electrical	\$440,000
FAC-4	Town Vehicles	\$100,000
SCH-1	School-Wide Maintenance Programs	\$1,000,000
SCH-2	School Projects – By Building	<u>\$285,000</u>
Total from General Fund Revenue		\$2,603,528

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Town Manager

CAPITAL PROJECTS FROM GENERAL FUND BORROWING

ARTICLE 6. To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$4,830,000 to pay costs of purchasing capital equipment, making infrastructure improvements, or for purchasing services and materials related to capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
DPW-7	Public Works Vehicles – Large	\$300,000	C 44 Sec 7(1)
DPW-8	Minor Storm Drainage Improvements	\$100,000	C 44 Sec 7(1)
DPW-23	Elm Square Safety Improvements	\$600,000	C 44 Sec 7(1)
FAC-5	Town Parks & Playground Improvements	\$495,000	C 44 Sec 7(1)
FAC-6	Major Town Projects	\$2,090,000	C 44 Sec 7(1)
FIR-1	Fire Rescue Vehicles	\$565,000	C 44 Sec 7(1)
SCH-5	Major School Projects	\$680,000	C 44 Sec 7(1)

Requires a two-thirds (2/3) vote

Approval

CIP #	Project	Amount Borrowed	Borrowing Term (Years)	Peak Year Debt Service	Peak Year Appropriation	FY2027 Tax Bill Impact	Total Principal	Total Interest	Total Debt Service
DPW-7	Public Works Vehicles – Large	\$300,000	10	FY2027	\$43,500	\$3.00	\$300,000	\$74,250	\$374,250
DPW-8	Minor Storm Drainage Improvements	\$100,000	10	FY2027	\$14,500	\$1.00	\$100,000	\$24,750	\$124,750
DPW-23	Elm Square Safety Improvements	\$600,000	10	FY2027	\$87,000	\$7.00	\$600,000	\$148,500	\$748,500
FAC-5	Town Parks & Playgrounds	\$495,000	10	FY2027	\$71,775	\$6.00	\$495,000	\$122,513	\$617,513
FAC-6	Major Town Projects	\$2,090,000	10	FY2027	\$233,383	\$19.00	\$2,090,000	\$752,400	\$2,842,400
FIR-1	Fire Rescue Vehicles	\$565,000	10	FY2027	\$81,925	\$7.00	\$565,000	\$24,750	\$704,838
SCH-5	Major School Projects	\$680,000	15	FY2027	\$75,933	\$6.00	\$680,000	\$244,800	\$924,800

This is a projection for the estimated debt service costs of these projects. Actual results may vary based on interest rate, issue date, and borrowing term

Disapproval

No change in FY2026 tax bill. Funds not needed for debt service in future years would be available within Proposition 2 1/2 for other town/school needs

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This article authorizes borrowing for large public works vehicles used in plowing and road treatment, minor storm drain improvements, pedestrian and roadway safety improvements at Elm Square, the construction of an accessible kayak launch at Nason’s Landing, a partial roof replacement at Memorial Hall Library, replacement of the roof at the Public Safety Center, fire rescue ambulance replacement, the design funds for a new turf field at Lovely Field at Andover High School and a new playground at Sanborn Elementary School, a new generator at Sanborn Elementary School, and renovations, HVAC, and security improvements to the West Middle School main office.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Director of Public Works, Fire Chief and Director of Facilities

CAPITAL PROJECTS FROM FREE CASH

ARTICLE 7. To see if the Town will vote to transfer from available funds and appropriate the sum of \$3,865,000 to pay costs of purchasing capital equipment, infrastructure, or for purchasing services and materials related to capital improvements, as more particularly described below, including any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount
TM-1	Purchase of Resident Trash and Recycling Carts	\$600,000
DPW-2	Minor Sidewalk Repairs	\$250,000
DPW-4	Town Sidewalk Program	\$550,000

DPW-15	Hazard Tree Removal	\$75,000
DPW-44	Shawsheen Culvert Study	\$150,000
FIR-3	Cordless Battery-Operated Rescue Tools	\$60,000
IT-1	Annual Staff Device Refresh	\$300,000
IT-2	Annual Student Device Refresh	\$150,000
IT-3	IT Infrastructure	\$550,000
POL-1	Police Vehicle Replacement	\$210,000
PS-1/FIR2	Public Safety Simulcast Radio	\$450,000
FIR-2	Multi Band Portable Radio	\$275,000
FAC-6	Major Town Projects (Public Safety Center Roof)	\$245,000

~~~~~

This article authorizes using Free Cash to partially fund the purchase of new trash carts as part of the new automated solid waste collection contract, sidewalk repairs and improvements, staff and student technology devices, cybersecurity improvements, the annual police vehicle replacement program, a major upgrade to the public safety communications system, and a portion of the Public Safety Roof.

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Your Vote: Yes ___ No ___

Financial Impact of Article 7	
<u>Approval</u>	<u>Disapproval</u>
\$3,865,000 from Free Cash	Increases Free Cash by \$3,865,000
No impact on FY2026 tax bill	No impact on FY2026 tax bill

The SELECT BOARD voted 4-1 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

*On request of the Director of Public Works, Fire Chief, Chief Innovation Officer,
 Chief of Police and Director of Facilities*

CAPITAL PROJECTS FROM WATER AND SEWER ENTERPRISE FUNDS

ARTICLE 8. To see if the Town will vote to raise by taxation, borrowing, transfer from available funds or by any combination thereof and appropriate the sum of \$10,000,000 to pay costs of purchasing capital equipment, making infrastructure improvements, and purchasing services and materials related to making capital improvements, as more particularly described below, including the payment of any other costs incidental and related thereto, or take any other action related thereto.

CIP #	Project	Amount	Statutory Citation
DPW-14	Water Main Replacement / Distribution Improvements Project Projects (Water Enterprise Borrowing)	\$6,000,000	Ch 44 Sec 8 (5)
DPW-27	Wood Hill Pumps and Motor Control Centers (Water Enterprise Borrowing)	\$650,000	Ch 44 Sec 8 (7A)
DPW-29	Fish Brook Pumping Station (Water Enterprise Borrowing)	\$500,000	Ch 44 Sec 8 (4)
DPW-32	Shawsheen Pumping Station (Sewer Enterprise Borrowing)	\$1,000,000	Ch 44 Sec 8 (4)

DPW-36	Raw Water Pumping Station (Water Enterprise Borrowing)	\$1,850,000	Ch 44 Sec 8 (4)
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Requires a two-thirds (2/3) vote

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This article requests funding for various water and sewer projects through a bond issuance. This article continues with the accelerated water main replacement program, funds are requested for the Wood Hill Pumps and Motor Control Centers for the water distribution system, the Raw Water Pumping Station and design funds for the replacement of the Fish Brook Water Pumping Station. Funds are requested for sewer enterprise borrowing for design funds for the new Shawsheen Pumping Station.

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Your Vote: Yes ___ No ___

Financial Impact of Article 8	
<u>Approval</u> Factored in water/sewer rates No impact on FY2026 water/sewer bill	<u>Disapproval</u> No change in FY2026 water or sewer rates

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Director of Public Works

FINANCIAL HOUSEKEEPING ARTICLES (A THROUGH I)
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ARTICLE 9. To see if the Town will vote the following consent articles, or take any other action related thereto.

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These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 9A-9I.

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BUDGET TRANSFERS Expected to be Withdrawn
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ARTICLE 9A. To see if the Town will vote to transfer from amounts previously appropriated at the April 2024 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

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This article authorizes the transfer of funds appropriated by the 2024 Town Meeting from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2025 Budget.

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Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

SUPPLEMENTAL BUDGET APPROPRIATIONS

ARTICLE 9B. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 2024 Annual Town Meeting, or take any other action related thereto.

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This article requests monies be appropriated from Free Cash to supplement the FY2025 Budget.

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Your Vote: Yes ___ No ___

The SELECT BOARD will make their recommendation at Town Meeting.
The FINANCE COMMITTEE will make their recommendation at Town Meeting.

On request of the Town Manager

**STABILIZATION FUND
Expected to be Withdrawn**

ARTICLE 9C. To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003 and Chapter 218 of the Acts of 2016, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Town Manager

**FREE CASH
Expected to be Withdrawn**

ARTICLE 9D. To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2026 tax rate and to affect appropriations voted at the April 2024 Annual Town Meeting, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

UNEXPENDED APPROPRIATIONS

ARTICLE 9E. To see what disposition shall be made of unexpended appropriations and Free Cash in the treasury, or take any other action related thereto.

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Unexpended balances in Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which an Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. Article 9-E will close out \$137,625.46 from various articles and transfer those funds to the Capital Projects Fund to be used for ADA improvements. Additionally, Article 9-E will close out \$269,060 from various Water Enterprise articles and transfer those funds to Water Enterprise Retained Earnings, and close out \$1,468.75 from various Sewer Enterprise articles and transfer those funds to the Sewer Enterprise Retained Earnings.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

UNEXPENDED APPROPRIATIONS CAPITAL PROJECTS FUND
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ARTICLE 9F. To see what disposition shall be made of unexpended appropriations in the Capital Projects Fund, or take any other action related thereto.

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Unexpended balances in Capital Projects Fund accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Capital Projects Fund appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. Article 9-F will close out \$114,236.21 in Capital Projects Fund articles and repurpose those funds to be used for ADA improvements.

~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

FY2026 REVOLVING ACCOUNTS

ARTICLE 9G. To see if the Town will vote to authorize the following expenditure limits for revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2025, or take any other action related thereto.

Revolving Fund	FY2026 Limit
Community Development & Planning Department	\$35,000
Memorial Hall Library-Lost/Damaged Materials	\$20,000
Health Clinic	\$60,000
Division of Recreation	\$2,125,000
Division of Youth Services	\$400,000
Field Maintenance	\$150,000
Division of Elder Services	\$225,000
Police Communications	\$50,000
School Photocopy Fees	\$10,000
Compost Program	\$60,000
Solid Waste	\$40,000
Stormwater Management	\$5,000
Fire Rescue	\$100,000
Health Services	\$100,000
Professional Development Institute	\$50,000
Student Technology Rental	\$200,000
Other Public Spaces Rentals	\$50,000

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A revolving fund allows user fees and donations collected by a specific department to be used for expenses related to that department without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on the dollar limit that can be spent that fiscal year. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Select Board and Finance Committee.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

PEG ACCESS AND CABLE RELATED EXPENSES

ARTICLE 9H. To see if the Town will vote to appropriate cable franchise fees and other cable-related revenues to support PEG access services, cable related expenses, and oversight of the cable franchise agreements for fiscal year 2026, which begins on July 1, 2025, or take any other action related thereto.

~~~~~

This article is a request to appropriate \$463,389 from the revenues received from the Comcast and Verizon cable franchise license agreements to pay for expenses related to the Town of Andover's grant agreement with Andover Community Access and Media (also known as AndoverTV) and other cable-related expenses.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

PENSION OBLIGATION BOND STABILIZATION FUND TRANSFER

ARTICLE 9I. To see if the Town will vote to appropriate and raise from taxation or transfer from available funds a sum of money to the Pension Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any action related thereto.

~~~~~

This article asks voters to appropriate and transfer funds to the Pension Obligation Bond Stabilization fund. An integral part of the plan to issue Pension Obligation Bonds committed to transferring funds annually to this stabilization fund. This stabilization fund will be used to build up a reserve that may be expended (by vote of Town Meeting) to fund any portion of an unfunded liability that may be generated in future years. This transfers funds from voluntary employee deductions to the unfunded liability offset and from taxation.

~~~~~

Financial Impact of Article 9I	
<u>Approval</u> \$150,000 from taxation Included in projected FY2026 tax bill	<u>Disapproval</u> Increases excess levy capacity by \$150,000 Reduces projected FY2026 tax bill by \$10.80

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

BYLAW AMENDMENT CONSERVATION REVOLVING FUND

ARTICLE 10. To see if the Town will vote to amend General Bylaws Article XII Section 48 (“Departmental revolving funds”) subsection (5)(G) to authorize and establish a new Revolving Fund entitled “Conservation” authorizing the Director of Conservation and Director of Planning and Land Use or any other appointee by the Town Manager to spend funds from this revolving fund; and further to authorize expenditures from the fund to pay the cost of support of, improvements to, and maintenance of Conservation land; and further to authorize the amount of \$50,000 to be expended in fiscal year 2026 and subsequent years; or take any action related thereto.

~~~~~

This article would add a new Revolving Fund that would allow the town to collect revenues from the sale of timber and then use that revenue to reinvest in the cost of support of, improvements to, and maintenance of Conservation land.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.
The CONSERVATION COMMISSION voted 7-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

BYLAW AMENDMENT TOWN EVENTS REVOLVING FUND

ARTICLE 11. To see if the Town will vote to amend General Bylaws Article XII Section 48 (“Departmental revolving funds”) subsection (5)(G) to authorize and establish a new Revolving Fund entitled “Town Events” authorizing the Town Manager or any other appointee by the Town Manager to spend funds from Town event permit fees; and further to authorize expenditures from the fund to pay the cost of custodial services, public safety services, facility maintenance, programming and capital improvements; and further to authorize the amount of \$50,000 to be expended in fiscal year 2026 and subsequent years; or take any action related thereto.

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This article would add a new Revolving Fund that would allow the town to collect revenues for the use of specific spaces in town and then use that revenue to reinvest in Town events, or pay expenses associated with those spaces, such as custodial fees and public safety services.

~~~~~

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

SCHOOL DEPARTMENT SPECIAL EDUCATION APPROPRIATION

ARTICLE 12. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$450,000 for the purpose of paying costs related to the School Department’s special education programs, or take any other action related thereto.

Financial Impact of Article 12	
<u>Approval</u> One time increase in taxation by \$450,000 Increases projected FY2026 tax bill by \$32.40	<u>Disapproval</u> Increases excess levy capacity by \$450,000 Potential deficit for unanticipated special education costs

~~~~~

This article will provide \$450,000 in a one-time additional appropriation to the school department to support tuition for special education students who attend out of district placements in accordance with their individual education plans. In FY26 the Andover Public Schools is facing a special education out of district tuition increase of approximately \$3.2 million, the balance of which has been covered by their operating budget and strategic use of the circuit breaker account.

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Your Vote: Yes__ No__

The SELECT BOARD voted 5-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.

On request of the Town Manager

MINOR FINANCIAL ARTICLES (A THROUGH D)

ARTICLE 13. To see if the Town will vote the following consent articles, or take any other action related thereto.

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These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 13A-13D.

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OVERLAY SURPLUS TRANSFER

ARTICLE 13A. To see if the Town will vote to transfer \$10,000 from Overlay Surplus to fund expenses related to the FY2026 valuation of real and personal property and to fund the FY2026 property tax recertification, or take any other action related thereto.

~~~~~

This article requests funding to perform a vital component of the Town's revaluation of all properties in the Town of Andover as required by the Massachusetts Department of Revenue. The funds will be used to hire outside consultants to assist with the cyclical reinspection of real estate. The source of the funding is from overlay surplus as declared by the Board of Assessors. Most of the revaluation work is done by inhouse staff.

~~~~~

Financial Impact of Article 13A	
<u>Approval</u> Reduces Overlay Account balance by \$10,000 No FY2026 tax bill impact	<u>Disapproval</u> \$10,000 available in the Overlay Account for future years

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

SUPPORT FOR ANDOVER DAY AND OTHER CIVIC EVENTS

ARTICLE 13B. To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$25,000 for the purpose of paying costs associated with Andover Day and other civic events, or take any other action related thereto.

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This article will provide \$25,000 to pay for costs associated with Andover Days and town sponsored events.  
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Financial Impact of Article 13B	
<u>Approval</u>	<u>Disapproval</u>
\$25,000 from taxation	Increases excess levy capacity by \$25,000
Included in projected FY2026 tax bill	Reduces projected FY2026 tax bill by less than \$1

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Town Manager

SPRING GROVE CEMETERY MAINTENANCE

ARTICLE 13C. To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance, including costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This article will provide \$6,000 for Spring Grove Cemetery repairs including roadway paving, masonry work to the historic stone wall and support for the Cemetery Master Plan. Funding for this article comes from interest on the Spring Grove Cemetery Perpetual Care fund.  
~~~~~

Financial Impact of Article 13C	
<u>Approval</u>	<u>Disapproval</u>
Reduces Cemetery Fund balance by \$6,000	\$6,000 available for spending by a future
No FY2026 tax bill impact	Town Meeting for cemetery improvements

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Director of Public Works

ELECTIONS AND TOWN MEETING EXPENSES

ARTICLE 13D. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$75,000 for the purpose of paying costs related to elections, Annual Town Meetings, and Special Town Meetings, or take any other action related thereto.

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This article would create a continuing appropriation article for funds related to expenses incurred for elections and town meetings. Based on the cyclical nature of elections, there are cyclical impacts to the Town Clerk’s Office budget. This article would improve budgeting for the Town Clerk’s Office by reducing the impact the election cycle has on the operating budget. This article would also allow the town to track and account for election and town meeting expenses.

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Financial Impact of Article 13D	
<u>Approval</u> \$75,000 from taxation Included in projected FY2026 tax bill	<u>Disapproval</u> Increases excess levy capacity by \$75,000 Reduces projected FY2026 tax bill by \$5.40

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Town Clerk

GENERAL HOUSEKEEPING ARTICLES (A THROUGH G)

ARTICLE 14. To see if the Town will vote the following consent articles, or take any other action related thereto:

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These articles are general financial housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 14A-14G.

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GRANT PROGRAM AUTHORIZATION

ARTICLE 14A. To see if the Town will vote to authorize the Select Board and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U.S. Government under any State or Federal grant program, or take any other action related thereto.

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This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.

On request of the Town Manager

ROAD CONTRACTS

ARTICLE 14B. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.

On request of the Town Manager

TOWN REPORT

ARTICLE 14C. To act upon the report of the Town officers, or take any other action related thereto.

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This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2024 Annual Report has been included at the end of the Finance Committee Report.

Your Vote: Yes \_\_\_ No \_\_\_

**The SELECT BOARD voted 5-0 to recommend approval.**  
**The FINANCE COMMITTEE voted 8-0 to recommend approval.**

*On request of the Town Manager*

**PROPERTY TAX EXEMPTIONS**

**ARTICLE 14D.** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for fiscal year 2026 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

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Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.

On request of the Board of Assessors

CONTRACTS IN EXCESS OF THREE YEARS

ARTICLE 14E. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interests of the

Town by a vote of the Select Board or the School Committee, as appropriate, or take any other action related thereto.

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Contracts for goods and services which are entered into under the provisions of Massachusetts General Laws Chapter 30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interests of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts up to five years upon approval of the appropriate elected body.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Town Manager

ACCEPTING EASEMENTS

ARTICLE 14F. To see if the Town will vote to authorize the Select Board and the School Committee to accept grants of easements for streets, water, drainage, sewer, public access and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Town Manager

**RESCINDING OF BOND AUTHORIZATIONS
Expected to be Withdrawn**

ARTICLE 14G. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

Your Vote: Yes ___ No ___

On request of the Chief Administrative & Financial Officer

CHAPTER 90 AUTHORIZATIONS

ARTICLE 15. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

Requires a two-thirds (2/3) vote

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Town Manager

GRANTING EASEMENTS

ARTICLE 16. To see if the Town will vote to authorize the Select Board and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Requires a two-thirds (2/3) vote

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.

On request of the Town Manager

STABILIZATION FUND BOND PREMIUM

ARTICLE 17. To see if the Town will vote to transfer the sum of \$250,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

Requires a two-thirds 2/3 vote

Your Vote: Yes ___ No ___

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The Bond Premium Stabilization Fund was established for the purpose of using bond premiums to offset the interest on non-exempt outstanding debt. This article transfers \$250,000 from the Bond Premium Stabilization Fund to the General Fund to offset the interest costs of the bonds that generated bond premiums. The funds from this stabilization fund may be used when the coupon rate of interest is higher than the actual interest rate to mitigate the impact on the general fund budget.

~~~~~

Financial Impact of Article 17	
<u>Approval</u> Reduces Bond Premium Stabilization Fund balance by \$250,000 No FY2026 tax bill impact	<u>Disapproval</u> \$250,000 available for spending by a future Town Meeting to reduce the non-exempt debt interest appropriation.

The SELECT BOARD voted 3-1 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Chief Administrative & Financial Officer

WATER TREATMENT PLANT MAINTENANCE

ARTICLE 18. To see if the Town will vote to appropriate the sum of \$500,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs related to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

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This article supports continued maintenance work at the Water Treatment Plant. Previous inventory assessments were conducted evaluating assets resulting in short- and long-range projections of maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.

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Financial Impact of Article 18

Approval

Factored into FY26 water rates.

Disapproval

No change in FY26 water rates

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.

The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Director of Public Works

SEWER COLLECTION SYSTEM MAINTENANCE

ARTICLE 19. To see if the Town will vote to appropriate the sum of \$300,000 in the Sewer Enterprise Fund for the purpose of paying various maintenance costs related to the 12 sewer stations located in Andover that collect and pump wastewater to Greater Lawrence Sanitary District, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~

This funding would be for maintenance work at the 12 sewer stations located in Andover that collects and pumps waste water to Greater Lawrence Sanitary District (GLSD). These projects would be short and long range maintenance and replacement projects. Life spans of assets can range from four (4) years to forty-five (45) years.

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Financial Impact of Article 19

Approval

Factored into FY26 sewer rates

Disapproval

No change in FY26 sewer rates

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.

The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Director of Public Works

LAND ACQUISITION 0 ESSEX STREET

ARTICLE 20. To see if the Town will vote to appropriate a sum of money for the acquisition, and for costs related to such acquisition, of the land at 0 Essex Street, as shown as Assessors Map 55, Lot 27 for municipal purposes and for any other costs incidental and related thereto, and to authorize the Select Board to acquire such land, by gift, option, purchase or eminent domain, upon terms and conditions deemed by the Select Board to be in the best interest of the Town and to determine whether the amount appropriated by the Town under this Article shall be raised by taxation, transfer from available funds including free cash, borrowing, or otherwise provided, or to take any other action related thereto.

Requires a two-thirds 2/3 vote

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This article authorizes the Town to purchase a 0.2-acre parcel of land adjacent to Ridge, School and Essex Street. The articles also appropriates funds from Free Cash and repurposes existing capital balances to fund the purchase of the parcel. The parcel is owned by the Archdiocese of Boston and its current boundaries extend into the public way that has historically be used as a Town road . By acquiring this parcel, the Town will achieve the following: (1.) gain ownership of the right of way; (2) provide the Town with the ability to proceed with the Essex Street Corridor project as designed through a public process; and (3.) create a conforming lot by coming this parcel with the adjacent Town owned parcel (3 Ridge Street). The Town received a \$3.3 million MassWorks grant which will fund the corridor project which includes significant safety upgrades for all users of the roadway and sidewalks.

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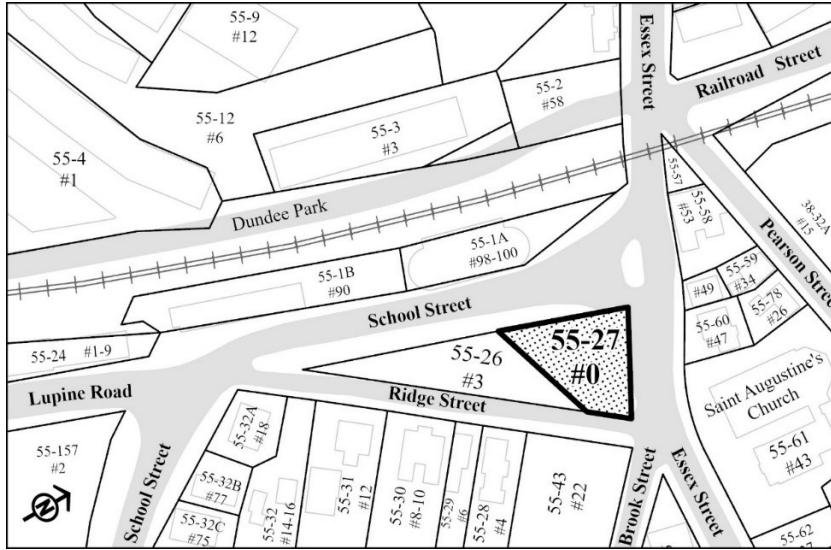
Financial Impact of Article 20

Approval

\$83,783.53 from Free Cash
 \$291,216.47 from previously appropriated
 land acquisition articles
 No FY2026 tax bill impact

Disapproval

\$83,783.53 available in Free Cash
 No change to FY2026 tax bill.
 \$291,216.47 remains in limited purpose capital
 accounts



0 Essex Street - Map 55 Lot 27

Your Vote: Yes ___ No ___

The SELECT BOARD voted 4-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On request of the Town Manager

**REQUIREMENTS FOR A PRIVATE WARRANT ARTICLE TO CALL
 A SPECIAL TOWN MEETING (HOME RULE PETITION)**

ARTICLE 21. To see if the Town will vote to petition the General Court to enact legislation that would permit the Town to require the Andover Select Board to call a Special Town Meeting upon the written request of two hundred registered voters, or **five percent (5%) of the total number of registered voters** of the Town, whichever number is greater notwithstanding the quantum of signatures required under G.L. c. 39 sec.10. Such meeting shall be held no later than **ninety (90) days** after the receipt of such petition and shall include in the warrant for such meeting all of the subjects the inclusion of which is requested by said petition. Said legislation shall be precisely in the form approved by the Town Meeting; provided, however, that the General Court may make clerical or editorial changes in the form only of the legislation as approved by the Town Meeting unless the Select Board has approved any changes to the petitioned legislation that are within the scope of the general public purposes of this petition before enactment by the General Court; or take any other action relative thereto.

The following explanation was submitted by Petitioner(s): Currently, anyone who submits the signatures of 200 registered voters can require the town to hold a Special Town Meeting within 45 days for any purpose. This Home Rule Petition would increase the number of signatures required and extend the time within which the town must hold the meeting.

	Signatures Required	Max days to hold STM
Current MGL Statute:	200 or 20% (whichever is less)	45
Proposed Article	200 or 5% (whichever is greater)	90

Recently, residents have called three (3) Special Town Meetings for special interest purposes. The cost of these three Special Town Meetings was over \$200,000. Increasing the required signatures from 200 to 5% of the registered voters (1350) would allow for better education on the issues. Increasing the time to call an STM from 45 to 90 days would provide a better opportunity to advertise, review, and publish the warrant as required by MGL.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 7-0 to recommend approval.

On petition of Christian C. Huntress and others

ZONING BYLAW AMENDMENT - ACCESSORY DWELLING UNIT REGULATIONS

ARTICLE 22. To see if the Town will vote to amend the Zoning Bylaw (“Article VIII”) to add a new provision regulating “Accessory Dwelling Units” now permissible by right under recent revisions to G.L. c. 40A sec. 3 to provide for local regulation in a manner consistent with state law, by adding a new provision, section 7.9 “Accessory Dwelling Units” as follows:

7.9 ACCESSORY DWELLING UNITS.

7.9.1. General.

The purpose of this bylaw is to regulate the construction and use of Accessory Dwelling Units as defined in G.L. c. 40A sec. 1A. Pursuant to c. 40A sec. 3, Accessory Dwelling Units (“ADUs”) are permitted by right in all Andover zoning districts where single- family residences are permitted, subject to reasonable requirements and restrictions set forth in this section.

7.9.2 Dimensional Regulations.

ADUs are permitted subject to the following dimensional and density regulations:

1. ADUs are permitted only on lots with an existing, lawful principal dwelling unit.
2. One ADU is permitted per each lot with a principal dwelling unit or units.
3. ADUs are limited in gross floor area to 900 square feet or one-half the total gross floor area of the principal dwelling unit or units, whichever is smaller.
4. ADUs must comply with all dimensional requirements of the underlying zoning district, special districts, and/or cluster developments for the principal dwelling unit as set forth in Section 4 of this bylaw and/or cluster development permits, including but not limited to building setbacks and building height.

7.9.3 Prior Non-Conforming Accessory Structure Conversions.

Accessory Structures with prior nonconforming status with respect to setbacks or building height may be converted to an ADU consistent with the limitations of this Bylaw and c. 40A sec. 1A and 3, provided that

conversion will not extend the non-conformity so as to be substantially more detrimental than the existing nonconforming structure to the neighborhood as determined by the Building Inspector.

7.9.4 Use Prohibitions.

1. ADUs may not be used as short-term rentals as defined in G.L. c. 64G sec. 1.
2. ADUs may not be converted to condominiums as defined in G.L. c. 183A

7.9.5 Parking.

ADUs located more than 0.5 miles from a commuter rail station or bus station must provide a minimum of one dedicated off-street additional parking space per ADU unless Site Plan Review determines sufficient parking exists at the time of Site Plan Review/a building permit is sought as determined by the Zoning Board of Appeals or their designee consistent with the parking requirements of Section 5 of this Bylaw.

7.9.6 Procedural Requirements.

An Application for an ADU shall be submitted to the Zoning Board of Appeals or their designee in accordance with Section 9.4 and the Planning Board Rules and Regulations for Site Plan Review under Section 9.3.

7.9.7 Severability.

In the event that one or more of the provisions of this section are determined to be inconsistent with c. 40A or otherwise invalid under state law by a court of competent jurisdiction or the Massachusetts Attorney General’s Office, such provision or provisions shall not affect the validity of any other provision of this section which provisions will remain in full force and effect.;

and further to amend the Zoning Bylaw Section 3.1.3 (“Table of Use Regulations”) and Appendix A-1, “F. Accessory Uses” to add an accessory use “7.,” “Accessory Dwelling Units (per G.L.c. 40A)” permitted by right in the SRA, SRB, SRC, APT, LS, GB, MU, and IG districts and renumber as necessary so as to read in relevant part as follows:

	Residential Districts				Business Districts				Industrial Districts			
	SRA	SRB	SRC	APT	LS	OP	GB	MU	IG	IA	ID	ID2
F. Accessory Uses (See Section 3.2)												
5. Accessory Dwelling Unit per G.L. c. 40A	Y	Y	Y	Y	Y	N	Y	Y	Y	N	N	N

; or take any action related thereto.

