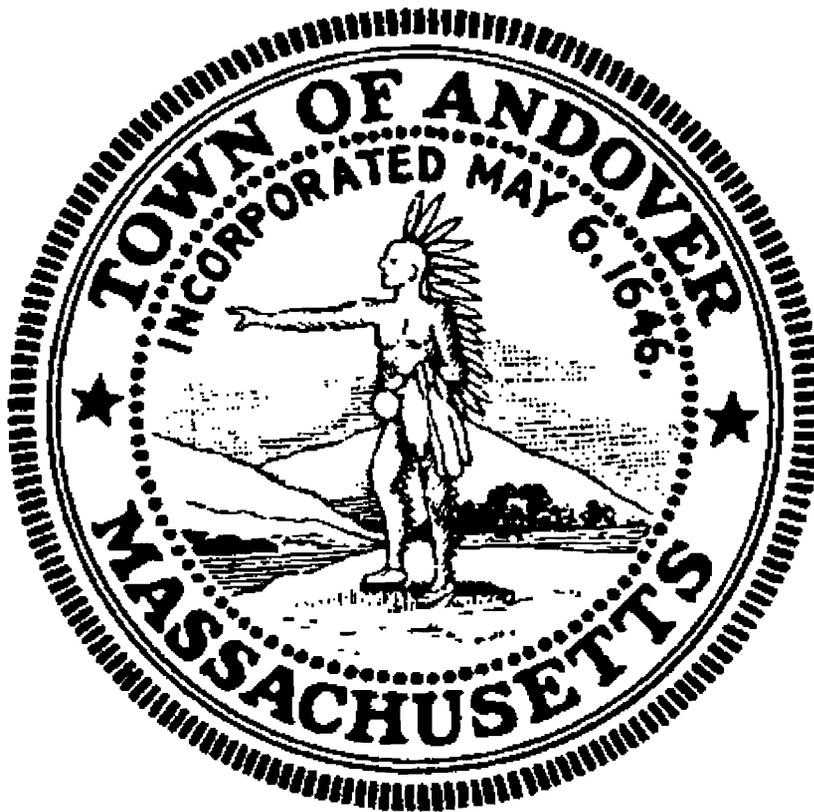


FINANCE COMMITTEE REPORT



2009
ANNUAL TOWN MEETING



TOWN OF ANDOVER

Town Offices
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Andover, MA 01810
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www.andoverma.gov

May 1, 2009

To the Citizens of Andover:

The two most important things to keep in mind as you review this report are:

1. The numbers are changing daily. It is likely that changes between now and Town Meeting will cause us to rethink some of our recommendations. It is even more likely that we will not get final numbers from the state until sometime this summer, that we will continue to refine revenue estimates, that significant reorganizations of the delivery of services will be proposed, that negotiations with the unions will continue, and that the budgets we adopt in May will need to be modified by a Special Town Meeting at some point before the tax rate is set.
2. The Board of Selectmen, School Committee and Finance Committee remain committed to working together with Town and School administrators to develop a balanced budget that is realistic, efficient, fiscally responsible, and sustainable - a budget that best meets the needs of the whole community. Our experiences this year have taught us that critical financial decisions must be made throughout the year, not just in preparation for Town Meeting. We all understand that our success in dealing with the financial challenges ahead of us will require cooperation, collaboration, flexibility, and a willingness to make tough decisions in a timely manner, yet not be afraid to change direction based on new information.

None of us can predict how long it will take for the economy to recover. Decisions will have to be made based on the best information available. A review of how we got to where we are today will aid in your understanding of the changes as they evolve and help you to be better prepared to participate in the critical decisions ahead.

Balancing the Fiscal Year 2009 Budget

State and local governments all over the country are struggling to balance budgets and preserve critical public services. Declining income is forcing very difficult choices for Andover's families, local businesses and town government. Last fall it was evident that the FY2009 budget adopted by the 2008 Annual Town Meeting was in trouble. State revenues were running significantly below budgeted amounts, and Massachusetts cities and towns were notified of mid-year reductions in state aid (\$217,000). Local revenues were also being impacted by the economy. Deficits were projected for the employee health insurance (\$500,000) and out of district special education budgets (\$1,000,000). Andover Town and School officials realized that spending would have to be curtailed to keep the budget in balance.

Savings realized from energy conservation, reduced solid waste tonnage, and reductions in debt service interest costs would provide some of the funding necessary to cover deficits. Continued

reductions in these areas are also helping with the FY2010 budget. Knowing that even the most optimistic revenue projections would not support current staffing levels, the Town Manager did not fill vacancies unless absolutely necessary, keeping total spending in line with revenues in the current fiscal year and reducing the number of layoffs that would be needed to balance the FY2010 budget. Town and School expenditure holdbacks in departmental budgets and the Capital Improvement Plan were put in place. At first these holdbacks were seen as just deferring the expenditures until we were sure we had a plan for paying for everything. An especially heavy winter's snow and ice expenditures resulted in an additional deficit (\$750,000). Revenue collections continued to decline. The first round of spending reductions proved to be inadequate so additional holdbacks were needed.

In most years we would be able to provide supplemental funding from Free Cash to cover expenditures that were not foreseen when the budget was appropriated at Town Meeting time. Concern about a potential local revenue deficit for FY2009 and Moody's warnings about low reserve levels prompted the Board of Selectmen to set a target for a Free Cash balance of \$1.5 million for FY2010. **This meant that only one article would be recommended from Free Cash – the supplemental appropriation of \$787,000 for the FY2009 School Department budget to cover the net SPED deficit.** There would be no use of Free Cash to cover the deficits in either Employee Health Insurance or Snow and Ice. Those would simply have to be absorbed by reducing other FY2009 expenditures.

Level Funding for FY2010

The total budget being proposed for FY2010 of \$138,691,849 is only about \$17,000 more than the total budget approved for FY2009. For Andover Town and School departmental operating budgets this means that, in spite of a \$3.4 million increase in property tax revenue, there can be no increase in overall spending.

We often worry about over reliance on the property tax to support municipal services. Property taxes account for approximately 81% of Andover's general fund revenues. In an economic downturn, in Massachusetts anyway, the laws controlling property taxes provide some level of protection from revenue reductions. A state law known as Proposition 2 ½ limits the total amount that a community is allowed to collect. The FY2010 Budget is based on Andover taxing to its Proposition 2 ½ levy limit. That total is not affected by changes in property values. If all values go down, the tax rate increases. A 3.7% increase for property tax bills is projected based on the budgets and warrant articles recommended for approval at this year's Town Meeting. Total property tax revenues are expected to increase \$3.4 million for FY2010, but the first \$1.2 million just fills the hole left by reductions in local revenues and state aid. After funding the increased cost of providing health insurance for Town and School employees and retirees, only \$500,000 is available for operating budget increases and this is going to the School Department.

In better times, the early stages of the budget process were devoted to fine-tuning revenue projections and debating the allocation of available increases. For the last couple of years, our goal has been to fund level services for both Town and Schools. At the very beginning of the FY2010 budget process, however, it was obvious that level services budgets were totally unrealistic. The best we might be able to do would be to reach level funding for operating budgets. For Town departments, this meant having the same total as was approved by Town Meeting last year. For the School Department, however, it appeared that actual total spending in

FY2009 could be as much as \$1,000,000 more than was originally appropriated due to the increase in out of district special education costs. **When his budget recommendations were published in February, the Town Manager used the entire \$500,000 increase then known to be available for operations to bring the School appropriation closer to the FY2009 spending level.** He further stated that finding a source for an additional \$500,000 would be a priority for the budget deliberations.

Unfortunately, since the release of the Town Manager's budget, revenue forecasts have not improved. We have nothing definitive yet from the State about local aid, circuit breaker funding or any legislation that would allow Andover to raise additional revenues. In addition, we really need a better understanding of the timing and rules controlling spending for the Federal stimulus money expected to be received by the School Department.

Level funding means service reductions and layoffs.

Labor contracts negotiated in better times provide pay increases for all Town and School employees. Simplistically, if union contracts require a 5% increase in FY2010 departmental personal services budgets and 0% is available, then, for every 20 employees, one must be let go so that the other 19 can receive their raises.

The Town Manager and Superintendent of Schools have taken similar approaches to balancing their FY2010 budgets and minimizing layoffs:

1. Find efficiencies so that services can be provided at lower cost;
2. Negotiate with the employees to modify contracts;
3. Shift responsibility for funding from the taxpayer to the consumer in the form of new or increased user fees; and
4. Reduce or eliminate specific services.

Examples can be found throughout Town and School budgets. There has been significant interest in exploring reorganizing to reduce staffing, consolidating specific departments, privatizing certain services, and cooperating with other communities in regional approaches to service delivery. Taking advantage of technology to conduct business over the internet has been a recurring theme.

Significant changes are not going to happen overnight. For these initiatives to succeed, careful analysis and costing of alternatives is critical. Many changes require negotiation with the unions. It is important to recognize that these efforts will be ongoing. Implementation does not have to coincide with the beginning of the fiscal year. The Finance Committee believes that there are opportunities for significant cost savings in a number of areas.

As the budget process continues, the Finance Committee will continue to warn against:

1. Counting on unrealistic revenue estimates;
2. Relying on one-time revenues to fund on-going expenditures;
3. Deferring necessary maintenance;
4. Reducing one departmental budget without considering the impact on other departmental budgets or revenues; and

5. Creating new inefficiencies by reducing expense budgets to the point where employees do not have the supplies and equipment to safely and effectively do their jobs.

As this report goes to the printer, the Board of Selectmen and Finance Committee have voted to recommend approval of the Town Manager's budget to Town Meeting based on available revenues. This includes \$59.9 million for the Schools. Because we do not believe that we can afford to use any Free Cash for FY2010, Article 5, the Capital Projects Fund appropriation, has been reduced to \$1,332,000. In addition, the Accumulated Employee Benefits appropriation, formerly funded in a warrant article from Free Cash, will be funded within the Town departmental operating budget.

The School Committee has voted to recommend the Superintendent's \$60.4 million budget. The Superintendent developed her budget based on the level funding number agreed upon early in the budget development process. The School Committee believes that the layoffs, program cuts and fee increases needed to bring the School Budget to the \$60.4 million level will negatively impact the education that can be provided for Andover children. They do not see how their budget can sustain any further reduction.

All three boards will continue their work on the budgets between now and Town Meeting. Revenue estimates will be updated, negotiations with the unions will continue, and cost saving initiatives will be pursued. The Finance Committee will be prepared to report our progress to you at Town Meeting. In the end, it is your money, and your votes at Town Meeting will determine how it is spent.

Join us at Town Meeting beginning on Tuesday, May 26, in the Richard J. Collins Field House at Andover High School.

The Finance Committee
Joanne F. Marden, Chairman

Timothy J. Felter
Mary O'Donoghue
Richard T. Howe
Paul Fortier

Cynthia Milne
S. Jon Stumpf
Mark Merritt
Stephen Stapinski

**FINANCE COMMITTEE RECOMMENDATIONS
2009 ATM FINANCIAL ARTICLES**

ARTICLE/TITLE	ARTICLE AMOUNT	TAX LEVY/ FREE CASH/			TRANS./ OTHER	FINANCE COMMITTEE
		GEN. FUND	STAB. FUND	BONDING		RECOMMENDATIONS/ NOTES
4 FY1 2010 Budget	\$132,306,218	\$132,306,218				Approval
5 Capital Projects Fund Appropriation	\$1,332,000	\$1,332,000				Approval
7 Supplemental Budget Appropriations	\$787,000		\$787,000			Report at Town Meeting
15 Insurance Recovery Transfer	\$110,585				\$110,585	Approval
16 Town Yard Master Plan	\$30,000				\$30,000	Approval
17 5 Campanelli Drive - RFR & Site Eval	\$47,255				\$47,255	Report at Town Meeting
18 Site Evaluation for a new Town Yard	\$20,000				\$20,000	Report at Town Meeting
20 Fireworks	\$10,000				\$10,000	Approval
21 Stabilization Fund Appropriation - School Dept.	\$2,000,000		\$2,000,000			Disapproval
22 Stabilization Fund Appropriation - HS Athletics	\$100,000		\$100,000			Disapproval
28 Elderly/Disabled Transportation Program	\$12,000	\$12,000				Approval
29 Water Main Construction/Reconstruction	\$500,000				\$500,000	Approval
30 Water System Supply Improvements	\$250,000				\$250,000	Approval
33 Fire Rescue Ambulance	\$225,000			\$225,000		Approval
34 Ballardvale Fire Station Replacement	\$200,000			\$200,000		Report at Town Meeting
48 Parking Program	\$23,891				\$23,891	Approval
49 Sewer Extension - Chester St., Mitton Cir., Oak St	\$850,000				* \$850,000	Approval
50 Sidewalk Reconstruction - Sherbourne Street	\$24,000			\$24,000		Disapproval
53 Paving Pine Tree Lane	\$25,000			\$25,000		Disapproval
54 Repaving/Improve Foster Pond Rd. & Pomeroy Rt	\$50,000			\$50,000		Disapproval
55 Town Building Maintenance & Renovation	\$650,000			\$650,000		Approval
56 School Building Maintenance & Renovation	\$850,000			\$850,000		Approval
57 New Ballfields - Blanchard Street	\$425,000			\$425,000		Approval
58 Veterans Memorial Auditorium Repairs/Renovatic	\$650,000			\$650,000		Report at Town Meeting
59 FeasibilityStudy/Schematic Design-Bancroft	\$735,000			\$735,000		Report at Town Meeting
60 FeasibilityStudy/Schematic Design-Bancroft	\$320,000			\$320,000		Report at Town Meeting
62 Open Space Acquisition	\$800,000			\$800,000		Report at Town Meeting
65 Water Treatment Plant Roof Replacement	\$750,000			\$750,000		Approval

** Betterments to be assessed*

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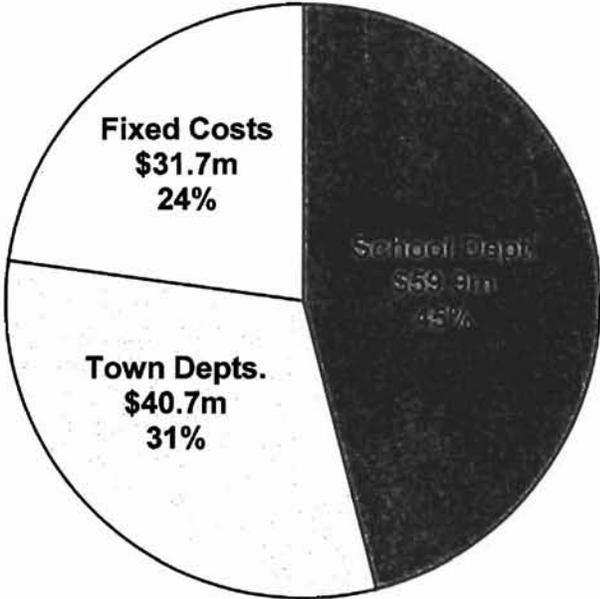
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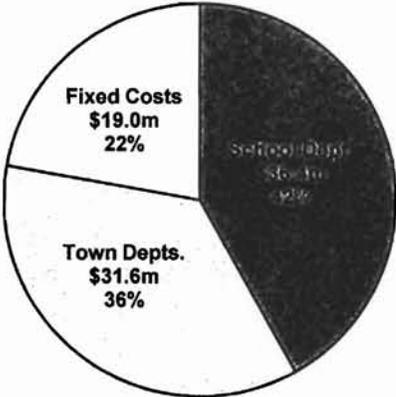
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10 Year Operating Budget Change

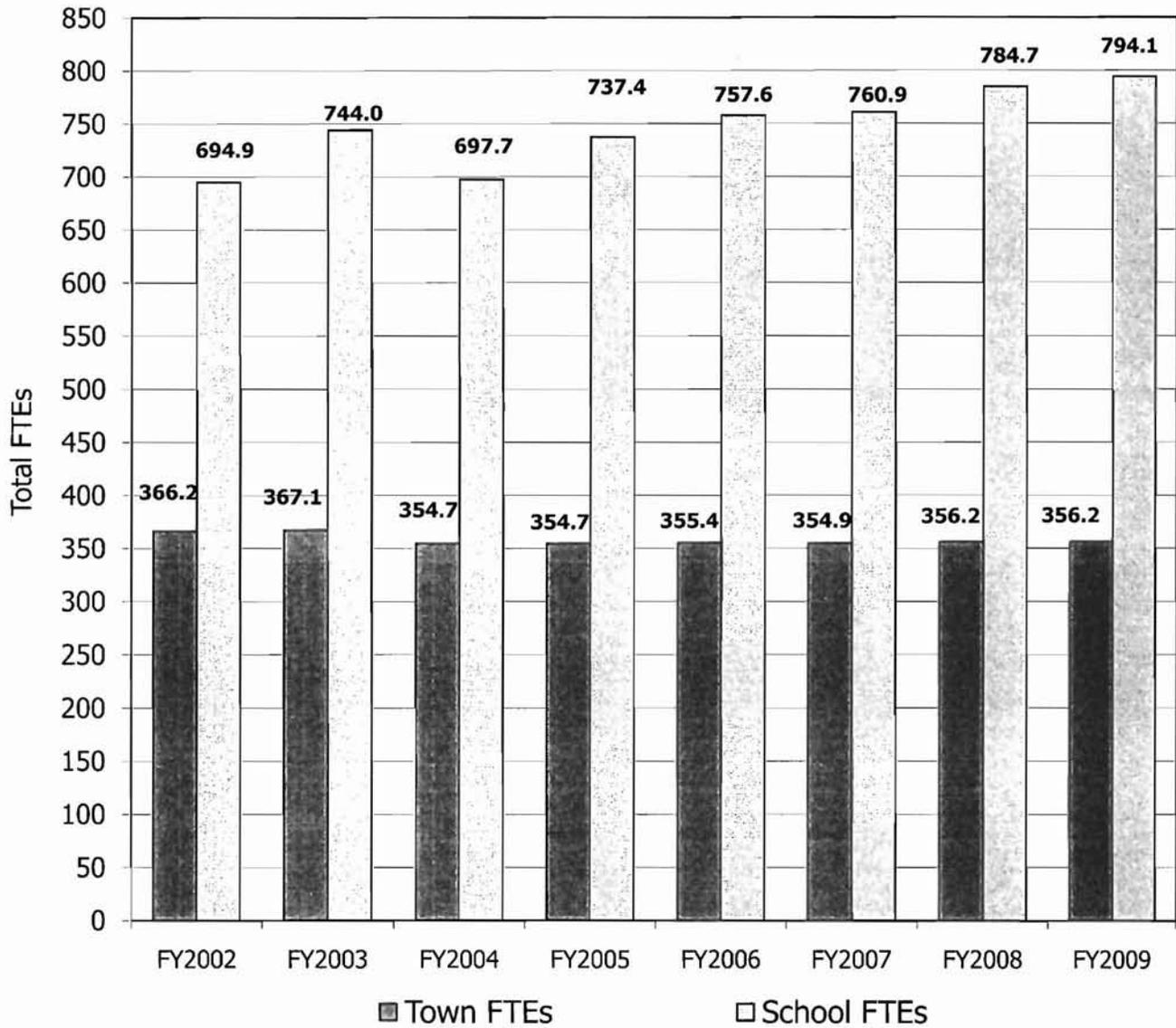
FY2010 (Recommended)
\$132,306,218



FY2000 (Budget)
\$87,158,741

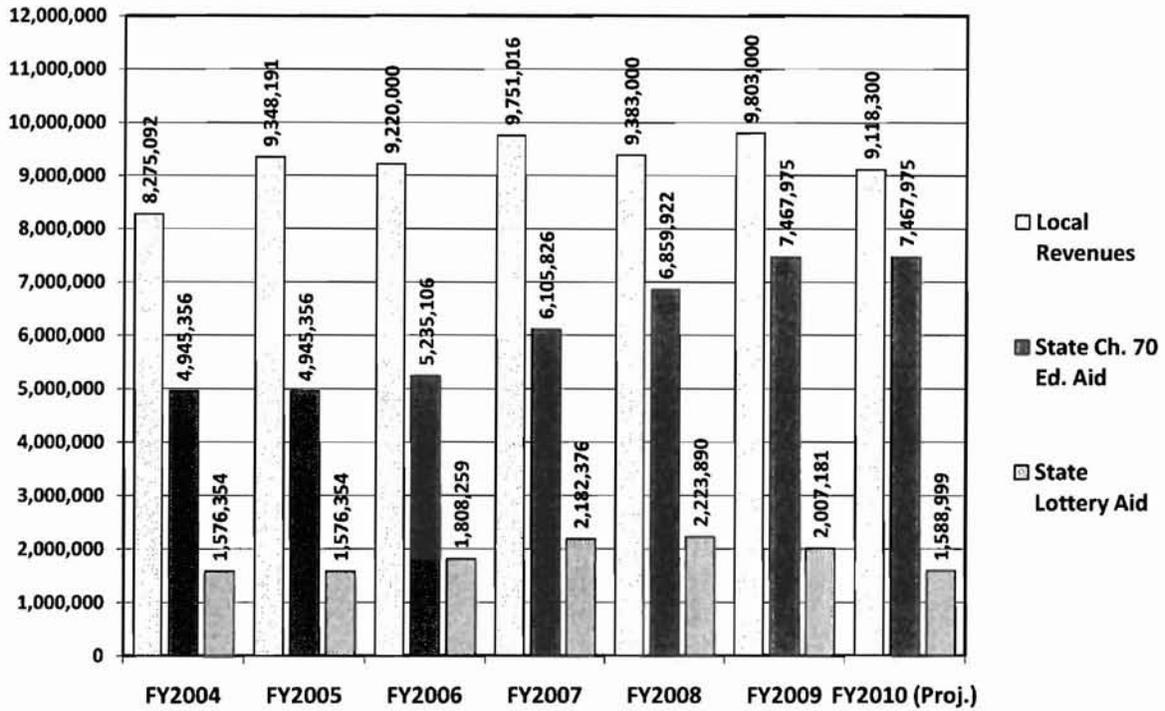


Town & School Employees (FTEs) FY2002-FY2009



	<u>Actual FY2002</u>	<u>Actual FY2003</u>	<u>Actual FY2004</u>	<u>Actual FY2005</u>	<u>Actual FY2006</u>	<u>Actual FY2007</u>	<u>Actual FY2008</u>	<u>Actual FY2009</u>
Town FTEs	366.2	367.1	354.7	354.7	355.4	354.9	356.2	356.2
School FTEs	694.9	744.0	697.7	737.4	757.6	760.9	784.7	794.1
Total FTEs	1,061.1	1,111.1	1,052.4	1,092.1	1,113.0	1,115.8	1,140.9	1,150.3

Changes in Major Revenues FY04-FY10



Property Tax Growth Revenues

	<u>New Growth</u>	<u>Prior Year Levy Limit</u>	<u>% Increase From Growth</u>	<u>Prop 2 1/2 Increase</u>
FY2000	1,812,339	57,141,225	3.2%	5.7%
FY2001	2,056,610	60,382,095	3.4%	5.9%
FY2002	2,740,476	63,948,257	4.3%	6.8%
FY2003	2,292,720	68,287,439	3.4%	5.9%
FY2004	1,157,885	72,287,345	1.6%	4.1%
FY2005	1,814,183	75,252,414	2.4%	4.9%
FY2006	2,035,526	78,949,600	2.6%	5.1%
FY2007	2,156,641	82,958,866	2.6%	5.1%
FY2008	1,832,630	87,189,479	2.1%	4.6%
FY2009	1,357,086	91,201,846	1.5%	4.0%
FY2010	1,000,000	94,838,978	1.1%	3.6%

BUDGET AND TAX RATE SUMMARY				
	<u>FINAL FY2007</u>	<u>FINAL FY2008</u>	<u>FINAL FY2009</u>	<u>FIN COM BUDGET FY2010</u>
EXPENDITURES				
Appropriations & Articles	124,807,982	130,190,002	134,309,458	134,437,218
Other Local Expenditures				
Tax Title Purposes	4,000	4,000	4,000	4,000
Final Court Judgments			63,205	210,000
Overlay/ Other Deficits	50,762	1,248	223,700	0
Other amounts	6,860	0	0	0
Revenue Offsets/Cherry Sheet	<u>60,247</u>	<u>64,202</u>	<u>73,068</u>	<u>68,758</u>
Total Other Local Expenditures	121,869	69,450	363,973	282,758
State and County Charges	2,501,545	2,874,461	2,873,157	3,125,475
Overlay Reserve for Abatements	<u>754,410</u>	<u>832,176</u>	<u>1,127,947</u>	<u>846,398</u>
TOTAL EXPENDITURES	\$128,185,806	\$133,966,089	\$138,674,535	\$138,691,849
REVENUES and OTHER FUNDING SOURCES				
Revenue from State				
Cherry Sheet Estimated Receipts	9,122,219	9,962,504	10,764,225	10,288,106
School Construction Assistance	<u>1,894,649</u>	<u>1,894,649</u>	<u>1,551,447</u>	<u>1,551,447</u>
Total from State	11,016,868	11,857,153	12,315,672	11,839,553
Revenue from Town				
General Local Revenue	9,851,016	9,383,000	9,803,000	9,118,300
Revenue for Specific Purposes-Offset Receipts	1,978,605	1,964,605	1,691,964	1,856,519
Water and Sewer Revenue	<u>12,650,263</u>	<u>12,892,816</u>	<u>13,526,502</u>	<u>13,483,324</u>
Total Local Receipts	24,479,884	24,240,421	25,021,466	24,458,143
Free Cash and Other Funding Sources				
Free Cash used for Warrant Articles	1,360,449	2,820,368	1,183,147	787,000
Other Available Funds	<u>323,322</u>	<u>258,428</u>	<u>1,597,496</u>	<u>358,707</u>
Total Free Cash and Other Funding Sources	1,683,771	3,078,796	2,780,643	1,145,707
Free Cash used for Operating Budget	744,000	712,000	580,000	
Total Non-Property Tax Revenues and Other Funding Source	37,924,523	39,888,370	40,697,781	37,443,403
Total Property Taxes	<u>90,261,283</u>	<u>94,077,719</u>	<u>97,976,754</u>	<u>101,248,446</u>
TOTAL REVENUES	128,185,806	133,966,089	138,674,535	138,691,849

VALUATIONS & TAX RATES	<u>FINAL FY2007</u>	<u>FINAL FY2008</u>	<u>FINAL FY2009</u>	<u>EST FY2010</u>
TOTAL VALUATION (IN THOUSANDS)	\$7,191,035	\$7,179,753	\$7,160,470	\$7,160,470
RESIDENTIAL TAX RATE	11.25	11.69	12.16	
COMM, IND, PER PROP TAX RATE	18.33	19.13	19.98	
EQUALIZED TAX RATE	12.55	13.10	13.68	14.14
WHERE REVENUES COME FROM				
STATE AID	8.59%	8.85%	8.88%	8.54%
LOCAL REVENUE	19.10%	18.09%	18.04%	17.63%
OTHER FUNDS	0.25%	0.19%	1.15%	0.26%
FREE CASH	1.64%	2.64%	1.27%	0.57%
PROPERTY TAXES	<u>70.41%</u>	<u>70.23%</u>	<u>70.65%</u>	<u>73.00%</u>
	100.00%	100.00%	100.00%	100.00%

TAX BILL HISTORY AND PROJECTION

AVERAGE SINGLE FAMILY ASSESSED VALUE AND TAX BILL							
<u>Fiscal Year</u>	<u>Tax Rate</u>	<u>Average Single Family Assessed Value</u>	<u>Average Single Family Tax Bill</u>	<u>Dollar Increase</u>	<u>Tax % Increase</u>	<u>Tax Within 2 1/2 Limit</u>	<u>Tax Due To Debt Exclusions</u>
FY2009	12.16	580,087	7,054	255	3.8%	6,825	229
FY2008	11.69	581,568	6,799	141	2.1%	6,589	210
FY2007	11.25	591,800	6,658	258	4.0%	6,429	229
FY2006	11.40	561,360	6,400	392	6.5%	6,173	227
FY2005	11.51	522,000	6,008	298	5.2%	5,763	245
FY2004	11.47	497,800	5,710	220	4.5%	5,428	282
FY2003	11.63	470,000	5,466	480	9.6%	5,211	255
FY2002	14.13	352,852	4,986	266	5.6%	4,784	202
FY2001	14.92	316,370	4,720	123	2.7%	4,579	141
FY2000	14.65	313,800	4,597	277	6.4%	4,471	126
FY1999	15.17	284,814	4,321	159	3.8%	4,188	133
FY1998	15.82	263,091	4,162	127	3.1%	4,020	142
FY1997	15.48	260,668	4,035	171	4.4%	3,845	190
FY1996	16.41	235,480	3,864	214	5.9%	3,695	169
FY1995	16.06	227,300	3,650	247	7.3%	3,518	132

	<u>Projected Tax Within 2½ Levy Limit</u>	<u>Tax Due to Existing Debt Exclusions</u>	<u>Projected Average Single Family Tax Bill</u>	<u>% Increase</u>
FY2010	7,098	219	7317	3.7%
FY2011	7,382	209	7,591	3.7%
FY2012	7,677	210	7887	3.9%

There are many variables affecting property tax rates and residential tax bills. This table shows what happens if the average residential property tax bill required to fund Town and School budgets within Proposition 2½ escalates at 4 % per year – a reasonable estimate based on historical trends. A **3.7 % increase** for the average residential property tax bill is projected for FY2010 based on the budget and warrant articles recommended for this Town Meeting. **These projections assume no override of Proposition 2½.**

To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles will affect their tax bills, several critical variables are held constant, basically calculating the impact on future year’s tax bills by using the real numbers from FY2009. We have no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Board of Selectmen’s annual vote on tax classification.

Because the work of the Board of Assessors establishing property values is not complete until fall, because new growth cannot be certified until valuations are complete, and because the Board of Selectmen does not vote on tax classification until November, it is not possible to calculate the impact of Town Meeting decisions on individual tax bills prior to Town Meeting. Projecting a percentage increase gives voters the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year’s (FY2009) property tax bill.

For Example:

If your property is valued at \$450,000

Your FY2009 property tax bill is \$5,473 (450 X \$12.16 per thousand tax rate)

Multiply by 0.037 to estimate the FY2010 tax increase of \$202

Projecting the Property Tax Bill Impact of Warrant Articles Funded with General Fund Borrowing from Taxation

Each financial article has a Financial Impact box explaining the proposed financing of the expenditure. For the articles funded with general fund borrowing, the current plans for managing the debt are summarized. **The projects to be voted at this year's Town Meeting will be funded within the revenues available to the Town of Andover within Proposition 2½. There is no increase in the total amount that can be taxed if any or all of these articles pass. They do not increase future tax bills. They do become fixed costs in future budgets.**

The calculation of the cost to the owner of the average valued residential property is included to provide some sense of the size of the proposed expenditure in relation to current budgets and tax bills. The actual FY2009 property tax levy and actual FY2009 average residential property tax bill were used to calculate the cost of each article to the taxpayer, basically showing the amount within the average tax bill that would have been needed to pay for the debt service this year, if the project had been approved by a prior Town Meeting. This table summarizes the information in the Financial Impact boxes.

<u>Article#</u>	<u>Project</u>	<u>Total Authorized</u>	<u>Length of Bond Issue</u>	<u>Annual Debt Service</u>	<u>Tax \$ Needed</u>
33	Ambulance	\$225,000	5 Years	\$53,000	\$4
34	Ballardvale Fire Station	\$200,000	5 Years	\$47,000	\$3
55	Town Building Maintenance	\$650,000	15 Years	\$69,000	\$5
56	School Building Maintenance	\$850,000	15 Years	\$91,000	\$7
57	Blanchard Street Ballfields	\$425,000	15 Years	\$45,000	\$3
58	Auditorium Renovations	\$650,000	20 years	\$62,000	\$4
<u>62</u>	<u>Open Space Acquisition</u>	<u>\$800,000</u>	<u>20 Years</u>	<u>\$76,000</u>	<u>\$5</u>
Totals		\$3,800,000		\$443,000	\$31

The Bancroft School articles (59 and 60) have not been included here because, when this report went to the printer, the final decision had not been made about the dollar amount to be presented to Town Meeting. Also, if the feasibility and design money is approved by Town Meeting and the project is approved by the MSBA and built, state funding will cover part of the cost.

PROPOSITION 2½ AND ANDOVER

WHAT IS PROPOSITION 2½?

The **Property Tax Levy** is the total amount a community raises in real and personal property taxes. The levy is calculated by taking the total amount that the town is authorized to spend during the fiscal year (the sum of all appropriation votes of Town Meeting plus any state or county assessments or other bills the town must pay not requiring Town Meeting approval) and subtracting anticipated state and local revenues.

The **Levy Limit** is a restriction placed on the Tax Levy by a state law known as Proposition 2½. The town's Levy Limit is automatically increased 2½% each year. In addition, a community is allowed to increase its levy limit to reflect growth of its tax base due to development.

Calculation of Andover's Estimated FY2010 Levy Limit:

FY2009 Levy Limit	\$94,838,978
+ 2½%	2,370,974
+ Estimated Growth Revenues	1,000,000

FY2009 Estimated Levy Limit	\$98,209,952

Proposition 2½ limits the total a town is allowed to raise from property taxes. It is important to understand that the **Levy Limit** gets the 2½% increase. The Town's total revenues, the budgets, the tax rate, and the individual's tax bill can all increase by different percentages in the same fiscal year and still be within Proposition 2½. The following increases from FY2008 to FY2009 provide examples:

	<u>FY2008</u>	<u>FY2009</u>	<u>% INCREASES</u> <u>FY2008-FY2009</u>
Property Tax Levy Limit (but not debt exclusion)	\$92,201,846	\$94,838,978	4.0%
Andover's Total Budget	\$133,966,089	\$138,674,535	3.5%
Average Residential Tax Bill	\$6,799	\$7,054	3.8%

A community does not have to tax up to its levy limit, but it cannot exceed its levy limit unless voters approve an override or exclusion. Andover has been in full compliance with Proposition 2½ since its enactment. For many years, Andover did not tax up to its levy limit. The budgets adopted by Town Meeting required property tax levies which were lower than the maximum allowed under the law. For FY2004, Andover's property tax levy was \$752 below the levy limit, but for FY2005 Andover had \$617,236 in excess tax levy capacity. That extra taxing capacity was utilized in FY2006. Andover's FY2006 property tax levy was \$1,406 below the FY2006 levy limit; the FY2007 levy was \$38,985 below the levy limit, etc.

If Town Meeting votes to spend more than the Town can expect to collect in revenues, Proposition 2½ provides local options for increasing the Levy Limit by passing, by majority vote in an election, an override, a capital outlay exclusion, or a debt exclusion. **THE LEVY LIMIT CAN BE INCREASED ONLY BY POPULAR VOTE IN A REFERENDUM, NOT BY TOWN MEETING.** The State enforces Proposition 2½ by not allowing a Town to set its tax rate until it can prove that it has a balanced budget.

OVERRIDING PROPOSITION 2½

By passing an **OVERRIDE** a community can assess a specific amount of property taxes in addition to its Levy Limit. The ballot question can specify the use of these additional revenues for the first year. An override results in a permanent increase in the Levy Limit. It is intended for funding ongoing programs.

By passing a **DEBT EXCLUSION** a community can assess additional taxes to pay the debt service (principal and interest costs) for a specific capital project. The additional amount is added to the Levy Limit for the life of the debt only. Each year that a payment must be made for that project, the Levy Limit is first calculated as usual and then the extra amount from the debt exclusion is added. Unlike overrides, exclusions do not become part of the base used to calculate future years' levy limits.

By passing a **CAPITAL OUTLAY EXPENDITURE EXCLUSION** a community can assess additional taxes to pay for a specific project or major equipment purchase. The additional amount to pay for the project is added to the Levy Limit only for the year in which the project is undertaken. The amounts excluded for these one-time expenditures do not become part of the base. Capital outlay exclusions can only be used for expenditures which could be bonded.

THE OVERRIDE PROCESS

Increasing taxes to pay for additional services, projects, or purchases is a two-step process. A referendum is necessary to increase the Levy Limit so that the Town can collect the additional taxes. Town Meeting must vote to authorize the spending of any Town funds. From a legal standpoint, it doesn't matter which of these steps is taken first, but both must succeed. State laws dictate specific rules and procedures for each of these steps.

A 4/5 vote of the Board of Selectmen is required to place an override or exclusion question on the ballot. When scheduling an election, time must be allowed for legal notice requirements, printing of ballots, voter registration and absentee voting. There are specific requirements regarding the wording of ballot questions. If an annual Town Meeting votes an appropriation contingent on a successful referendum vote, the election must take place before September 15.

PROPERTY TAX LEVY LIMIT HISTORY

<u>FISCAL YEAR</u>	<u>PROP 2 1/2 TAX LEVY LIMIT</u>	<u>ACTUAL TAX LEVY</u>	<u>EXCESS TAX LEVY CAPACITY</u>	<u>ADDITIONAL TAXES DEBT EXCLUSION</u>	<u>TOTAL TAX LEVY</u>	<u>% INC TOTAL TAX LEVY</u>
FY1998	53,948,756	53,080,656	868,100	1,877,982	54,958,638	4.4%
FY1999	57,141,225	56,300,062	841,163	1,781,412	58,081,474	5.3%
FY2000	60,382,095	60,045,919	336,176	1,693,184	61,739,103	5.6%
FY2001	63,948,257	62,987,152	961,105	1,944,273	64,931,425	5.2%
FY2002	68,287,439	66,994,778	1,292,661	2,835,792	69,830,570	7.5%
FY2003	72,287,345	72,287,194	151	3,543,906	75,831,100	8.6%
FY2004	75,252,414	75,251,662	752	3,912,678	79,164,340	5.0%
FY2005	78,949,600	78,332,364	617,236	3,335,446	81,667,810	3.2%
FY2006	82,958,866	82,957,460	1,406	3,051,543	86,009,003	5.3%
FY2007	87,189,479	87,150,494	38,985	3,110,789	90,261,283	4.9%
FY2008	91,201,846	91,167,791	34,055	2,909,928	94,077,719	4.2%
FY2009	94,838,978	94,802,906	36,072	3,173,848	97,976,754	4.1%

PROPOSITION 2 1/2 TAX LIMIT

CALCULATION OF FY2009 PROPERTY TAX LEVY LIMIT

FY2008 TAX LEVY LIMIT	\$91,201,846	Beginnning amount for FY2009
2.5% of FY2008 Levy Limit	2,280,046	
New Growth	<u>1,357,086</u>	Tax increase based on est tax value of new construction as of 6/30/2008
FY2009 TAX LEVY LIMIT	\$94,838,978	FY2008 tax limit prior to funds raised for Prop 2 1/2 exempt debt
Plus		
NET FY2009 EXEMPT DEBT SERVICE	<u>\$3,173,848</u>	Additional taxes allowed for Proposition 2 1/2 exempt debt less state aid
Equals		
FY2009 TOTAL TAX LEVY LIMIT	\$98,012,826	Maximum property taxes allowable for Fiscal Year 2009
Less		
FY2009 TAX LEVY	\$97,976,754	Est amount of property taxes for Fiscal Year 2009
Equals		
FY2009 EXCESS TAX CAPACITY	\$36,072	Amount of additional taxes that could be raised within Proposition 2 1/2 limit

CALCULATION OF FY2010 PROPERTY TAX LEVY LIMIT

FY2009 TAX LEVY LIMIT	\$94,838,978	Beginnning amount for FY2010
2.5% of FY2009 Levy Limit	2,370,974	
New Growth	<u>1,000,000</u>	Tax increase based on est tax value of new construction as of 6/30/2009
FY2010TAX LEVY LIMIT	\$98,209,953	FY2008 tax limit prior to funds raised for Prop 2 1/2 exempt debt
Plus		
NET FY2010 EXEMPT DEBT SERVICE	<u>\$3,038,493</u>	Additional taxes allowed for Proposition 2 1/2 exempt debt less state aid
Equals		
FY2010 TOTAL TAX LEVY LIMIT	\$101,248,446	Maximum property taxes allowable for Fiscal Year 2009
Less		
FY2010 TAX LEVY	\$101,248,446	Est amount of property taxes for Fiscal Year 2009
Equals		
FY2010 EXCESS TAX CAPACITY	\$0	Amount of additional taxes that could be raised within Proposition 2 1/2 limit

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund town and school budgets.

Fund Balances, Reserves, and Financial Stability

The Finance Committee believes that Andover should not rely on one time revenues to balance this year's budget. These numbers, taken from Andover's Annual Town Audit Reports, show a pattern of spending exceeding revenues. In downgrading Andover's bond rating from Aaa to Aa1, Moody's Investors Service said, "The downgrade to Aa1 primarily reflects the town's diminished financial position to levels below comparably rated credits and characterized by several years of reduced General Fund balances and lack of excess levy capacity." A General Fund Balance of at least 10% of General Fund Revenues is desirable.

General Fund Balance

	General Fund <u>Balance</u>	% of General Fund <u>Revenues</u>	General Fund <u>Revenues</u>
June 30, 2008	5,063,000	4.0%	126,804,000
June 30, 2007	7,240,000	6.0%	121,432,000
June 30, 2006	9,390,000	7.9%	118,356,000
June 30, 2005	9,184,000	7.4%	123,092,000
June 30, 2004	10,778,000	10.3%	103,008,000
June 30, 2003	13,806,000	11.6%	101,636,000

An analysis of Available Funds shows a similar pattern of spending exceeding revenues. This chart shows Free Cash, the Stabilization Fund, and the PA Gift Fund balances for the last 6 years. The last column shows the amount of Free Cash appropriated at the following spring's Town Meeting, not including transfers to the Stabilization Fund. Andover has relied on an average of approximately \$1.5 million annually from its reserves to support operating budgets and provide supplemental funding for emergency or unanticipated expenditures. Because surpluses to replenish Free Cash are not anticipated, the budget and warrant articles being recommended to this year's Town Meeting require the spending of only \$787,000 from Free Cash.

Available Funds

	Balance Stabilization <u>Fund</u>	Balance PA <u>Gift Account</u>	<u>Free Cash</u>	<u>Total</u>	<u>Free Cash Spent by Town Meeting</u>
June 30, 2008	4,167,000	0	2,222,000	6,306,000	787,000
June 30, 2007	3,042,000	904,000	2,334,000	6,280,000	1,763,000
June 30, 2006	993,000	792,000	5,433,000	7,218,000	1,532,000
June 30, 2005	476,000	681,000	3,013,000	4,170,000	1,704,000
June 30, 2004	459,000	570,000	2,189,000	3,218,000	1,538,000
June 30, 2003	436,000	464,000	4,414,000	5,314,000	1,314,000

It must be noted that the Free Cash Balance as of June 30, 2006 included a one time increase of \$3,610,286 from NESWC. The balance would have dropped to just \$1.8 million without those funds. The Free Cash Balance as of June 30, 2004 was about \$1 million lower than expected due to a timing issue with the reporting of an expenditure in FY2004 and the associated revenue not recorded until FY2005.

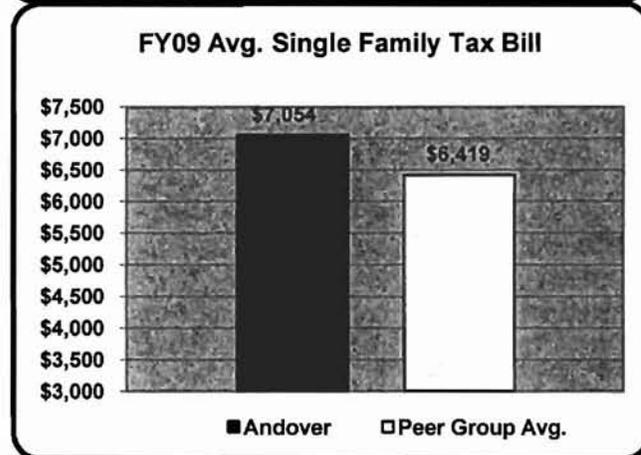
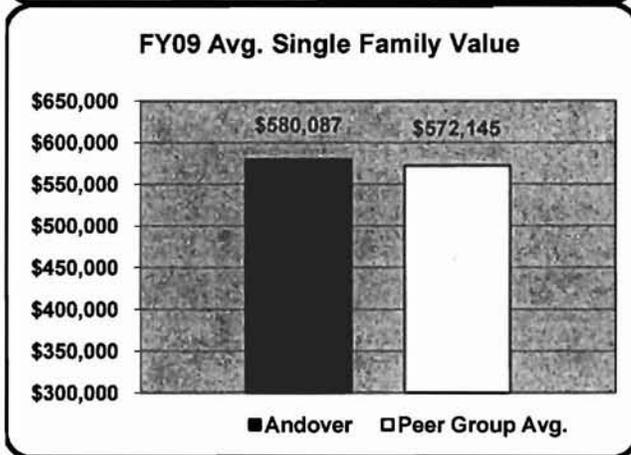
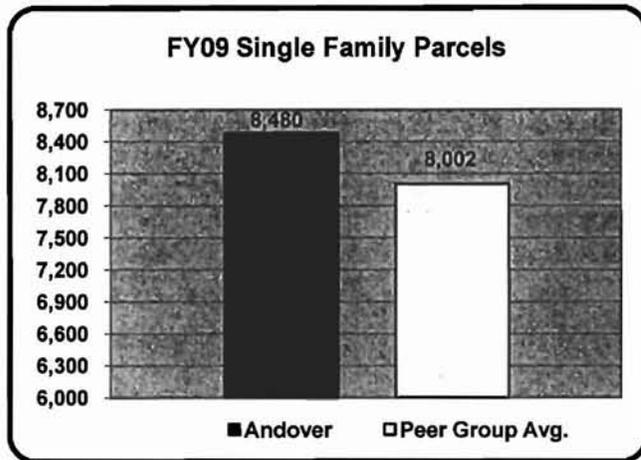
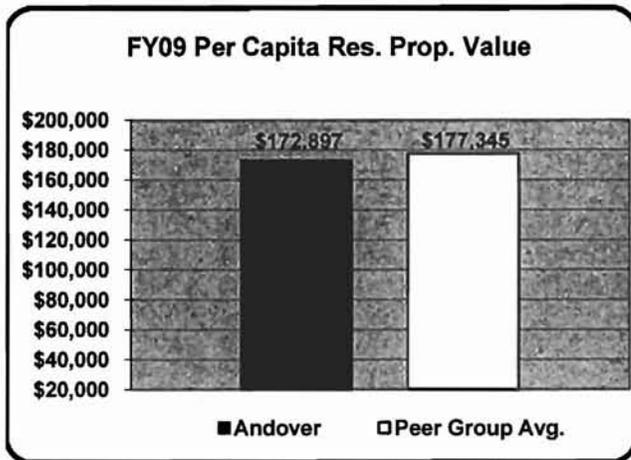
Municipal Databank/Local Aid Section

Fiscal Year 2008 vs. Fiscal Year 1998 Average Single Family Tax Bill

Municipality	FY2008 Single Family Tax Bill	FY2008 Hi Lo Rank	FY1998 Single Family Tax Bill	FY1998		% Change 1998- 2008
				Hi Lo Rank		
WESTON	\$14,537	1	7,401	1		96.42%
SHERBORN	\$12,073	2	6,348	3		90.19%
LINCOLN	\$10,870	3	6,627	2		64.03%
DOVER	\$10,860	4	5,480	6		98.18%
CARLISLE	\$10,610	5	5,721	4		85.46%
CONCORD	\$10,125	6	5,263	9		92.38%
WAYLAND	\$9,772	7	5,668	5		72.41%
SUDBURY	\$9,758	8	5,279	8		84.85%
WELLESLEY	\$9,405	9	4,711	16		99.64%
COHASSET	\$8,998	10	4,851	12		85.49%
LEXINGTON	\$8,788	11	4,541	17		93.53%
BELMONT	\$8,652	12	5,014	11		72.56%
WENHAM	\$8,260	13	3,929	28		110.23%
WINCHESTER	\$8,173	14	4,827	14		69.32%
ACTON	\$8,051	15	4,808	15		67.45%
BOXBOROUGH	\$7,998	16	5,044	10		58.56%
HARVARD	\$7,958	17	3,819	31		108.38%
MANCHESTER	\$7,905	18	5,290	7		49.43%
NEWTON	\$7,767	19	4,847	13		60.24%
WESTWOOD	\$7,744	20	3,874	29		99.90%
MEDFIELD	\$7,666	21	4,249	19		80.42%
BOLTON	\$7,648	22	4,103	23		86.40%
SHARON	\$7,626	23	4,012	27		90.08%
BOXFORD	\$7,423	24	4,266	18		74.00%
HOPKINTON	\$7,338	25	3,450	42		112.70%
SWAMPSCOTT	\$7,293	26	4,074	24		79.01%
SOUTHBOROUGH	\$7,231	27	3,520	39		105.43%
HAMILTON	\$7,215	28	3,635	35		98.49%
TOPSFIELD	\$7,008	29	3,623	37		93.43%
STOW	\$6,938	30	4,051	25		71.27%
DUXBURY	\$6,805	31	4,208	20		61.72%
ANDOVER	\$6,799	32	4,162	22		63.36%
NORWELL	\$6,782	33	4,200	21		61.48%
WESTBOROUGH	\$6,689	34	3,647	34		83.41%
NEEDHAM	\$6,664	35	3,754	32		77.52%
HINGHAM	\$6,336	36	4,030	26		57.22%
WESTFORD	\$6,269	37	3,315	49		89.11%
GROTON	\$6,128	38	3,297	52		85.87%
MARBLEHEAD	\$6,108	39	3,557	38		71.72%
LONGMEADOW	\$6,088	40	3,870	30		57.31%
BEDFORD	\$6,086	41	3,310	51		83.87%
WEST NEWBURY	\$6,068	42	3,630	36		67.16%

Source: Massachusetts Department of Revenue/Division of Local Services

FY09 Comparative Residential Tax Information



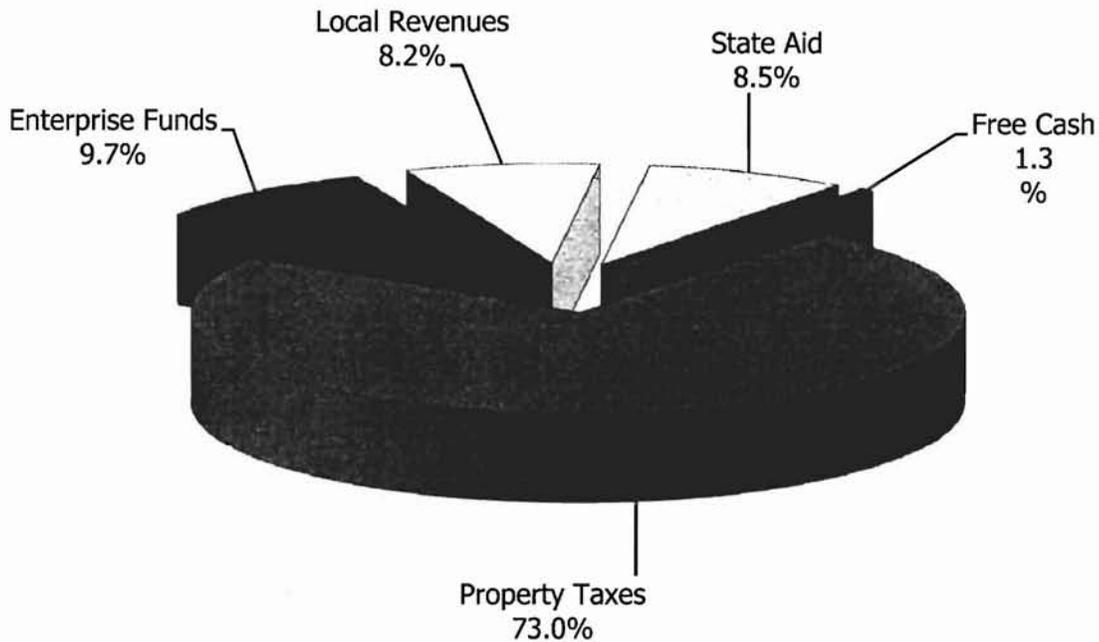
Data Source: DOR/DLS Database

Note: The "Peer Group Avg." category represents the mean of the following Andover statistically comparable communities: Acton; Arlington; Belmont; Billerica; Braintree; Burlington; Chelmsford; Lexington; Natick; Needham; Newton; No. Andover; Norwood; Wellesley; and Winchester.

