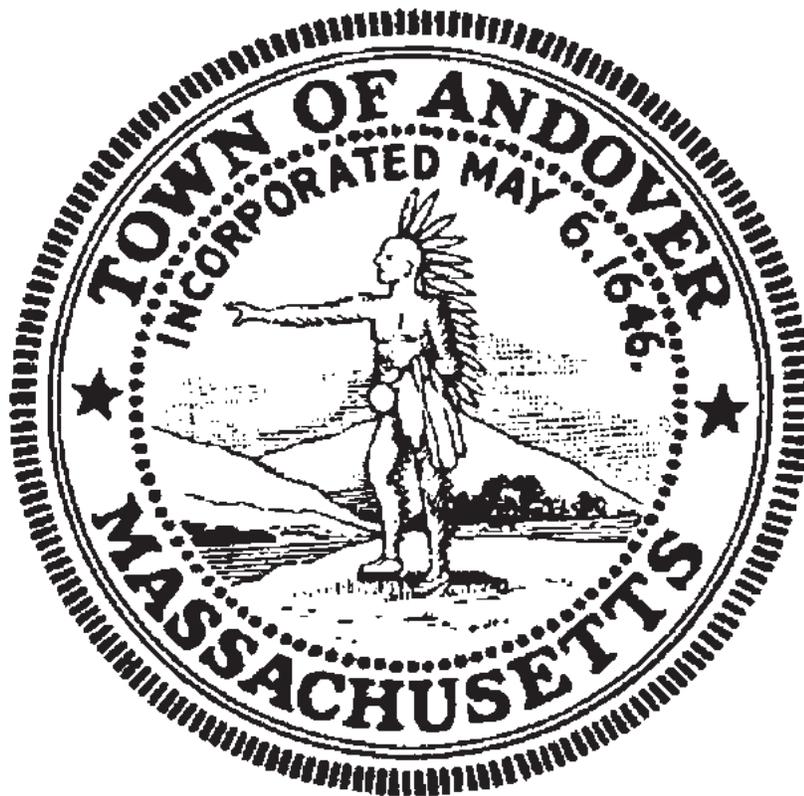


FINANCE COMMITTEE REPORT



2010
ANNUAL TOWN MEETING

ANNUAL TOWN MEETING

PLAN TO ARRIVE EARLY

All Town Meeting attendees must be checked into the meeting in the lobby of Andover High School on April 28th and 29th and in the lobby of the Collins Center on May 3rd and 4th. Voters must check in at their precinct table. Visit the Town website at www.andoverma.gov and search for your precinct under the "E-Services" tab, then click "Precinct Search." To avoid delays at check in, please check your precinct prior to Town Meeting.

Voters: Only voters who registered by the deadline (April 8th) will be allowed to vote at this Town Meeting. Voters will receive a sticker that must be worn in a visible location on their person to vote.

Non-Voters: Non-voters may attend Town Meeting and will be seated in a special section. Non-voters must check in at the Town Clerk's table in the lobby to register before being seated. Please be aware that non-voters will not be seated until after 7:00 p.m. when they are voted admittance by the Meeting.

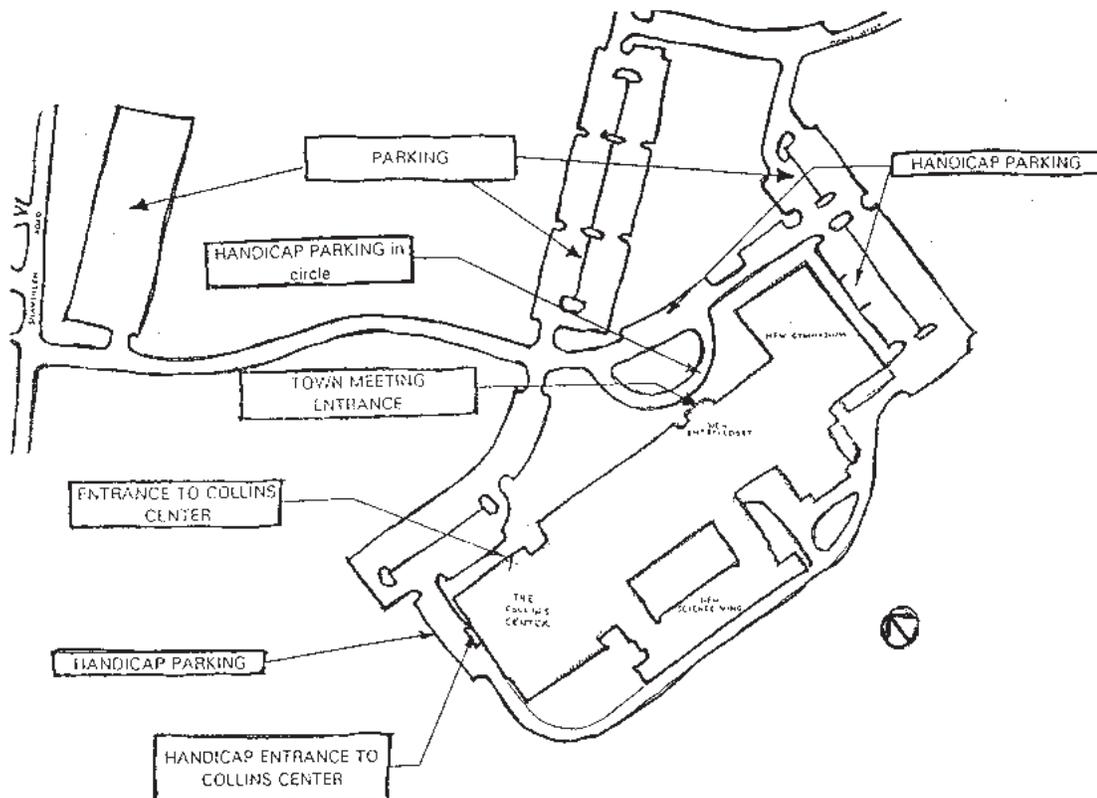
Children: Children may enter the meeting as non-voters. *See above.* Parents must attend small children during the meeting and sit with them in the designated non-voter section. Voters (with visible stickers) in the non-voters section will be asked to cast their votes from an adjacent voter section. No children or non-voters may sit in the registered voter sections.

Parking: There are four parking lots available:

1. West Middle School Lot
2. Main Lot at the High School
3. Lot beside the Field House
4. Collins Center Lot

Transportation: A shuttle bus will run from the parking lot on Red Spring Road and will make a loop through the West Middle School parking lot on nights one and two. Shuttle service will start at 6:15 P.M.

Handicap Parking: Handicap parking can be found on the side of the Collins Center as well as other areas of the parking lots.





TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

April 2, 2010

To the Citizens of Andover:

The recession may be ending, but state and local government revenues are always slower to recover. The proposed FY2011 budgets are based on property tax revenues increasing the full 2½ % allowed by Proposition 2½. The \$1 million in additional property tax revenues expected from new growth is based on the actual amounts from FY2009 and FY2010. Only new construction completed prior to July 1st can be taxed in the next fiscal year. If construction activity increases as the economy improves, tax revenue will increase for future years, but it will not affect the amount available for spending in FY2011. Property Taxes account for 82% of Andover's General Fund Revenues.

The Commonwealth of Massachusetts is struggling to balance its own budget. The Governor recommended level funding for State Aid, but the House and Senate have warned cities and towns to expect a 4% reduction. For Andover this means approximately \$356,000 less for FY2011 than was received in FY2010. Fortunately, after declining in FY2009 and FY2010, Andover's Local Revenue collections seem to have stabilized. The increase in the Hotel/Motel Room Occupancy Tax approved by the Special Town Meeting last August and the new Local Option Meals Tax approved by the October Special Town Meeting will generate additional revenue for FY2011. Everything considered, the projected 2.2% increase in total revenues looks good in comparison to the 1.5% reduction experienced in FY2010.

In February the Town Manager recommended a balanced budget for the coming fiscal year based on available revenues. The amount available for operating budgets was allocated proportionately to Town and Schools based on the FY2010 appropriations approved last spring and amended by the October Special Town Meeting. In the Town Manager's Recommended FY2011 Budget, Town and School operating budgets each have the same 2.3% increase.

Town departmental budget requests were reduced to fit within revenues. The 12 FTE's eliminated and service reductions (turning off street lights, for example) required to balance the FY2010 budget have not been restored. Additional reductions were needed. Department heads were charged with finding ways to cover any pay increases required by existing labor contracts. An additional 3 positions are being cut. While Public Safety staffing charts still show the same 73 Police Department employees and 72 Fire Rescue employees, in reality, the dollars allocated to those budgets mean that there is no funding for 5 of those positions. This difference is shown in the Manager's budget as a "vacancy factor".

Town departments continue to pursue opportunities for additional cost savings. Everyone knows that we simply have to change the way we do business to have any chance of continuing to deliver quality services within available resources. However, significant reorganizations do not happen overnight. Studies are currently underway to explore consolidating departments, privatizing services, taking advantage of new technology to operate more efficiently, cooperating with neighboring communities to share employees and equipment, and developing new sources of revenue.

The Superintendent of Schools released a “level services” budget requiring a 6.8% increase, an additional \$4 million over FY2010 spending. Her budget continues with everything in the current fiscal year’s budget and adds the pay increases for step and track changes and the 1% needed to cover the 2% cost of living increase effective this past January as required by existing labor contracts. The proposed budget also funds projected special education cost increases.

To put the requested School Budget increase of \$4 million into context, Andover’s total revenues for FY2011 are projected to increase only \$3.2 million. From that total, \$1.2 million is needed just to cover increased health insurance costs for Town and School employees. The Town Manager’s recommended 2.3% increase for the School Budget would provide an additional \$1.35 million over what was budgeted for FY2010. The proposed FY2011 School Department Salary Budget alone requires a \$1.9 million increase. A 6.8% increase for the School Budget is unrealistic in the current economy. Even in the “good” years, Andover was not able to generate that kind of increase in revenues.

The School Committee’s review of the Superintendent’s budget recommendations was delayed this year while they worked on the Bancroft School project and completed the process for hiring a new superintendent. Just before this report went to the printer, the School Committee voted 3 to 2 to move forward with the Superintendent’s budget. A subcommittee of the three boards will be meeting over the coming weeks to try to resolve the \$2.7 million difference between the two budgets prior to Town Meeting.

There is only so much money available without overriding Proposition 2½. Adding to one budget requires a reduction somewhere else. It is easy to justify additional spending. The hard part is deciding what to cut to balance the budget. Local government action is not going to change the overall economy. We can lobby our State legislators for more State Aid, restoration of Circuit Breaker funding, and local control over plan design for employee health insurance, etc. We can complain about the high cost of mandated special education services. All these factors are contributing to this year’s deficit. However, local decisions about what services are offered and how they are delivered, and local decisions about pay increases and benefits for Town and School employees are also a big part of our problem. Rather than wringing our hands and focusing on the things we cannot change, we must recognize what we do control, and take responsibility for our local decisions.

either the Town Manager's or Superintendent's proposed budgets. In addition to pay increases, changes in contract language specifying work rules and/or benefits can have enormous budgetary impact. For example, changing the number of courses that a high school teacher must teach from three courses one semester and two courses the other to 3 courses each semester requires a change in the contract. In addition, unless there is new state legislation, any change in health insurance plan design must be approved by the unions.