~~~~~

This article will add a new section to the Zoning Bylaw Section 7.9 Accessory Dwelling Units and amend the Table of Use Regulations Section 3.1.3. This article will add a new provision in the zoning bylaw to regulate the construction and use of Accessory Dwelling Units as defined by Massachusetts General Law, Chapter 40A, Section 1A. If Andover does not approve this article, the state law allowing Accessory Dwelling Units by right will take effect, meaning homeowners can build Accessory Dwelling Units so long as they meet the requirements set forth in M.G.L., Chapter 40A, Section 1A.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Planning Board

ZONING BYLAW AMENDMENT - FLOOD HAZARD OVERLAY DISTRICT

ARTICLE 23. To see if the Town of will vote to amend the Andover Zoning Bylaw, Article VIII, Section 8.3 Flood Hazard Overlay District (FHOD) to update and/or add location, definitions, regulations, permit requirements, administrator, variances and other requirements to remain an active participant in the National Flood Insurance Program.

Proposed changes as set forth in the draft amendment (or as later amended by the Planning Board), as well as illustrative examples are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA; and on the Planning website at <https://andoverma.gov/ATM2025Zoning>.

; or take any other action related thereto.

Requires a two-thirds 2/3 vote

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This article will amend the Zoning Bylaw Section 8.3 Flood Hazard Overlay District. The Andover Flood Hazard Overlay District (FHOD) bylaw establishes regulations for development within flood-prone areas, requiring permits for construction and other activities, and ensuring compliance with federal, state, and local standards. Recent revisions include updated definitions, permit requirements, administrator, variances and other requirements. Additionally, the bylaw is necessary for maintaining Andover's eligibility in the National Flood Insurance Program (NFIP), which allows residents to purchase flood insurance through the Federal Emergency Management Agency (FEMA) based on the Flood Insurance Rate Map (FIRM).

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.
The CONSERVATION COMMISSION voted 7-0 to recommend approval.

On request of the Planning Board

JERRY SILVERMAN FIREWORKS

ARTICLE 24. To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$15,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

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The sum of \$15,000 is requested as the Town's contribution for the fireworks celebration for the Fourth of July. The fireworks are named in honor of Jerry Silverman who, for over fifty years, took it upon himself to raise the funds necessary for the Town's annual fireworks celebration from both private and public sources.

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Financial Impact of Article 24	
<u>Approval</u> \$15,000 from taxation Included in FY2026 tax bill	<u>Disapproval</u> Reduces projected FY2026 tax bill by \$1.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 9-0 to recommend approval.

On request of the Town Manager

ZONING BYLAW AMENDMENT - ID ZONING DISTRICT MEDICAL CENTER OR CLINIC AND INDOOR RECREATIONAL FACILITIES

ARTICLE 25. To see if the Town of will vote to amend the Andover Zoning Bylaw, Article VIII, Appendix A Table 1 Section 3.1.3 - Table of Use Regulations by amending the ID Industrial Zoning District of subsection C. Business and Commercial Uses to allow Medical Center or Clinic as a permitted use which shall be signified by the use of the designation “Y”, with Indoor Commercial Recreation Establishment being a permitted use and requiring a Special Permit from the Planning Board which shall be signified by the use of a designation of “PB” or to take any other action related thereto.

	Residential Districts				Business Districts				Industrial Districts			
	SRA	SRB	SRC	APT	LS	OP	GB	MU	IG	IA	ID	ID2
C. Business and Commercial Uses												
9. Medical center or clinic	N	N	N	N	Y	Y	Y	Y	Y	Y	Y	Y
14. Indoor commercial recreation establishment	N	N	N	N	ZBA	N	Y	N	Y	N	PB	PB

Requires a two-thirds 2/3 vote

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This article will amend the Zoning Bylaw Table of Use Regulations Section 3.1.3 by amending the ID Industrial Zoning District of subsection C. Business and Commercial Uses to permit Medical Center or Clinic as a permitted use and shall be signified by the use of the designation “Y”, with Indoor Commercial Recreation Establishment being a permitted use and requiring a Special Permit from the Planning Board which shall be signified by the use of a designation of “PB”.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Planning Board

ZONING BYLAW AMENDMENT – SPECIAL USE REGULATIONS

ARTICLE 26. To see if the Town of will vote to amend the Andover Zoning Bylaw, Article VIII, Section 4.1.5 (Special Use Regulations) by inserting the phrase "without a determination by the special permit granting authority that driveway access does not pose an unreasonable risk to pedestrian safety, including by any permit conditions deemed feasible and necessary by such authority" so as to read as follows (added text underscored and removed text note by strike-through):

4.1.5 Special Use Regulations.

1. Motels and Hotels. The minimum lot area per rentable unit shall be 2,000 square feet
2. Motor Vehicle Service Station and Car Wash. Any building used for a gasoline service station, car wash, or automobile repair garage or service station shall be located at least 15 feet from the property line and at least 50 feet from the property line of any lot in a residential district. In addition, no premises used for any of these purposes shall have any driveway access within 300 feet of the lot line of any public or private school, public library, church, playground, or institution for older adults, the sick, the dependent, or

children under 16 years of age., without a determination by the special permit granting authority that driveway access does not pose an unreasonable risk to pedestrian safety, including by any permit conditions deemed feasible and necessary by such authority.”

; or take any action relative thereto.

Requires a two-thirds 2/3 vote

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This article will amend the Zoning Bylaw Section 4.1.5 Special Use Regulations by inserting the phrase "without a determination by the special permit granting authority that driveway access does not pose an unreasonable risk to pedestrian safety, including by any permit conditions deemed feasible and necessary by such authority”.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Planning Board

ZONING BYLAW AMENDMENT – OFF-STREET PARKING AND LOADING

ARTICLE 27. To see if the Town of will vote to amend the Andover Zoning Bylaw, Article VIII, Section 5.1 Off-Street Parking and Loading by striking out the language of Section 5.1.5.10.a (Design Standards Landscaping) and replacing it in its entirety to read as follows:

10. *Landscaping.*

- a. Each parking area shall have interior and perimeter landscaped areas that meet the provisions of the Zoning Bylaw and associated design guidelines.;

and by striking out the language of Section 5.1.5.11.a (Design Standards Landscaping) and replacing it in its entirety to read as follows:

11. *Lighting.*

- a. Lighting shall provide safety and security for users and shall be designed and installed so as to prevent glare or overspill from the light source onto adjacent property or into public ways. The direction of lighting, intensity of lighting, and selection of fixtures and bulbs shall be consistent with Dark Sky best practices except where standard industry practices related to security measures for individual uses require more intense temporary lighting measures;

and by striking out the language of Section 5.1.6.5 (Parking in Apartment Districts (APT) Landscaping) and replacing it in its entirety to read as follows:

- 5. *Landscaping.* Each paved parking area shall have interior landscaping areas, primarily planted with shade trees, equivalent in size to at least 5 percent of the parking area ’s total pavement area. The Planning Board may approve a smaller amount of interior landscaping where an alternative design better achieves the purposes of the Zoning Bylaw including, but not limited to, the use of landscaping as part of a stormwater management system.;

and by striking out the language of Section 5.1.8.7 (Parking in Industrial Districts) and replacing it in its entirety to read as follows:

- 7. Each parking area shall have interior landscaping areas, primarily planted with trees, equivalent in size to at least 5 percent of the parking area's total pavement area. The Planning Board may approve a smaller amount of interior landscaping where an alternative design better achieves the purposes of the Zoning Bylaw including, but not limited to, the use of landscaping as part of a stormwater management system.

; or take any action relative thereto.

Requires a two-thirds 2/3 vote

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This article will amend the Zoning Bylaw Section 5.1 Off-Street Parking and Loading. This amendment will add additional information regarding landscaping and lighting to those sections of the off-street parking section of the bylaw.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Director of Planning and Land Use

INDEMNIFICATION OF PUBLIC SAFETY MEDICAL COSTS

ARTICLE 28. To see if the Town will appropriate \$200,000 in accordance with the provisions of Chapter 41, Sections 100 and 100B of the General Laws, to indemnify certain active and retired Police Officers and Firefighters for all reasonable medical and surgical expenses for those conditions or injuries which they incurred in the course of their service, determine how the money will be raised and expended; or take any action related thereto.

Financial Impact of Article 28	
<u>Approval</u>	<u>Disapproval</u>
\$200,000 from taxation	Increases excess levy capacity by \$200,000
Included in FY2026 tax bill	Reduces projected FY2026 tax bill by \$15.20

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This article would fund medical costs for active or retired firefighters or police officers who are injured in the line of duty. Currently, these expenses are funded from department operating budgets which can create operational challenges for public safety departments. By funding these costs through a continuing appropriation article it will allow for these costs to be managed more efficiently and without major impacts to department budgets.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 8-0 to recommend approval.

On request of the Chief Administrative and Financial Officer

ESTABLISHING THE CENTRAL STREET HISTORIC DISTRICT AND BYLAW

ARTICLE 29. To see if the Town will vote, pursuant to Massachusetts General Law Ch. 40C section 3 to: (1) to receive the final report, with recommendations, of the Central Street Historic District Study Committee;

(2) to establish a Central Street Historic District consistent with the report by amending the Town Bylaws to add a new section as follows; and (3) for said district to be bounded by the map referenced in the bylaw and included below:

§53: Central Street Historic District.

1. Title. This Bylaw shall be known as and may be cited as the Central Street Historic District Bylaw, pursuant to authority granted by Chapter 40C of the Massachusetts General Laws.
2. Purpose. The purpose of this Bylaw is to promote the educational, cultural, physical, economic, and general welfare of Andover by preserving and protecting the architectural and historical assets of Andover, including buildings and sites of historical and architectural significance. It encourages design and construction that harmonizes with these assets. This Bylaw intends for the Central Street Historic District Commission, through its design guidelines and other lawful actions, to fulfill its duties pragmatically in a manner that reasonably balances historic preservation with striving to collaboratively accommodate the particular desires, burdens, and circumstances of those who submit applications under this Bylaw.
3. Establishment of District.

A. Central Street Historic District

The boundaries of the Central Street Historic District are established and located as shown on the plan of land entitled “Boundaries of the Central Street Historic District,” dated November 1, 2024. Said plan of land is on file with the Office of the Town Clerk, and shall be recorded with the North Essex Registry of Deeds.

B. Plan of Land

The plan of land referred to in paragraph A, above, is hereby declared to be part of this Bylaw.

4. Historic District Commission

A. Establishment and Membership

There is hereby established the Central Street Historic District Commission, hereinafter referred to as the Commission, which shall consist of seven (7) members and two (2) alternate members to be appointed by the Town Manager and approved by the Select Board.

The membership of the Commission shall, whenever possible, include the following:

One member selected from two (2) nominees submitted by the Andover Center for History and Culture.

One member selected from two (2) nominees submitted by the Chapter of the American Institute of Architects covering Andover.

One member selected from two (2) nominees submitted by the Board of Realtors covering Andover.

One member selected from two (2) nominees submitted by the Andover Planning Board.

One member, wherever possible, who is both a resident and owner of property in the Central Street Historic District during that person’s term of office.

If, however, within thirty (30) days after the submission of a written request for nominees to any of the aforesaid groups, no such nominations have been made, then the Town Manager and Select Board may proceed to make the appointment or appointments to the Commission without nominations by such group or groups. Alternate members need not be selected from nominees submitted by any particular group or organization. All members of the Commission and all alternate members shall be residents of the Town of Andover during their term of office.

B. Terms

When the Commission is first established, two (2) members shall be appointed for one-year terms; two (2) members shall be appointed for two-year terms; and the remaining three (3) members shall be appointed for three-year terms; each of two (2) alternate members shall be appointed for three-year terms. At the expiration of the respective terms, the Town Manager shall appoint successors for three-year terms in the manner described in paragraph A., above. Vacancies shall be filled within 60 days by the Town Manager by appointment with approval by the Select Board for the unexpired term. Each member and alternate shall continue in office after the expiration of his term until their successor is duly appointed and qualified.

C. Officers

The Commission shall elect annually a Chair, Vice Chair, and Clerk from its own number.

D. Alternate Members

In case of the absence, inability to act or unwillingness to act because of self-interest on the part of a member of the Commission, the member's place shall be taken by an alternate member designated by the Chair.

E. Quorum and Voting

Meetings of the Commission shall be held only if attended by a quorum of at least five members, including alternate members designated to act as members. If the Chair is absent from a meeting, the Vice Chair shall act as Chair. Decisions of the Commission at a meeting require a majority vote of the members, including designated alternates, who are present at the meeting.

F. Compensation

All members and all alternates shall serve without compensation.

5. Powers and Duties of the Historic Commission

The Commission shall have all the powers and duties conferred and imposed on Historic District Commissions by the General Laws of the Commonwealth of Massachusetts, including the following:

A. The Commission shall have jurisdiction over the review of new construction, reconstruction, alterations, relocation and demolition of all exterior architectural features of buildings and structures visible from a public way within the Central Street Historic District, except as limited by this Bylaw.

No building or demolition permit for activities falling within the jurisdiction of the Commission shall be issued by the Town or any department thereof until the certificate required by this Section has been issued by the Commission.

B. In passing upon matters before it, the Commission shall consider, among other things, the historical and architectural value and significance of the site, building or structure, the general design

arrangement of the features involved and the relation of such features to similar features of buildings and structures in the surrounding area. In the case of new construction or additions to existing buildings or structures, the Commission shall consider the appropriateness of the size and shape of the building or structure, both in relation to the land area upon which the building or structure is situated and to buildings and structures in the vicinity, and the Commission may, in appropriate cases, impose dimensional and setback requirements in addition to those required by any applicable Town bylaw.

- C. The Commission, at all times, shall act with a clear understanding of the needs and hardships of the property owners, businesses and residents of the Central Street Historic District to enjoy the amenities of modern life in the use of their homes and properties.
- D. The Commission may, subject to appropriation, employ clerical and technical assistants or consultants and incur other expenses appropriate to the carrying on of its work and may accept money gifts and expend the same for such purposes when reviewed by Town Counsel and approved by the Select Board.
- E. The Commission may administer on behalf of the Town any properties or easements, restrictions or other interests in real property which the Town may have or may accept as gifts or otherwise and which the Town may designate the Commission as the administrator thereof.
- F. The Commission may advise the Select Board, the Planning Board, the Zoning Board of Appeals, the Massachusetts Historical Commission and any other public agency in matters pertaining to or affecting any historic structures or sites in any of the Central Street Historic District.

As used in this Section, the words "building", "structure", "constructed", "altered", and "exterior architectural features", shall have the meanings set forth in Section 5 (Definitions) of Chapter 40C of the Massachusetts General Laws.

6. Limitations and Exemptions

- A. The Commission shall not act to prevent or unnecessarily delay new construction, reconstruction or alterations except for the purpose of preventing developments incongruous to historical considerations and architectural features of value, viewed in relation to the surrounding area.
- B. The authority of the Commission shall not extend to the review of the following:
 - 1. Temporary structures or signs, to be in use for not more than ninety (90) days, if not in conflict with such regulations as may be adopted by the Commission. However, temporary signs shall further comply with the requirements of Article VIII, Section 5.0, Subsection 5.2, Paragraph 5.2.6, of the Town of Andover Zoning Bylaw, as amended from time to time. Temporary structures shall further comply with the Commonwealth of Massachusetts State Building Code 780 CMR.
 - 2. Terraces, walks, driveways, sidewalks and similar structures, or any one or more of them, provided that any such structure is substantially at grade level. However, parking lots or parking areas require Commission review and must be in compliance with the provisions of Article VIII, Section 5.0, Subsection 5.1, of the Town of Andover Zoning Bylaw.
 - 3. Landscaping with plants, trees or shrubs.
 - 4. Storm doors, storm windows, screens, window air-conditioners, lighting fixtures, conventional antennae, roof-mounted solar panels, and similar appurtenances.
 - 5. The re-construction, substantially similar in exterior design, of a building, structure or exterior architectural feature damaged or destroyed by fire, storm or other disaster, provided such re-

construction is begun within one (1) year thereafter and carried forward with due diligence. Reconstruction must also meet all applicable requirements of the Town of Andover Zoning Bylaw and the Commonwealth of Massachusetts State Building Code, 780 CMR.

6. Color and type of paint.
 7. Color of roofing materials and siding.
 8. Fences.
 9. Signs used for residential occupation or professional purposes, of not more than two square feet in area, provided that a) no more than one sign is displayed on or near any one building or structure; b) the sign consists of lettering painted on wood without a symbol or trademark; and c) all signs must comply with all applicable requirements of Article VIII, Section 5.0, Subsection 5.2, of the Town of Andover Zoning Bylaw. In addition, signs for commercial and institutional purposes require Commission review.
 10. Ordinary maintenance, repair or replacement, as defined by the Commonwealth of Massachusetts State Building Code 780 CMR, of any exterior architectural feature if such repair, maintenance or replacement does not involve a substantial change in design or materials.
 11. Any other work specifically exempt from the requirements of a building permit as provided in the Commonwealth of Massachusetts State Building Code, 780 CMR, except that the Commission shall review masonry walls and one-story detached accessory structures used as tool and storage sheds, playhouses, and similar uses visible from a public way.
- C. The Commission may determine from time to time after public hearing that certain categories of exterior architectural features, structures or signs may be constructed or altered without review by the Commission without causing substantial derogation from the intent and purposes of the General Laws, Chapter 40C.
 - D. The Commission may determine from time to time after public hearing that the authority of the Commission be limited to exterior architectural features within the Central Street Historic District which are subject to view from one or more designated public streets, public ways, public parks, although other portions of buildings or structures within the district may be otherwise subject to public view, without substantial derogation from the intent and purposes of the General Laws, Chapter 40C.
7. Procedures
- A. In accordance with Section V, and except as this Bylaw provides in Section VI, no building or structure within the Central Street Historic District shall be constructed or altered in any way that affects exterior architectural features unless the Commission shall first have issued a certificate of appropriateness, a certificate of non-applicability, or a certificate of hardship with respect to such construction or alteration.
 - B. Applications for certificates shall be made with the Inspector of Buildings. Copies of applications shall be forwarded to the Commission. Applications shall be in a form specified by the Commission that adequately describes the proposed work. This may include plans and elevations, drawn to scale, detailed enough to show the architectural design of the structure and its relation to the existing building. Plot and site plans should be filed when an application is made for improvements involving applicable landscape features such as walls and fences. In the case of demolition or removal, the Inspector of Buildings shall forward one copy of the demolition permit application to the Commission.

