



**TOWN OF ANDOVER, MASSACHUSETTS**

**REPORTS ON FEDERAL AWARD PROGRAMS**

**FOR THE YEAR ENDED JUNE 30, 2024**



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**Independent Auditors' Report on Compliance for Each Major Federal Program;  
Report on Internal Control over Compliance; and Report on Schedule of Expenditures of Federal Awards  
Required by the Uniform Guidance**

To the Honorable Select Board and Audit Committee  
**Town of Andover, Massachusetts**

**Report on Compliance for Each Major Federal Program**

***Opinion on Each Major Federal Program***

We have audited the Town of Andover, Massachusetts' (the "Town") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Town's major federal programs for the year ended June 30, 2024. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the "Auditors' Responsibilities for the Audit of Compliance" section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the Town's federal programs.

## ***Auditors' Responsibility for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibility for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards Required by Uniform Guidance**

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We issued our report thereon dated May 29, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*CBIZ CPAs P.C.*

Merrimack, NH

September 2, 2025, except for our report on the Schedule of Expenditures of Federal Awards, for which the date is May 29, 2025.

**Town of Andover, Massachusetts**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2024**

| Federal Grantor/Program Title   | Federal Assistance Listing Number | Pass-Through Entity Identifying Number | Amount Passed Through to Sub-Recipients | Expenditures |
|---|-----------------------------------|--|---|--------------|
| <b>CHILD NUTRITION CLUSTER:</b>   |                                   |  |   |              |
| U.S DEPARTMENT OF AGRICULTURE:  |                                   |  |   |              |
| <u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u> |                                   |  |   |              |
| Non-Cash Assistance (Commodities):  |                                   |  |   |              |
| National School Lunch Program.....  | 10.555                            | 05-009                                 | \$ -                                    | \$ 310,746   |
| Cash Assistance:  |                                   |  |   |              |
| National School Lunch Program.....  | 10.555                            | 05-009                                 | -                                       | 644,719      |
| COVID-19 - National School Lunch Program.....   | 10.555                            | 05-009                                 | -                                       | 135,983      |
| Total National School Lunch Program.....  |                                   |  | -                                       | 1,091,448    |
| Cash Assistance:  |                                   |  |   |              |
| School Breakfast Program.....   | 10.553                            | 05-009                                 | -                                       | 140,825      |
| TOTAL CHILD NUTRITION CLUSTER.....  |                                   |  | -                                       | 1,232,273    |
| <b>SPECIAL EDUCATION CLUSTER:</b>   |                                   |  |   |              |
| U.S. DEPARTMENT OF EDUCATION:   |                                   |  |   |              |
| <u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u> |                                   |  |   |              |
| Special Education Grants to States (Fiscal Year 2024).....                                | 84.027                            | 240-000558-2024-0009                   | -                                       | 1,084,528    |
| Special Education Grants to States (Fiscal Year 2023).....                                | 84.027                            | 240-717276-2023-0009                   | -                                       | 794,399      |
| COVID-19 Special Education Grants to States (Fiscal Year 2022).....                       | 84.027                            | 252-629218-2022-0009                   | -                                       | 322,619      |
| Special Education Grants to States (Fiscal Year 2024).....                                | 84.027                            | 274-000662-2024-0009                   | -                                       | 32,900       |
| Total Special Education Grants to States.....   |                                   |  | -                                       | 2,234,446    |
| Special Education Preschool Grants (Fiscal Year 2024).....                                | 84.173                            | 262-000559-2024-0009                   | -                                       | 20,214       |
| Special Education Preschool Grants (Fiscal Year 2023).....                                | 84.173                            | 262-717284-2023-0009                   | -                                       | 2,195        |
| COVID-19 Special Education Preschool Grants (Fiscal Year 2022).....                       | 84.173                            | 264-629219-2022-0009                   | -                                       | 4,189        |
| Total Special Education Preschool Grants.....   |                                   |  | -                                       | 26,598       |
| TOTAL SPECIAL EDUCATION CLUSTER.....  |                                   |  | -                                       | 2,261,044    |
| <b>DIRECT AND PASS-THROUGH PROGRAMS:</b>  |                                   |  |   |              |
| U.S DEPARTMENT OF TREASURY:   |                                   |  |   |              |
| <u>Direct Program</u>   |                                   |  |   |              |
| COVID-19 - State and Local Fiscal Recovery Funds.....                                     | 21.027                            | Not Applicable                         | -                                       | 4,604,865    |
| U.S DEPARTMENT OF TREASURY:   |                                   |  |   |              |
| <u>Passed through the Massachusetts Office of Public Safety and Security :</u>            |                                   |  |   |              |
| COVID-19 - State and Local Fiscal Recovery Funds.....                                     | 21.027                            | SCEPSFY24SAFESCANDOV                   | -                                       | 38,426       |
| TOTAL U.S. DEPARTMENT OF TREASURY.....  |                                   |  | -                                       | 4,643,291    |
| <b>PASS-THROUGH PROGRAMS:</b>   |                                   |  |   |              |
| U.S DEPARTMENT OF AGRICULTURE:  |                                   |  |   |              |
| <u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u> |                                   |  |   |              |
| COVID-19 - Local Food Purchase Assistance Cooperative Agreement.....                      | 10.182                            | 05-009                                 | -                                       | 36,851       |
| COVID-19 - Child Nutrition Discretionary Grants.....                                      | 10.579                            | 722-786774-2024-0009                   | -                                       | 20,000       |
| TOTAL U.S. DEPARTMENT OF AGRICULTURE.....   |                                   |  | -                                       | 56,851       |