When decisions are made, it is very important to have reliable cost estimates. Intentional under budgeting to get through a current crisis only leads to deficits unless spending is also curtailed. Last fall we recommended a reduced FY2010 School Department appropriation without clear communication about how the Federal Stimulus dollars were going to be used and without any commitment to live within the dollars appropriated. The School Department will need a supplemental appropriation for FY2010. In addition, continuing to fund these costs in FY2011 accounts for a significant portion of the requested budget increase.

Tapping reserves is not the answer. Draining the Town's savings accounts to fund on-going operating costs only postpones inevitable cuts and makes Andover's overall financial situation that much worse the following year. Reserves earn interest income, generating revenue to support Town and School operations. Reserves also play an important role in providing sufficient liquidity to pay bills on time and avoid short term borrowing costs. Maintaining adequate reserves is critical to the financial stability of our community. Andover needs reserves to be able to absorb an unanticipated drop in revenues or a large unforeseen expenditure without layoffs or service cuts. For example, this year Town Meeting will be asked to use Free Cash to cover a special education deficit. It is hard to overstate the havoc that would be created if the School Budget had to be cut mid-year to cover this large expenditure.

There are always changes in the budgets in the month prior to Town Meeting. Cost and revenue estimates are refined, additional information becomes available, and boards and committees change their recommendations. **The Finance Committee expects that there will be a budget developed that moves funds into the School Budget from either additional revenues or from reductions in currently recommended appropriations.** We will be able to recommend that you approve that budget if it is based on realistic revenue and expenditure estimates, if it is fiscally responsible, and if it is sustainable. For now, the Finance Committee is supporting the Town Manager's recommendations as a sensible plan based on available revenues.

Even though Town and School officials have had to focus a lot of energy on solving current budgetary problems, they have not stopped planning for Andover's future. Several articles in the warrant address long term needs. Article 28 would provide funding for land acquisition and construction for a new Town Yard. Other articles (Articles 25, 26 and 27) propose new zoning for the current site. Article 20 establishes an OPEB trust fund to begin putting money aside for Other Post Employment Benefits to begin to address the Town's

liability for health insurance benefits owed to current and future retirees. Article 21 makes the first deposit into that account. The decision about acquisition of land adjacent to the Blanchard Street ball field site (Article 52) will determine the design for a project with a very long useful life. Timely investment in building maintenance and equipment replacement is needed to insure Andover's ability to improve efficiency and continue to deliver high quality public services into the future.

Town Meeting is all about holding public officials accountable. Having to get Town Meeting approval for their budgets forces department heads to disclose and document how they have utilized the monies previously approved for their operations and to explain their spending plans for the coming fiscal year. Budget votes are not just symbolic or philosophical. They authorize the exact amounts that can be spent on Town and School services for the coming year. Your property tax bills are directly related to the spending votes of Town Meeting.

Taxing to Andover's Proposition 2 ½ Levy Limit results in a projected 3.2% or \$234 increase for the average residential property tax bill for FY2011. We do not have reliable estimates of the impacts on future property tax bills for the debt exclusions being considered for any of the three big projects still in the planning stages – the Town Yard, Bancroft School and the Ballardvale Fire Station. Approval of these projects would increase future tax bills, but will not affect the projected property tax bills for FY2011.

The Finance Committee will continue to advocate for a balanced budget that is based on realistic cost and revenue estimates, that is fiscally responsible, that is sustainable, that is affordable, and that provides the services needed by our community. This can only be achieved with the cooperation of other public officials and your support at Town Meeting.

Join us at Town Meeting beginning Wednesday, April 28, and Thursday, April 29, in the Richard J. Collins Field House at Andover High School. Town Meeting will continue the following Monday in the Collins Center auditorium if necessary.

The Finance Committee
Joanne F. Marden

Mary O'Donoghue
S. Jon Stumpf
Cynthia Milne
Stephen Stapinski

Richard T. Howe
Mark Merritt
Paul Fortier
Margaret Kruse

**FINANCE COMMITTEE RECOMMENDATIONS
2010 ATM FINANCIAL ARTICLES**

ARTICLE/TITLE	ARTICLE AMOUNT	TAX LEVY/ GEN. FUND	FREE CASH/ STAB. FUND	BONDING	TRANS./ OTHER	FINANCE COMMITTEE RECOMMENDATIONS/ NOTES
4 FY 2011 Budget	\$133,223,284	\$133,223,284				Approval
5 Capital Projects Fund Appropriation	\$1,875,000	\$1,875,000				Report at Town Meeting
6 Budget Transfers	?					Report at Town Meeting
7 Supplemental Budget Appropriations	?					Approval
15 Paving of Private Way - Pomeroy Road & Foster's Pond Road	\$54,000			\$54,000 *		Approval
16 Renewal of Street Lighting	\$55,650		\$55,650			Disapproval
17 The Jerry Silverman Fireworks	\$12,000		\$12,000			Approval
18 Insurance Recovery Transfer	\$78,128				\$78,128	Approval
21 Funding OPEB Trust Fund - Avail Funds	\$258,120				\$258,120	Approval
22 Elderly/Disabled Transportation Program	\$12,000	\$12,000				Approval
28 DPW Town Yard Land Acquisition & Building/Debt Exempt.	\$26,000,000			\$26,000,000		Report at Town Meeting
29 DPW Town Yard Land Acquisition & Building	\$26,000,000			\$26,000,000		Report at Town Meeting
30 Fire Rescue Ambulance	\$225,000			\$225,000		Approval
31 Water Main - Construction & Renovation	\$500,000			\$500,000		Approval
32 Sewer Main - Construction & Reconstruction	\$500,000			\$500,000		Approval
33 Water Treatment Plant - GAC Replacement	\$1,000,000			\$1,000,000		Approval
34 Water Treatment Plant - HVAC & Equipment	\$250,000			\$250,000		Approval
35 Increase Seasonal Staff Account for Youth Services	\$50,000		\$50,000			Disapproval
40 DPW Vehicles	\$126,000			\$126,000		Approval
41 School Building Maintenance & Renovation	\$2,525,000			\$2,525,000		Approval
42 Town Building Maintenance & Renovation	\$163,000			\$163,000		Approval
46 Sewer Extension - Lincoln Street	\$225,000			\$225,000 *		Approval
50 Parking Meters and Pay and Display Units	\$60,000				\$60,000	Approval
51 Wood Memorial Park Restoration - Phase II	\$75,000				\$75,000	Approval
52 Acquisition of 3 Blanchard Street	\$400,000				\$400,000	Disapproval
55 Conservation Land Acquisition Fund	\$480,000				\$480,000	Report at Town Meeting

* *Reversions to be assessed*

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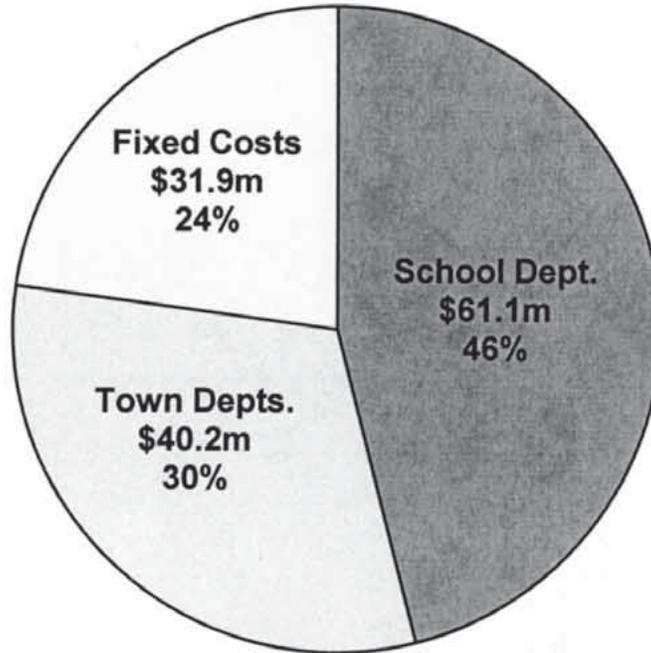
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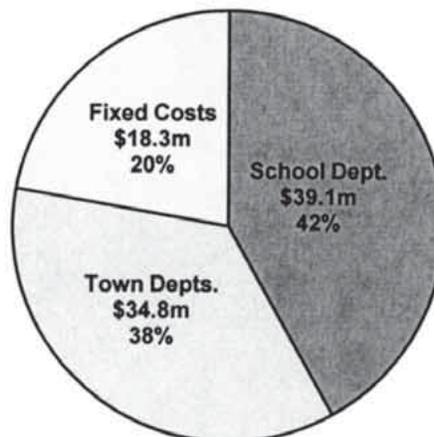
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10 Year Operating Budget Change