FY2009 Valuation Breakdown - Single Family Homes

Valuation Range (\$)	Number of Parcels	Percent of Total
\$0 to \$300,000	198	2.3%
\$300,001 to \$400,000	1,179	13.7%
\$400,001 to \$500,000	2,349	27.4%
\$500,001 to \$600,000	1,986	23.1%
\$600,001 to \$1,000,000	2,457	28.6%
\$1,000,001 and Up	415	4.8%
<i>Total</i>	<i>8,584</i>	<i>100.0%</i>

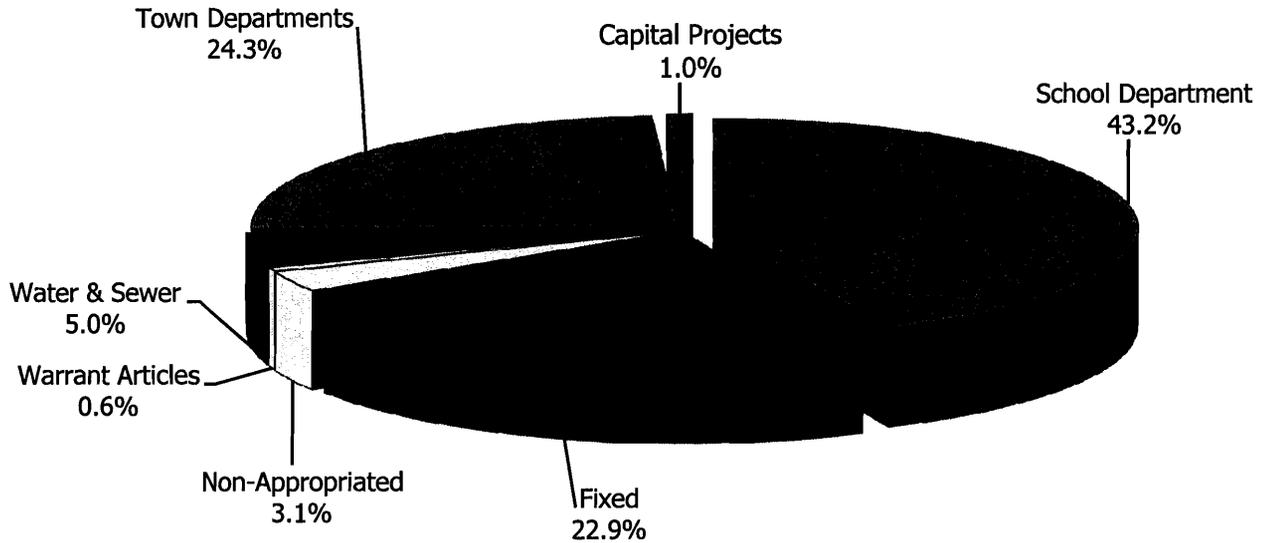
SOURCE OF FUNDS - FY2010



REVENUES

Property Taxes	\$101,248,446	73.0%
Enterprise Funds	\$13,483,324	9.7%
Local Revenues	\$11,333,526	8.2%
State Aid	\$11,839,553	8.5%
Free Cash	<u>\$787,000</u>	0.6%
	\$138,691,849	100.0%

USE OF FUNDS - FY2010



EXPENDITURES

School Department	\$59,933,157	43.2%
Fixed	\$31,732,942	22.9%
Non-Appropriated	\$4,254,631	3.1%
Warrant Articles	\$799,000	0.6%
Water & Sewer	\$6,896,196	5.0%
Town Departments	\$33,743,923	24.3%
Capital Projects	<u>\$1,332,000</u>	1.0%
	\$138,691,849	100.0%

EXPENDITURES BY TOWN FOR SCHOOL DEPARTMENT

<u>Categories</u>	<u>EXPENDED FY2006</u>	<u>EXPENDED FY2007</u>	<u>EXPENDED FY2008</u>	<u>BUDGET FY2009</u>
Finance and Administrative Services	323,057	144,313	135,017	137,717
Human Resources and Benefits	30,938	34,874	35,531	36,241
School Security	33,868	34,749	30,143	31,371
Heating of School Buildings (school offices)	16,539	14,576	14,787	15,527
School Utility Services (electricity, water, sewer, trash, recycling)	474,880	359,194	448,133	474,159
Maintenance of School Grounds (grounds, fields, snow, sweeping)	255,620	189,579	399,990	397,956
Maintenance of School Buildings (Plant and Facilities)	443,605	493,422	596,244	611,098
Maintenance of School Equipment (Plant and Facilities, Public Safety)	92,587	96,671	100,548	105,575
Extraordinary Maintenance (Plant and Facilities)	1,257,617	1,364,830	1,196,719	1,376,227
Employer Retirement Contributions	1,008,833	1,112,446	1,277,387	1,146,058
Insurance for Active Employees	5,519,783	5,784,000	6,732,000	7,072,500
Insurance for Retired School Employees	1,575,902	2,041,987	2,307,609	2,278,091
Other Non-Emp Insurance- Prop and Casualty	312,658	315,174	273,279	280,958
Short Term Interest	199,095	8,975	24,431	47,419
Long Term Debt Retirement/School Construction	2,537,632	2,767,874	2,745,204	2,700,740
Long Term Debt Service/School Construction	1,048,369	992,965	910,085	837,443
Long Term Debt Retirement/Education and Other	746,409	846,093	943,559	1,079,344
School Choice Tuition	5,000	-		
Tuition To Charter Schools	28,204	-		
Regional School Assessment	<u>181,295</u>	<u>244,361</u>	<u>384,434</u>	<u>382,730</u>
TOTAL	16,091,891	16,846,083	18,555,100	19,011,154

NOTES

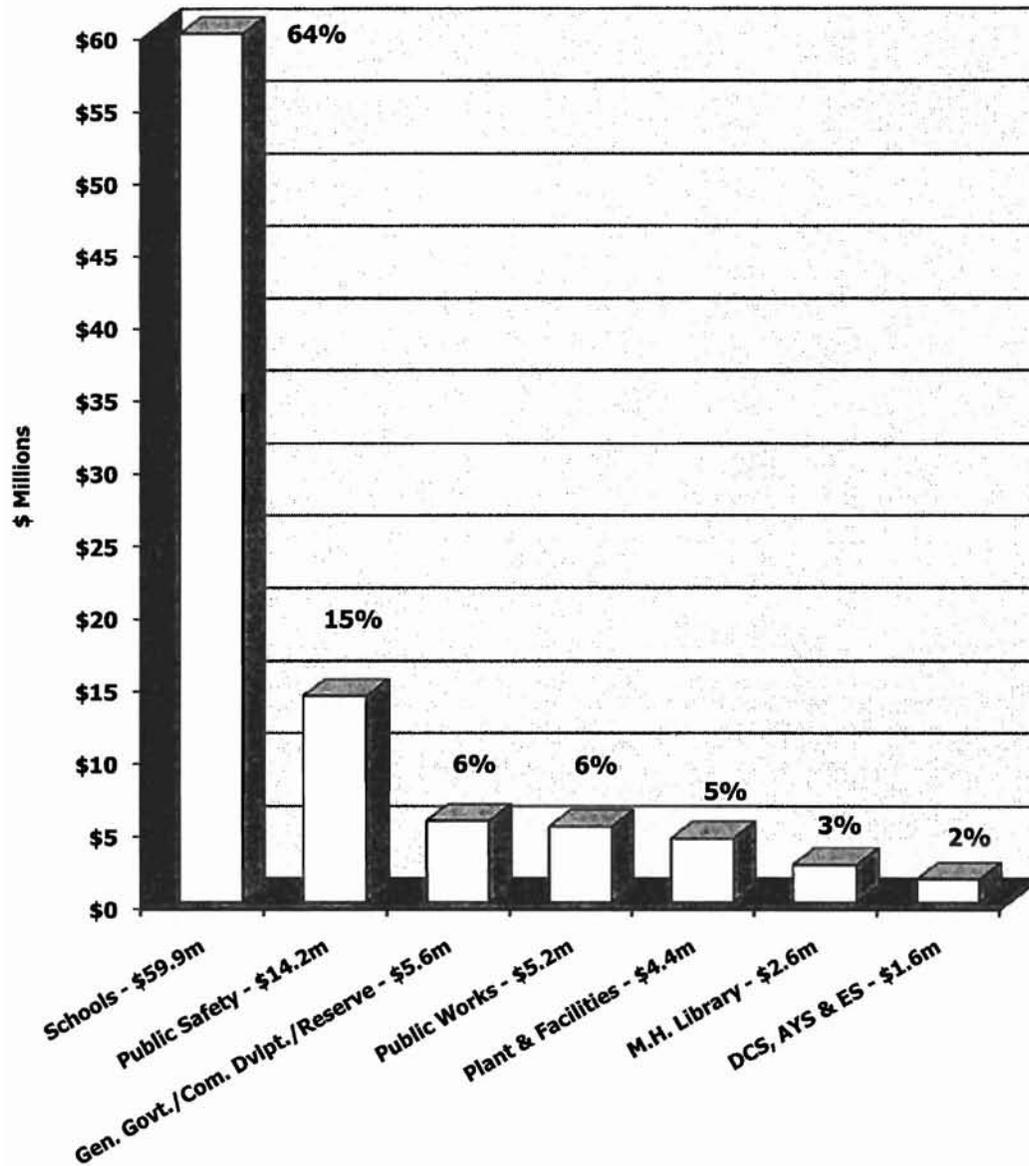
The above report is submitted at year end as a part of the School department End of Year Financial Report

This section reports expenditures for the School Department that are not included in the School Department budget.

Categories and some allocations are determined by DOE regulations and/or joint agreement for services to School department.

from: MASSACHUSETTS DEPARTMENT OF EDUCATION
END OF YEAR PUPIL AND FINANCIAL REPORT

FY2010 Departmental Budgets - \$93.5 Million (Including Offset Revenues)

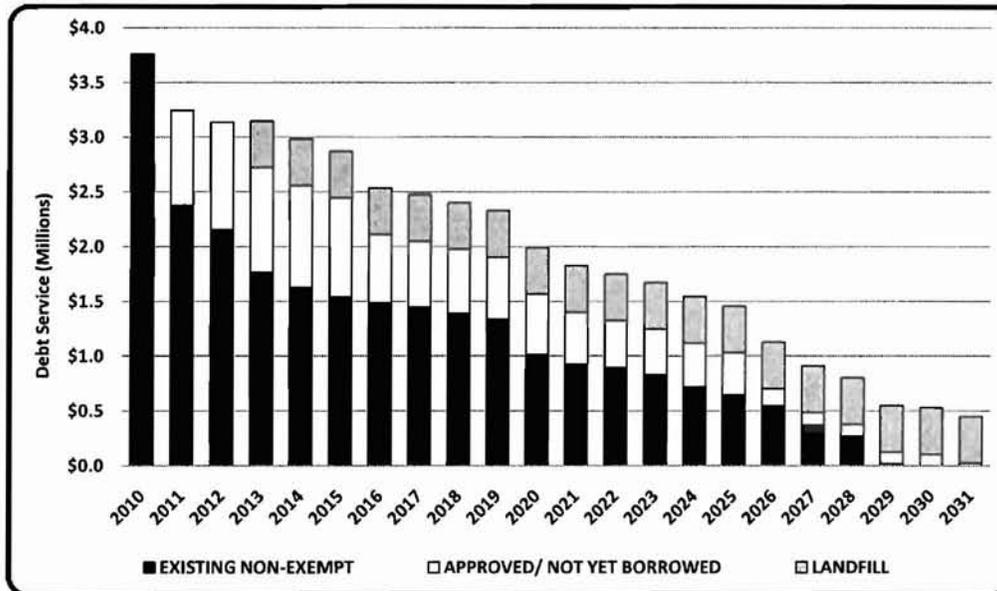


GENERAL FUND DEBT (NON-EXEMPT)

Total Outstanding Debt Service = \$48.2 Million

(Existing = \$25.1 M + ANYB Landfill = \$12.8 M + ANYB Other = \$10.3 M)

New Proposed Debt (2009 ATM) = \$3.8 M



GENERAL FUND BOND AUTHORIZATIONS PROPOSED FOR 2009 ATM - \$3.8 M

A-33	Fire Rescue Ambulance	\$225,000
A-34	Ballardvale Fire Station Replacement	\$200,000
A-55	Town Building Maint. & Renovation	\$650,000
A-56	School Building Maint. & Renovation	\$850,000
A-57	New Ball Fields – Blanchard Street	\$425,000
A-58	Veterans Memorial Auditorium Repairs	\$650,000
A-62	Open Space Acquisition	<u>\$800,000</u>
		\$3,800,000

2009 ANNUAL TOWN MEETING

Tuesday, May 26, 2009

RICHARD J. COLLINS FIELD HOUSE

ANDOVER HIGH SCHOOL

CALL TO ORDER, 7:00 P.M.

OPENING PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ADMITTANCE OF NON-VOTERS

MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE BY TOWN COUNSEL

MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY NUMBER AND BY SUBJECT MATTER

ELECTION

ARTICLE 1. To elect a Moderator for one year, two Selectmen for three years, two School Committee members for three years, one member of the Andover Housing Authority for five years, one member of the Greater Lawrence Regional Vocational Technical School District Committee for three years and five members of the Punchard Free School Trustees for three years.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock A.M. to eight o'clock P.M.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Tuesday, May 26, 2009 at seven o'clock P.M. in the Field House, Andover High School, Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

ELECTION NOT REQUIRED BY BALLOT

ARTICLE 2. To elect all other officers not required by law to be elected by ballot or take any other action related there.

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The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds.

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The BOARD OF SELECTMEN recommends approval.

On request of the Town Clerk

SALARIES OF ELECTED OFFICIALS

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year or take any other action related thereto.

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The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Board of Selectmen and the School Committee, and \$1,800 for each chairman. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town Bylaw, and therefore must be voted each year by Town Meeting.

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The BOARD OF SELECTMEN recommends approval.

YES__

The FINANCE COMMITTEE recommends approval.

NO__

On request of the Town Clerk

THE BUDGET

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2009 and ending June 30, 2010, or take any other action related thereto.

There will be 12 motions on the Budget:

Public Safety	Unclassified Expenses
General Government/ Community Development and Planning	Andover Public Schools
Public Works	Sewer
Plant and Facilities	Water
Library	Greater Lawrence Technical School
Community/Youth/Elder Services	Fixed Expenses

To make it easier for voters to follow the motions on the budget, the Finance Committee has printed the FY2010 Budget on two pages. These motions represent the statutory appropriations. Increases or decreases in actual costs and changing priorities during the fiscal year can result in shifts of funds from one line to another within departmental budgets, but the totals cannot exceed the amounts voted by Town Meeting. The first three columns show the actual expenditures for FY2007, FY2008 and the FY2009 Budget voted by last spring's Town Meeting. The last column shows the FY2010 Budget recommendations of the Board of Selectmen and Finance Committee.

The Town Manager's Recommended Budget for FY2010 is available at the Town Offices, the Library, and on line at the Town of Andover's web site www.andoverma.gov. The information in the Finance Committee Report is the best available at the time of printing. There are always changes in the month prior to Town Meeting. Estimates of costs and revenues will be refined, additional information will become available, and boards and committees will change some of their recommendations. The Finance Committee looks forward to providing additional information in response to questions at Town Meeting.

Finance Committee Recommendations as of May 1, 2009

ARTICLE 4 BUDGET APPROPRIATIONS	132,306,218
ARTICLE 5 CAPITAL PROJECTS	1,332,000
WARRANT ARTICLES	799,000
NON-APPROPRIATED COSTS	<u>4,254,631</u>
TOTAL FY2010 BUDGET RECOMMENDATION	138,691,849

ARTICLE 4 - FY2010 OPERATING BUDGET

LINE ITEM	DEPARTMENT	EXPENDED <u>FY2007</u>	EXPENDED <u>FY2008</u>	TOWN MEETING APPROVED <u>FY2009</u>	FINANCE COMMITTEE BOARD OF SELECTMEN <u>FY2010</u>
	PUBLIC SAFETY				
1	PERSONAL SERVICES	11,261,341	13,491,020	12,112,602	12,938,024
2	OTHER EXPENSES	<u>1,084,542</u>	<u>1,181,162</u>	<u>1,253,235</u>	<u>1,273,112</u>
	TOTAL	12,345,883	14,672,182	13,365,837	14,211,136
Includes \$276,163 - parking receipts, \$75,000 - detail fees, and \$1,035,000 - ambulance collections					
	GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT				
3	PERSONAL SERVICES	3,598,304	3,620,709	3,657,269	3,990,278
4	OTHER EXPENSES	<u>1,279,489</u>	<u>1,367,768</u>	<u>1,361,392</u>	<u>1,426,688</u>
	TOTAL	4,877,793	4,988,477	5,018,661	5,416,966
Includes \$6,000 in receipts from wetland filing fees.					
	PUBLIC WORKS				
5	PERSONAL SERVICES	1,675,084	1,767,397	1,605,356	1,609,754
6	OTHER EXPENSES	<u>3,572,800</u>	<u>4,279,286</u>	<u>3,786,200</u>	<u>3,632,250</u>
	TOTAL	5,247,884	6,046,683	5,391,556	5,242,004
	PLANT AND FACILITIES				
7	PERSONAL SERVICES	2,992,122	2,909,086	3,001,805	3,076,879
8	OTHER EXPENSES	<u>1,415,389</u>	<u>1,402,557</u>	<u>1,387,086</u>	<u>1,350,307</u>
	TOTAL	4,407,511	4,311,643	4,388,891	4,427,186
Includes \$70,000 in rental receipts; \$10,000 perpetual care income and \$57,000 from cemetery fees.					
	LIBRARY				
9	PERSONAL SERVICES	1,992,601	1,962,595	1,988,696	2,052,489
10	OTHER EXPENSES	<u>581,947</u>	<u>576,948</u>	<u>628,600</u>	<u>564,900</u>
	TOTAL	2,574,548	2,539,543	2,617,296	2,617,389
	COMMUNITY / YOUTH/ ELDER SERVICES				
11	PERSONAL SERVICES	1,222,116	1,237,939	1,231,559	1,176,448
12	OTHER EXPENSES	<u>414,225</u>	<u>418,923</u>	<u>441,404</u>	<u>452,794</u>
	TOTAL	1,636,341	1,656,862	1,672,963	1,629,242
Includes \$544,127; \$13,760; \$61,632 in user fees and \$66,544 in grants					
	UNCLASSIFIED				
13	COMPENSATION FUND			968,000	0
14	RESERVE FUND			<u>200,000</u>	<u>200,000</u>
	TOTAL			1,168,000	200,000
	TOWN TOTAL	31,089,960	34,215,390	33,623,204	33,743,923
	<i>less budgeted Revenues</i>	<u>(1,854,095)</u>	<u>(1,923,033)</u>	<u>(2,094,507)</u>	<u>(2,215,226)</u>
	NET TOTAL	29,235,865	32,292,357	31,528,697	31,528,697

ARTICLE 4 - FY2010 OPERATING BUDGET

LINE ITEM	DEPARTMENT	EXPENDED FY2007	EXPENDED FY2008	TM APPROVED FY2009	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
15	ANDOVER SCHOOL DEPT PERSONAL SERVICES	42,989,460	45,460,664	47,384,430	
16	OTHER EXPENSES	<u>12,075,301</u>	<u>11,767,071</u>	<u>12,048,727</u>	59,933,157
	TOTAL	55,064,761	57,227,735	59,433,157	59,933,157
	ANDOVER SCHOOL DEPT	55,064,761	57,227,735	59,433,157	59,933,157
	<i>less budgeted Revenues</i>	<u>(300,000)</u>	<u>(300,000)</u>	-	-
	NET TOTAL	54,764,761	56,927,735	59,433,157	59,933,157
The ANDOVER SCHOOL COMMITTEE recommends the amount of \$60,433,157.					

LINE ITEM	DEPARTMENT	EXPENDED FY2007	EXPENDED FY2008	TOWN MEETING APPROVED FY2009	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
17	SEWER PERSONAL SERVICES	365,816	363,226	393,691	406,828
18	OTHER EXPENSES	<u>1,556,427</u>	<u>1,576,569</u>	<u>1,860,312</u>	<u>1,938,253</u>
	TOTAL	1,922,243	1,939,795	2,254,003	2,345,081
19	WATER PERSONAL SERVICES	1,690,838	1,719,708	1,810,294	1,891,715
20	OTHER EXPENSES	<u>2,064,760</u>	<u>2,357,274</u>	<u>2,734,900</u>	<u>2,659,400</u>
	TOTAL	3,755,598	4,076,982	4,545,194	4,551,115
Includes \$505,000 from Water reserves					
	SEWER and WATER TOTAL	5,677,841	6,016,777	6,799,197	6,896,196
	<i>less budgeted Revenues</i>	<u>(250,000)</u>	<u>(450,000)</u>	<u>(569,562)</u>	<u>(505,000)</u>
	NET TOTAL	5,427,841	5,566,777	6,229,635	6,391,196
21	FIXED GR LAW TECH HS	244,361	384,434	362,730	494,553
22	DEBT SERVICE	12,509,042	12,888,585	13,348,695	13,312,391
23	GENERAL INSURANCE	662,946	621,543	635,088	640,500
24	UNEMPLOYMENT COMP.	100,000	100,000	100,000	100,000
25	RETIREMENT FUND	4,111,283	4,393,953	4,510,979	4,635,498
26	HEALTH INSURANCE FUND	<u>9,956,000</u>	<u>10,897,000</u>	<u>11,097,000</u>	<u>12,550,000</u>
	TOTAL	27,583,632	29,285,515	30,054,492	31,732,942
	FIXED TOTAL	27,583,632	29,285,515	30,054,492	31,732,942
	<i>less budgeted Revenues</i>	-	-	-	-
	NET TOTAL	27,583,632	29,285,515	30,054,492	31,732,942

GRAND TOTAL	119,416,194	126,745,417	129,910,050	132,306,218
<i>less budgeted Revenues</i>	<u>(2,404,095)</u>	<u>(2,673,033)</u>	<u>(2,664,069)</u>	<u>(2,720,226)</u>
NET TOTAL	117,012,099	124,072,384	127,245,981	129,585,992

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

POLICE				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	6,700,555	6,107,145	6,642,096	6,522,096
Other Expenses	862,729	911,935	933,412	913,312
Total	7,563,284	7,019,080	7,575,508	7,435,408
Number of Employees	73.5	73.5	75.5	*
Offset Revenues	215,606	334,143	351,163	351,163

- * Personal Services includes a \$120,000 reduction not yet identified – an amount equal to 2.4 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Reduction in the New Horizons program
- Reduction in animal control services
- Reduction in reserve police officers

FIRE				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	6,791,015	6,005,457	6,535,928	6,415,928
Other Expenses	318,433	341,300	359,800	359,800
Total	7,109,448	6,346,757	6,895,728	6,775,728
Number of Employees	72	72	72	*
Offset Revenues	907,871	860,000	1,155,000	1,035,000

- * Personal Services includes a \$120,000 reduction not yet identified – an amount equal to 2.4 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Reduction of some overtime shifts
- Generate additional offset revenues
- Increase permit fees and fines

GENERAL GOVT. / COMMUNITY DEVELOPMENT DETAIL

	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
TOWN MODERATOR				
Personal Services	250	250	250	250
SELECTMEN				
Personal Services	12,795	14,100	14,100	14,100
Other Expenses	13,557	12,272	12,419	12,419
TOWN MANAGER				
Personal Services	300,314	298,298	323,604	323,604
Other Expenses	13,640	23,100	19,915	17,915
COMM. on DISABILITIES				
Personal Services	400	1,900	800	800
Other Expenses	9,374	5,175	4,835	4,835
TOWN COUNSEL				
Other Expenses	328,243	350,000	350,000	350,000
FINANCE COMMITTEE				
Other Expenses	21,018	28,600	23,150	23,150
TOWN ACCOUNTANT				
Personal Services	365,130	360,580	407,333	407,333
Other Expenses	54,150	57,050	57,050	54,050
FINANCE AND BUDGET				
Personal Services	1,2170,078	1,195,561	1,298,162	1,186,832
Other Expenses	271,378	290,862	284,637	280,857
TOWN CLERK				
Personal Services	298,527	320,332	321,928	321,928
Other Expenses	78,582	63,479	61,116	61,116
VETERANS SERVICES				
Personal Services	56,996	58,783	65,533	65,533
Other Expenses	67,276	57,350	80,346	80,346
PATRIOT/CIVIC/CELEB.	37,768	33,500	33,500	26,500
DAMAGES PERSONS/PROP.	1,494	2,000	2,000	2,000
EMPLOYEE BENEFITS				
Accumulated Benefits	0	0	0	225,000
Other Expenses	336,446	314,400	387,400	387,400
COMM. DEVELOPMENT				
Personal Services	1,369,219	1,407,465	1,524,898	1,444,898
Other Expenses	134,842	123,604	126,100	126,100

GENERAL GOVT. / COMMUNITY DEVELOPMENT

	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	3,620,709	3,657,269	3,956,608	3,990,278
Other Expenses	1,367,768	1,361,392	1,442,468	1,426,688
Total	4,988,477	5,018,661	5,399,076	5,416,966
Number of Employees	53.9	53.9	53.9	*
Offset Revenues	6,000	6,000	6,000	6,000

- * Personal Services includes a \$200,000 reduction not yet identified – an amount equal to 3.8 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Consolidation/sharing various office duties and functions

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

- Reduction of funding support for community celebrations and parades
- Providing certain counter and informational transactions on-line
- Reduced office hours for public walk-in and telephone business
- Increased license/permit fees and fines
- Employee Benefits now includes \$225,000 for Accumulated Benefits that was formerly budgeted in a separate Free Cash article.

PUBLIC WORKS DETAIL				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
ADMINISTRATION				
Personal Services	235,493	239,167	258,163	178,163
Other Expenses	2,402	2,500	2,500	2,500
SOLID WASTE				
Personal Services	3,113	3,500	3,770	3,770
Other Expenses	1,874,154	1,967,000	1,878,000	1,798,000
HIGHWAY				
Personal Services	1,275,787	1,110,381	1,182,227	1,172,227
Other Expenses	2,110,952	1,480,350	1,500,200	1,495,200
STREET LIGHTING				
Electricity	285,900	330,000	330,000	330,000
ENGINEERING				
Personal Services	253,004	252,308	270,594	255,594
Other Expenses	5,877	6,350	6,550	6,550
Total	6,046,683	5,391,556	5,432,004	5,242,004

PUBLIC WORKS				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	1,767,397	1,605,356	1,714,754	1,609,754
Other Expenses	4,279,286	3,786,200	3,717,250	3,632,250
Total	6,046,683	5,391,556	5,432,004	5,242,004
Number of Employees	22	22	22	*

- * Personal Services includes an \$80,000 reduction not yet identified – an amount equal to 1.6 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Reduction in street sweeping services
- Elimination of engineering summer help
- Increased fee for CRT collections
- Regionalizing equipment and services
- Reduced snowplowing and ice control services

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

PLANT & FACILITIES DETAIL				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
ADMINISTRATION				
Personal Services	422,444	403,053	443,645	283,645
Other Expenses	20,268	22,900	25,900	25,900
FACILITIES SERVICES				
Personal Services	494,875	505,452	551,171	548,671
Other Expenses	304,894	282,711	334,207	326,707
BUILDING MAINTENANCE				
Personal Services	427,748	460,810	494,755	494,755
Other Expenses	262,715	207,800	231,200	221,900
MECHANICAL/ELEC				
Personal Services	506,497	524,008	563,115	563,115
Other Expenses	346,221	344,600	338,800	327,000
PARKS AND GROUNDS				
Personal Services	434,356	475,264	511,258	511,258
Other Expenses	71,965	80,500	83,600	76,000
FORESTRY				
Personal Services	217,825	211,675	230,067	230,067
Other Expenses	29,752	87,400	73,650	72,250
SPRING GROVE CEMETERY				
Personal Services	167,487	166,502	179,569	179,569
Other Expenses	42,088	42,500	63,675	27,375
VEHICLE MAINTENANCE				
Personal Services	237,854	255,041	270,799	265,799
Other Expenses	324,654	318,675	287,175	273,175

PLANT AND FACILITIES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	2,909,086	3,001,805	3,244,379	3,076,879
Other Expenses	1,402,557	1,387,086	1,438,207	1,350,307
Total	4,311,643	4,388,891	4,682,586	4,427,186
Number of Employees	52	52	51.8	*
Offset Revenues	142,575	172,000	172,000	137,000

- * Personal Services includes a \$160,000 reduction not yet identified – an amount equal to 3.2 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Includes continued energy and fuel conservation savings
- Reduced routine and preventative maintenance services
- Reduced parks and cemetery services
- Reduced administrative support services
- Reduced custodial services
- Leasing a portion of the first floor of Town House
- Increased field and facility use fees

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

LIBRARY				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	1,962,595	1,988,696	2,162,489	2,052,489
Other Expenses	576,948	628,600	616,400	564,900
Total	2,539,543	2,617,296	2,778,889	2,617,389
Number of Employees	31.2	31.2	31.2	*

- * Personal Services includes a \$110,000 reduction not yet identified – an amount equal to 2.2 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Library hours reduced 4 hours per week (Thursday nights).
- Reduced reference and inter-library loan services
- Reduced acquisition of new books and media

COMMUNITY SERVICES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	433,211	411,260	420,857	420,857
Other Expenses	235,696	237,620	256,747	246,747
Total	668,907	648,880	677,604	667,604
No. Employees – Funded from G.F. Revenue	4	3.5	3	*
No. Employees – Funded from Program Revenues	1	1.5	2	2
Offset Revenues	531,289	525,000	544,127	544,127

YOUTH SERVICES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	272,762	273,645	263,014	226,014
Other Expenses	42,779	45,530	46,770	46,770
Total	315,541	319,175	309,784	272,784
No. Employees – Funded from G.F. Revenue	3	3	3	*
No. Employees – Funded from Program Revenues	1	1	1	1
Offset Revenues	52,605	58,964	58,964	13,760

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

ELDER SERVICES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	531,966	546,654	591,080	529,577
Other Expenses	140,448	158,254	159,277	159,277
Total	672,414	704,908	750,357	688,854
No. Employees – Funded from G.F. Revenue	10.35	10.35	10.20	*
No. Employees – Funded from Program Revenues	2.05	2.05	2.05	2.05
Offset Revenues	122,983	138,400	128,176	128,176

COMMUNITY / YOUTH / ELDER SERVICES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	1,237,939	1,231,559	1,274,951	1,176,448
Other Expenses	418,923	441,404	462,794	452,794
Total	1,656,862	1,672,963	1,737,745	1,629,242
No. Employees – Funded from G.F. Revenue	17.35	16.85	16.20	*
No. Employees – Funded from Program Revenues	4.05	4.55	5.05	5.05
Offset Revenues	706,877	722,364	731,267	686,063

- * Personal Services includes a \$94,000 reduction not yet identified – an amount equal to 1.9 FTEs. This reduction will be accomplished through some combination of union pay concessions, eliminating positions/hours, reducing overtime, etc.
- Funding additional programs and positions through program fees
- Providing certain counter and informational transactions on-line
- Increased fees for summer recreational and youth programs
- Use of Town/School facilities to run revenue generating programs
- Revolving Account limits are being increased (Article 27) to allow additional programs and personnel to be funded with user fees rather than taxation.

UNCLASSIFIED				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
COMPENSATION FUND	0	968,000	75,000	0
RESERVE FUND	200,000	200,000	200,000	200,000
Total	200,000	1,168,000	275,000	200,000

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

The **Compensation Fund** is a set-aside funding source for negotiated salary adjustments for town department employees (School department employees' salary adjustments are included in the School Department budget). Transfers from this Compensation Fund appropriation require the approval of the Board of Selectmen. Once monies have been transferred to departmental budgets, the amount shown is \$0. The actual FY2008 Personal Services numbers for town departments included net retroactive pay based on contracts approved for FY2005-FY2007. The Personal Services numbers for FY2009 will increase when the money in the Compensation Fund is transferred to departmental budgets. There is no appropriation for the Compensation Fund for FY2010 because all contracts have been settled.

The **Reserve Fund** is a set-aside funding source for extraordinary or unforeseen expenditures in town department operating budgets. Transfers require approval of the Finance Committee. Funds transferred are shown as actual expenditures in departmental budgets. The annual appropriation for the Reserve Fund has been \$200,000 for many years.

Andover Public Schools

A proposed line item FY2010 budget and a letter from the School Committee outlining their goals for the coming year, explaining their needs and detailing staffing changes can be found on the pages that follow.

SCHOOL DEPARTMENT				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010 *
Personal Services	45,460,664	47,384,430	47,484,553	
Other Expenses	11,767,071	12,048,727	12,948,604	
Total	57,227,735	59,433,157	60,433,157	59,933,157
Offset Revenues	300,000	0	0	0
Number of Employees	783.7	794.1	759.5	
Number of Students	6097	6127	6220	6220

* The Board of Selectmen and Finance Committee recommendations are based on the last estimate of available revenues as of May 1, 2009.

The School Committee recommends \$60,433,157 for FY2010.

SEWER ENTERPRISE				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	363,226	393,691	406,828	406,828
Other Expenses	1,576,569	1,860,312	1,948,253	1,938,253
Total	1,939,795	2,254,003	2,355,081	2,345,081
Number of Employees	6.1	6.1	6.1	6.1
Offset Revenues	0	134,562	0	0

- Sewer operations, indirect costs and debt service are funded entirely with sewer revenues.
- No Sewer rate increase is projected for FY2010.

**FY2010
BUDGET**

SEWER BUDGET and RATE PROJECTION

SEWER Direct Costs:	
Personal services	406,828
Ordinary Maint.	341,400
Capital Articles	
Sewer Assessment	<u>1,596,853</u>
TOTAL DIRECT COSTS	2,345,081
INDIRECT COSTS	
Vehicle Maint.	35,020
DPW Admin.	23,509
Gen Admin. and Fin.	49,806
Maint. Admin	7,561
Motor Vehicle Ins.	4,181
Comprehensive Ins.	6,846
Workmen's Comp.	14,199
Retirement	33,279
Health Ins.	74,240
Engineering	55,299
TOTAL INDIRECT COSTS	303,937
DEBT SERVICE	
Existing Debt	3,026,515
Debt Authorized Not Yet Borrowed	
Supplemental Appropriation	
New Debt-CIP	
BAN Interest	<u>80,000</u>
TOTAL DEBT SERVICE	3,106,515
TOTAL COSTS	<u>5,755,533</u>
SEWER REVENUES	
Sewer User Rates (Net from prior year)	3,846,611
Sewer use increase	149,815
RATE factor	<u>100%</u>
Projected rate collections	3,996,426
Sewer liens	55,000
Committed interest	450,000
Interest income	34,000
Existing Sewer betterments	510,000
Sewer betterments final So. Main/Rogers Brook	730,000
State rate relief grants	0
Transfer from Reserves	<u>0</u>
GRAND TOTAL REVENUES	5,775,426
SURPLUS/(DEFICIT)	19,893
% self sufficient	100%
New rate	3.09
Old rate	<u>3.09</u>
Rate increase	0.00

**FY2010
BUDGET**

WATER BUDGET and RATE PROJECTION

WATER Direct Costs:	
Personal services	1,891,715
Ordinary Maint.	2,659,400
Capital Articles	<u>0</u>
TOTAL DIRECT COSTS	4,551,115

INDIRECT COSTS	
Vehicle Maint.	97,036
DPW Admin.	125,505
Gen Admin. and Fin.	318,343
Maint. Admin	21,246
Motor Vehicle Ins.	12,462
Comprehensive Ins.	143,173
Workmen's Comp.	41,914
Retirement	296,453
Health Ins.	295,242
Engineering	48,020
TOTAL INDIRECT COSTS	1,399,393

DEBT SERVICE	
Existing Debt	1,767,283
Supplemental Appropriation	
Debt Authorized Not Yet Borrowed	
BANS	10,000
CIP Debt	
TOTAL DEBT SERVICE	1,777,283

GRAND TOTAL COSTS **7,727,791**

WATER REVENUES	
Water user rates (NET from prior year)	6,927,375
Water Use increase	103,911
RATE factor	<u>100%</u>
Projected Rate Collections	7,031,286

Service line fee	20,000
Water testing fee	10,000
Water liens	22,000
Water connection	54,000
Meter Installations	8,000
Interest income	127,000
Water betterments	0
Transfer from Reserves	<u>505,000</u>
GRAND TOTAL REVENUES	<u>7,777,286</u>

SURPLUS/(DEFICIT) **49,495**
% Self sufficient **101%**

New rate **2.65**
Old rate **2.65**
Rate increase **0.00**

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

WATER ENTERPRISE				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
Personal Services	1,719,708	1,810,294	1,891,715	1,891,715
Other Expenses	2,357,274	2,734,900	2,659,400	2,659,400
Total	4,076,982	4,545,194	4,551,115	4,551,115
Number of Employees	24.5	24.5	25.5	24.5
Offset Revenues	450,000	435,000	505,000	505,000

- Water operations, indirect costs and debt service are funded entirely with Water revenues.
- No water rate increase is projected for FY2010.

FIXED EXPENSES				
	ACTUAL FY2008	BUDGET FY2009	DEPT REQUEST FY2010	FINANCE COMMITTEE BOARD OF SELECTMEN FY2010
GR. LAW. TECH ASSESSMENT	384,434	362,730	494,553	494,553
DEBT SERVICE	12,888,585	13,348,695	13,409,522	13,312,391
INSURANCE EXPENSE	621,543	635,088	657,106	640,500
UNEMPLOYMENT FUND	100,000	100,000	100,000	100,000
RETIREMENT FUND	4,393,953	4,510,979	4,635,498	4,635,498
HEALTH INSURANCE FUND	10,897,000	11,097,000	12,550,000	12,550,000
TOTAL FIXED	29,285,515	30,054,492	31,846,679	31,732,942

Greater Lawrence Technical School Assessment

The increase is primarily due to a greater number of Andover students attending the regional school.

Debt Service:

This is the appropriation for the annual principal and interest costs associated with various capital construction projects financed by borrowing. A detailed debt schedule can be found in the Annual Report.

Unemployment Fund:

The Town reimburses the state for actual unemployment claims paid to ex-employees of the Town.

Retirement Fund:

The Town's Contributory Retirement System uses an actuarially based funding schedule to determine pension appropriations. The funding schedule must be adopted by the Andover Contributory Retirement Board and approved by PERAC, a state agency.

Health Insurance Fund: Costs continue to escalate due to increases in the number of subscribers, costs of medical services, prescription drugs and the impact of State and Federal mandates.

ANDOVER PUBLIC SCHOOLS



36 Bartlet Street
Andover, MA 01810
(978) 623-8501
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SCHOOL COMMITTEE:

Debra Rahmin Silberstein, Esq., Chair
Dennis F. Forgue, Secretary
David A. Birnbach
Richard J. Collins
Ann W. Gilbert

Claudia L. Bach, Ed.D
Superintendent of Schools
cbach@aps1.net

May 1, 2009

“One cannot manage change. One can only be ahead of it...In a period of upheavals, such as the one we are living in, change is the norm. To be sure, it is painful and risky, and above all it requires a great deal of hard work. But unless it is seen as the task of the organization to lead change, the organization... will not survive.” Peter Drucker, in *Management Challenges for the 21st Century*

An Open Letter to the Citizens of Andover,

In the following pages you will find the Superintendent’s Preliminary Budget for FY 2010. The budget development process for 2010 has been a moving target. In response to the local, national, and global economic downturn - of which we still do not know the severity and the length - this budget reflects significant reductions - all of which will change delivery of educational services for our students. The school department budget presented for your approval at Town Meeting will reflect our best efforts to (1) sustain the quality of educational services our community expects (2) identify changes that will reduce or slow the rate of cost increases and (3) provide a roadmap for *leading change* in FY 2010 - positioning our students for success in their lives and the global marketplace - and to keep the Town of Andover a vibrant, affordable, and caring community. Between the date of this letter and Town Meeting, there will be more changes - all of which the School Committee, the Board of Selectmen, and Finance Committee will work hard to communicate as the information becomes available.

Highlights of the Superintendent’s Preliminary Budget

The Superintendent’s Preliminary Budget totals \$60,433,157. This allocation for the School Budget was agreed upon by the three Board Chairs, the Town Manager, and the Superintendent during the early stages of the budget development process as part of an ongoing effort to increase collaboration and teamwork among the three boards. The preliminary budget total includes \$47,484,553 in salaries and \$12,948,604 in expenses. The \$60.4m represents level funding from FY 2009 plus approximately \$1.0m to accommodate an increase in Special Education Out-of-District Tuition and in-district Evaluation and Therapy (OT, PT, speech, etc.) costs. As of the date of this letter, the Board of Selectmen and Finance Committee have voted to support a School Budget of \$59,933,157, leaving a \$500,000 shortfall. However, the Chairs of the Board of

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Selectmen, Finance Committee, and the Town Manager all indicate their commitment to looking for several possible sources for funding this difference prior to Town Meeting.

The preliminary budget reflects a \$3.2m shortfall for FY 2010. The shortfall represents the amount required to provide the current level of education services in FY 2010. The shortfall could increase to \$3.7m if the potential sources for funding the \$500,000 difference do not materialize by Town Meeting. Intervening events at the state level could also impact this budget. The budget highlights discussed here are based on the \$3.2m shortfall.

Significant staff layoffs (the equivalent of forty (40) full-time employees, affecting an estimated fifty-five (55) people) and program reductions are anticipated. This shortfall is net of significant fee increases (\$473,000), tuition increases (pre-school and all day kindergarten - \$61,000), and additional energy conservation measures (\$155,000) proposed.

Implications of the reductions

At the **high school**, the reductions cut into the core program. This was unavoidable, even with increasing class size and combining classes with lower enrollments. Specific impacts are:

- *Fewer sections of core curriculum classes such as English, Science, Math and Social Studies;*
- *Higher class sizes;*
- *Fewer elective course offerings;*
- *Close to 25% of students will have LESS than the minimum requirement of 7 ½ credits; this will be primarily juniors and seniors;*
- *Increase in study hall time especially for juniors and seniors; this potentially will put the high school in violation of the Department of Education's 990 time in learning mandate;*
- *Elimination of one applied technology/business teacher leaving the department with 1 ½ staff members impacting the course selections in this area;*
- *Reduction in physical education classes which will make it difficult to provide PE to students for all four years as mandated by the state;*
- *Possible small reduction in guidance services;*
- *Increase in athletic fees; present proposal calls for an increase from \$250 to \$500 per child with a \$1,000 family cap; institution of a club fee; present proposal calls for \$150 per student with a \$300 family cap; there is concern that this fee as well as the increase in the athletic fee will cause a significant drop in student participation.*

At the **middle schools**, the reductions protect the team concept by preserving core academic teacher positions, but come at the cost of reducing many specialist programs and support services for students. Specifically, this means:

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- *Three (3) Media Specialists – they keep the libraries open, help link disciplines for interdisciplinary projects, and work with teachers to design and create research projects;*
- *One (1) Reading Teacher – responsibility will shift to special education team teachers;*
- *One (1) Foreign Language Teacher – at one school Latin will no longer be available to Grade 6 students;*
- *One (1) Special Education Teacher – at one school two teams will lose a SPED teacher and the remaining teacher will have double the case load;*
- *One (1) Guidance Counselor – decreases support to transitioning 6th grade students;*

- *Three (3) Guidance Secretaries – eliminates the position that coordinates student records, transcripts, withdrawal and admission of students, and the point person for all daily attendance recording (tardy and absences);*
- *One (1) Drama Teacher – eliminates the class that works with students on public speaking in the form of drama, debate, mock trials, and develops self-esteem and confidence; and*
- *Supplies Reduction – means only the bare necessities will be covered (current supply budgets are lower than in 2002).*

At the **elementary schools**, the reductions maintain class size at the mid-level of the School Committee policy by preserving classroom teacher positions but come at the expense of the loss of special programs. This means:

- *Four (4) Health Teachers – elimination of health classes for all students grades 1 – 5, curriculum provides children with knowledge of their physiology (dangers of obesity, etc.) and strategies to deal with social pressures;*
- *Two (2) Physical Education Teachers – eliminates one of the two 45- minute classes for 5th grade; and one of the four classes for Full-Day Kindergarten students;*
- *Two (2) Instrumental Music Teachers – eliminates 3rd grade strings and recorder, 4th grade strings, as well as band and orchestra for those grades;*
- *Equivalent of eleven (11) Instructional Assistants – reduces small group instruction and playground coverage;*
- *Supplies Reduction – only the bare necessities will be covered; and*
- *Affects technology teachers, reading and learning specialists who now will cover planning time.*

The **central office/systemwide** reductions include:

- *One (1) Administrator – elimination of supervision and evaluation of health and Physical Education teachers, and work with CHAT and Parent to Parent groups;*
- *Eleven (11) Custodians – 25% reduction in staff will result in “every other day cleaning” throughout the district;*
- *Four (4) Clerical and Independents and reductions in supply budgets result in: Reduction of curriculum development summer work;*

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- *Elimination of much of the substitute budget that allows for teacher professional development during the school year; and*
- *Restructuring of technology department.*

New and Ongoing Cost Savings Initiatives

Our schools continue to *lead change* and serve as a model for other school districts in costs savings initiatives. First, our **energy conservation program** will be accelerated in FY 2010, targeting a minimum 5% additional energy savings. All schools will be shut down in the evenings during the winter months with the exception of Andover High School.