*See notes to schedule of expenditures of federal awards.*

# Town of Andover, Massachusetts

## Schedule of Expenditures of Federal Awards (Continued)

**For the Year Ended June 30, 2024**

| Federal Grantor/Program Title  | Federal Assistance Listing Number | Pass-Through Entity Identifying Number | Amount Passed Through to Sub-Recipients | Expenditures |
|--|-----------------------------------|--|---|--------------|
| <b>U.S. DEPARTMENT OF EDUCATION:</b>   |                                   |  |   |              |
| <u>Passed through the Massachusetts Department of Elementary and Secondary Education:</u>  |                                   |  |   |              |
| Title I Grants to Local Educational Agencies (Fiscal Year 2024).....   | 84.010                            | 205-798719-2024-0009                   | -                                       | 5,656        |
| Title I Grants to Local Educational Agencies (Fiscal Year 2024).....   | 84.010                            | 305-000549-2024-0009                   | -                                       | 99,605       |
| Title I Grants to Local Educational Agencies (Fiscal Year 2023).....   | 84.010                            | 305-688234-2023-0009                   | -                                       | 28,351       |
| Total Title I Grants to Local Educational Agencies.....  |                                   |  | -                                       | 133,612      |
| English Language Acquisition Grants (Fiscal Year 2024).....  | 84.365                            | 180-000547-2024-0009                   | -                                       | 22,742       |
| English Language Acquisition Grants (Fiscal Year 2023).....  | 84.365                            | 180-688353-2023-0009                   | -                                       | 21,132       |
| Total English Language Acquisition Grants.....   |                                   |  | -                                       | 43,874       |
| Supporting Effective Instruction Grants (Fiscal Year 2024).....  | 84.367                            | 140-000546-2024-0009                   | -                                       | 18,278       |
| Supporting Effective Instruction Grants (Fiscal Year 2023).....  | 84.367                            | 140-688352-2023-0009                   | -                                       | 34,781       |
| Total Supporting Effective Instruction Grants.....   |                                   |  | -                                       | 53,059       |
| COVID 19 - Education Stabilization Fund.....   | 84.425D                           | 115-497748-2021-0009                   | -                                       | 12,163       |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 119-577445-2022-0009                   | -                                       | 733,390      |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 125-799077-2024-0009                   | -                                       | 66,664       |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 164-784395-2024-0009                   | -                                       | 26,000       |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 185-775068-2023-0009                   | -                                       | 79,221       |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 185-782272-2024-0009                   | -                                       | 152,377      |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 349-796864-2024-0009                   | -                                       | 13,000       |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 434-654040-2022-0009                   | -                                       | 7,493        |
| COVID 19 - Education Stabilization Fund.....   | 84.425U                           | 729-784129-2024-0009                   | -                                       | 15,318       |
| Total COVID 19 - Education Stabilization Fund.....   |                                   |  | -                                       | 1,105,626    |
| TOTAL U.S. DEPARTMENT OF EDUCATION.....  |                                   |  | -                                       | 1,336,171    |
| <b>U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:</b>   |                                   |  |   |              |
| <u>Passed through the Association of Food and Drug Officials:</u>  |                                   |  |   |              |
| Food and Drug Administration Research.....   | 93.103                            | G-T-1810-00912                         | -                                       | 46           |
| <u>Passed through the Massachusetts Department of Public Health:</u>   |                                   |  |   |              |
| The Affordable Care Act: Building Epidemiology, Laboratory, and Health Information Systems Capacity in the Epidemiology and Laboratory Capacity for Infectious Disease (ELC) and Emerging Infections Program (EIP) Cooperative Agreements..... | 93.521                            | Not Applicable                         | -                                       | 282,182      |
| Block Grants for Prevention and Treatment of Substance Abuse.....  | 93.959                            | Not Applicable                         | -                                       | 26,290       |
| TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES.....  |                                   |  | -                                       | 308,518      |
| <b>U.S. DEPARTMENT OF HOMELAND SECURITY:</b>   |                                   |  |   |              |
| <u>Passed through the Massachusetts Emergency Management Agency:</u>   |                                   |  |   |              |
| Emergency Management Performance Grants.....   | 97.042                            | EMPG22 ANDOVER                         | -                                       | 9,500        |
| TOTAL.....   |                                   |  | \$ -                                    | \$ 9,847,648 |