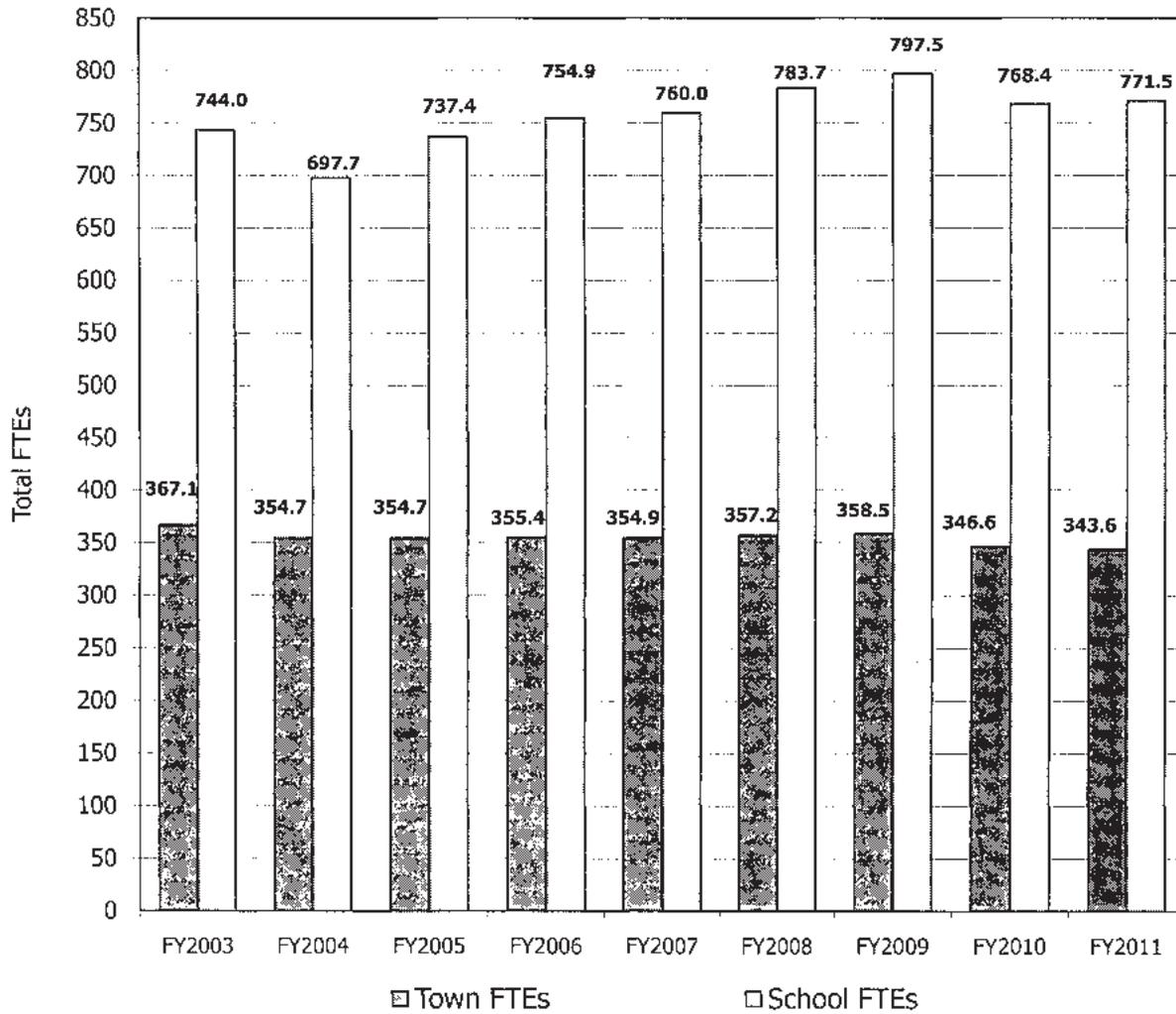
FY2011 (Recommended)
\$133,223,284



FY2001 (Budget)
\$92,177,495



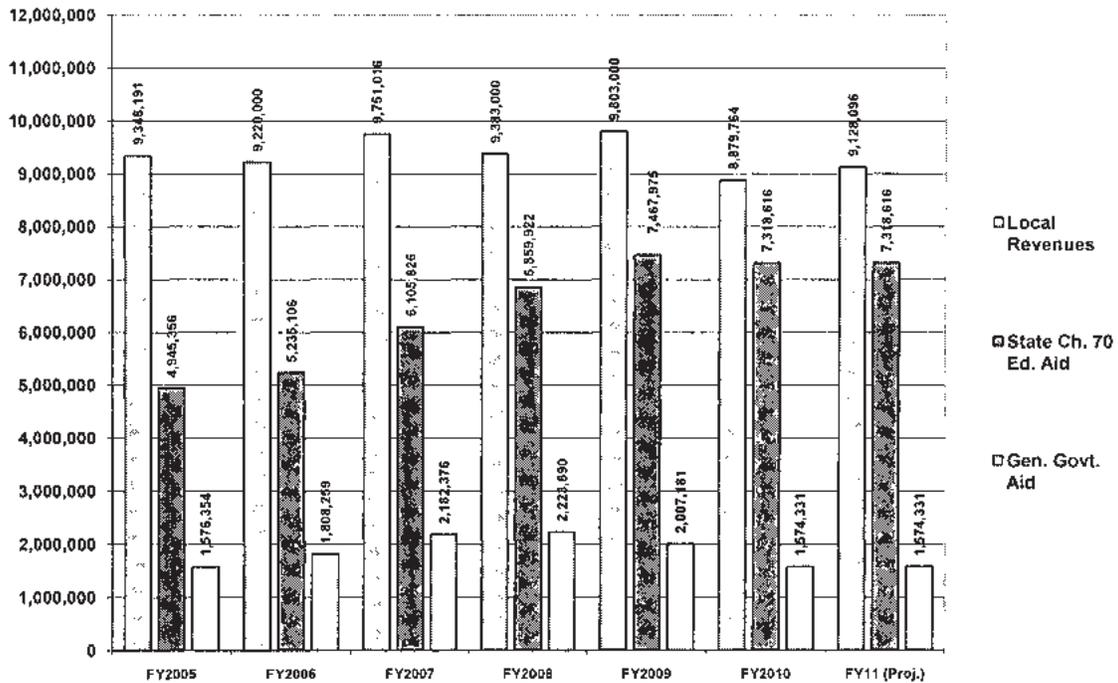
Town & School Employees (FTEs) FY2003 - FY2011



	Actual FY2003	Actual FY2004	Actual FY2005	Actual FY2006	Actual FY2007	Actual FY2008	Actual FY2009	Budget FY2010	TM&Supt. Budgets FY2011	Total Change FY03-11
Town FTEs	367.1	354.7	354.7	355.4	354.9	357.2	358.5	346.6	343.6	(23.5)
School FTEs	744.0	697.7	737.4	754.9	760.0	783.7	797.5	768.4	771.5	27.5
Total FTEs	1,111.1	1,052.4	1,092.1	1,110.3	1,114.9	1,140.9	1,156.0	1,115.0	1,115.1	4.0

Source: Town Manager's Recommended FY2011 Budget (2/5/2010) and Superintendent's Preliminary Budget FY2011 (2/2/2010)

FY05 - FY11 Changes in Major Revenues



Property Tax Growth Revenues

	<u>New Growth</u>	<u>Prior Year Levy Limit</u>	<u>% Increase From Growth</u>	<u>Prop 2 1/2 Increase</u>
FY2001	2,056,610	60,382,095	3.4%	5.9%
FY2002	2,740,476	63,948,257	4.3%	6.8%
FY2003	2,292,720	68,287,439	3.4%	5.9%
FY2004	1,157,885	72,287,345	1.6%	4.1%
FY2005	1,814,183	75,252,414	2.4%	4.9%
FY2006	2,035,526	78,949,600	2.6%	5.1%
FY2007	2,156,641	82,958,866	2.6%	5.1%
FY2008	1,832,630	87,189,479	2.1%	4.6%
FY2009	1,357,086	91,201,846	1.5%	4.0%
FY2010	1,103,537	94,838,978	1.2%	3.7%
FY2011	1,000,000	98,313,489	1.0%	3.5%

BUDGET AND TAX RATE SUMMARY	FINAL FY2008	FINAL FY2009	FINAL FY2010	FIN COM BUDGET FY2011
EXPENDITURES				
Appropriations & Articles	130,190,002	134,309,458	132,409,866	135,568,393
Other Local Expenditures				
Tax Title Purposes	4,000	4,000	4,000	4,000
Final Court Judgments		63,205	201,761	0
Overlay/ Other Deficits	1,248	223,700	38,884	96,000
Other amounts	0	0	0	0
Revenue Offsets/Cherry Sheet	<u>64,202</u>	<u>73,068</u>	<u>62,671</u>	<u>61,280</u>
Total Other Local Expenditures	69,450	363,973	307,316	161,280
State and County Charges	2,874,461	2,873,157	3,079,417	3,044,771
Overlay Reserve for Abatements	<u>832,176</u>	<u>1,127,947</u>	<u>822,806</u>	<u>843,376</u>
TOTAL EXPENDITURES	\$133,966,089	\$138,674,535	\$136,619,405	\$139,617,820
REVENUES and OTHER FUNDING SOURCES				
Revenue from State				
Cherry Sheet Estimated Receipts	9,962,504	10,764,225	9,574,225	9,082,859
School Construction Assistance	<u>1,894,649</u>	<u>1,551,447</u>	<u>1,551,447</u>	<u>1,551,447</u>
Total from State	11,857,153	12,315,672	11,125,672	10,634,306
Revenue from Town				
General Local Revenue	9,383,000	9,803,000	8,879,764	9,128,096
Revenue for Specific Purposes-Offset Receipts	1,964,605	1,691,964	1,923,063	1,799,500
Water and Sewer Revenue	<u>12,892,816</u>	<u>13,526,502</u>	<u>12,774,627</u>	<u>12,287,327</u>
Total Local Receipts	24,240,421	25,021,466	23,577,454	23,214,923
Free Cash and Other Funding Sources				
Free Cash used for Warrant Articles	2,820,368	1,183,147	334,000	500,000
Other Available Funds	<u>258,428</u>	<u>1,597,496</u>	<u>292,163</u>	<u>632,864</u>
Total Free Cash and Other Funding Sources	3,078,796	2,780,643	626,163	1,132,864
Free Cash used for Operating Budget	712,000	580,000	0	0
Total Non-Property Tax Revenues and Other Funding Source	39,888,370	40,697,781	35,329,289	34,982,093
Total Property Taxes	<u>94,077,719</u>	<u>97,976,754</u>	<u>101,290,116</u>	<u>104,635,727</u>
TOTAL REVENUES	133,966,089	138,674,535	136,619,405	139,617,820

VALUATIONS & TAX RATES	FINAL FY2008	FINAL FY2009	FINAL FY2010	EST FY2011
TOTAL VALUATION (IN THOUSANDS)	\$7,179,753	\$7,160,470	\$6,837,657	\$6,837,657
RESIDENTIAL TAX RATE	11.69	12.16	13.19	N/A
COMM. IND. PER PROP TAX RATE	19.13	19.98	21.33	N/A
EQUALIZED TAX RATE	13.10	13.68	14.81	15.30
WHERE REVENUES COME FROM				
STATE AID	8.85%	8.88%	8.14%	7.62%
LOCAL REVENUE	18.09%	18.04%	17.26%	16.63%
OTHER FUNDS	0.19%	1.15%	0.21%	0.45%
FREE CASH	2.64%	1.27%	0.24%	0.36%
PROPERTY TAXES	<u>70.23%</u>	<u>70.65%</u>	<u>74.14%</u>	<u>74.94%</u>
	100.00%	100.00%	100.00%	100.00%

TAX BILL HISTORY AND PROJECTION

AVERAGE SINGLE FAMILY ASSESSED VALUE AND TAX BILL							
Fiscal Year	Tax Rate	Average Single Family Assessed Value	Average Single Family Tax Bill	Dollar Increase	Tax % Increase	Tax Within 2 1/2 Limit	Tax Due To Debt Exclusions
FY2010	13.19	548,860	7,239	185	2.6%	7,022	217
FY2009	12.16	580,087	7,054	255	3.8%	6,825	229
FY2008	11.69	581,568	6,799	141	2.1%	6,589	210
FY2007	11.25	591,800	6,658	258	4.0%	6,429	229
FY2006	11.40	561,360	6,400	392	6.5%	6,173	227
FY2005	11.51	522,000	6,008	298	5.2%	5,763	245
FY2004	11.47	497,800	5,710	220	4.5%	5,428	282
FY2003	11.63	470,000	5,466	480	9.6%	5,211	255
FY2002	14.13	352,852	4,986	266	5.6%	4,784	202
FY2001	14.92	316,370	4,720	123	2.7%	4,579	141
FY2000	14.65	313,800	4,597	277	6.4%	4,471	126
FY1999	15.17	284,814	4,321	159	3.8%	4,188	133
FY1998	15.82	263,091	4,162	127	3.1%	4,020	142
FY1997	15.48	260,668	4,035	171	4.4%	3,845	190
FY1996	16.41	235,480	3,864	214	5.9%	3,695	169
FY1995	16.06	227,300	3,650	247	7.3%	3,518	132

	Projected Tax Within 2½ Levy Limit	Tax Due to Existing Debt Exclusions	Projected Average Single Family Tax Bill	% Increase
FY2011	7,268	205	7,473	3.2%
FY2012	7,522	205	7,727	3.4%
FY2013	7,785	164	7,949	2.9%

There are many variables affecting property tax rates and residential tax bills. This table shows what happens if the average residential property tax bill required to fund Town and School budgets within Proposition 2 ½ escalates at 3.5 % per year – a reasonable estimate based on historical trends. A **3.2% increase** for the average residential property tax bill is projected for FY2011 based on the budget and warrant articles recommended for this Town Meeting. **These projections assume no override of Proposition 2½.** The impact of a Debt Exclusion for the new Town Yard cannot be calculated until cost estimates and a projected debt schedule are available.