- C. Within 14 days of the filing of an application for any certificate, the Commission shall be required to determine whether the application involves any exterior architectural features which are within the jurisdiction of this Bylaw.
- D. If the application requires the Commission's review or at the request of the applicant, the Commission shall hold a public hearing (though a hearing may be waived according to the provisions of Chapter 40C of the General Laws, as amended). The Commission shall fix a reasonable time for the hearing on any application. The Inspector of Buildings shall give public notice of the time, place and purposes thereof at least 14 days before said hearing in such manner as may be determined. A copy of said notice shall be mailed, postage prepaid, to the applicant, to the owners of all adjoining property and other property deemed by the Commission to be materially affected thereby as they appear on the most recent real estate tax list of the Board of Assessors, to the Town Planning Board and to such other persons as the Commission shall deem entitled to notice.
- E. The Commission shall decide upon the determination of any application within 60 days of its filing or within such further time as the applicant may choose to allow in writing.
- F. A certificate of appropriateness shall be issued to the applicant if the Commission determines that the proposed construction or alteration will be appropriate for or compatible with the preservation or protection of the Central Street Historic District. In the case of a disapproval of an application for a certificate of appropriateness, the Commission shall place upon its records the reason for such a determination and shall forthwith cause a notice of its determinations, accompanied by a copy of the reasons therefor as set forth in the records of the Commission, to be issued to the applicant, and the Commission may make recommendations to the applicant with respect to the appropriateness of the design. Prior to the issuance of any disapproval, the Commission may notify the applicant of its proposed action, accompanied by recommendations of changes in the applicant's proposal, which, if made, would make the application acceptable to the Commission. If within 14 days of the receipt of such notice, the applicant files a written modification of the application in conformity with the recommended changes of the Commission, as confirmed by the Chair of the Commission in his or her judgment, the Commission shall issue a certificate of appropriateness to the applicant.
- G. Only upon request will the Commission issue a certificate of non-applicability to any applicant whose application does not require Commission approval.
- H. If an application is deemed inappropriate or if an application is made for a certificate of hardship, the Commission may issue a certificate of hardship if conditions particularly affecting the building or structure involved, but not affecting the Central Street Historic District generally, would make failure to approve an application involve a substantial hardship, financial or otherwise, to the applicant; and if approval would not involve substantial detriment to the public welfare. A certificate of hardship shall also be issued in the event that the Commission does not make a determination of an application within the time specified in Subsection VII.E of this Bylaw.
- I. Each certificate shall be dated and signed, and the Commission shall keep a permanent record of its determination and of the vote of each member participating therein and shall file a copy of notice of certificates and determinations of disapproval with the Town Clerk and the Inspector of Buildings.
- J. Any person aggrieved by a determination of the Commission may, within 20 days after filing of the notice of determination with the Town Clerk, file a written request with the Commission for a review by a person or persons of competence and experience in such matters, designated by the Merrimack Valley Planning Commission.

The finding of the person or persons making such review shall be filed in triplicate with the Town Clerk, the Inspector of Buildings and the Commission within 45 days after the request and shall be

binding on the applicant and the Commission, unless a further appeal is sought as provided in Subsection VII.K of this Bylaw.

- K. Any person aggrieved by a determination of the Commission or by a finding by the person or persons making a review may, within 20 days after filing of the notice of such determination or such finding with the Town Clerk, appeal to the Superior Court sitting in equity for Essex County. The Court shall hear all pertinent evidence and shall annul the determination of the Commission if it finds the decision of the Commission to be unsupported by the evidence or to exceed the authority of the Commission or may remand the case for further action by the Commission or make such other decree as justice and equity may require. The remedy provided by this section shall be exclusive, but the parties shall have all rights of appeal and exception as in other equity cases.

Costs shall not be allowed against the Commission unless it shall appear to the Court that the Commission acted with gross negligence, in bad faith or with malice in the matter from which the appeal was taken. Costs shall not be allowed against the party appealing from such a determination of the Commission unless it shall appear to the Court that such party acted in bad faith or with malice in making the appeal to the Court.

- L. The Superior Court sitting in equity for Essex County shall have jurisdiction to enforce the provisions of this Bylaw and the determinations, rulings and regulations pursuant thereto and may, upon the petition of the Commission or the Select Board, restrain by injunction violations thereof; and, without limitation, such Court may order the removal of any building, structure or exterior architectural feature constructed, altered or demolished in violation thereof and may issue such other orders for relief as may be equitable.
- M. Whoever violates any of the provisions of this Bylaw shall be punished by a fine of not more than \$100 for each offense. Each day during any portion of which a violation continues to exist shall constitute a separate offense.

8. Other Provisions

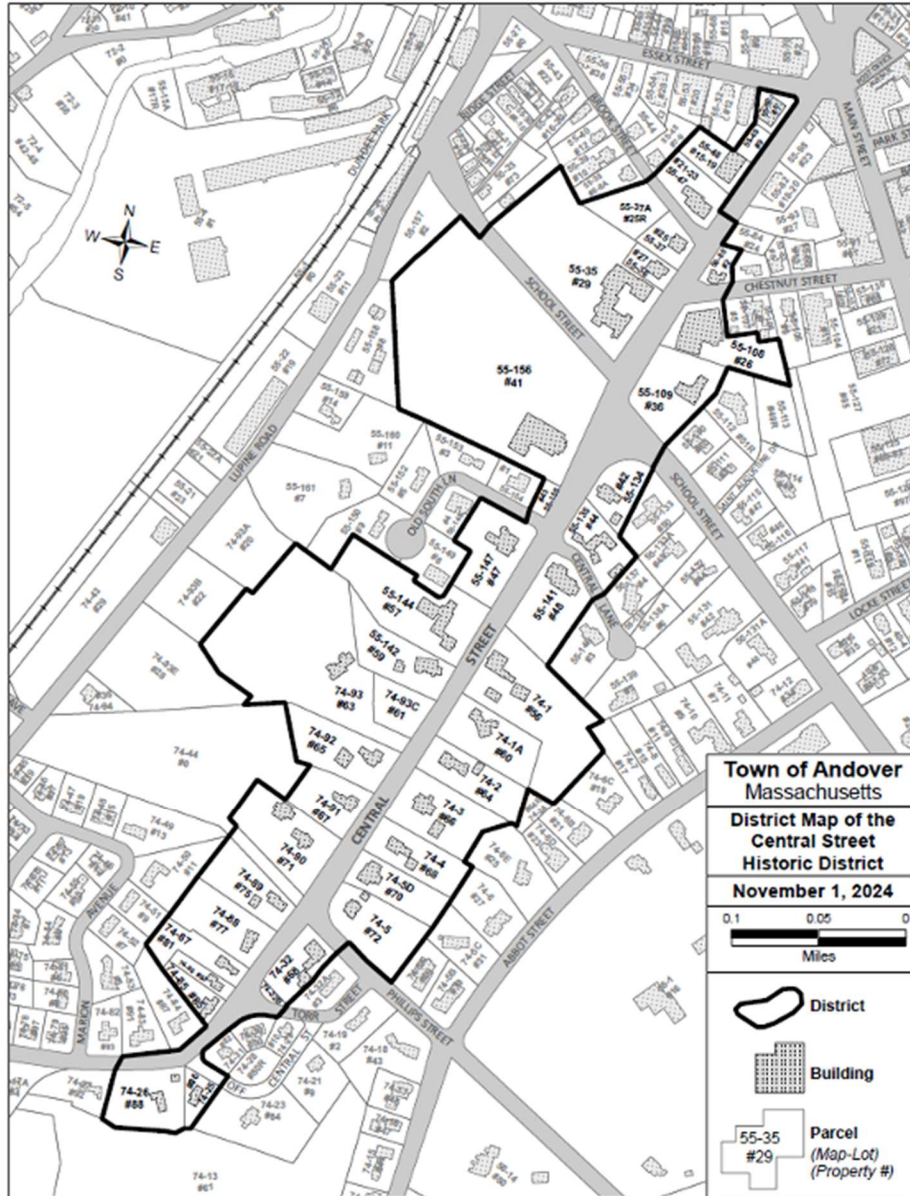
- A. The Town of Andover shall be subject to the provisions of this Bylaw, notwithstanding any Town bylaw to the contrary.
- B. Except to the extent specifically provided in this Bylaw, the definition of terms and the powers and rules of conduct of the Commission shall be as set forth in Chapter 40C of the General Laws.
- C. This Bylaw may be amended from time to time by a two-thirds vote of the Town Meeting, subject to the procedures as set forth in Chapter 40C, Section 3, of the General Laws.
- D. The Select Board may set reasonable fees for the administration of this Bylaw based on the recommendations of the Commission.
- E. Following Town Meeting approval, this Bylaw takes effect immediately when the following conditions have been met: approval by the Attorney General of the Commonwealth of Massachusetts; filing of a map of the boundaries of the Historic District with the Andover Town Clerk, the Andover Inspector of Buildings and the Essex North Registry of Deeds.
- F. In case any section, paragraph or part of this Bylaw be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

; or take any other action related thereto.

Requires a two-thirds 2/3 vote

CENTRAL STREET HISTORIC DISTRICT BOUNDARIES

District Map



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In the summer of 2024, residents approached the Town to find a way to save a historic house on Central Street from demolition. Under the Town’s bylaws, a demolition can only be delayed 12 months – it cannot be stopped.

This resident-driven article seeks to create a small local historic district along “upper Central Street.” The local historic district includes 39 properties and reflects a narrow approach that preserves owners’ rights to the greatest extent allowed under State law. The proposed bylaw provides for review of owner-proposed alterations

to certain exterior features (e.g., demolitions, additions, window changes, changes to trim, etc.) by a Town commission. The proposed bylaw exempts from review the installation of fences, solar panels, lights, paint and roof color, landscaping, etc.

This historic district protects owners' investments in their properties, and benefits residents around town, by preserving the history and beautiful streetscape of this special community asset.

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Your Vote: Yes ___ No ___

- The SELECT BOARD voted 5-0 to recommend approval.**
- The PLANNING BOARD voted 5-0 to recommend approval.**
- The PRESERVATION COMMISSION voted 5-0 to recommend approval.**
- The BALLARDALE HISTORIC DISTRICT COMMISSION voted 5-0 to recommend approval.**
- The CENTRAL STREET HISTORIC DISTRICT STUDY COMMITTEE voted 6-0 to recommend approval.**

On the request of the Central Street Historic District Study Committee

AMEND GENERAL BYLAWS: WATER RESTRICTIONS

ARTICLE 30. To see if the Town will vote to amend Article XV §§3 (“Definitions”) 4 (“Declaration of State of Water Supply Conservation”), and 5 (“Restricted Water Use”) to comply with G.L. c. 21G, the Massachusetts Water Management Act and 310 CMR 36.07(2)(c) when drought conditions mandate local water restrictions by adding definitions and updating water restrictions as follows:

§3 Definitions

NONESSENTIAL WATER USE

A use that is not required:

- (a) for health or safety reasons, including public facilities used for cooling such as splash pads and swimming pools, and for washing of boats, engines, or marine equipment to prevent negative saltwater impacts or the transfer of invasive aquatic species;
- (b) by permit, license, statute or regulation;
- (c) for the production of food, including vegetable gardens, and fiber;
- (d) for the maintenance of livestock;
- (e) to meet the core functions (those functions essential to the commercial operations) of a business, including but not limited to:
 - 1. plant nurseries as necessary to maintain stock;
 - 2. golf courses as necessary to maintain greens and tees, and limited fairway watering consistent 310 CMR 36.07(2)(c)2.a. through c.;
 - 3. venues used for weddings or similar special events that limit watering to hand-held hose or drip irrigation as necessary to maintain gardens, flowers and ornamental plants;
 - 4. professional washing of exterior building surfaces, parking lots, driveways and/or sidewalks as necessary to apply surface treatments such as paint, preservatives, stucco, pavement, or cement in the course of construction, reconstruction or renovation work;
- (f) for irrigation of public parks before 9:00 a.m. and after 5:00 p.m.,
- (g) for irrigation of public and private recreation fields, including those operated by schools, colleges, universities, and athletic associations, before 9:00 a.m. and after 5:00 p.m.,
- (h) for irrigation of publicly-funded shade trees and trees in the public right-of-way; or
- (i) to establish a new lawn as necessary to stabilize soil in response to new construction or following the repair or replacement of a Title 5 system.

SECRETARY

§4. Declaration of state of water supply conservation.

Notwithstanding the above, a state of water supply conservation shall be automatically triggered by the Secretary's drought declaration for the drought region, county, or watershed in which the Town's water supplies are located.

§5 Restricted water uses.

A declaration of a state of water supply conservation may include one or more of the following restrictions, conditions or requirements limiting the use of water either Town-wide or as limited by the Select Board as necessary to protect the public water supply. The applicable restrictions, conditions or requirements shall be included in the public notice required under § 6.

- ~~1. Outdoor water use hours: Outdoor water use by water users is permitted only during daily periods of low demand, at night or early morning.~~
 - ~~2. Odd/even day outdoor water use: Outdoor water use by water users with odd numbered addresses is restricted to odd numbered days. Outdoor water use by water users with even numbered addresses is restricted to even numbered days.~~
 - ~~3. Outdoor water use ban: Outdoor water use by water users is prohibited.~~
 - ~~4. Filling swimming pools: Filling of swimming pools is prohibited.~~
 - ~~5. Automatic sprinkler use: The use of automatic sprinkler systems is prohibited.~~
1. Level I (Mild Drought). All nonessential outdoor water uses restricted to no more than one day per week, before 9 a.m. and after 5 p.m., except that watering of ornamentals and flower gardens, with drip irrigation, hand-held hose or watering cans may be permitted.
 2. Level 2 (Significant Drought). All nonessential outdoor water uses banned, except that watering of ornamentals and flower gardens with drip irrigation, hand-held hose or watering cans may be permitted.
 3. Level 3 (Critical Drought) or Level 4 (Drought Emergency). All nonessential outdoor water uses are banned.

; or take any other action related thereto.

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This amendment updates the Town's Water Use Bylaw to comply with Massachusetts water regulations. It ensures local restrictions align with state rules during drought conditions. The bylaw defines "nonessential water use," with exemptions for public health, safety, agriculture, essential businesses, and specific irrigation needs. Restrictions automatically activate when the Massachusetts Secretary of Energy and Environmental Affairs declares a drought affecting the Town's water supply.

Water use limits adjust based on drought severity. During a Mild Drought (Level 1), nonessential outdoor use is allowed once per week before 9 a.m. or after 5 p.m. In a Significant Drought (Level 2), all nonessential outdoor use is banned, except for hand-watering gardens. At Critical Drought (Level 3) and Drought Emergency (Level 4), all nonessential outdoor use is strictly prohibited. Additional measures regulate

sprinklers, pool filling, and water schedules to preserve supply. These changes ensure compliance, improve clarity, and create a structured response to droughts.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 3-2 to recommend approval.

On request of the Director of Public Works

REPEAL OF BALLARDVALE HISTORIC DISTRICT COMMISSION GENERAL BYLAW

ARTICLE 31. To see if the Town will vote to amend the General Bylaws to repeal Article XII, Section 36, commonly referred to as the Ballardvale Historic District Commission Bylaw.

Requires a two-thirds 2/3 vote

The following explanation was submitted by Petitioner(s): The Ballardvale Historic District Commission (BVHDC) imposes an unnecessary burden on residents of Andover’s Ballardvale neighborhood. Residents of this working class neighborhood are forced to wait months to receive approval for projects and forced to use materials that are less durable, less energy efficient, and 2-5 times more expensive than currently available building products. This burden forces residents to sacrifice their families' comfort, safety, and financial wellbeing to avoid fines and legal action by the town. The wealth of historic character that exists in Andover outside of the historical district proves that Andover’s property market, demolition delay, and zoning bylaws provide adequate protection of Andover’s historic character. We are asking the town to provide residents of Ballardvale the opportunity to make their homes energy-efficient, safe, and comfortable in the same manner as Andover’s other residents by repealing the BVHDC bylaw.

Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend disapproval.

The PLANNING BOARD voted 4-0 to recommend disapproval.

The PRESERVATION COMMISSION voted 5-0 to recommend disapproval.

The BALLARDVALE HISTORIC DISTRICT COMMISSION voted 5-0 to recommend disapproval.

On petition of Max Saccoccio and others

STREET ACCEPTANCE AND TAKING OF PORTION OF FLEMING AVENUE

ARTICLE 32. To see if the Town will vote to accept and name as a public way a portion of Fleming Avenue and authorize the Select Board to acquire by eminent domain, gift, purchase or otherwise any fee, easement or other interest in the following described roadway and easements related thereto as necessary, and to award no damages for said taking or payment for said acquisition:

1. A portion of the street known as Fleming Avenue, as constructed and as shown on a plan entitled “Definitive Subdivision Plan Fleming Avenue Andover, Massachusetts” prepared by Andover Consultants, Inc., dated September 26, 2016, rev. through March 22, 2017 and on file in the Office of the Town Clerk;
2. Utility and Access Easements under, over, across and through the area shown as Access & Utility Easement on Lots 4, 5, & 6 and Access and Utility Easement on Lots 6 & 7;
3. A non-exclusive Drainage Easement over Lots 1, 2, & 3;

; or take any other action related thereto.

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This article is to accept the remaining portion of Fleming Ave as a public street.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Director of Public Works

OPT-IN SPECIALIZED ENERGY CODE

ARTICLE 33. To see if the Town will vote to amend and replace Article XII, Section 47 of the Bylaws of the Town of Andover entitled “Stretch Energy Code” by adopting and inserting the Municipal- Opt-In “Specialized Energy Code” for the purposes of enhancing energy efficiency and reducing greenhouse gas emissions pursuant to the entirety of 225 CMR 22 and 23, including Appendices RC and CC, a copy of which is on file with the Town Clerk, and future editions, amendments or modifications thereto, with an effective date of July 1, 2026, or take any other action relative thereto.

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This article amends the current building energy code in the Bylaws of the Town of Andover and only applies to new construction. It does not apply to alterations, additions, or renovations of existing buildings. Under the Specialized Code, use of fossil fuel is still permitted. The Specialized Code supports the goals set by Massachusetts law, An Act Creating a Next-Generation Roadmap for Massachusetts Climate Policy (2021).

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The FINANCE COMMITTEE voted 4-4 to recommend disapproval.
The PLANNING BOARD voted 4-0-1 to recommend approval.
The SCHOOL COMMITTEE voted 4-0 to recommend approval.
The PERMANENT TOWN BUILDING ADVISORY COMMITTEE voted 5-0 to recommend approval.
The ANDOVER GREEN ADVISORY BOARD voted 5-0 to recommend approval.

On request of the Town Manager

ZONING BYLAW AMENDMENT – LANDSCAPING, BUFFERING AND LIGHTING

ARTICLE 34. To see if the Town of will vote to amend the Andover Zoning Bylaw, Article VIII, Section 5.3 Landscaping, Buffering, and Lighting to add Purposes (5.3.1) and General Requirements (5.3.2), to update provisions of the Office Park, Industrial Districts, Limited Service District, General Business and Mixed Use Districts and renumber as necessary.

Proposed changes as set forth in the draft amendment (or as later amended by the Planning Board), are on file in the Office of the Town Clerk, and the Department of Planning and Community Development, located at 36 Barlet Street, Andover, MA; and on the Planning website at <https://andoverma.gov/ATM2025Zoning>; or take any action relative thereto.

Requires a two-thirds 2/3 vote

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This article will amend the Zoning Bylaw Section 5.3 Landscaping, Buffering, and Lighting. This amendment is to add a purpose and general requirements and update provisions of the Office Park District, Industrial Districts, Limited-Service District, General Business and Mixed Use Districts, and renumber as necessary.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.
The PLANNING BOARD voted 5-0 to recommend approval.

On request of the Director of Planning and Land Use

**BYLAW AMENDMENT – TOWN MANAGER APPOINTMENTS
CONSISTENT WITH THE TOWN CHARTER**

ARTICLE 35. To see if the Town will vote to amend Article III (“Town Officers, Boards, and Committees) §2(b)(2) of the Town Bylaws to render appointments of the Town Manager in the bylaws consistent with the §3 (d) (“Appointed Officials”) of the Town Charter and the Home Rule Legislation approved by Article 23 of the 2024 Annual Town Meeting (added language denoted by underline and removed language by strikethrough) so as to read in relevant part as follows:

§2 Officers, Boards and Committees enumerated.

(b) To be appointed:

(2) By the Town Manager, subject to the approval of the Select Board upon merit and fitness alone:

- a. Town Clerk.
- b. ~~Town Treasurer.~~ Deputy Town Manager.
- c. ~~Tax Collector.~~ Police Chief.
- d. ~~Board of Public Health.~~ Fire Chief.
- e. ~~Planning Board.~~ Finance Director/Chief Financial Officer.
- f. ~~Board of Assessors.~~ Town Counsel.
- g. ~~Board of Library Trustees.~~ Board of Public Health.
- h. ~~Town Counsel.~~ Planning Board.
- i. ~~All other officers, boards, committees and employees of the Town except those reserved by these by-laws or by other law to another appointing or electing authority.~~ Board of Assessors.
- j. Board of Library Trustees.
- k. All other officers, boards, and committees of the Town except those reserved by these by-laws or by other law to another appointing or electing authority.
- l. The Town Manager shall appoint all other town employees.

; or take any other action related thereto.

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This article seeks to amend Andover’s bylaws to make them consistent with a charter change approved by Town Meeting in 2024 and subsequently passed by the Massachusetts Legislature and signed by the Governor.

This charter change, and the bylaw amendment proposed here, alters the way some Town department employees are appointed. Under the prior charter provision, all Town department employees were appointed by the Town Manager and approved by the Select Board. Under the amended charter provision, all employees remain appointed by the Town Manager, but only the following positions are approved by the Select Board: Deputy Town Manager, Chief Financial Officer/Finance Director, Police Chief, Fire Chief, Town Clerk, and Town Counsel.

All appointed members of boards, committees, and commissions remain subject to Town Manager appointment and Select Board approval. The Town Accountant and Zoning Board of Appeal members remain direct appointees of the Select Board.

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Your Vote: Yes ___ No ___

The SELECT BOARD voted 5-0 to recommend approval.

On request of the Select Board

SECTION V
LETTERS FROM THE CHAIRS



TOWN OF ANDOVER

36 Bartlet Street
Andover, MA 01810
(978) 623-8210
www.andoverma.gov

April 4, 2025

To the Andover Community:

Andover has continued to flourish and evolve over the past year, driven by the collective efforts of our community and the exceptional leadership of our Town staff, elected officials, and volunteers. Serving as Chair of the Andover Select Board this past year has been filled with moments that have reinforced my pride for our Town. While it is customary for this letter to highlight a series of milestones and achievements from the past year, I would like to use this opportunity to focus primarily on the annual budget development process.

Before moving to the budget, I must highlight a few of Andover's many achievements over the last year - passing the MBTA Communities Zoning By-law, adopting a new town seal, opening the new West Elementary School and Shawsheen Preschool, and work on numerous infrastructure projects including downtown parking improvements and water main replacements. Andover also launched Andover Community Power, allowing residents and businesses to save money on their electricity while also supporting local green energy. Additionally, although FY25 has seen staffing and organizational changes in the areas of Sustainability and Diversity, Equity and Inclusion, these divisions and the related initiatives remain and will continue to be a priority for the Town and for me particularly.

Andover's budget is a reflection of the Town's goals and priorities and reflects those through the involvement of so many different levels of staff, leadership, committees, and residents. The budget development process illustrates how the input of the many stakeholders are included and reflected in the final budget proposed to Town Meeting Voters.

The development of the Town of Andover's annual budget is a collaborative, transparent, and exhaustive process focused on positioning the Town to deliver the high quality services that our residents depend on while also remaining resilient to financial challenges faced by all municipalities. This process is led by the Town Manager and the Chief Administrative and Financial Officer (CAFO) with support from the Finance Department and other senior Town officials. I have attached two graphics showing the budget development process generally and the process this year.

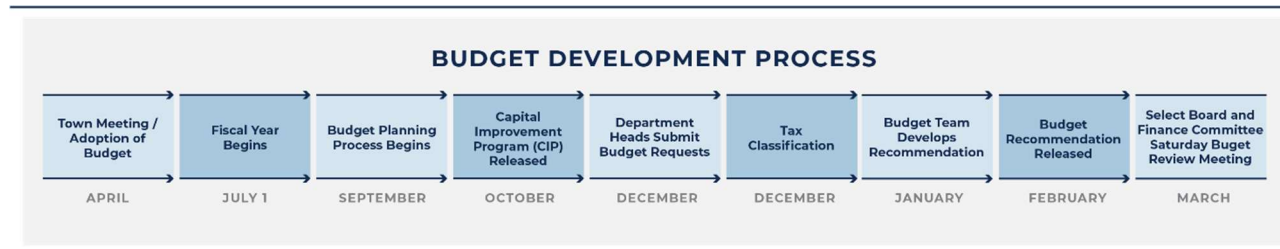
The first step in the annual budget process is projecting revenues available to the Town, i.e. the sum of property taxes, state aid, and local receipts. This process begins in the early fall each year. Property taxes make up the largest share of the Town's revenue. Projecting property tax revenue for the following year is done by adding a 2.5 percent increase to the prior year's levy limit and the previous year's new growth. State aid is comprised primarily of Chapter 70 education funding and Unrestricted General Government Aid. Local receipts include motor vehicle excise taxes, license and permit fees, and lodging and meals excise taxes. It is important to note that Andover's ability to grow its budget is largely dependent on external forces including economic factors, the state's revenue collections, and residents' and business' investment in residential and commercial real estate.

Also in the early fall, the Town Manager and CAFO begin engaging all Town Departments and Divisions in the process of developing the Town's budget proposal for the following year, seeking detailed funding requests. Then in the winter, each department discusses its request with the Town Manager and his senior leadership team. This collaborative process ensures that emerging challenges and opportunities across the entire organization are considered in the budget development process.