Second, the district is continuing to increase the number of **in-district special education programs** to slow the rate of sharply rising out-of-district special education tuition costs. This initiative represents a commitment the School Department made to the School Committee, Board of Selectmen and Finance Committee to try to decrease expensive out-of-district placements by developing in-district programs that meet the requirements of the IEPs of students with severe disabilities.

With hard work and detailed planning, in each of the last three years we have added in-district programs. We began with one program in 2006-07 for five (5) students and by FY 2010 we will have six (6) programs with a projected enrollment of fifty (50) students. The number of students in OOD placements actually decreased from ninety (98) students in FY 2008 to ninety-one (91) students in FY 2009 in large part due to the new in-district programs. Attending a school in their community is better for these students educationally and socially, and is fiscally prudent.

This initiative has been a very successful in saving our community significant dollars. The district will continue to work to slow the rate of out of district tuition increases. In part, this includes advocating at the state level to support the proposed freeze on out of district tuitions, continuing to develop in district programs, and increasing collaboration with other districts.

Third, we are working with at least four other school districts to **reduce expenses and generate income**. Possible cost saving or revenue-generating actions include joint purchasing for services, supplies and/or equipment; combining services and/or programs; and sharing staff.

Fourth, we are **exploring outsourcing** certain services and expect some fruition from these efforts in FY 2010. We are in discussions with the Town regarding **consolidating departments** and/or services. We are meeting with the Greater Lawrence Educational Collaborative to explore expansion of services and with the Greater Lawrence Vocational School to look at **sharing the management** of services. These actions take time to explore, propose, develop and implement, but we are fast-tracking this process with the central goal of avoiding the elimination of programs, services, and personnel that most directly affect children.

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Finally, **wage freezes, furloughs and other areas for impact bargaining with all school department employees** would have the greatest impact for cost savings. Salaries make up 87.6% of the in district school department budget. Freezing the agreed upon wage increases (in whole or in part) is the most effective way to immediately stabilize our schools, prevent massive layoffs, and secure the quality of education that we expect and value in Andover.

Non-union employees indicate they are willing to discuss forgoing their 2010 wage increase. Certain non-AEA unions also indicate the same. However, to avoid significant layoffs sacrifices are needed across the board. The AEA (teachers union) leadership indicated on numerous occasions that they will not consider a freeze on their wage increase for 2010 (and have refused all requests to reopen their contract). Many employees, however, indicate disagreement with the union leadership and have expressed a willingness to work with us during these difficult times.

What may change

Federal: Details on timing for receipt, how much, and restrictions on the use of the federal ARRA stimulus money are being finalized. We anticipate \$1.6m in special education IDEA money – \$944,000 should arrive by September, 2009. The balance is expected for use in FY-11. There will also be a one-time appropriation of additional funds from the State Fiscal Stabilization Fund (SFSF) estimated to be between \$71,000 and \$182,000. The district leadership team is developing a plan to use these funds strategically, blunt the impact of the reductions, and reset our schools for continuing success through this economic downturn and into the recovery.

State: We anticipate a minimum 9.2% decrease in net state aid from FY 2009. However, Governor Patrick has proposed additional measures for increasing revenues including (a) closing the telecommunications tax loophole; (b) adding a 1% meals tax; (c) adding a 1% hotel excise tax; and (d) adding an additional 1% meals tax through local options (in Andover this would require a vote of the Board of Selectmen). Closing the telecommunications tax loophole alone could mean \$409,000 for Andover.

Local: The fiscal impact from the Superintendent's cost savings initiatives (consolidation, regionalization, and outsourcing) will not be realized until well into FY-10.

Lessons Learned from Recent History

We know that economic downturns result in reduced educational services for students. There is never a good time to impact students, but minimizing the negative impact will require the hard work and collaboration of all stakeholders. We know too that economic downturns do not last forever and that with skilled planning with regard to reductions and careful positioning of our resources for future needs, our schools can remain strong over the long term.

Six years ago, in 2003, substantial reductions resulted in the elimination of forty-four (44) positions (full and part time staff). With talented, well-trained, caring staff and very

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supportive parents, our students continued to perform well in the core subjects, as demonstrated by their high performance on standardized tests and success in college admissions. In FYs 2004, 2005 and 2006, we brought back some physical education and all our health programs, personnel in the arts, guidance, counseling, and the before-and-after-school activities (including nearly sixty (60) clubs at the high school). New programs have been introduced, including an Engineering Program at all three levels; Balanced Literacy and an Instrumental Strings Program at the elementary level; and Introductory Biotechnology, Topics in Astronomy, Environmental Action, Discrete Math, Linear Algebra, and Chinese language at the high school. These programs and courses develop cross-cultural and global communication skills, and require students to deal with complex concepts and problems, and thinking and acting with creativity and innovation. Our students, with your ongoing support, have had the opportunity through these programs to function more competitively in the 21st century.

All our students pass the high school MCAS every year and a very high percentage of graduating seniors go on to two and four-year colleges (95.4% in 2007 and 97% in 2008). Aided by fees that parents pay, our students continue to excel in athletics as well. For two consecutive years (2006 and 2007) Andover earned the prestigious Ernest Dalton Memorial Award presented by the Boston Globe for overall athletic excellence for Division 1 Schools. This year we took second place, missing first by a fraction of a percentage. We know that our academic achievement and athletic awards at the state level are impressive. Yet, we know our serious academic competition is on the international level. The stakes are high for our students, especially now with serious economic conditions world-wide.

Meeting the challenge going forward

The strength of the Town of Andover has always been its citizens. Your robust engagement in our community and commitment to planning together for the future have kept our schools strong and made our town a wonderful place to live. In the coming weeks, we will begin a strategic planning process that will develop a roadmap for our schools in a changing economy and an evolving global marketplace. We invite you to participate in this process, and ask for your continued support during these uncertain times as we work together to lead change, to explore and initiate new and better ways of delivering education to our students, and to position our schools and community for continued success.

Respectfully Submitted,

Debra R. Silberstein

Debra Rahmin Silberstein
Chair, Andover School Committee

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skills, and quality required to be successful in a diverse society.

FY10 SCHOOL DEPT. TOTAL PRELIMINARY BUDGET

Acct.	Function	FY05 Total Expended	FY06 Total Expended*	FY07 Total Expended	FY08 Total Expended	FY09 Total Approved	FY10 Total Proposed	Percent Change
110	School Committee	19,076	27,628	27,238	27,856	27,739	22,739	-18.0%
111	Legal Services	210,971	200,191	248,588	188,779	150,000	150,000	0.0%
120	Superintendent's Office	203,531	256,641	233,913	249,163	254,031	268,953	5.9%
141	Asst. Superintendent's Office	172,389	207,551	229,852	208,661	247,300	244,690	-1.1%
142	Human Resources	330,149	404,180	434,727	425,436	442,557	433,274	-2.1%
143	Business Services	705,794	790,644	776,624	852,198	827,053	827,269	0.0%
144	Contingency	0	0	0	0	0	0	
210	Supervisors	954,106	982,777	1,114,232	1,109,972	1,185,864	1,087,827	-8.3%
220	Principals	2,206,008	2,307,447	2,536,019	2,687,336	2,620,069	2,739,434	4.6%
230	Teaching	27,868,370	30,992,172	32,483,227	34,593,510	36,230,668	36,893,344	1.8%
235	Professional Development	243,947	283,773	276,514	312,542	271,772	231,502	-14.8%
240	Textbooks	224,450	167,430	72,077	75,897	98,727	60,115	-39.1%
250	Library/Media	583,565	635,611	690,843	672,524	714,705	612,026	-14.4%
260	Technology	930,539	1,253,085	1,116,842	1,041,573	1,109,242	948,266	-14.5%
270	Guidance	840,768	882,718	944,347	975,539	911,329	889,419	-2.4%
280	Evaluation	1,084,266	1,385,367	1,682,962	1,954,214	1,889,410	2,234,656	18.3%
320	Health Services	428,044	477,783	531,765	571,852	575,232	593,321	3.1%
331	Transp. - Reg. Educ.	1,137,047	1,468,790	1,250,932	1,358,905	1,422,299	1,500,059	5.5%
332	Transp. - Special Educ.	1,264,388	1,293,902	1,422,581	1,398,836	1,562,440	1,698,920	8.7%
333	Transp. - Homeless	114,869	(3,330)	3,280	0	0	0	
351	Athletics	420,573	422,809	471,551	482,874	492,554	343,705	-30.2%
352	Student Activities	61,933	63,647	94,269	97,432	103,214	41,211	-60.1%
411	Custodial Services	1,795,705	1,875,718	1,959,177	2,055,992	2,076,407	1,761,257	-15.2%
412	Building Operations	1,196,595	1,517,762	1,687,127	1,780,842	1,778,000	1,563,768	-12.0%
521	Medicare/Benefits	427,208	511,149	556,666	592,605	648,610	636,523	-1.9%
730	Equipment	28,862	0	0	0	0	0	
900	Prog. Other Districts	3,459,765	4,818,755	4,219,414	3,463,304	3,793,936	4,650,880	22.6%
	Total	46,912,920	53,224,200	55,064,768	57,177,841	59,433,157	60,433,157	1.7%

* spending includes \$163,449 supplemental appropriation

FY10 SCHOOL DEPT. PRELIMINARY SALARY BUDGET

Acct.	Function	FY05 Total Expended	FY06 Total Expended*	FY07 Total Expended	FY08 Total Expended	FY09 Total Approved	FY10 Total Proposed	Percent Change
110	School Committee	10,050	11,775	12,675	12,875	11,500	11,500	0.0%
120	Superintendent's Office	190,159	237,059	209,290	222,269	234,053	248,975	6.4%
141	Asst. Superintendent's Office	158,163	190,642	209,773	194,408	228,700	228,390	-0.1%
142	Human Resources	206,791	246,106	279,668	270,809	298,776	308,773	3.3%
143	Business Services	556,384	607,751	627,936	690,582	647,283	659,869	1.9%
144	Contingency	0	0	0	0	0	0	
210	Supervisors	926,034	933,363	1,036,941	1,006,395	1,103,115	1,005,078	-8.9%
220	Principals	2,102,119	2,215,083	2,432,609	2,579,646	2,524,643	2,644,008	4.7%
230	Teaching	27,249,998	30,288,579	31,678,411	33,833,640	35,462,677	36,215,230	2.1%
235	Professional Development	94,791	140,312	147,594	131,593	111,120	90,120	-18.9%
250	Library/Media	532,745	587,226	645,756	631,659	666,488	563,809	-15.4%
260	Technology	830,176	928,452	899,788	881,117	939,480	824,804	-12.2%
270	Guidance	827,141	866,026	932,600	968,997	894,130	875,459	-2.1%
280	Evaluation/Therapy	606,775	720,335	854,562	1,028,311	1,040,284	1,094,562	5.2%
320	Health Services	416,389	464,440	513,342	556,596	558,682	576,771	3.2%
331	Transportation	164,330	148,547	146,643	156,655	168,159	167,867	-0.2%
351	Athletics	408,073	422,809	434,551	439,874	449,554	300,705	-33.1%
352	Student Activities	61,933	63,647	94,269	97,432	103,214	41,211	-60.1%
411	Custodial Services	1,685,263	1,759,785	1,833,052	1,907,599	1,942,572	1,627,422	-16.2%
	Total	37,027,316	40,831,937	42,989,460	45,610,457	47,384,430	47,484,553	0.2%

FY10 SCHOOL DEPT. PRELIMINARY EXPENSES BUDGET

Acct.	Function	FY05 Total Expended	FY06 Total Expended*	FY07 Total Expended	FY08 Total Expended	FY09 Total Approved	FY10 Total Proposed	Percent Change
110	School Committee	9,026	15,853	14,563	14,981	16,239	11,239	-30.8%
111	Legal Services	210,971	200,191	248,588	188,779	150,000	150,000	0.0%
120	Superintendent's Office	13,372	19,582	24,623	26,894	19,978	19,978	0.0%
141	Asst. Superintendent's Office	14,226	16,909	20,079	14,253	18,600	16,300	-12.4%
142	Human Resources	123,358	158,074	155,059	154,627	143,781	124,501	-13.4%
143	Business Services	149,409	182,893	148,688	161,616	179,770	167,400	-6.9%
144	Contingency		0	0	0	0	0	
210	Supervisors	28,073	49,414	77,291	103,577	82,749	82,749	0.0%
220	Principals	103,889	92,364	103,410	107,690	95,426	95,426	0.0%
230	Teaching	618,372	703,593	804,816	759,870	767,991	678,114	-11.7%
235	Professional Development	149,156	143,461	128,920	180,949	160,652	141,382	-12.0%
240	Textbooks	224,450	167,430	72,077	75,897	98,727	60,115	-39.1%
250	Library/Media	50,820	48,385	45,087	40,865	48,217	48,217	0.0%
260	Technology	100,363	324,633	217,054	160,456	169,762	123,462	-27.3%
270	Guidance	13,627	16,692	11,747	6,542	17,199	13,960	-18.8%
280	Evaluation/Therapy	477,491	665,032	828,400	925,903	849,126	1,140,094	34.3%
320	Health Services	11,655	13,343	18,423	15,256	16,550	16,550	0.0%
331	Transp. - Reg. Educ.	972,717	1,320,243	1,104,289	1,202,250	1,254,140	1,332,192	6.2%
332	Transp. - Special Educ.	1,264,388	1,293,902	1,422,581	1,398,836	1,562,440	1,698,920	8.7%
333	Transp. - Homeless	114,869	-3,330	3,280	0	0	0	
351	Athletics	12,500	0	37,000	43,000	43,000	43,000	0.0%
352	Student Activities	0	0	0	0	0	0	
411	Custodial	110,442	115,933	126,125	148,393	133,835	133,835	0.0%
412	Building Operations	1,196,595	1,517,762	1,687,127	1,780,842	1,778,000	1,563,768	-12.0%
521	Medicare/Benefits	427,208	511,149	556,666	592,605	648,610	636,523	-1.9%
730	Equipment	28,862	0	0	0	0	0	
900	Prog. Other Districts	3,459,765	4,818,755	4,219,414	3,463,304	3,793,936	4,650,880	22.6%
	Total	9,885,604	12,392,263	12,075,307	11,567,385	12,048,728	12,948,605	7.5%

FY2010 CAPITAL PROJECTS FUND APPROPRIATION

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate the sum of \$1,780,000 for the purpose of funding the Fiscal Year 2010 appropriation for the Capital Projects Fund or take any other action related thereto.

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Historically, the Capital Projects Fund was voted as part of the Plant and Facilities departmental budget. While it is still considered to be part of the FY2010 operating budget, the Capital Projects Fund is now voted in a separate warrant article. The Town’s auditors have recommended this approach so that any balance in the fund at the end of a fiscal year can be carried forward to finish projects not completed by year-end. The use of a separate warrant article will also make it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities.

## FY2010 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER

| <u>Project Item</u>               | <u>Amount</u> |
|-----------------------------------|---------------|
| Minor Sidewalk Repairs            | \$75,000      |
| Town Technology Infrastructure    | 57,600        |
| Fire-Rescue Vehicles              | 0             |
| Personal Protective Clothing      | 86,000        |
| Town Projects – Building Division | 198,000       |
| Town Projects – PH&E Division     | 98,000        |
| Town & DPW Vehicles               | 101,000       |
| Police Vehicle Replacement        | 110,000       |
| School Capital Projects           | 606,400       |
| Total Capital Projects Fund       | \$1,332,000   |

~~~~~

The BOARD OF SELECTMEN recommends approval in the amount of \$1,332,000. YES ___
The board's recommendation of the lower number for Article 5 is conditional on agreement by all three boards to support restoring funding for the CIP next year to reach the \$1,780,000 level.

The FINANCE COMMITTEE recommends approval in the amount of \$1,332,000. NO ___

The SCHOOL COMMITTEE will make its recommendation at Town Meeting.

On request of the Town Manager

BUDGET TRANSFERS

ARTICLE 6. To see if the Town will vote to transfer from amounts previously appropriated at the 2008 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B, or take any other action related thereto.

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This article authorizes the transfer of funds appropriated by the 2008 Annual Town Meeting from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2009 Budget. A specific list of transfers will be presented to Town Meeting.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

On request of the Town Manager as recommended by the Finance Director

SUPPLEMENTAL BUDGET APPROPRIATIONS

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 2008 Annual Town Meeting, or take any other action related thereto.

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A specific list of supplemental appropriations will be presented to Town Meeting.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

On request of the Town Manager as recommended by the Finance Director

FREE CASH

Free Cash is the term used for a community's funds that are available for appropriations. Specifically, Free Cash is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriations, or both. Free Cash must be certified by the Director of the Bureau of Accounts as of July 1 of each fiscal year upon submission of a community's balance sheet and cannot be appropriated until certified. Once Free Cash is certified, it is available for appropriation at the annual or any special Town Meeting. Free Cash may be used for any lawful municipal purpose and provides communities with the flexibility to fund additional appropriations after the tax rate has been set. Free Cash balances do not necessarily carry over to the next July 1; the Director's certification expires on June 30 at the end of the fiscal year. Factors that affect free cash are: actual revenues and expenditures versus amounts budgeted, the amount of collections of property taxes (the less you collect, the less Free Cash you have), the amount spent in the previous year, and deficits in both the general fund and other funds.

The Free Cash balance is an important indicator of whether a town is living within its means. **A declining balance means that the Town is spending more on an annual basis than it is collecting in revenues.** Andover's policy is to maintain the combined balance of Free Cash and Stabilization Fund at 3% - 7% of General Fund revenues. Free Cash provides a reserve which can be tapped in case of emergency and provides enough cash in the bank to meet payrolls and pay the bills without having to borrow in anticipation of taxes. This goal is a widely accepted measure of good financial standing and a factor in Andover's bond rating.

The Finance Committee bases its recommendations about the use of Free Cash on actual revenue collections and expenditure levels for the current fiscal year - whether projected surpluses could be counted on to replenish Free Cash to the desired level. The unexpected reduction in the Free Cash balance from the amount remaining after the 2004 Town Meeting to the amount certified as available for spending in 2005 was due to a timing issue in the reporting of an expenditure in FY2004 with the associated revenue not being recorded until FY2005. The amount shown as "spent" by Town Meeting in 2007 includes the transfer of \$2,000,000 to the Stabilization Fund.

FREE CASH HISTORY

<u>Year</u>	<u>Certified Free Cash Going into Annual Town Meeting</u>	<u>Free Cash as A % of Budget</u>	<u>Amount Spent By Town Meeting</u>	<u>Amount Remaining after Town Meeting</u>
1998	4,272,761	5.1%	2,128,435	2,144,326
1999	5,337,761	5.8%	4,151,008	1,186,753
2000	3,652,583	4.3%	2,810,319	842,274
2001	3,829,165	4.2%	2,848,953	980,212
2002	3,767,004	4.0%	2,923,476	843,528
2003	3,340,240	3.5%	2,855,082	485,158
2004	4,413,574	4.5%	1,316,648	3,096,926
2005	2,188,732	2.1%	1,305,000	883,732
2006	3,013,073	2.5%	2,287,000	726,073
2007	5,432,796	4.4%	3,532,368	1,900,428
2008	2,333,996	1.9%	1,763,147	570,849
2009	2,221,828	1.6%	787,000*	1,434,828

*Estimate based on budget and warrant article recommendations as of May 1, 2009.

FREE CASH

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 2010 tax rate and to affect appropriations voted at the 2009 Annual Town Meeting, or take any other action related thereto.

The BOARD OF SELECTMEN recommends that this article be withdrawn. YES ___

The FINANCE COMMITTEE recommends that no Free Cash be used for the FY2010 budget. NO ___

On request of the Town Manager as recommended by the Finance Director

UNEXPENDED APPROPRIATIONS

ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury, or take any other action related thereto.

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Unexpended balances in Special Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Special Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.

~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On request of the Town Manager as recommended by the Finance Director

ACCUMULATED EMPLOYEE BENEFIT ACCOUNT

ARTICLE 10. To see if the Town will vote to raise by taxation or by transfer from available funds and appropriate a sum not to exceed \$350,000 to the Accumulated Employee Benefit Account for funding terminal leave liabilities upon being eligible for retirement under the Andover Contributory Retirement System and terminating employment with the Town, or take any action related thereto.

~~~~~

Under collective bargaining contracts with the Town of Andover, employees are paid a portion of their accumulated unused leave when they retire, based upon formulas outlined in the various collective bargaining agreements. This unused leave must be paid when the employee becomes eligible for retirement under the Andover Contributory Retirement System and terminates his/her employment with the Town.

~~~~~

Financial Impact of Article 10	
<u>Approval</u> Reduces Free Cash balance by \$350,000. No FY2010 tax bill impact.	<u>Disapproval</u> \$350,000 available for spending by a future Town Meeting.

THE BOARD OF SELECTMEN recommends withdrawal of this article. YES

The FINANCE COMMITTEE recommends that the Accumulated Employee Benefit Account be funded in the annual operating budget. \$225,000 has been included in the FY2010 General Government appropriation for this purpose. NO

On request of the Town Accountant

PROCUREMENT – PETITION TO THE GENERAL COURT

ARTICLE 11. To see if the Town will authorize the Board of Selectmen to petition the General Court to enact Special Legislation as follows:

“In the Town of Andover, every procurement for the construction, reconstruction, installation, demolition, maintenance or repair of any building by the Town estimated to cost less than \$5,000 shall be obtained through the exercise of sound business practices. The Town shall make and keep a record of each such procurement. Said record shall, at a minimum, include the name and address of the person from whom the services were procured. Written price quotations submitted in accordance with this subsection do not require bid deposits.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building by the Town estimated to cost not less than \$5,000 but less than \$10,000 shall be awarded to the responsible person offering to perform the contract at the lowest price quotation; provided, however, that the Town shall seek written price quotations from no fewer than three persons customarily providing the work for which the contract is being made available. When seeking written quotation, the Town shall make and keep a record of the names and addresses of all persons from whom price quotations were sought, the names of the persons submitting price quotations and the date and

amount of each price quotation. Written price quotations submitted in accordance with this subsection do not require bid deposits.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost not less than \$10,000 but not more than \$25,000 shall be awarded to the responsible person offering to perform the contract at the lowest price. The Town shall make public notification of the contract and shall seek written responses from persons who customarily perform such work. The public notification shall include a scope of work statement that defines the work to be performed and provides potential responders with sufficient information regarding the objectives and requirements of the public agency and the time period within which the work is to be completed. For purposes of this subsection, "public notification" shall include, but not necessarily be limited to, posting, no less than two weeks before the time specified in the notification for the receipt of responses, the contract and scope of work statement on the website of the public agency and, either on the COMPASS system, so-called, or in the Central Register established under Section 20A of Chapter 9, and in a conspicuous place in or near the primary office of the public agency. Written price quotations submitted in accordance with this subsection do not require bid deposits.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost more than \$25,000 but not more than \$100,000 shall be awarded to the lowest responsible and eligible bidder on the basis of competitive bids publicly opened and read in accordance with the procedure set forth in said Section 39M of said Chapter 30. The term "pumping station" as used in this section shall mean a building or other structure which houses solely pumps and appurtenant electrical and plumbing fixtures.

Every contract for the construction, reconstruction, installation, demolition, maintenance or repair of any building in Andover estimated to cost more than \$100,000, except for a pumping station, to be constructed, reconstructed, installed, demolished, maintained or repaired as an integral part of a sewer construction or water construction project bid under the provisions of Section 39M of Chapter 30, shall be awarded to the lowest responsible and eligible general bidder on the basis of competitive bids in accordance with the procedure set forth in General Laws, Chapter 149, Section 44A to 44H, inclusive.

When the General Court has approved the use of an alternative mode of procurement of construction for a project pursuant to Section 7E of Chapter 29, the Town shall follow the policies and procedures of this section and of Section 44B to 44H, inclusive, to the extent compatible with the mode of construction procurement selected.

Notwithstanding the foregoing paragraph, the Town may undertake the procurement of modular buildings, in accordance with General Laws, Chapter 149, Section 44E. The Town may procure site work for modular buildings, including, but not limited to, construction of foundations, installations, and attachment to external utilities, or any portion of site work, either in combination with the procurement of modular buildings pursuant to General Laws, Chapter 149, Section 44E or on the basis of competitive bids pursuant to the foregoing paragraph. Notwithstanding the foregoing paragraph, the Town may procure energy management services in accordance with Section 11C of Chapter 25A and regulations promulgated thereunder."

This Act shall take effect immediately upon passage. The General Court may vary the form and substance of the requested legislation within the scope of the general public objective of the petition, or take any other action related thereto.

~~~~~

This article would authorize the Board of Selectmen to file special legislation with the Massachusetts legislature so as to remove Andover from some of the current requirements of Mass General Laws Chapter 149 which require competitive quotes for all contractor work that is being planned for Town buildings. Prior to 2004, state law required quotes or bids for work estimated to exceed \$5,000 in total cost. Certain amendments to the law were made in 2004, improving some dollar thresholds pertaining to public buildings construction. Whether it was an error or an intentional change, the amendments resulted in requiring bids for all work regardless of estimated cost. Never before had quotes or bids been required for construction work with a total value of less than \$5,000. This change in law has made it very difficult, time consuming and costly for municipalities to obtain bids for small projects and has delayed necessary emergency repairs. Small local contractors are reluctant to comply with all of the administrative requirements that in the past were only applicable to larger public construction projects. Additionally, this low price threshold is inconsistent with two other State procurement laws M.G.L. c.30B and c.30, 39M, which have thresholds of \$10,000 and \$5,000, respectively. Although corrective legislation identical to the provisions of this proposed article has been filed in the last few years, the legislature has failed to adopt any bill that would address this issue. The bills were never allowed out of committee. To draw attention to the matter and encourage the legislature to act, a number of other towns are planning to file similar bills.

~~~~~

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Plant & Facilities Director

**PUNCHARD FREE SCHOOL TRUSTEES
PETITION TO THE GENERAL COURT**

ARTICLE 12. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Chapter 7 of the Acts of 1851, Chapter 76 of the Acts of 1853, Chapter 77 of the Acts of 1856, Chapter 396 of the Acts of 1869, Chapter 47 of the Acts of 1877, or any other General or Special Law to the contrary, the Board of Trustees of the Punchard Free School shall consist of five trustees, who shall be residents of the Town of Andover elected by the registered voters. The Trustees who are in office when this legislation becomes effective shall serve until the expiration of their terms. At the first election of the successors to the Trustees who are in office when this legislation becomes effective, the Town shall elect five Trustees, two of whom shall serve for terms of three years, two for terms of two years and one for a term of one year. At each Annual Town Election thereafter, the voters shall elect in place of Trustees whose terms are about to expire a like number of Trustees to serve for terms of three years, or take any other action related thereto.

~~~~~  
In 1849 the will of Benjamin Punchard established the funds for a free school. The school was under the direction of eight Trustees (the rector of Christ Church, the ministers of South Parish and West Parish churches and five members chosen by the voters to include two members of Christ Church, two members of South Parish and one member from West Parish). This warrant article will authorize the Board of Selectmen to petition the General Court to change the requirement that the Punchard Trustees be representatives from certain churches to any resident of the Town no matter what religious affiliation. The number of Trustees will also be reduced from eight to five members.  
~~~~~

The BOARD OF SELECTMEN recommends approval. YES

NO

On request of the Punchard Free School Trustees

FAA LEASE

ARTICLE 13. To see if the Town will vote to authorize the Board of Selectmen to enter into a renewal of the lease between the Town and the United States of America, Federal Aviation Administration, of land at the Town of Andover Water Treatment Plant, for the purpose of maintaining an Outer Marker and a Compass Locator Antenna servicing the Lawrence Municipal Airport, for a term of up to five years, on terms and conditions the Board deems in the best interest of the Town or take any other action related thereto.

~~~~~  
The Federal Aviation Administration maintains a navigation aid for aircraft landing at Lawrence Municipal Airport. The system has been in place for over 30 years.  
~~~~~

The BOARD OF SELECTMEN recommends approval. YES

NO

On request of the Department of Public Works Director

TRANSFER FROM OVERLAY SURPLUS

ARTICLE 14. To see if the Town will vote to transfer a sum of money from Overlay Surplus and appropriate to various fiscal years Allowance for Abatements and Exemptions accounts, or take any other action related thereto.

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The overlay is an account that is established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve is not established by the normal appropriation process, but included by the Board of Assessors when the tax rate is set. An overlay deficit occurs when the amount of overlay raised in a given year is insufficient to cover the abatements, exemptions and uncollected taxes for that year. Overlay deficits must be provided for in the next fiscal year. If the balance in the overlay account for a given year is in excess of the amount remaining to be collected or abated, then it can be transferred into an overlay surplus account. Overlay surplus may be appropriated for any lawful purpose.

~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On request of the Finance Director

INSURANCE RECOVERY TRANSFER

ARTICLE 15. To see if the Town will vote to transfer the sum of \$110,585 from Insurance Proceeds in Excess of \$20,000 account and appropriate to the Municipal Building/Insurance Fund, said sum being the amount of insurance proceeds received on May 22, 2008 for Structural Repairs to the Bancroft Elementary School, or take any other action related thereto.

~~~~~

This article seeks the appropriation of \$110,585 to the Municipal Building Insurance Fund authorized under MGL Chapter 40, Section 13. This is the amount received from the insurance company for structural damage to Bancroft School. This section of state law (accepted by Town Meeting in 1973) permits the town to appropriate to a fund which can be used to pay for the repair or replacement of municipal assets that have been damaged or destroyed. To date, \$110,585 has been expended from the Municipal Building/Insurance Fund for repairs to the Bancroft building. Under MGL Ch44, Sec 53, insurance proceeds in excess of \$20,000 cannot be expended without appropriation by Town Meeting.

~~~~~

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

The SCHOOL COMMITTEE recommends approval.

On request of the Town Accountant

TOWN YARD MASTER PLAN

ARTICLE 16. To see if the Town will vote to raise by taxation, borrowing or transfer from available funds and appropriate the sum of \$30,000 to develop a master plan for the redevelopment of the existing Town Yard off Lewis Street, or take any other action related thereto.

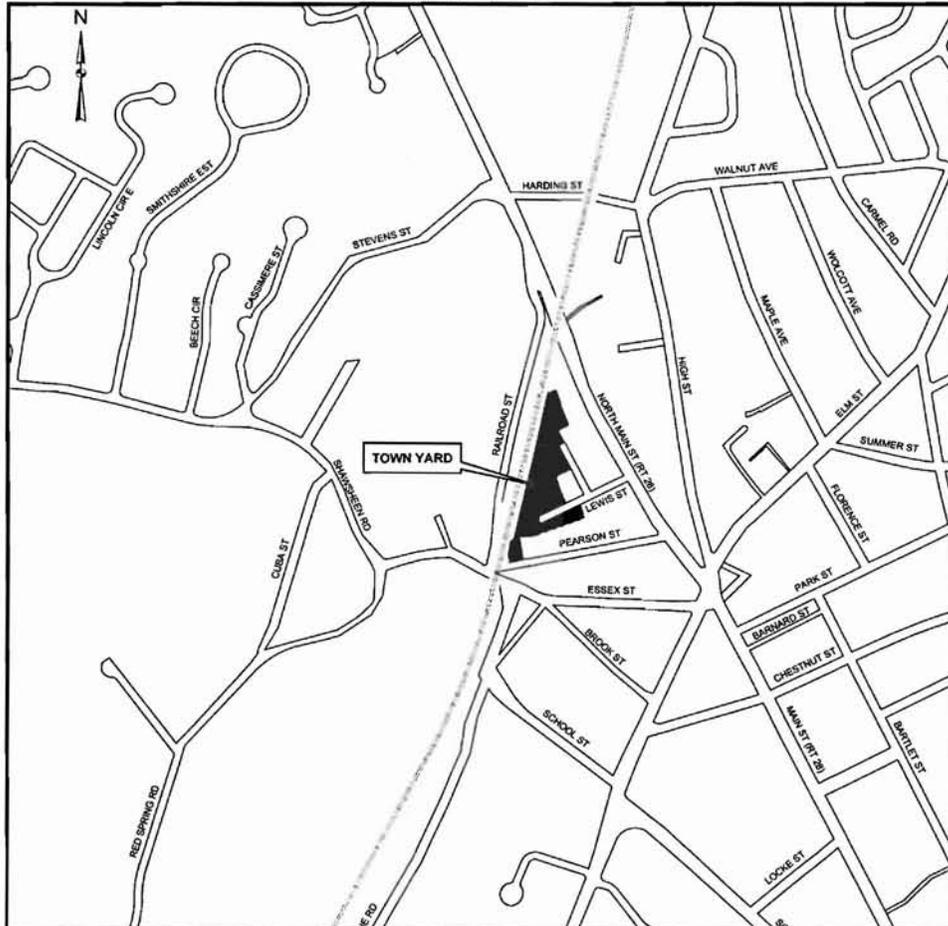
Requires a 2/3 vote

~~~~~

The Town Yard Task Force and the Planning Director have submitted this article to assist with the development of a Master Plan for the redevelopment of the existing Town Yard in the Lewis Street/Pearson Street neighborhood. Over the course of the next year the Town Yard Task Force plans to engage area residents, businesses and community leaders in the creation of a master plan for the area. The development of the existing Town Yard site could help expand and reconnect the core central business district to the regional transit station, increase housing diversity, improve traffic conditions, enhance the character of the downtown, expand the existing tax base, bolster property values and allow for compatible land uses to evolve within the Pearson/Lewis Street neighborhood. The funding of a master plan for this site will allow the Town Yard Task Force to evaluate the suitability of creating a 40R (Smart Growth Overlay District), to conduct a public process to develop key elements of a 40R Overlay District, to develop design criteria for the district, and to bring forward a 40R Overlay Zoning District proposal to a future Town Meeting for approval.

~~~~~

ARTICLE 16



BOARD OF SELECTMEN recommends approval.

YES ___

The FINANCE COMMITTEE recommends approval. It is expected that balances in old warrant articles will be used to fund the Town Yard Master Plan rather than Free Cash.

NO ___

The PLANNING BOARD recommends approval.

On the request of the Planning Director and the Town Yard Task Force

5 CAMPANELLI DRIVE

ARTICLE 17. To see if the Town will vote to authorize the Board of Selectmen to enter into a right-of-first refusal, or an option, to purchase 5 Campanelli Drive (Assessor's Map 142, Lot 6), on terms and conditions the Selectmen deem to be in the best interest of the Town, for general municipal purposes, including the development of a new Town Yard facility and to raise and appropriate or transfer from available funds a sum of \$47,255 to acquire such a right or option and also for related expenditures to evaluate the purchase of the property including, but not limited to, an environmental report, title search, appraisal and other expenses incidental thereto, or take any other action related thereto.

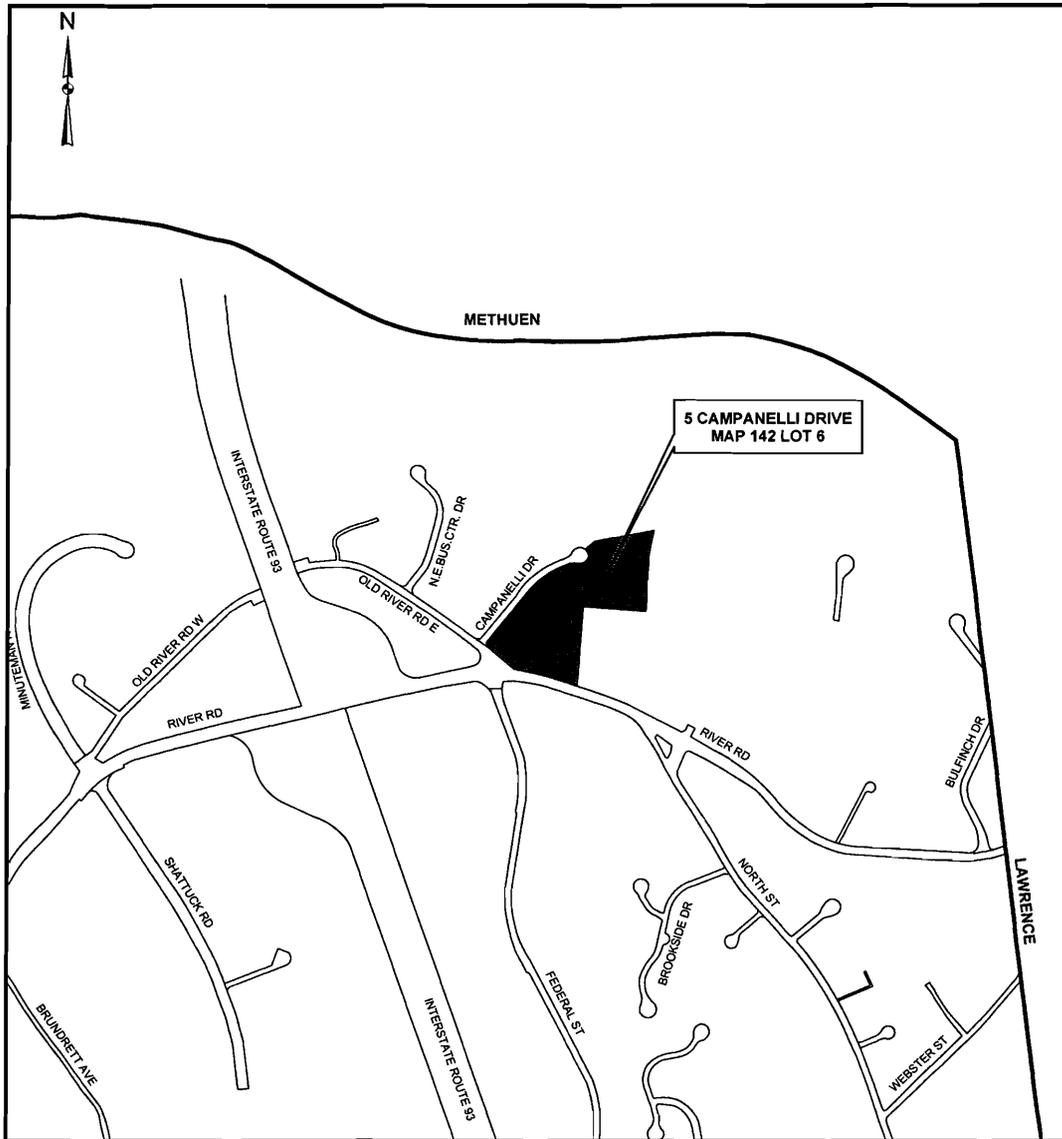
~~~~~

The Town Yard Task Force has submitted Article 17 to help facilitate the relocation of the existing Town Yard to 5 Campanelli Drive. Following an exhaustive site evaluation of public/private owned parcels throughout Town and a formal public request for information, the Town Yard Task Force unanimously voted to recommend 5 Campanelli Drive as their preferred alternative for a new Town Yard. With the approval of this article, the Town of Andover would be authorizing the Board of Selectmen to enter into a right-of-first refusal, or an option to purchase 5 Campanelli Drive for municipal purposes, including the development of a new Town Yard facility. In the event a superior site location is identified as part of the formal request for proposal, the Town Yard Task Force will entertain other viable options.

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(Article 17 map next page)

ARTICLE 17



The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___
It is expected that balances in old warrant articles will be used to fund Article 17 rather than Free Cash.

On request of the Town Yard Task Force

NEW TOWN YARD SITE EVALUATION

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of \$20,000 and to authorize the Board of Selectmen to evaluate a parcel or parcels of land for general municipal purposes, including the development of a new Town Yard facility. Said evaluation or evaluations shall include but not limited to, an environmental report, title search, appraisal and other expenses incidental and related thereto, or take any other action related thereto.

~~~~~

This article would provide funding to do a site evaluation on the preferred site for the new Town Yard which will be identified through an RFP process.

~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__
It is expected that balances in old warrant articles will be used to fund Article 18 rather than Free Cash.

On request of the Town Yard Task Force

MEDICARE EXTENSION PLANS FOR NEW RETIREES STATUTE ACCEPTANCE

ARTICLE 19. To see if the Town will vote to accept Section 18A of Chapter 32B of the Massachusetts General Laws authorizing the Town to require all retirees, who retire after the acceptance of this Section, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town, or take any other action related thereto.

~~~~~

This warrant article asks Town Meeting to accept a recently passed state statute which would require all retirees who retire after this article is passed to be enrolled in Medicare at the age of 65. Requiring all retirees to enroll in Medicare for their primary health care coverage will reduce the Town's and member's cost of health insurance. This applies to all Town employees and any school employees not covered by the Retired Teachers Health Insurance program. Retired teachers are already required to enroll in Medicare at 65 years of age.

~~~~~

The BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

FIREWORKS

ARTICLE 20. To see if the Town will provide funding in the amount of \$10,000 for a Fireworks Program as part of the Fourth of July Program from available funds, or take any other action related thereto.

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

It is expected that balances in old warrant articles will be used to fund Article 20 rather than Free Cash.

On petition of Gerald H. Silverman and others

FUNDS FROM STABILIZATION FUND TO SCHOOL DEPARTMENT

ARTICLE 21. To see if the Town will vote to appropriate the sum of two million dollars (\$2,000,000) to the School Department operating budget from the Stabilization Account, or take any other action related thereto.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

The money will be used to help fund the FY2009-FY2010 School Budget to reduce the number of teachers that will be eliminated.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

Draining the Town's savings accounts to fund ongoing operating costs only postpones inevitable cuts and makes the Town's overall financial situation much worse the following year.

The SCHOOL COMMITTEE will make its recommendation at Town Meeting.

On petition of William Pennington and others

**TRANSFER FROM STABILIZATION FUND TO SCHOOL
DEPARTMENT FOR HIGH SCHOOL ATHLETICS**

ARTICLE 22. To see if the Town will vote to appropriate the sum of one hundred thousand dollars to the School Department operating budget from the Stabilization Account, to offset a portion of a decrease in funding for the Andover High School Athletic Program, or take any other action related thereto.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

Draining the Town’s savings accounts to fund ongoing operating costs only postpones inevitable cuts and makes the Town’s overall financial situation much worse the following year.

The SCHOOL COMMITTEE recommends disapproval.

On petition of David Geaslen and others

GENERAL HOUSEKEEPING ARTICLES

ARTICLE 23. To see if the Town will vote the following consent articles or take any other action related thereto:

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These articles are general housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 23A – 23G. There will be a separate motion for 23H because it requires a 2/3 vote.

~~~~~

GRANT PROGRAM AUTHORIZATION

23A. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program or take any other action related thereto.

~~~~~

This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.

~~~~~

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

ROAD CONTRACTS

23B. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year or take any other action related thereto.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Town Manager

TOWN REPORT

23C. To act upon the report of the Town officers or take any other action related thereto.

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This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2008 Annual Report has been included at the end of the Finance Committee Report.

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The BOARD OF SELECTMEN recommends approval. YES

On request of the Town Manager

PROPERTY TAX EXEMPTIONS

23D. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2010 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5 or take any other action related thereto.

~~~~~

Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents, or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.

~~~~~

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Board of Assessors

CONTRACTS IN EXCESS OF THREE YEARS

23E. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

~~~~~

Contracts for goods and services, which are entered into under the provisions of G.L. Ch.30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interest of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts upon approval of the appropriate elected body.

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The BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

ACCEPTING EASEMENTS

23F. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

RESCINDING BOND AUTHORIZATIONS

23G. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

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Sometimes, when financing plans are completed, it becomes evident that the Town has authorized more borrowing than will be needed for a project, and the authorization to borrow the additional funds can be rescinded. Borrowed balances can only be used for similar purposes with Town Meeting approval.

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Requires a 2/3 vote

BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Finance Director

GRANTING EASEMENTS

ARTICLE 24. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Town Manager

UNPAID BILLS

ARTICLE 25. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

Requires a 4/5 vote

~~~~~

In order for a bill to be paid in the normal course of events, it must be submitted during the fiscal year in which the Town obligation was incurred or shortly thereafter. If this procedure is not followed by a vendor, the bill must be presented to a Town Meeting for its approval before payment. A four-fifth's majority vote is required for the bill to be paid.

~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO

On request of the Town Accountant

CHAPTER 90 AUTHORIZATIONS

ARTICLE 26. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Town Manager

REVOLVING ACCOUNTS

ARTICLE 27. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2009, or take any other action related thereto:

Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2010 Expenditure Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$110,000
B. Memorial Hall Library-Lost/Damaged Materials	MHL Director	Replacement of lost/damaged library materials	Restitution payments /charges to borrower or patron	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$40,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$605,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses, part-time help	Participant fees	\$400,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$80,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$300,000
H. Public Safety	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000
I. Memorial Hall Library Audio/Visual	MHL Director	Purchase of audio/visual materials	Rental of audio/visual materials	\$40,000
J. School Photocopy Fees	School Dept.	Photocopy Center Costs	External Private Groups	\$20,000
K. Compost Program	Plant & Facilities Director	Offset Compost Monitoring and Cleanup Expenses	Contractor permit fees, revenues from sale of compost	\$60,000
L. Solid Waste	DPW Director	Offset Trash & Recycling Costs	CRT, HHW & Trash fees	\$40,000
M. Stormwater Management	Planning Director	Consulting and Environmental Monitoring of Stormwater Management Applications and Permits	Applicant	\$30,000

Town of Andover
REVOLVING ACCOUNTS
(M.G.L. CH. 44, § 53E 1/2)
As of 12/31/2008

	CD & P Legal Notices Acct 5550	CD & P Health Services Clinics Acct 5557	DCS Special Services Acct 5552	Youth Services Acct 5553	P & F Field Maintenance Acct 5622	Elder Services Acct 5554	Police Antenna Uses Acct 5653	Library Audio/ Visual Acct 5561	Library Lost/Damaged Materials Acct 5631	P & F Compost Program Acct 5666	School Photocopy Fees Acct 4510	DPW Solid Waste Fees Acct 5667	CD & P Stormwater Management Acct 5668
Balance 7/1/2007	71,947	25,468	282,551	73,155	29,465	68,194	17,370	26,156	10,610	0	0	0	0
FY 2008 Receipts	101,372	22,457	433,351	320,248	49,529	112,020	150	31,161	5,348	1,500	10,343	0	0
FY 2008 Expenditures	103,508	23,977	398,511	347,363	55,226	87,783	0	34,778	5,531	0	0	0	0
Balance thru 6/30/2008	69,811	23,946	317,392	46,042	23,768	92,431	17,520	22,539	10,427	1,500	10,343	0	0
Receipts thru 12/31/2008	68,340	12,407	144,140	62,398	29,447	63,298	0	12,371	2,649	1,500	2,231	6,184	0
Expenditures thru 12/31/2008	55,171	18,446	280,268	125,567	26,892	57,475	0	10,566	8,168	0	6,536	0	0
Balance thru 12/31/2008	82,980	17,907	181,264	-17,127	26,323	98,254	17,520	24,344	4,908	3,000	6,038	6,184	0

Spending Authorization Art. 20 - TM 2008	\$70,000	\$30,000	\$455,000	\$225,000	\$80,000	\$200,000	\$50,000	\$36,000	\$20,000	\$25,000	\$7,000	\$20,000	\$30,000
Y-T-D % Spent	78.82%	61.49%	61.60%	55.81%	33.61%	28.74%	0.00%	29.35%	40.84%	0.00%	93.37%	0.00%	0.00%

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The Town Moderator will ask Town Meeting voters if anyone would like to hold on a specific revolving fund and, if so, that fund will be held out for discussion, and a separate vote will be taken. A revolving account allows fees and donations to be used for related expenses without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on this type of revolving account setting a dollar limit and specifying who is authorized to make expenditures. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Board of Selectmen and Finance Committee. The expenditure limits for several accounts have been increased to allow the expansion of programs funded with user fees and reduce the reliance on taxation for those departments.