To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles will affect their tax bills, several critical variables are held constant, basically calculating the impact on future year's tax bills by using the real numbers from FY2010. We have no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Board of Selectmen's annual vote on tax classification.

Because the work of the Board of Assessors establishing property values is not complete until fall, because new growth cannot be certified until valuations are complete, and because the

Board of Selectmen does not vote on tax classification until November, it is not possible to calculate the impact of Town Meeting decisions on individual tax bills prior to Town Meeting. Projecting a percentage increase gives voters the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year's (FY2010) property tax bill.

For Example:

If your property has an assessed value of \$500,000

Your FY2010 property tax bill is \$6,595 (500 X \$13.19 per thousand tax rate)

Multiply by .032 to estimate your FY2011 tax increase of \$211

Projecting the Property Tax Bill Impact of Warrant Articles Funded with General Fund Borrowing from Taxation

Most financial articles have Financial Impact boxes explaining the proposed financing of the expenditure. For the articles funded with general fund borrowing, the current plans for managing the debt are summarized. **The projects listed below to be voted at this year's Town Meeting will be funded within the revenues available to the Town of Andover within Proposition 2½. There is no increase in the total amount that can be taxed if any or all of these articles pass. They do not increase future tax bills. They do become fixed costs in future budgets.**

The calculation of the cost to the owner of the average valued residential property is included to provide some sense of the size of the proposed expenditure in relation to current budgets and tax bills. The actual FY2010 property tax levy and actual FY2010 average residential property tax bill were used to calculate the cost of each article to the taxpayer, basically showing the amount within the average tax bill that would have been needed to pay for the debt service this year, if the project had been approved by a prior Town Meeting. This table summarizes the information in the Financial Impact boxes.

<u>Article#</u>	<u>Project</u>	<u>Total Authorized</u>	<u>Length of Bond Issue</u>	<u>Annual Debt Service</u>	<u>Tax \$ Needed</u>
30	Ambulance	\$225,000	5 Years	\$51,000	\$4
40	DPW Vehicles	\$126,000	5 years	\$28,000	\$2
41	School Building Maintenance	\$2,525,000	20 Years	\$234,000	\$17
42	Town Building Maintenance	\$163,000	15 Years	\$17,000	\$1
52	3 Blanchard Street	\$400,000	20 Years	\$37,000	\$3
55	Conservation Land Acquisition	<u>\$480,000</u>	20 Years	<u>\$44,000</u>	<u>\$3</u>
Totals		\$3,919,000		\$411,000	\$30

Cost estimates, debt service projections, and analysis of tax bill impact for the Town Yard articles were not available prior to the publication of this report. If the project is funded with a Proposition 2½ Debt Exclusion, the resulting property tax increase will not affect FY2011 property tax bills.

PROPOSITION 2½ AND ANDOVER

WHAT IS PROPOSITION 2½?

The **Property Tax Levy** is the total amount a community raises in real and personal property taxes. The levy is calculated by taking the total amount that the town is authorized to spend during the fiscal year (the sum of all appropriation votes of Town Meeting plus any state or county assessments or other bills the town must pay not requiring Town Meeting approval) and subtracting anticipated state and local revenues.

The **Levy Limit** is a restriction placed on the Tax Levy by a state law known as Proposition 2½. The town's Levy Limit is automatically increased 2½% each year. In addition, a community is allowed to increase its levy limit to reflect growth of its tax base due to development.

Calculation of Andover's Estimated FY2011 Levy Limit:

FY2010 Levy Limit	\$98,313,489
+ 2½%	2,457,837
+ Estimated Growth Revenues	1,000,000

FY2011 Estimated Levy Limit	\$101,771,325

Proposition 2½ limits the total a town is allowed to raise from property taxes. It is important to understand that the **Levy Limit** gets the 2½% increase. The Town's total revenues, the budgets, the tax rate, and the individual's tax bill can all increase by different percentages in the same fiscal year and still be within Proposition 2½. The following increases and decreases from FY2009 to FY2010 provide examples:

	<u>FY2009</u>	<u>FY2010</u>	<u>% INCREASES</u> <u>FY2008-FY2009</u>
Property Tax Levy Limit (but not debt exclusion)	\$94,838,978	\$98,313,489	+3.7%
Andover's Total Budget	\$138,674,535	\$136,619,405	-1.5%
Average Residential Tax Bill	\$7,054	\$7,239	+2.6%

A community does not have to tax up to its levy limit, but it cannot exceed its levy limit unless voters approve an override or exclusion. Andover has been in full compliance with Proposition 2½ since its enactment. For many years, Andover did not tax up to its levy limit. The budgets adopted by Town Meeting required property tax levies which were lower than the maximum allowed under the law. For FY2004, Andover's property tax levy was \$752 below the levy limit, but for FY2005 Andover had \$617,236 in excess tax levy capacity. That extra taxing capacity was utilized in FY2006. For the last 5 years Andover's property tax levy has been very close to its levy limit.

If Town Meeting votes to spend more than the Town can expect to collect in revenues, Proposition 2½ provides local options for increasing the Levy Limit by passing, by majority vote in an election, an override, a capital outlay exclusion, or a debt exclusion. **THE LEVY LIMIT CAN BE INCREASED ONLY BY POPULAR VOTE IN A REFERENDUM, NOT BY TOWN MEETING.** The State enforces Proposition 2½ by not allowing a Town to set its tax rate until it can prove that it has a balanced budget.

OVERRIDING PROPOSITION 2½

By passing an **OVERRIDE** a community can assess a specific amount of property taxes in addition to its Levy Limit. The ballot question can specify the use of these additional revenues for the first year. An override results in a permanent increase in the Levy Limit. It is intended for funding ongoing programs.

By passing a **DEBT EXCLUSION** a community can assess additional taxes to pay the debt service (principal and interest costs) for a specific capital project. The additional amount is added to the Levy Limit for the life of the debt only. Each year that a payment must be made for that project, the Levy Limit is first calculated as usual and then the extra amount from the debt exclusion is added. Unlike overrides, exclusions do not become part of the base used to calculate future years' levy limits.

By passing a **CAPITAL OUTLAY EXPENDITURE EXCLUSION** a community can assess additional taxes to pay for a specific project or major equipment purchase. The additional amount to pay for the project is added to the Levy Limit only for the year in which the project is undertaken. The amounts excluded for these one-time expenditures do not become part of the base. Capital outlay exclusions can only be used for expenditures which could be bonded.

THE OVERRIDE PROCESS

Increasing taxes to pay for additional services, projects, or purchases is a two-step process. A referendum is necessary to increase the Levy Limit so that the Town can collect the additional taxes. Town Meeting must vote to authorize the spending of any Town funds. From a legal standpoint, it doesn't matter which of these steps is taken first, but both must succeed. State laws dictate specific rules and procedures for each of these steps.

A 4/5 vote of the Board of Selectmen is required to place an override or exclusion question on the ballot. When scheduling an election, time must be allowed for legal notice requirements, printing of ballots, voter registration and absentee voting. There are specific requirements regarding the wording of ballot questions. If an annual Town Meeting votes an appropriation contingent on a successful referendum vote, the special election must take place before September 15.

PROPERTY TAX LEVY LIMIT HISTORY

<u>FISCAL YEAR</u>	<u>PROP 2 1/2 TAX LEVY LIMIT</u>	<u>ACTUAL TAX LEVY</u>	<u>EXCESS TAX LEVY CAPACITY</u>	<u>ADDITIONAL TAXES DEBT EXCLUSION</u>	<u>TOTAL TAX LEVY</u>	<u>% INC TOTAL TAX LEVY</u>
FY1999	57,141,225	56,300,062	841,163	1,781,412	58,081,474	5.3%
FY2000	60,382,095	60,045,919	336,176	1,693,184	61,739,103	5.6%
FY2001	63,948,257	62,987,152	961,105	1,944,273	64,931,425	5.2%
FY2002	68,287,439	66,994,778	1,292,661	2,835,792	69,830,570	7.5%
FY2003	72,287,345	72,287,194	151	3,543,906	75,831,100	8.6%
FY2004	75,252,414	75,251,662	752	3,912,678	79,164,340	5.0%
FY2005	78,949,600	78,332,364	617,236	3,335,446	81,667,810	3.2%
FY2006	82,958,866	82,957,460	1,406	3,051,543	86,009,003	5.3%
FY2007	87,189,479	87,150,494	38,985	3,110,789	90,261,283	4.9%
FY2008	91,201,846	91,167,791	34,055	2,909,928	94,077,719	4.2%
FY2009	94,838,978	94,802,906	36,072	3,173,848	97,976,754	4.1%
FY2010	98,313,489	98,252,625	60,864	3,037,491	101,290,116	3.4%

PROPOSITION 2 1/2 TAX LIMIT

CALCULATION OF FY2010 PROPERTY TAX LEVY LIMIT

FY2009 TAX LEVY LIMIT	\$94,838,978	Beginning amount for FY2010
2.5% of FY2009 Levy Limit	2,370,974	
New Growth	<u>1,103,537</u>	Tax increase based on est tax value of new construction as of 6/30/2009
FY2010 TAX LEVY LIMIT	\$98,313,489	FY2010 tax limit prior to funds raised for Prop 2 1/2 exempt debt
Plus		
NET FY2010 EXEMPT DEBT SERVICE	<u>\$3,037,491</u>	Additional taxes allowed for Proposition 2 1/2 exempt debt less state aid
Equals		
FY2010 TOTAL TAX LEVY LIMIT	\$101,350,980	Maximum property taxes allowable for Fiscal Year 2010
Less		
FY2010 TAX LEVY	\$101,290,116	Amount of property taxes for Fiscal Year 2010
Equals		
FY2010 EXCESS TAX CAPACITY	\$60,864	Amount of additional taxes that could be raised within Proposition 2 1/2 limit

CALCULATION OF FY2011 PROPERTY TAX LEVY LIMIT

FY2010 TAX LEVY LIMIT	\$98,313,489	Beginning amount for FY2011
2.5% of FY2010 Levy Limit	2,457,837	
New Growth	<u>1,000,000</u>	Tax increase based on est tax value of new construction as of 6/30/2010
FY2011 TAX LEVY LIMIT	\$101,771,325	FY2011 tax limit prior to funds raised for Prop 2 1/2 exempt debt
Plus		
NET FY2011 EXEMPT DEBT SERVICE	<u>\$2,864,402</u>	Additional taxes allowed for Proposition 2 1/2 exempt debt less state aid
Equals		
FY2011 TOTAL TAX LEVY LIMIT	\$104,635,727	Estimated Maximum property taxes allowable for Fiscal Year 2011
Less		
FY2011 TAX LEVY	\$104,635,727	Estimated Amount of property taxes for Fiscal Year 2011
Equals		
FY2011 EXCESS TAX CAPACITY	\$0	Amount of additional taxes that could be raised within Proposition 2 1/2 limit

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund town and school budgets.