In October each year the Capital Improvement Program (CIP) outlining the Town's capital needs for the next five years is released. The CIP is essential in the annual budget development process. The Town's by-laws require that the CIP be prepared annually and be based on input from all town boards, committees, commissions

and other agencies of the town regarding requested capital during the next five fiscal years. Further, the by-laws require that the Town Manager submit the CIP to the Select Board at least three months prior to the final date for submission of the annual budget. The 2026-2030 CIP can be found at www.andoverma.gov/FY2026CIP.

Having projected revenue and received department budget requests as well as the anticipated capital expenditures needed over the next five years in the CIP, the Town Manager, CFO, and Town Finance staff work diligently to produce a balanced budget recommendation that aligns the requests received with the remaining funding available for Town departments. The development of this recommendation often entails countless long nights and difficult decisions as the Town's senior leadership strives to produce a budget that will enable the Town to adapt and meet the evolving demands of the community while remaining cognizant of fiscal constraints.



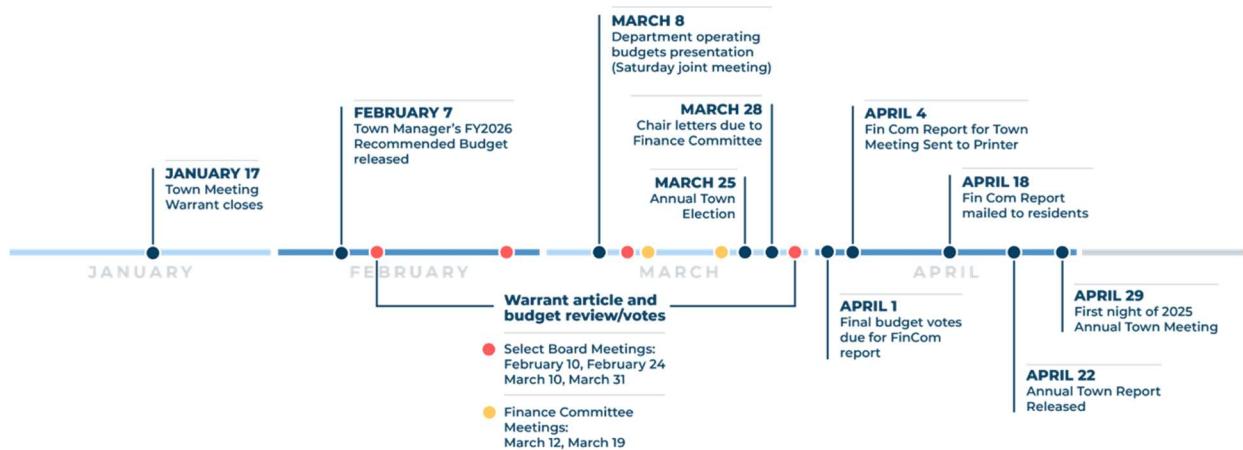
In the months leading up to the release of the budget in February, the Town Manager and his team present components of the overall financial plan, including initial revenue estimates, recommendations for capital improvements and other major budget initiatives to the Select Board, Finance Committee and School Committee. Throughout this process, elected and appointed leadership are able to ask questions and provide feedback as part of the budget development process. As is the case every year, the public is also given the opportunity to weigh in as the process evolves throughout the fall and into the winter.

Then, in the first week of February, the budget proposal is presented to the Select Board, Finance Committee, and to the broader community in the form of a Recommended Budget and Financial Plan. The FY2026 Budget & Financial Plan can be found at www.andoverma.gov/FY2026Budget. This Budget Book of approximately 200 pages is itself a major undertaking. The Budget Book not only presents the recommended funding levels for each department, but also provides an in-depth look at the composition of the organization, the work and recent accomplishments of each department, detailed financial information, and more. The document is widely publicized in digital form on the Town website, social media, the Bartlet Street Dispatch and other platforms. The publication of such a comprehensive budget document requires significant time and resources and reflects the Administration's commitment to transparency at every phase of the budget process.

After the release of the Recommended Budget and Financial Plan, a comprehensive review process begins in preparation for Andover's Annual Town Meeting. The Select Board and Finance Committee each review and discuss the budget during multiple public meetings in February and March, with the Town Manager's detailed presentations of the budget at each meeting. Each year, on a Saturday in early March, the Select Board, Finance Committee, and School Committee hold a day-long budget workshop including a comprehensive overview of the budget recommendation and each Town Department Head discusses the recommended funding level for their department, along with their progress towards goals over the previous year. This multi-step review process ensures that elected and appointed leaders asked to make recommendations on the budget are fully apprised of every detail of the proposed budget. Additionally, as all meetings are open to the public, televised, and recorded, the process provides extensive opportunities for Town Meeting voters to familiarize themselves with the budget before it comes to a vote at Andover's Annual Town Meeting.

At the culmination of this review process, the Select Board, Finance Committee, and School Committee issue their recommendations to Town Meeting voters regarding adopting the proposed budget, presented annually as Article 4 on the warrant. These recommendations appear in the Finance Committee Report, which is mailed to all households in Andover prior to the Town Meeting. The Finance Committee Report is also available online. Town Meeting's vote on Article 4 represents the final step of the long and, at times, arduous budget development and review process.

Residents should know that the budget recommendation is developed in accordance with the Town’s long range financial plan, which has been a crucial tool in providing predictability and sustainability in the Town’s budgeting and operations. The plan and the financial stability it provides has been the cornerstone of the Town of Andover’s continued and sustained success. Additionally, Andover’s proactive approach to managing its capital improvement projects and maintaining a robust internal control framework continues to safeguard the Town’s assets and ensure compliance with financial regulations. These efforts, coupled with the Town’s high credit rating, reflect a steadfast commitment to prudent financial stewardship, making the Town resilient to financial challenges.



While much of the information presented in this letter may be familiar, I believe it bears repeating and emphasizing the process and the level of care and scrutiny involved prior to the presentation to Town Meeting voters. Given the rigors and everyday challenges in managing a community as complex as Andover, it may seem tempting to streamline this process or limit the layers of review before the budget goes to Town Meeting. However, such an involved and thorough process is both essential to our residents and Andover’s leadership (elected and appointed) to ensure that our taxpayer’s money is spent appropriately, responsibly and to the benefit of our entire community. This process is a testament to Town Manager Andrew Flanagan’s belief that a collaborative process results in the best possible budget for the Town and its residents and his commitment to transparency.

Because of this process, all voters can enter Town Meeting knowing that the budget recommendation has been thoroughly reviewed by your elected and appointed leaders and was meticulously crafted in alignment with financial best practices and is reflective of the priorities and values of the community.

As we move forward, the achievements of the past year stand as a testament to the collaborative spirit of our community. The dedication of Town staff, the commitment of volunteer board and commission members, the leadership of elected officials, and the active participation of community members have all played a crucial role in our success. I am deeply grateful to everyone who has contributed to making Andover a better place to live, work, and visit. Together, we will continue to build on this strong foundation and strive for even greater accomplishments in the years to come.

Sincerely,

Laura M. Gregory

Laura Gregory, Chair
Andover Select Board



SCHOOL COMMITTEE

*Lauren M. Conoscenti, Ph.D. – Chair
Shauna Murray – Interim Vice Chair
Lauren Diffenbach
Christopher Shepley
Jacob Tamarkin*

Magda Parvey, Ed.D.
Superintendent of Schools

To the Andover Community,

April 2025

In preparation for fiscal year 2026 (FY26), the School Committee presents the Superintendent’s recommended operating budget of \$107,504,760. The budget is a 3.75% increase over the current year and aligns with the Town Manager’s recommended increase, consistent with the Town of Andover’s and school department’s long-range financial planning models. The FY26 budget addresses contractual obligations with the district’s collective bargaining units and transportation vendor. It also continues PK-grade 8 math curriculum implementation.

In alignment with the initial findings from the district’s literacy audit, the budget provides for an elementary literacy coach to support educators through personalized professional development as implementation of new literacy curriculum materials begins. Finally, the budget also provides increased custodial support for the new West Elementary/Shawsheen facility, expands the district’s After Dark vocational programming in partnership with Greater Lawrence Technical School, and provides for the exploration of an International Baccalaureate program at Andover High School.

As was the case last year, and like many towns across the Commonwealth, the district continues to face ongoing increases in the costs of transportation, out-of-district special education tuition, utilities, and compensation for unionized staff. When planning for the FY26 budget began, the district faced a deficit of \$1.87 million. The Superintendent’s office and leadership team presented a variety of potential approaches to address the deficit, which the School Committee has discussed over five public meetings between November 2024 and March 2025. Additionally, it held a budget hearing on March 6, 2025, and participated in a meeting with the Select Board and Finance Committee on March 8, 2025. Throughout the winter, the District has been working on resolving the budget deficit and as of March, the remaining deficit to close is now \$177,000. We remain confident the remaining deficit will be closed through natural attrition of staff throughout the spring and summer.

In addition to the School Committee’s business meetings, the Superintendent and her team have spent considerable time engaging various stakeholders about the FY26 budget. To promote productive and transparent conversations about the budget process and to advise on community priorities, the Superintendent convened the FY26 Budget Advisory Council in August 2024. This is a group of 20 community members and APS staff members who volunteered to provide non-binding consultation to the Superintendent and her team as they worked to develop a balanced FY26 budget. Additionally, the Superintendent met with the Special Education Parent Advisory Council (SEPAC) and with each school community through the PTOs and PACs specifically to present the budget and answer questions. Finally, the district held four budget focused “Let’s Talk!” community forums. In sum, over 20 different meetings and forums were held where members of the public could provide input on the budget.

The School Committee voted unanimously on March 6 to support a budget that reflects a 3.75% increase for a total appropriation of \$107,504,760. Additionally, after consideration of multiple options, the School Committee provided guidance to the Superintendent to take a 2.5% reduction in non-salary items based on prior year levels (such as supplies, contract services, and student activities); a 2.5% increase in fees for fine arts and athletics activities (which had not been increased in at least 7 years); and a reduction in headcount by approximately 18.7 FTEs (full-time equivalent employees).

The FY26 budget can be evaluated within the following broad categories:

Contractual Obligations: Our contractual obligations include the district’s general and special education transportation contracts and out-of-district special education placements.

Transportation: In spring 2024, the transportation contract was placed out to bid in accordance with state procurement requirements. In FY25, we entered into a three-year agreement with a vendor that provides most of the bus or van transportation to and from school and school-sponsored activities. Transportation expenses for regular education transportation are expected to be 3.56% higher than in FY25. This adds \$106,157 to the budget, or slightly less than the level-service increase of 3.75%. However, transportation expenses for special education students, foster and homeless students, and for athletics and other student activities are expected to be 15.2% higher than in FY25, exceeding the level service budgeted amount by \$489,190.

Personnel: Consistent with past years, the district’s personnel expenses make up approximately 80% of the FY26 budget. This includes step and track changes as well as annual compensation increases for union and non-union employees and represents an increase of \$4,149,196 over the FY25 budget, and \$1,050,176 above a level service budget. As was the case in FY25, this item is the largest contributing factor to the deficit and again prompted a review of headcount. After accounting for reductions in non-salary items and a modest increase in activity fees, and assuming one FTE is equivalent to \$78,956, the headcount reduction was estimated to be 18.7 FTEs. Through the ongoing work on the budget, including additional reductions to non-salary line items and strategic use of revolving accounts, the headcount reduction has been reduced to 12.25 FTE.

For FY26, the vast majority of these FTEs can be absorbed by typical staff attrition, including retirements and resignations. This will continue to slowly bring staffing into alignment with an 11% decrease in student enrollment over the last decade. At the time of this writing, an additional 2.25 positions have yet to be identified, however, it is likely that those positions will also be absorbed by additional retirements and resignations. It is important to note that staffing decisions will be made by Superintendent Parvey and her team and are always driven by actual enrollment numbers and student needs. Historically, these numbers change throughout spring and summer, and decisions about whether and where additional or fewer staff are needed will be part of an ongoing process.

Utilities: The cost of electricity is expected to rise 5.15%. This, coupled with an increase of usage seen at the new West Elementary and Shawsheen Preschool building results in a 14% increase or \$155,930.

Staffing Priorities: Because the square footage at the new West Elementary is greater than that of the old building, the district has requested a 0.5 FTE custodian to assist with upkeep. Additionally, and in alignment with the recommendations from the district’s literacy audit, the district has requested a 1.0 FTE elementary literacy coach. As with every new position in the district since Dr. Parvey became Superintendent in 2021, these positions will be incorporated into the FY26 budget based on retirements, resignations, and FTE restructuring.

Curriculum: The FY26 budget adds \$56,000 to support a 50% increase in student enrollment in the After Dark program for Andover High School students over the past year. This program offers AHS students the

opportunity to successfully complete career and technical education (CTE) programs at Greater Lawrence Technical School after the regular school day. This program was adopted by AHS in the 2021-22 school year and has consistently grown since then.

Additionally, the budget adds \$30,000 for the exploration of an International Baccalaureate (IB) diploma program at Andover High School. The IB program is an academically rigorous program of study that is offered at schools around the world, including at about 1000 high schools in the United States. Funding will support the application, consultation, and verification process with the IB organization, as well as teacher certification and professional development for educators. Should AHS complete the process and become an IB school, it would be one of only a few public high schools in New England to offer the curriculum.

Athletics: The FY26 budget includes \$19,000 to support a 12.5% increase in the cost of contracted athletic training services (provided to High School athletic teams and athletes) as well as a 5% increase in the cost of facility rentals for AHS teams that cannot practice on-site (e.g. swimming, ice hockey, gymnastics, skiing, golf).

Special Education Warrant Article: Some APS students require specialized education, as outlined in the student's individual education plans (IEPs) that can only be provided through out-of-district placements. These placements can vary from year to year depending on families moving in and out of the district or based on changing student needs. In FY25, the district saw an increase in the number of students requiring residential placements – highly specialized facilities that provide round-the-clock care; this increase is expected to continue in FY26. These placements have a significant impact on the budget due to their 24/7 nature and the associated tuitions. The result of these increased out of district tuitions was a deficit of \$3,255,857.

Annual tuition rate increases for out of district placements are set by the state and impact all districts equally. Tuition increases were under 2% annually for 13 years before spiking 14% in FY24 and 4.7% in FY25, creating a burden to all districts. The Commonwealth reimburses the district for a portion of the cost of out-of-district placements through the circuit breaker reimbursement program; however, these reimbursements are delayed by a year.

Districts maintain reserve funds – called the “circuit breaker” – to support special education until the state issues its reimbursement, however, the use of these funds must be strategic. Districts must avoid depleting these reserves, which could result in being unable to fund an out-of-district placement that had not previously been budgeted for. To address the district's FY26 special education costs, a town meeting warrant article has been submitted for an allocation of \$450,000, reflecting a collaborative approach to funding between the town and the schools. This, along with the strategic use of our special education reserves, an increase in the circuit breaker reserve claim for FY25, and savings from special education transportation, will allow the district to meet its special education obligations without any reductions to other district services.

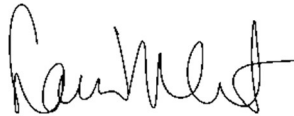
As student needs change on an annual basis, and because FY26 reimbursements would be expected in FY27, the district believes this is a one-time request. Should Andover town meeting voters choose not to support this article, \$450,000 would be added to the district's deficit and could result in the reduction of 5-6 additional FTEs or the reduction of other programs.

This article has been unanimously recommended for approval by the School Committee, the Select Board, and the Finance Committee.

A note of thanks...

The School Committee would like to thank Superintendent Magda Parvey and Assistant Superintendent for Finance & Administration Keith Taverna and their teams for the commitment of considerable time and effort to create the recommended FY26 budget, particularly considering the financial challenges presented this year. We also thank Town Manager Andrew Flanagan and his staff, the Select Board, the Finance Committee, and the FY26 Budget Advisory Council for their collaboration and support throughout this year's budget process. We also extend our gratitude to the PTOs and PACs that have hosted district administrators so far. Above all, we thank the residents of Andover for their continued commitment to an exceptional education for Andover students.

Sincerely,



Lauren M. Conoscenti, Ph.D.
Chair



Shauna Murray
Vice Chair

SECTION VI

TOWN OF ANDOVER

2024 ANNUAL REPORT SUMMARY



TOWN OF ANDOVER

TOWN MANAGER'S OFFICE
36 BARTLET STREET
ANDOVER, MA 01810
(978) 623-8200
WWW.ANDOVERMA.GOV

April 2025

Fellow Residents:

I am pleased to submit this annual letter reflecting on our community's accomplishments over the past year. 2024 was a year marked by progress, innovation, and resilience for the Town of Andover. I am grateful for the opportunity to share some of the most significant highlights.

Each year, Annual Town Meeting provides a venue for significant policy decisions that shape the future of the community. This year, Town Meeting took an action that will have a lasting and visible impact on the community by adopting a new Town Seal. The new seal features Old Town Hall, a row of Eastern White Pines, and a host of symbols that reflect Andover's heritage. This design was developed by the Town Seal Review Committee, which was formed in 2021 and worked diligently for nearly three years to review Andover's previous seal and develop an alternative that more accurately reflects the community and its history. The committee conducted extensive public engagement, including community forums and surveys, to gather input on which symbols, icons, or landmarks should be incorporated into the new seal. The widespread support for the adoption of the new Town Seal is a testament to the committee's dedication and the community's involvement in the process.

Another significant action taken by Town Meeting was the creation of the Multifamily Overlay Districts. Through the creation of these districts, Andover attained compliance with Massachusetts' MBTA Communities Zoning Act. These new zoning districts, dispersed across Downtown Andover, Ballardvale, and River Road, allow multi-family housing by right. This zoning, which was approved overwhelmingly by Town Meeting, was shaped by the work of the MBTA Communities Working Group with extensive support from the Planning Division.

In September, we celebrated the completion and ribbon-cutting of the new West Elementary School and Shawsheen Preschool. This state-of-the-art facility represents a \$168 million investment, including \$38.4 million from the Massachusetts School Building Authority. The facility will eventually house both schools under one roof across 191,000 square feet of learning space. West Elementary students began their school year in this innovative environment, with Shawsheen Preschool students joining later this fall. With the completion of the new Municipal Services Facility, the renovation and expansion of the Robb Center, and the construction of the Ballardvale Fire Station, the Town has now addressed its most significant facilities deficiencies as identified in the 2016 Town-Wide Building Assessment.

Our commitment to improving Town facilities and amenities extended to several other significant capital projects. The renovation of Town Offices completed its first phase, expanding public meeting spaces and improving ADA compliance on the third floor of the building. This project aims to make it easier for residents to participate in Town governance and better position the organization to serve the community. We also initiated the Andover High School Improvement project, hiring an Owner's Project Manager (OPM) and project architect. Design funds for this project were approved at a Special Town Meeting in November 2023. This effort is being managed by the Permanent Town Building

Advisory Committee (PTBAC) with critical guidance from the School Committee. The improvements to the high school are meant to address some of the most significant challenges at AHS. Additionally, we began the process of planning for Phase I of the Chandler Road Recreational Area project. This initial phase will add a community garden and small parking areas, with long-term plans for athletic fields and other recreational amenities. Funding to study and design the next phase will be considered at the 2025 Annual Town Meeting.

Our commitment to enhancing communication with residents continued with the launch of the Andover Insider Town Hall Text line. This program allows residents to stay connected with my office and receive updates about Town government via text. Subscribers can ask questions and provide feedback on various projects, which are answered directly by myself and members of the Town Manager's Office. This unique approach to communications earned a Kenneth Pickard Municipal Innovation Award from the Massachusetts Municipal Association (MMA). "Andover Insider" complements other communication initiatives undertaken by the Town in recent years, ensuring that residents stay informed and engaged.

I am pleased to report that in 2024, S&P reaffirmed the Town of Andover's AAA bond rating. This accomplishment highlights our careful fiscal management and dedication to financial stability, allowing us to invest in vital services and infrastructure. Our long-range financial plan and policies ensure long-term stability and resilience against financial challenges. The adoption of a balanced budget at the June Special Town Meeting, following extensive deliberations, exemplifies the importance of financial planning and is a reflection of the community's confidence in the Town's budgeting systems that are designed to sustain, and when possible, expand services.

A major step forward for Andover's sustainability goals came in June as we formally launched Andover Community Power following approval from the Department of Public Utilities. This municipal aggregation program offers three new electricity supply options to all Andover residents and businesses. The primary offering, Andover Standard, provides an additional 15% renewable energy at a cost that has consistently been lower than the National Grid Residential Basic Service rate since the program launched. Residents and businesses can also choose Andover Ultimate, which includes 100% renewable energy, or Andover Basic, which meets the state minimum standards for renewable energy. Andover Community Power ensures long-term price stability with fixed prices through December 2027, and supports the growth of renewable energy in New England by sourcing all additional renewable energy from local wind and solar sources. This initiative underscores Andover's commitment to sustainability and its proactive approach to reducing carbon emissions.

Throughout the year, the Town of Andover's workforce was bolstered by a number of talented professionals appointed to lead key departments. In February, Kyle Murphy was appointed to lead Andover Fire Rescue as Fire Chief, replacing Michael Mansfield, who retired after 17 years of service to the Town. Murphy officially assumed the position in July, bringing 26 years of experience to the role, including seven years as Deputy Fire Chief. Ryan Knowles was hired in May to lead the IT Department as Chief Innovation Officer and has begun spearheading efforts to integrate cutting-edge technologies and innovative practices across Town operations. Joe Connelly, who previously served as Director of Community Services from 2016 to 2019, returned to the Town as Director of Recreation in July. The year culminated with the appointment of Carlos Jaquez as Director of Public Works, replacing Chris Cronin who announced that he would retire after 36 years of service to the Town.

Other generational projects that saw significant progress in 2024 include the Argilla Road water transmission line replacement and the Ledge Road Landfill closure. The Argilla Road project involved replacing an existing 8-inch water main with a 20-inch line, substantially increasing the capacity of Andover's water distribution system. The project is also consistent with the Town's continuing efforts

to mitigate instances of discolored water. This upgrade, funded in part by federal ARPA funds, is a crucial component of a phased effort to enhance our water infrastructure. Concurrently, the Ledge Road Landfill closure project saw significant momentum towards its anticipated 2025 completion. This project, which includes erosion control, wetland improvements, and the installation of gas venting and drainage layers, is essential for isolating contaminated materials and preventing environmental impacts, ensuring compliance with a Department of Environmental Protection mandate.

The redevelopment of the Old Town Yard continued to see forward momentum in 2024. In August, Minco Development received a special permit from the Planning Board for their planned development at the site, following the execution of a Land Disposition Agreement between the Town and Minco in 2023. Situated in the heart of downtown, the 3.5-acre development will bring new housing, retail, and public amenities to the area, along with targeted infrastructure improvements. The 165-unit, mixed-use project will include amenities such as a courtyard, open space, a community building, a public plaza with a splash pad, retail and café space, and pedestrian and bicycle access. Once completed, it will be a prime example of quality transit-oriented development that will further activate our already vibrant Downtown.

The positive impact of the Old Town Yard Development will be complemented by upcoming improvements to the Essex Street Corridor, enabled by a \$3.3 million MassWorks Grant. The funding will allow the Town to improve municipal infrastructure along and adjacent to Essex Street, which runs from Elm Square to Red Spring Road. These improvements will make the corridor more walkable, improve the safety for all users of intersections along the route, strengthen the connectivity between downtown Andover and key destinations including the MBTA commuter rail station, and support future housing development. Planned improvements include widening the sidewalk on the northern side of Essex Street to enhance pedestrian safety and upgrades to water and drainage systems serving the corridor. Additionally, the funding will enable the Town to implement multimodal safety improvements to three key intersections.

I am deeply grateful for the support and strategic direction provided by the Select Board. I also want to express my gratitude to the Town's dedicated staff, whose hard work and commitment have been instrumental in driving our progress and achieving our goals. It is an honor to continue serving this vibrant community and working alongside such dedicated colleagues and residents.

Thank you for your continued support. It remains my privilege to lead Andover, and I look forward to another year of progress and collaboration.