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The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Finance Director

ELDERLY/DISABLED TRANSPORTATION PROGRAM

ARTICLE 28. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

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The Town provides certain transportation subsidies for our elderly citizens. These subsidies currently allow seniors 60 years of age and older and disabled persons to ride free on the MVRTA shuttle bus, and also provides transportation through a “call and ride” program called EZ-Trans. This article will continue to provide critical transportation benefits to our senior and disabled residents.

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Financial Impact of Article 28	
<u>Approval</u> \$12,000 from taxation. Included in projected FY2010 tax bill.	<u>Disapproval</u> Increases excess levy capacity by \$12,000. Reduces projected FY2010 tax bill by less than \$1.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Council on Aging

WATER MAIN CONSTRUCTION AND RECONSTRUCTION

ARTICLE 29. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying costs of engineering, designing, constructing, reconstructing or replacing water mains, or take any other action related thereto.

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This is an ongoing request for water main maintenance that cannot be funded through operating accounts. Previous projects have included cleaning and cement lining of old bare cast iron mains and in some cases full replacement. Many of our cast iron unlined mains installed prior to 1900 are still in service but need cleaning and lining to maintain water quality.

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Financial Impact of Article 29	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$500,000 to be repaid over 20 years.	
Debt Service funded with water user fees is included in water rate projections.	

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Department of Public Works Director

WATER SYSTEM SUPPLY IMPROVEMENTS

ARTICLE 30. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$250,000 for the purpose of paying costs of engineering, designing, replacing instrumentation and chemical feed systems, or take any other action related thereto.

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The Fish Brook Diversion project began in 1966-1967 with the design/construction of a dam, pumping station, and chlorination facilities. Water is transferred from the Fish Brook Station to Haggetts Pond through a 3-mile long 24-inch diameter force main. The station operated with most of its original equipment for 25 years. Upgrades to the station occurred in two phases in the 1990's with the replacement of two small pumps (phase 1) while two large capacity pumps were replaced in 1998 (phase 2). This project completes the upgrades to the station with new chemical feed pumps, piping, and chemical storage tanks. The instrumentation upgrade allows for both station operations and communication with treatment plant SCADA systems. During a recent study "Fish Brook Intake Modifications", CDM August 2007, it was determined that the Town could install a submersible pump to transfer river water to the Fish Brook pool during low water episodes on the Merrimack River. The transferred water is then pumped upstream to Haggetts Pond. This pumping scheme was tested over two high demand periods and proved to be an adequate solution to low water events on the Merrimack River.

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Financial Impact of Article 30

Approval

Town borrows \$250,000 to be repaid over 15 years.
Debt Service funded with water user fees is included
in water rate projections.

Disapproval

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval in the amount of \$250,000. NO ___

On request of the Department of Public Works Director

SALE OR LEASE OF TOWN LAND

ARTICLE 31. To see if the Town will vote to authorize the transfer of the care, custody, management and control of the parcel of land, shown as *Land of Town of Andover* on a Plan of Easement in Andover, Mass. Owner: Town of Andover, Dated March 26, 1995 by Andover Consultants, Inc., and recorded at the Essex North District Registry of Deeds as Plan 12821, as shown as Lot 2 on Assessors Map 55, to the Board of Selectmen and to authorize the Selectmen to sell or convey or lease the land on such terms and conditions as they deem in the best interest of the Town, even if the Town receives no financial payment, or take any other action related thereto. A copy of Plan 12821 and Assessors Map 55 are on file with the Town Clerk's Office.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

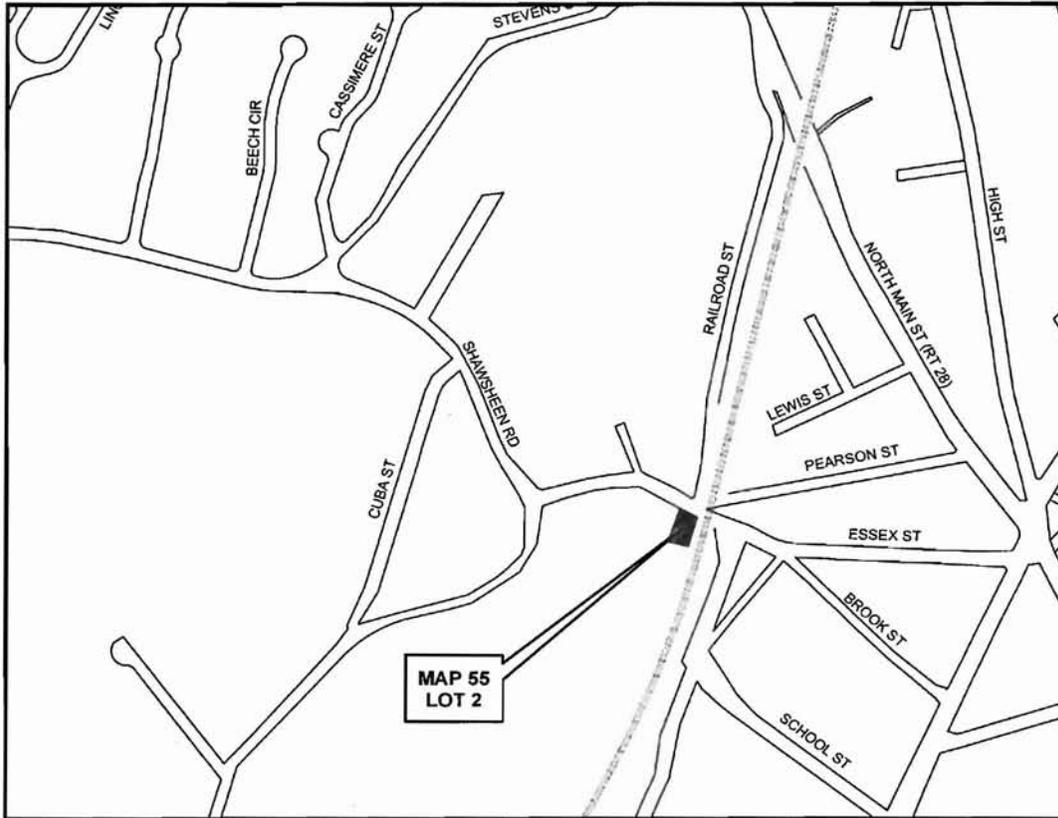
This article would authorize the Board of Selectmen to sell or lease approximately .18 acres of land owned by the Town which is presently utilized as the entrance to Dundee Park. This land is encumbered by an easement that allows for vehicular and pedestrian access to the properties in Dundee Park. Based upon the size of the parcel and the zoning requirements of the mixed use zoning district the petitioner does not believe that the land is needed for Town use. This article would authorize the Selectmen to sell or lease the land pursuant upon terms and conditions it sets. If this article passes, it will result in revenue to the Town both from the sale of the parcel and as a result of increased tax revenue if the parcel can be developed with an abutting property.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The PLANNING BOARD will make its recommendation at Town Meeting. NO ___

(Article 31&32 map next page)

ARTICLES 31 & 32



On petition of Mark B. Johnson, Esq. and others

**GRANTING OF EASEMENTS ACROSS TOWN LAND
LAND ON ESSEX STREET**

ARTICLE 32. To see if the Town will vote to authorize the Selectmen to grant utility, and/or access and/or parking easements on the land shown as *Land of Town of Andover* on a Plan of Easement in Andover, Mass. Owner: Town of Andover, Dated March 26, 1995 by Andover Consultants, Inc. and recorded at the Essex North District Registry of Deeds as Plan 12821 as shown as Lot 2 on Assessors Map 55, on such terms and conditions and in such locations above or below ground as they deem in the best interest of the Town, even if the Town receives no financial payment, or take any other action related thereto. A copy of Plan 12821 and Assessors Map 55 are on file with the Town Clerk's Office.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

This article authorizes the Board of Selectmen to grant and access parking and utility easements across a .18 acre parcel of land the Town owns which is currently utilized as the access to Dundee Park. This parcel is already subject to an access easement which provides access to Dundee Park. If this article passes, the Board of Selectmen will be authorized to grant a parking and access and utility easement which could benefit abutting parcels. The sale of the easements would result in revenue to the Town.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The PLANNING BOARD will make its recommendation at Town Meeting. NO__

On petition of Mark B. Johnson, Esq. and others

FIRE RESCUE AMBULANCE

ARTICLE 33. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$225,000 for the purpose of purchase of an ambulance, or to take any other action related thereto.

Requires a 2/3 vote

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Article 33 provides the necessary funding to purchase a new ambulance to replace a 2001 International that requires an inordinate amount of repairs due to its age and wear. The body of the old ambulance is beginning to show significant rot in all areas and is in need of significant refurbishing. In addition the vehicle no longer meets the safety criteria established by federal law.

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Financial Impact of Article 33

Approval

Town borrows \$225,000 to be repaid over 5 years
No increase in FY2010 tax bill.
Peak year of debt service in FY2012 would require appropriation of \$53,000.
Would account for approximately \$4 of the FY2012 average residential property tax bill.

Disapproval

No change in FY2010 tax bill.
Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Fire Chief

BALLARDVALE FIRE STATION REPLACEMENT

ARTICLE 34. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$200,000 for the purpose of planning, engineering and design for the replacement of the Ballardvale Fire Station and expenses incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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This article provides the necessary funding to initiate the planning, engineering and design process for the replacement of the Ballardvale Fire Station located at the intersection of Clark Road and Andover Streets. The need for this project was identified in 1980. Recently, the Town of Andover funded two (2) separate studies that reviewed the Andover Fire Rescue infrastructure. They both concluded that the fire rescue substation facilities are inadequate due to existing safety conditions and response times. The ability to serve the community most effectively and efficiently with regard to fire, rescue and emergency medical services response requires the replacement of the Ballardvale Fire Station.

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Financial Impact of Article 34	
<u>Approval</u> Town borrows \$200,000 to be repaid over 5 years No increase in FY2010 tax bill. Peak year of debt service in FY2012 would require appropriation of \$47,000. Would account for approximately \$3 of the FY2012 average residential property tax bill.	<u>Disapproval</u> No change in FY2010 tax bill. Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On request of the Fire Chief

WATERSHED PROTECTION OVERLAY DISTRICT ZONING AMENDMENT

ARTICLE 35. To see if the Town will vote to amend Article VIII, Section 8.1 of the Zoning Bylaw, by deleting it in its entirety and replacement it with the following:

8.1. WATERSHED PROTECTION OVERLAY DISTRICT

8.1.1. Purpose. The Watershed Protection Overlay District (WPOD) is established in the Town of Andover for the following purposes:

1. To preserve and protect surface and ground water resources in the Fish Brook/Haggetts Pond Watershed Protection Overlay District (WPOD) for the health, safety and welfare of its people;
2. To protect the community from the detrimental use and development of land and waters within the WPOD.
3. The WPOD does not limit the existing authority of the Conservation Commission pursuant to G.L. c. 131, s. 40.
4. This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

8.1.2. Establishment. The WPOD includes all the lands which create the catchment or drainage areas of Fish Brook or Haggetts Pond as part of their natural or man-made drainage system. The district includes all areas designated on the plan titled "Fish Brook/Haggetts Pond Watershed Protection Overlay District", dated December 1985, prepared by the Town Engineer, as amended, and also as amended by the plan titled "Topographic Plan Requested Revision to Watershed Protection Overlay District River Road, Andover, MA, dated January 19, 2006" prepared by Dana F. Perkins, Inc., for Richard and Kay Pelletier, 176 River Road, Andover, MA 01810, which plans are on file in the office of the Town Clerk and which are hereby made part of the Town Zoning Maps. [Amended 4-24-2006 ATM, Art. 50]

Within the WPOD, Priority Zones 1 and 2 shall be designated to identify areas where permitted uses and design standards shall apply based upon, in part, the linear distances from surface waters and tributaries. Priority Zone 1 shall include land areas up to 400 feet from the annual high water levels of Haggetts Pond, its tributaries, and Fish Brook, respectively. Priority Zone 2 shall include land areas exceeding 400 feet and extending out to ½ mile from the edge of Priority Zone 1. (Priority Zones 1 and 2 shall apply to Fish Brook and any other Class A water source that is tributary to surface water supplies within the WPOD to a distance of 200 feet from the source.)

1. **Burden of Proof.** When a property owner seeks town approval for any work done on a lot which is partially contained within the WPOD boundary, the owner must include with his or her application a map on a scale of one inch equals forty feet prepared by a registered professional surveyor, stamped by a Registered Professional Engineer specializing in Civil Engineering, and approved in writing by the Town Engineer, showing the boundary of the WPOD with respect to the owner's property limits. The Planning Board may, upon review of the application, determine what portion, if any, of such lot is contained within the WPOD. The Planning Board may issue an order approving said plan if the Planning Board determines that land on such lot shown outside the WPOD is not part of the catchment or drainage areas of Fish Brook or Haggetts Pond or part of their natural or man-made drainage system.

8.1.3. Overlay District. The WPOD is an overlay district and shall be superimposed on the other districts established by this by-law. Land in the WPOD may be used for any purpose otherwise permitted in the underlying district, subject to the additional restrictions which follow herein.

8.1.4. Permitted Uses. The following uses are permitted within the WPOD, subject to the design standards set forth in Section 8.1.7:

1. Conservation of soil, water and plants.
2. Outdoor recreation and nature study.
3. Boat docks and landings, pedestrian and bicycle paths and bridges, and horse paths and bridges.
4. Operation and maintenance of dams, splash boards and other water control, supply and conservation devices.
5. Residential development, as permitted in the underlying district.
6. Farming, gardening, nursery, conservation, golf courses, forestry, harvesting and grazing, subject to restrictions set forth in Section 8.1.5.3.
7. Earth removal as defined in Sections 6.3.2, 6.3.3, and 6.3.4, where such removal will not endanger ground or surface water quality and where non-construction excavation or grading shall not come closer than four feet above maximum groundwater elevation. The angle of graded slopes shall be no greater than that which can be held by existing or planned vegetation.
8. Construction, alteration, repair and maintenance of municipal infrastructure, including water system, sewer systems, drainage, roadways and public utilities.
9. Storage of heating oil within a building, provided that all necessary state and local approvals have been obtained.
10. Existing on-site sewage disposal and treatment systems within 400 feet of Haggetts Pond , provided that on-site disposal and treatment systems are inspected at least once every five years and maintained in accordance with requirements set forth in 310 CMR 15.300 et seq.

8.1.5. Special Permit Uses. The Planning Board may allow the following uses within the WPOD upon the grant of a special permit and subject to any additional conditions the Planning Board may impose:

1. Ponds or other changes in water bodies or watercourses, created for recreational use or drainage improvements.
2. The creation of ponds not subject to Conservation Commission jurisdiction under the Wetlands Protection Act.
3. The storage, manufacture or use of hazardous or toxic substances other than those prohibited in Section 8.1.6 below, in a quantity that, if spilled, discharged or otherwise released, would not cause any danger to public health or safety or would cause or contribute to an exceedance of any state or federal water quality criterion or standard, provided that all necessary measures shall be taken to prevent spill, discharge or other release of the hazardous or toxic substances to the environment.

8.1.6. Prohibited Uses. The following uses are prohibited within the WPOD, except as otherwise noted within this By-Law:

1. The bulk storage of salt and other road de-icing chemicals.
2. Landfills and open dumps as defined in 310 CMR 19.006.
3. Automobile graveyards and junkyards, as defined in M.G.L. c. § 140B, 1.
4. The discharge of stormwater into Fish Brook, Haggetts Pond, or any other surface water body or tributary stream within Priority Zones 1 or 2 for which oil/water separation devices have not been installed and regularly maintained at the nearest upstream manhole structure before the outfall.

5. Any new building, structure, land-disturbing activities, excavation or fill within Priority Zone 1 as defined in this by-law; except for that which is necessary for the operation, modification, repair, replacement or expansion of the town's public drinking water supply system, and said systems which will be consistent with the purposes set forth in Section 8.1.1.
6. The storage, management, or disposal of solid waste or refuse as defined in Massachusetts regulations at 310 CMR 19.
7. Gasoline service station, repair garage or body shop for motorized vehicles.
8. The stockpiling or disposal of snow within the WPOD boundaries from any sources either within or outside the boundaries of the WPOD.
9. Unless otherwise exempted or excluded under federal, state, or local requirements, the storage, management, or disposal (including septic systems and floor drains) of hazardous materials as defined in Massachusetts regulations cited at 310 CMR 40.1600 (Oil and Hazardous Materials List) and Federal regulations cited at 40CFR Part 355 (Extremely Hazardous Materials List).
10. Petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983. SIC Codes are established by the US Office of Management and Budget and may be determined by referring to the publication, Standard Industrial Classification Manual and any other subsequent amendments.
11. Discharge to the ground of non-sanitary wastewater including industrial and commercial process wastewater.
12. Landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L. c. 21, §§ 26 through 53; M.G.L. c. 111, § 17; M.G.L. c. 83, §§ 6 and 7, and regulations promulgated thereunder.
13. Unless otherwise exempted or excluded under federal, state, or local requirements, facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L. c. 21C and 310 CMR 30.00.
14. Unless otherwise exempted or excluded under federal, state, or local requirements, the storage of liquid hazardous materials, as defined in M.G.L. c. 21E, and/or liquid petroleum products.
15. Storage of commercial fertilizers, as defined in MGL c 128, § 64.
16. Storage of sludge and septage.
17. Storage, stockpiling, or spreading of animal manure within Priority Zone 1.
18. Earth removal, consisting of the removal of soil, loam, sand, gravel or any other earth material (including mining activities) to within four feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works.
19. Any new on-site sewage treatment and disposal systems within 400 feet of a surface water supply as provided for in 310 CMR 15.211 and within 200 feet of one or more rivers, streams, or swales which are tributary to the surface water supplies.
20. Prohibitions not otherwise specified herein, but provided for in 310 CMR 22.20B, Surface Water Supply Protection.

8.1.7. Design Standards. Any development of land within the WPOD, except as provided for in 8.1.4 and 8.1.6 above, and modifications/changes to previously existing buildings or structures within Priority Zone 1 shall meet the following design standards in addition to all standards imposed by the underlying zoning district. Where a lot is partially contained within the WPOD boundary, these standards shall apply to that portion of the lot which is determined to be within the WPOD:

1. Slopes which exceed an average of fifteen percent (15%) over a distance of ten feet or more shall remain undisturbed.
2. Where a lot is partially outside the WPOD, the site plan shall, to the greatest extent possible, locate pollution sources, such as subsurface sewage disposal systems, outside the district.
3. Vegetation on the lot shall be planted and located in such a way as to maximize groundwater recharge, absorb and filter runoff and reduce erosion.
4. All construction activities as allowed within the WPOD shall be designed or sited to minimize erosion and runoff, by such practices as minimizing the construction period, slope stabilization, ditch maintenance, filtering, sedimentation basins and re-vegetation. A Sedimentation and Control Plan, prepared and stamped by a Massachusetts Registered Professional Engineer, and approved by the Town Planning Board and other local agencies as may be needed, shall be required for all construction and land-disturbing activities within the designated Zone A of water bodies and tributaries to the water supply as defined in Section 8.1.2. In addition, a Planting and Re-vegetation Plan prepared by a licensed Landscape Architect and approved by the Town shall be required as part of all construction and land disturbing activities within the WPOD.
5. The renovation, expansion, and/or upgrade of existing on-site sewage treatment and disposal systems shall be conducted in accordance with requirements set forth in 310 CMR 15.000 et seq., unless otherwise specified herein.

8.1.8. Special Permit Procedures.

1. Filing of the Application. Eight complete copies of the application for a special permit for land use within the WPOD shall be filed with the Planning Board on a form approved by the Planning Board.
2. Review by Other Boards and Agencies. Before acting upon the application, the Planning Board shall submit it to the following boards and agencies which may review it jointly or separately: the Board of Health, the Conservation Commission, the Department of Public Works and other boards or agencies that the Planning Board may deem appropriate. Any such agency to which petitions are referred for review shall submit such recommendations as it deems appropriate to the Planning Board and the applicant. Failure to make recommendations within twenty business days of receipt shall be deemed lack of comment or opposition.
3. Further Requirements for Information. After the opportunity for review by other boards and agencies, the Planning Board may require the applicant to supply more specific information about the proposed development as per questions and comments of the reviewing boards and agencies. The applicant shall submit such additional information within ten business days after receiving notice from the Planning Board.

8.1.9. Decision. The Planning Board may grant a special permit for land use within the WPOD hereunder only if it finds that the applicant has met the general requirements of Sections 8.1 and 9.4, and that the applicant has demonstrated the following:

1. That the plan will preserve and protect the surface and ground water resources in the WPOD for the health, safety and welfare of the town's people;
2. That the plan will protect the community from the detrimental use and development of land and waters within the WPOD;
3. That the design standards of Section 8.1.7 have been met.

8.1.10. Conditions and Restrictions. The Planning Board may impose any conditions and restrictions required to mitigate any potential damage to surface and ground water resources and, in reaching its decision, will consider the simplicity, reliability and effectiveness of these mitigating measures and the damage likely to result if these measures were to fail. If the Planning Board disagrees with the

recommendations of the Conservation Commission or the Board of Health, the reasons shall be stated in writing.

8.1.11. Enforcement: The Planning Board or its designated agent shall enforce this Bylaw, its regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

- A. Entry: The Planning Board or its agents shall have the authority, with prior approval from the property owner or pursuant to court process, to enter upon privately owned land for the purpose of performing their duties under this Bylaw.
- B. Orders: The Planning Board or its designated agent may issue a written order to enforce the provisions of this By-law or the implementing Regulations thereunder, which may include:
 - (1) a requirement to cease and desist from the activity until there is compliance with the Bylaw or its implementing Regulations;
 - (2) maintenance, installation or performance of additional erosion and sediment control measures;
 - (3) monitoring, analyses and reporting;
 - (4) remediation of erosion and sedimentation resulting directly or indirectly from the activity; and
 - (5) compliance with any and all control plans.
- C. If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed.
- D. Criminal Penalty. Any person who violates any provision of this Bylaw, regulation, order or permit issued thereunder, shall be punished by a fine in an amount of \$300.00. Each or part thereunder that such violation occurs or continues shall constitute a separate offense.
- E. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Planning Board may elect to utilize the non-criminal disposition procedure set forth in G.L. 40, §21D, which has been adopted by the Town, in which case the Planning Board or designated agent shall be the enforcing person. The penalty for each violation shall be \$300.00 each day or part thereof that such violation occurs or continues shall constitute a separate offense.

8.1.12. Variances: Persons aggrieved by the WPOD may request a variance in accordance with Section 9.2 of the Zoning By-Law.

8.1.13. Severability: If any provision, paragraph, sentence, or clause of this By-law shall be held invalid for any reason, all other provisions shall continue in full force and effect.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

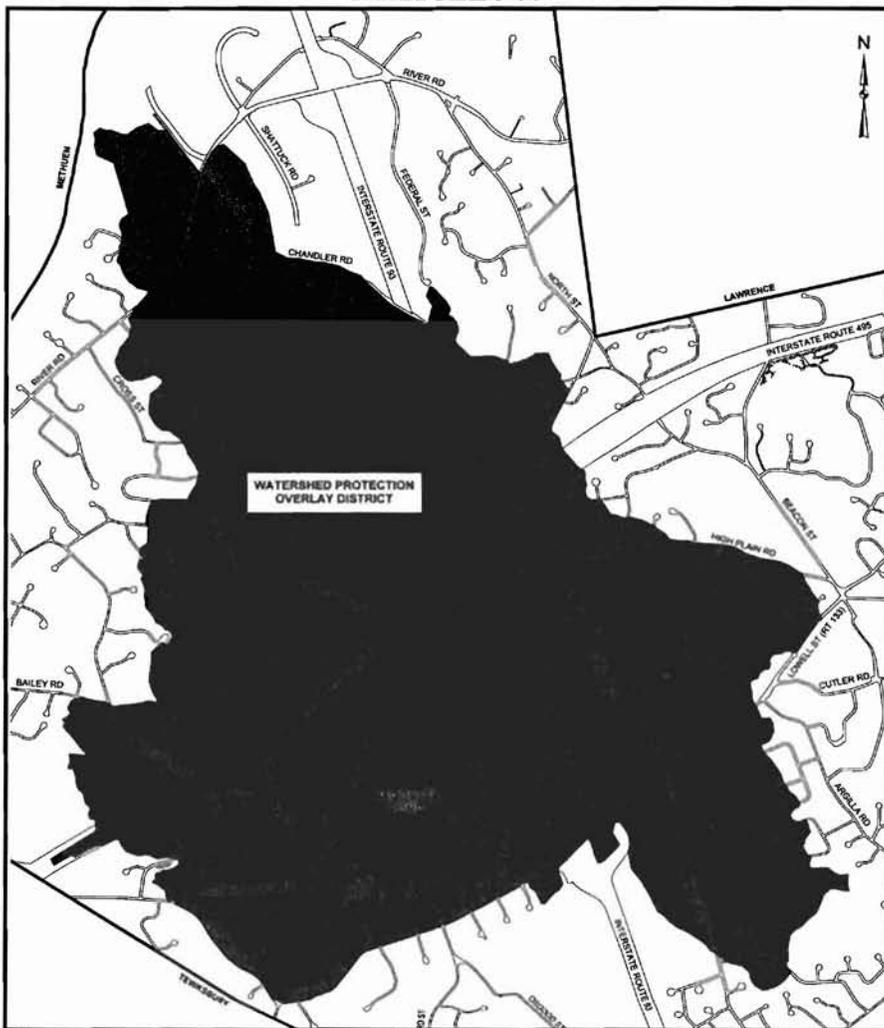
Requires a 2/3 vote

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The Watershed Protection Overlay District Zoning Bylaw has not been substantially reviewed and updated since its original adoption in 1985. As part of its charge, the Fish Brook Watershed Advisory Committee has reviewed existing state and federal documents that advise communities on how to protect their surface water reservoirs. This new bylaw amends and updates some of the sections to address threats to water quality not addressed in 1985. Adoption of these revisions will strengthen the Town's ability to protect its drinking water supply.

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ARTICLES 35



The BOARD OF SELECTMEN recommends approval.

YES

The PLANNING BOARD recommends approval.

NO

The CONSERVATION COMMISSION recommends approval.

The HEALTH DEPARTMENT recommends approval.

On request of the Board of Health

SIGN BYLAW AMENDMENT – ZONING BYLAW

ARTICLE 36. To see if the Town will vote to amend Section 5.2., Signs, in the Andover Zoning By-law, by deleting the existing text in its entirety and replacing it with the following:

“SECTION 5.2. SIGNS

5.2.1. Purpose. The following sign regulations are intended to:

1. Preserve the historical ambience and aesthetic character of the town;
2. Maintain public safety by eliminating potential hazards to motorists created by distracting or confusing sign displays and excessive illumination;
3. Encourage efficient communication for business identification and public information.

5.2.2. Definitions. In this bylaw, the following terms shall apply:

1. *Sign:* A sign shall consist of any of the following elements:

- a. Lettering, words, numerals, emblems, trademarks, logos, images, drawings, pictures, graphics, pennants, streamers, or other devices of any material or construction, however displayed, whether as an independent structure or as part of a building or other structure or object;
- b. Any visual device designed to inform, attract or draw the attention of persons outside the premises on which the device is located, including messages within or attached to windows and doors;
- c. Any exterior building surface that is internally illuminated or decorated with gaseous tubing, LED displays or back lighting.

2. *Sign Area:* The area of the smallest horizontal or vertical rectangle enclosing the entire display area of the sign. The display area of a sign is the entire area, different in color or composition from the façade or common trim of the building, used to frame or provide a background for the sign. The display area may contain open space and irregular shapes if they are part of the sign. The display area shall also include internally illuminated, back-lit or decoratively lighted sign support structures if such elements are present. The area of double-sided signs shall be calculated using the area of only one face of the sign.

3. *Sign Height:* The distance measured from the ground level at the base of the sign to the top of the sign or support structure, whichever is higher. For freestanding signs, the land under or surrounding the sign may not be built up or elevated to reduce the calculated height of the sign.

4. *Sign Support Structure:* Any device, such as a pole, bracket or post, used to support a sign. The sign support structure shall be excluded from the calculation of the sign area if it contains none of the elements described in §5.2.2.1 above, and, for freestanding signs, the total width of the support structure is less than 25% of the width of the supported sign.

5. *Attached Sign:* A sign attached parallel to the façade of a building, facing in the same direction as the façade.

6. *Freestanding Sign:* A sign that is supported by its own structure and is not attached to a building or other structure.

7. *Projecting Sign:* A sign mounted perpendicular to the building façade.

8. *Double-sided Sign:* A freestanding or projecting sign having two parallel opposite faces separated by a distance of not more than twelve (12) inches. A sign with two opposite faces that are not parallel shall be considered a double-sided sign if the two faces are joined to each other, or to a common support structure, at one end, and the angle of separation between the two faces does not exceed thirty (30) degrees.

9. *Temporary Sign*: A non-permanent sign that is displayed for a limited duration. Temporary signs may be exterior (displayed on the exterior or outside of a structure) or interior (attached or displayed from the inside of a structure, viewed from the outside through a window or other opening).

10. *Portable or Removable Sign*: A temporary sign of any shape or configuration that is self-supporting and not permanently fixed or mounted to the ground or to another structure.

11. *Internally Illuminated Sign*: A sign that is illuminated by a light source internal to the sign. Signs having a light source that forms the exterior surface of the sign or all or part of the design elements, shall be considered to be internally illuminated.

12. *Nonconforming sign*: A sign, including its support structure, that does not conform to the regulations prescribed in this bylaw, but which was in existence at the time the regulations became effective and was lawful at the time it was installed or erected.

13. *Open Space*: For the purposes of this Section 5.2. open space shall be defined as undeveloped land available to the public at no cost, for passive recreation such as hiking, bird watching, fishing, photography, picnicking, cross country skiing, biking, horseback riding or other activities which do not alter or disturb the terrain and at the same time to conserve natural and scenic resources, protect air, streams or water supply, and enhance the value of the land to the public.

5.2.3. General Provisions.

1. *Exemptions*. The following signs are exempt from the provisions of the bylaw:

- a. Flags and insignia of any government, except when they are displayed in connection with the advertising or promotion of a commercial product or service.
- b. Legal notices or informational devices erected or required by public agencies.
- c. Signs affixed to standard gasoline pumps bearing the formula and price of gasoline. Such signs shall not exceed 2 square feet in area. Additional signage on the pumps may not exceed 20% of the surface area of the pump.
- d. Integral decorative or architectural features of buildings, except for lettering, trademarks, moving parts or parts internally illuminated or decorated with gaseous tube or other lights.
- e. On-premises signs intended to guide and direct traffic and parking, not exceeding two (2) square feet in area and four (4) feet in height and bearing no advertising matter or internal illumination.
- f. On valances of awnings or similar devices, lettering or symbols not exceeding three (3) inches in height.
- g. On awnings or similar devices, one symbol or graphic element, without text, not exceeding five (5) square feet per awning.
- h. Signs located on facilities or land under the care and control of the Massachusetts Bay Transportation Authority;
- i. Banners installed subject to the provisions of the Andover General Bylaw, Article XII §44.

2. *Relevance*. A sign shall pertain to the premises on which it is located or to products, accommodations, services or activities that regularly occur or are offered on the premises.

3. *Maintenance*. All signs shall be maintained in a safe and neat condition to the satisfaction of the Inspector of Buildings and in accordance with the Commonwealth of the Massachusetts State Building Code, 780 CMR.

4. *Nonconforming Signs*.

- a. Any nonconforming sign and/or support structure, legally permitted and erected prior to the adoption of this provision, or any amendments thereto, which remains un-altered in any way, may be continued and maintained.

- b. Any nonconforming sign and/or support structure shall be removed within thirty (30) days of a change in use or termination of activities on the premises.
- c. Nonconforming signs shall not be enlarged, rebuilt, restored or altered except in conformity with this bylaw.
- d. Any sign which has been destroyed or damaged to the extent that the cost of repair or restoration will exceed one-third (1/3) of the replacement value as of the date of such damage or destruction shall not be repaired, rebuilt, restored or altered except in conformity with this bylaw.

5. *Liability.* No sign shall project more than five feet over any public right-of-way or other public property. Any sign projecting over a public right-of-way shall be covered by liability insurance in the amount of two million dollars (\$2,000,000) as verified by a certificate of insurance filed with the Town Clerk.

5.2.4. Sign Permit. Unless specifically exempted or provided for elsewhere in this section, no sign shall be installed, erected, enlarged, redesigned or structurally altered without a sign permit issued by the Inspector of Buildings.

1. *Application and Review.*

- a. Sign Permit Application: A completed sign permit application, fulfilling all requirements for requested materials and documents and specifying all pertinent dimensions and materials, shall be submitted to the Inspector of Buildings prior to the installation or alteration of any sign for which a permit is required.
- b. Review by the Design Review Board: The Design Review Board (DRB) shall, within thirty (30) days of submission, review applications for all signs in the General Business (GB) and Mixed Use (MU) Districts, as well as all municipal signs equal to or greater than four (4) square feet in area, prior to issuance of a sign permit. Applications for review by the Design Review Board shall be submitted on a standard application form specified by the DRB. See §5.2.15, Design Guidelines for Signs.

2. *Criteria for a Special Permit.* When acting on an application for a special permit, the Board of Appeals shall consider the following:

- a. The character of the proposed sign and its suitability to the building and the surrounding neighborhood.
- b. Its relationship to the architectural style, size and scale of the building.
- c. The relevance of the information on the sign to the business or activities conducted on the premises.
- d. The impact of the size and illumination of the sign on other establishments and the surrounding neighborhood.
- e. The criteria specified in §9.6.4 of this Bylaw, and such other factors as the Board of Appeals deems appropriate in order to assure that the public interest is protected.

5.2.5. Prohibited Signs and Devices.

- 1. No sign shall be lighted, except by a steady external and stationary light source which is shielded and directed solely at the sign, unless specifically provided for in this bylaw.
- 2. No illumination shall be permitted which casts glare onto any residential premises or onto any portion of a way so as to create a traffic hazard.
- 3. No commercial signs shall be illuminated in any residential district, or within two hundred (200) feet of a residential district, between the hours of 9:00 p.m. and 7:00 a.m., unless the establishment is open to the public.
- 4. No sign shall be illuminated by any color other than colorless or white light, except for temporary holiday lighting.

5. No animated, revolving, flashing, backlit, exposed neon or similar exposed gaseous tube illuminated signs shall be permitted.
6. No signs shall be attached to motor vehicles, trailers or other movable objects regularly or recurrently located for fixed display.
7. Visibility for motorists and pedestrians shall not be obstructed at any intersection, driveway, or crosswalk. See also Article VIII, §4.1.3.2.g.
8. No portable or removable sign shall be allowed in any zoning district except as permitted under §5.2.7.3.
9. No attached exterior sign shall cover any portion of a window or door casing.
10. No signs shall be allowed on the uppermost roof of any building.
11. No portion of a sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

5.2.6. Permanent Signs allowed in all zoning districts. The following signs are allowed in all zoning districts. See also specific requirements for each zoning district in §5.2.9 through §5.2.14, inclusive.

1. One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon, does not require a sign permit if it does not exceed two (2) square feet in area.
2. *Open Space signs.* A sign on open space or other undeveloped property open to the public, bearing no commercial, or advertising material and displaying historical, cultural, educational, environmental, or safety information pertaining to such property and/or rules relating to the public use thereof, requires no sign permit if the sign is less than thirty five (35) square feet in area
3. *Off-Premises Directional Signs.*
 - a. The Board of Selectmen may allow, by special permit, one un-lighted off-premises directional sign or signs within the public right-of-way or at any intersection designating the route to an establishment not on the street or way to which the sign is oriented.
 - b. The Board of Appeals may allow, by special permit, an off-premises directional sign or signs on private property designating the route to an establishment provided that the sign will not endanger public safety and is of such size, location and design that it will not be detrimental to the character of the neighborhood.
 - c. No off-premises directional sign shall exceed two (2) square feet in area.
 - d. At locations where directions to more than one establishment are to be provided, all such directional signs shall be incorporated into a single sign support structure that shall not exceed six (6) feet in height.
4. Except as provided in Section 5.2.7. Political speech signs shall be allowed in all zoning districts but may not exceed the regulations for signs in said district.

5.2.7. Temporary Signs allowed in all zoning districts.

1. *General requirements.*
 - a. Temporary signs shall be allowed if the sign announces or provides directions to a sale or a special event having a limited and specific duration.
 - b. Temporary signs shall not advertise a continuing or regularly recurring business operation, product or a routinely provided service.
 - c. Temporary signs shall be removed promptly when the information they display is out of date or no longer relevant.
 - d. Temporary signs may be installed or in place for a period not to exceed thirty (30) days unless otherwise specified in this Bylaw.
2. *Temporary Signs not requiring a Sign Permit:*
 - a. Interior temporary signs that do not exceed thirty percent (30%) of the transparent area of the window and/or door on which they are affixed or displayed.

- b. Exterior temporary signs, unless otherwise stipulated in this bylaw, shall not exceed ten (10) square feet in aggregate area per business entity. Permanently-installed sign support structures erected solely for the display of ‘temporary signs’ are prohibited.
- c. Political signs pertaining to a candidate or ballot question appearing in an upcoming duly-called election in the Town of Andover.
 - i. Such signs shall be permitted only on private property.
 - ii. Such signs shall have an area not to exceed six (6) square feet.
 - iii. Such signs shall not be higher than three (3) feet above ground level.
 - iv. Such signs shall be stationary and shall not be illuminated.
- d. Unless otherwise specified in this Bylaw, temporary signs pertaining to other noncommercial issues shall require no sign permit and shall be allowed in all zoning districts. Such signs shall be subject to the requirements set forth in §5.2.7.2.c above.
- e. One (1) temporary sign, related to property maintenance or improvement which does not require a building permit, shall be allowed on the premises associated with the maintenance or improvement, subject to the following conditions:
 - i. The sign shall not be lighted or illuminated.
 - ii. The sign shall have an area not to exceed six (6) square feet.
 - iii. The sign shall be set back a minimum of fifteen (15) feet from the nearest vehicular public or private way and shall not obstruct the line of sight for vehicles entering or exiting the property or adjacent properties.
 - iv. The sign shall be removed within thirty (30) days of the completion of the work on the premises.
- f. One (1) temporary sign, related to the construction, maintenance or improvement of a property requiring the issuance of a building permit, shall be allowed on the property associated with the building permit, subject to the following conditions:
 - i. The sign shall not be lighted or illuminated.
 - ii. A freestanding sign shall have an area not to exceed fifteen (15) square feet and a height not to exceed five (5) feet.
 - iii. A sign attached to the structure under construction shall have an area not to exceed fifteen (15) square feet and a height not to exceed ten (10) feet above the ground level.
 - iv. A freestanding sign shall be set back a minimum of fifteen (15) feet from the nearest vehicular public or private way and shall not obstruct the line of sight for vehicles entering or exiting the property or adjacent properties.
 - v. The sign shall be removed within thirty (30) days of project’s completion, or when an occupancy permit is issued, whichever is sooner.
- g. A non-profit entity or institution may install a temporary sign announcing or providing directions to a specific event or occurrence, subject to the following conditions:
 - i. The sign area shall not exceed twelve (12) square feet.
 - ii. The sign may be installed for a period not to exceed thirty (30) days.

3. Temporary Signs requiring a Sign Permit:

- a. **Portable or Removable Sign:** The Inspector of Buildings may issue a permit for the temporary placement of a portable or removable sign that announces or provides directions to a specific event or occurrence, subject to the following conditions: The

permit may impose limiting conditions, including among other matters the number of signs allowed at each location.

- i. The sign shall be securely anchored so as not to be dislodged or blow over.
 - ii. The sign shall be neat and professional in appearance.
 - iii. The sign shall have an area not to exceed six (6) square feet and a height not to exceed four (4) feet.
 - iv. The sign shall be removed at the close of each business day and at the expiration of the permit.
 - v. The sign shall not obstruct a public or private walkway.
- b. Real Estate Signs: The Inspector of Buildings may issue a renewable one-year permit for the temporary placement of a sign advertising the sale, rental or lease of the premises or subdivision on which the sign is erected. No sign permit for an individual sign shall be required if the erecting agent has obtained a blanket one-year permit for erecting such signs. All real estate signs shall meet the following requirements:
- i. In the SRA, SRB, and SRC zoning districts, the sign area shall not exceed eight (8) square feet.
 - ii. In all other zoning districts, the sign area shall not exceed twenty-five (25) square feet.
 - iii. The sign shall not be lighted or illuminated.

5.2.8. Signs in Residential Districts (SRA, SRB, SRC, APT).

1. *Single Family Residential Districts (SRA), (SRB), and (SRC)*. In addition to the signs allowed in §5.2.6, the following signs are allowed:

- a. One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number and permitted uses or occupations engaged in thereon; does not require a sign permit and shall not exceed two (2) square feet in area.
- b. Any sign, either attached or freestanding, that exceeds two (2) square feet in area may be allowed by special permit from the Board of Appeals. In no case, however, shall the sign area exceed six (6) square feet or the sign height exceed four (4) feet.

2. *Apartment Districts (APT)*. In addition to the signs allowed in §5.2.6, the following signs are allowed:

- a. One (1) freestanding sign, identifying entry points to the housing complex on each street on which the complex has street frontage, provided that the frontage also provides vehicular or pedestrian access to the complex. The sign area shall not exceed fifteen (15) square feet and the sign height shall not exceed eight (8) feet.

5.2.9. Signs in General Business (GB) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed for commercial or business uses:

1. One (1) attached sign shall be allowed, oriented to each street and parking lot on which the commercial or business use has a façade, providing that such façade has either a window or a direct entryway into the use's space.

- a. The sign may be either attached flat against the wall or placed on a fixed canopy of the building.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
- c. The sign area for any individual commercial or business use shall not exceed fifteen (15) percent of the portion of the facade associated with that use.

- d. Signs oriented to the street shall not exceed fifty (50) square feet in area.
 - e. Signs oriented to a parking lot shall not exceed twenty-five (25) square feet in area unless they mark the primary entrance to a building or establishment, in which case the sign area shall not exceed fifty (50) square feet.
2. In addition to the above, each building that is set back a minimum of five (5) feet from the property line may install one (1) freestanding sign, with a sign area not to exceed twelve (12) square feet and a sign height not to exceed six (6) feet above ground level.
 3. In addition to the above, each commercial or business use may install one (1) projecting sign on each façade providing that such façade has either a window or a direct entryway into the use's space, subject to the following conditions:
 - a. The sign area shall not exceed nine (9) square feet, excluding sign support structure.
 - b. The bottom of a projecting sign shall be at least eight (8) feet above the ground, and the top of the sign shall be no more than twenty-five (25) feet from the ground.
 - c. No sign shall project more than five (5) feet from the façade to which it is attached.
 - d. A larger sign may be allowed by special permit from the Board of Appeals; in no case, however, shall the sign area exceed fifteen (15) square feet.
 4. A building occupied by multiple commercial or business uses may install a single directory sign, either attached to or projecting from the building, identifying those occupants. The total area of such a directory sign shall not exceed one (1) square foot per occupant.
 5. Unlighted graphics, lettering or symbols with transparent background mounted on the inside of windows or transparent entry doors shall require no sign permit if their area does not exceed 30% of the glass or transparent area. Telephone numbers, web addresses, prices, and similar text shall not exceed two (2) inches in height.

5.2.10. Signs in Mixed Use (MU) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One (1) attached sign shall be allowed, oriented to each street and parking lot on which the commercial or business use has a façade, providing that such façade has either a window or a direct entryway into the use's space.
 - a. The sign may be either attached flat against the wall or placed on a fixed canopy of the building.
 - b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
 - c. The sign area for any individual commercial or business use shall not exceed ten (10) percent of the portion of the facade associated with that use and in no case shall the sign area exceed eighty (80) square feet.
2. In addition to the above, each building that is set back a minimum of five (5) feet from the property line may install one (1) freestanding sign, with a sign area not to exceed twenty-five (25) square feet and a sign height not to exceed eight (8) feet above ground level.
3. In addition to the above, each commercial or business use may install one (1) projecting sign on each façade of the building, subject to the following conditions:
 - a. The façade shall have either a window or a direct entryway to the premises.
 - b. The sign area shall not exceed nine (9) square feet, excluding any sign support structure.
 - c. No sign shall project more than five (5) feet from the façade to which it is attached.
 - d. A larger sign may be allowed by special permit from the Board of Appeals; in no case, however, shall the sign area exceed fifteen (15) square feet.

4. A building occupied by multiple commercial or business uses may install a single directory sign, either attached to or projecting from the building, identifying those occupants. The total area of such a directory sign shall not exceed one (1) square foot for each occupant listed thereon.

5. Unlighted graphics, lettering or symbols with transparent background mounted on the inside of windows or transparent entry doors shall require no sign permit if their area does not exceed 30% of the glass or transparent area. Telephone numbers, web addresses, prices, and similar text shall not exceed two (2) inches in height.

5.2.11. Signs in Office Park Districts (OP) and Limited Service Districts (LS). In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One (1) freestanding sign shall be allowed for each street upon which a building or complex has frontage, subject to the following conditions:

- a. The sign area shall not exceed twenty-five (25) square feet and the sign height shall not exceed eight (8) feet.
- b. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a larger sign if required for legibility, up to sixteen (16) feet in height, if the property fronts on a high-speed, limited access highway.

2. In addition to the above, one (1) attached sign for each street upon which a building or complex has frontage. The sign area shall not exceed twenty-five (25) square feet. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

3. In addition to the above, each business or tenant shall be limited to one sign (attached or projecting) for each street and parking lot on which the business or tenant has an entryway, the sign area shall not exceed three (3) square feet.

4. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a second sign on a building facing a limited access, high-speed highway. The content of a second sign shall be limited to the name of the principal tenant of the building.

5.2.12. Signs in Industrial G (IG) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One sign attached flat against the wall or fixed canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed twenty percent (20%) of the area of the side of the building to which they are attached, or eighty (80) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. In addition to the above, one (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed fifty (50) square feet.
- b. No part of any such sign shall be more than eight (8) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. The Board of Appeals may grant, subject to the criteria of §5.2.4.2, a special permit for a larger or an internally-illuminated sign.

5.2.13. Signs in Industrial A (IA) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One or more signs attached flat against the wall or canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed twenty percent (20%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. One (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed one hundred (100) square feet.
- b. No part of any such sign shall be more than twenty-five (25) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. Internally illuminated signs are allowed.

5.2.14. Signs in Industrial D (ID) Districts. In addition to the signs allowed in §5.2.6, the following signs are allowed:

1. One or more signs attached flat against the wall or canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed ten percent (10%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.

2. In addition to the above, one (1) freestanding sign, identifying the name of the firm and/or the goods and services available or produced on the premises, for each street on which the property fronts, subject to the following conditions:

- a. The area of each sign shall not exceed one hundred (100) square feet.
- b. No part of any such sign shall be more than six (6) feet above ground level.
- c. No such sign shall be located closer than five (5) feet to any property line or the line of any street or way.

3. Internally illuminated signs are allowed.

5.2.15. Design Guidelines for Signs. The following are further means by which the objectives for signs stated in Section 5.2.1 can be served. These guidelines are not mandatory, but the degree of compliance with them shall be considered by the Special Permit Granting Authority in acting upon special permits, and by the Design Review Board as authorized hereunder.

1. Efficient Communication.

- a. Signs should not display brand names, symbols or slogans of nationally distributed products except in cases where the majority of the floor or lot area of the premises is devoted to manufacture, processing or sale of that specific product.
- b. Premises chiefly identified by or associated with a specific product brand name (such as gasoline or automobiles) should devote some part of their permitted sign area to displaying the identity of the local outlet or proprietor.
- c. Signs should not contain advertising slogans or other advertising material which is not an integral part of the name or other identification of the product or enterprise.

- d. Sign content normally should not occupy more than forty percent (40%) of the sign background, whether a signboard or a building element.
- e. Non-verbal devices should be considered, in addition to text, as such graphic images can provide rapid and effective communication as well as character.