Fund Balances, Reserves, and Financial Stability

The Finance Committee believes that Andover should not rely on one time revenues such as Free Cash and the Stabilization Fund to balance this year's budget. These numbers, taken from Andover's Annual Town Audit Reports, show a pattern of spending exceeding revenues.

General Fund Balance

	<u>General Fund Balance</u>	<u>% of General Fund Revenues</u>	<u>General Fund Revenues</u>
June 30, 2009	3,507,000	2.7%	129,356,000
June 30, 2008	5,063,000	4.0%	126,804,000
June 30, 2007	7,240,000	6.0%	121,432,000
June 30, 2006	9,390,000	7.9%	118,356,000
June 30, 2005	9,184,000	7.4%	123,092,000
June 30, 2004	10,778,000	10.3%	103,008,000
June 30, 2003	13,806,000	11.6%	101,636,000

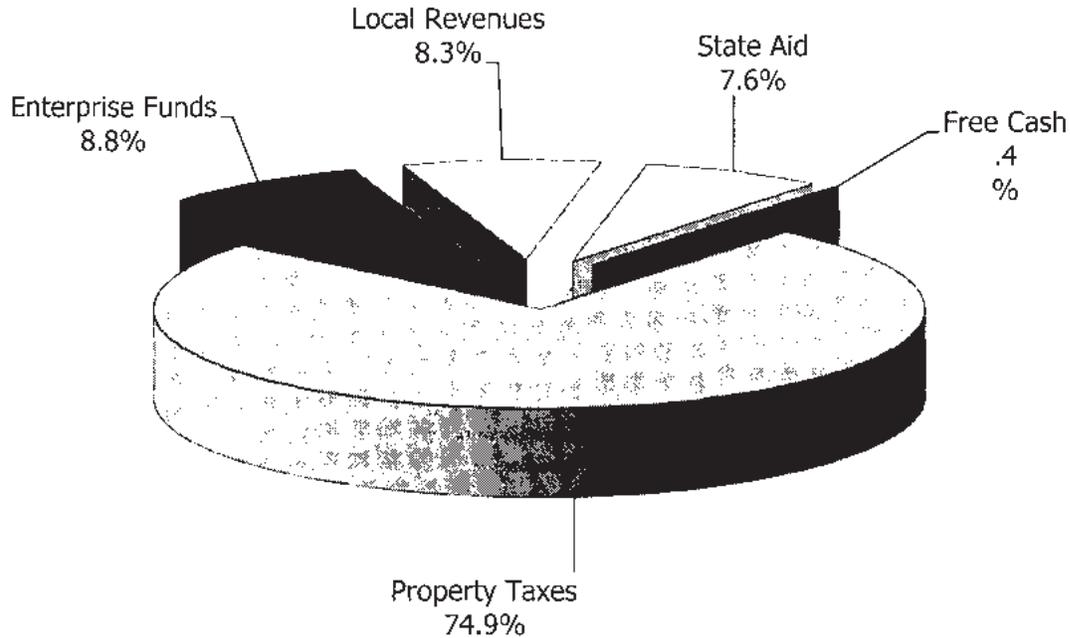
An analysis of Available Funds shows a similar pattern of spending exceeding revenues. The following chart shows Free Cash, the Stabilization Fund, and the PA Gift Fund balances for the last 7 years. The last column shows the amount of Free Cash appropriated at the following spring's Town Meeting, not including transfers to the Stabilization Fund. In the past, Andover could rely on an average of approximately \$1.5 million annually from its reserves to support operating budgets and provide supplemental funding for emergency or unanticipated expenditures. Because surpluses to replenish Free Cash are not expected, the budget and warrant articles being recommended to this year's Town Meeting anticipate the spending of only \$500,000 from Free Cash for supplemental appropriations to cover FY2010 deficits.

Available Funds

	<u>Balance Stabilization Fund</u>	<u>Balance PA Gift Account</u>	<u>Free Cash</u>	<u>Total</u>	<u>Free Cash Spent by Town Meeting</u>
June 30, 2009	4,280,000	0	1,603,000	5,883,000	500,000
June 30, 2008	4,084,000	0	2,222,000	6,306,000	334,000
June 30, 2007	3,042,000	904,000	2,334,000	6,280,000	1,763,000
June 30, 2006	993,000	792,000	5,433,000	7,218,000	1,532,000
June 30, 2005	476,000	681,000	3,013,000	4,170,000	1,704,000
June 30, 2004	459,000	570,000	2,189,000	3,218,000	1,538,000
June 30, 2003	436,000	464,000	4,414,000	5,314,000	1,314,000

The Free Cash Balance as of June 30, 2006 included a one time increase of \$3,610,286 from NESWC. The balance would have dropped to just \$1.8 million without those funds. The Free Cash Balance as of June 30, 2004 was about \$1 million lower than expected due to a timing issue with the reporting of an expenditure in FY2004 and the associated revenue not recorded until FY2005.

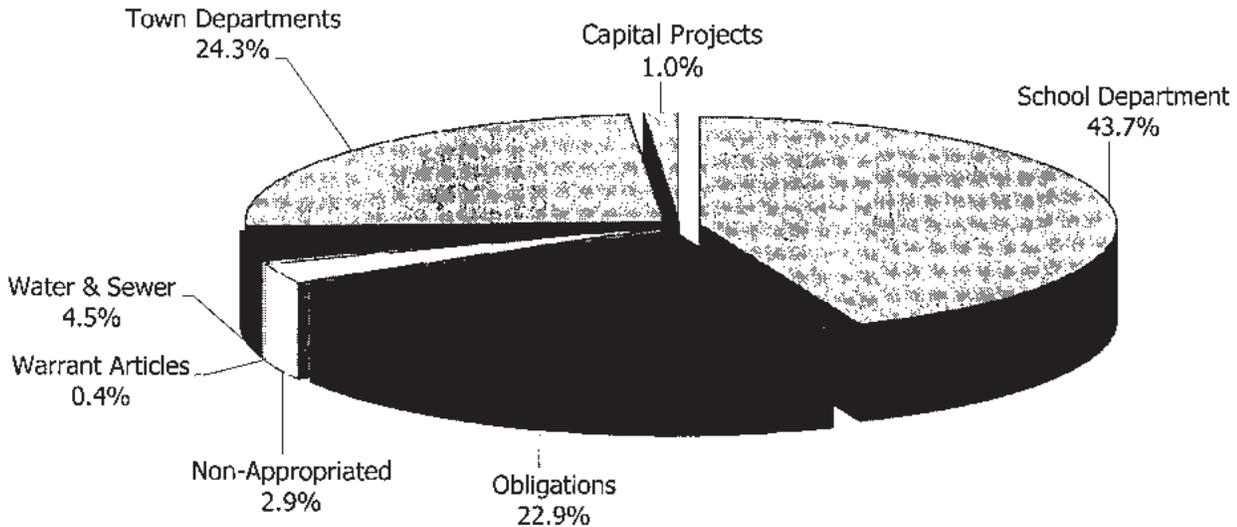
SOURCE OF FUNDS - FY2011 TOWN MEETING BUDGET



REVENUES

Property Taxes	\$104,635,727	74.9%
Enterprise Funds	\$12,287,327	8.8%
Local Revenues	\$11,560,460	8.3%
State Aid	\$10,634,306	7.6%
Free Cash	<u>\$500,000</u>	0.4%
	\$139,617,820	100.0%

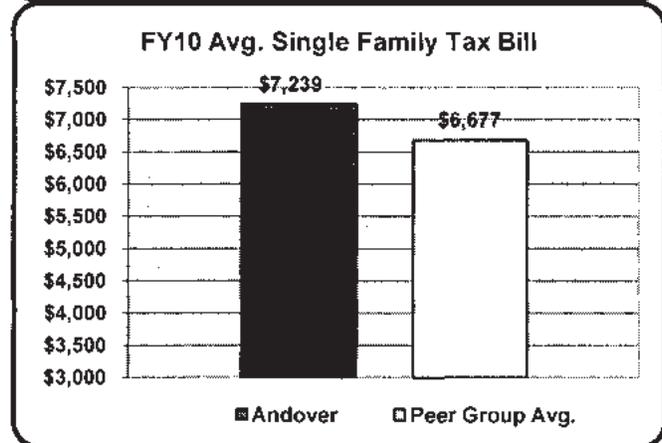
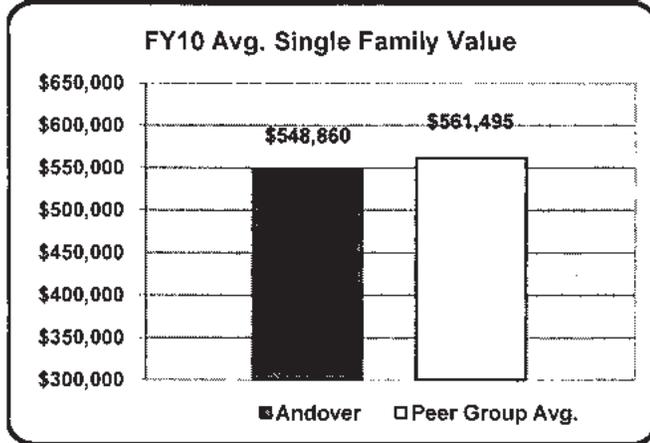
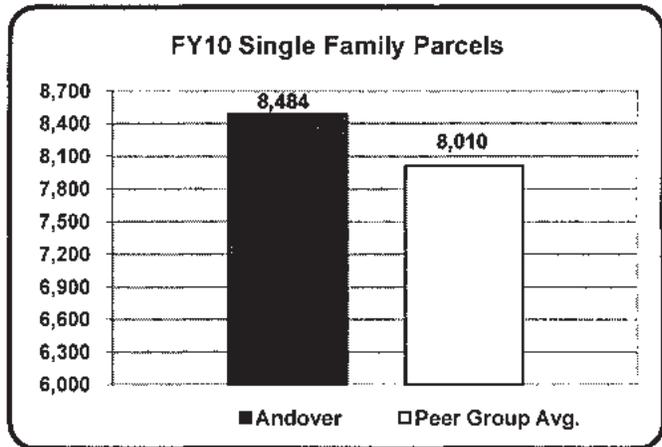
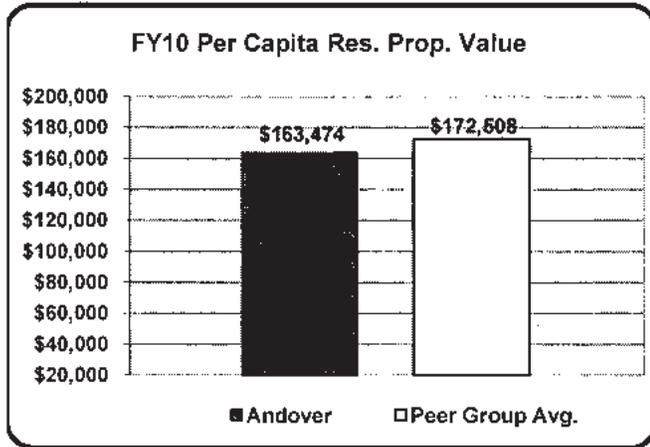
USE OF FUNDS - FY2011 TOWN MEETING BUDGET