Sincerely,



Andrew P. Flanagan
Town Manager

Town of Andover, Massachusetts
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2024
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special	Capital	Enterprise	Internal	Trust and	Groups	(Memorandum Only)
		Revenue	Projects		Services	Agency	Long-term Debt	
ASSETS								
Cash and cash equivalents	34,199,222	24,114,962	45,814,697	4,368,567	27,433,143	46,850,604		182,781,196
Receivables:								
Personal property taxes	173,274							173,274
Real estate taxes	1,453,961							1,453,961
Allowance for abatements and exemptions	(2,943,787)							(2,943,787)
Tax liens	3,166,885							3,166,885
Deferred taxes	221,406							221,406
Motor vehicle excise	604,098							604,098
Other excises	1,512,740							1,512,740
User fees				2,149,442				2,149,442
Utility liens added to taxes				44,030				44,030
Departmental						4,641		4,641
Special assessments	420			1,378,891				1,379,310
Other receivables				621,267		266,145		887,411
Foreclosures/Possessions	259,092							259,092
Amounts to be provided - payment of bonds							352,770,176	352,770,176
Total Assets	38,647,311	24,114,962	45,814,697	8,562,197	27,433,143	47,121,389	352,770,176	544,463,875
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	337,553	55,863		222				393,637
Accrued payroll	5,731,308	301,468						6,032,777
Withholdings	281,678	(0)						281,678
Other liabilities	971	601,890		10,967				613,828
Deferred revenue:								
Real and personal property taxes	(1,316,552)							(1,316,552)
Tax liens	3,166,885							3,166,885
Deferred taxes	221,406							221,406
Foreclosures/Possessions	259,092							259,092
Motor vehicle excise	604,098							604,098
Other excises	1,512,740							1,512,740
User fees				2,431,914				2,431,914
Special assessments	420			1,140,449				1,140,869
Other receivables				621,267		266,145		887,411
Prepaid taxes/fees	754,682							754,682
Tailings	12,774							12,774
IBNR						2,271,799		2,271,799
Agency Funds						551,878		551,878
Notes payable			13,350,000					13,350,000
Bonds payable							352,770,176	352,770,176
Total Liabilities	11,567,055	959,221	13,350,000	4,204,818	2,271,799	818,023	352,770,176	385,941,091
Fund Equity:								
Reserved for encumbrances	2,280,841	3,695,198	74,872,710	605,230	776,141	1,545		82,231,664
Reserved for expenditures	75,000			774,245				849,245
Reserved for continuing appropriations	246,201			980,008				1,226,209
Reserved for debt service	200,106							200,106
Undesignated fund balance	24,278,109	19,460,543	(42,408,012)	1,997,896	24,385,203	46,301,822		74,015,560
Total Fund Equity	27,080,256	23,155,741	32,464,697	4,357,379	25,161,344	46,303,367	0	158,522,784
Total Liabilities and Fund Equity	38,647,311	24,114,962	45,814,697	8,562,197	27,433,143	47,121,389	352,770,176	544,463,875

TOWN OF ANDOVER, MASSCHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
FOR THE FISCAL YEAR ENDING JUNE 30, 2024
(UNAUDITED)

	General Fund	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue	Internal Service	Expendable Trusts	Total
Revenues								
Motor Vehicle Excise	6,250,084	-	-	-	-	-	-	6,250,084
Meals Taxes	873,079	-	-	-	-	-	-	873,079
Hotel/Motel Taxes	2,448,356	-	-	-	-	-	-	2,448,356
Penalties and Interest on Taxes and Excises	504,684	-	-	-	-	-	-	504,684
Payments in Lieu of Taxes	475,783	-	-	-	-	-	-	475,783
Fees	88,532	-	-	-	-	-	-	88,532
Charges for Services - Water	-	11,094,820	-	-	-	-	-	11,094,820
Charges for Services - Sewer	-	-	5,093,845	-	-	-	-	5,093,845
Departmental Revenue - School Medicare	356,936	-	-	-	-	-	-	356,936
Other Departmental Revenue	262,337	-	-	-	7,636,950.10	-	-	7,899,287
Utility Liens	-	78,612	49,174	-	-	-	-	127,786
Licenses and Permits	2,924,701	-	-	-	-	-	-	2,924,701
Special Assessments	678	-	574,036	-	-	-	-	574,714
Fines and Forfeits	181,535	-	-	-	-	-	-	181,535
Investment Income	6,007,778	20,444	77,432	799	8,389	889,816	4,137,289	11,141,947
Other								
Intergovernmental	16,622,346	-	-	19,619,216	13,617,801	-	-	49,859,363
Real/Personal Property Taxes	182,023,482	-	-	-	-	-	-	182,023,482
Tax Titles	363,236	-	-	-	-	-	-	363,236
Offset								
Recreation	498,850	-	-	-	-	-	-	498,850
Elder Services	125,156	-	-	-	-	-	-	125,156
Rentals	114,966	-	-	-	-	-	-	114,966
Off Duty Admin Fee	59,627	-	-	-	-	-	-	59,627
Cemetery Interment Fees	79,947	-	-	-	-	-	-	79,947
Ambulance Fees	1,778,081	-	-	-	-	-	-	1,778,081
Bond Premium & Debt Paydown Proceeds	-	-	-	3,475,000	4,091	-	-	3,479,091
Trust Fund and other	-	-	-	25,000	-	29,884,683	408,951	30,318,634
Total Revenues	222,040,174	11,193,876	5,794,487	23,120,015	21,267,232	30,774,499	4,546,240	318,736,523
Expenditures								
General Government	11,019,998	-	-	1,090,434	2,884,866	-	100,278	15,095,576
Community Services	2,171,423	-	-	-	2,324,447	-	13,927	4,509,797
Facilities	4,123,321	-	-	79,036,943	2,356,136	-	-	85,516,400
Public Safety	20,255,712	-	-	2,094,580	264,756	-	22,913	22,637,961
Water Enterprises	-	9,975,647	-	-	-	-	-	9,975,647
Sewer Enterprise	-	-	4,652,217	-	-	-	-	4,652,217
Public Works	10,668,314	-	-	15,325,287	7,534,439	-	-	33,528,040
Library	2,969,324	-	-	25,827	42,046	-	-	3,037,197
School	99,249,259	-	-	731,182	12,900,820	-	-	112,881,261
Technical Schools	1,253,767	-	-	-	-	-	-	1,253,767
Insurance	1,280,499	-	-	-	-	4,000	-	1,284,499
Health Insurance	19,737,524	-	-	-	-	29,818,763	-	49,556,287
Debt Service	25,161,696	-	-	-	-	-	-	25,161,696
Unemployment Comp	158,288	-	-	-	-	67,480	-	225,768
Retirement	7,124,844	-	-	-	-	-	-	7,124,844
State and County Assessments	786,292	-	-	-	-	-	-	786,292
Total Expenditures	205,960,259	9,975,647	4,652,217	98,304,253	28,307,510	29,890,242.69	137,118	377,227,247
Other Financing Sources (Uses)								
Long Term Bond Issuance	-	-	-	52,065,000	-	-	-	52,065,000
OPEB Appropriation	(1,812,834)	(95,911)	(25,073)	-	-	-	1,933,818	-
Health Insurance Appropriation	(4,097,570)	-	-	-	-	4,097,570	-	-
Unemployment Comp Appropriation Balance	(24,574)	-	-	-	-	24,574	-	-
Art 4, 2023 Parking Receipts	265,371	-	-	-	(265,371)	-	-	-
Art 4, 2023 Wetland Filing Fees	25,000	-	-	-	(25,000)	-	-	-
Art 4, 2023 AYS User Fees	25,000	-	-	-	(25,000)	-	-	-
Art 5, 2023 Capital Projects From Taxation	(4,190,000)	-	-	4,190,000	-	-	-	-
Art 6I, 2023 Pension Oblig Bond Stabilization	(240,000)	-	-	-	-	-	240,000	-
Art 18, 2023 Bond Premium Stabilization Fund	100,000	-	-	-	-	-	(100,000)	-
Art 21, 2023 Capital Projects from Sewer	-	-	(300,000)	300,000	-	-	-	-
Art 7B, 2023 STM AHS Design	(500,000)	-	-	500,000	-	-	-	-
Art 13D, 2024 Spring Grove Maintenance	-	-	-	6,000	-	-	(6,000)	-
Art 25, 2024 Capital Projects From Free Cash	(2,035,000)	-	-	2,035,000	-	-	-	-
Art 31, 2024 Hacienda Way From Free Cash	(120,000)	-	-	120,000	-	-	-	-
Water Enterprise Indirect Costs	1,789,469	(1,789,469)	-	-	-	-	-	-
Sewer Enterprise Indirect Costs	515,608	-	(515,608)	-	-	-	-	-
Net Other Financing Sources and Uses	(10,299,530)	(1,885,380)	(840,681)	59,216,000	(315,371)	4,122,144	2,067,818	52,065,000
Excess (Deficiency) of Revenues over (under) Expenditures and Other Financing Sources (Uses)								
	5,780,385	(667,151)	301,589	(15,968,238)	(7,355,649)	5,006,400	6,477,027.80	(6,425,637)
Fund Balance July 1, 2023	21,299,871	1,699,555	3,023,386	48,432,935	30,511,390	20,154,944	39,513,856	164,635,938
Fund Balance June 30, 2024	27,080,256	1,032,405	3,324,974	32,464,697	23,155,741	25,161,344	45,990,796	158,210,302

TOWN OF ANDOVER, MASSACHUSETTS									
GENERAL FUND - BUDGET FUND LEVEL									
FISCAL YEAR ENDED JUNE 30, 2024									
	RES FOR	PPROPRIATIO	APPROPRIATION	RESERVE	ATM SUPPL	TOTAL	EXPENDED	RES FOR	TRANS TO
	ENCUM	(ORIGINAL)	TRANSFER	ACCOUNTS	& OTHER	AVAILABLE		ENCUM	UNRES FD BL
GENERAL GOVERNMENT									
Personal Services	-	7,771,063	200,000	-	-	7,971,063	7,792,214	-	178,849
Other Expenses	154,923	2,911,145	-	100,000	-	3,166,068	3,130,740	180,921	(145,594)
	154,923	10,682,208	200,000	100,000	-	11,137,131	10,922,954	180,921	33,255
COMMUNITY SERVICES									
Personal Services	-	1,956,387	(315,000)	-	-	1,641,387	1,629,057	-	12,330
Other Expenses	44,787	617,115	(35,000)	-	-	626,902	542,365	66,686	17,851
	44,787	2,573,502	(350,000)	-	-	2,268,289	2,171,423	66,686	30,180
FACILITIES									
Personal Services	-	2,732,130	-	-	-	2,732,130	2,691,959	-	40,171
Other Expenses	112,124	1,446,400	-	-	-	1,558,524	1,431,362	90,759	36,404
	112,124	4,178,530	-	-	-	4,290,654	4,123,321	90,759	76,574
PUBLIC SAFETY									
Personal Services	-	17,834,500	280,000	-	350,000	18,464,500	18,436,980	-	27,520
Other Expenses	102,694	1,796,765	-	-	-	1,899,459	1,818,732	104,484	(23,757)
	102,694	19,631,265	280,000	-	350,000	20,363,959	20,255,712	104,484	3,763
PUBLIC WORKS									
Personal Services	-	3,930,369	-	-	74,070	4,004,439	3,969,927	-	34,511
Other Expenses	619,297	6,445,997	-	-	325,930	7,391,225	6,698,387	480,074	212,764
	619,297	10,376,366	-	-	400,000	11,395,663	10,668,314	480,074	247,276
LIBRARY									
Personal Services	-	2,383,930	(65,000)	-	-	2,318,930	2,318,325	-	605
Other Expenses	2,207	674,179	(10,000)	-	-	666,386	650,999	1,600	13,786
	2,207	3,058,109	(75,000)	-	-	2,985,316	2,969,324	1,600	14,391
SCHOOL									
Personal Services	-	79,732,097	933,711	-	-	80,665,808	80,665,808	-	-
Other Expenses	1,927,127	18,994,827	(933,711)	-	-	19,988,243	18,583,451	1,295,333	109,459
	1,927,127	98,726,924	-	-	-	100,654,051	99,249,259	1,295,333	109,459
UNCLASSIFIED									
Compensation Fund	-	-	-	-	-	-	-	-	-
Reserve Fund	-	200,000	-	(100,000)	-	100,000	-	-	100,000
	-	200,000	-	(100,000)	-	100,000	-	-	100,000
FIXED EXPENSES									
Technical Schools	-	1,312,220	(55,000)	-	-	1,257,220	1,253,767	-	3,453
Debt Service	-	25,503,634	-	-	-	25,503,634	25,161,696	-	341,939
Insurance	-	1,280,400	-	-	-	1,280,400	1,280,499	9,086	(9,185)
OPEB	-	1,812,834	-	-	-	1,812,834	1,812,834	-	-
Health Insurance Fund	-	23,835,094	-	-	-	23,835,094	23,835,094	-	-
Unemployment Comp	29,031	168,100	-	-	-	197,131	182,862	5,084	9,185
Retirement	-	7,124,644	-	-	-	7,124,644	7,124,844	-	(200)
	29,031	61,036,926	(55,000)	-	-	61,010,957	60,651,595	14,170	345,192
TOTAL GOVERNMENTAL	2,992,190	210,463,830	-	-	750,000	214,206,020	211,011,901	2,234,028	960,091
SEWER ENTERPRISE FUND									
Personal Services	-	378,940	-	-	-	378,940	409,674	-	(30,734)
Other Expenses	271,202	4,819,026	-	-	600,000	5,690,228	5,346,011	131,538	212,679
	271,202	5,197,966	-	-	600,000	6,069,168	5,755,685	131,538	181,945
WATER ENTERPRISE FUND									
Personal Services	-	2,395,322	-	-	-	2,395,322	2,269,849	-	125,473
Other Expenses	724,434	8,759,225	-	-	300,000	9,783,659	9,274,470	231,183	278,006
	724,434	11,154,547	-	-	300,000	12,178,981	11,544,319	231,183	403,479
TOTAL ENTERPRISE	995,636	16,352,513	-	-	900,000	18,248,149	17,300,004	362,721	585,424
GRAND TOTAL	3,987,826	226,816,343	-	-	1,650,000	232,454,169	228,311,905	2,596,749	1,545,515

TOWN OF ANDOVER, MASSACHUSETTS

GENERAL FUND SPECIAL ARTICLES

JUNE 30, 2024

ORG CODE	OBJ CODE	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROPRIATION	TOTAL AVAILABLE	EXPENDED	ENCUMBRANCE	CONTINUED APPROPRIATION
02123	571006	UNPAID BILLS	-	21,792	21,792	21,792	-	-
02123	571087	RENTAL ELECTRONIC VOTING EQUIP	-	40,000	40,000	19,786	-	20,214
02133	571064	FIREWORKS FUND	15,840	-	15,840	15,840	-	-
02133	571088	BIODEGRADABLE FIREWORKS	-	14,000	14,000	-	-	14,000
02133	571083	SUPPORT FOR CIVIC EVENTS	10,626	15,000	25,626	5,377	-	20,249
			26,465	90,792	117,258	62,794	-	54,463
02141	571065	PROPERTY VALUATION	98,378	75,000	173,378	34,250	15,750	123,378
			98,378	75,000	173,378	34,250	15,750	123,378
02541	571080	ELDERLY DISABLED TRANSPORT (T)	56,359	12,000	68,359	-	-	68,359
			56,359	12,000	68,359	-	-	68,359
			181,203	177,792	358,995	97,044	15,750	246,201

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

MUNIS ACCT	FUND/TITLE	Available Balance 7/1/2023	Encumbrance	Inter'govmental	Interest	Depart- mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Available Balance 6/30/2024
5248	FY03 TRAFFIC ENFORCEMENT	(1,264)	-	1,264	-	-	-	-	-	-	-	-	-	-
5284	UNDERAGE ALCOHOL	327	-	-	-	-	327	-	-	-	-	-	-	327
5318	ASSISTANCE TO FIREFIGHTERS	126	-	-	-	-	126	-	-	-	-	-	-	126
	FEDERAL PUBLIC SAFETY GRANTS	(812)	-	1,264	-	-	452	-	-	-	-	-	-	452
3005	SPED ENTITLEMENT	-	-	925,022	-	-	925,022	858,404	226,126	1,084,530	-	6,120	6,120	(165,628)
3006	SPED ENTITLEMENT	12,686	25,279	756,432	-	-	794,397	539,444	254,953	794,397	-	-	-	(0)
3010	EARLY CHILDHOOD EDUCATION	-	-	12,604	-	-	12,604	20,214	-	20,214	-	-	-	(7,610)
3011	EARLY CHILDHOOD ALLOCATION	(5,850)	-	8,045	-	-	2,195	1,701	494	2,195	-	-	-	-
3015	SPED IMPROVEMENT	-	-	-	-	-	-	32,900	-	32,900	-	4,950	4,950	(37,850)
3020	HIGH QUALITY MATH MATERIALS	-	-	26,000	-	-	26,000	-	26,000	26,000	-	-	-	-
3021	HIGH QUALITY INSTRUCTIONAL MATERIALS	1,876	-	77,345	-	-	79,221	19,845	59,376	79,221	-	-	-	(0)
3060	LEP SUPPORT	(4,557)	1,446	24,243	-	-	21,132	19,329	1,803	21,132	-	-	-	-
3161	FY22 TITLE III LEP SUPPORT	-	-	15,000	-	-	15,000	14,967	7,775	22,742	-	-	-	(7,742)
3206	TITLE I READING	1,550	-	36,965	-	-	38,515	28,351	-	28,351	-	-	-	10,163
3215	CELL PHONE USE PILOT	-	-	17,000	-	-	17,000	4,000	11,318	15,318	-	1,173	1,173	509
3221	HIGH QUALITY INST MATERIALS CONTINUATION	-	-	116,350	-	-	116,350	67,513	84,864	152,377	-	-	-	(36,027)
3225	TITLE I	-	-	57,333	-	-	57,333	99,424	181	99,604	-	-	-	(42,271)
3250	VACATION ACCELERATION ACADEMY	-	-	66,664	-	-	66,664	57,187	9,477	66,664	-	-	-	-
3305	PROFESSIONAL DEVELOPMENT	-	-	4,120	-	-	4,120	13,724	4,553	18,277	-	-	-	(14,157)
3306	PROFESSIONAL DEVELOPMENT/TEACHER QUALITY	10,347	-	64,447	-	-	74,794	20,701	14,080	34,781	-	-	-	40,013
3325	HOMELESS EMERGENCY RELIEF	-	-	13,000	-	-	13,000	5,745	7,255	13,000	-	-	-	-
3403	ESSER II	(17,646)	-	-	-	-	(17,646)	-	12,163	12,163	-	-	-	(29,809)
3405	ESSER III	(13,115)	-	601,695	-	-	588,580	599,370	134,020	733,390	-	18,000	18,000	(162,810)
3406	ARP IDEA	(193,924)	189,159	327,384	-	-	322,619	63,519	259,100	322,619	-	-	-	(0)
3407	ARP EC	(6,257)	-	10,446	-	-	4,189	4,189	-	4,189	-	-	-	-
3408	MYCAP DEV & IMP 434	-	-	-	-	-	-	6,485	1,008	7,492	-	-	-	(7,492)
3640	FITNESS EQUIPMENT	-	-	-	-	-	-	-	24,990	24,990	-	-	-	(24,990)
3726	TITLE IV	100	-	-	-	-	100	-	-	-	-	-	-	100
	FEDERAL EDUCATION GRANTS	(214,789)	215,884	3,160,096	-	-	3,161,191	2,477,012	1,139,536	3,616,548	-	30,243	30,243	(485,600)
5022	CARES POSTAGE	5,338	-	-	-	-	5,338	-	-	-	-	-	-	5,338
5023	ARPA CLFIRE 21.027	6,750,259	2,377,893	-	-	-	9,128,152	138,264	4,466,601	4,604,865	-	72,262	72,262	4,451,025
5200	HEALTHY COMMUNITY	8,046	20,592	94,138	-	-	122,776	76,488	59,319	135,806	-	-	-	(13,030)
5282	EMERGENCY PREPAREDNESS CFDA 97.042	-	-	9,500	-	-	9,500	9,500	9,500	9,500	-	-	-	-
5329	AGESPAN EMPLOYEE RETENTION & RECRUITMENT	1,660	-	1,200	-	-	2,860	897	1,854	2,751	-	-	-	109
5350	SAFER SCHOOLS & COMM ALN 21.027	-	-	33,723	-	-	33,723	-	38,426	38,426	-	-	-	(4,703)
5836	FDA RETAIL STANDARDS	1,328	-	-	-	-	1,328	-	46	46	-	-	-	1,282
5837	NATIONAL ASSN OF COUNTY/CITY HEALTH	2,534	-	-	-	-	2,534	-	177	177	-	-	-	2,358
5851	CONTACT TRACING CFDA 93.323	148,385	-	300,000	-	-	448,385	236,609	45,573	282,182	-	-	-	166,202
	FEDERAL OTHER GRANTS	6,917,550	2,398,485	438,561	-	-	9,754,595	452,258	4,621,495	5,073,753	-	72,262	72,262	4,608,581
5257	FEMA COM EMERG MGMT	-	-	-	-	-	-	-	27,045	27,045	-	870	870	(27,915)
5238	FIREFIGHTER SAFETY EQUIP PROG	-	-	-	-	-	-	-	24,976	24,976	-	-	-	(24,976)
5258	BULLETPROOF VEST PARTNERSHIP	1,087	-	-	-	-	1,087	-	-	-	-	-	-	1,087
5272	STUDENT AWARENESS OF FIRE EDUCATION	8,969	-	-	-	-	8,969	960	4,521	5,481	-	-	-	3,488
5280	911 PSAP SUPPORT	(120,989)	-	191,195	-	-	70,206	120,631	-	120,631	-	-	-	(50,425)
5281	DEPARTMENT TRAINING GRANT	(6,761)	-	12,668	-	-	5,907	8,752	3,756	12,508	-	-	-	(6,601)
5288	PSAP LEADERSHIP SCHOLARSHIP	0	-	-	-	-	0	-	-	-	-	-	-	0
5289	SENIOR AWARENESS FIRE EDUCATION	2,227	-	-	-	-	2,227	960	1,267	2,227	-	-	-	-
5306	PEDESTRIAN, BIKE, TRAFFIC ENFORCENT	2,803	-	-	-	-	2,803	-	-	-	-	-	-	2,803
5347	BEHAVIORAL CLINICIAN GRANT	-	-	42,150	-	-	42,150	55,948	1,325	57,273	-	-	-	(15,123)
5624	ALTERNATIVE SENTENCING	300	-	-	-	-	300	-	-	-	-	-	-	300
5835	EMERGENCY COVID 19	10,870	-	-	-	-	10,870	-	-	-	-	-	-	10,870
	STATE PUBLIC SAFETY GRANTS	(101,495)	-	246,014	-	-	144,519	187,251	62,890	250,141	-	870	870	(106,491)
5000	CHAPTER 90	(2,780,194)	964,396	1,815,799	-	-	0	7,578	1,880,562	1,888,140	-	1,019,993	1,019,993	(2,908,132)
5010	WINTER RAPID RECOVERY ROAD PRG	5,521	46,822	-	-	-	52,342	-	46,821	46,821	-	-	-	5,521
5015	SIDEWALK FUND PLANNING BOARD	82,120	-	-	-	-	82,120	-	-	-	-	-	-	82,120
5303	BALLARD SIDEWALK & PED EARMARK	25,000	-	-	-	-	25,000	-	-	-	-	-	-	25,000
5338	BALLARDVALE SPACE ARPA EARMARK	-	200,000	-	-	-	200,000	-	200,000	200,000	-	-	-	-
5353	FY24 SIDEWALK EARMARK	-	-	25,000	-	-	25,000	-	-	-	-	-	-	25,000
5528	PWED	87,678	-	-	2,896	-	90,574	-	-	-	-	-	-	90,574
	STATE PUBLIC WORKS GRANTS	(2,579,876)	1,211,218	1,840,799	2,896	-	475,036	7,578	2,127,383	2,134,961	-	1,019,993	1,019,993	(2,679,918)
5840	LIBRARY AID CH 78 SEC 19A	308,967	-	79,308	-	-	388,275	-	38,988	38,988	-	7,000	7,000	342,287
5842	LIBRARY AID CH 139	30	-	-	-	-	30	-	-	-	-	-	-	30
	STATE LIBRARY GRANTS	308,997	-	79,308	-	-	388,305	-	38,988	38,988	-	7,000	7,000	342,317