2. Environmental Relationship.

- a. Sign brightness should not be excessive in relation to background lighting levels, e.g., averaging not in excess of one hundred foot-lamberts in the downtown or similarly bright areas and not in excess of twenty foot-lamberts in unlighted outlying areas.

3. Relationship to Buildings.

- a. Signs should be sized and located so as to not interrupt, obscure or hide the continuity of columns, cornices, eaves, sill lines or other architectural elements of the building and, wherever possible, should reflect and emphasize the building's architectural form.
- b. Sign materials, colors and lettering should be representative of and appropriate to the character of the building to which the sign relates, just as sign size should be related to building size."

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto

Requires a 2/3 vote

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The changes to the Zoning Bylaw, Section 5.2. Signs, constitute a total re-write and re-organization of the existing text. The reason for the rewrite is to improve its readability, clarity and comprehension. Also, the existing text has many inconsistencies and internal conflicts within this bylaw and other related bylaws. Section 5.2. has needed a re-write for many years, and last year both the Planning Board and the Design Review Board committed to Town Meeting that a year would be spent studying, researching, and drafting a clear, carefully written, and organized bylaw that would then be brought to the 2009 Town Meeting. Throughout the process numerous boards, committees, town counsel and residents were consulted on the content and format. In the end, Article 36, is a Sign Bylaw that reflects the needs of those doing business in the commercial and industrial zones, keeping in mind the need to create a level playing field for all businesses within a zone, as well as protecting the residential districts from out of scale and unnecessary signage. Highlights include: a new definitions section; reorganization of the format for readability; a new section to clarify the sign permit process; separating the apartment districts from the single family zone districts; allowing for better signage in the downtown area; and rewording the guideline section for helpful suggestions when designing a sign. Articles 37, 38 and 39 are accessory to Article 36. If Article 36 passes, in order for the remainder of the zoning bylaw to be consistent with the new Section 5.2. Signs, the Definitions section, Customary Home Occupation, and the Design Review process, needs to be consistent and each of these articles needs to pass.

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The BOARD OF SELECTMEN recommends approval. YES

The PLANNING BOARD recommends approval. NO

On request of Design Review Board

PORTABLE SIGNS – ZONING BYLAW

ARTICLE 37. To see if the Town will vote to amend Section 10.0 Definitions in the Andover Zoning By-law by deleting the text “A-Frame Sign: A self-supporting, temporary sign or device including, but not limited to, signs in the shape of an A, signs in the shape of a T, signs in the shape of an H, and other frames that are self supporting”, and by replacing the text with:

“Portable or Removable Sign: A temporary sign of any shape or configuration that is self-supporting and not permanently fixed or mounted to the ground or to another structure.”

and by deleting the text following the definition of Projecting Sign “A sign which is affixed to a building, is perpendicular to a building and extends horizontally no more than five feet beyond the surface to which it is affixed. No Sign shall project vertically above the eave line of the roof” and replacing it with the text “A sign mounted perpendicular to the building façade.”

and by deleting the text following the definition of Sign “Any device designed to inform or attract the attention of persons not on the premises on which the device is located. In addition, any exterior building surfaces which are internally illuminated or decorated with gaseous tube or other lights are considered signs” and replacing it with the text “A sign shall consist of any of the following elements:

- a. Lettering, words, numerals, emblems, trademarks, logos, images, drawings, pictures, graphics, pennants, streamers, or other devices of any material or construction, however displayed, whether as an independent structure or as part of a building or other structure or object;
- b. Any visual device designed to inform, attract or draw the attention of persons outside the premises on which the device is located, including messages within or attached to windows and doors;
- c. Any exterior building surface that is internally illuminated or decorated with gaseous tubing, LED displays or back lighting.”

and by deleting the text following the definition of Sign Area “Sign area shall mean the area of the smallest horizontally or vertically oriented rectangle which could enclose all the display area of the sign, together with any backing different in color or material from the finish material of the building face without deduction for open space or other irregularities. Structural members not bearing advertising matter shall not be included unless internally or decoratively lighted. Only one side of flat, back-to-back signs need be included in calculating sign area” and replacing it with the text “The area of the smallest horizontal or vertical rectangle enclosing the entire display area of the sign. The display area of a sign is the entire area, different in color or composition from the façade or common trim of the building, used to frame or provide a background for the sign. The display area may contain open space and irregular shapes if they are part of the sign. The display area shall also include internally illuminated, back-lit or decoratively lighted sign support structures if such elements are present. The area of double-sided signs shall be calculated using the area of only one face of the sign.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Design Review Board

CUSTOMARY HOME OCCUPATION – ZONING BYLAW

ARTICLE 38. To see if the Town will vote to amend Section 10.0 Definitions under Customary Home Occupation in the Andover Zoning By-law by deleting the text “the display or exterior announcement of the home occupation except for a single unlighted sign affixed to the residence no larger than two square feet; the sign shall conform in all other ways to the relevant portions of the Town bylaws”, and by replacing the text with “the signage shall conform to the Zoning Bylaw Section 5.2. Signs”,

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Design Review Board

ADDITIONAL DESIGN CRITERIA – ZONING BYLAW

ARTICLE 39. To see if the Town will vote to amend Section 9.6.3 in the Andover Zoning By-law by replacing the text “6 square feet” with “four (4) square feet” and inserting the text “a new structure built by or for the use of the Town of Andover in any district” before “; provided, however, that the lack of a report from the DRB shall not be sufficient reason to delay action on a proposal which otherwise could be acted upon by the Building Inspector, Special Permit Granting Authority or Board of Appeals.” and inserting the subsection “5. For signs: refer to Section 5.2.4.2. and 5.2.15. for additional design criteria” following Section 9.6.4. subsection 4.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto, or take any action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Design Review Board

NOTIFICATION OF ANNUAL PROPERTY TAXES GENERAL BYLAW

ARTICLE 40. To see if the Town will vote to amend the Town Bylaws, Article III, Section 3(a)(3), by adding the following four sentences after the current sentence in this section:

“In addition, each property owner in Town will be provided, either by letter or via a secure electronic means, at least ten (10) calendar days before the first scheduled business session of the Annual Town Meeting and at least seven (7) calendar days before the first scheduled business session of a Special Town Meeting, a table showing the precise dollar amount that a resident’s annual property taxes on their particular piece of property in Town will either increase or decrease associated with an approval of each Article in the Warrant that affects property taxes should those Articles be approved at the Town Meeting. The table will also show the total actual dollar amount that a property owner’s respective tax bill will either increase or decrease if all Articles in the Warrant were to be approved. The Finance Committee shall be assisted by the office of the Town Manager and his/her departmental staffs in making the calculations for each piece of property and insuring that this information is provided, as required above, to every property owner. This information will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

The Finance Committee Report that contains articles being voted on at Town Meeting has become an opaque, impenetrable financial document. Yet town residents are expected to vote at Town Meeting on articles that will dramatically affect our property taxes without visibility as to the actual dollar affect of these articles on each of our respective tax bills. This is effectively asking us to make huge financial decisions without informing us how these articles will affect our individual tax bills. The Town has the means to precisely calculate for each homeowner, in advance of Town Meeting, how each of our respective tax bills will be affected if each article were to be approved. This proposed amendment to Town By-Laws will insure that every voter is fully informed as to the actual dollar affect on our respective tax bills if each article in a Town Meeting warrant were to be approved.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

Because the work of the Board of Assessors establishing property values is not completed until fall, because new growth cannot be certified until values are complete and because the Board of Selectmen does not vote on tax classification until November, it is not possible to calculate the impact of Town Meeting decisions on individual tax bills prior to Town Meeting. Information about property tax bill projections can be found on pages 12 and 13.

On request of Robert Pokress and others

5 -YEAR PROJECTION EXPECTED BUDGET EXPENDITURES

ARTICLE 41. To see if the Town will vote to amend the Town Bylaws, Article III, Section 3(a) by creating the following new subsection to Section 3(a):

“A report by the Finance Committee, prepared with the assistance of the Town Manager and the School Superintendent, to become part of the Finance Committee Report being sent out in advance of Town Meeting, showing, by year, a five-year projection of all expected budget expenditures (operating budget and capital budget) based on the proposed operating budget plus existing debt exclusion items that have remaining expenditure obligations over the course of this five-year budget forecast window. The Town Manager and School Superintendent will each provide a written report to accompany the five-year forecast describing their respective budget projections and the assumptions they used in making their respective projections. This budget forecast will be provided to Town residents starting with the Finance Committee Report to be prepared for the 2010 Town Meeting.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

Town residents are expected to vote at Town Meeting on articles that will dramatically affect their property taxes without visibility into the impact of the approval of these budget items on future year budgets and tax levies. This proposed amendment to the Town Bylaws will ensure that residents are well informed as to the Town and School Department’s projections of near-term future budgets as an input to our assessment of the budgets being submitted for our approval at Town Meetings.

The BOARD OF SELECTMEN recommends disapproval.

YES ___

The FINANCE COMMITTEE recommends disapproval.

NO ___

The Finance Committee is a strong advocate of multi-year financial planning. This article, however, requires that the Finance Committee Report include reports from the Town Manager and Superintendent of Schools showing their proposed spending plans for the next 5 years. The article does not provide for any projection of revenues. It does not require any endorsement of the plans by either the Board of Selectmen or the School Committee. It does not provide for any projection of the impact of these spending plans on property tax bills. The Finance Committee believes that a viable multi-year financial plan must be based on realistic revenue estimates. Opportunities for public input in its development and support from elected and appointed officials are critical to its success. Article 41 will not promote the development of a sound financial plan for Andover.

On request of Robert Pokress and others

TOWN AND SCHOOL LABOR CONTRACTS GENERAL BYLAW

ARTICLE 42. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Committee shall enter into any multi-year employment or labor contracts that obligate the Town to future year annual operating budget expenditures that will exceed the then-in-force voter-approved operating budgets for the corresponding budget items at the then-in-force voter-approved staffing levels. The intent of this bylaw shall not be subverted via budget item manipulations or other means that bypass this bylaw such as defining job positions, redefining compensation, benefit or other contract provisions or the redefining of budget categories.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

Voters approve operating budgets and operating budget items on an annual basis for a specific budget year. Yet the Town and School Committee have routinely entered into employment and labor contracts that create financial obligations that take affect in future years that greatly exceed corresponding expenditure levels in the then current voter-approved operating budgets, creating recurring financial crises for the Town and year-after-year increases in property-owner tax bills to pay for these large, built-in cost escalations (with rates of increase that have exceeded, over two decades, the rate of growth of typical homeowner incomes) as they kick in each year over the term of a contract. Approval of Article 42 would amend the Town’s By-Laws so that the Town and School Department cannot enter into employment or labor contracts that create future year operating budget obligations that exceed the then current, voter-approved operating budgets for those items.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

The proposed bylaw violates the provisions of Massachusetts General Laws Chapter 150E, the municipal collective bargaining law.

The SCHOOL COMMITTEE recommends disapproval.

On request of Robert Pokress and others

ACCUMULATION OF UNUSED SICK LEAVE BENEFITS FOR TOWN AND SCHOOL EMPLOYEES – GENERAL BYLAW

ARTICLE 43. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Department will enter into labor contracts that allow for the accumulation of unused annual paid sick leave. Annual sick leave allotments will conform to private sector norms for annual paid sick leave, and in no case shall exceed 15 days paid sick leave per year. To cover legitimate illness situations that may exceed an employee’s annual sick leave allotment, the Town and School Department shall employ long-term disability insurance policies that will take affect for employees who have legitimate illnesses creating long-term disability situations. The intent of this bylaw shall not be violated via re-definitions of employment provisions, contract terminology, sick leave terminology or contract provisions. Contracts in effect at the time of passage of this bylaw shall be grandfathered and existing accumulated sick leave ‘on the books’ at the time of passage of this bylaw shall be ‘burned off’ over a ten-year period so that by ten years after passage of this bylaw, no employee will have more than their annual allotment of paid sick days ‘on the books’.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

Sick leave provisions for Town employees have exploded over the decades and have become a serious abuse of the public’s goodwill. Sick leave is intended to cover routine illnesses. It has morphed into a hydra-headed monster of alternative sources of additional paid “vacation” days, additional compensation and bizarre arrangements allowing transfer of unused paid sick days from one employee to another. Approval of this new bylaw will rein in the Town’s sick leave practices, bring them into conformance with private sector norms and eliminate the growing abuses of the public’s goodwill that are the result of the currently overreaching sick leave provisions in Town and School Department employment and labor contracts.

The BOARD OF SELECTMEN recommends disapproval. YES

The FINANCE COMMITTEE recommends disapproval. NO

The proposed bylaw violates the provisions of Massachusetts General Laws Chapter 150E, the municipal collective bargaining law.

On request of Robert Pokress and others

PAYMENT OF SICK LEAVE BENEFITS FOR TOWN AND SCHOOL EMPLOYEES – GENERAL BYLAW

ARTICLE 44. To see if the Town will vote to amend the Town Bylaws, Article IV, by adding a new section that states the following:

“Neither the Town nor the School Department shall enter into labor agreements that allow for the payment of any unused sick leave upon an employee’s resignation from Town or School Department employment or retirement from Town or School Department employment. In addition, to the extent of that contract in force at the time of the adoption of this bylaw contain such obligations, until those contracts expire, the Town and School Department will include the costs of meeting those obligations as part of their overall budget Article being submitted for voter approval at Town Meeting and NOT as a separate Article that requests approval for the payment of those obligations as an additional Town expense items over and above the proposed Town/School Department Operating Budget Article. The intent of this bylaw shall not be subverted via re-definitions of employment provisions, contract terminology, sick leave terminology or other contract compensation-related provisions.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

Sick leave provisions for Town employees have exploded over the decades and have become a serious abuse of the public’s goodwill. Sick leave is intended to cover routine illnesses and not become a source of Golden Parachutes for departing employees. Departing employees should not be getting paid bonuses upon departure or retirement for having come to work and done the job they were getting paid to perform. Approval of this new bylaw will reign in the Town’s sick leave practices, bring them into conformance with private sector norms and eliminate the growing abuses of the public’s goodwill that are the result of the currently overreaching sick leave provisions in Town and School Department employment and labor contracts.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

The proposed bylaw violates the provisions of Massachusetts General Laws Chapter 150E, the municipal collective bargaining law.

The SCHOOL COMMITTEE recommends disapproval.

On request of Robert Pokress and others

**STABILIZATION FUND
GREATER LAWRENCE TECHNICAL SCHOOL**

ARTICLE 45. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16G½ which approves the establishment of a Stabilization Fund for the Greater Lawrence Technical School, or take any other action related thereto.

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

The SCHOOL COMMITTEE recommends approval.

On request of the Greater Lawrence Technical District School Committee

STREET ACCEPTANCES

ARTICLE 46. To see if the Town will vote to accept and name as a public way any or all of the following streets: Barron Court and Black Horse Lane as further described below:

Barron Court, as shown on a plan approved by the Andover Planning Board entitled “DEFINITIVE CLUSTER SUBDIVISION LAYOUT PLAN ANDOVER, MASSACHUSETTS BIRMINGHAM ESTATES”, dated February 5, 2003 (revised) and recorded in the Essex North District Registry of Deeds as Plan Number 14528.

Black Horse Lane, as shown on a plan approved by the Andover Planning Board entitled, “Subdivision Plan of Land in Andover, Mass. entitled Black Horse Lane” dated February 21, 2001 (revised) and recorded in the Essex North Registry of Deeds as Plan Number 14174.

or take any other action related thereto.

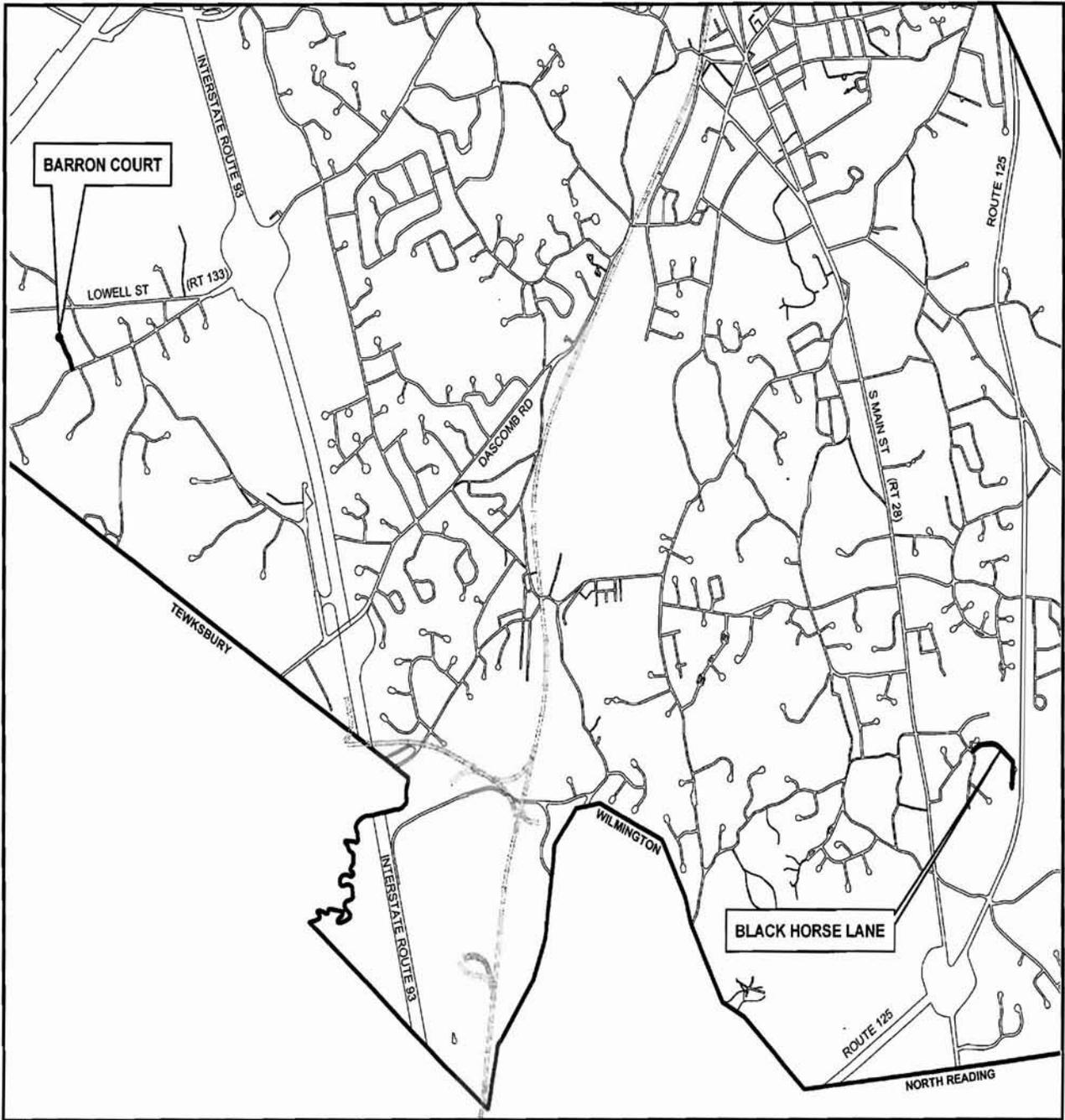
The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

The CONSERVATION COMMITTEE recommends approval.

(Article 46 map next page)

ARTICLE 46



On request of the Board of Selectmen

**UNITED STATES POSTAL SERVICE
TOWN HOUSE LEASE**

ARTICLE 47. To see if the Town will vote to authorize the Town Manager to renew the lease of space in the Andover Town House, 20 Main Street, to the United States Postal Service for a term not to exceed ten years, under such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town, or take any other action related thereto.

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The Town's lease agreement with the U.S. Postal Service for its office in the Town House expires on July 31, 2010. This warrant article gives the Town Manager and Board of Selectmen the authority to renegotiate the lease for terms and conditions in the best interest of the Town for up to ten years.

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The BOARD OF SELECTMEN recommends approval. **YES**__

The FINANCE COMMITTEE recommends approval. **NO**__

On request of the Town Manager

PARKING PROGRAM

ARTICLE 48. To see if the Town will vote to transfer the balance of \$23,890.67 from Article 47, 2006 Parking Program and appropriate \$23,890.67 for the purpose of installing and/or replacing parking meters including costs incidental, or take any other action related thereto.

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Approval of this article would allow the Town to use the unspent funds in Article 47 of FY2006, Pay and Display-Balmoral Lot, for replacement and maintenance of parking meters in the downtown area.

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The BOARD OF SELECTMEN recommends approval. **YES**__

The FINANCE COMMITTEE recommends approval. **NO**__

On request of the Police Chief

SEWER EXPANSION - CHESTER ST., MITTON CIRCLE OAK ST. & PARTS OF TEWKSBURY ST.

ARTICLE 49. To see if the Town will vote to appropriate the sum of \$850,000 for the extension of a sanitary sewer line, including costs incidental and related thereto, on Chester Street, Mitton Circle, Oak Street, and parts of Tewksbury Street and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore; sewer betterments are to be assessed by the Board of Selectmen, acting in its capacity as Sewer Commissioners, based upon the uniform unit method, or take any other action related thereto.

The following explanation was submitted by the petitioner:

Chester Street, Tewksbury Street and Oak Street are located in the Ballardvale Historic District. Many of the homes were built over 100 years ago, and most have aging septic systems, many of which would not pass Title V. Many of these homes abut conservation land and streams, presenting not only limitations on septic replacement, but also environmental issues. Other parts of this area are already connected to town sewer and residents of these streets would like their homes connected as well. The replacement of individual septic systems would cost each resident approximately \$30,000 and would add no value to the property. Construction of a sanitary sewer system provides healthy disposal of sanitary waste and, in time, will restore the land to a healthy environment. Access to sewer also adds to property value and is an investment in the infrastructure of the Town. The Town will pay 1/3 of the total cost of this project through the Sewer Enterprise Fund which is earmarked for this purpose, while the residents of the area pay 2/3 through betterment assessments on their tax bills. The Town will use the Uniform Unit Method for determining the betterment cost for each homeowner. Please note: Mitton Circle will be eliminated from this project through an amendment to the article at Town Meeting.

Financial Impact of Article 49

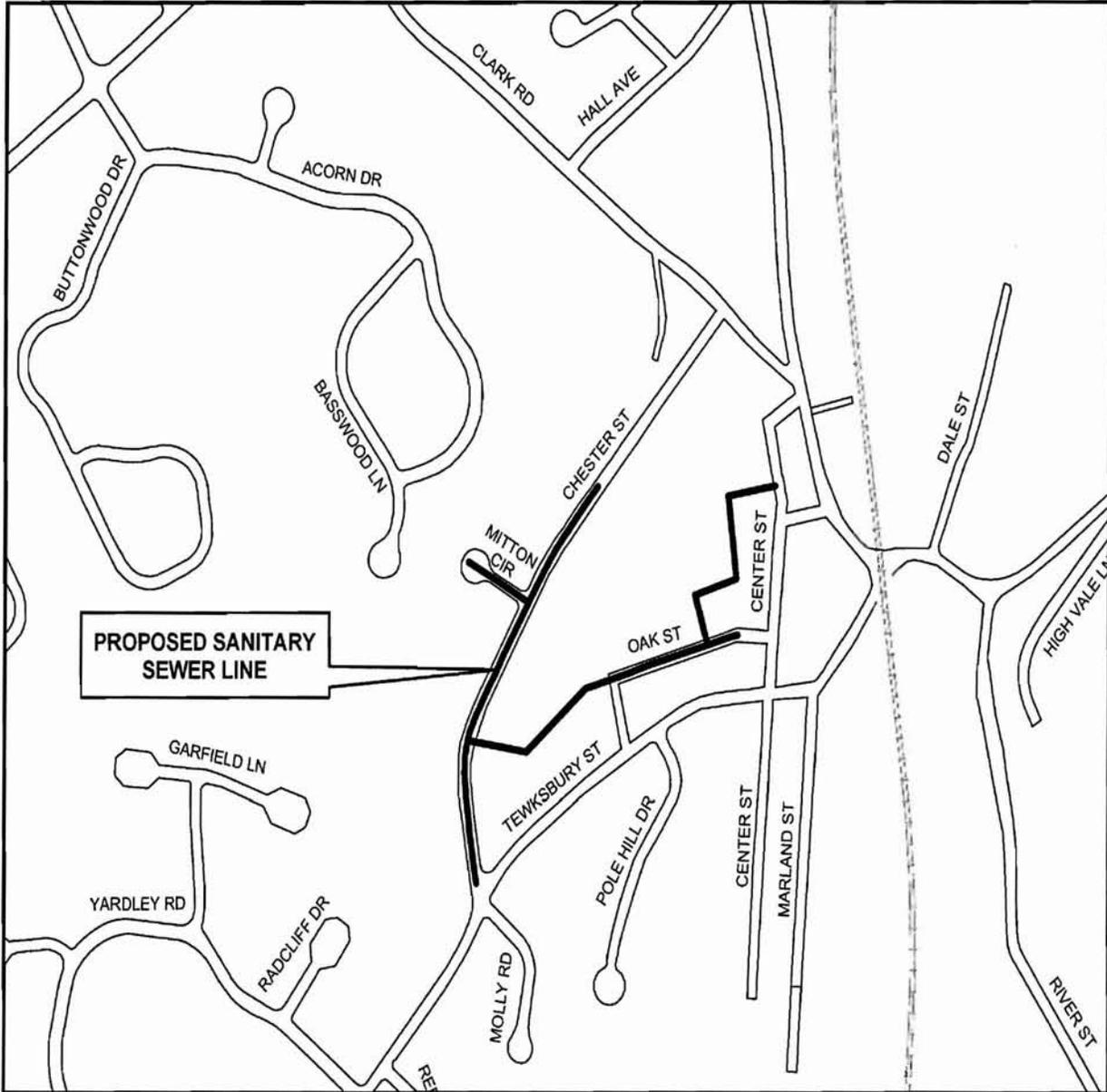
Approval

Town borrows \$850,000 to be repaid over 20 years.
Debt service funded with sewer user fees to be included in sewer rate projections.
Betterments to be assessed.

Disapproval

(Article 49 map next page)

ARTICLE 49



The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE recommends approval. NO__

On petition of Cristen Farrell and others

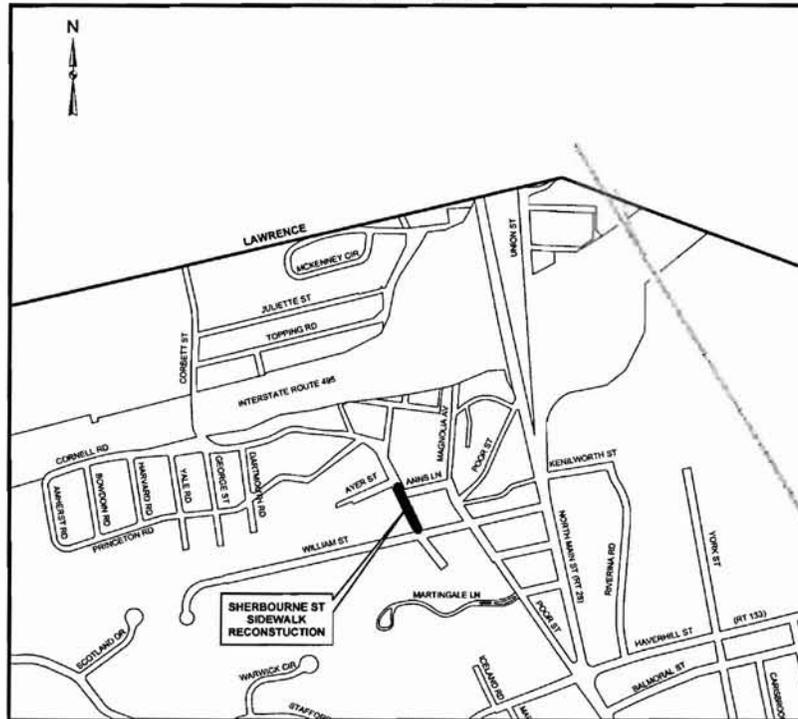
RECONSTRUCTION OF SHERBOURNE STREET SIDEWALK

ARTICLE 50. To see if the Town will vote to appropriate the sum of \$24,000 to pay costs of reconstructing the sidewalks on Sherbourne Street from Ayer Road to William Street for the payment of all other costs incidental and related thereto; and that to meet the appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7, Clauses (5) and (6) of the Massachusetts General laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

The following explanation was submitted by the petitioner:

This sidewalk, on Sherbourne Street is the only one leading to the Shawsheen School. The concrete is broken throughout the sidewalk, rising as much as 4 to 5 inches in many places. It is very dangerous to walk on as it is not level and the elderly that walk on it have fallen and been injured. There are several utility boxes built into the sidewalk and they are deteriorating to the point where someone left the wooden covers off and you can see the old electrical connections that short out when it rains or the snow melts. The curbing is broken off and has not been replaced. It should be granite as this sidewalk is on a hill and the rain will and does erode the area. Plows in the winter continually rip up the paving blocks that are placed on top of the sunken curbing and that is why only granite curbing should be used as otherwise the plows will continue to rip-up any other curbing.

ARTICLE 50



The BOARD OF SELECTMEN recommends disapproval.

YES ___

The FINANCE COMMITTEE recommends disapproval.

NO ___

This type of project should be funded in the Capital Projects Fund with the money available for sidewalk repairs.

On petition of Michael L. Rivet and others

HEFFRON RIGHT-OF-WAY

ARTICLE 51. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Chapter 30, Chapter 30B, Chapter 41, and Chapter 149 of the General Laws, Chapter 213 of the Acts of 2000, Chapter 372 of the Acts of 2000, or any other general or special law to the contrary:

(a) the Board of Selectmen of the Town of Andover and the Conservation Commission of the Town and the School Committee of the Greater Lawrence Regional Vocational Technical High School may grant and accept easements in real estate and may grant and accept conveyances of real estate lying between River Road and the Merrimack River as shown on the plan entitled "Proposed Conveyance Plan of Land in Andover, Massachusetts," dated April 17, 1995, Revised January 12, 2009, by Dana F. Perkins, Inc. on file in the office of the Town Clerk and within parcels C, D, E, F, G, H, I, J and K as appearing on said plan, and the final location of Parcels J and K as appearing on said plan and the final location of any easements or conveyances within Parcels C, D, E, F, G, H, I, J, and K as appearing on said plan shall be determined by the Board of Selectmen, the Conservation Commission and the School Committee of the Greater Lawrence Regional Vocational Technical High School in consultation and agreement with the Trustees of Phillips Academy; and

(b) said Board of Selectmen of said Town, said Conservation Commission, and said School Committee may enter into one or more agreements or ratify any existing agreement with the Trustees of Phillips Academy, including a management agreement, upon such terms as said Board of Selectmen and said Conservation Commission deem to be in the best interest of said Town and are mutually agreed to by the Town, the School Committee of the Greater Lawrence Regional Vocational Technical High School and the Trustees of Phillips Academy; and

(c) the agreements may include provisions for improvements to and maintenance of the real estate, and for monitoring and controlling access to the real estate mentioned in this section.

The General Court may vary the form and substance of the requested legislation within the scope of the general public objectives of the petition, or take any other action related thereto.

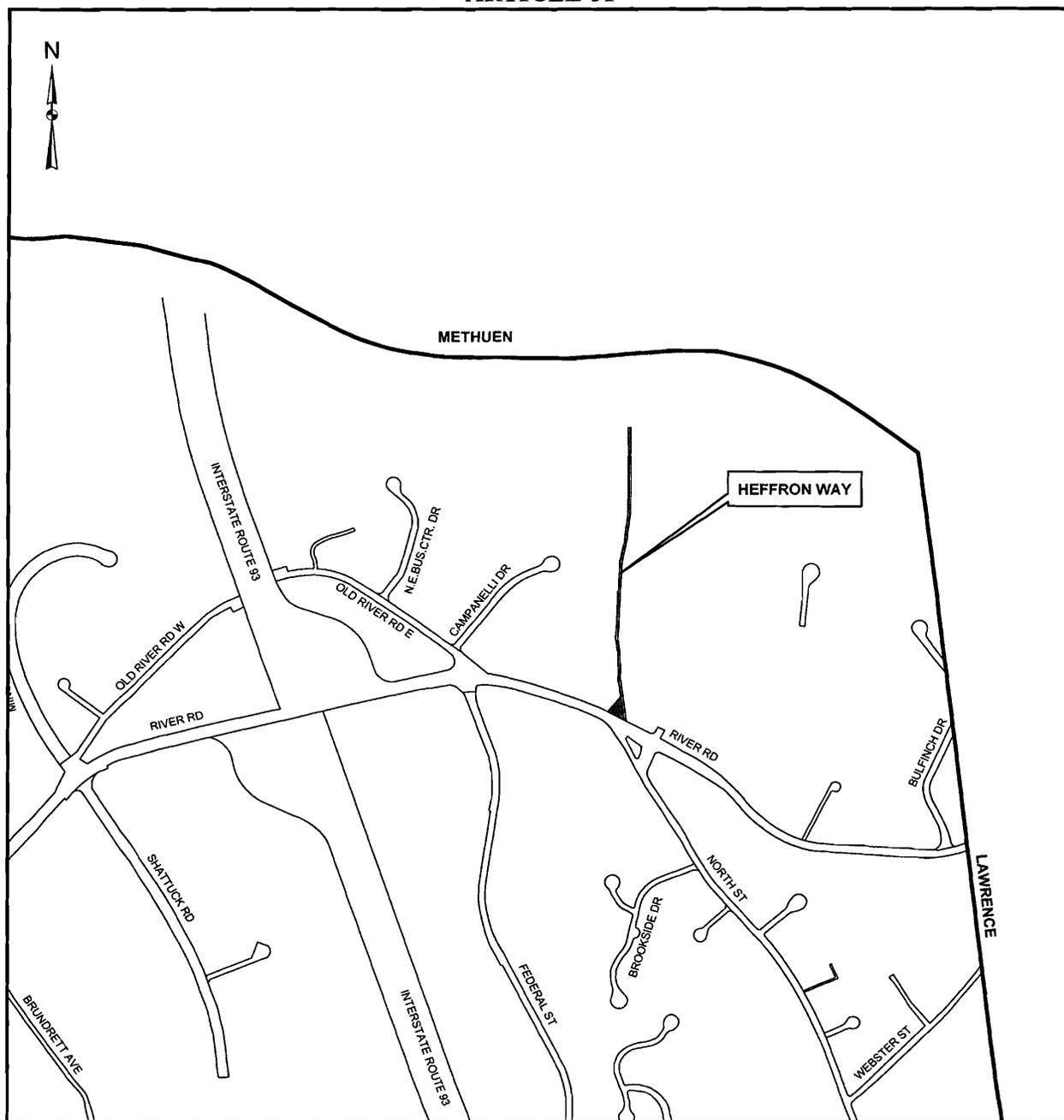
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The Conservation Commission is seeking approval to petition General Court for the right to enter into agreements for use of the lands, easements and to convey property for public access to conservation land along the Merrimack River. The Conservation land is a very attractive 10-acre parcel comprised of the Merrimack River shoreline, and a large stand of red maples. While the property is a perfect area for bird watching, hiking, picnicking and boating, it is currently underutilized. The land in the care and custody of the Conservation Commission is currently land-locked with no public access. Today the only way to reach this land is through a dirt path, the 'Heffron Right of Way' that runs along the property line of the Greater Lawrence Technical School and through land owned by Phillips Academy. There is no formal agreement in place allowing the Town to use either Technical School or Phillips Academy property for access to the conservation land. The 1998 Town Meeting approved an article that allowed the Town, Phillips Academy and Greater Lawrence Technical School to petition for State Legislation to allow the three parties to enter into agreements for use of the lands, easements and to convey property amongst each other. The land in question is a variety of parcels that have been laid out in a draft conveyance plan for review. This plan shows the conveyance of the properties along with easements necessary for each of the three parties to utilize their respective land properly. The warrant article petitions to amend the previously approval by State Legislature, in an effort to solidify a mutually beneficial agreement among the three parties.

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(Article 51 map next page)

ARTICLE 51



The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

The CONSERVATION COMMISSION recommends approval.

On request of the Conservation Commission

REPAIRS TO PRIVATE WAYS - GBA

ARTICLE 52. To see if the Town will vote to amend the General Bylaws for the Town of Andover by adding the following section to Article XII, Miscellaneous Bylaws:

Section _____. Temporary Repairs to Private Ways

In accordance with the provisions of Massachusetts General Laws Chapter 40, Section 6N, the Town may make temporary repairs on private ways under the following conditions:

1. The type and extent of the repairs authorized by this bylaw shall be any and all repairs, including drainage work, necessary for safe and convenient travel by the public, up to and including work that would be required to make the private way suitable to be accepted as a public way.
2. The Director of Public Works, with the approval of the Board of Selectmen, shall authorize such repairs, and shall determine whether the repairs are required by public necessity.
3. Not fewer than 75 percent of the abutters to the private ways must petition for such repairs.
4. Betterment charges shall be assessed for the repairs according to the uniform unit method.
5. The Town shall not be liable in any manner or amounts on account of any damages caused by such repairs.
6. Such repairs shall be performed only on ways that have been open to public use for at least 6 years, as determined by the Board of Selectmen.
7. No repairs or improvements shall be done on any private ways where the owners of private ways or their predecessors in interest have agreed by covenant, Planning Board Decision, or any municipal board decision or other form of agreement that the Town shall not provide street repair or improvement services.
8. The Director of Public Works, with the approval of the Board of Selectmen, shall determine if a cash deposit shall be required for such repairs and, if a cash deposit is required, the amount of such deposit.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

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The purpose of the bylaw is to permit the Town to make repairs to private ways and charge abutters a betterment based upon 100% of the total cost. Although this type of work was authorized by previous Town Meetings no enabling legislation was ever adopted. By adopting this bylaw and the provisions of Massachusetts General Laws Chapter 40, Section 6N, the Town may make temporary repairs on private ways under stated conditions.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Department of Public Works Director

PAVING OF PINE TREE LANE

ARTICLE 53. To see if the town will vote to raise by taxation, by transfer from available funds, by borrowing, or by any combination of the foregoing and appropriate the sum of \$25,000, or such lesser sum as may be needed, for the purpose of making roadway improvements, i.e. paving Pine Tree Lane, said work to be performed to the specifications of the Town. Betterments are to be assessed equally to each parcel on Pine Tree Lane.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends disapproval.

YES___

The FINANCE COMMITTEE believes that the Town cannot finance improvements NO___ to these roads and assess betterments until Town Meeting adopts a local bylaw establishing a process and conditions for repairs to private ways. If Article 53 is approved, this project could be brought to a future Town Meeting using the procedures outlined in the bylaw.

On petition of David Whitefield and others

REPAVING AND IMPROVEMENTS TO FOSTERS POND ROAD AND POMEROY ROAD

ARTICLE 54. To see if the Town of Andover will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$50,000 or such lesser sum as may be needed for the purpose of repaving and making improvements of Fosters Pond and Pomeroy Roads; said work to be performed to the specifications of the Town. Betterments are to be assessed.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

Most of the streets in the Fosters Pond area are "private ways". The Town does not pave or maintain them. In 1986, residents living on Fosters Pond Road and Pomeroy Road asked Town Meeting to approve paving of both streets using "betterments" to assess each property owner a fair share of the total costs. Town Meeting approved, and the streets were paved under the supervision of the Town using Town specifications. Betterments were assessed, and the Town's costs have been fully reimbursed by the residents, some of whom paid their share, with interest, over 20-year additions to their property tax bills. The same process was used to pave most of Glenwood Road Extension. These streets are too narrow to meet Town requirements for acceptance as public ways, so repair and maintenance remains the responsibility of the residents. More than 20 years after the original paving of Fosters Pond Road and Pomeroy Road, these roadways are now in need of resurfacing. Residents are asking Town Meeting to authorize the work using exactly the same process as was used in 1986. Those who reside on these streets will bear the full costs. The use of betterments ensures that the work is done using the Town's ability to get the lowest price for Town-specified work, that all who benefit from the work pay their fair share, and that those who can't afford to pay immediately can spread the payments (with interest) over a longer period.

The BOARD OF SELECTMEN recommends disapproval.

YES ___

The FINANCE COMMITTEE believes that the Town cannot finance improvements NO ___ to these roads and assess betterments until Town Meeting adopts a local bylaw establishing a process and conditions for repairs to private ways. If Article 53 is approved, this project could be brought to a future Town Meeting using the procedures outlined in the bylaw.

On request of James Cyrier and others

TOWN BUILDING MAINTENANCE AND RENOVATION

ARTICLE 55. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$650,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings and roofs and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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This article requests funding for several necessary projects: 1. \$500,000 to replace the slate roof section of Memorial Hall Library which is badly deteriorated and will become a safety problem if not addressed within the next year. Emergency repairs were made in 2008 due to loose slate shingles coming off the roof. 2. \$50,000 is requested to address several Town utility building roof projects including Poms Pond, Recreation Park and Lower Shawsheen buildings. 3. \$100,000 is requested to fund the replacement of the remaining old single pane windows on the first floor of Memorial Hall Library facing Essex Street that are deteriorated, leaking and have high energy loss. The new window design installed in other areas of the library has corrected such problems.

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Financial Impact of Article 55	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$650,000 to be repaid over 15 years	No change in FY2010 tax bill.
No increase in FY2010 tax bill.	Money not needed for debt service in future years
Peak year of debt service in FY2012 would require appropriation of \$69,000.	would be available within Proposition 2½ for other Town/School needs.
Would account for approximately \$5 of the FY2012 average residential property tax bill.	

The BOARD OF SELECTMEN recommends approval.

YES ___

The FINANCE COMMITTEE recommends approval.

NO ___

On request of the Plant and Facilities Director

SCHOOL BUILDING MAINTENANCE AND RENOVATION

ARTICLE 56. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$850,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and roofs and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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This article will fund the following School Building projects:

1. Doherty School Roof \$490,000 – This represents the fourth year of a multi-year capital plan to replace our aging and deteriorated school building roofs. To date 372,393 square feet of new school roofing has been completed. Another 61,500 square feet is funded and planned for the summer of 2009. If this article is approved, approximately 118,000 square feet will remain, to be funded in the FY2011 budget, completing the program. The new roof systems are already saving the Town energy costs.
2. Boiler replacement at West Middle School \$160,000 – This is the third year of our long range capital plan to replace one more of the six aging and problem steam boilers in our school buildings with new energy efficient dual fuel boilers.
3. High School Drainage system upgrades \$100,000 – This project will correct a serious problem with the Andover High School roof and parking area drainage system that surfaced during the summer of 2008 flooding the Field House and portions of the Collins Center. A drainage study identified corrective actions needed to handle peak flows.
4. School Energy Conservation \$100,000 – These funds will be used to implement a number of school energy conservation opportunities identified in a Town-wide audit conducted during 2008 and 2009 through a grant program with National Grid and the State Division of Energy Resources (DOER). The funding will pay for the Town portion of these projects which may qualify for further grant assistance of 30% to 70% of the total cost. These energy conservation opportunities include new energy efficient lighting, HVAC controls, and many other proven technologies.

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Financial Impact of Article 56

Approval

Town borrows \$850,000 to be repaid over 15 years
 No increase in FY2010 tax bill.
 Peak year of debt service in FY2012 would require appropriation of \$91,000.
 Would account for approximately \$7 of the FY2012 average residential property tax bill.

Disapproval:

No change in FY2010 tax bill.
 Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

The SCHOOL COMMITTEE recommends approval.

On request of the Plant and Facilities Director

NEW BALLFIELDS - BLANCHARD STREET

ARTICLE 57. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$425,000 for the purpose of paying costs of engineering, designing and constructing ballfields at the Town-owned site on Blanchard Street and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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This article requests partial funding of the estimated \$1.8 million needed to build new athletic fields at the property acquired by the Town in 2008 located at 15 Blanchard Street. These fields would replace the Deyermond Fields adjacent to the Town landfill that will be closed permanently by 2012 due to the landfill capping. The cost to build new play fields on a capped landfill is too expensive. The Town has been working with one of our youth sports groups who presently use the Deyermond Fields and have indicated a willingness to contribute a substantial sum in partnership with the Town to develop the fields illustrated on the Blanchard Street Athletic Field Master Plan by Huntress Associates.

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Financial Impact of Article 57	
<u>Approval</u> Town borrows \$425,000 to be repaid over 5 years No increase in FY2010 tax bill. Peak year of debt service in FY2012 would require appropriation of \$45,000. Would account for approximately \$3 of the FY2012 average residential property tax bill.	<u>Disapproval</u> No change in FY2010 tax bill. Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Plant and Facilities Director

VETERANS MEMORIAL AUDITORIUM REPAIRS AND RENOVATIONS

ARTICLE 58. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$650,000 for the purpose paying costs of designing, constructing, remodeling, reconstructing and making extraordinary repairs to Veterans Memorial Auditorium and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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This request would fund the first phase of the renovation work needed for Doherty School – Veterans Memorial Auditorium. The FY2010 portion addresses all the safety-related issues to the interior of the auditorium, estimated at \$500,000 and additional funding of \$150,000 to address the exterior main entrance stairs, including landscaping and parking area that is so badly deteriorated that temporary wood stairs had to be installed in 2008. Additionally, the wood pillars and exterior decorative trim also need to be replaced and required temporary emergency repairs in 2008 due to a safety hazard. The full cost of the exterior work is estimated at \$700,000. The difference will be covered with two prior Town Meeting article appropriations for this project: FY2008 Article 28 and FY2006 Article 11. The second phase of work is identified in the five-year capital plan for FY2012 which includes an elevator to provide handicap access to all levels of Doherty Middle School including the gym and auditorium areas, as well as other major interior restoration work. It’s important to note that over the past ten years the Plant & Facilities Department has performed ongoing emergency and other repairs to these areas in order to keep the auditorium open and defer these renovations as long as possible.

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Financial Impact of Article 58	
<p><u>Approval</u> Town borrows \$650,000 to be repaid over 20 years No increase in FY2010 tax bill. Peak year of debt service in FY2012 would require appropriation of \$62,000. Would account for approximately \$4 of the FY2012 average residential property tax bill.</p>	<p><u>Disapproval</u> No change in FY2010 tax bill. Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.</p>

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO___

The SCHOOL COMMITTEE will make its recommendation at Town Meeting.

On request of the Plant and Facilities Director

ARTICLES 59 & 60

The School Building Committee has submitted two Warrant Articles seeking additional funds to complete the Feasibility Study at Bancroft Elementary School. As a result of a change in the Massachusetts School Building Authority's (MSBA's) guidelines, Schematic Design documents are now required to be part of the Feasibility Study. Previously these design documents would have been provided at a later date with the cost to prepare the documents included in the Construction Budget. Article 60 seeks additional funds to complete the Feasibility Study solely of Bancroft Elementary School. Article 59 seeks additional funds to complete the Feasibility Study of Bancroft Elementary School which would also include addressing the overcrowding at Shawsheen Elementary School.

BANCROFT ELEMENTARY SCHOOL

In 2008, Town voters supported the warrant to perform a Feasibility Study for Bancroft Elementary School. Since that time, the Town has formed a School Building Committee (SBC) which has met over 20 times to move the project forward. The Town was successful in securing the approval of the MSBA to have Andover's Director of Plant Facilities, Joe Piantedosi and his staff appointed as Owner's Project Manager (OPM) for the project. The 2008 warrant and funding request were based on what the MSBA required for a Feasibility Study at that time. Since the original article the MSBA has expanded their Feasibility Study guideline requirements to include Schematic Design. MSBA's prior guidelines required the Schematic Design phase performed and funded as part of the construction budget after the completion of the Feasibility phase. With the Schematic Design phase to be included in the Feasibility Study, further design work is now required earlier in the design process. This will allow the design professionals to provide a more detailed design option for the project, including site investigations, traffic studies and educational assessments which will lead to the development of a more accurate project cost and schedule. The OPM, SBC and MSBA are currently preparing the Request for Design Services (RFS) (design proposals) for advertisement. In order to move forward with soliciting design proposals, the Town must ensure that funds have been appropriated. The Bancroft Elementary School has run its useful life and is in need of replacement. A few facts to support such are as follows:

- Bancroft is over 40 years old and, as one of the few wood-framed roof structures in Massachusetts, is deficient in meeting today's building and seismic code requirements.
- Andover has spent more than \$1.6 million in repairs since 2005, including numerous structural retrofits and continues to invest significant funds on a yearly basis.
- It is one of the few remaining "open plan" schools in Massachusetts, a plan that now is an outdated educational design.
- Due to severe student overcrowding, there is a lack of dedicated teaching spaces
- While the current enrolment (2009) is 458 students; future projections estimate 524 students.
- Current MSBA guidelines require 154 square feet per student or 80,850 gross building square feet as compared to the existing Bancroft 64,000 gross square feet.
- The maintenance cost per square foot since 2003 is \$7.89, as compared to \$1.83 for High Plain; \$4.43 for Sanborn; \$3.29 for South; \$5.30 for West Elementary and \$8.51 for Shawsheen.