EXPENDITURES

School Department	\$61,078,014	43.7%
Obligations	\$31,946,836	22.9%
Non-Appropriated	\$4,049,427	2.9%
Warrant Articles	\$500,000	0.4%
Water & Sewer	\$6,309,200	4.5%
Town Departments	\$33,859,343	24.3%
Capital Projects	<u>\$1,875,000</u>	1.3%
	\$139,617,820	100.0%

FY10 Comparative Residential Tax Information



Data Source: DOR/DLS Database

Note: The "Peer Group Avg." category represents the mean of the following Andover statistically comparable communities: Acton; Arlington; Belmont; Billerica; Braintree; Burlington; Chelmsford; Lexington; Natick; Needham; Newton; No. Andover; Norwood; Wellesley; and Winchester.

FY2010 Valuation Breakdown - Single Family Homes

Valuation Range (\$)	Number of Parcels	Percent of Total
\$0 to \$300,000	294	3.4%
\$300,001 to \$400,000	1,492	17.4%
\$400,001 to \$500,000	2,527	29.4%
\$500,001 to \$600,000	1,876	21.9%
\$600,001 to \$1,000,000	2,067	24.1%
\$1,000,001 and Up	328	3.8%
<i>Total</i>	<i>8,584</i>	<i>100.0%</i>

EXPENDITURES BY TOWN FOR SCHOOL DEPARTMENT

<u>Categories</u>	<u>EXPENDED FY2007</u>	<u>EXPENDED FY2008</u>	<u>EXPENDED FY2009</u>	<u>BUDGET FY2010</u>
Finance and Administrative Services	144,313	135,017	150,864	151,773
Human Resources and Benefits	34,874	35,531	40,084	40,485
School Security	34,749	30,143	23,182	23,613
Heating of School Buildings (school offices)	14,576	14,787	15,485	16,259
School Utility Services (electricity, water, sewer, trash, recycling)	359,194	448,133	332,485	348,001
Maintenance of School Grounds (grounds, fields, snow, sweeping)	189,579	399,990	394,301	385,971
Maintenance of School Buildings (Plant and Facilities)	493,422	596,244	587,033	601,776
Maintenance of School Equipment (Plant and Facilities, Public Safety)	96,671	100,548	96,473	101,296
Extraordinary Maintenance (Plant and Facilities)	1,364,830	1,196,719	1,310,144	1,441,159
Employer Retirement Contributions	1,112,446	1,277,387	1,146,058	1,190,034
Insurance for Active Employees	5,784,000	6,732,000	7,260,806	7,763,254
Insurance for Retired School Employees	2,041,987	2,307,609	2,278,091	2,496,933
Other Non-Emp Insurance- Prop and Casualty	315,174	273,279	235,785	332,757
Short Term Interest	8,975	24,431	47,419	12,109
Long Term Debt Retirement/School Construction	2,767,874	2,745,204	2,700,739	2,641,156
Long Term Debt Service/School Construction	992,965	910,085	837,413	759,075
Long Term Debt Retirement/Education and Other	846,093	943,559	1,079,344	1,304,581
School Choice Tuition	-			
Tuition To Charter Schools	-			
Regional School Assessment	244,361	384,434	361,223	494,915
TOTAL	16,846,083	18,555,100	18,896,929	20,105,147

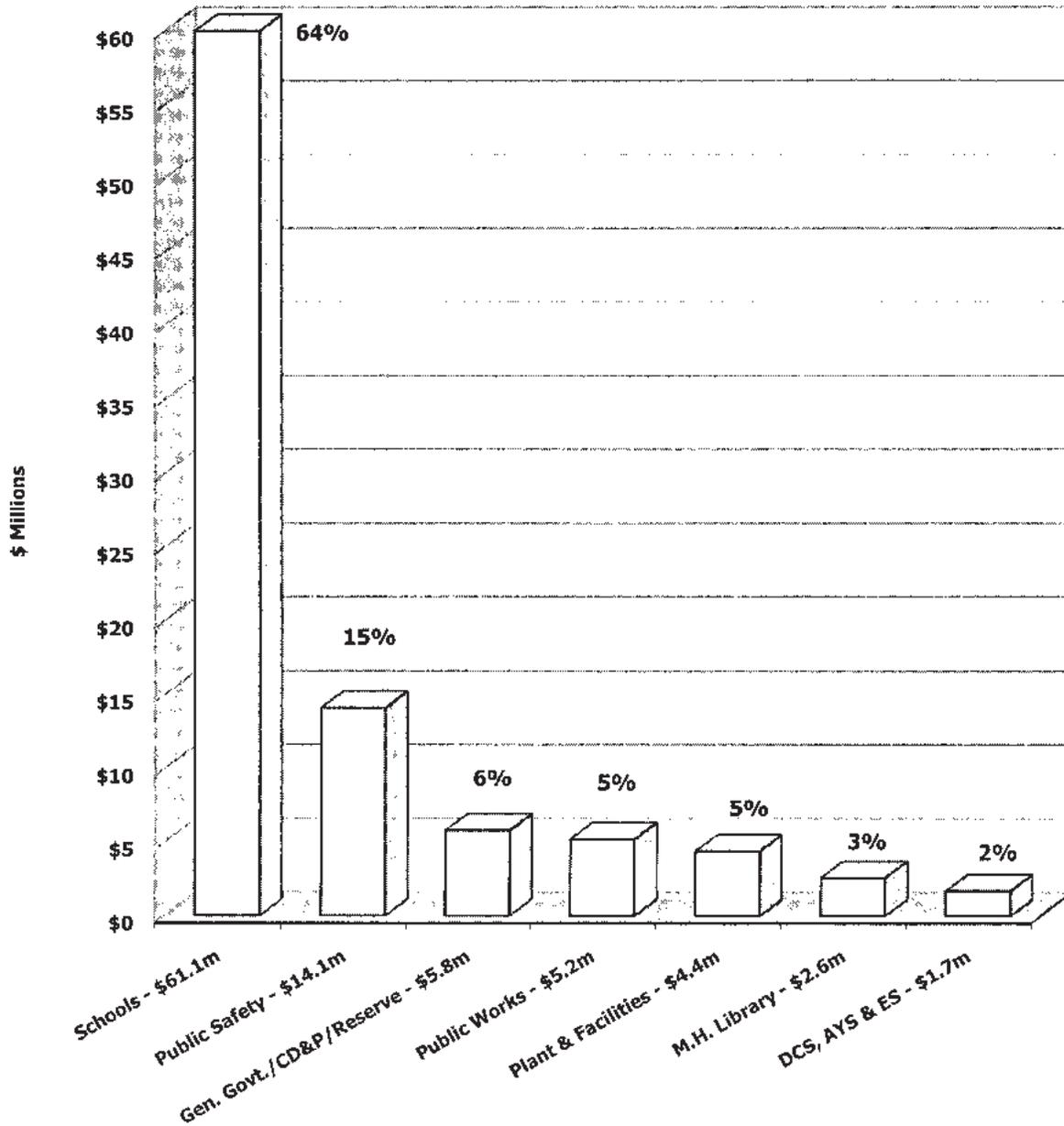
NOTES

The above report is submitted at year end as a part of the School department End of Year Financial Report
 This section reports expenditures for the School Department that are not included in the School Department budget.
 Categories and some allocations are determined by DOE regulations and/or joint agreement for services to School department.

from: MASSACHUSETTS DEPARTMENT OF EDUCATION
 END OF YEAR PUPIL AND FINANCIAL REPORT

FY2011 Departmental Budgets - \$95 Million Including Offset Revenues

(FINANCE COMMITTEE RECOMMENDED - APRIL 2, 2010)



2010 ANNUAL TOWN MEETING

Wednesday, April 28, 2010

RICHARD J. COLLINS FIELD HOUSE

ANDOVER HIGH SCHOOL

CALL TO ORDER, 7:00 P.M.

OPENING PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ADMITTANCE OF NON-VOTERS

MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE BY TOWN COUNSEL

MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY NUMBER AND BY SUBJECT MATTER

ELECTION

ARTICLE 1. To elect a Moderator for one year, two Selectmen for three years, two School Committee members for three years, one member of the Andover Housing Authority for five years and one member of the Greater Lawrence Regional Vocational Technical School District Committee for two years.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock A.M. to eight o'clock P.M.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Wednesday, April 28, 2010 at seven o'clock P.M. in the Field House, Andover High School, Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

ELECTION NOT REQUIRED BY BALLOT

ARTICLE 2. To elect all other officers not required by law to be elected by ballot or take any other action related thereto.

~~~~~  
The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds.  
~~~~~

The BOARD OF SELECTMEN recommends approval.

On request of the Town Clerk

SALARIES OF ELECTED OFFICIALS

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year or take any other action related thereto.

~~~~~  
The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Board of Selectmen and the School Committee, and \$1,800 for each chairman. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town Bylaw, and therefore must be voted each year by Town Meeting.  
~~~~~

The BOARD OF SELECTMEN recommends approval.

YES__

The FINANCE COMMITTEE recommends approval.

NO__

On request of the Town Clerk

THE BUDGET

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2010 and ending June 30, 2011, or take any other action related thereto.

There will be 12 motions on the Budget:

Public Safety	Unclassified Expenses
General Government/ Community Development and Planning	Andover Public Schools
Public Works	Sewer
Plant and Facilities	Water
Library	Greater Lawrence Technical School
Community/Youth/Elder Services	Obligations

To make it easier for voters to follow the motions on the budget, the Finance Committee has printed the FY2011 OPERATING BUDGET on two pages. These motions represent the statutory appropriations. Increases or decreases in actual costs and changing priorities during the fiscal year can result in shifts of funds from one line to another within departmental budgets, but the totals cannot exceed the amounts voted by Town Meeting. The first three columns show the actual expenditures for FY2008 and FY2009 and the FY2010 Budget approved at last spring's Town Meeting and amended by the October Special Town Meeting. The last column shows the FY2011 Budget recommendations of the Board of Selectmen and Finance Committee.