*See notes to schedule of expenditures of federal awards.*

# **Town of Andover, Massachusetts**

## **Notes to Schedule of Expenditures of Federal Awards**

### **For the Year Ended June 30, 2024**

#### **Note 1 – Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the Town of Andover, Massachusetts (Town) under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Town.

#### **Note 2 – Significant Accounting Policies**

The accounting and reporting policies of the Town regarding the Schedule of Expenditures of Federal Awards are set forth below:

- (a) Basis of Presentation - The accompanying Schedule of Expenditures of Federal Awards is presented on the accrual basis of accounting. Accordingly, expenditures are recognized when the liability is incurred. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- (b) Cash Assistance – National School Lunch Program and School Breakfast Program - Program expenditures represent federal reimbursement for meals provided during the year.
- (c) Non-Cash Assistance (Commodities) – National School Lunch Program - Program expenditures represent the value of donated foods received during the year.
- (d) The Town has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

**Town of Andover, Massachusetts**

**Schedule of Findings and Questioned Costs**

**For the Year Ended June 30, 2024**

**Section I – Summary of Auditors’ Results**

***Financial Statements:***

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: *Unmodified Opinion*

Internal control over financial reporting:

Material weakness(es) identified? \_\_\_\_\_ Yes   X   No  
Significant deficiency(ies) identified? \_\_\_\_\_ Yes   X   None reported

Noncompliance material to financial statements noted? \_\_\_\_\_ Yes   X   No

***Federal Awards:***

Internal control over major federal programs:

Material weakness(es) identified? \_\_\_\_\_ Yes   X   No  
Significant deficiency(ies) identified? \_\_\_\_\_ Yes   X   None reported

Type of auditors’ report issued on compliance for major federal programs: *Unmodified Opinion*

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? \_\_\_\_\_ Yes   X   No

***Identification of Major Federal Programs:***

Name of Federal Program or Cluster Assistance Listing Number(s)

Coronavirus State and Local Fiscal Recovery Funds 21.027

Education Stabilization Fund 84.425D/84.425U

Dollar threshold used to distinguish between Type A and B programs: \$750,000

Auditee qualified as low risk auditee?   X   Yes \_\_\_\_\_ No

**Town of Andover, Massachusetts**

**Schedule of Findings and Questioned Costs (Continued)**

**For the Year Ended June 30, 2024**

**Section II – Findings – Financial Statements Audit**

None.

**Section III – Findings and Questioned Costs – Major Federal Award Programs Audit**

None.

**Section IV – Prior Year Findings**

None.