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

MUNIS		Available												Available
ACCT	FUND/TITLE	Balance	Encumbrance	Inter'govmental	Interest	Depart-mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	OFU/Encumb	Balance
		7/1/2023												6/30/2024
5014	ANDOVER HISTORIC MILL DISTRICT EARMARK	1,001	-	-	-	-	1,001	-	-	-	-	-	-	1,001
5235	RECYCLE INCENTIVE	14,745	-	6,370	-	-	21,115	-	219	219	-	-	-	20,895
5241	NEW HORIZONS FOR YOUTH	7	-	-	-	-	7	-	-	-	-	-	-	7
5247	FY03 COA FORMULA GRANT	37,631	-	118,748	-	-	156,379	109,449	1,671	111,120	-	236	236	45,023
5275	GREATER RIVER VALLEY MRC	4,444	-	-	-	16,812	21,257	25,219	1,141	26,360	-	-	-	(5,103)
5277	ENERGY EDUCATION ELDER SERVICES	1,141	-	-	-	-	1,141	-	-	-	-	-	-	1,141
5287	GREEN COMMUNITIES	183	-	-	-	-	183	-	-	-	-	-	-	183
5290	43D TECH ASSIST GRANT	10,128	-	-	-	-	10,128	-	-	-	-	-	-	10,128
5301	CLEAN ENERGY CHOICE	1,976	-	-	-	-	1,976	-	-	-	-	-	-	1,976
5315	MASSWORKS INFRASTRUCTURE PROGRAM	(7,295)	4,280	-	-	-	(3,015)	-	(3,015)	(3,015)	-	-	-	-
5319	SHARED STREETS GRANT	4,964	7,208	-	-	-	12,172	-	11,269	11,269	-	-	-	902
5321	ADA IMPROVEMENT GRANT	635	-	-	-	-	635	-	-	-	-	-	-	635
5326	COA EARMARK	7,572	100,700	-	-	-	108,272	-	-	-	-	100,700	100,700	7,572
5331	MASSEVIP GRANT	(48,518)	-	48,518	-	-	-	-	-	-	-	-	-	-
5334	HUMAN SERVICES ARPA EARMARK	(28,927)	-	28,927	-	-	-	32,000	-	32,000	-	-	-	(32,000)
5336	OLD TOWN HALL EARMARK	(18,000)	991	17,009	-	-	0	-	991	991	-	-	-	(991)
5337	SANBORN ROOFTOP SOLAR	500,000	-	-	-	-	500,000	-	-	-	-	-	-	500,000
5340	VIETNAM MEMORIAL EARMARK	(30,000)	25,000	-	-	-	(5,000)	-	25,000	25,000	-	-	-	(30,000)
5342	ENERGY TECHNICAL ASST GRANT	-	-	-	-	-	-	-	15,000	15,000	-	-	-	(15,000)
5345	TUCKER FAMILY FIELD EARMARK	-	-	-	-	-	-	-	100,000	100,000	-	-	-	(100,000)
5348	SOLAR STREETLIGHTS GRANT	-	-	147,421	-	-	147,421	-	-	-	-	-	-	147,421
5351	FY24 JUL/AUG STORM AID	-	-	25,000	-	-	25,000	-	-	-	-	-	-	25,000
5352	MASSWORKS INFRASTRUCTURE GRANT	-	-	64,298	-	-	64,298	-	126,240	126,240	-	338,355	338,355	(400,297)
5354	FY24 TOWN PARK EARMARK	-	-	-	-	-	-	-	50,000	50,000	-	-	-	(50,000)
5357	SUPPORT & SOCIAL DAY GRANT	-	-	45,000	-	-	45,000	-	-	-	-	-	-	45,000
5565	CRM CUSTOMER SERVICE	17,357	-	-	-	-	17,357	-	4,784	4,784	-	1,216	1,216	11,357
5633	ARTS LOTTERY COUNCIL	20,518	-	-	-	12,800	33,318	-	11,243	11,243	-	-	-	22,075
5634	RIGHT TO KNOW	973	-	-	-	-	973	-	-	-	-	-	-	973
5839	SECONDHAND SMOKE INITIATIVE	1,000	-	-	-	-	1,000	-	-	-	-	-	-	1,000
	OTHER STATE GRANTS	491,534	138,179	501,292	-	29,612	1,160,617	166,668	344,543	511,211	-	440,507	440,507	208,899
5500	CEMETERY SALE OF LOTS FUND	5,227	-	-	-	-	5,227	-	-	-	-	-	-	5,227
5501	SALE OF REAL ESTATE	18,321	-	-	-	-	18,321	-	-	-	-	-	-	18,321
5541	WETLAND PROTECTION ACT	90,107	-	-	-	4,670	94,777	3,698	-	3,698	25,000	-	25,000	66,078
5548	BUILD/FIRE CODE CH 148A, SEC 5	4,200	-	-	-	-	4,200	-	-	-	-	-	-	4,200
5549	INSURANCE RECOVERY >\$150,000	500	-	-	-	-	500	-	-	-	-	-	-	500
5551	WETLAND FILING FEES	59,896	-	-	7,960	-	67,856	-	8,399	8,399	-	-	-	59,457
5563	TNC SURCHARGE - RRFA	61,410	-	-	17,209	-	78,619	-	28,800	28,800	-	11,200	11,200	38,619
5606	OFF STREET PARKING	817,519	853	-	-	143,589	961,961	-	23,238	23,238	265,371	824	266,195	672,529
5999	RESERVE FOR BOND PREMIUM	137,908	-	-	-	4,091	141,999	-	-	-	-	-	-	141,999
	RECEIPTS RESERVED FOR APPROPRIATION	1,195,088	853	-	-	177,519	1,373,460	3,698	60,437	64,135	290,371	12,024	302,395	1,006,930
4010	LEA REVOLVING	494,932	-	-	-	117,440	612,372	63,717	-	63,717	-	-	-	548,655
4015	EARLY CHILDHOOD REV	350,469	-	-	-	170,683	521,152	161,075	1,749	162,824	-	-	-	358,328
4111	SCHOOL DAMAGE Ch 55 sec 53 1/2	4,131	-	-	-	-	4,131	-	-	-	-	-	-	4,131
4125	ANDOVER C.A.R.E.S.	333	-	-	-	-	333	-	-	-	-	-	-	333
4150	ALL DAY KINDERGARTEN	841,052	-	-	-	-	841,052	-	-	-	-	-	-	841,052
4210	EXTRA CURRICULAR REV	30,845	-	-	118,941	-	149,786	123,264	1,713	124,977	-	-	-	24,808
4260	STUDENT CHROMEBOOK RENTAL	51,854	-	-	35,750	-	87,604	-	20,390	20,390	-	-	-	67,214
4310	FINE ARTS	88,276	2,123	-	98,214	-	188,614	14,162	75,088	89,250	-	-	-	99,364
4315	PHYS ED REVOLVING	2,722	-	-	90	-	2,812	-	-	-	-	-	-	2,812
4350	LOST BOOKS	25,081	-	-	1,105	-	26,186	-	627	627	-	1,119	1,119	24,440
4355	SEPCAC	140	-	-	2,700	-	2,840	-	-	-	-	-	-	2,840
4365	TUITION REVOLVING	32,227	-	-	27,332	-	59,559	22,000	3,892	25,892	-	-	-	33,667
4370	COLLINS CTR REVOLVING	261,314	4,300	-	269,393	-	535,006	213,558	26,190	239,749	-	-	-	295,258
4375	OUTSIDE ACTIVITIES REV	297,833	1,442	-	155,113	-	454,387	89,826	5,264	95,089	-	-	-	359,298
4400	TRANSPORTATION REVOLVING	1,089,819	-	98,183	-	147,095	1,335,097	-	209,755	209,755	-	-	-	1,125,342
4511	BANCROFT GIFTS AND DONATIONS	18,032	4,413	-	2,500	-	24,945	-	5,913	5,913	-	-	-	19,032
4512	SANBORN GIFTS AND GRANTS	12,866	-	-	-	-	12,866	-	-	-	-	-	-	12,866
4513	SHAWSEEN GIFTS AND GRANTS	249	-	-	-	-	249	-	-	-	-	-	-	249
4514	SOUTH SCHOOL GIFTS AND GRANTS	17,280	-	-	2,319	-	19,599	-	2,319	2,319	-	-	-	17,280
4515	WEST ELEM GIFTS AND GRANTS	10,797	-	-	-	-	10,797	-	-	-	-	-	-	10,797
4516	HIGH PLAIN GIFTS AND GRANTS	10,499	-	-	-	-	10,499	-	-	-	-	-	-	10,499
4525	WOOD HILL GIFTS AND GRANTS	11,602	-	-	-	-	11,602	-	1,320	1,320	-	-	-	10,282
4526	DMS ENGINEERING GIFTS AND GRANTS	22,593	-	-	-	-	22,593	-	417	417	-	-	-	22,176
4527	WEST MIDDLE GIFTS AND GRANTS	23,544	-	-	1,500	-	25,044	-	1,535	1,535	-	636	636	22,873
4528	ANDOVER HIGH GIFTS AND GRANTS	27,579	296	-	34,224	-	62,099	-	33,639	33,639	-	325	325	28,135
	REVOLVING FUNDS EDUCATION	3,726,069	12,574	98,183	-	1,184,398	5,021,224	687,603	389,811	1,077,414	-	2,080	2,080	3,941,730
4200	ATHLETIC REVOLVING	282,741	37,990	-	-	685,813	1,006,544	54,781	659,547	714,328	-	6,897	6,897	285,318
	REVOLVING FUNDS ATHLETIC	282,741	37,990	-	-	685,813	1,006,544	54,781	659,547	714,328	-	6,897	6,897	285,318
5550	CH44 SEC 53E 1/2 LEGAL NOTICES	34,517	-	-	28,058	-	62,575	-	28,412	28,412	-	-	-	34,163
5552	CH44 SEC 53E 1/2 DCS REVOLVING	1,397,733	32,470	-	1,974,285	-	3,404,488	970,957	742,501	1,713,458	-	27,005	27,005	1,664,025
5553	CH44 SEC 53E 1/2 YOUTH SERVICES	423,240	11,836	-	391,724	-	826,800	92,161	69,780	161,942	25,000	3,849	28,849	636,010
5554	CH44 SEC 53E 1/2 ELDER SERVICES	177,928	1,620	-	167,133	-	346,681	23,415	93,022	116,437	-	5,556	5,556	224,688
5557	CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	53,076	-	-	64,730	-	117,806	-	3,637	3,637	-	-	-	114,169
5622	CH44 SEC 53E 1/2 FIELDS REVOLVING	209,116	15,095	-	87,788	-	311,998	-	156,636	156,636	-	48,274	48,274	107,088
5631	CH44 SEC 53E 1/2 LOST/DAMAGED BOOKS	18,887	-	-	3,378	-	22,265	-	1,797	1,797	-	-	-	20,468
5653	CH44 SEC 53E 1/2 POLICE ANTENNA	58,892	-	-	5,319	-	64,211	-	-	-	-	-	-	64,211
5666	CH44 SEC 53E 1/2 BALD HILL COMP	12,599	21,597	-	32,967	-	67,164	26,419	19,004	45,423	-	9,800	9,800	11,941
5667	CH44 SEC 53E 1/2 DPW CRTHHW	77,857	5,760	-	22,473	-	106,090	-	38,696	38,696	-	-	-	67,395
5669	CH44 SEC 53E 1/2 FIRE	681	-	-	-	-	681	-	-	-	-	-	-	681
5670	CH44 SEC 53E 1/2 HEALTH SVCS	176,476	-	-	56,660	-	233,136	-	25,473	25,473	-	-	-	207,663
4500	CH44 SEC 53E 1/2 PROFESSIONAL DEVELOPMENT	3,184	-	-	-	-	3,184	-	-	-	-	-	-	3,184
4510	CH44 SEC 53E 1/2 COPY CENTER REVOLVING	50,598	-	-	3,034	-	53,632	-	-	-	-	-	-	53,632
	REVOLVING CHAPTER 44 53 E 1/2	2,694,786	88,379	-	-	2,837,548	5,620,712	1,112,952	1,178,958	2,291,910	25,000	94,483	119,483	3,209,319

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

MUNIS ACCT	FUND/TITLE	Available Balance 7/1/2023	Encumbrance	Inter'govmental	Interest	Depart- mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFU/Encumb	Available Balance 6/30/2024
5295	ENERGY REBATE FUND	72,008	-	-	-	-	72,008	-	24,580	24,580	-	-	-	47,428
5605	TOWN DAMAGE RESTITUTION	18,915	-	-	-	-	18,915	-	-	-	-	-	-	18,915
5613	FRONTAGE ROAD	3,856	-	-	-	-	3,856	-	-	-	-	-	-	3,856
5623	PUBLIC SAFETY DAMAGE REST	9,777	-	-	-	-	9,777	-	-	-	-	-	-	9,777
5629	PUBLIC WORKS DAMAGE REST	29,970	-	-	-	-	29,970	-	-	-	-	-	-	29,970
5652	P&F DAMAGE RESTITUTION	32,831	2,528	-	-	147,276	182,635	-	27,316	27,316	-	74,118	74,118	81,201
5709	CH44 SEC 53F 3/4 PEG ACCESS CABLE	460,900	-	-	-	668,278	1,129,178	-	437,605	437,605	-	141,697	141,697	549,876
5710	OPIOID SETTLEMENT	158,309	-	-	-	415,276	573,585	-	-	-	-	-	-	573,585
	OTHER REVOLVING FUNDS	786,565	2,528	-	-	1,230,829	2,019,923	-	489,501	489,501	-	215,815	215,815	1,314,606
3000	FOREIGN LANGUAGE ASSISTANCE	-	-	-	-	-	-	-	-	-	-	-	-	-
3075	CIRCUIT BREAKER	2,707,879	-	2,930,476	-	-	5,638,355	-	2,980,585	2,980,585	-	610,000	610,000	2,047,770
3130	KALEIDOSCOPE	-	-	33,000	-	-	33,000	51,660	39,273	90,933	-	4,367	4,367	(62,300)
3326	NEWCOMER REIMBURSEMENT	-	-	88,422	-	-	88,422	-	2,937	2,937	-	-	-	85,485
3330	ESL CERT SUPPORT	-	-	6,000	-	-	6,000	5,100	556	5,656	-	-	-	344
3335	GEONOCIDE EDUCATION	(12,995)	3,195	13,000	-	-	3,200	119	3,081	3,200	-	-	-	-
3336	ACADEMIC SUPPORT SERV	-	-	23,000	-	-	23,000	12,901	9,699	22,600	-	400	400	-
3361	AHS WORKFORCE GRANT	-	-	3,200	-	-	3,200	870	2,330	3,200	-	-	-	-
3380	TEACHER DIVERSIFICATION	-	-	12,505	-	-	12,505	-	12,505	12,505	-	-	-	-
3504	CIVICS TEACHING AND LEARNING	(4,000)	4,000	4,000	-	-	4,000	-	4,000	4,000	-	-	-	-
3605	CSHS MODEL PROGRAM	563	-	-	-	-	563	563	-	563	-	-	-	-
3606	CSHS MODEL PROG BUD 6/30	-	-	100,000	-	-	100,000	97,965	2,035	100,000	-	-	-	-
3651	MASSCALL	-	-	-	-	-	-	3,116	-	3,116	-	-	-	(3,116)
3900	CORPORATE GRANTS	291,453	2,730	-	-	141,339	435,521	1,401	105,845	107,245	-	1,603	1,603	326,673
3910	SUSPENSE REVOLVING	14,672	551	-	-	4,299	19,522	-	9,982	9,982	-	-	-	9,540
3920	OTHER GIFTS AND GRANTS	42,265	-	-	-	9,200	51,465	700	3,104	3,804	-	-	-	47,661
3925	ENGINEERING GRANT	12,803	-	-	-	1,000	13,803	-	8,271	8,271	-	-	-	5,532
3935	ASIA SOCIETY GRANT	24,341	-	-	-	-	24,341	-	4,868	4,868	-	-	-	19,474
	OTHER SPECIAL REVENUE FUNDS EDUCATION	3,076,981	10,476	3,213,603	-	155,837	6,456,898	174,394	3,189,071	3,363,465	-	616,370	616,370	2,477,063
5011	GAS EVENT CLAIMS	-	-	-	-	-	-	-	-	-	-	-	-	-
5013	GAS EVENT RESERVE ACCOUNT	645,765	-	-	-	-	645,765	-	-	-	-	-	-	645,765
5016	PLANNING BOARD COND OF PERMITS	15,228	15,934	-	-	-	31,162	-	-	-	-	-	-	31,162
5018	GAS EVENT PAVING RESTORATION	1,251,791	1,885,644	-	-	-	3,137,435	7,361	2,501,720	2,509,081	-	494,803	494,803	133,551
5019	GAS EVENT PUBL FACILITIES PARKS	230,000	933,957	-	-	-	933,957	-	908,366	908,366	-	25,591	25,591	-
5024	MUNI SERV FACILITY MITIGATION	-	-	-	-	-	230,000	-	-	-	-	-	-	230,000
5233	PREMIUM ON BOND ISSUE	695,083	17,015	-	-	326,309	1,038,406	-	321,317	321,317	-	-	-	717,089
5291	SOUTH STREET SOLAR - NHESP	10,997	-	-	-	427	11,425	-	-	-	-	-	-	11,425
5299	ELDERLY FOOT CARE	18,936	-	-	-	8,275	27,211	-	25,635	25,635	-	-	-	1,576
5300	A19 18 ELDER SERVICES PROGRAMS	12,000	-	-	-	-	12,000	-	1,756	1,756	-	-	-	10,244
5302	EVIDENCE BASED PROGRAMS	13,735	-	-	-	-	13,735	-	1,266	1,266	-	-	-	12,469
5304	CANINE LOCKUP	(765)	-	-	-	324	(441)	-	496	496	-	-	-	(937)
5307	COMMUNITY COMPACT	3,903	246,097	150,000	-	-	400,000	-	250,000	250,000	-	122,605	122,605	27,395
5308	WELLNESS WEDNESDAYS	3,712	-	-	-	-	3,712	-	-	-	-	-	-	3,712
5309	NATL DEVELOPMENT SPECIAL PERMIT - LDNSCP	5,000	-	-	-	-	5,000	-	5,000	5,000	-	-	-	-
5310	NATL DEVELOPMENT SPECIAL PERMIT - WSTEWTR	5,000	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5311	MUNI VULNERABILITY PREPAREDNESS GRANT	(246,579)	-	250,295	-	-	3,716	-	44,038	44,038	-	36,953	36,953	(77,275)
5312	MUNICIPAL DISCRETIONARY FUND	(5,533)	236,133	-	-	75,000	305,600	-	235,925	235,925	-	3,670	3,670	66,605
5322	AHAP PROGRAM SUPPORT	259	-	-	-	-	259	-	-	-	-	-	-	259
5323	MASSSAVE MUNI PARTNERSHIP 2021	4,555	-	-	-	-	4,555	-	-	-	-	-	-	4,555
5325	MA CULTURAL COUNCIL GRANT	(400)	-	-	-	3,100	2,700	291	2,410	2,700	-	-	-	-
5327	375TH ANNIVERSARY	1,148	760	-	-	-	1,908	-	1,285	1,285	-	-	-	623
5339	CHANDLER RD RECREATION AREA	-	31,024	-	-	-	31,024	-	-	-	-	28,436	28,436	2,588
5355	FY24 AARP GRANT	-	-	-	-	-	-	-	4,996	4,996	-	-	-	(4,996)
5547	LOCK BOX DONATIONS	674	-	-	-	-	674	-	674	674	-	-	-	0
5558	VETERAN'S SERVICES GIFTS	3,266	-	-	-	220	3,486	-	-	-	-	-	-	3,486
5564	MILA FLEX GRANT	30	-	-	-	-	30	-	-	-	-	-	-	30
5600	GIFT - FIREWORKS	6,345	-	-	-	-	6,345	-	314	314	-	-	-	6,031
5603	SHED CONTRIBUTIONS	7,264	-	-	-	-	7,264	-	-	-	-	-	-	7,264
5604	OLD TOWN HALL RESTORATION	427	-	-	-	-	427	-	-	-	-	-	-	427
5609	TOWN GIFT & DONATIONS	66,676	231	-	-	26,004	92,912	-	12,454	12,454	-	1,400	1,400	79,058
5612	CONSERVATION GIFT	332	-	-	-	-	332	-	-	-	-	-	-	332
5614	CONSERVATION TRAIL ACCOUNT	480	-	-	-	-	480	-	-	-	-	-	-	480
5617	RECREATION GIFT	66,391	-	-	-	-	66,391	-	-	-	-	-	-	66,391
5618	YOUTH SERVICES GIFTS/CONTRIBUTIONS	44,606	-	-	-	6,489	51,095	-	505	505	-	-	-	50,590
5619	COA SENIOR CONNECTIONS	143,407	530	-	-	93,826	237,764	51,034	3,957	54,990	-	4	4	182,769
5621	COA SCHOLARSHIPS	3,649	-	-	-	-	3,649	-	-	-	-	-	-	3,649
5632	LIBRARY GIFTS & DONATIONS	45,929	-	-	-	12,070	57,998	-	1,261	1,261	-	1,653	1,653	55,085
5635	ELECTION OT GRANT	30,274	-	-	-	-	30,274	-	-	-	-	-	-	30,274
5643	HOME FOR THE AGED GIFT	15,983	-	-	708	-	16,691	-	137	137	-	-	-	16,554
5645	DPW ADMIN GIFT	7,309	-	-	-	-	7,309	-	-	-	-	-	-	7,309
5654	POLICE GIFTS AND DONATIONS	20,216	-	-	-	2,027	22,243	-	2,026	2,026	-	-	-	20,216
5659	LOWELL STISHAWSHEEN TRAFFIC MITIGATION	5,000	-	-	-	-	5,000	-	-	-	-	-	-	5,000
5660	SHINGLES PREV VACCINATION	2,432	-	-	-	-	2,432	-	-	-	-	-	-	2,432
5661	GIFTS FIRE DEPARTMENT	23,511	1,500	-	-	150	25,161	-	1,937	1,937	-	-	-	23,224
5663	TH DONATIONS	49	-	-	-	-	49	-	-	-	-	-	-	49
5664	YOUTH FOUNDATION GIFT	6,509	-	-	-	-	6,509	-	-	-	-	-	-	6,509
5701	CH44 SEC 53G PEER REVIEWS	(65,881)	287,676	-	-	158,296	380,091	-	132,042	132,042	-	320,585	320,585	(72,536)
5702	CH44 SEC 53G PEER ZONE	7,590	-	-	-	(1,030)	6,560	-	6,370	6,370	-	-	-	190
5703	CH44 SEC 53G PEER PLANNING	6,670	12,693	-	-	40,169	59,531	-	18,895	18,895	-	33,967	33,967	6,670
5704	CH44 SEC53 DPW DETAIL	3,511	-	-	-	-	3,511	-	-	-	-	-	-	3,511
5900	TIMOTHY HORNE - GIFT AYS	67,626	-	-	2,814	-	70,440	-	-	-	-	-	-	70,440
5901	YOUTH SERVICES GIFTS & DONATIONS	6,453	-	-	-	536	6,989	-	6,887	6,887	-	-	-	102
5910	MAIN ST UPKEEP GIFT	53,142	-	-	1,971	-	55,113	-	3,000	3,000	-	-	-	52,113
5911	PERFORMANCE GUARANTEE	19,032	-	-	-	-	19,032	-	-	-	-	-	-	19,032
	OTHER SPECIAL REVENUE FUNDS	3,262,736	3,669,194	400,295	5,493	752,192	8,089,909	58,685	4,494,669	4,553,354	-	1,069,666	1,069,666	2,466,889
4250	FOOD SERVICES	2,919,331	227,776	3,639,650	-	587,292	7,374,050	1,586,061	2,543,005	4,129,065	-	106,988	106,988	3,137,997
	OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH	2,919,331	227,776	3,639,650	-	587,292	7,374,050	1,586,061	2,543,005	4,1				