The Town Manager's Recommended Budget for FY2011 is available at the Town Offices, the Library, and on line at the Town of Andover's web site www.andoverma.gov. The information in the Finance Committee Report is the best available at the time of printing. There are always changes in the month prior to Town Meeting. Estimates of costs and revenues will be refined, additional information will become available, and boards and committees may change some of their recommendations. The Finance Committee looks forward to providing additional information in response to questions at Town Meeting.

Because the Board of Selectmen, School Committee and Finance Committee had not completed their reviews of the budgets and warrant articles prior to the printing of this book, because revenue and expenditure numbers will be updated as new information becomes available, and because the three boards will continue to work on a plan to address the School Budget deficit, many of the numbers in this Finance Committee Report will change prior to Town Meeting. Handouts and slides at Town Meeting will be used to provide voters with final recommendations and the motions to be made for each line item.

ARTICLE 4 TOWN MEETING - FY2011 OPERATING BUDGET

LINE ITEM	DEPARTMENT	EXPENDED FY2008	EXPENDED FY2009	BUDGET FY2010	Finance Comm Board of Selectmen FY2011
	PUBLIC SAFETY				
1	PERSONAL SERVICES	13,491,020	13,162,667	12,736,024	12,854,082
2	OTHER EXPENSES	1,181,162	1,089,023	1,273,112	1,295,910
	TOTAL	14,672,182	14,251,690	14,009,136	14,149,992
Includes \$278,864 - parking receipts, \$70,000 - detail fees, and \$955,000 - ambulance collections					
	GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT				
3	PERSONAL SERVICES	3,620,709	3,837,266	3,965,278	4,237,482
4	OTHER EXPENSES	1,367,768	1,426,276	1,366,688	1,395,358
	TOTAL	4,988,477	5,263,542	5,331,966	5,632,840
Includes \$20,000 in receipts from wetland filing fees.					
	PUBLIC WORKS				
5	PERSONAL SERVICES	1,767,397	1,801,973	1,588,254	1,628,398
6	OTHER EXPENSES	4,279,286	4,214,599	3,570,750	3,582,800
	TOTAL	6,046,683	6,016,572	5,159,004	5,211,198
	PLANT AND FACILITIES				
7	PERSONAL SERVICES	2,909,086	3,058,058	3,030,605	3,079,484
8	OTHER EXPENSES	1,402,557	1,316,270	1,327,581	1,361,941
	TOTAL	4,311,643	4,374,328	4,358,186	4,441,425
Includes \$55,000 in rental receipts; \$34,000 perpetual care income and \$60,000 from cemetery fees.					
	LIBRARY				
9	PERSONAL SERVICES	1,962,595	2,038,327	2,011,489	2,018,773
10	OTHER EXPENSES	576,948	570,155	564,900	576,400
	TOTAL	2,539,543	2,608,482	2,576,389	2,595,173
	COMMUNITY / YOUTH/ ELDER SERVICES				
11	PERSONAL SERVICES	1,237,939	1,289,985	1,171,648	1,220,987
12	OTHER EXPENSES	418,923	418,688	441,594	437,619
	TOTAL	1,656,862	1,708,673	1,613,242	1,658,606
Includes \$550,000 and \$55,000 in user fees and \$66,500 in grants					
13	UNCLASSIFIED COMPENSATION FUND	inc above	inc above	0	0
14	RESERVE FUND	inc above	inc above	181,000	200,000
	TOTAL			181,000	200,000
	TOWN TOTAL	34,215,390	34,223,287	33,228,923	33,889,234
	less budgeted Revenues	(1,923,033)	(2,094,507)	(2,215,226)	(2,144,364)
	NET TOTAL	32,292,357	32,128,780	31,013,697	31,744,870

ARTICLE 4 TOWN MEETING - FY2011 OPERATING BUDGET

LINE ITEM	DEPARTMENT	EXPENDED FY2008	EXPENDED FY2009	BUDGET FY2010	Finance Comm FY2011
15	ANDOVER SCHOOL DEPT PERSONAL SERVICES	45,460,664	47,647,693	47,601,540	61,078,014
16	OTHER EXPENSES	<u>11,767,071</u>	<u>11,358,226</u>	<u>12,126,618</u>	included in above
	TOTAL	57,227,735	59,005,919	59,728,158	61,078,014
<p>The Board of Selectmen had not voted on a School Budget recommendation prior to the printing of this report. The School Committee voted to recommended \$63,779,211.</p>					

LINE ITEM	DEPARTMENT	EXPENDED FY2008	EXPENDED FY2009	BUDGET FY2010	Finance Comm Board of Selectmen FY2011
17	SEWER PERSONAL SERVICES	363,226	366,354	398,113	437,503
18	OTHER EXPENSES	<u>1,576,569</u>	<u>1,929,802</u>	<u>1,938,253</u>	<u>1,995,244</u>
	TOTAL	1,939,795	2,296,156	2,336,366	2,432,747
19	WATER PERSONAL SERVICES	1,719,708	1,814,165	1,724,715	1,700,053
20	OTHER EXPENSES	<u>2,357,274</u>	<u>2,557,057</u>	<u>2,176,400</u>	<u>2,176,400</u>
	TOTAL	4,076,982	4,371,222	3,901,115	3,876,453
	SEWER and WATER TOTAL	6,016,777	6,667,378	6,237,481	6,309,200
	<i>less budgeted Revenues</i>	<i>(450,000)</i>	<i>(569,562)</i>	-	-
	NET TOTAL	5,566,777	6,097,816	6,237,481	6,309,200
21	OBLIGATIONS GR LAW TECH HS	384,434	361,223	494,915	507,288
22	DEBT SERVICE	12,888,585	13,200,921	13,312,391	12,002,493
23	GENERAL INSURANCE	621,543	567,722	640,500	640,500
24	UNEMPLOYMENT COMP.	100,000	100,000	100,000	400,000
25	RETIREMENT FUND	4,393,953	4,510,979	4,635,498	4,712,555
26	HEALTH INSURANCE FUND	<u>10,897,000</u>	<u>11,576,009</u>	<u>12,440,000</u>	<u>13,684,000</u>
	TOTAL	29,285,515	30,316,854	31,623,304	31,946,836
Includes \$300,000 from available funds for Unemployment Compensation					
	FIXED TOTAL	29,285,515	30,316,854	31,623,304	31,946,836
	<i>less budgeted Revenues</i>	-	-	-	(300,000)
	NET TOTAL	29,285,515	30,316,854	31,623,304	31,646,836

GRAND TOTAL	126,745,417	130,213,438	130,817,866	133,223,284
<i>less budgeted Revenues</i>	<u>(2,673,033)</u>	<u>(2,664,069)</u>	<u>(2,215,226)</u>	<u>(2,444,364)</u>
NET TOTAL	124,072,384	127,549,369	128,602,640	130,778,920

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

POLICE				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	6,498,473	6,410,096	6,751,361	6,616,361
Other Expenses	781,674	913,312	949,110	936,110
Total	7,280,147	7,323,408	7,700,471	7,552,471
Number of Employees	73.5	73	73	73
Offset Revenues	344,730	351,163	348,864	348,864

- Personal Services includes a \$110,000 vacancy factor, approximately equal to 2 FTEs.
- A School Patrol Officer is funded by the Greater Lawrence Technical School.
- The 73 employees include Police, Central Dispatching, Animal Control and Parking Control personnel.
- Savings on overtime achieved by bringing training in-house.
- Overtime reductions affecting minimum manning and availability of back-up for officers.

FIRE RESCUE				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	6,664,194	6,325,928	6,872,721	6,237,721
Other Expenses	307,349	359,800	359,800	359,800
Total	6,971,543	6,685,728	7,232,521	6,597,521
Number of Employees	72	72	72	72
Offset Revenues	986,625	1,035,000	1,035,000	955,000

- Personal Services includes a \$180,000 vacancy factor, approximately equal to 3 FTEs.
- A \$97,998 grant will offset some FY2010 overtime expenses.
- Reduced manning for the ladder truck not restored.
- New revolving fund will allow fees collected from insurance companies for automobile accident services to be used for training and equipment.

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

GENERAL GOVT. / COMMUNITY DEVELOPMENT DETAIL				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
TOWN MODERATOR				
Personal Services	250	250	250	250
SELECTMEN				
Personal Services	14,025	14,100	14,100	14,100
Other Expenses	7,978	12,419	12,419	12,419
TOWN MANAGER				
Personal Services	321,841	319,247	323,614	323,614
Other Expenses	28,149	17,915	17,915	17,915
COMM. on DISABILITIES				
Personal Services	800	800	800	800
Other Expenses	221	4,835	5,800	5,800
TOWN COUNSEL				
Other Expenses	370,189	325,000	325,000	325,000
FINANCE COMMITTEE				
Other Expenses	23,791	23,150	24,650	24,650
TOWN ACCOUNTANT				
Personal Services	406,257	401,747	420,480	420,480
Other Expenses	54,091	54,050	54,130	54,130
FINANCE AND BUDGET				
Personal Services	1,271,699	1,279,553	1,311,134	1,311,134
Other Expenses	267,396	279,857	280,242	280,242
TOWN CLERK				
Personal Services	321,241	293,909	322,627	322,627
Other Expenses	52,643	61,116	65,356	65,356
VETERANS SERVICES				
Personal Services	63,112	64,881	66,181	66,181
Other Expenses	77,632	80,346	80,346	80,346
PATRIOT/CIVIC/CELEB.	36,977	26,500	26,500	26,500
DAMAGES PERSONS/PROP.	1,598	2,000	2,000	2,000
EMPLOYEE BENEFITS				
Accumulated Benefits	0	225,000	400,000	400,000
Other Expenses	347,021	362,400	379,400	379,400
COMM. DEVELOPMENT				
Personal Services	1,438,043	1,365,791	1,381,296	1,378,296
Other Expenses	158,591	117,100	121,600	121,600

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

GENERAL GOVT. / COMMUNITY DEVELOPMENT				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	3,837,268	3,965,278	4,240,482	4,237,482
Other Expenses	1,426,277	1,366,688	1,395,358	1,395,358
Total	5,263,545	5,331,966	5,635,840	5,632,840
Number of Employees	53.7	51.2	50.6	50.6
Offset Revenues	6,000	6,000	20,000	20,000

- 2.5 positions eliminated in FY2010 not restored. Full time Sanitarian position reduced to part time.
- Consolidation/sharing various office duties and functions.
- Providing certain counter and informational transactions on-line.
- Reduced office hours for public walk-in and telephone business in Community Development and Planning.
- Employee Benefits now includes \$400,000 budgeted in Personal Services for Accumulated Benefits (budgeted in a separate Free Cash article prior to FY2010).