Article 60 seeks approval for additional funds to cover the costs associated with the expanded Feasibility Study. The MSBA will reimburse the Town at least 41% of the Feasibility Study costs if construction is approved. The costs to prepare the Schematic Design would have been requested at a subsequent Town meeting as part of the Construction Budget. It is an expense which would have been incurred, only at a later date. To date \$12,000 of the \$300,000 allocated at last year's town meeting has been spent for preliminary site investigation, wetlands delineation and site survey. The approval of Article 60 would permit the Town to contract with a design professional to prepare the Feasibility Study. Disapproval of this warrant article will terminate the Bancroft Elementary School project.

SHAWSHEEN ELEMENTARY SCHOOL

Article 59 seeks funding to include in the Bancroft Feasibility Study options to address the overcrowding at Shawsheen Elementary School. In 2008, the Town of Andover submitted to the MSBA a Statement of Interest (SOI) for the renovation / replacement of Shawsheen Elementary School. The SOI was submitted at the same time as the SOI for Bancroft and Andover High School. Similar to Bancroft, Shawsheen is overcrowded, does not meet current building codes or seismic requirements and suffers from inadequate space to meet today’s educational requirements. The maintenance costs per square foot of \$8.51 are the highest of all of the elementary schools in Andover. The MSBA requested that Andover prioritize the projects which led to Bancroft being identified as the priority. In the most current meetings with the MSBA concerning the Bancroft Feasibility Study the MSBA indicated that it would consider approving a scope of the Bancroft Feasibility Study that included options to alleviate the overcrowding at Shawsheen Elementary School as part of the Bancroft project. If this warrant article passes Town Meeting, and if approved by the MSBA, the scope of the Bancroft Feasibility Study would be expanded to include options to address the overcrowding at Shawsheen part of the Bancroft project. If the MSBA does not approve the inclusion of Shawsheen in the Bancroft study, only \$320,000 of the funds approved will be spent. The MSBA has indicated that a provisional estimated reimbursement rate of at least 41% for eligible costs of the study would be available if construction is approved.

**FEASIBILITY STUDY/SCHEMATIC DESIGN INCLUDING
BANCROFT ELEMENTARY SCHOOL WITH SHAWSHEEN**

ARTICLE 59. To see if the Town will vote to appropriate, borrow or transfer from available funds, \$735,000 to be expended under the direction of the School Building Committee for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School which solutions may include options to alleviate the overcrowding at Shawsheen Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority and to authorize the Town to indemnify and hold harmless the MSBA for claims arising out of the implementations of the Feasibility Study and the MSBA grant. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA, or take any other action related thereto.

On request of the School Building Committee

Financial Impact of Article 59	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$735,000 to be repaid over 5 years.	No change in FY2010 tax bill.
No increase in FY2010 tax bill.	Money not needed for debt service in future years
Peak year of debt service in FY2012 would require appropriation of \$173,000.	would be available within Proposition 2½ for other
Would account for approximately \$12 of the FY2012 average residential property tax bill.	Town/School needs.
If this project is built it may be eligible for state reimbursement.	

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

The SCHOOL COMMITTEE will make its recommendation at Town Meeting.

**FEASIBILITY STUDY/SCHEMATIC DESIGN
BANCROFT ELEMENTARY SCHOOL**

ARTICLE 60. To see if the Town will vote to appropriate, borrow or transfer from available funds, \$320,000 to be expended under the direction of the School Building Committee for the purpose of conducting a Feasibility Study: (1) to understand the extent of deficiencies identified in the Statement of Interest submitted to the Massachusetts School Building Authority for the Bancroft Elementary School, located at 15 and 21 Bancroft Road, Andover, MA and as shown on Andover Assessor Map 59, lots 29 and 29A; and (2) to begin to explore the formulation of a solution to the deficiencies which are relevant to the Statement of Interest for Bancroft Elementary School; and for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority and to authorize the Town to indemnify and hold harmless the MSBA for claims arising out of the implementations of the Feasibility Study and the MSBA grant. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA, or take any other action related thereto.

Financial Impact of Article 60	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$320,000 to be repaid over 5 years	No change in FY2010 tax bill
No increase in FY2010 tax bill	Money not needed for debt service in future years
Peak year of debt service in FY2012 would require appropriation of \$75,000	would be available within Proposition 2½ for other Town/School needs
Would account for approximately \$5 of the FY2012 average residential property tax bill	
If this project is built it may be eligible for state reimbursement.	

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

The SCHOOL COMMITTEE recommends approval.

On request of the School Building Committee

INCREASE DEMAND FEE

ARTICLE 61. To see if the Town will vote to charge for each written demand issues by the Collector a fee of \$15.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Laws, Chapter 60, Section 15, effective July 1, 2009 or take any other action related thereto.

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The collection costs imposed on delinquent local taxpayers are found in G.L. c. 60, § 15. These charges are fixed amounts that are added to the outstanding tax by state statute. Massachusetts General Laws, Chapter 60, Section 15 provides that the charge for issuing a demand is “not more than \$30.” Previously, the charge was \$5. The amount must be set by each city or town based on the procedures that govern setting fees and charges in that municipality.

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The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Finance Director

OPEN SPACE LAND ACQUISITION

ARTICLE 62. To see if the Town will vote to appropriate the sum of \$800,000 for the acquisition (and costs incidental to such acquisition) of land, conservation restrictions, easements or other contractual rights for conservation purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, to be managed and controlled by the Conservation Commission, and to authorize the Board of Selectmen and Conservation Commission to acquire such land and restrictions, easements and rights by gift, option, lease, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

The Andover Conservation Commission is currently seeking approval at Town Meeting for \$800,000 to be made available for the Conservation Land Fund. The Fund is used periodically to acquire land to be placed in the care of the Conservation Commission for the use of Andover citizens for open space and passive recreation. The Commission is seeking to replenish the Fund to enable future purchases to take place. It is important with land values falling to be able to take advantage of purchase opportunities. The Commission has lost several valuable parcels recently due to lack of funds. Borrowing does not occur until a parcel is purchased and long term bonding spreads the cost over future years rather than impacting any single tax year.

Financial Impact of Article 62

Approval

Town borrows \$800,000 to be repaid over 20 years
No increase in FY2010 tax bill.
Peak year of debt service in FY2012 would require appropriation of \$76,000.
Would account for approximately \$5 of the FY2012 average residential property tax bill.

Disapproval

No change in FY2010 tax bill.
Money not needed for debt service in future years would be available within Proposition 2½ for other Town/School needs.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__
It is anticipated that specific parcels will be recommended for purchase with these funds. The appropriation amount could change depending on prices negotiated with the property owners.

The CONSERVATION COMMISSION recommends approval.

On petition of Donald Cooper, Chairman of the Conservation Commission and others

**TEMPORARY MORATORIUM ON WIRELESS
COMMUNICATION FACILITIES - ZBA**

ARTICLE 63. To see if the Town will vote to amend Section 6.1 of the Zoning Bylaw by adding a temporary (six month) moratorium on the permitting construction of cell towers in order to provide the Town time to evaluate its zoning bylaws in light of the mandates of the General Telecommunications Act by adding the following new Section 6.1.12 as follows:

“Section 6.1.12 – Temporary Moratorium on Wireless Communications Facilities including Towers, Antennas and Related Equipment used for transmitting or receiving telecommunications signals within the Town.

6.1.12.1 Purpose.

The purpose of the temporary moratorium is to give the Town time to conduct a comprehensive study to review, re-evaluate and consider possible amendments to the current provisions of this Bylaw governing the permitting and construction of new Wireless Communications Facilities, to adequately and appropriately address the concerns of the Town that such current provisions of this Bylaw are no longer adequate for the appropriate regulations of the rapidly changing technologies and service demands of the wireless communications industry in a manner consistent with the Federal Telecommunications Act of 1996 (the “Telecom Act”).

6.1.12.3 Temporary Moratorium Provisions.

For so long as this temporary moratorium remains in effect, no wireless communications facility or structure appurtenant or accessory to a wireless communication facility shall be constructed, nor shall any building permit, special permit, variance or site plan approval decision for any such facility be issued in the Town of Andover.

6.1.12.4 Temporary Moratorium Expiration.

Unless extended, continued or modified by a subsequent action of Town Meeting, the provisions of this temporary moratorium shall expire upon either of the first to occur of: (a) the adoption by Town Meeting of (i) any amendment to Section 6.10 or (ii) any other amendment to this Bylaw's wireless communications provisions that explicitly rescinds or replaces this moratorium, and the approval of any such amendment(s) by the Massachusetts Attorney General, or (b) October 27, 2009.

6.1.12.5 Exemptions.

Wireless Communications Facilities and upgrades thereto, that are currently allowed without a special permit as provided in Section 6.1.10 (Modifications by Special Permit Granting Authority) are exempt from the provisions of this temporary moratorium.”

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

This article is inspired by a lawsuit filed by Omnipoint, a major telecommunications company, against the Town and its Zoning Board of Appeals following the Board's denial of a special permit to build a 125-foot tall cell tower that did not meet zoning standards. In this lawsuit, Omnipoint argued that the Federal Telecommunications Act mandated, under the circumstances, the issuance of a special permit notwithstanding the Board's declination. The Town settled that lawsuit by granting the special permit. Careful planning and execution of well-reasoned zoning laws may well have spared the Town a lawsuit and ensured that the will of the ZBA was not circumvented. This moratorium, similar to others previously enacted in numerous other towns in the Commonwealth for the same reasons, is intended to allow time for careful review, approval, and implementation of bylaws intended to insure the appropriate evaluation and siting of telecommunications facilities within the Town.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The PLANNING BOARD recommends disapproval. NO ___

On petition of Pamela Dunn and Aileen Peters and others

WIRELESS FACILITIES – ZONING BYLAW AMENDMENT

ARTICLE 64. To see if the town will vote to amend Section 6.1 of the Zoning Bylaw for Wireless Communications Facilities as follows:

Add to Section 6.1.3

- “4. A report by a qualified Radio Frequency Engineer relating to (1) a claimed substantial gap in coverage and (2) the proposed facility's compliance with applicable Federal Communication Commission, Massachusetts Aeronautics Commission and Federal Aviation Commission requirements, and (3) coverage maps that include all of the applicant's existing and planned towers, antennas, micro-cells and repeaters in the coverage area and abutting municipalities.
- 5. Evidence that there is no alternative site that is available and technically feasible in Andover or an abutting municipality. Such evidence shall include an analysis by a qualified Radio

Frequency Engineer of the gaps in coverage if other sites were to be used. If there is an alternative site which would provide a location to close the purported substantial gap in coverage, then the applicant must document all efforts, and results thereof, to evaluate, and obtain rights to use the alternative site.

6. Evidence that the applicant has analyzed the feasibility of using “repeaters”, microcells, or other available technology to provide coverage to the intended service area.
7. The applicant shall provide written documentation of any facility sites in the town and in abutting towns or cities in which it has a legal or equitable interest, whether by ownership, leasehold or otherwise. Said documentation shall demonstrate that these facility sites do not already provide, or do not have the potential to provide by site adjustment, adequate coverage.
8. A copy of the most recently recorded plan and deed for the property on which the Facility will be placed and specific documentation which shows that the applicant has the legal authority by way of ownership, purchase and sale agreement, lease or otherwise, to use the subject property for the intended purpose.
9. Certification by a structural engineer that the proposed Wireless Communications Facility is structurally sound.
10. Design details for the foundation of a proposed tower, the connection of the proposed tower to the foundation and the breakaway points of the proposed tower.
11. A balloon or crane test, and a report thereon as to the aesthetic effect of a proposed tower, are required for a proposed tower. Within two weeks following the first public hearing, a test shall occur in accordance with the following requirements. The applicant shall notify the Special Permit Granting Authority at least 5 business days in advance of such test.
 1. A three foot diameter brightly colored balloon or crane shall be at the maximum height and at the location of the proposed tower.
 2. The balloon or crane will remain in place for at least eight (8) hours during daylight hours.
 3. At least five (5) business days prior to the test, the applicant shall cause notice of the test to be published in a newspaper of general circulation in the Town.”

Add to 6.1.5

“As is required by the Federal Telecommunications Act of 1996, there may be no regulation of the telecommunication facilities on the basis of the environmental effects of radio frequency emissions, other than as required by the Federal Communications Commission.”

Add 6.1.12 Notice of Settlement Discussion

“At least ten (10) days prior to each public hearing of the Special Permit Granting Authority where a public discussion is to occur regarding any proposed settlement of pending litigation relating to an application under this section, the Special Permit Granting Authority shall send notice of such public discussion by first class mail to all abutters within 300 feet of the proposed Facility.”

Add 6.1.13 Report of Compliance

“Prior to operation of the Facility, an engineer must submit a report to the Building Inspector, stipulating that the Wireless Communication Facility as constructed is in compliance with the Federal Communications Commission requirements and was constructed in accordance with the plans as approved by the Special permit Granting Authority. This report shall be submitted within ten (10) days of completion of construction of the Facility.”

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

The following explanation was submitted by the petitioner:

The Federal Telecommunications Act of 1996 preserves local zoning authority, but clarifies when the exercise of that authority may be preempted. Section 704 prohibits considering environmental effects of radiofrequency emissions beyond Federal Communication Commission requirements, or any action that discriminates between different providers of personal wireless services, or any action that effectively prohibits the construction, modification or placement of these facilities in a particular area. The Act also specifies procedures which must be followed for acting on requests to place these facilities, and provides for court review of zoning decisions inconsistent with the Act. Andover’s current wireless bylaw requires more substantial zoning regulations to preserve local zoning authority, protect historic, scenic, environmental, man-made resources, and property values, and to protect Andover residents’ general safety, welfare, and quality of life. Additional amendments should be anticipated as the industry and technology expand and our experience with providers dictates.

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The PLANNING BOARD recommends disapproval. NO ___

On petition of Pamela Dunn and others

WATER TREATMENT PLANT ROOF REPLACEMENT

ARTICLE 65. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$750,000 for the purpose of paying costs of replacing and repairing the Water Treatment Plant roof and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

Requires a 2/3 vote

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The Water Treatment Plant roof has many leaks and additional repairs are not possible. Some leaks are over 6000 volt electrical switch gear and motor controls forcing plant operators to cover these critical areas with plastic sheeting. Multiple leaks in office areas are creating additional damage to carpeting, walls, and ceilings.

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Financial Impact of Article 65

Approval

Disapproval

Town borrows \$750,000 to be repaid over 20 years.
Debt Service funded with water user fees is included
in water rate projections

The BOARD OF SELECTMEN recommends approval.

YES ___

The FINANCE COMMITTEE recommends approval.

NO ___

On request of Director of Public Works

PRIORITY DEVELOPMENT SITE

ARTICLE 66. To see if the Town will accept the provisions of Chapter 43D of the Massachusetts General Laws, as amended, pursuant to Section 11 of Chapter 205 of the Acts of 2006 and to approve the filing of an application with the Interagency Permitting Board for the designation of the following land at:

- 1 Riverside Drive – Map 126, Parcel 4B
- 2 Tech Drive – Map 166, Parcel 15
- 40 Shattuck Road – Map 167, Parcel 15B
- 300 Minuteman Road – Map 165, Parcel 4
- 300 Brickstone Square – Map 35, Parcel 27
- 160 Dascomb Road – Map 203, Parcel 1
- 300 Federal Street – Map 144, Parcel 3
- 800 Federal Street – Map 145, Parcel 10

as a Priority Development Site, or take any other action related thereto.

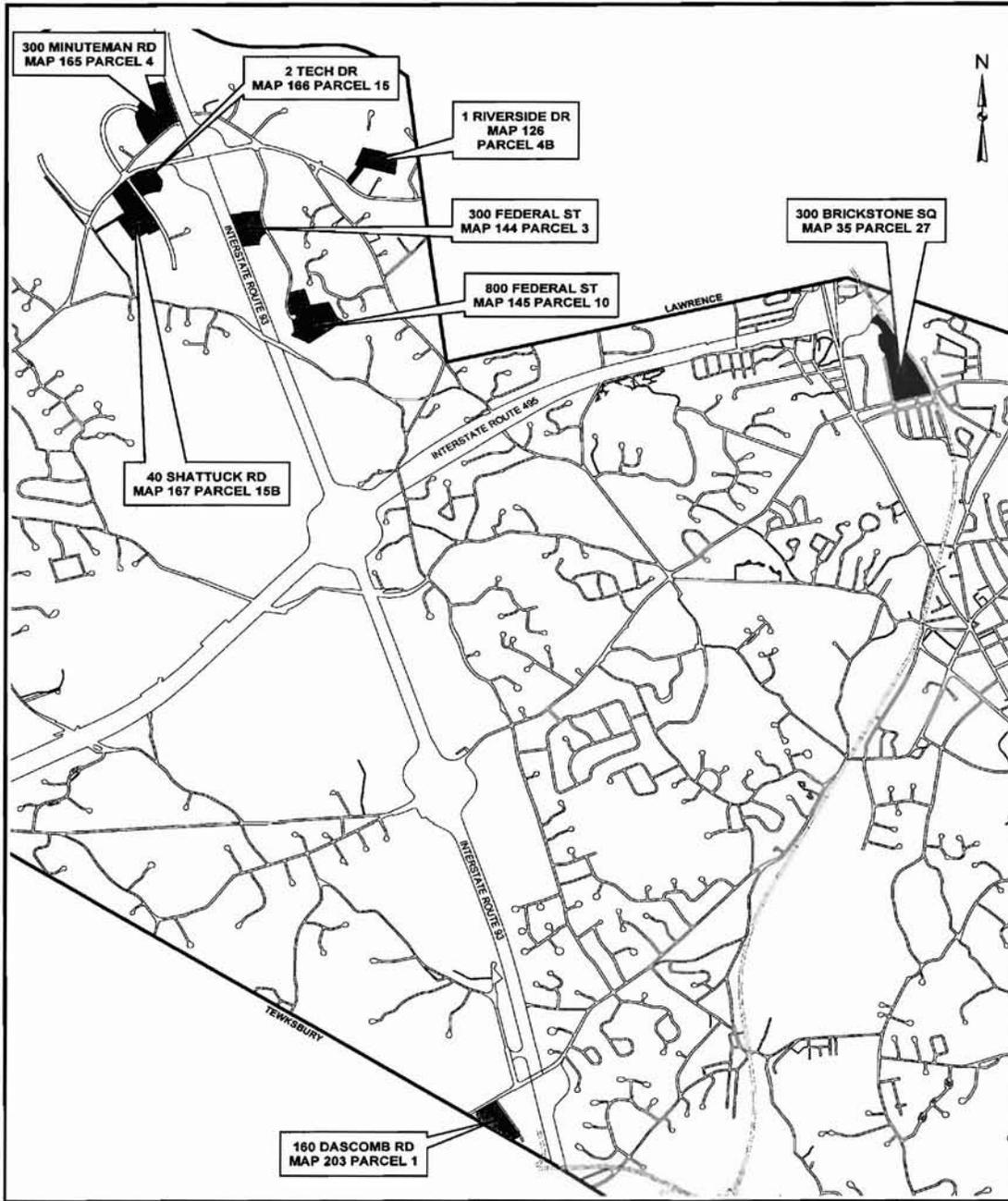
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The Planning Board has submitted this article for the purpose of encouraging targeted economic development within existing Industrial Zoning Districts. Where all eight of the proposed PDS sites are “shovel ready” (permits in hand) or have already been developed and are sitting vacant, the Planning Board believes the Chapter 43D Program is an excellent tool to help stimulate new economic growth, create new jobs, as well as provide for new tax revenue for the community.

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(Article 66 map next page)

ARTICLE 66



The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

The PLANNING BOARD recommends approval.

The CONSERVATION COMMISSION recommends approval.

On request of the Planning Board

**NATIONAL FLOOD INSURANCE PROGRAM
ZONING BYLAW AMENDMENT**

ARTICLE 67. To see if the Town will vote to amend the Zoning Bylaw, Article VIII, Section 8.2, Flood Hazard Overlay District, by adding Section 8.2.6. as follows:

- 8.2.6. (1) Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments for land area containing more than 50 lots or for land area greater than 5 acres within unnumbered A zones as determined by the Flood Insurance Rate Map (FIRM).
- 8.2.6. (2) Other Use Regulations: All subdivision proposals must be designed to assure that:
 - a) such proposals minimize flood damage;
 - b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - c) adequate drainage is provided to reduce exposure to flood hazards.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

Requires a 2/3 vote

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As a requirement for participation in the National Flood Insurance Program, communities are to adopt locally enforceable bylaws for activity in the 100-year flood plain. In order to be fully compliant with State and Federal requirements, the amendments to the Andover Zoning By-Law, Article VIII, Sections 8.2.6 (1) and 8.2.6 (2) were recommended by the Department of Conservation and Recreation. These amendments are from the Model Community Bylaw for Floodplain Districts.

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The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

The HEALTH DEPARTMENT recommends approval.

On request of the Inspector of Buildings



FUN FLIGHT CIRCLE - STREET ACCEPTANCE AND TAKING

ARTICLE 68. To see if the Town will vote to accept as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise, any fee, easement, or other interest in the following described roadway, and any easement related thereto, and to award no damages for said eminent domain taking, the way known as Fun Flight Circle, as shown on Plan of Land entitled, "Subdivision Plan of Land in Andover, Massachusetts, of Fun Flight Circle, Scale: 1" = 40', Date: March 24, 1989, Engineers: Dana F. Perkins & Associates, Inc., Civil Engineers & Surveyors, Tewksbury & Reading, Mass., Owner: Picwel Builders, 54 Andover Street, Andover, Massachusetts," which plan is recorded with Essex North District Registry of Deeds as Plan Number 11630, or take any other action related thereto.

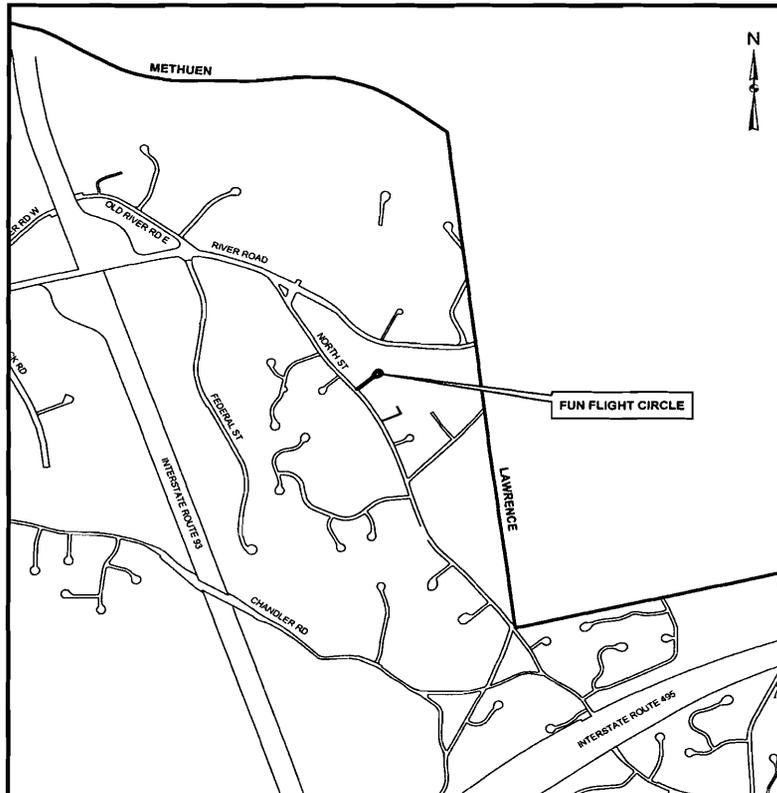
Requires a 2/3 vote

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This article would accept the way known as Fun Flight Circle as a public way and authorize the Board of Selectmen to acquire the way and any related easements by eminent domain, and to award no damages for the eminent domain taking.

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ARTICLE 68



The BOARD OF SELECTMEN recommends approval.

YES

The PLANNING BOARD recommends approval.

NO

The CONSERVATION COMMISSION recommends approval.

On request of the Board of Selectmen

GRANLI DRIVE EASEMENTS PETITION TO THE GENERAL COURT

ARTICLE 69. To see if the Town will vote to submit the following petition to the General Court:

Notwithstanding the provisions of Article 97 of the Constitution of the Commonwealth of Massachusetts or any general or special law to the contrary, the Conservation Commission of the Town of Andover may grant the following easements as shown on Plan entitled, "Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts" to the Board of Selectmen of the Town of Andover.

A permanent water easement, shown as "30' Water Easement" on Parcel A on Plan entitled "Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts," to which plan reference may be made for a more particular description of said easement.

A permanent drainage easement, shown as "30' Drainage Easement" on Parcel A and situated between Lot 15 and Lot 16 on plan entitled, "Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts" to which plan reference may be made for a more particular description of said easement.

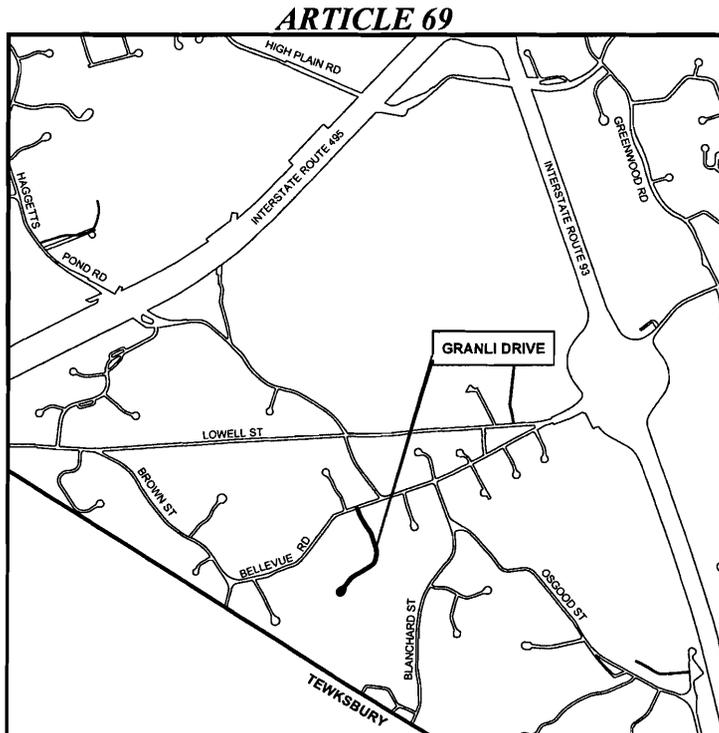
A permanent drainage easement shown as "30' Drainage Easement" on Parcel A and situated behind Lot 20 and Lot 21 on plan entitled, "Street Acceptance Plan of Granli Drive in Andover, Mass. dated December 16, 1988, drawn by Dana F. Perkins & Associates, Inc., Tewksbury, Massachusetts" to which plan reference may be made for a more particular description of said easement.

The General Court may vary the form and substance of the requested legislation within the scope of the general public objectives of the petition, or take any other action related thereto.

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This article would authorize the Town to petition the General Court to allow the Conservation Commission the right to grant easements to the Board of Selectmen over land in their care and custody as shown on the subdivision plan known as Granli Drive.

~~~~~



The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Board of Selectmen

WEST HOLLOW - STREET ACCEPTANCE AND TAKING

ARTICLE 70. To see if the Town will vote to accept as a public way and authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise, any fee, easement, or other interest in the following described roadway and related property and easements, and to award no damages for said eminent domain taking:

1. The street known as West Hollow and shown as Lot 67 on Land Court Plan No. 1462-11 (sheets 1 through 4) filed in the Essex County North District Land Registration Office in Land Court Registration Book 91, Page 361, being a copy of a portion of a plan entitled "Subdivision Plan of Land in Andover, MA" prepared by Beals & Thomas, Inc. consisting of sheets 1-14 dated April 29, 1994, as revised and approved by the Planning Board of the Town of Andover, which plan is filed with the Land Court in Boston (together, the "Plan").

2. Lots 69 and 70 on said Land Court Plan 1462-11. All of the boundaries of said Lots are determined by the Court to be located as shown on said Subdivision Plan of Land in Andover, drawn by Beals and Thomas, Inc., Surveyors, dated April 29, 1994, as modified and approved by the Court, filed in the Essex County North District Land Registration Office, a copy of which is filed with the Certificate of Title No. 12089.

3. As appurtenant to said Lots 67, 69 and 70, the perpetual right and easement to use and to access (i) those areas shown or designated as "Utility Easement," "Access and Utility Easement," "Drainage and Utility Easement" or "Sewer Easement" either on the Plan or on that certain Easement and Restriction Plan dated June 28, 1994 prepared by Beals and Thomas, Inc. filed with said Registry District as Plan R-29 with Document No. 60205, for purposes of installation, maintenance, and replacement of underground utilities (together with above-ground structures appurtenant thereto), and (ii) those areas shown as designated on the Plan as "Drainage Easement" or "Drainage and Utility Easement" for purposes of maintaining and replacing the existing underground infiltration and drainage system (in those drainage easement areas in which such infiltration and drainage systems now exist), and for drainage purposes generally (in the other drainage easement areas), all such rights in (i) and (ii) above to be exercised so as not to unreasonably interfere with the use of the servient estate by the owners thereof.

The foregoing described areas are a portion of the premises described in said Certificate of Title No. 11776 in Registration Book 88, Page 309 of the Essex North Registry District of Land Court.

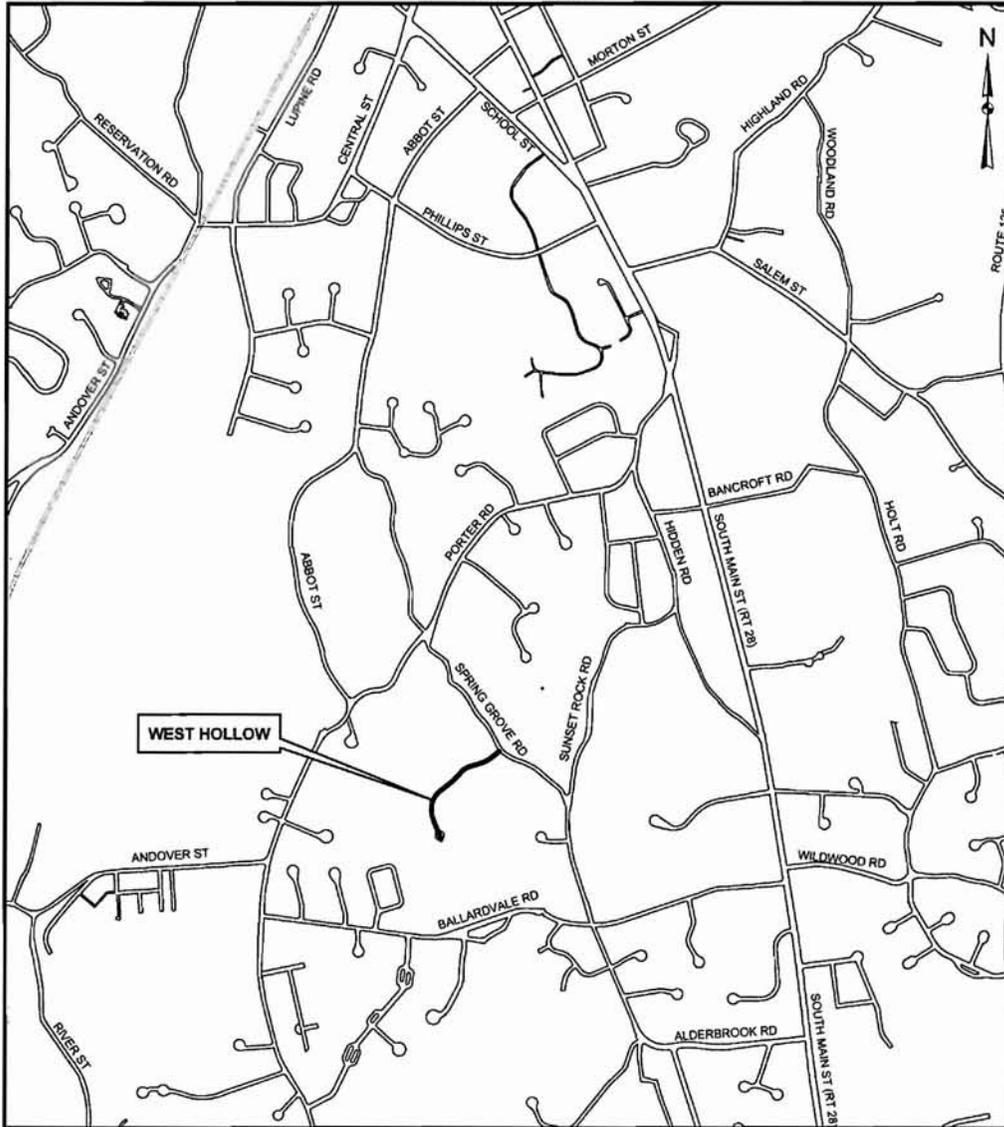
or take any other action related thereto.

Requires a 2/3 vote

(Article 70 map next page)

~~~~~  
 This article would accept the way known as West Hollow as a public way and authorize the Board of Selectmen to acquire the way and any related easements by eminent domain, and to award no damages for the eminent domain taking.  
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ARTICLE 70



The BOARD OF SELECTMEN recommends approval.

YES

The PLANNING BOARD recommends approval.

NO

The CONSERVATION COMMISSION recommends approval.

On request of the Board of Selectmen

LOCAL OPTION REVENUES

ARTICLE 71. To see if the Town will vote to accept any local option taxes or other revenue raising options which are made available to cities and towns through enactments of the Legislature, or take any other action related there.

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This article was placed on the warrant to give Town Meeting the opportunity to vote on any local option revenue opportunities (hotel/motel tax or meals tax) that might be available. As of April 27, 2009 the necessary legislation to permit the local option had not been granted to cities and towns.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On the request of the Town Manager

TOWN OF ANDOVER
2008 ANNUAL REPORT SUMMARY



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

To the Honorable Board of Selectmen and Citizens of the Town of Andover:

Every year there are several events that characterize that particular year. In 2008, Andover had two such events. The first event took place in May on Memorial Day when the Town unveiled the Korean War Monument in The Park. This day and this monument gave us all the opportunity to finally say an official “thank you” to the men, women and their families who faithfully served our country in this conflict. The residents who worked on the design and its placement in The Park crafted a very beautiful and meaningful symbol of our everlasting gratitude.

The second is more of a year-long project than a single day event. The Main Street Improvement Project began in the early Spring and continued until the Winter weather forced its closure in December. This project is funded at \$3.9 million by the Commonwealth of Massachusetts Highway Department and the Town’s contribution is \$573,500. The goal of the project is to make Main Street safer for pedestrians and vehicles alike. New concrete sidewalks with handicap ramps were installed. New “antique-style” street lights which are in scale with the buildings replaced the large cobra head lamp poles. Underground conduits and wiring were placed to make way for the more efficient and synchronized traffic signal devices. In the Spring of 2010, the new traffic signals, trees, benches, newsboxes and crosswalk pavers will be installed. The project is scheduled to be completed in the Summer of 2010 with a celebration to mark the “open” of our new and improved Main Street.

Besides the Korean War Monument and the Main Street Improvement Project, the Town witnessed progress on a variety of fronts:

- The Water Treatment Plant’s \$6.5 million filter expansion project was completed and the new facility was brought on-line ensuring the plant’s capabilities to meet the increasing water demands of the Town.
- The I-93 Tri-Town Interchange Project received approvals from both the State Highway Department and the Federal Highway Administration to move ahead on the Environmental Impact Statement. This project will reduce traffic congestion on I-93, improve vehicular safety, support Andover’s goal of sustainable economic development and minimize environmental impacts.
- The Town partnered with Merrimack College’s Center for Public Opinion Research to conduct the 2008 Citizen Survey. The survey was sent to 1,200 residents and 672 were returned for a response rate of 56%! The survey looked at community life and local government services. Andover rated as an excellent place to live and raise children. Overall, the quality of life received a 90% excellent/good rating. This is a Town where

levels of voting and civic engagement are high. Most of the municipal services were ranked positively with nearly all ranked excellent or good by 70% of the respondents.

Information on these and many other Town projects can be found on the Town's website at www.andoverma.gov.

Again, in 2008, Common Cause of Massachusetts honored Andover's website with its "Open Government" award because of the excellent context and its transparency to the public. The Town received the CAFR, Certificate of Achievement for Excellence in Financial Reporting, for the quality of financial/management accounting information. The Plant and Facilities Department also won the Tree City award for 2008.

During the year, the Town reached contractual agreements with all seven of the collective bargaining groups and cost savings changes were made to health insurance, sick leave and terminal leave provisions. Between negotiating with the employee unions and the Town's health insurance carrier, a double digit percentage increase was reduced to three percent.

The Virginia Cole Community Service Award was presented at the Annual Town Meeting to Donald W. Robb for his outstanding, long-term contributions to the Town of Andover as a member of the Finance Committee, School Committee and a variety of other volunteer public service activities.

At the Annual Town Election in March, Sheila M. Doherty was re-elected to the post of Town Moderator. Mary K. Lyman was re-elected as a Selectman. Dr. David S. Samuels chose not to run for re-election to the School Committee. He was replaced by Dennis F. Forgue.

In closing, there were two fun events that occurred during the Summer that deserve mention. In June, Mike Chiklis, movie actor and former Andover resident, was presented with the "key" to the Town in a well-attended celebration on the front steps of the Town Offices. In July, Fox 25, a Boston television station, broadcast their "Zip Trip" program from The Park giving Andover wonderful media attention all over New England.

I want to take this opportunity to thank the Board of Selectmen for their positive guidance, policy direction and leadership. I also want to thank the Department Heads and staff for their faithful service and continued efforts to make Andover the best place to live and raise a family.

Your suggestions and comments are always welcome. Please use the Town's website at www.andoverma.gov to contact the Town or learn more about our array of services and programs.

Very truly yours,



Reginald S. Stapczynski
Town Manager

Town of Andover
Recap of General Fund - Budget- Fund Level
Fiscal Year Ended 06/30/2008

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
GENERAL GOVERNMENT												
Personal Services	4,227.16	2,266,361.00	0.00	10,798.00	0.00	0.00	0.00	0.00	2,281,386.16	2,251,489.93	29,896.23	0.00
Other Expenses	92,316.60	1,195,718.00	0.00	84,385.00	0.00	0.00	0.00	(53,000.00)	1,319,419.60	1,232,926.00	85,604.80	888.80
	96,543.76	3,462,079.00	0.00	95,183.00	0.00	0.00	0.00	(53,000.00)	3,600,805.76	3,484,415.93	115,501.03	888.80
COMMUNITY DEVELOPMENT												
Personal Services	5,174.90	1,387,389.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	1,398,563.90	1,369,218.68	29,345.22	(0.00)
Other Expenses	89.00	137,004.00	0.00	0.00	0.00	0.00	0.00	0.00	137,093.00	134,842.26	1,880.00	370.74
	5,263.90	1,524,393.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	1,535,656.90	1,504,060.94	31,225.22	370.74
COMMUNITY SERVICES												
Personal Services	0.00	134,235.00	572,605.00	0.00	0.00	0.00	0.00	0.00	706,840.00	705,973.00	867.00	0.00
Other Expenses	3,629.76	276,845.00	0.00	0.00	0.00	0.00	0.00	0.00	280,474.76	278,474.76	2,000.00	0.00
	3,629.76	411,080.00	572,605.00	0.00	0.00	0.00	0.00	0.00	987,314.76	984,447.76	2,867.00	0.00
ELDER SERVICES												
Personal Services	29,813.92	420,672.00	55,000.00	0.00	0.00	72,400.00	0.00	72,400.00	547,885.92	531,965.89	15,920.03	(0.00)
Other Expenses	1,686.05	146,454.00	0.00	0.00	0.00	0.00	0.00	0.00	148,140.05	140,448.49	7,672.74	18.82
	31,499.97	567,126.00	55,000.00	0.00	0.00	72,400.00	0.00	72,400.00	696,025.97	672,414.38	23,592.77	18.82
MUNICIPAL MAINTENANCE												
Personal Services	11,393.27	2,852,979.00	127,000.00	0.00	0.00	30,000.00	0.00	30,000.00	2,961,372.27	2,909,188.51	52,183.76	(0.00)
Other Expenses	272,716.75	1,316,305.00	0.00	0.00	0.00	0.00	0.00	0.00	1,589,021.75	1,477,444.02	111,082.49	495.24
	284,110.02	4,169,284.00	127,000.00	0.00	0.00	30,000.00	0.00	30,000.00	4,550,394.02	4,386,632.53	163,266.25	495.24
PUBLIC SAFETY												
Personal Services	1,179,981.73	11,116,779.00	910,000.00	101,583.00	0.00	123,028.00	0.00	123,028.00	13,799,371.73	13,657,942.92	141,428.81	0.00
Other Expenses	128,674.40	1,198,730.00	0.00	0.00	0.00	27,000.00	0.00	27,000.00	1,354,404.40	1,181,161.53	162,551.96	10,690.91
	1,308,656.13	12,315,509.00	910,000.00	101,583.00	0.00	150,028.00	0.00	150,028.00	15,153,776.13	14,839,104.45	303,980.77	10,690.91
DEPARTMENT OF PUBLIC WORKS												
Personal Services	0.00	1,613,408.00	0.00	0.00	0.00	0.00	0.00	0.00	1,613,408.00	1,767,396.80	0.00	(153,988.80)
Other Expenses	565,964.62	3,939,078.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00	4,605,042.62	4,279,285.72	286,638.15	39,118.75
	565,964.62	5,552,486.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00	6,218,450.62	6,046,682.52	286,638.15	(114,870.05)
LIBRARY												
Personal Services	9,756.92	2,019,141.00	0.00	0.00	0.00	0.00	0.00	0.00	2,003,897.92	1,962,594.87	41,303.05	(0.00)
Other Expenses	1,836.94	587,387.00	0.00	0.00	0.00	0.00	0.00	0.00	589,223.94	576,947.93	11,552.46	723.55
	11,593.86	2,606,528.00	0.00	0.00	0.00	0.00	0.00	0.00	2,593,121.86	2,539,542.80	52,855.51	723.55
SCHOOL												
Personal Services	0.00	44,762,902.00	0.00	0.00	0.00	0.00	0.00	0.00	45,610,457.50	45,460,663.50	149,794.00	0.00
Other Expenses	371,727.78	12,114,940.00	300,000.00	0.00	0.00	0.00	0.00	0.00	11,939,112.28	11,767,070.90	172,041.38	(0.00)
GLRVTHS	0.00	381,200.00	0.00	3,234.00	0.00	0.00	0.00	0.00	384,434.00	384,434.00	0.00	0.00
	371,727.78	57,259,042.00	300,000.00	3,234.00	0.00	0.00	0.00	0.00	57,934,003.78	57,612,168.40	321,835.38	(0.00)
UNCLASSIFIED												
Compensation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserve Fund	0.00	200,000.00	0.00	(200,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	200,000.00	0.00	(200,000.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Town of Andover
Recap of General Fund - Budget- Fund Level
Fiscal Year Ended 06/30/2008

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
FIXED EXPENSES												
Debt Service	2,000.00	12,416,127.00	0.00	0.00	0.00	0.00	424,455.00	424,455.00	12,842,582.00	12,888,584.97	22,836.74	(68,839.71)
Stabilization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	669,000.00	0.00	0.00	0.00	0.00	0.00	0.00	669,000.00	621,542.75	0.00	47,457.25
Health Insurance Fund	0.00	10,447,000.00	0.00	0.00	0.00	0.00	450,000.00	450,000.00	10,897,000.00	10,897,000.00	0.00	0.00
Unemployment Comp	0.00	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	0.00
Retirement	0.00	4,393,953.00	0.00	0.00	0.00	0.00	0.00	0.00	4,393,953.00	4,393,953.00	0.00	0.00
	<u>2,000.00</u>	<u>28,026,080.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>874,455.00</u>	<u>874,455.00</u>	<u>28,902,535.00</u>	<u>28,901,080.72</u>	<u>22,836.74</u>	<u>(21,382.46)</u>
	2,680,989.80	116,093,607.00	1,964,605.00	0.00	0.00	258,428.00	1,174,455.00	1,379,883.00	122,172,084.80	120,970,550.43	1,324,598.82	(123,064.45)
SEWER SYSTEM												
Personal Services	0.00	374,186.00	0.00	0.00	0.00	0.00	0.00	0.00	374,186.00	363,225.75	10,960.25	0.00
Other Expenses	342,158.92	1,782,250.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00	2,189,408.92	1,641,568.71	357,594.97	190,245.24
GREATER LAW SANITARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>342,158.92</u>	<u>2,156,436.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>65,000.00</u>	<u>65,000.00</u>	<u>2,563,594.92</u>	<u>2,004,794.46</u>	<u>368,555.22</u>	<u>190,245.24</u>
WATER DEPARTMENT												
Personal Services	0.00	1,719,708.00	0.00	0.00	0.00	0.00	0.00	0.00	1,719,708.00	1,719,708.00	0.00	0.00
Other Expenses	868,338.34	2,034,850.00	0.00	0.00	0.00	0.00	736,308.00	736,308.00	3,639,496.34	2,643,582.16	856,905.07	139,009.11
	<u>868,338.34</u>	<u>3,754,558.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>736,308.00</u>	<u>736,308.00</u>	<u>5,359,204.34</u>	<u>4,363,290.16</u>	<u>856,905.07</u>	<u>139,009.11</u>
TOTAL ENTERPRISE	<u>1,210,497.26</u>	<u>5,910,994.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>801,308.00</u>	<u>801,308.00</u>	<u>7,922,799.26</u>	<u>6,368,084.62</u>	<u>1,225,460.29</u>	<u>329,254.35</u>
GRAND TOTAL	<u>3,891,487.06</u>	<u>122,004,601.00</u>	<u>1,964,605.00</u>	<u>0.00</u>	<u>0.00</u>	<u>258,428.00</u>	<u>1,975,763.00</u>	<u>2,181,191.00</u>	<u>130,094,884.06</u>	<u>127,338,635.05</u>	<u>2,550,059.11</u>	<u>206,189.90</u>

**Town of Andover
General Fund Special Articles
June 30, 2008**

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	OTHER ACCOUNTS	APPROPRIATION	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	ENCUMB	CONTINUED APPROPRIATION
ANNUAL	UNPAID BILLS	0.00				0.00			0.00
ANNUAL	FIREWORKS FUND	11,000.00		10,000.00		21,000.00	11,000.00		10,000.00
		11,000.00	0.00	10,000.00	0.00	21,000.00	11,000.00	0.00	10,000.00
ART 36, 2002	ASSESSORS REASSESSMENT	3,000.00				3,000.00			3,000.00
		3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
ART 57, 1995	WETLAND BYLAW	1,461.19				1,461.19			1,461.19
		1,461.19	0.00		0.00	1,461.19	0.00	0.00	1,461.19
ART 44, 1987	ELM SQ TRAFFIC SIGNAL	5,313.08				5,313.08			5,313.08
ART 65-4, 1998	TRAFFIC SIGNALS	1,599.10				1,599.10			1,599.10
ART 98, 1999	BALLARDVALE SIGN	4,000.00				4,000.00			4,000.00
		10,912.18	0.00	0.00	0.00	10,912.18	0.00	0.00	10,912.18
ART 43, 1996	DISPATCH CENTER	857.80				857.80	457.87		399.93
		857.80	0.00	0.00	0.00	857.80	457.87	0.00	399.93
ART 48, 1997	RIVER ROAD LAND	5,000.00				5,000.00			5,000.00
ART 49, 1997	BURTT ROAD	100.00				100.00			100.00
		5,100.00	0.00	0.00	0.00	5,100.00	0.00	0.00	5,100.00
ART 31, 1999	SENIOR TAX VOUCHER	4,000.00				4,000.00			4,000.00
ART 21, 2000	SENIOR TAX VOUCHER	2,000.00				2,000.00			2,000.00
ART 16, 2002	ELDERLY DISABLED TRANSPORT	348.16				348.16			348.16
ART 39, 2005	ELDERLY DISABLED TRANSPORT	1,736.50				1,736.50			1,736.50
ART 16, 2006	ELDERLY DISABLED TRANSPORT	0.00		12,000.00		12,000.00	5,601.00	6,399.00	0.00
		8,084.66	0.00	12,000.00	0.00	20,084.66	5,601.00	6,399.00	8,084.66
ART 45, 1992	WAR MEMORIAL	1,034.63				1,034.63			1,034.63
		1,034.63	0.00	0.00	0.00	1,034.63	0.00	0.00	1,034.63
TOTAL GENERAL FUND		41,450.46	0.00	22,000.00	0.00	63,450.46	17,058.87	6,399.00	39,992.59