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6167 ART 17 06 SCHOOL ROOF REPLACEMENTS	9,304	-	-	-	9,304	-	-	-	9,304
617402 ART 46 06 SCHOOL HVAC REPLACEMENTS	-	-	-	-	-	-	-	-	-
6211 ART 27, 08 SCHOOL BLDG MAINT/RENOV	47,202	-	-	-	47,202	-	-	-	47,202
6312 ART 56 09 SCHOOL BLDG MAINT/REPAIR	970	-	-	-	970	-	-	-	970
6357 ART 38 12 WEST MIDDLE SCHOOL REPAIR	6,759	-	-	-	6,759	-	-	-	6,759
6375 ART 32 13 AHS TENNIS COURTS	-	-	-	-	-	-	-	-	-
6367 ART 36, 13 SCHOOL BLDG MAINT & IMPROVE	-	-	-	-	-	-	-	-	-
6411 B39 15 SCHOOL BLDG MAINT AND RENOVATION	-	-	-	-	-	-	-	-	-
6395 AHS MEDIA CENTER RENOVATION (State Funds)	-	-	-	-	-	-	-	-	-
6421 ART 29 16 COLLINS CTR FAÇADE REPLACEMENT	226,476	-	-	-	226,476	-	-	-	226,476
6422 ART 30 16 LOVELY FIELD TURF REPLACEMENT	-	-	-	-	-	-	-	-	-
6423 ART 34 16 SCHOOL BLDG MAINT AND IMPROVE	-	-	-	-	-	-	-	-	-
6434 ART 47 17 MAJOR SCHOOL PROJECTS	-	-	-	-	-	-	-	-	-
6439 ART 36 18 MAJOR SCHOOL PROJECTS	-	-	-	-	-	-	-	-	-
6514 ART 45 18 WEST ELEM SCH FEAS STUD	35,783	5,858	-	-	41,641	-	-	-	41,641
6515 ART 55 19 AHS FEAS STUDY COMMITTEE	-	-	-	-	-	-	-	-	-
6449 ART 38 19 MAJOR SCHOOL PROJECTS	-	13,779	-	-	13,779	9,328	-	4,451	-
6516 ART 42 19 STUDENT DEVICE REFRESH	25,448	-	-	-	25,448	25,448	-	-	-
6461 ART 22 20 MAJOR SCHOOL PROJECTS	(225,000)	4,300	-	-	(220,700)	-	-	-	(220,700)
6462 B15 21 WEST ELEMENTARY SCHOOL	(31,242,836)	52,229,723	32,435,000	21,184,216	74,606,103	71,111,280	-	49,609,003	(46,114,180)
6463 B23 21 HIST MILL DISTRICT CIR & ST	(38,959)	139,573	-	-	100,613	-	-	88,790	11,824
6465 B23 21 FIRE APPARATUS REPLACEMENT	17,674	-	-	-	17,674	21,987	-	-	2,766
6467 B23 21 PUBLIC WORK VEHICLES-LG	37,765	322,235	-	-	360,000	357,234	-	-	-
6468 B23 21 SIDEWALK PROG	-	17,600	-	-	17,600	-	-	17,600	-
6469 B23 21 MAJOR TOWN PROJ	25,668	170,449	-	-	196,117	194,354	-	450,622	(450,622)
6470 B23 21 TOWN & SCHOOL ENERGY	(216,164)	45,000	-	-	(171,164)	4,291	-	1,403	360
6471 B21 21 MAJOR SCHOOL PROJ	(294,766)	309,635	-	-	14,869	77,721	-	7,213	(246,668)
6530 ART 20 21 AHS DESIGN	-	35,084	-	-	35,084	31,584	-	231,914	(294,766)
6532 ART 24 21 STUDENT DEVICE REFRESH	203,187	2,060	-	-	205,247	204,946	-	-	3,500
6474 B18 22 DOHERTY MIDDLE UPGRADES	(433,012)	251,219	5,110,000	1,300,000	6,228,207	2,475,936	-	4,946,390	(1,194,119)
6475 B18 22 ANDOVER HIGH SCH DESIGN	(864,057)	905,689	-	700,000	741,632	986,404	-	-	(244,772)
6481 B21 22 MAJOR SCHOOL PROJECTS	(750,777)	135,475	250,000	-	(365,302)	89,920	-	158,140	(613,362)
6538 ART 22 22 STUDENT DEVICE REFRESH	339,341	-	-	-	339,341	9,886	-	-	329,455
6550 A7B S23 AHS SCHEMATIC DESIGN	-	-	-	500,000	500,000	-	-	-	500,000
TOTAL SCHOOL	(33,089,994)	54,591,993	37,795,000	23,684,216	82,981,215	75,600,319	-	55,579,526	(48,198,630)
BANCROFT REPLACEMENT	-	-	-	-	-	-	-	-	-
6331 STM 3 10 BANCROFT SCHOOL REPLACE	-	-	-	-	-	-	-	-	0
TOTAL BANCROFT	-	-	-	-	-	-	-	-	0
6360 B3 12 STM YOUTH CENTER	454	-	-	-	454	-	-	-	454
6361 A2 13 STM YOUTH CTR-WOOD TRUST	13,710	-	-	799	14,509	-	-	-	14,509
TOTAL YOUTH CENTER	14,164	-	-	799	14,964	-	-	-	14,964
6196 ART 5 2007 2008 CIP (Effective 07/01/2007)	-	-	-	-	-	-	-	-	-
6197 ART 8 2008 2009 CIP (Effective 07/01/2008)	-	-	-	-	-	-	-	-	-
6201 ART 5 2009 2010 CIP (Effective 07/01/2009)	-	-	-	-	-	-	-	-	-
6202 ART 5 2010 2011 CIP (Effective 07/01/2010)	-	-	-	-	-	-	-	-	-
6203 ART 5 2011 2012 CIP (Effective 07/01/2011)	-	-	-	-	-	-	-	-	-
6204 ART 5 2012 2013 CIP (Effective 07/01/2012)	-	1,078	-	-	1,078	-	-	-	1,078
6205 ART 5 2013 2014 CIP (Effective 07/01/2013)	-	-	-	-	-	-	-	-	-
6206 ART 5 2014 2015 CIP (Effective 07/01/2014)	1,187	6,107	-	-	7,294	2,294	-	5,000	-
6207 ART 5 2015 2016 CIP (Effective 07/01/2015)	15,516	30,600	-	-	46,116	40,278	-	-	5,838
6208 ART 5 2016 2017 CIP (Effective 07/01/2016)	39,200	-	-	-	39,200	-	-	-	39,200
6209 ART 5 2017 2018 CIP (Effective 07/01/2017)	62,330	29,592	-	-	91,923	18,353	-	9,458	64,112
6230 ART 5 2018 2019 CIP (Effective 07/01/2018)	57,931	34,429	-	-	92,359	60,834	-	4,208	27,318
6231 ART 5 2019 2020 CIP (Effective 07/01/2019)	220,717	21,864	-	25,000	267,581	129,604	-	11,060	126,917
6232 ART 5 2019 2021 CIP (Effective 07/01/2020)	259,754	58,342	-	-	318,097	129,556	-	41,752	146,789
6233 ART 5 2021 2022 CIP (Effective 07/01/2021)	387,517	353,839	-	-	741,357	574,414	-	48,607	118,336
6234 ART 5 2022 2023 CIP (Effective 07/01/2022)	1,540,413	180,906	-	-	1,721,319	870,279	-	327,410	523,630
6235 ART 5 2023 2024 CIP (Effective 07/01/2023)	-	-	-	2,890,000	2,890,000	962,276	-	388,699	1,539,025
TOTAL CIP	2,584,566	716,758	-	2,915,000	6,216,324	2,787,888	-	836,194	2,592,241
6144 ART 25 04 SEWER METER	-	-	-	-	-	-	-	-	-
6192 ART 64 07 SHAW SHEEN PUMP STATION	219,868	2,368	-	-	222,236	22,298	-	2,368	197,570
6216 ART 33 08 SHAW SHEEN RIVER OUTFALL SEWER	-	-	-	-	-	-	-	-	-
6322 ART 32 10 SEWER MAIN CONST & RECONST	158,455	-	-	-	158,455	-	-	-	158,455
6356 ART 37 12 SEWER MAINTENANCE VEHICLE	2,567	-	-	-	2,567	-	-	-	2,567
6386 ART 60 14 SEWER MASTER PLAN STUDY	224	-	-	-	224	-	-	-	224
7201 ART 32 17 MINOR SEWER COLL IMPROV	13,000	-	-	-	13,000	13,000	-	-	-
7202 ART 37 17 SEWER I&I REDUCTION	4,332	-	-	-	4,332	4,058	-	-	274
7203 ART 28 18 MINOR SEWER COLL IMPROV	50,000	-	-	-	50,000	43,155	-	-	6,845
7204 ART 29 18 SEWER I&I REDUCTION	-	-	-	-	-	-	-	-	-
7205 ART 30 19 SEWER I&I REDUCTION	48,612	-	-	-	48,612	45,230	-	-	3,382
7206 ART 26 20 SHAW SHEEN PUMP STATION	-	-	-	-	-	-	-	-	-
7207 ART 26 20 MINOR SANITARY SEWER IMPROVEMENT	50,000	-	-	-	50,000	-	-	-	50,000
7208 ART 26 20 I&I REMOVAL PROGRAM	134,529	12,864	-	-	147,393	12,864	-	-	134,529
7209 B30 18 DALE ST PUMP STATION	(360,000)	360,000	-	-	-	274,028	-	85,973	(360,000)
7210 ART 25 21 SANITARY SEWER COLL SYS	100,000	-	-	-	100,000	-	-	-	100,000
7211 ART 25 21 INFLOW INFILTR REMOVAL	150,000	-	-	-	150,000	-	-	-	150,000
7212 ART 23 22 DALE ST PUMPING STATION	-	210,000	-	-	210,000	165,253	-	44,748	-
7213 B32 22 SHAW SHEEN RVR INCEPTOR	228,794	-	180,000	70,000	478,794	97,406	-	236,594	144,794
7214 B21 23 SHAW SHEEN RVR SEWER INT	-	-	500,000	-	500,000	-	-	-	500,000
7215 A21 23 INFLOW/INFILTR REMOVAL	-	-	-	300,000	300,000	-	-	-	300,000
TOTAL SEWER	800,381	585,232	680,000	370,000	2,435,613	677,290	-	369,682	1,388,641
6106 ART 12 01 LAND ACQ LOWELL JCT ROAD	-	-	-	-	-	-	-	-	-
6123 ART 23 02 CONSERVATION FUND	-	-	-	-	-	-	-	-	-
6363 A74 17 STREAMGAUGING SYSTEM	-	-	-	-	-	-	-	-	-
6391 ART 55 14 OPEN SPACE MANAGEMENT	-	-	-	-	-	-	-	-	-
6472 B35 21 LAND ACQ 138 CHANDLER	89,975	-	-	-	89,975	-	-	-	89,975
6473 B36 21 AMEND OPEN SPACE LAND	2,371	-	-	-	2,371	-	-	-	2,371
6542 ART 31 22 STREAM GAGE SHAW SHEEN	13,500	4,375	-	-	17,875	17,500	-	-	375
6544 ART 34 22 LAND ACQ 138A CHANDLER	7,667	-	-	-	7,667	-	-	-	7,667
TOTAL CONSERVATION	113,513	4,375	-	-	117,888	17,500	-	-	100,388
6214 ART 31 08 LANDFILL CLOSURE	-	-	3,000,000	-	3,000,000	1,641,491	-	7,545,590	(6,187,082)
6503 ART 25 16 LEDGE ROAD LANDFILL STABILIZATION	1,354,734	77,501	-	-	1,432,236	64,425	-	1,367,810	-
TOTAL LAND FILL STUDY	1,354,734	77,501	3,000,000	-	4,432,236	1,705,916	-	8,913,401	(6,187,082)

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6135 ART 48 02 MAIN ST IMPROVEMENTS	2,151	-	-	-	2,151	-	-	-	2,151
6384 A21 14 GIS DATA UPDATE	18,155	2,280	-	-	20,435	2,280	-	5,000	13,155
6403 ART 40 14 TECH HARDWARE/SOFTWARE	107,405	-	-	-	107,405	-	-	-	107,405
6506 ART 49 17 REC PK/POMPS SECURITY	21,938	-	-	-	21,938	-	-	-	21,938
6507 ART 51 17 REDUNDANT FIBER	300,000	-	-	-	300,000	-	-	-	300,000
6511 ART 38 18 PARKING STUDY IMPLEMENTATION	-	7,591	-	-	7,591	7,401	-	190	-
6513 ART 39 18 DOWNTOWN IMPROVEMENTS	-	50,001	-	-	50,001	-	-	50,001	-
6457 ART 22 20 PUBLIC WORKS LARGE VEHICLES	(125)	-	-	-	(125)	(125)	-	-	-
6521 ART 24 20 TWO WAY RADIO SYSTEM PH2	45,125	-	-	-	45,125	-	-	45,125	-
6527 ART 24 20 TREE MANAGEMENT FUND	125,000	-	-	-	125,000	-	-	-	125,000
6528 ART 24 20 MERRIMACK RIVER ACCESS WAY	445,480	11,785	-	-	457,265	32,441	-	42,744	382,080
6531 ART 24 21 ANNUAL STAFF DEVICE REFRESH	167,127	-	-	-	167,127	167,127	-	-	-
6535 ART 30 21 MERMCK RVR SW REMOVAL	50,590	9,995	-	-	60,586	13,884	-	20,104	26,597
6478 B21 22 PW VEHICLES LARGE	(251,603)	151,757	-	-	(99,846)	300,154	-	-	(400,000)
6479 B21 22 TOWN PARKS & PLAYGROUND	(501,796)	211,247	250,000	-	(40,549)	258,995	-	-	(299,544)
6537 ART 22 22 ANNUAL STAFF DEVICE REFRESH	379,363	-	-	-	379,363	214,827	-	27,022	137,514
6545 ART 20 23 ANNUAL STAFF DEVICE REFRESH	456,238	-	-	-	456,238	-	-	-	456,238
6546 ART 20 23 ANNUAL STUDENT DEVICE REFRESH	257,890	-	-	-	257,890	-	-	-	257,890
6482 B19 23 PUBLIC WORKS LARGE VEHICLES	-	-	-	455,000	455,000	32,898	-	359,705	62,397
6485 B19 23 TOWN SCHOOL ENERGY INTI	-	-	470,000	-	470,000	-	-	47,563	422,437
6486 B19 23 FIRE RESCUE VEHICLES	-	-	975,000	-	975,000	975,000	-	-	-
6487 B19 23 IT INFRASTRUCTURE	-	-	102,500	197,500	300,000	-	-	-	300,000
6552 A25 24 TRAFFIC & INTERSECTION SAFETY	-	-	-	25,000	25,000	-	-	-	25,000
6553 A25 24 HAZARD TREE REMOVAL	-	-	-	150,000	150,000	-	-	-	150,000
6554 A25 24 ANNUAL STAFF DEVICE REFRESH	-	-	-	340,000	340,000	-	-	-	340,000
6555 A25 24 ANNUAL STUDENT DEVICE REFRESH	-	-	-	250,000	250,000	-	-	-	250,000
TOTAL OTHER	1,622,938	444,657	1,797,500	1,417,500	5,282,594	2,004,882	-	597,454	2,680,258
6038 ART 27 96 REPAINT WATER	37,863	-	-	-	37,863	-	-	-	37,863
6095 ART 30 00 WATER MAIN DISTRIBUTION	3,308	-	-	-	3,308	46	-	-	3,262
6188 ART 47 07 WATER PLANT PUMPS	2,398	-	-	-	2,398	-	-	-	2,398
6309 ART 65 09 WATER PLANT ROOF REPLACE	161,721	-	-	-	161,721	-	-	-	161,721
6324 ART 34 10 WATER PLANT HVAC & EQUIP	33	-	-	-	33	-	-	-	33
6342 ART 44 11 VARIABLE SPEED UMP	-	33	-	-	33	-	-	33	-
6354 ART 35 12 MAJOR WATER MAIN REPLACEMENT	-	77,787	-	-	77,787	-	-	77,787	-
6380 ART 45 13 WATER DIST FLUSHING PROGRAM	9,038	-	-	-	9,038	-	-	-	9,038
6385 A58 14 WATER/SEWER RATE STUDY	50,305	-	-	-	50,305	-	-	-	50,305
6416 ART 56 WATER MAIN REPLACEMENT PROJECTS	-	5,824	-	-	5,824	2,808	-	-	3,016
6393 ART 57 15 WATER PLANT GAC REPLACEMENT	40,007	-	-	-	40,007	40,007	-	-	-
6425 ART 44 16 WATER STORAGE TANK REPAIR	150,660	32,400	-	-	183,060	18,782	-	69,600	94,677
6504 ART 41 16 WATER MAIN REPLACEMENT	23,051	24,401	-	-	47,452	8,322	-	-	39,130
7401 ART 27 17 WATER MAIN PROJECT	-	127,918	-	-	127,918	122,434	-	5,483	-
7403 ART 30 17 WTP ELECTRIC SUBS REPLACEMENT	200,009	-	-	-	200,009	-	-	-	200,009
7404 ART 31 17 BANCROFT HIGH LIFT PUMPS	21	-	-	-	21	-	-	-	21
7406 ART 25 18 WATER MAIN REPLACEMENT	(21,340)	160,434	-	-	139,095	116,047	-	23,048	-
7407 ART 26 18 HYDRANT REPLACEMENT PROG	54,920	-	-	-	54,920	-	-	-	54,920
7408 B27 18 WATER TREAT SUBSTATION	99,833	432,094	-	-	531,927	427,334	-	55,821	48,772
7411 ART 31 19 HYDRANT REPLACEMENT PROG	-	37,913	-	-	37,913	-	-	37,913	-
7412 ART 32 19 WTP PARKING AREA RECONSTRUCTION	110,000	-	-	-	110,000	-	-	9,000	101,000
7413 ART 33 19 WTP GAC REPLACEMENT	63,684	-	-	-	63,684	63,684	-	-	-
7410 ART 29 19 WATER MAIN REPLACEMENT	57,491	303,194	-	-	360,685	140,726	-	8,035	211,924
7499 RESERVE FOR PREM - WATER	144,080	-	-	-	144,080	-	-	-	144,080
7416 ART 26 20 WATER MAIN REPLACEMENT PROJECT	(3,732)	629,242	-	-	625,509	414,214	-	156,918	54,378
7417 ART 26 20 HYDRANT REPLACEMENT PROGRAM	17,913	82,087	-	-	100,000	8,052	-	82,087	9,860
7418 ART 25 20 WATER PLACE GAC REPLACEMENT	63,684	-	-	-	63,684	63,684	-	-	-
7419 A25 21 WATER & SEWER VEHICLES	125,000	-	-	-	125,000	-	-	-	125,000
7420 B25 21 WATER MAIN REPLACEMENT PROJ	(2,472,687)	1,576,247	1,000,000	-	103,560	786,491	-	771,325	(1,454,256)
7421 B25 21 WATER TREAT PLANT GENER	(1,025,578)	1,707,611	380,000	70,000	1,132,033	1,794,239	-	200,432	(862,638)
7422 B25 21 FISH BROOK INTAKE REPL	(194,890)	54,423	100,000	-	(40,467)	32,886	-	21,537	(94,890)
7423 ART 25 22 WATER & SEWER VEHICLES	140,133	-	-	-	140,133	-	-	-	140,133
7424 B23 22 WATER MAIN REPLACEMENT	(2,819,326)	2,286,421	2,000,000	-	1,467,095	4,092,135	-	261,366	(2,886,406)
7425 B21 23 WATER MAIN REPLACEMENT	-	-	1,000,000	-	1,000,000	2,606,286	-	2,541,221	(4,147,507)
7426 B21 23 WTP SCADA UPGRADES	-	-	600,000	-	600,000	540,199	-	1,536,110	(1,476,309)
7427 B21 23 WTP GAC REPLACEMENT	-	-	-	350,000	350,000	70,625	-	-	279,375
7428 B21 23 LEAD SERVICE REPLACEMENT	(254,123)	254,123	-	-	-	502,936	-	1,086,072	(1,589,008)
TOTAL WATER	(5,236,523)	7,792,150	5,080,000	420,000	8,055,627	11,851,938	-	6,943,788	(10,740,099)
7302 ART 29 17 ENMORE ST RECONSTRUCTION	(263,804)	-	-	-	(263,804)	-	-	-	(263,804)
7415 ART 26 20 WATER & SEWER VEHICLES	106,748	-	-	-	106,748	-	-	-	106,748
TOTAL WATER/SEWER	(157,056)	-	-	-	(157,056)	-	-	-	(157,056)
6200 ART 49 08 PARKS & GROUNDS BUILDING	-	13	-	-	13	-	-	13	-
6217 ART 36 08 FIRE DPW VEHICLES	974	-	-	-	974	125	-	-	849
6310 ART 34 09 B'VALLE FIRE REPLACEMENT	262	-	-	-	262	-	-	-	262
6311 ART 55 09 TOWN BLDG MAINT IMPROVE	5,882	-	-	-	5,882	-	-	-	5,882
6327 ART 42 10 TOWN BLDG MAINTENANCE	1,500	-	-	-	1,500	-	-	-	1,500
6343 ART 18 11 MUNICIPAL SERVICE FACILITY	1,683	-	-	-	1,683	-	-	-	1,683
6345 ART 38 11 SPRING GROVE MAINT	37,880	-	-	6,000	43,880	37,880	-	-	6,000
6347 B22 12 TECH INFRASTRUCTURE	593	293	-	-	886	-	-	-	886
6378 ART 45 13 PAY AND DISPLAY	18,493	-	-	-	18,493	-	-	-	18,493
6402 B39 14 TOWN & SCHOOL ENERGY	112	-	-	-	112	-	-	-	112
6405 B43 14 BUILD & FACILITY MAINT	-	97,943	-	-	97,943	97,943	-	-	-
6410 B38 15 SAFETY & SECURITY COMM UPGRADES	83,710	-	-	-	83,710	1,260	-	-	82,449
6397 ART 38 16 TOWN & SCHOOL ENERGY INITIATIVES (FC)	-	9,000	-	-	9,000	-	-	9,000	-
6420 ART 28 16 TOWN BLDG AND FACILITY MAINTENANCE	-	-	-	-	-	-	-	-	-
6426 ART 57 16 MEMORIAL PLAYSTEAD	1	-	-	-	1	-	-	-	1
6500 ART 32 16 MUNI SVCS FACILITY DESIGN	1,000	-	-	-	1,000	-	-	-	1,000
6501 ART 55 16 DEYERMOND FIELD LIGHTS (Free Cash)	10	-	-	-	10	-	-	-	10
6427 ART 33 17 MUNICIPAL SVCS FACILITY	55,864	1,231	-	-	57,095	20,864	-	67	36,164
6431 ART 44 17 TOWN & SCHOOL ENERGY	1,781	-	-	-	1,781	-	-	-	(0)
6433 ART 46 17 SAFETY & COMM UPGRADE	268,264	-	-	-	268,264	-	-	-	268,264
6437 ART 34 18 MAJOR TOWN BLDG PROJECTS	-	17,528	-	-	17,528	16,806	-	492	230
6438 ART 35 18 TOWN & SCHL ENERGY INTI	9,435	-	-	-	9,435	8,934	-	-	501
6440 ART 41 18 CNTR AT PUNCHARD DESIGN	500	-	-	-	500	-	-	-	500
6443 ART 1 19STM BALLARDAVALE FS LAND AND CONSTR	831	-	-	-	831	-	-	-	831
6444 ART 24 19 SENIOR CTR DES SV/CONST	19,601	-	-	-	19,601	5,961	-	-	13,641
6447 ART 36 19 MAJOR TOWN PROJECTS	-	8,468	-	-	8,468	8,468	-	-	-
6448 ART 38 19 TOWN & SCHL ENERGY INTI	421	-	-	-	421	100	-	-	321
6450 ART 40 19 TOWN BRIDGE EVAL/MAINT	(258,783)	-	-	-	(258,783)	150	-	41,067	(300,000)
6459 ART 22 20 MAJOR TOWN PROJECTS	(337,116)	215,392	225,000	-	103,277	338,646	-	3,345	(238,714)
6460 ART 22 20 TOWN & SCH ENERGY INTIATIVE	(150,000)	118,605	-	-	(31,395)	90,000	-	28,605	(150,000)
6523 ART 24 20 SPRING GROVE CEMETERY IMPROVEMENT	20,000	-	-	-	20,000	1,497	-	-	18,503
6524 ART 24 20 TOWN PROJECTS - BUILDING	-	37,949	-	-	37,949	34,500	-	3,449	-
6526 ART 24 20 TOWN OFFICE MEETING ROOM	75,356	487,144	-	-	562,500	504,944	-	24,056	33,500
6533 ART 24 21 IT PLATFORM & INFRASTRUCTURE	466,073	26,490	-	-	492,563	26,490	-	-	466,073
6480 B21 22 MAJOR TOWN PROJECTS	(197,398)	164,130	650,000	-	616,732	728,188	-	130,543	(241,998)
6539 ART 22 22 IT PLATFORM & INFRASTRUCTURE	314,919	14,500	-	-	329,419	14,500	-	-	314,919
6483 B19 23 TOWN PARKS & PLAYGROUND	-	-	380,000	-	380,000	45,902	-	71,348	262,750
6484 B19 23 MAJOR TOWN PROJECTS	(35,000)	25,445	850,000	50,000	890,445	297,466	-	86,472	596,507
6488 B19 23 MAJOR SCHOOL PROJECTS	-	-	1,107,500	17,500	1,125,000	131,106	-	100,679	893,215
6551 A25 24 FAC MASTER PLAN UPDATE	-	-	-	50,000	50,000	-	-	-	50,000
TOTAL MUNI BUILDING	406,847	1,224,131	3,212,500	123,500	4,966,978	2,413,511	-	499,134	2,054,332

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUNDS
FISCAL YEAR ENDING JUNE 30, 2024**