**Town of Andover
Capital Projects Fund
June 30, 2008**

DESCRIPTION	1-Jul-07 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 BALANCE
ART 44 96 MID SCH ROOF	1,750.00				1,750.00				1,750.00
ART 46-4 99 SCHOOL CAPITAL	3,070.77				3,070.77	3,070.77			0.00
ART 09 00 MIDDLE ELEM SCHOOL	145,801.10	46,530.00			192,331.10	142,538.50		13,675.00	36,117.60
ART 11 02 SCHOOL ADD'F FUNDING	0.00				0.00				0.00
ART 12 02 WEST EL ASBESTOS	-70,373.48	36,000.00	100,000.00		65,626.52	54,632.68			10,993.84
ART 28 02 SCHOOL BLDG IMPROVEMENTS	11,430.74				11,430.74	11,430.74			0.00
ART 29 04 COLLINS HVC	17,177.03				17,177.03	2,588.79			14,588.24
ART 11 05 SCHOOL BUILDING REP/IMP	-62,211.28	83,942.04	500,000.00		521,730.76	114,803.86		22,917.48	384,009.42
ART 12 05 SCHOOL SAFETY	38,039.93	7,480.00			45,519.93	45,519.93			0.00
ART 17 06 SCHOOL ROOF REPLACEMENTS	-981,572.94	258,873.90	250,000.00		-472,699.04	260,759.28		14,731.94	-748,190.26
ART 46 06 SCHOOL HVAC REPLACEMENTS	-134,909.12	134,909.12	200,000.00		200,000.00	192,639.12		3,640.00	3,720.88
ART 9-1 07 BANCROFT/WEST EL	61,143.63	18,880.00			80,023.63	60,193.55		19,830.08	0.00
ART 15 07 SCHOOL ROOF REPLACE	-182,904.75	182,675.00			-229.75	784,200.55		1,948,577.78	-2,733,008.08
ART 28 07 SCHOOL BUILDING MAINTENANCE	-70,038.14	69,800.00			-238.14	216,555.49		444,179.48	-660,973.11
ART 20-1 94 SCHOOL BUILDING	1,938.28				1,938.28				1,938.28
ART 24, 08 BANCROFT FEASIBILITY STUDY	0.00				0.00				0.00
ART 27, 08 SCHOOL BLDG MAINT/RENOV	0.00				0.00			5,100.00	-5,100.00
ART 29 08 LOVELY FIELD RENOVATIONS	0.00				0.00				0.00
TOTAL SCHOOL	-1,221,658.23	839,090.06	1,050,000.00	0.00	667,431.83	1,888,933.26	0.00	2,472,651.76	-3,694,153.19
ART 5 03 2005 CIP	36,161.67	62,766.91			98,928.58	88,795.39		8,678.80	1,454.39
ART 5 04 2006 CIP	388,931.43	27,918.11			416,849.54	166,940.52		121,839.65	128,069.37
ART 5 05 2007 CIP	788,159.07	375,594.65			1,163,753.72	864,547.76		66,270.22	232,935.74
ART 5 07 2008 CIP	0.00			1,781,000.00	1,781,000.00	709,927.53		345,617.30	725,455.17
ART 8 08 2009 CIP (Effective 07/01/2008)	0.00				0.00				0.00
	1,213,252.17	466,279.67	0.00	1,781,000.00	3,460,531.84	1,830,211.20	0.00	542,405.97	1,087,914.67

**Town of Andover
Capital Projects Fund
June 30, 2008**

DESCRIPTION	1-Jul-07 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 BALANCE
ART 31 98 SEWER PLANS- SO	184,364.13	4,600.00			188,964.13				188,964.13
ART 34 98 SEWER PLN ROGERS	32,528.44				32,528.44				32,528.44
ART 42 99 ROGERS BROOK SEWER	26,516.30				26,516.30				26,516.30
ART 41 99 SEWER CONST MAIN ST	-4,496,497.42	83,242.38	4,458,000.00	40,000.00	84,744.96				84,744.96
ART 44-3 02 SANITARY SEWER INFILTRATION	178,027.72	8,917.17			186,944.89			8,917.17	178,027.72
ART 27 03 SEWER MAIN REPLACEMENT	150,000.00				150,000.00	185.22		149,814.00	0.78
ART 25 04 SEWER METER	611,780.49				611,780.49				611,780.49
ART 35 04 SO MAIN/ROGERS BROOK SEWER	-1,250,000.00		1,225,000.00	25,000.00	0.00				0.00
ART 36 04 SEWER LINE REPLACEMENT	100,000.00				100,000.00			100,000.00	0.00
ART 2A 04 SOUTH MAIN STREET AREA SEWER	-140,073.39	126,715.34	500,000.00		486,641.95	132,173.51		6,500.00	347,968.44
ART 32 06 SEWER METER	315,304.44				315,304.44				315,304.44
ART 33 06 REPAIR/REPLACE SANITARY SEWER	0.00				0.00	32,366.00		74,038.18	-106,404.18
ART 36 07 DASCOMB/OSGOOD SEWER	0.00				0.00	415.15			-415.15
ART 41 07 KIRKLAND ST SEWER	0.00				0.00	13,447.30			-13,447.30
ART 64 07 SHAWSHEEN PUMP STATION	0.00				0.00				0.00
ART 33 08 SHAWSHEEN ROVER OUTFALL SEWER	0.00				0.00				0.00
ART 51 08 SEWER MAIN CONSTRUCTION	0.00				0.00				0.00
TOTAL SEWER	-4,288,049.29	223,474.89	6,183,000.00	65,000.00	2,183,425.60	178,587.18	0.00	339,269.35	1,665,569.07
ART 32-2 00 CONSERV MAINT/IMP	14,851.84				14,851.84				14,851.84
ART 12 01 LAND ACQ LOWELL JCT ROAD	9,553.73				9,553.73	16,313.80		3,156.00	-9,916.07
ART 23 02 CONSERVATION FUND	72,705.10				72,705.10				72,705.10
ART 51 07 ACQ BLANCHARD ST	0.00		2,100,000.00		2,100,000.00	2,030,290.00			69,710.00
TOTAL CONSERVATION	97,110.67	0.00	2,100,000.00	0.00	2,197,110.67	2,046,603.80	0.00	3,156.00	147,350.87
ART 44 99 LANDFILL CLOSURE	28,849.18				28,849.18	3,061.67			25,787.51
ART 43 06 LANDFILL CAP LEDGE ROAD	0.00				0.00	343,664.89		66,435.11	-410,100.00
ART 31 08 LEDGE ROAD LANDFILL CLOSURE					0.00				0.00
TOTAL LAND FILL STUDY	28,849.18	0.00	0.00	0.00	28,849.18	346,726.56	0.00	66,435.11	-384,312.49
ART 74 99 MAIN ST STREETScape	-12,018.30		30,000.00		17,981.70	24,267.50			-6,285.80
ART 48 02 MAIN ST IMPROVEMENTS	0.00				0.00				0.00
TOTAL OTHER	-12,018.30	0.00	30,000.00	0.00	17,981.70	24,267.50	0.00	0.00	-6,285.80

**Town of Andover
Capital Projects Fund
June 30, 2008**

DESCRIPTION	1-Jul-07 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 BALANCE
ART 27 96 REPAINT WATER	37,862.97				37,862.97				37,862.97
ART 46 92 WATER MAIN	29,053.54				29,053.54		29,053.54		0.00
ART 33 95 WATER MAINS	54,182.88				54,182.88		54,182.88		0.00
ART 63 98 FISH BROOK	3,578.32				3,578.32		3,578.32		0.00
ART 30 00 WATER MAIN DISTRIBUTION	0.00	3,308.41			3,308.41			3,308.41	0.00
ART 42 02 WATER PLANT DESIGN	122,001.51				122,001.51	79,012.12		7,539.88	35,449.51
ART 18 03 WATER STORAGE TANK REHAB	80,000.00				80,000.00				80,000.00
ART 20 03 WATER PLANT IMPROVEMENTS	-31,753.25	73,902.37	1,472,000.00		1,514,149.12				1,514,149.12
ART 25 04 WATER METERS	287,319.51				287,319.51	9,185.06		77,979.66	200,154.79
ART 47 04 WATER STORAGE TANKS	400,000.00				400,000.00				400,000.00
ART 34 05 WATER PLANT IMPROVE	-350,238.46	188,967.49	1,000,000.00		838,729.03	1,349,323.11			-510,594.08
ART 36 05 WATER DISTRIBUTION IMPROVEMENTS	85,778.38				85,778.38				85,778.38
ART 41 05 FISH BROOK PUMPING STATION	-40,862.00	16,542.08	50,000.00		25,680.08	6,481.51		10,060.57	9,138.00
ART 55 05 HAGGERTS/FISHBROOK SALT ST	756.86				756.86				756.86
ART 31 06 WATER MAIN REPLACEMENT	487,270.00				487,270.00				487,270.00
ART 32 06 WATER METERS	684,695.56				684,695.56				684,695.56
ART 35 07 WATER VEHICLE REPLACEMENT	120,000.00				120,000.00	79,672.62			40,327.38
ART 46 07 WATER DISTRIBUTION	500,000.00				500,000.00				500,000.00
ART 47 07 WATER PLANT PUMPS	250,000.00				250,000.00			16,548.40	233,451.60
ART 54 07 SALT BALANCE STUDY	50,000.00				50,000.00	22,504.61		2,600.25	24,895.14
ART 12 08 FISHBROOK PUMPING STATION	0.00			86,814.74	86,814.74	0.00		8,050.00	78,764.74
TOTAL WATER	2,769,645.82	282,720.35	2,522,000.00	86,814.74	5,661,180.91	1,546,179.03	86,814.74	126,087.17	3,902,099.97
ART 24 97 SENIOR CITIZEN	22,958.74				22,958.74				22,958.74
ART 32 01 TOWN/SCHOOL PROJECTS	30,859.59	57,411.50			88,271.09	68,699.87		3,100.00	16,471.22
ART 33-4 01 WEST FIRE STATION - SHORT TERM	2,852.93				2,852.93	2,852.93			0.00
ART 33-5 01 WEST FIRE STATION - LONG TERM	60,000.00				60,000.00	20,647.07			39,352.93
ART 33-8 01 OLDE ANDOVER VILLAGE PARKING	2.02				2.02				2.02
ART 39 01 TOWN YARD	136,691.05				136,691.05		136,691.00		0.05
ART 28-1 02 TOWN BUILDING IMPROVEMENTS	61,427.62	2,389.11			63,816.73	9,960.33			53,856.40
ART 32 04 SENIOR CTR PLANS	33,970.75				33,970.75				33,970.75
ART 57 05 TOWN YARD	150,000.00				150,000.00	10,000.00	140,000.00		0.00
ART 41 06 BALLARDVALE GREEN	986.50	24,013.50			25,000.00	25,000.00			0.00
ART 46 06 TOWN HVAC REPLACEMENT	-11,792.00	11,792.00	250,000.00		250,000.00	13,336.25		220,517.00	16,146.75
ART 47 06 PAY & DISPLAY SHAW SHEEN	25,495.10	12,500.00			37,995.10	14,104.43			23,890.67
ART 48 06 LAND TRANSFER BUXTON CT	200.00				200.00				200.00
ART 27 07 TOWN BLDG RENOVATION	-47,985.00	45,500.00			-2,485.00	205,901.26		115,249.00	-323,635.26
ART 28 08 TOWN BLDG RENOVATION	0.00				0.00				0.00
ART 44 08 WM WOOD MEMORIAL	0.00			165,000.00	165,000.00				165,000.00
ART 49 08 PARKS & GROUNDS BUILDING	0.00			276,691.00	276,691.00				276,691.00
ART 36 08 FIRE DPW VEHICLES	0.00				0.00				0.00
ART 48 08 REC PARK LIGHTING	0.00				0.00			6,500.00	-6,500.00
TOTAL MUNI BUILDING	465,667.30	153,806.11	250,000.00	441,691.00	1,310,964.41	370,502.14	276,691.00	345,366.00	318,405.27

**Town of Andover
Capital Projects Fund
June 30, 2008**

DESCRIPTION	1-Jul-07 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-08 BALANCE
ART 65-1 98 STORM DRAINAGE	31,993.16				31,993.16				31,993.16
ART 25 96 STORM DRAIN IMP	117.65				117.65				117.65
ART 30 97 ROAD IMPROVEMENT	127.97				127.97				127.97
ART 46-3 99 TOWN CAPITAL	40,974.50	12,000.00			52,974.50	40,151.68			12,822.82
ART 88 99 IMPROVE ESSEX/PEARSON	3,500.00				3,500.00				3,500.00
ART 83 99 SALEM ST SIDEWALK	46,482.27				46,482.27				46,482.27
ART 64 98 SIDEWALK IMP	213.22				213.22				213.22
ART 27-3 00 GIS	0.00	2,849.34			2,849.34	2,849.34			0.00
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	9,173.99				9,173.99				9,173.99
ART 66 00 SIDEWALK RESTORATION	44,333.77				44,333.77				44,333.77
ART 70 00 SIDEWALK CHESTNUT ST	71,174.95				71,174.95				71,174.95
ART 22 01 SIDEWALK CROSS HIGH PLAIN	10,427.37				10,427.37				10,427.37
ART 28 01 ACQ SMITHSHIRE EST	56,946.18				56,946.18				56,946.18
ART 33-1 01 GIS	106.79	2,500.00			2,606.79	2,500.00			106.79
ART 44-1 02 HYDRANT REPLACEMENT	1,309.80				1,309.80				1,309.80
ART 44-2 02 GIS	46,238.20				46,238.20	1,514.64		1,495.00	43,228.56
ART 09 04 BRIDGE REPAIR/RECONSTRUCTION	89.83	360.00			449.83			360.00	89.83
ART 33 05 MORAINE ST	6,152.90				6,152.90				6,152.90
ART 51 05 SIDEWALK RECONSTRUCTION	148,882.31	42,652.73			191,535.04	138,223.98			53,311.06
ART 54 05 BRIDGE RECONSTRUCTION	11,968.53	22,650.00			34,618.53	34,410.89		207.64	0.00
ART 9-2 07 BRIDGE REPAIRS	65,938.08				65,938.08	10,328.56		102.91	55,506.61
ART 38 07 ACQUIRE GRANLI DRIVE	2,000.00				2,000.00				2,000.00
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000.00				15,000.00				15,000.00
ART 52 97 BRIDGE REPAIRS	0.00				0.00				0.00
ART 2A 07 ACQ 16 PEARSON ST	0.00		455,000.00		455,000.00	426,858.75			28,141.25
ART 3A 07 ACQ 18 PEARSON ST	0.00		390,000.00		390,000.00	361,705.00			28,295.00
ART 4A 07 ACQ 37 PEARSON ST	0.00		505,000.00		505,000.00	477,606.59			27,393.41
ART 46-1 99 GIS STUDY	0.00	100.00			100.00	100.00			0.00
ART 32 08 BRIDGE REPAIRS	0.00				0.00				0.00
ART 50 08 STORM DRAINAGE IMPROVEMENTS	0.00				0.00				0.00
TOTAL ROAD/STORM DRAIN	613,151.47	83,112.07	1,350,000.00	0.00	2,046,263.54	1,496,249.43	0.00	2,165.55	547,848.56
ART 56 97 PUBLIC SAFETY	23.46				23.46				23.46
ART 47 99 PUB SAF ANTENNAS	3,920.50				3,920.50				3,920.50
ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY	-40,151.25	9,430.00	80,000.00		49,278.75	179,875.73		25,718.06	-156,315.04
ART 34-3 02 REVERSE 911	6,626.30				6,626.30	5,900.00			726.30
ART 37 06 FIRE TRUCK PUMPER	-440,000.00		440,000.00		0.00				0.00
TOTAL PUBLIC SAFETY	-469,580.99	9,430.00	520,000.00	0.00	59,849.01	185,775.73	0.00	25,718.06	-151,644.78
GRAND TOTAL	-803,630.20	2,057,713.15	14,005,000.00	2,374,505.74	17,633,588.69	9,914,035.83	363,505.74	3,923,254.97	3,432,792.15

Town of Andover
Balance Sheet
June 30, 2008

	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	EXPENDABLE TRUST	LT DEBT	GRAND TOTAL
		WATER	SEWER						
ASSETS									
Cash and Equivalents	10,200,941.75	1,217,109.64	388,816.30	12,378,626.08	3,928,051.14	1,032,081.19	7,125,154.63		36,270,780.73
Property Taxes	0.00								
Personal Property	204,582.69								204,582.69
Real Estate	1,752,593.44								1,752,593.44
Motor Vehicle Excise	772,091.36								772,091.36
Water & Sewer Charges	0.00	535,007.63	840,549.84						1,375,557.47
Special Assessments	0.00	5,056.59	7,431,563.83						7,436,620.42
Tax Liens	608,050.34	40,453.29	15,094.73						663,598.36
Deferred Tax	80,483.24		12,104.92						92,588.16
Tax Foreclosure	252,563.18								252,563.18
Due from other Governments	0.00				637,999.00				637,999.00
Other Receivables	390,008.59				53,376.00				443,384.59
Total Cash & Receivables	14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	0.00	49,902,359.40
Other Assets	0.00								
Amounts to be Provided for:	0.00								0.00
Long Term Debt	0.00							94,637,588.00	94,637,588.00
Total Assets	14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	94,637,588.00	144,539,947.40
LIABILITIES AND RESERVES									
Warrants Payable	2,128,009.57	55,025.47	7,536.45	193,262.06	149,629.68				2,533,463.23
Accrued Payroll	2,199,243.30				80,124.86				2,279,368.16
Property Taxes Paid in Advance	98,323.57		9,573.19						107,896.76
Liabilities Due Depositors	482,663.70		19,992.44						502,656.14
Accrued Payroll Withholdings	(176.60)								(176.60)
Reserve for Abatements	965,764.35								965,764.35
Deferred Revenue	2,995,362.59	580,517.51	8,277,635.21		53,376.00				11,906,891.31
Bond Anticipation Notes Payable	0.00			4,829,316.90					4,829,316.90
Repayment of Long Term Debt	0.00							94,637,588.00	94,637,588.00
Total Liabilities	8,869,190.48	635,542.98	8,314,737.29	5,022,578.96	283,130.54	0.00	0.00	94,637,588.00	117,762,768.25
Fund Balances									
Unreserved	3,493,075.87	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60	1,032,081.19	7,125,154.63		24,878,130.91
Reserved for:									
Continued Appropriations	39,992.59								39,992.59
Encumbrances	1,330,997.82								1,330,997.82
Reserve for Expenditures	580,000.00								580,000.00
Reserve for Debt Service - Premium Amort	34,078.26								34,078.26
Reserved for Over expended Approp - Debt Servi	68,839.71								68,839.71
FB Designated - Snow Overdraft	(153,988.80)								(153,988.80)
FB Designated - Overlay Deficit	(871.34)								(871.34)
Total Fund Balances	5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60	1,032,081.19	7,125,154.63	0.00	26,777,179.15
Total Liab. & Fund Balance	14,261,314.59	1,797,627.15	8,688,129.62	12,378,626.08	4,619,426.14	1,032,081.19	7,125,154.63	94,637,588.00	144,539,947.40

Town of Andover
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
June 30, 2008

	Governmental Fund Type			Proprietary Fund Type		Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Capital Projects	Special Revenue			
Revenues:	0.00							
Motor Vehicle Excise	4,806,098.98							4,806,098.98
Other Excise	913,853.00							913,853.00
Penalties and Interest on Taxes and Excises	410,490.95							410,490.95
Payments in Lieu of Taxes	0.00							0.00
Fees	57,452.25					4,325,072.62		4,382,524.87
Charges for Services - Water	0.00	6,623,656.95						6,623,656.95
Charges for Services - Sewer	0.00		3,445,033.51					3,445,033.51
Departmental Revenue - School	0.00							0.00
Departmental Revenue - Library	16,442.57							16,442.57
Other Departmental Revenue	379,765.97	57,724.00	32,976.95		8,394,344.44			8,864,811.36
Licenses and Permits	1,961,901.83							1,961,901.83
Special Assessments	54.60	1,489.62	1,039,314.54					1,040,858.76
Fines and Forfeits	475,183.90							475,183.90
Investment Income	1,109,224.50	49,205.66	17,004.32		21,220.56	41,684.33	254,890.13	1,493,229.50
Other	0.00	682.79	1,202.30			10,615,279.00	34,293.83	10,651,457.92
Intergovernmental	11,773,312.72		156,700.00		5,570,470.64			17,500,483.36
Real Property Taxes	90,827,090.95							90,827,090.95
Personal Property Taxes	2,526,579.06							2,526,579.06
Tax Titles	200,194.88	78,739.82	39,720.61					318,655.31
Offset								
DCS	531,289.06							531,289.06
AYS	52,605.00							52,605.00
Elder Services	122,990.06							122,990.06
Rentals	60,926.66							60,926.66
Off Duty Admin Fee	65,578.00							65,578.00
Cemetery Interment Fees	51,648.00							51,648.00
Ambulance Fees	907,871.10							907,871.10
Medicare	272,723.61							272,723.61
Total Revenues	117,523,277.65	6,811,498.84	4,731,952.23	0.00	13,986,035.64	14,982,035.95	289,183.96	158,323,984.27
Expenditures								
General Government	3,495,903.83				8,208,949.75		87,938.47	11,792,792.05
Community Development	1,504,060.94			2,046,603.80				3,550,664.74
Community Service	984,447.76							984,447.76
Elder Services	678,015.38							678,015.38
Municipal Maintenance	4,386,632.53			2,386,489.07				6,773,121.60
Public Safety	14,839,562.32							14,839,562.32
Water Enterprises	0.00	4,076,982.16		1,546,179.03				5,623,161.19
Sewer Enterprise	0.00		1,939,794.46	178,587.18				2,118,381.64
Public Works	6,046,682.52			1,867,243.49				7,913,926.01
Library	2,539,542.80							2,539,542.80
School	57,612,168.40			1,888,933.26	5,328,224.16			64,829,325.82
Fixed	381,721.00					14,914,598.19		15,296,319.19
Insurance	621,542.75							621,542.75
Stabilization Fund	0.00							0.00
Debt Service	12,888,584.97							12,888,584.97
Unemployment Comp	0.00							0.00
Retirement	4,393,953.00							4,393,953.00
State & County Assessments	2,852,501.00							2,852,501.00
Other Amounts to be Raised	0.00							0.00
Total Expenditures	113,225,319.20	4,076,982.16	1,939,794.46	9,914,035.83	13,537,173.91	14,914,598.19	87,938.47	157,695,842.22
Other Financing Sources (Uses)								
Long Term Debt	0.00			14,005,000.00				14,005,000.00
Short Term Debt Buy Down	0.00			65,000.00				65,000.00
Health Insurance Expenditures	(10,447,000.00)							(10,447,000.00)
Unemployment Compensation	(100,000.00)							(100,000.00)
Workers Compensation	(68,279.00)							(68,279.00)
CIP Article to Capital Projects	(1,781,000.00)			1,781,000.00				0.00
School Cafeteria cash adjustment (from 2007)	15,949.19				(15,949.19)			0.00
Water Indirect Costs	3,024,971.00	(3,024,971.00)						0.00
Sewer Indirect Costs	3,017,239.90		(3,017,239.90)					0.00
Trans from Sewer Enterprise	65,000.00		(65,000.00)					0.00
Trans from Water Enterprise	286,308.00	(286,308.00)						0.00
Trans from Special Revenue	0.00				(913,953.00)		913,953.00	0.00
Receipts Reserved - Parking Receipts	150,028.00				(150,028.00)			0.00
Receipts Reserved - Welland Filing	6,000.00				(6,000.00)			0.00
From Perpetual Cares	30,000.00					(30,000.00)		0.00
From Wood Trust Fund	0.00			165,000.00			(165,000.00)	0.00
Accumulated Leave	(350,000.00)				350,000.00			0.00
Total Sources (Uses)	(6,150,782.91)	(3,311,279.00)	(3,082,239.90)	16,016,000.00	(735,930.19)	(30,000.00)	748,953.00	3,454,721.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	(1,852,824.46)	(576,762.32)	(290,082.13)	6,101,964.17	(287,068.46)	37,437.76	950,198.49	3,132,664.56
Fund Balance July 1, 2007	7,244,948.57	1,738,846.49	663,474.46	1,254,082.95	4,623,364.06	994,643.43	6,174,956.14	22,694,316.10
Fund Balance June 30, 2008	5,392,124.11	1,162,084.17	373,392.33	7,356,047.12	4,336,295.60	1,032,081.19	7,125,154.63	32,952,135.29

**Town of Andover
Special Revenue/Grants Rollforward
June 30, 2008**

FUND/TITLE	BALANCE 01-Jul-07	Encumbrance	INTERGOV'TAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	BALANCE 30-Jun-08
ELECTION OT GRANT	7,002.64	1,300.00	7,581.00				15,883.64	8,615.00		7,268.64
STATE GENERAL GOVERNMENT GRANTS	7,002.64	1,300.00	7,581.00	0.00	0.00	0.00	15,883.64	8,615.00	0.00	7,268.64
FY03 TRAFFIC ENFORCEMENT	-1,534.91		8,000.00				6,465.09	11,003.03		-4,537.94
FY03 COMMUNITY POLICING	3,657.89		38,000.00				41,657.89	41,486.13		171.76
REGIONAL EMERG RESPONSE PLAN	54,230.03	18,122.92	147,049.00				219,401.95	155,679.37		63,722.58
FEMA	290,241.77	2,850.00					293,091.77	19,319.05		273,772.72
BULLETT VEST PARTNERSHIP	0.00					1,301.22	1,301.22	0.00		1,301.22
AMBULANCE TASK FORCE MOBILIZATION	0.00	2,267.00					2,267.00	2,267.00		0.00
MV YOUTH COURT	1,079.45		15,488.52				16,567.97	17,142.04		-574.07
CIRRRIP	0.00		28,597.00				28,597.00	28,597.50		-0.50
SETB TRAINING	-19.60		8,498.95				8,479.35	12,410.45		-3,931.10
STUDENT AWARE OF FIRE EDUCATION	0.00		1,938.91				1,938.91	0.00		1,938.91
STUDENT AWARE OF FIRE EDUCATION	0.00		5,800.00				5,800.00	0.00		5,800.00
DISASTER REIMBURSEMENTS	4,708.22		15,884.18				20,592.40	15,884.18		4,708.22
ALTERNATIVE SENTENCING	300.00						300.00	0.00		300.00
STATE PUBLIC SAFETY GRANTS	352,662.85	23,239.92	269,256.56	0.00	0.00	1,301.22	646,460.55	303,788.75	0.00	342,671.80
CHAPTER 90	-267,278.51		1,185,858.13				918,579.62	918,579.62		0.00
SBE AGREEMENT #50628	85,000.00						85,000.00	85,000.00		0.00
PWED G-9403	-55,921.65	55,921.65					0.00	0.00		0.00
PWED	78,926.13			12,711.36			91,637.49	0.00		91,637.49
STATE PUBLIC WORKS GRANTS	-159,274.03	55,921.65	1,185,858.13	12,711.36	0.00	0.00	1,095,217.11	1,003,579.62	0.00	91,637.49
HEALTHY COMMUNITY	9,759.63	2,950.21	113,458.12				126,167.96	111,072.21		15,095.75
RECYCLE INCENTIVE	25,938.79						25,938.79	0.00		25,938.79
NEW HORIZONS FOR YOUTH	3,161.36						3,161.36	560.03		2,601.33
FY03 COA FORMULA GRANT	0.00		32,793.00				32,793.00	5,197.00		27,596.00
LAHEY CLINIC NUTRITION GRANT	7,666.17						7,666.17	1,062.52		6,603.65
SERVING PEOPLE WITH DISABILITIES	0.00						0.00	0.00		0.00
SERVING 'TWEENS & TEENS (LIB)	4,833.43	2,070.28	6,200.00				13,103.71	10,127.10		2,976.61
MOBILITY ASSISTANCE GRANT	0.00						0.00	0.00		0.00
MOTHER GOOSE ON THE LOOSE	0.00		7,500.00				7,500.00	2,710.61		4,789.39
GREATER RIVER VALLEY MRC	0.00		10,260.50				10,260.50	0.00		10,260.50
ARTS LIBRARY COUNCIL	10,590.55					7,280.00	17,870.55	10,777.98		7,092.57
RIGHT TO KNOW	973.30						973.30	0.00		973.30
NATIONAL LEADERSHIP GRANT	264.36						264.36	0.00		264.36
SECONDHAND SMOKE INITIATIVE	1,000.00						1,000.00	0.00		1,000.00
LIBRARY AID CH 78 SEC 19A	101,615.79		47,216.11				148,831.90	50,445.82		98,386.08
LIBRARY AID CH 139	915.61		1,666.80				2,582.41	0.00		2,582.41
OTHER STATE GRANTS	166,718.99	5,020.49	219,094.53	0.00	0.00	7,280.00	398,114.01	191,953.27	0.00	206,160.74
CEMETERY SALE OF LOTS FUND	5,227.33						5,227.33	0.00		5,227.33
SALE OF REAL ESTATE	18,870.00						18,870.00	0.00		18,870.00
INSURANCE PROCEEDS > \$20,000	0.00					110,585.00	110,585.00	0.00		110,585.00
WETLAND FILING FEES	106,915.56					37,665.50	144,581.06	0.00	6,000.00	138,581.06
OFF STREET PARKING	164,532.97					157,958.12	322,491.09	0.00	150,028.00	172,463.09
RECEIPTS RESERVED FOR APPROPRIATION	295,545.86	0.00	0.00	0.00	0.00	306,208.62	601,754.48	0.00	156,028.00	445,726.48
SPED ENTITLEMENT	0.00		1,286,526.00				1,286,526.00	1,194,943.97		91,582.03
SPED ENTITLEMENT	-265,876.02	9,498.60	282,951.00				36,573.58	36,573.58		0.00
EARLY CHILDHOOD ALLOCATION	0.00		24,539.00				24,539.00	24,539.00		0.00
EARLY CHILDHOOD ALLOCATION	-5,468.14		6,039.00				570.86	570.86		0.00
SPED IMPROVEMENT	0.00		35,886.00				35,886.00	27,427.15		8,458.85
SPED IMPROVEMENT	-8,253.40	9,968.66	13,087.00				14,802.26	14,802.26		0.00
SPED ASSISTANCE AND MONITORING	800.00	1,600.00					2,400.00	2,400.00		0.00
SPED SUMMER INSTITUTE	0.00		390.00				390.00	390.00		0.00
CIRCUIT BREAKER	628,084.19		1,589,353.00				2,217,437.19	2,013,833.29		203,603.90
DRUG FREE SCHOOLS	0.00		19,604.00				19,604.00	19,604.00		0.00
EXTENDED DAY PLANNING	0.00		11,000.00				11,000.00	11,000.00		0.00
TITLE I READING	-30,988.91		42,314.00				11,325.09	11,325.09		0.00
Title VI	-4,946.00		4,945.00				-1.00	3,976.96		-3,977.96
Title V	5,374.97						5,374.97	428.97		4,946.00
TECH LITENHANCED ED	0.00		4,441.00				4,441.00	4,000.00		441.00
TECH LITENHANCED ED	130.00						130.00	130.00		0.00
TITLE 1	0.00		224,349.00				224,349.00	216,383.65		7,965.35
EARLY LITERACY INTERVENTION	0.00		24,546.00				24,546.00	24,546.00		0.00
PROFESSIONAL DEVELOPMENT	0.00		111,978.00				111,978.00	110,172.00		1,806.00
PROF DEB TEACHER QUALITY 140	3,348.87						3,348.87	3,348.87		0.00
ACADEMIC SUPPORT	0.00		12,700.00				12,700.00	12,700.00		0.00
AHS WORKFORCE GRANT	0.00		100.00				100.00	100.00		0.00
LEADERSHIP IN AMERICA	0.00		66,720.42				66,720.42	71,523.90		-4,803.48
STEM ENGINEERING GRANT	0.00		127,212.00				127,212.00	0.00		127,212.00
REVOLVING FUNDS EDUCATION	332,205.56	21,067.26	3,888,680.42	0.00	0.00	0.00	4,241,953.24	3,804,719.55	0.00	437,233.69
	0.00									0.00
ATHLETIC REVOLVING	14,565.47	2,675.00				316,819.29	334,059.76	330,047.67		4,012.09
REVOLVING FUNDS ATHLETIC	14,565.47	2,675.00	0.00	0.00	0.00	316,819.29	334,059.76	330,047.67	0.00	4,012.09
CH44 SEC 53E 1/2 LEGAL NOTICES	71,947.16					101,371.76	173,318.92	103,507.81		69,811.11
CH44 SEC 53E 1/2 DCS REVOLVING	282,550.91					433,351.38	715,902.29	398,510.53		317,391.76
CH44 SEC 53E 1/2 YOUTH SERVICES	73,155.53					320,248.48	393,404.01	347,362.55		46,041.46
CH44 SEC 53E 1/2 ELDER SERVICES	67,893.15	300.00				112,020.24	180,213.39	87,783.15		92,430.24
CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	25,467.28					22,456.61	47,923.89	23,977.40		23,946.49
CH44 SEC 53E 1/2 LIBRARY AUDIO/VISUAL	26,156.18					31,161.00	57,317.18	34,777.60		22,539.58
CH44 SEC 53E 1/2 FIELDS REVOLVING	28,214.65	1,250.00				49,529.00	78,993.65	55,225.66		23,767.99
CH44 SEC 53E 1/2 POLICE ANTENNEA	17,369.72					150.00	17,519.72	0.00		17,519.72
CH44 SEC 53E DPW SOLID WASTE						1,500.00	1,500.00	0.00		1,500.00
REVOLVING CHAPTER 44 53 E 1/2	592,754.58	1,550.00	0.00	0.00	0.00	1,071,788.47	1,666,093.05	1,051,144.70	0.00	614,948.35

**Town of Andover
Special Revenue/Grants Rollforward
June 30, 2008**

FUND/TITLE	BALANCE 01-Jul-07	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	TOTAL EXPEND	OFU	BALANCE 30-Jun-08
TOWN DAMAGE RESTITUTION	34,228.43					-1,500.00	32,728.43	1,016.00		31,712.43
FRONTAGE ROAD	3,855.66						3,855.66	0.00		3,855.66
PUBLIC SAFETY DAMAGE REST	5,113.83					2,000.00	7,113.83	0.00		7,113.83
PUBLIC WORKS DAMAGE REST	10,954.32					21,532.45	32,486.77	-10,788.93		43,255.70
RECYCLABLE BATTERY PROGRAM	1,253.84						1,253.84	0.00		1,253.84
LOST/DAMAGED BOOKS	7,530.07	3,080.00				5,347.60	15,957.67	5,530.67		10,427.00
P&F DAMAGE RESTITUTION	57,737.66					73,076.30	130,813.96	124,906.16		5,907.80
OTHER REVOLVING FUNDS	120,673.81	3,080.00	0.00	0.00	0.00	100,456.35	224,210.16	120,683.90	0.00	103,526.26
CORPORATE GRANTS	18,723.98					35,984.66	54,708.64	36,588.96		18,119.68
ANDOVER HIGH DONATIONS	220.88						220.88	220.88		0.00
OTHER GIFTS AND GRANTS	6,145.00					48,500.00	54,645.00	36,859.23		17,785.77
ENGINEERING GRANT	3,802.24						3,802.24	0.00		3,802.24
EARLY CHILDHOOD REV	58,782.25					122,602.08	181,384.33	132,290.65		49,093.68
SCHOOL DAMAGE Ch 55 sec 53 1/2	16,780.24					923.09	17,703.33	8,599.83		9,103.50
COMMUNITY A.S.K. REVOLVING	2,252.09						2,252.09	0.00		2,252.09
PARENT TO PARENT REVOLVING	16,478.80					10,160.00	26,638.80	11,852.85		14,786.15
ANDOVER C.A.R.E.S.	3,798.45					237.00	4,035.45	195.12		3,840.33
ALL DAY KINDERGARTEN	301,496.20					923,950.00	1,225,446.20	881,374.65		344,071.55
EXTRA CURRICULAR REV	53,731.79	3,780.00				199,333.66	256,845.45	211,372.23		45,473.22
INSTRUMENTAL MUSIC REVOLVING	13,133.44	996.90				15,070.00	29,200.34	19,213.56		9,986.78
FINE ARTS	17,584.01					45,571.90	63,155.91	43,882.04		19,273.87
PHYS ED REVOLVING	6,524.25					1,800.00	8,124.25	5,929.58		2,194.67
AIRS	17,125.37					806.17	17,931.54	509.01		17,422.53
LOST BOOKS	36,992.25	3,019.77				6,891.96	46,903.98	7,808.03		39,095.95
COLLINS CTR REVOLVING	13,549.14					184,912.91	198,462.05	178,087.65		20,374.40
OUTSIDE ACTIVITIES REV	58,633.54	9,698.43				111,436.36	179,768.33	115,049.09		64,719.24
AND/LAW COLLAB. REV.	1,506.16					1,000.00	2,506.16	1,033.90		1,472.26
TRANSPORTATION REVOLVING	131,850.84	560.00				275,627.00	408,037.84	352,895.16		55,142.68
COPY CENTER REVOLVING (Ch 44 Sec 53 E 1/2)	0.00					10,343.43	10,343.43	0.00		10,343.43
BANCROFT GIFTS AND DONATIONS	0.00					3,606.49	3,606.49	3,606.47		0.02
SANBORN GIFTS AND GRANTS	12,157.18	211.80				27,649.50	40,018.48	27,107.26		12,911.22
SHAWSHEEN GIFTS AND DONATIONS	0.00					1,176.57	1,176.57	1,176.57		0.00
SOUTH SCHOOL GIFTS AND GRANTS	2,447.77	2,629.75				4,367.48	9,445.00	7,851.74		1,593.26
WEST ELEM GIFTS AND GRANTS	3,446.00					41,187.48	44,633.48	14,133.46		30,500.02
HIGH PLAIN GIFTS AND GRANTS	0.00					6,584.88	6,584.88	6,584.87		0.01
WOOD HILL GIFTS AND GRANTS	4.68					1,180.00	1,184.68	1,181.59		3.09
DMS ENGINEERING GIFTS AND GRANTS	18,965.19					59,700.00	78,665.19	66,100.18		12,565.01
WEST MIDDLE GIFTS AND GRANTS	630.22					3,770.00	4,400.22	2,184.94		2,215.28
GUIDANCE SERVICES	500.00					45,000.00	45,500.00	45,000.00		500.00
STUDENT ACTIVITY MGL 71A7	0.00					615,737.97	615,737.97	409,293.03		206,444.94
GRANTS ADMINISTRATION	4,589.44					45,000.00	49,589.44	43,434.69		6,154.75
OTHER SPECIAL REVENUE FUNDS EDUCATION	821,851.40	20,896.65	0.00	0.00	0.00	2,849,890.59	3,692,638.64	2,671,397.02	0.00	1,021,241.62
FOOD SERVICES	34,191.91	345.00				1,764,382.42	1,798,919.33	1,778,686.81	15,949.19	4,283.33
OTHER SPECIAL REVENUE SCHOOL LUNCH	34,191.91	345.00	0.00	0.00	0.00	1,764,382.42	1,798,919.33	1,778,686.81	15,949.19	4,283.33
PREMIUM ON BOND ISSUE	0.00					19,380.65	19,380.65	19,380.65		0.00
RESOURCE OFFICER GLRTHS	0.00					35,000.00	35,000.00	35,000.00		0.00
VETERAN'S SERVICES GIFTS	2,845.69					350.00	3,195.69	0.00		3,195.69
CABLE TV COMMUNITY ACCESS	229.24					423,605.60	423,834.84	249,144.87		174,689.97
CABLE TV VERIZON	151,123.48	6,007.13				120,979.45	278,110.06	245,440.20		32,669.86
GIFT - FIREWORKS	186.62					563.38	750.00	4,000.00		-3,250.00
PHILLIPS ACADEMY GIFT	913,467.28					116,466.43	1,029,953.71	0.00	913,953.00	116,000.71
SHED CONTRIBUTIONS	7,263.81						7,263.81	0.00		7,263.81
OLD TOWN HALL RESTORATION	468.78						468.78	0.00		468.78
TOWN GIFT & DONATIONS	11,428.94					40,190.15	51,619.09	33,540.17		18,078.92
CONSERVATION GIFT	4,964.14						4,964.14	591.88		4,372.26
CONSERVATION TRAIL ACCOUNT	234.85						234.85	0.00		234.85
DCS-GIFT	4,945.31					389.00	5,334.31	0.00		5,334.31
YOUTH SERVICES GIFTS/CONTRIBUTIONS	112,354.74					73,473.09	185,827.83	25,957.10		159,870.73
COA SENIOR CONNECTIONS	22,803.18					78,735.50	101,538.68	83,545.87		17,992.81
COA SCHOLARSHIPS	5,000.00						5,000.00	0.00		5,000.00
DARE CONTRIBUTIONS	805.23					3,771.50	4,576.73	0.00		4,576.73
LIBRARY GIFTS & DONATIONS	36,261.55	7,943.14				8,855.85	53,060.54	19,372.13		33,688.41
HOME FOR THE AGED GIFT	54,752.30			2,234.04		16,000.00	72,986.34	4,074.47		68,911.87
CHOLESTEROL SCREENING	647.51					1,250.00	1,897.51	943.45		954.06
AXX,2006 ACCUM BENEFITS	152,716.52						152,716.52	152,716.52		0.00
A17 2007 ACCUM BENEFITS	300,000.00						300,000.00	255,285.40		44,714.60
A17 2007 ACCUM BENEFITS	0.00				350,000.00		350,000.00	0.00		350,000.00
BALLARDVALE HISTORIC DISTRICT	-10.48					47.17	36.69	76.50		-39.81
POLICE GIFTS AND DONATIONS	5,000.00						5,000.00	0.00		5,000.00
FIRST TIME HOMEBUYERS	3,736.00					38,830.00	42,566.00	38,330.00		6,236.00
ANDOVER HOUSING PARTNERSHIP GIFT	-8,625.00						-8,625.00	0.00		-8,625.00
LOWELL ST/SHAWNSHEEN TRAFFIC MITIGATION	5,000.00						5,000.00	0.00		5,000.00
SHINGLES PREV VACCINATION	15,465.00					16,000.00	31,465.00	30,057.72		1,407.28
GIFTS & DONATIONS FIRE DEPT	0.00					40.00	40.00	0.00		40.00
TIMOTHY HORNE - GIFT AYS	152,049.96			6,275.16			158,325.12	0.00		158,325.12
OTHER SPECIAL REVENUE FUNDS	1,955,114.65	13,950.27	0.00	8,509.20	350,000.00	993,947.77	3,321,521.89	1,195,456.93	913,953.00	1,212,111.96
AGENCY ACCOUNTS	4,534,013.69	149,046.24	5,570,470.64	21,220.56	350,000.00	7,412,074.73	18,036,825.86	12,460,073.22	1,085,930.19	4,490,822.45
MEALS TAX CAFETERIA	331.10					2,147.71	2,478.81	1,992.34		486.47
FISHING LICENSES TO STATE	-2.50					6,508.50	6,506.00	6,508.50		-2.50
POLICE OFF DUTY	-53,376.00					867,656.00	814,280.00	962,480.00		-148,200.00
FIRE OFF DUTY	-6,756.54					51,152.16	44,395.62	54,272.16		-9,076.54
FIREARMS PERMITS	-0.50					7,837.50	7,837.00	7,837.50		-0.50
AMBULANCE AGENCY ACCOUNTS	0.00					46,035.32	46,035.32	43,038.05		2,997.27
MEALS TAX ELDER SERVICES	108.56					932.52	1,041.08	972.13		68.95
	-59,695.88	0.00	0.00	0.00	0.00	982,269.71	922,573.83	1,077,100.68	0.00	-154,526.85
Grand Total	4,474,317.81	149,046.24	5,570,470.64	21,220.56	350,000.00	8,394,344.44	18,959,399.69	13,537,173.90	1,085,930.19	4,336,295.60

**Town of Andover
Trust-Cemetery -Special Funds
In Custody of the Town Treasurer
June 30, 2008**

FUND	BENEFICIARY	BALANCE July 1, 2007	DEPOSITS	OTHER	INCOME	DRAWN	BALANCE June 30, 2008
STABILIZATION	TOWN	3,041,519.01	913,953.00		128,636.96		4,084,108.97
		3,041,519.01	913,953.00	0.00	128,636.96	0.00	4,084,108.97
C.D. WOOD	MEMORIAL	1,279,949.66			52,610.71	165,000.00	1,167,560.37
		1,279,949.66	0.00	0.00	52,610.71	165,000.00	1,167,560.37
ESTATE S.P. WHITE	SPRING GROVE	15,148.70			679.16		15,827.86
		15,148.70	0.00	0.00	679.16	0.00	15,827.86
POLICE DRUG ACCOUNT	POLICE	30,531.71	10,251.00		74.04	9,083.65	31,773.10
		30,531.71	10,251.00	0.00	74.04	9,083.65	31,773.10
TOWN 400TH CELEBRATION		8,301.35			343.97		8,645.32
		8,301.35	0.00	0.00	343.97	0.00	8,645.32
J. GREELEY	LIBRARY	6,859.15			285.26		7,144.41
		6,859.15	0.00	0.00	285.26	0.00	7,144.41
MARGARET G. TOWLE	PRINCIPAL	345,825.50					345,825.50
MARGARET G. TOWLE	INCOME	110,572.67			18,080.10	35,901.70	92,751.07
		456,398.17	0.00	0.00	18,080.10	35,901.70	438,576.57
JOHN CORNELL	WOOD & COAL	52,636.39			2,128.76	3,400.00	51,365.15
		52,636.39	0.00	0.00	2,128.76	3,400.00	51,365.15
DAVID & LUCY SHAW	WELFARE	44,459.91			1,843.34		46,303.25
		44,459.91	0.00	0.00	1,843.34	0.00	46,303.25
W.L. RAYMOND	WELFARE	50,819.90			2,107.02	500.00	52,426.92
		50,819.90	0.00	0.00	2,107.02	500.00	52,426.92
A.J. LINCOLN	NEEDY CHILDREN	22,217.62			996.08		23,213.70
		22,217.62	0.00	0.00	996.08	0.00	23,213.70
E.I. RAYMOND	WELFARE/FLOWERS	2,726.96			113.04		2,840.00
		2,726.96	0.00	0.00	113.04	0.00	2,840.00
TAYLOR	FUEL	1,927.88			79.93		2,007.81
		1,927.88	0.00	0.00	79.93	0.00	2,007.81
SPRING GROVE		939,631.40	22,492.00		31,744.20	30,000.00	963,867.60
		939,631.40	22,492.00	0.00	31,744.20	30,000.00	963,867.60
SPRING GROVE FLOWERS		35,426.80			1,469.95	1,475.00	35,421.75
		35,426.80	0.00	0.00	1,469.95	1,475.00	35,421.75
EMILINE LINCOLN	A.V.I.S	1,856.91			77.00		1,933.91
EMMA J. LINCOLN	A.V.I.S	1,017.27			42.20		1,059.47
		2,874.18	0.00	0.00	119.20	0.00	2,993.38
CONSERVATION FUND	CONSERVATION	60,571.66			2,511.36		63,083.02
		60,571.66	0.00	0.00	2,511.36	0.00	63,083.02
SMART	FLOWERS	14,479.34			600.33	15.00	15,064.67
		14,479.34	0.00	0.00	600.33	15.00	15,064.67
FARRINGTON		1,826.67			75.71	15.00	1,887.38
		1,826.67	0.00	0.00	75.71	15.00	1,887.38
BALLARDVALE		1,327.73			55.06	25.00	1,357.79
		1,327.73	0.00	0.00	55.06	25.00	1,357.79
ALLEN	FLOWERS	258.80			10.74	15.00	254.54
		258.80	0.00	0.00	10.74	15.00	254.54
EMS BELL LIBRARY TRUST		57,370.15			2,348.08	1,200.00	58,518.23
		57,370.15	0.00	0.00	2,348.08	1,200.00	58,518.23
ELDERLY TAXATION FUND		9,557.04		1,310.83			10,867.87
		9,557.04	0.00	1,310.83	0.00	0.00	10,867.87
MUNICIPAL AFFORDABLE HOUSING		7,104.80			6,710.27	6,308.12	7,506.95
		7,104.80	0.00	0.00	6,710.27	6,308.12	7,506.95
DRAPER		15,985.76			662.78		16,648.54
		15,985.76	0.00	0.00	662.78	0.00	16,648.54
RICHARDSON	SHAWSHEEN SCHOOL	1,399.49			60.44		1,459.93
		1,399.49	0.00	0.00	60.44	0.00	1,459.93
A & AV LINCOLN	SHAWSHEEN SCHOOL	1,056.94			43.47		1,100.41
		1,056.94	0.00	0.00	43.47	0.00	1,100.41
RAFTON (INTEREST)		598.50					598.50
RAFTON (PRINCIPAL)	SCHOLARSHIP	3,811.77		240.00	160.57		4,212.34
		4,410.27	0.00	240.00	160.57	0.00	4,810.84
CONROY		1,624.04			67.33		1,691.37
		1,624.04	0.00	0.00	67.33	0.00	1,691.37
AMERICAN LEGION		1,197.50			49.66		1,247.16
		1,197.50	0.00	0.00	49.66	0.00	1,247.16
CHRIS MAYNARD BOOKS		4,628.87			192.40		4,821.27
		4,628.87	0.00	0.00	192.40	0.00	4,821.27
HOLT		728.29			30.21		758.50
		728.29	0.00	0.00	30.21	0.00	758.50
		6,174,956.14	946,696.00	1,550.83	254,890.13	252,938.47	7,125,154.63
INTERNAL SERVICE FUNDS							
INSURANCE	TOWN	241,807.70			10,677.10	131,720.00	120,764.80
UNEMPLOYMENT COMPENSATION		135,850.13	100,000.00		6,673.30	50,150.78	192,372.65
TOWN INSURANCE HEALTH		475,677.19	10,447,000.00	4,325,072.62	24,333.93	14,730,328.41	541,755.33
HEALTH INSURANCE W/C DEPOSIT		0.00					0.00
WORKERS COMPENSATION		141,308.41	68,279.00		32,389.00		177,188.41
TOTAL INTERNAL SERVICE FUNDS		994,643.43	10,615,279.00	4,325,072.62	41,684.33	14,944,598.19	1,032,081.19
GRAND TOTAL ALL TRUST FUNDS		7,169,599.57	11,561,975.00	4,326,623.45	296,574.46	15,197,536.66	8,157,235.82

Town of Andover
Analysis of Bonds Authorized and Unissued
June 30, 2008

ARTICLE	PROJECT NAME	AUTHORIZATION July 1, 2007	NEW AUTHORIZATION	BONDING	AUTHORIZATION June 30, 2008	OPEN BANS
EXEMPT DEPT						
ART 10-1, 2002	PUBLIC SAFETY CENTER (ADD'L FUNDING) (1)	580,000.00		80,000.00	500,000.00	200,000.00
ART 11 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00			350,000.00	
	TOTAL EXEMPT	930,000.00	0.00	80,000.00	850,000.00	200,000.00
SEWER ENTERPRISE						
ART 41 1999	SEWER CONSTRUCTION - SO MAIN ST	4,498,000.00		4,498,000.00	0.00	
ART 2A 2004	SOUTH MAIN AREA SEWERS	1,500,000.00		500,000.00	1,000,000.00	
ART 35 2004	SO MAIN/ROGERS BROOK SEWER	1,250,000.00		1,250,000.00	0.00	
ART 33 2006	REPAIR/REPLACEMENT SANITARY SEWER	500,000.00			500,000.00	350,000.00
ART 36 2007	DASCOMB/OSGOOD SEWER	200,000.00			200,000.00	
ART 41 2007	KIRKLAND DRIVE SEWER	250,000.00			250,000.00	
ART 64 2007	SHAWSHEEN PUMPING STATION	750,000.00			750,000.00	
ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER		4,000,000.00		4,000,000.00	
ART 51 2008	SEWER MAIN CONSTRUCTION & RECONST		500,000.00		500,000.00	
		8,948,000.00	4,500,000.00	6,248,000.00	7,200,000.00	350,000.00
WATER ENTERPRISE						
ART 20 2003	WATER TREATMENT PLANT IMPROVEMENTS	1,472,000.00		1,472,000.00	0.00	
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS	1,198,648.00		1,000,000.00	198,648.00	198,648.00
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS (WPAT)	634,717.00			634,717.00	
ART 41 2005	FISHBROOK PUMPING STATION	300,000.00		50,000.00	250,000.00	
		3,605,365.00	0.00	2,522,000.00	1,083,365.00	198,648.00
	TOTAL ENTERPRISE FUNDS	12,583,365.00	4,500,000.00	8,770,000.00	8,283,365.00	548,648.00
GENERAL GOVERNMENT						
LANDFILL CLOSURE						
ART 44 1999	LANDFILL CLOSURE	1,700,000.00			1,700,000.00	
ART 43 2006	LANDFILL CAP/LEDGE ROAD	500,000.00			500,000.00	500,000.00
ART 31 2008	LAND FILL CLOSURE		7,370,000.00		7,370,000.00	
		2,200,000.00	7,370,000.00	0.00	9,570,000.00	500,000.00
SCHOOL						
ART 12 2002	WEST ELEMENTARY ASBESTOS REMOVAL	100,000.00		100,000.00	0.00	
ART 11 2005	SCHOOL BUILDING RENOVATIONS/REPAIRS	500,000.00		500,000.00	0.00	
ART 17 2006	SCHOOL ROOF REPLACEMENTS	1,115,000.00		250,000.00	865,000.00	865,000.00
ART 46 2006	SCHOOL HVAC REPLACEMENTS	200,000.00		200,000.00	0.00	
ART 15 2007	SCHOOL ROOF REPLACEMENT	2,980,000.00			2,980,000.00	1,480,000.00
ART 28 2007	SCHOOL BUILDING MAINT/IMPROVE	1,065,000.00			1,065,000.00	465,000.00
ART 24 2008	FEASIBILITY STUDY BANCROFT SCHOOL		300,000.00		300,000.00	
ART 27 2008	SCHOOL BUILDING RENOVATION		1,810,000.00		1,810,000.00	
ART 29 2008	LOVELY FIELD IMPROVEMENTS		240,000.00		240,000.00	
		5,980,000.00	2,350,000.00	1,050,000.00	7,260,000.00	2,810,000.00
ROAD AND DRAINAGE						
ART 74 1999	MAIN STREET STREETScape	254,000.00		30,000.00	224,000.00	
ART 48 2002	MAIN STREET IMPROVEMENTS	289,500.00			289,500.00	
ART 52 2007	BRIDGE REPAIRS	100,000.00			100,000.00	
ART 32 2008	BRIDGE REPAIRS		600,000.00		600,000.00	
ART 50 2008	STORM DRAINAGE CONSTRUCTION & IMP		380,000.00		380,000.00	
		623,500.00	980,000.00	30,000.00	1,573,500.00	0.00
CONSERVATION AND LAND ACQUISITION						
ART 12 2001	LAND ACQUISITION LOWELL JCT RD	900,000.00			900,000.00	
ART 23 2002	CONSERVATION FUND	400,000.00			400,000.00	
ART 2A 2007	ACQUIRE 16 PEARSON ST	455,000.00		455,000.00	0.00	
ART 3A 2007	ACQUIRE 18 PEARSON ST	390,000.00		390,000.00	0.00	
ART 4A 2007	ACQUIRE 37 PEARSON ST	505,000.00		505,000.00	0.00	
ART 51 2007	ACQUIRE 15 BLANCHARD ST	2,100,000.00		2,100,000.00	0.00	
		4,750,000.00	0.00	3,450,000.00	1,300,000.00	0.00
TOWN BUILDINGS						
ART 32 2004	SENIOR CENTER PLANS	30,000.00			30,000.00	
ART 46 2006	TOWN HVAC REPLACEMENTS	250,000.00		250,000.00	0.00	
ART 27 2007	TOWN BUILDING MAINT/IMPROVE	955,000.00			955,000.00	255,000.00
ART 28 2008	TOWN BUILDING MAINTENANCE/RENOVATION		290,000.00		290,000.00	
ART 48 2008	RECREATION PARK BALLFIELD LIGHTING		100,000.00		100,000.00	
		1,235,000.00	390,000.00	250,000.00	1,375,000.00	255,000.00
MISCELLANEOUS						
ART 37 2006	FIRE PUMPER TRUCK	440,000.00		440,000.00	0.00	
ART 36 2008	FIRE RESCUE/DPW TRUCKS		973,000.00		973,000.00	
		440,000.00	973,000.00	440,000.00	973,000.00	0.00
	TOTAL GENERAL GOVERNMENT	15,208,500.00	12,063,000.00	5,220,000.00	22,061,500.00	3,565,000.00
	GRAND TOTAL	28,691,865.00	16,563,000.00	14,070,000.00	31,184,865.00	4,313,648.00

(1) The Bureau of Accounts has ruled on October 13, 2005 that all but \$75,000 of this debt is excludable from the provisions of Prop 2 1/2.

Town of Andover
Detail Debt Schedule by Fiscal Year
As of March 2009

ISSUE	ARTICLE	2009	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
EXEMPT SCHOOL											
EXEMPT ADVANCE REFUNDING (2006)	ART 20-1, 1994	831,840.90	799,777.13	771,213.40	742,884.02	746,678.57	2,656,676.77	0.00	0.00	0.00	6,549,070.79
EXEMPT ADVANCE REFUNDING (2006)	ART 20-2, 1994	67,365.81	64,953.32	62,478.31	60,470.19	57,437.06	203,929.48	0.00	0.00	0.00	516,634.17
SCHOOL BONDS EXEMPT	ART 19, 1999	203,580.00	197,502.50	191,165.00	184,827.50	178,555.00	796,185.00	273,000.00	0.00	0.00	2,024,815.00
SCHOOL BONDS -Sewer Portion	ART 9, 2000	247,875.00	241,475.00	235,075.00	228,475.00	221,575.00	989,812.50	483,000.00	0.00	0.00	2,647,287.50
SCHOOL BONDS EXEMPT	ART 9, 2000	561,750.00	547,750.00	535,062.50	521,718.75	508,112.50	2,330,431.25	1,955,537.50	0.00	0.00	6,960,362.50
ADV REF 94/95 LOANS	VARIOUS	1,140,779.75	1,097,733.42	1,056,852.73	1,172,802.50	1,120,970.00	3,043,180.00	0.00	0.00	0.00	8,632,318.40
ADV REF 94/95 LOANS	VARIOUS	450,410.41	416,870.56	500,025.00	470,812.50	0.00	0.00	0.00	0.00	0.00	1,838,118.47
MIDDLE/JEL SCHOOL	ART 9, 2000	282,425.00	275,643.75	224,925.00	229,687.50	224,262.50	1,086,187.50	970,537.50	479,156.25	0.00	3,772,825.00
TOTAL SCHOOL		3,786,026.87	3,641,705.68	3,576,796.94	3,611,677.96	3,057,590.63	11,106,402.50	3,682,075.00	479,156.25	0.00	32,941,431.83
PUBLIC SAFETY											
PUBLIC SAFETY CENTER	ART 16, 1999	484,800.00	470,775.00	456,150.00	441,525.00	427,050.00	1,912,350.00	967,500.00	0.00	0.00	5,160,150.00
PUBLIC SAFETY CENTER	ART 40, 2001	21,462.50	15,962.50	15,562.50	15,150.00	14,718.75	66,825.00	49,825.00	0.00	0.00	199,506.25
PUBLIC SAFETY CENTER	ART 16, 1999	394,506.26	384,706.26	374,906.26	364,800.01	354,234.38	1,605,337.50	1,070,900.00	0.00	0.00	4,549,390.67
PUBLIC SAFETY CENTER	ART 10-1, 2002	32,312.50	31,343.75	30,406.25	29,437.50	28,468.75	79,500.00	0.00	0.00	0.00	231,468.75
PUBLIC SAFETY CENTER	ART 10-1, 2002	7,918.76	7,718.76	7,531.26	7,356.26	7,181.26	33,250.05	28,465.65	5,100.00	0.00	104,522.00
PUBLIC SAFETY CENTER	ART 10-1, 2002	0.00	37,727.26	37,064.26	36,539.38	35,986.88	170,624.76	145,897.20	122,957.80	13,307.82	600,105.36
TOTAL PUBLIC SAFETY		941,000.02	948,233.53	921,620.53	894,808.15	867,640.02	3,867,887.31	2,262,587.85	128,057.80	13,307.82	10,845,143.03
TOTAL EXEMPT DEBT		4,727,026.89	4,589,939.21	4,498,417.47	4,506,486.11	3,925,230.65	14,974,289.81	5,944,662.85	607,214.05	13,307.82	43,786,574.86
PUBLIC SERVICE ENTERPRISES											
WATER DEBT											
ADVANCE REFUNDING (03)	ART 1A, 1987	234,057.81	204,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	438,807.81
ADVANCE REFUNDING (06)	ART 1A, 1987	63,520.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63,520.93
WATER DIST IMPROVEMENT	ART 24, 1996	146,010.00	140,430.00	134,730.00	128,925.00	123,000.00	0.00	0.00	0.00	0.00	673,095.00
WATER DIST IMPROVEMENT	ART 24, 1996	26,525.00	25,512.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,037.50
WATER MAINS	ART 61, 1998	53,050.00	51,025.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,075.00
FISH BROOK	ART 63, 1998	42,440.00	40,820.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,260.00
MAIN ST WATER DIST	ART 30, 2000	103,237.50	99,637.50	100,937.50	97,018.75	0.00	0.00	0.00	0.00	0.00	400,831.25
ADV REF 94/95 LOANS		81,147.75	94,210.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175,358.29
ADV REF 94/95 LOANS		26,916.85	17,293.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,210.76
ADV REF 94/95 LOANS		130,482.62	124,277.58	118,285.88	0.00	0.00	0.00	0.00	0.00	0.00	373,046.08
ADV REF 94/95 LOANS		38,213.76	36,401.03	34,649.41	0.00	0.00	0.00	0.00	0.00	0.00	109,264.20
WATER TREATMENT PLANT	ART 42, 2002	78,662.50	77,162.50	75,568.74	73,818.74	72,068.74	333,268.68	264,583.75	46,012.50	0.00	1,021,146.15
WATER SYSTEM	ART 20, 2003	159,500.00	156,500.00	153,312.50	149,812.50	146,312.50	677,412.50	576,625.00	102,250.00	0.00	2,121,725.00
WATER MAINS	ART 43, 2002	41,056.24	40,299.99	39,471.87	38,612.50	37,737.50	174,775.00	149,456.25	52,218.75	0.00	573,628.10
WATER SYSTEM	ART 20, 2008	86,325.00	84,325.00	82,325.00	80,325.00	78,325.00	361,712.50	314,000.00	216,000.00	0.00	1,303,337.50
WATER PLANT (WPAT)	ART 34, 2005	283,575.93	283,575.70	283,576.52	283,575.78	283,575.84	1,417,879.27	1,417,880.07	1,134,304.15	0.00	5,387,943.26
WATER PLANT (WPAT)	ART 34, 2005	0.00	38,371.03	38,370.69	38,370.24	38,370.97	191,852.65	191,852.39	191,852.34	38,370.91	767,411.22
WATER SYSTEM	ART 20, 2003	131,883.76	128,843.76	124,031.26	121,406.26	118,781.26	554,062.55	477,396.90	385,918.75	0.00	2,040,324.50
WATER SYSTEM	ART 34, 2005	87,375.00	85,375.00	83,500.00	81,750.00	80,000.00	373,437.50	325,593.75	275,656.25	0.00	1,392,687.50
WATER SYSTEM	ART 41, 2005	6,737.50	6,537.50	6,350.00	6,175.00	6,000.00	27,343.75	0.00	0.00	0.00	59,143.75
WATER SYSTEM	ART 34, 2005	0.00	33,933.76	30,093.76	29,500.00	23,875.00	110,950.00	0.00	0.00	0.00	228,352.52
TOTAL WATER		1,820,718.15	1,767,282.30	1,305,203.13	1,129,289.77	1,008,046.81	4,222,694.40	3,717,388.11	2,404,212.74	38,370.91	17,413,206.32

Town of Andover
Detail Debt Schedule by Fiscal Year
As of March 2009

ISSUE	ARTICLE	2009	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
SEWER											
ADVANCE REFUNDING (2006)	ART 28, 1989	46,046.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,046.26
SEWER MAYFLOWER	ART 35, 1997	56,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,100.00
SEWER BROOK/CHESTNUT	ART 33, 1998	54,485.00	86,742.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141,227.50
SEWER BALMORAL	ART 51, 1998	11,635.00	35,717.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,352.50
SEWER CONST BEACON ST	ART 43, 1999	37,471.88	35,831.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73,303.13
SEWER SO MAIN ST (Betterment)	ART 41, 1999	402,812.50	392,812.50	382,812.50	372,500.00	361,718.75	1,639,375.00	1,098,750.00	0.00	0.00	4,650,781.25
SEWER FOREST HILLS (Betterment)	ART 13, 2000	273,912.50	267,112.50	260,312.50	253,300.00	245,988.75	1,114,775.00	747,150.00	0.00	0.00	3,162,531.25
SEWER SO MAIN ST (Betterment)	ART 41, 1999	321,000.00	313,000.00	305,750.00	298,125.00	290,350.00	1,331,675.00	1,117,450.00	0.00	0.00	3,977,350.00
SEWER ROGERS BROOK (Betterment)	ART 42, 1999	80,250.00	78,250.00	76,437.50	74,531.25	72,587.50	332,918.75	279,362.50	0.00	0.00	994,337.50
SEWER SO MAIN ST (Betterment)	ART 41, 1999	239,250.00	234,750.00	229,968.75	224,718.75	219,468.75	1,016,118.75	864,937.50	153,375.00	0.00	3,182,587.50
SEWER ROGERS BROOK (Betterment)	ART 42, 1999	252,875.00	248,375.00	248,509.38	243,084.38	237,659.38	1,104,364.41	1,131,056.25	209,612.50	0.00	3,675,536.30
SEWER SO MAIN ST (Betterment)	ART 41, 1999	164,225.00	161,200.00	157,887.50	154,450.00	150,950.00	699,100.00	597,825.00	208,875.00	0.00	2,294,512.50
SEWER SO MAIN ST (Betterment)	ART 2A, 2004	86,325.00	84,325.00	82,325.00	80,325.00	78,325.00	361,712.50	314,000.00	216,000.00	0.00	1,303,337.50
SEWER SO MAIN ST (Betterment)	ART 41, 1999	335,917.50	333,217.50	330,317.50	332,117.50	313,917.50	1,463,428.75	1,256,000.00	864,000.00	0.00	5,228,916.25
SEWER SO MAIN ST (Betterment)	ART 35, 2004	110,675.00	108,075.00	105,637.50	103,362.50	101,087.50	448,125.00	390,712.50	330,787.50	0.00	1,698,462.50
SEWER SO MAIN ST (Betterment)	ART 41, 1999	389,353.70	382,393.70	383,781.20	355,906.20	353,293.70	1,688,412.25	1,439,252.95	1,193,856.17	0.00	6,186,249.87
SEWER SO MAIN ST (Betterment)	ART 2A, 2004	43,687.50	42,687.50	41,750.00	40,875.00	40,000.00	186,718.75	162,796.90	137,828.16	0.00	696,343.81
SEWER	Art 33, 2006	0.00	32,712.50	32,112.50	31,637.50	31,137.50	147,262.50	108,918.76	88,106.28	15,656.26	487,543.80
SEWER SHAWSHOEN OUTFALL	Art 33, 2007	0.00	130,500.00	128,250.00	126,468.76	124,593.76	591,375.00	518,343.76	440,531.28	78,281.26	2,138,343.82
SEWER - DASCOMB ROAD (Betterment)	Art 36, 2007	0.00	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	58,737.50	10,437.50	285,112.50
SEWER KIRKLAND ROAD (Betterment)	Art 41, 2007	0.00	24,012.50	23,562.50	23,206.26	22,831.26	107,837.50	74,362.50	58,737.50	10,437.50	344,987.52
SEWER SAWSHEEN PUMP STATION	Art 64, 2007	0.00	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	58,737.50	10,437.50	285,112.50
TOTAL SEWER		2,906,021.84	3,026,514.95	2,823,614.33	2,748,333.10	2,677,114.35	12,390,899.16	10,239,143.62	4,019,184.39	125,250.02	40,956,075.76
TOTAL PUBLIC SERVICE ENTERPRISES		4,726,739.99	4,793,797.25	4,128,817.46	3,877,622.87	3,685,161.16	16,613,593.56	13,956,531.73	6,423,397.13	163,620.93	58,369,282.08
GENERAL FUND NON-EXEMPT											
SCHOOL DEBT											
	ART 44, 1996	11,234.26	10,751.76	10,256.76	9,756.76	0.00	0.00	0.00	0.00	0.00	41,999.54
H/S RENOVATION	ART 23, 1996	194,110.00	195,970.00	89,820.00	85,950.00	82,000.00	0.00	0.00	0.00	0.00	647,850.00
H/S RENOVATION	ART 23, 1996	137,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137,700.00
SCHOOL RENOVATIONS	ART 69, 1998	86,520.00	122,460.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208,980.00
TRACK/WINDOWS	ART 70, 1998	87,545.00	147,972.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	235,517.50
SCHOOL BUILDINGS	ART 28-2 2002	85,405.00	83,545.00	81,568.75	79,398.75	77,228.75	352,570.75	63,271.00	0.00	0.00	822,988.00
WEST EL - ASBESTOS	ART 12, 2002	137,750.00	134,750.00	131,562.50	128,062.50	124,562.50	568,662.50	102,050.00	0.00	0.00	1,327,400.00
COLLINS CTR HVAC	ART 29, 2004	50,237.50	48,881.25	47,568.75	46,212.50	44,856.25	203,500.00	58,900.00	0.00	0.00	498,156.25
SCHOOL RENOVATIONS	ART 11, 2005	85,237.50	83,300.00	81,425.00	79,487.50	77,550.00	358,062.50	307,812.50	159,718.75	0.00	1,232,593.75
SCHOOL SAFETY	ART 12, 2005	65,800.00	63,400.00	56,100.00	0.00	0.00	0.00	0.00	0.00	0.00	185,300.00
WEST EL - ASBESTOS	ART 12, 2002	21,965.00	16,465.00	16,065.00	15,665.00	15,265.00	70,342.50	60,800.00	31,800.00	0.00	248,367.50
SCHOOL HVAC	ART 46, 2006	20,265.00	19,745.00	19,257.50	18,802.50	18,347.50	84,831.25	76,903.75	0.00	0.00	258,152.50
WEST EL - ASBESTOS	ART 12, 2002	13,543.76	13,143.76	12,768.76	12,418.76	12,068.76	32,250.05	27,465.65	0.00	0.00	123,659.50
SCHOOL RENOVATIONS	ART 17, 2006	28,981.26	28,181.26	27,431.26	26,731.26	26,031.26	96,750.05	82,396.90	0.00	0.00	316,503.25
SCHOOL RENOVATIONS	ART 11, 2005	53,050.00	51,650.00	50,337.50	49,112.50	47,887.50	220,843.75	164,793.75	0.00	0.00	637,675.00
SCHOOL RENOVATIONS	ART 17, 2006	0.00	77,653.76	76,273.76	75,181.26	74,031.26	350,778.80	302,212.54	254,475.02	0.00	1,210,606.40
SCHOOL ROOF	ART 17, 2007	0.00	132,180.00	129,840.00	127,987.50	126,037.50	597,330.00	528,925.00	428,025.00	0.00	2,070,325.00
SCHOOL RENOVATIONS	ART 28, 2007	0.00	41,968.76	41,218.76	40,625.00	40,000.00	189,468.80	165,125.04	129,406.26	0.00	647,812.62
LOVELY FIELD RENOVATIONS	ART 29, 2008	0.00	32,582.50	31,812.50	31,218.76	30,593.76	137,437.50	21,000.00	0.00	0.00	284,625.02
TOTAL SCHOOL		1,079,344.28	1,304,580.55	903,306.80	826,610.55	796,460.04	3,262,828.45	1,959,656.13	1,003,425.03	0.00	11,136,211.83
STREET											
HUSSEY BROOK/RIVER ST	ART 59, 1998	10,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,200.00
ROAD BONDS LINCOLN CR	ART 54, 2000	22,410.00	21,475.00	20,500.00	0.00	0.00	0.00	0.00	0.00	0.00	64,385.00
RED SPRING ROAD BRIDGE	ART 25, 2003	53,241.26	51,880.01	50,389.38	48,842.50	47,267.50	40,740.00	0.00	0.00	0.00	292,360.65
MAIN STREET STREETScape	ART 74, 1999	10,575.00	10,187.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,762.50
MORAIN STREET	ART 33, 2005	26,812.50	25,843.75	10,187.50	0.00	0.00	0.00	0.00	0.00	0.00	62,843.75
CHESTNUT SIDEWALK	ART 51, 2005	193,400.00	186,600.00	179,800.00	163,200.00	0.00	0.00	0.00	0.00	0.00	723,000.00
BRIDGE CONSTRUCTION	ART 54, 2005	23,965.00	23,365.00	22,765.00	27,065.00	26,265.00	91,142.50	60,800.00	31,800.00	0.00	307,167.50
HIGHWAY	ART 74, 1999	10,950.00	10,550.00	5,262.50	5,087.50	0.00	0.00	0.00	0.00	0.00	31,850.00
STORM DRAINS	ART 50, 2008	0.00	8,700.00	8,550.00	8,431.26	8,306.26	39,425.00	34,556.26	29,368.78	5,218.76	142,556.32
TOTAL STREET		351,553.76	338,601.26	297,454.38	252,626.26	81,838.76	171,307.50	95,356.26	61,168.78	5,218.76	1,655,125.72

Town of Andover
Detail Debt Schedule by Fiscal Year
As of March 2009

ISSUE	ARTICLE	2009	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
MUNICIPAL FACILITIES											
HML ADVANCE REFUNDING (2006)	ART 45, 1996	22,468.54	21,503.54	20,513.53	19,513.53	0.00	0.00	0.00	0.00	0.00	83,999.14
SENIOR CENTER	ART 24, 1997	20,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,400.00
PEARSON ST ACQ	ART 58, 1998	10,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,200.00
TOWN BUILDING RENOVATION	ART 36, 1998	66,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66,300.00
BUILDING RENOVATION	ART 45, 1999	107,062.50	102,375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	209,437.50
SENIOR CENTER	ART 24, 2000	56,025.00	53,687.50	51,250.00	0.00	0.00	0.00	0.00	0.00	0.00	160,962.50
TOWN/SCHOOL BLDG PROJECTS	ART 26, 2000	91,400.00	88,200.00	85,000.00	81,700.00	0.00	0.00	0.00	0.00	0.00	346,300.00
DPW BUILDINGS	ART 39, 2001	34,275.00	33,075.00	31,875.00	30,637.50	0.00	0.00	0.00	0.00	0.00	129,862.50
PUBLIC BUILDINGS	ART 28-1, 2002	11,020.00	10,780.00	10,525.00	10,245.00	9,965.00	45,493.00	8,164.00	0.00	0.00	106,192.00
BRIDGES/BUILDINGS	ART 32, 2001	108,537.50	106,137.50	98,671.88	96,046.88	93,421.88	426,496.91	76,537.50	0.00	0.00	1,005,850.05
SENIOR CENTER PLANS	ART 34, 2004	84,600.00	81,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,100.00
TOWN HVAC	ART 46, 2006	26,047.50	25,367.50	24,730.00	24,135.00	23,540.00	108,668.75	87,890.00	0.00	0.00	320,378.75
TOWN BUILDING RENOVATION	ART 27, 2007	0.00	24,150.00	23,700.00	23,343.76	22,968.76	108,525.00	88,918.76	56,550.00	0.00	348,156.28
TOWN BUILDING RENOVATION	ART 28, 2007	0.00	25,662.50	25,212.50	24,856.26	24,481.26	116,087.50	101,481.26	80,918.78	10,437.50	409,137.56
PUBLIC SAFETY (NON EXEMPT PORTION ART 10, 2002		0.00	6,657.76	6,540.76	6,448.12	6,350.62	30,110.26	25,746.58	21,698.42	2,348.44	105,900.96
TOTAL MUNICIPAL FACILITIES		638,336.04	579,096.30	378,018.67	316,926.05	180,727.52	835,381.42	388,738.10	159,167.20	12,785.94	3,489,177.24
PUBLIC SAFETY											
FIRE TRUCK	ART 55, 1997	81,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	81,600.00
PUBLIC SAFETY FACILITY	ART 16, 1999	214,125.00	204,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	418,875.00
ADV REF 94/95		21,838.87	20,802.97	19,801.98	0.00	0.00	0.00	0.00	0.00	0.00	62,443.82
FIRE TRUCK	ART 31, 2004	56,970.00	55,760.00	54,435.00	53,060.00	51,660.00	236,040.00	83,280.00	0.00	0.00	591,205.00
FIRE TRUCK	ART 37, 2006	50,762.50	49,362.50	48,050.00	46,825.00	40,687.50	187,500.00	129,393.75	0.00	0.00	552,581.25
TOTAL PUBLIC SAFETY		425,296.37	330,675.47	122,286.98	99,885.00	92,347.50	423,540.00	212,673.75	0.00	0.00	1,706,705.07
LAND ACQUISITION											
LAND ACQUISITION	ART 62, 1993	61,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,200.00
LAND ACQUISITION	ART 53, 1996	112,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112,200.00
LAND ACQUISITION	ART 9A, 1996	142,900.00	510,250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	653,150.00
LAND ACQUISITION	ART 19, 2001	17,137.50	16,537.50	15,937.50	15,318.75	0.00	0.00	0.00	0.00	0.00	64,931.25
LAND ACQUISITION	ART 23, 2002	82,112.50	80,600.00	78,943.75	77,225.00	75,475.00	349,550.00	298,912.50	104,437.50	0.00	1,147,256.25
LAND ACQUISITION	ART 32, 2000	127,065.00	124,645.00	121,995.00	119,245.00	116,445.00	523,570.00	437,243.75	103,318.75	0.00	1,673,527.50
LAND ACQUISITION	ART 12, 2001	99,640.00	97,240.00	94,840.00	92,440.00	90,040.00	414,305.00	334,400.00	174,900.00	0.00	1,397,805.00
LAND ACQUISITION	ART 23, 2002	13,400.00	13,000.00	12,600.00	12,200.00	11,800.00	43,200.00	0.00	0.00	0.00	106,200.00
16 PEARSON ST	ART 3A, 2007	41,843.76	40,843.76	39,906.26	39,031.26	38,156.26	177,500.05	153,578.15	86,550.00	0.00	617,409.50
18 PEARSON ST	ART 4A, 2007	39,425.00	38,425.00	32,575.00	31,875.00	31,175.00	145,250.00	126,112.50	86,550.00	0.00	531,387.50
37 PEARSON ST	ART 5A, 2007	48,656.26	47,456.26	46,331.26	45,281.26	44,231.26	186,650.05	157,640.65	108,187.51	0.00	684,434.51
15 BLANCHARD ST	ART 51, 2007	183,487.50	179,287.50	175,350.00	171,675.00	168,000.00	784,218.75	683,746.90	578,878.16	0.00	2,924,643.81
TOTAL LAND ACQUISITION		969,067.52	1,148,285.02	618,478.77	604,291.27	575,322.52	2,624,243.85	2,191,634.45	1,242,821.92	0.00	9,974,145.32
OTHER											
PARK ADVANCE REFUNDING (2006)	ART 47, 1996	11,234.25	10,751.76	10,256.76	9,756.76	0.00	0.00	0.00	0.00	0.00	41,999.53
REC PARK IMPROVE	ART 25, 1995	10,230.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,230.00
LANDFILL CLOSURE	ART 44, 1999	47,862.50	46,662.50	45,462.50	44,262.50	38,162.50	175,856.25	152,000.00	79,500.00	0.00	629,768.75
TOTAL OTHER		69,326.75	57,414.26	55,719.26	54,019.26	38,162.50	175,856.25	152,000.00	79,500.00	0.00	681,998.28
TOTAL GENERAL FUND NON-EXEMPT		3,532,924.72	3,758,652.86	2,375,264.86	2,154,358.39	1,764,858.84	7,493,157.47	5,000,058.69	2,546,082.93	18,004.70	28,643,363.46
GRAND TOTAL		12,986,691.60	13,142,389.32	11,002,499.79	10,538,467.37	9,375,250.65	39,081,040.84	24,901,253.27	9,576,694.11	194,933.45	130,799,220.40

Town of Andover
Analysis of Reserve Account and Compensation Fund
As of 6/30/2008

RESERVE FUND

Transfers by Authority of the
Finance Committee:

Transfers by Vote of Town Meeting
May , 2007

Transfer by Authority of the
Board of Selectmen:

From Taxation

200,000.00

# 1 Greater Lawrence Reg Voc School	3,234.00
# 2 General Government	34,000.00
# 3 General Government	12,000.00
# 4 General Government	4,385.00
# 5 General Government	10,798.00
# 6 General Government	34,000.00
# 6 General Government	66,000.00
# 6 General Government	35,583.00

Available Balance 0.00

200,000.00

200,000.00

COMPENSATION FUND

Transfer by Authority of the
Board of Selectmen:

Transfers by Vote of the Town Meeting
May , 2007

0.00

Prior year carry forward

Available Balance 0.00

0.00

0.00

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
 March 30, 2009

MUNIS	ARTICLE	PROJECT NAME	AUTHORIZATION July 1, 2008	NEW AUTHORIZATION	BONDING	AUTHORIZATION June 30, 2009
EXEMPT DEPT						
6120	ART 10-1, 2002	PUBLIC SAFETY CENTER (ADD'L FUNDING) (1)	500,000.00		500,000.00	0.00
6121	ART 11 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00			350,000.00
TOTAL EXEMPT			850,000.00	0.00	500,000.00	350,000.00
SEWER ENTERPRISE						
6153	ART 2A 2004	SOUTH MAIN AREA SEWERS	1,000,000.00			1,000,000.00
6170	ART 33 2006	REPAIR/REPLACEMENT SANITARY SEWER	500,000.00		350,000.00	150,000.00
6183	ART 36 2007	DASCOMB/OSGOOD SEWER	200,000.00		200,000.00	0.00
6186	ART 41 2007	KIRKLAND DRIVE SEWER	250,000.00		250,000.00	0.00
6192	ART 64 2007	SHAWSHEEN PUMPING STATION	750,000.00		200,000.00	550,000.00
6216	ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER	4,000,000.00		1,500,000.00	2,500,000.00
6220	ART 51 2008	SEWER MAIN CONSTRUCTION & RECONST	500,000.00			500,000.00
			7,200,000.00	0.00	2,500,000.00	4,700,000.00
WATER ENTERPRISE						
6158	ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS	198,648.00		198,000.00	648.00
6158	ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS (WPAT)	634,717.00		634,717.00	0.00
6160	ART 41 2005	FISHBROOK PUMPING STATION	250,000.00			250,000.00
			1,083,365.00	0.00	832,717.00	250,648.00
TOTAL ENTERPRISE FUNDS			8,283,365.00	0.00	3,332,717.00	4,950,648.00
GENERAL GOVERNMENT						
LANDFILL CLOSURE						
6072	ART 44 1999	LANDFILL CLOSURE	1,700,000.00			1,700,000.00
6173	ART 43 2006	LANDFILL CAP/LEDGE ROAD	500,000.00			500,000.00
6214	ART 31 2008	LAND FILL CLOSURE	7,370,000.00			7,370,000.00
			9,570,000.00	0.00	0.00	9,570,000.00
SCHOOL						
6167	ART 17 2006	SCHOOL ROOF REPLACEMENTS	865,000.00		865,000.00	0.00
6179	ART 15 2007	SCHOOL ROOF REPLACEMENT	2,980,000.00		1,480,000.00	1,500,000.00
6181	ART 28 2007	SCHOOL BUILDING MAINT/IMPROVE	1,065,000.00		465,000.00	600,000.00
6210	ART 24 2008	FEASIBILITY STUDY BANCROFT SCHOOL	300,000.00			300,000.00
6210	ART 27 2008	SCHOOL BUILDING RENOVATION	1,810,000.00			1,810,000.00
6213	ART 29 2008	LOVELY FIELD IMPROVEMENTS	240,000.00		240,000.00	0.00
			7,260,000.00	0.00	3,050,000.00	4,210,000.00
ROAD AND DRAINAGE						
6059	ART 74 1999	MAIN STREET STREETScape	224,000.00			224,000.00
6106	ART 12 2001	LAND ACQUISITION LOWELL JCT RD	900,000.00			900,000.00
6135	ART 48 2002	MAIN STREET IMPROVEMENTS	269,500.00			269,500.00
6190	ART 52 2007	BRIDGE REPAIRS	100,000.00			100,000.00
6215	ART 32 2008	BRIDGE REPAIRS	600,000.00			600,000.00
6219	ART 50 2008	STORM DRAINAGE CONSTRUCTION & IMP	380,000.00		100,000.00	280,000.00
			2,473,500.00	0.00	100,000.00	2,373,500.00
CONSERVATION AND LAND ACQUISITION						
6123	ART 23 2002	CONSERVATION FUND	400,000.00			400,000.00
			400,000.00	0.00	0.00	400,000.00
TOWN BUILDINGS						
6148	ART 32 2004	SENIOR CENTER PLANS	30,000.00			30,000.00
6180	ART 27 2007	TOWN BUILDING MAINT/IMPROVE	955,000.00		255,000.00	700,000.00
6121	ART 28 2008	TOWN BUILDING MAINTENANCE/RENOVATION	290,000.00		290,000.00	0.00
6218	ART 48 2008	RECREATION PARK BALLFIELD LIGHTING	100,000.00			100,000.00
			1,375,000.00	0.00	545,000.00	830,000.00
MISCELLANEOUS						
6171	ART 36 2008	FIRE PUMPER TRUCK/DPW TRUCKS	973,000.00			973,000.00
			973,000.00	0.00	0.00	973,000.00
TOTAL GENERAL GOVERNMENT			22,051,500.00	0.00	3,695,000.00	18,356,500.00
GRAND TOTAL			31,184,865.00	0.00	7,527,717.00	23,657,148.00

(1) The Bureau of Accounts has ruled on October 13, 2005 that all but \$75,000 of this debt is excludable from the provisions of Prop 2 1/2.

General Obligations	6,893,000.00	Dated 03/2009
WPAT Issue	634,717.00	Dated 03/2009
	<u>7,527,717.00</u>	

FREE CASH and FUND BALANCES

<u>FISCAL YEAR (as of)</u>	<u>GENERAL FUND FREE CASH</u>	<u>WATER FUND FREE CASH</u>	<u>SEWER FUND FREE CASH</u>	<u>STABILIZATION FUND</u>
July 1 ,2008	2,221,828	1,162,084	351,713	4,084,109
July 1 ,2007	2,333,996	1,738,847	663,474	3,041,519
July 1 ,2006	5,432,796	2,561,084	212,573	993,076
July 1 ,2005	3,013,073	2,773,009	(461,755)	475,508
July 1 ,2004	2,188,732	3,761,283	169,588	458,853
July 1 ,2003	4,413,574	4,339,209	994,912	435,772
July 1 ,2002	3,340,240	3,714,489	814,025	997,441
July 1 ,2001	3,767,004	3,463,714	1,221,279	880,105
July 1 ,2000	3,829,325	3,648,615	1,125,977	782,412
July 1 ,1999	3,652,583	1,693,570	639,164	1,790,548

NOTES

July 1, 2008 Stabilization Fund increased by \$913,953 transfer from PA Gift Account.

July 1, 2006 Free Cash included NESWC return of \$3,610,286.

Stabilization Fund was reduced by \$600,000 for use in the FY 2003 Budget.

TOWARD A BETTER UNDERSTANDING OF TOWN MEETING

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play, and a deep appreciation of self-government - rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

WHY TOWN MEETING

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Selectmen. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, by-law additions and amendments, or any other matter which affects the Town.

TOWN MEETING PROCEDURES

Town By-Laws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

ARTICLES - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator". Before making any remarks the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

BUDGET - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the finance committee report. Amendments can be offered and will be voted on individually.

PRO & CON MICROPHONES - This year the moderator will introduce the use of pro and con microphones at his discretion on articles that he feels may benefit from this procedure.

AMENDMENTS & MOTIONS - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment the Moderator calls for a vote on the amendment only. If passed the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

VOTING REQUIREMENTS - Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a 2/3 vote.

DECLARING THE VOTE - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

PRIVILEGED MOTIONS - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

PREVIOUS QUESTION, RECONSIDERATION, AND DISPLAY - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed by the Moderator when in his judgment the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

ADJOURN/DISSOLVE - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

TOWN MEETING MEMBERS

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Board of Selectmen and by Citizen Petition. The order is determined by the Selectmen.

THE MODERATOR - presides over and conducts the meeting. He is an elected official.

TOWN CLERK - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

BOARD OF SELECTMEN - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

TOWN MANAGER - Appointed by the Board of Selectmen, the Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

FINANCE DIRECTOR - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

FINANCE COMMITTEE - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information, to assist Town Meeting in making final decisions.

SCHOOL COMMITTEE - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent, and defines educational philosophy and policy.

SUPERINTENDENT OF SCHOOLS - Chief executive officer for implementing school committee policy and directives.

TOWN COUNSEL - Chief legal officer and legal advisor to the Town Meeting.

PLANNING BOARD - (5) Appointed by the Manager with the approval of the Board of Selectmen, it advises Town Meeting on a range of planning and zoning matters.

CONSERVATION COMMISSION - (7) Appointed by the Manager as custodian of Town owned conservation land. It recommends land acquisitions to the Meeting.

GREATER LAWRENCE TECHNICAL SCHOOL - (1) Member elected as Andover representative to that school's committee. Explains Andover's share of operating costs.

STATUTORY CONSTRAINTS ON TOWN MEETING
(Refer to Chapter 39 of the General Laws for Precise Wording)

The annual Town Meeting shall be held in February, March, April, or May.

The Selectmen shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may by by-law establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order, and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statutes require a standing vote the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

BY-LAW CONSTRAINTS ON TOWN MEETING

MEETINGS - The annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March, each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Selectmen may designate. Any meeting may be adjourned from time to time to any place in the Town.

WARRANTS - Attested copies of the Warrant shall be posted in or on the Town Hall and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Selectmen may reopen the warrant if required.

ANNUAL TOWN REPORT - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an annual report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

VOTE BY BALLOT - A motion for a secret ballot is in order and requires approval of 25% of those voting.

ADMISSION OF OTHER THAN REGISTERED VOTERS - **Only residents who are registered voters are allowed in the voting sections of Town Meeting.** Unregistered voters and non residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

DISCLOSURE OF INTEREST - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting or employed by another having such as interest shall disclose the fact before speaking thereon.

TWO-THIRDS VOTE – On matters requiring a two-thirds vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39. Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds vote is questioned.



Andover Talent Bank Form

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

Date _____

Name _____

Address _____

Home Telephone _____

Business Telephone _____

E-mail Address _____

The Andover Talent Bank is a means of identifying residents who are interested in serving the community on a Town committee, board, commission or task force.

There are currently twenty-seven committees, boards or commissions appointed with terms ranging from one to five years. Please check the committee, board or commission you are interested in. If you are interested in more than one, rank your interests accordingly.

Return this form by mail to the above address, fax it to 978- 623-8240 or e-mail it to manager@andoverma.gov.

<u>Committee</u>	<u>Members</u>	<u>Term</u>	
<u>Appointed by the Town Manager</u>			
Audit Committee	Five	3yrs	<input type="checkbox"/>
Board of Assessors	Three	3yrs	<input type="checkbox"/>
Ballardvale Historic District Commission	Seven (reg)	3yrs	<input type="checkbox"/>
	Two (alt)	3yrs	<input type="checkbox"/>
Cable Advisory Committee	Five	3yrs	<input type="checkbox"/>
Commission on Disability	Nine	3yrs	<input type="checkbox"/>
Conservation Commission	Seven	3yrs	<input type="checkbox"/>
Council on Aging	Fifteen	3yrs	<input type="checkbox"/>
Cultural Council	Seven	3yrs	<input type="checkbox"/>
Design Review Board	Five	3yrs	<input type="checkbox"/>
Elderly Tax Aid Committee	Five	3yrs	<input type="checkbox"/>
Fishbrook Watershed Advisory Committee	Eight	2yrs	<input type="checkbox"/>
Board of Health	Three	3yrs	<input type="checkbox"/>
Housing Partnership Committee	Nine	3yrs	<input type="checkbox"/>
Housing Trust Fund Board of Trustees	Six	3yrs	<input type="checkbox"/>

<u>Committee</u>	<u>Members</u>	<u>Term</u>	
Lowell Jct. Interchange Task Force	Five	3yrs	<input type="checkbox"/>
Main Street Committee	Eleven	3 yrs	<input type="checkbox"/>
Memorial Hall Library Trustees	Seven	3yrs	<input type="checkbox"/>
Patriotic Holiday Committee	Nine	1yr	<input type="checkbox"/>
Planning Board	Five	5yrs	<input type="checkbox"/>
	One (assoc.)	5yrs	<input type="checkbox"/>
Preservation Commission	Seven	3yrs	<input type="checkbox"/>
Recycling Committee	Seven	3yrs	<input type="checkbox"/>
Scholarship Committee	Nine	1yr	<input type="checkbox"/>
Spring Grove Cemetery Trustees	Five	3yrs	<input type="checkbox"/>
TRIAD Council	Twenty	3yrs	<input type="checkbox"/>
Towle Fund Trustees	Three	3yrs	<input type="checkbox"/>

Appointed by the Town Moderator

Finance Committee	Nine	3yrs	<input type="checkbox"/>
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Appointed by the Board of Selectmen

Zoning Board of Appeals	Five (reg)	3yrs	<input type="checkbox"/>
	Four (assoc.)	3yrs	<input type="checkbox"/>



Andover Talent Bank Form

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

Time available

Many of these committees/boards/commissions meet at least twice per month and may meet more often prior to Town Meeting. Please circle below the time you have available for meetings and indicate any limitations you have on your time commitment.

One meeting per month

Two meetings per month

Three meetings per month

Interest/Education

Please detail your areas of special interest and/or education:

Employer/Position

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer:

Skills/Expertise

Please indicate any special skill or expertise that you would consider volunteering to the Town:



Andover Talent Bank Form

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Date _____

Name _____

Address _____

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Committee **Members** **Term**

Appointed by the Town Manager

Audit Committee Five 3yrs

Board of Assessors Three 3yrs

Ballardvale Historic District Commission Seven (reg) 3yrs
Two (alt) 3yrs

Cable Advisory Committee Five 3yrs

Commission on Disability Nine 3yrs

Conservation Commission Seven 3yrs

Council on Aging Fifteen 3yrs

Cultural Council Seven 3yrs

Design Review Board Five 3yrs

Elderly Tax Aid Committee Five 3yrs

Fishbrook Watershed Advisory Committee Eight 2yrs

Board of Health Three 3yrs

Housing Partnership Committee Nine 3yrs

Housing Trust Fund Board of Trustees Six 3yrs

Committee **Members** **Term**

Lowell Jct. Interchange Task Force Five 3yrs

Main Street Committee Eleven 3 yrs

Memorial Hall Library Trustees Seven 3yrs

Patriotic Holiday Committee Nine 1yr

Planning Board Five 5yrs
One (assoc.) 5yrs

Preservation Commission Seven 3yrs

Recycling Committee Seven 3yrs

Scholarship Committee Nine 1yr

Spring Grove Cemetery Trustees Five 3yrs

TRIAD Council Twenty 3yrs

Towle Fund Trustees Three 3yrs

Appointed by the Town Moderator

Finance Committee Nine 3yrs

Appointed by the Board of Selectmen

Zoning Board of Appeals Five (reg) 3yrs

Four (assoc.) 3yrs



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