	DESCRIPTION	BALANCE 07/01/23	ENCUMB	LTBOND PROCEEDS	OFS	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	BALANCE 06/30/24
6079	ART 88 99 IMPROVE ESSEX/PEARSON	3,500	-	-	-	3,500	-	-	-	3,500
6102	ART 66 00 SIDEWALK RESTORATION	6,988	-	-	-	6,988	-	-	-	6,988
6104	ART 70 00 SIDEWALK CHESTNUT ST	71,175	-	-	-	71,175	70,427	-	-	748
6109	ART 28 01 ACQ SMITHSHIRE EST	56,946	-	-	-	56,946	-	-	-	56,946
6133	ART 44 2 02 GIS	29,904	-	-	-	29,904	-	-	-	29,904
6157	ART 33 05 MORAIN ST	6,153	-	-	-	6,153	-	-	-	6,153
6184	ART 38 07 ACQUIRE GRANLI DRIVE	1,654	-	-	-	1,654	1,654	-	-	-
6185	ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000	-	-	-	15,000	-	-	-	15,000
6190	ART 52 07 BRIDGE REPAIRS	24,144	-	-	-	24,144	-	-	-	24,144
6215	ART 32 08 BRIDGE REPAIRS	62,047	114,000	-	-	176,047	161,492	-	14,555	-
6316	ART 52 10 REPAIRS TO PUBLIC WAYS	15,634	-	-	-	15,634	-	-	-	15,634
6336	ART 24 11 TOWN BRIDGE EVAL/REPAIR	81,798	-	-	-	81,798	81,798	-	-	-
6337	ART 25 11 PEARSON ST PARKING LOT	2,253	-	-	-	2,253	-	-	-	2,253
6358	ART 42 12 HIGHPLAIN@FISHBROOK	183,466	-	-	-	183,466	-	-	-	183,466
6400	B20 14 HOLT RD SIDEWALK CONSTR	9,977	-	-	-	9,977	-	-	-	9,977
6417	ART 62 SIDEWALK CONSTRUCTION - RIVER ST	0.96	-	-	-	1	-	-	-	0.96
6390	ART 60 15 FINISH CHARLES CIRCLE	17,824	-	-	-	17,824	-	-	-	17,824
6442	ART 48 18 MINOR STRM DRAIN IMPROV	712	-	-	-	712	712	-	-	-
6451	ART 40 19 TOWN BRIDGE EVAL & MAINT	-	-	100,000	-	100,000	100,028	-	89,263	(89,291)
6452	ART 41 19 PARKING AND HARDSCAPE IMP PHI	(400,000)	400,000	400,000	-	400,000	72,429	-	327,571	-
6453	ART 22 20 SIDEWALK PROGRAM	(300,000)	-	-	-	(300,000)	-	-	-	(300,000)
6458	ART 22 20 MINOR STORM DRAIN IMPROVEMENTS	104,148	47,077	-	-	151,225	101,698	-	23,701	25,825
6520	ART 24 20 MINOR SIDEWALK REPAIR	-	56,656	-	-	56,656	3,015	-	-	53,641
6529	ART 29 20 ACQ 157 ANDOVER STREET	-	7,520	-	-	7,520	7,520	-	-	-
6534	ART 24 21 MINOR SIDEWALK REPAIRS	130,449	2,695	-	-	133,144	131,365	-	268	1,511
6541	ART 22 22 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	8,094	-	241,906	-
6543	ART 33 22 REPAIR HACIENDA WAY	39,375	-	-	-	39,375	-	-	-	39,375
6548	ART 20 23 MINOR SIDEWALK REPAIRS	250,000	-	-	-	250,000	7,481	-	197,495	45,024
6549	ART 20 23 TOWN SIDEWALK PROGRAM	750,000	-	-	-	750,000	-	-	-	750,000
6557	ART 25 24 MINOR SIDEWALK REPAIR	-	-	-	200,000	200,000	-	-	-	200,000
6558	ART 25 24 TOWN SIDEWALK PROGRAM	-	-	-	775,000	775,000	-	-	-	775,000
6559	ART 25 24 STORMWATER MANAGEMENT	-	-	-	40,000	40,000	-	-	-	40,000
6560	A31 24 HACIENDA WAY EMINENT DOMAIN	-	-	-	120,000	120,000	-	-	-	120,000
	TOTAL ROAD/STORM DRAIN	1,413,149	627,947	500,000	1,135,000	3,676,096	747,713	-	894,759	2,033,624
6066	ART 47 99 PUB SAF ANTENNAS	3,921	-	-	-	3,921	-	-	1,731	2,190
6429	ART 42 17 FIRE-REPLACE AMBULANCE	3,536	-	-	-	3,536	-	-	-	3,536
6436	ART 33 18 LADDER TRUCK REPLACEMENT	2,215	-	-	-	2,215	1,900	-	-	315
6517	ART 43 19 PARKING VEH REPLACEMENT	1,791	-	-	-	1,791	-	-	-	1,791
6518	STM 2 19 AED PLAYING FIELDS	4,589	-	-	-	4,589	4,589	-	-	-
6446	ART 35 19 FIRE APPARATUS REPLACEMENT	(7,023)	-	-	-	(7,023)	36,867	-	611	(44,501)
6456	ART 22 20 FIRE BI-DIRECT AMP SYSTEM	-	51,202	-	-	51,202	49,810	-	1,392	-
6476	B21 & ART 27 22 MULTI-BANK PORT RADIO	3,981.72	196,085.33	-	-	200,067	197,833	-	1,957	276.72
6536	ART 22 22 FIRE APPARATUS REPLACEMENT	-	10,471	-	-	10,471	10,471	-	-	-
6540	ART 22 22 POLICE VEHICLE REPLACEMENT	159,754	45,246	-	-	205,000	187,149	-	-	17,851
6547	ART 20 23 POLICE VEHICLE REPLACEMENT	205,000	-	-	-	205,000	8,675	-	131,080	65,245
6556	ART 25 24 POLICE VEHICLE REPLACEMENT	-	-	-	205,000	205,000	-	-	-	205,000
	TOTAL PUBLIC SAFETY	377,763	303,004	-	205,000	885,768	497,295	-	136,771	251,702
	GRAND TOTAL	(29,795,518)	66,367,748	52,065,000	30,271,015	118,908,245	98,304,253	-	74,770,710	(54,166,717)

TOWN OF ANDOVER, MASSACHUSETTS
TRUST FUNDS
IN CUSTODY OF TOWN TREASURER
FISCAL YEAR ENDING JUNE 30, 2024

FUND	BALANCE 7/1/2023	DEPOSITS	INCOME	DRAWN	BALANCE 6/30/2024
STABILIZATION	6,793,607	-	387,648	-	7,181,255
OPEB	27,798,792	1,978,394	3,557,742	(629)	33,335,557
ESTATE S.P. WHITE	18,421	-	1,051	-	19,472
POLICE DRUG ACCOUNT	10,302	40,142	29	22,913	27,559
TOWN 400TH CELEBRATION	11,556	-	463	-	12,019
SENIOR CENTER PROGRAMS	1,546	-	594	-	2,141
STABILIZATIONFUND - BOND PREM	832,904	-	29,870	100,000	762,774
J. GREELEY	7,951	-	320	-	8,271
MARGARET G. TOWLE	345,826	-	-	-	345,826
MARGARET G. TOWLE	23,920	-	14,811	13,927	24,805
JOHN CORNELL	54,636	-	2,190	-	56,826
DAVID & LUCY SHAW	61,902	-	2,480	-	64,383
W.L. RAYMOND	70,093	-	2,809	-	72,902
A.J. LINCOLN	27,018	-	1,542	-	28,559
E.I. RAYMOND	3,797	-	152	-	3,949
TAYLOR	2,684	-	108	-	2,792
SPRING GROVE	1,489,206	55,668	68,996	6,000	1,607,870
SPRING GROVE FLOWERS	23,794	-	991	-	24,784
EMILINE LINCOLN	2,585	-	104	-	2,689
EMMA J. LINCOLN	1,416	-	57	-	1,473
CONSERVATION FUND	79,385	-	3,185	-	82,570
SMART	19,926	-	799	-	20,724
FARRINGTON	2,309	-	93	-	2,402
BALLARDVALE	1,459	-	59	-	1,517
ALLEN	114	-	5	-	119
EMS BELL LIBRARY TRUST	46,379	-	1,871	-	48,250
ELDERLY TAXATION FUND	21,909	-	12,062	14,762	19,209
MUNICIPAL AFFORDABLE HOUSING	162,008	-	5,138	56,730	110,416
POLICE FEDERAL DRUG ACCT	77,516	2,557	791	-	80,864
DOLLARS FOR SCHOLARS	972,898	3,590	51,548	29,415	998,622
PENSION STABILIZATION	501,481	490,000	-	-	991,481
DRAPER	22,257	-	892	-	23,149
RICHARDSON	1,972	-	81	-	2,053
A & AV LINCOLN	1,469	-	59	-	1,527
RAFTON (INTEREST)	10,089	357	406	-	10,851
RAFTON (PRINCIPAL)	599	-	-	-	599
CONROY	2,261	-	91	-	2,352
AMERICAN LEGION	1,667	-	67	-	1,734
CHRIS MAYNARD BOOKS	5,188	-	210	-	5,398
HOLT	1,014	-	41	-	1,055
	39,513,856	2,570,707	4,149,351	243,118	45,990,796
INTERNAL SERVICE FUNDS					
INSURANCE	294,318	-	16,676	4,000	306,994
UNEMPLOYMENT COMPENSATION	657,785	24,574	35,418	67,480	650,297
WORKERS COMPENSATION	187,466	-	-	-	187,466
TOWN INSURANCE HEALTH	19,015,374	33,982,253	837,722	29,818,763	24,016,586
TOTAL INTERNAL SERVICE FUNDS	20,154,944	34,006,827	889,816	29,890,243	25,161,344
GRAND TOTAL ALL TRUST FUNDS	59,668,801	36,577,534	5,039,167	30,133,361	71,152,141

**TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTS TANDING
ACTIVITY FOR FISCAL YEAR 2024**

PROJECT NAME	AUTHORIZATION 7/1/2023	NEW AUTHORIZATION	BONDING	PAID DOWN	AUTHORIZATION 6/30/24
SEWER ENTERPRISE					
SHAWSHEEN PUMPING STATION	350,000				350,000
DALE STREET PUMPING STATION REPLACE	360,000				360,000
SHAWSHEEN PUMPING STATION	1,574,350				1,574,350
SHAWSHEEN RIVER INTERCEPTOR	2,200,000		180,000	70,000	1,950,000
SHAWSHEEN RIVER INTERCEPTOR	2,200,000		500,000		1,700,000
SHAWSHEEN RIVER INTERCEPTOR		500,000			500,000
	6,684,350	500,000	680,000	70,000	6,434,350
WATER ENTERPRISE					
WATER MAIN REPLACEMENTS	1				1
WATER MAIN REPLACEMENTS	2,500,000		1,000,000		1,500,000
WATER TREAT PLANT GENERATOR	1,500,000		380,000	70,000	1,050,000
FISH BROOK INTAKE REPLACE	450,000		100,000		350,000
WATER MAIN REPLACEMENTS	6,000,000		2,000,000		4,000,000
WATER MAIN REPLACEMENTS	6,000,000		1,000,000		5,000,000
WATER TREAT PLANT SCADA UPGRADES	2,500,000		600,000		1,900,000
WATER TREAT PLANT GAC REPLACEMENT	560,000			350,000	210,000
LEAD SERVICE REPLACEMENTS	1,800,000				1,800,000
WATER MAIN REPLACEMENTS		6,000,000			6,000,000
WATER TREAT PLANT GAC REPLACEMENT		294,000			294,000
	21,310,001	6,294,000	5,080,000	420,000	22,104,001
TOTAL ENTERPRISE FUNDS	27,994,351	6,794,000	5,760,000	490,000	28,538,351
GENERAL GOVERNMENT					
LANDFILL CLOSURE	6,695,000		3,000,000		3,695,000
LEDGE ROAD LANDFILL	2,500,000				2,500,000
	9,195,000	-	3,000,000	-	6,195,000
SCHOOL					
MAJOR SCHOOL PROJECTS	280,000				280,000
WEST ELEMENTARY DESIGN & CONST	63,438,835		32,435,000	1,565,000	29,438,835
MAJOR SCHOOL PROJECTS	975,000				975,000
DMS DESIGN & CONSTRUCTION	8,000,000		5,110,000		2,890,000
AHS DESIGN	1,100,000			700,000	400,000
WEST ELEMENTARY DESIGN & CONST	14,540,924				14,540,924
MAJOR SCHOOL PROJECTS	1,750,000		250,000		1,500,000
MAJOR SCHOOL PROJECTS	1,125,000		1,107,500	17,500	-
MAJOR SCHOOL PROJECTS		1,300,000			1,300,000
	91,209,759	1,300,000	38,902,500	2,282,500	51,324,759
ROAD AND DRAINAGE					
SIDEWALK PROGRAM	950,000				950,000
SIDEWALK PROGRAM	950,000				950,000
SIDEWALK PROGRAM	850,000				850,000
MINOR STORM DRAIN IMPROVEMENTS		650,000			650,000
	2,750,000	650,000	-	-	3,400,000
CONSERVATION AND LAND ACQUISITION					
AMENDMENT OPEN SPACE LAND ACQUISITION	1,200,000				1,200,000
	1,200,000	-	-	-	1,200,000
TECHNOLOGY					
IT INFRASTRUCTURE	300,000		102,500	197,500	-
IT INFRASTRUCTURE		350,000			350,000
	300,000	350,000	102,500	197,500	350,000
TOWN BUILDINGS					
MAJOR TOWN PROJECTS	725,000		225,000		500,000
MAJOR TOWN PROJECTS	305,000				305,000
TOWN PARKS & PLAYGROUND IMPROVEMENTS	550,000		250,000		300,000
MAJOR TOWN PROJECTS	1,600,000		650,000		950,000
TOWN PARKS & PLAYGROUND IMPROVEMENTS	380,000		380,000		-
MAJOR TOWN PROJECTS	900,000		850,000	50,000	-
TOWN PARKS & PLAYGROUND IMPROVEMENTS		250,000			250,000
MAJOR TOWN PROJECTS		900,000			900,000
	4,460,000	1,150,000	2,355,000	50,000	3,205,000
MISCELLANEOUS					
TOWN BRIDGE EVALUATION & MAINTENANCE	500,000		100,000		400,000
PARKING AND HARDSCAPE IMPROVEMENTS	400,000		400,000		-
TOWN & SCHOOL ENERGY INITIATIVES	150,000				150,000
HISTORIC MILL DISTRICT CIRCUL & STREET CONST	150,000				150,000
TOWN & SCHOOL ENERGY INITIATIVES	330,000				330,000
PENSION OBLIGATION BONDS	10,000,000				10,000,000
PUBLIC WORKS VEHICLES - LARGE	400,000				400,000
PUBLIC WORKS VEHICLES - LARGE	455,000			455,000	-
TOWN & SCHOOL ENERGY INITIATIVES	470,000		470,000		-
FIRE RESCUE VEHICLES	975,000		975,000		-
RADIO BOX REPEATER SYSTEM		130,000			130,000
THERMAL IMAGING CAMERA REPLACEMENT		45,000			45,000
PUBLIC WORKS VEHICLES - LARGE		560,000			560,000
TOWN BRIDGE EVALUATION & MAINTENANCE		200,000			200,000
TOWN & SCHOOL SECURITY PROJECTS		130,000			130,000
TOWN & SCHOOL ENERGY INITIATIVES		115,000			115,000
	13,830,000	1,180,000	1,945,000	455,000	12,610,000
TOTAL GENERAL GOVERNMENT	122,944,759	4,630,000	46,305,000	2,985,000	78,284,759
GRAND TOTAL	150,939,110	11,424,000	52,065,000	3,475,000	106,823,110

SECTION VII
MODERATOR'S TOWN MEETING COMMENTS

To: *The Citizens of Andover*

From: *Sheila Doherty, Town Moderator*

Many of our citizens each year are new or recent transfers into our town from areas where the legislative body of the community is not governed by the Open Town Meeting. With this in mind, I feel that the following general information and guidelines will help meeting members as they deliberate the town meeting warrant.

INTRODUCTION TO TOWN MEETING

The Town Meeting is a distinctly New England institution. It traces its origins in the New World to the Mayflower Compact and has evolved from the parish meetings dating from the time when all inhabitants of the town were also members of the parish.

Each early parish meeting had a Moderator - a person chosen because of his knowledge, fairness and moderate temperament. His word and his decisions had a force and effect of law.

All Town Meetings in New England are alike - and no two are identical. Town Meeting is the legislative and principal policy making body for the Town of Andover. It convenes at least annually at the specific time, date and place designated by the Select Board.

The Annual Town Meeting considers and adopts operating budgets for town and schools for the coming fiscal year and makes many other decisions, which will affect the quality of life for the citizens of Andover. Capital projects, zoning changes, street acceptances, general bylaw changes, etc., all require votes of Town Meeting.

Any person registered to vote in Andover may participate and vote at Town Meeting.

THE WARRANT

The agenda of the meeting is the Warrant. It is the warning to all inhabitants of the articles which will be discussed and may be voted on at the meeting. Articles are included in the Warrant at the discretion of the Select Board and by citizen petition. The Select Board sets the order of the Warrant.

The final printed and published Warrant is given to the Moderator for discussion and action at the Meeting. No additional articles are permitted, and no changes are permitted which would materially change the content or intent of the article. The inhabitants would not have had proper warning. Articles are not taken out of order for the same reason.

THE DEBATE

Certain Rules observed by the Moderator flow from custom and tradition.

In order for an article to be considered, it must be moved and seconded. Proponents of the article are permitted to speak first.

1. Voters address the chair as Mr./Madam Moderator and when recognized, the voter should announce his/her name and address before proceeding to discuss a concern.
2. Any person having a monetary or equitable interest in any matter under discussion shall disclose the fact of that interest or employment before speaking.
3. Out of consideration to others, speakers should be brief, direct and concise. The Moderator will give everyone an opportunity to speak, but reserves the right to call for a vote to close debate if it is deemed that further discussion is no longer productive.
4. A motion from the floor to move the question can also close the debate. An affirmative vote on this motion closes debate and a vote on the main motion is taken. If the Moderator feels that the discussion has been cut too short, a decision may be made to continue the discussion until it is clear that the discussion is no longer productive.

AMENDMENTS

1. Only one amendment is permitted at a time. By custom, we do not allow amendments to amendments. This helps to keep the process simple and understandable for the meeting participants.
2. Amendments which would in effect kill an article are not permitted – a “no” vote will accomplish the same results.
3. Amendments, by custom, must be written in triplicate and presented to the Moderator. One copy goes to the Moderator to read to the meeting for action, another copy goes to the Town Clerk for the official record, and a third copy is kept by the person who requests the amendment. Triplicate copy forms are available from the Town Clerk or the Ombudsman (available at the meeting to assist participants with their amendments.)
4. After an amendment is seconded and discussed, the Moderator calls for a vote on the amendment only. Debate then continues on the original motion or other amendments. The final vote is taken on the original motion, as amended.

OTHER RULES

1. Motions to indefinitely postpone are not permitted. A proponent of an article should be given a fair hearing and leave the meeting with a decision.
2. Motions to reconsider are not permitted except in very rare instances where an error has occurred.
3. On matters of procedure, the Moderator’s decision is final. He/she may confer, however, with Town Counsel and request Town Counsel to explain any legal points to Town Meeting members.
4. Town meeting starts at 7:00 P.M. each night unless otherwise indicated. Traditionally, the Moderator will not start the discussion of an article after 10:15 P.M. unless, in the opinion of the Moderator, there is overwhelming sentiment and good reason to do so. Since the Town Meeting **must** be acted on *in toto*, some flexibility must be available for the final session.

Town Meeting Time, a handbook on the principles directing Town Meeting, is available to the public at most bookstores and also at the Memorial Hall Library. Traditions built up over many years guide the conduct of Andover’s Town Meeting, modifying the principles set forth in the handbook.

Above all, the responsibility of the Moderator is:

- ◆ to keep the meeting orderly and moving;
- ◆ to protect the rights of those citizens who are unable, for whatever reason, to attend all segments of the meeting; and
- ◆ to assure that the will of the majority of those present and voting is secured.

I encourage you to participate in this treasure of New England.....

TOWARD A BETTER UNDERSTANDING OF TOWN MEETING

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play and a deep appreciation of self-government - rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

WHY TOWN MEETING

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Select Board. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, bylaw additions and amendments, or any other matter which affects the Town.

TOWN MEETING PROCEDURES

Town ByLaws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

ARTICLES - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator" or "Madam Moderator." Before making any remarks the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

BUDGET - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the finance committee report. Amendments can be offered and will be voted on individually.

PRO & CON MICROPHONES – The Moderator will introduce the use of pro and con microphones for articles that the Moderator judges may benefit from this procedure.

AMENDMENTS & MOTIONS - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment the Moderator calls for a vote on the amendment only. If passed the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

VOTING REQUIREMENTS – Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a two-thirds (2/3) vote.

DECLARING THE VOTE - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

PRIVILEGED MOTIONS - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

PREVIOUS QUESTION, RECONSIDERATION AND DISPLAY - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed when in the Moderator's judgment the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

TOWN MEETING PROCEDURES (cont.)

ADJOURN/DISSOLVE - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

TOWN MEETING MEMBERS

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Select Board and by Citizen Petition. The order is determined by the Select Board.

THE MODERATOR - Presides over and conducts the meeting. This is an elected position.

TOWN CLERK - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

SELECT BOARD - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

TOWN MANAGER - Appointed by the Select Board, the Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

CHIEF ADMINISTRATIVE & FINANCIAL OFFICER - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

FINANCE COMMITTEE - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information to assist Town Meeting in making final decisions.

SCHOOL COMMITTEE - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent and defines educational philosophy and policy.

SUPERINTENDENT OF SCHOOLS - Chief executive officer for implementing school committee policy and directives.

TOWN COUNSEL - Chief legal officer and legal advisor to the Town Meeting.

PLANNING BOARD - (5) Appointed by the Town Manager with the approval of the Select Board, it advises Town Meeting on a range of planning and zoning matters.

CONSERVATION COMMISSION - (7) Appointed by the Town Manager as custodian of Town owned conservation land. It recommends land acquisitions to the Meeting.

STATUTORY CONSTRAINTS ON TOWN MEETING
(Refer to Chapter 39 of the General Laws for Precise Wording)

The annual Town Meeting shall be held in February, March, April, or May, unless otherwise directed by Executive Order of the Governor of the Commonwealth of Massachusetts.

The Select Board shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may by bylaw establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statutes require a standing vote the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

BYLAW CONSTRAINTS ON TOWN MEETING

MEETINGS - The annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March, each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Select Board may designate. Any meeting may be adjourned from time to time to any place in the Town.

WARRANTS - Attested copies of the Warrant shall be posted in or on the Town Hall and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Select Board may reopen the warrant if required.

ANNUAL TOWN REPORT - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an annual report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

VOTE BY BALLOT - A motion for a secret ballot is in order and requires approval of 25% of those voting.

ADMISSION OF OTHER THAN REGISTERED VOTERS - **Only residents who are registered voters are allowed in the voting sections of Town Meeting.** Unregistered voters and non-residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

DISCLOSURE OF INTEREST - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting or employed by another having such an interest shall disclose the fact before speaking thereon.

TWO-THIRDS VOTE - On matters requiring a two-thirds (2/3) vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds (2/3) vote is questioned.

SECTION VIII

APPENDIX

LINKS TO RESOURCES

Supplemental information to the Finance Committee Report can be found at
www.andoverma.gov/FinComReport

We have provided the list of links below to the www.andoverma.gov website and other sites for those of you who would like more in-depth information on budget and capital improvement matters.

<i>Links to Resources and Documents</i>	
Town of Andover Charter and Bylaws	www.andoverma.gov/charter
Town of Andover FY2026 Budget	http://www.andoverma.gov/FY2026Budget
Town of Andover FY2026 Capital Improvement Plan	http://www.andoverma.gov/FY2026CIP
Andover Public Schools Budget Information	www.andoverma.gov/schoolbudget
Information on Proposition 2 ½	www.andoverma.gov/prop2half
Andover Transparency	www.andoverma.gov/transparency
OPEB Valuations	www.andoverma.gov/OPEB
Retirement System Valuations	www.andoverma.gov/retirementvaluations
Annual Comprehensive Financial Reports	www.andoverma.gov/CAFR
Annual Town Report	www.andoverma.gov/AnnualReport
Andover TV Video Archives	www.andovertv.org/videoarchive

TOWN OF ANDOVER

TOWN MEETING PROCEDURE AT A GLANCE

To do this...	You say this.....	May you Interrupt Speaker?	Must you Be Seconded?	Is the Motion Debatable?	What vote is required?
Request Information	Point of Information	Yes	No	No	No Vote
Complain about noise, sound, general room conditions, etc....	Point of Privilege	Yes	No	No	No vote
Object to procedure or personal affront	Point of order	Yes	No	No	No vote Chair decides
Introduce Business <i>(a primary motion)</i>	I move that.....	No	Yes	Yes	Majority
Ask for a vote count to verify a vote	I call for a standing count...	No	No	No	No Vote
Amend a motion	I move to amend this motion	No	Yes	Yes	Majority
End Debate <i>Can be denied by Moderator at his/her discretion</i>	I move the question	No	Yes	No	2/3 vote
Reconsider something already disposed of	Meeting only reconsiders a vote if an error has occurred				Chair corrects with proper vote
Recess the meeting	I move that we recess until...	No	Yes	No	Majority
Adjourn the meeting	I move we adjourn	No	Yes	No	Majority

*Town of Andover
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Andover, MA 01810*

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PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING

**Tuesday, April 29, 2025
7:00PM**

**J. EVERETT COLLINS CENTER
FOR THE PERFORMING ARTS
ANDOVER HIGH SCHOOL**