PUBLIC WORKS DETAIL				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
ADMINISTRATION				
Personal Services	239,307	233,888	240,364	240,364
Other Expenses	2,252			
SOLID WASTE				
Personal Services	2,810	3,770	3,700	3,700
Other Expenses	1,862,008	1,804,000	1,856,050	1,856,050
HIGHWAY				
Personal Services	1,304,269	1,097,559	1,126,149	1,126,149
Other Expenses	2,061,622	1,480,200	1,519,650	1,480,200
STREET LIGHTING				
Electricity	282,963	280,000	240,000	240,000
ENGINEERING				
Personal Services	255,588	253,037	258,185	258,185
Other Expenses	5,755	6,550	6,550	6,550

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

PUBLIC WORKS				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	1,801,974	1,588,254	1,628,398	1,628,398
Other Expenses	4,214,600	3,570,750	3,622,250	3,582,800
Total	6,016,574	5,159,004	5,250,648	5,211,198
Number of Employees	22	20.6	20.6	20.6

- Highway position eliminated to balance FY2010 budget not restored.
- Reduction in Administrative Assistant position from full time to part time not restored.
- Reductions in services implemented in FY2010 not restored.
- Street Lighting budget reduced due to turning off selected lights.
- Regionalizing equipment and services.
- Reduced snowplowing and ice control services.
- Exploring changes in Solid Waste collection.

PLANT & FACILITIES DETAIL				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
ADMINISTRATION				
Personal Services	447,989	439,192	451,641	451,641
Other Expenses	22,577	25,900	26,700	26,700
FACILITIES SERVICES				
Personal Services	508,893	510,397	541,617	495,249
Other Expenses	217,915	320,431	348,776	348,776
BUILDING MAINTENANCE				
Personal Services	456,124	430,555	446,633	437,633
Other Expenses	172,465	221,900	222,900	222,900
MECHANICAL/ELECTRICAL				
Personal Services	529,075	546,739	578,639	550,000
Other Expenses	325,477	327,000	327,000	311,000
PARKS AND GROUNDS				
Personal Services	466,917	451,215	468,078	462,078
Other Expenses	82,763	76,000	76,000	76,000
FORESTRY				
Personal Services	224,814	222,119	233,383	233,383
Other Expenses	39,019	55,800	38,250	38,250
SPRING GROVE CEMETERY				
Personal Services	178,017	173,622	181,241	181,241
Other Expenses	41,816	27,375	53,975	53,975
VEHICLE MAINTENANCE				
Personal Services	246,227	256,766	268,259	268,259
Other Expenses	314,268	273,175	283,675	283,675

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

PLANT AND FACILITIES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	3,058,044	3,030,605	3,169,491	3,079,484
Other Expenses	1,216,300	1,327,581	1,377,276	1,361,941
Total	4,388,891	4,358,186	4,546,767	4,441,425
Number of Employees	52	49.1	48.1	48.1
Offset Revenues	172,000	137,000	149,000	149,000

- 2.9 FTE's eliminated to balance FY2010 budget not restored.
- Reduction of 1 Custodian.
- Includes continued energy and fuel conservation savings.
- Reduced routine and preventative maintenance services.
- Reduced parks and cemetery services.
- Reduced administrative support services.
- Reduced custodial services.
- Spring Grove Cemetery includes \$24,000 from perpetual care income for capital improvements.

LIBRARY				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	2,038,327	2,011,489	2,018,773	2,018,773
Other Expenses	570,155	570,155	576,400	576,400
Total	2,617,296	2,608,483	2,595,173	2,595,173
Number of Employees	31.2	29.7	28.7	28.7

- Positions eliminated to balance FY2010 budget not restored.
- Reorganization to eliminate the Coordinator of Interlibrary Loan Services allows funding for the library to be open Thursday nights.
- Reduced reference and inter-library loan services.
- Reduced acquisition of new books and media.
- Library no longer meets state certification standards.

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

COMMUNITY SERVICES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	416,183	418,675	426,210	423,210
Other Expenses	225,786	238,747	246,957	240,057
Total	641,969	657,422	673,167	663,267
No. Employees – Funded from G.F. Revenue	3.5	3	3	3
No. Employees – Funded from Program Revenues	1.5	2	2	2
Offset Revenues	525,000	544,127	550,000	550,000

- 2 Employees funded with program revenues paid directly from revolving account. (Article 14)
- Only \$113,267 of this budget not funded with User Fees.

YOUTH SERVICES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	295,655	228,196	233,517	263,655
Other Expenses	48,052	46,770	39,010	39,010
Total	343,707	274,966	272,527	302,665
No. Employees – Funded from G.F. Revenue	3	3	3	3
No. Employees – Funded from Program Revenues	1	1	1	1
Offset Revenues	58,964	13,760	0	0

- Funding for summer programs reduced to balance FY2010 budget restored for FY2011.
- Position funded with program revenues to be paid directly from revolving account. (Article 14)

ELDER SERVICES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	578,147	524,777	534,122	534,122
Other Expenses	142,650	156,077	158,552	158,552
Total	720,797	680,854	692,674	692,674
No. Employees – Funded from G.F. Revenue	10.3	9.6	9.6	9.6
No. Employees – Funded from Program Revenues	2.1	2.1	2.1	2.1
Offset Revenues	104,190	128,176	121,500	121,500

- .7 Program Coordinator position eliminated to balance FY2010 budget not restored.
- 2.1 positions funded with program revenues from revolving account. (Article 14)

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

COMMUNITY / YOUTH / ELDER SERVICES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	1,289,985	1,171,648	1,193,849	1,220,987
Other Expenses	416,488	441,594	444,519	437,619
Total	1,706,473	1,613,242	1,638,368	1,658,606
No. Employees – Funded from G.F. Revenue	16.8	15.5	15.5	15.5
No. Employees – Funded from Program Revenues	4.6	5.1	5.1	5.1
Offset Revenues	722,364	686,063	671,500	671,500

- Funding additional programs and positions through program fees.
- Providing certain counter and informational transactions on-line.
- Increased fees for summer recreational and youth programs.
- Use of Town/School facilities to run revenue generating programs.
- Revolving Account limits are being increased (Article 14) to allow additional programs and personnel to be funded with user fees rather than taxation.

UNCLASSIFIED				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
COMPENSATION FUND	0	0	0	0
RESERVE FUND	200,000	181,000	200,000	200,000
Total	200,000	181,000	200,000	200,000

The **Compensation Fund** is a set-aside funding source for negotiated salary adjustments for town department employees (School department employees' salary adjustments are included in the School Department budget). Transfers from this Compensation Fund appropriation require the approval of the Board of Selectmen. Once monies have been transferred to departmental budgets, the amount shown is \$0. The \$968,000 originally appropriated for FY2009 is included in actual expenditures for personal services in FY2009 departmental budgets. There is no appropriation for the Compensation Fund for FY2011 even though all contracts will expire June 30, 2010.

The **Reserve Fund** is a set-aside funding source for extraordinary or unforeseen expenditures in town department operating budgets. Transfers require approval of the Finance Committee. Funds transferred are shown as actual expenditures in departmental budgets. The annual appropriation for the Reserve Fund has been \$200,000 for many years. It was reduced to \$181,000 for FY2010 as part of the budget balancing plan.

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

Andover Public Schools

A proposed line item FY2011 budget and a letter from the School Committee outlining their goals for the coming year, explaining their needs and detailing staffing changes can be found on the pages that follow.

SCHOOL DEPARTMENT				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE FY2011
Personal Services	47,384,430	47,601,540	49,487,328	
Other Expenses	12,048,727	12,126,618	14,291,883	
Total	59,680,286	59,728,158	63,779,211	61,078,014
Offset Revenues	0	0	0	0
Number of Employees	797.5	768.4	771.5	NA
Number of Students	6,127	6,167	6,166	6,166

- The Finance Committee recommendation is based on the best estimate of available revenues as of April 2, 2009.
- The School Committee recommends \$63,779,211 for FY2011.

SEWER ENTERPRISE				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	366,354	398,113	448,044	437,503
Other Expenses	1,929,802	1,938,253	1,995,244	1,995,244
Total	2,296,156	2,336,366	2,443,288	2,432,747
Number of Employees	6.1	6.1	6.9	6.9
Offset Revenues				

- Reduced hours for part time GIS position.
- 1 FTE moved from Water to Sewer.
- Sewer operations, indirect costs and debt service are funded entirely with sewer revenues.
- No Sewer rate increase is projected for FY2011.

WATER ENTERPRISE				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
Personal Services	1,814,165	1,724,715	1,720,768	1,700,053
Other Expenses	2,557,057	2,176,400	2,340,000	2,176,400
Total	4,371,222	3,901,115	4,060,768	3,876,453
Number of Employees	24.5	22.5	21.3	21.3
Offset Revenues	435,000			

- Two positions eliminated in FY2010 not restored; reduced hours for part time GIS position; 1 FTE moved from Water to Sewer.
- Water operations, indirect costs and debt service are funded entirely with Water revenues.
- No water rate increase is projected for FY2011. Water revenues will be closely monitored because of the impact of late winter/early spring rain on water usage.

	FY2010 BUDGET	FY2011 BUDGET
SEWER BUDGET and RATE PROJECTION		
SEWER COSTS		
SEWER DIRECT COSTS		
Personal services	406,828	437,503
Ordinary Maint.	341,400	358,500
Sewer Assessment	<u>1,596,853</u>	<u>1,636,744</u>
TOTAL DIRECT COSTS	2,345,081	2,432,747
INDIRECT COSTS		
Vehicle Maint.	35,020	35,020
DPW Admin.	48,509	48,509
Gen Admin. and Fin.	99,806	99,806
Maint. Admin	7,561	7,561
Motor Vehicle Ins.	4,181	4,181
Comprehensive Ins.	6,846	6,846
Workmen's Comp.	14,199	14,199
Retirement	83,279	83,279
Health Ins.	74,240	74,240
Engineering	<u>55,299</u>	55,299
TOTAL INDIRECT COSTS	428,937	428,937
DEBT SERVICE		
Existing Debt	3,026,515	2,944,614
Debt Authorized Not Yet Borrowed		
New Debt-CIP (not included)		
BAN Interest	<u>80,000</u>	<u>80,000</u>
TOTAL DEBT SERVICE	3,106,515	3,024,614
TOTAL COSTS	<u>5,880,533</u>	<u>5,886,298</u>
SEWER REVENUES		
SEWER USE RATES		
Sewer User Rates (Net from prior year)	3,648,000	3,797,815
Sewer use increase (assumes 3% growth/year)	149,815	113,934
RATE factor	<u>100%</u>	<u>100.0%</u>
PROJECTED SEWER USE COLLECTION	3,797,815	3,911,749
OTHER REVENUES		
Sewer liens	55,000	55,000
Committed interest	627,000	583,000
Interest income	20,000	20,000
Existing Sewer betterments	875,000	854,000
State rate relief grants	<u>156,700</u>	<u>156,700</u>
OTHER REVENUES	1,733,700	1,668,700
Transfer from Reserves	<u>400,000</u>	322,141
GRAND TOTAL REVENUES	5,931,515	5,902,590
SURPLUS/(DEFICIT)	50,982	16,292
% self sufficient	101%	100%
New rate	3.09	3.09
Old rate	<u>3.09</u>	<u>3.09</u>
Rate increase	0.00	0.00

	FY2010 BUDGET	FY2011 BUDGET
WATER BUDGET and RATE PROJECTION		
WATER COSTS:		
WATER Direct Costs:		
Personal services	1,724,715	1,700,053
Ordinary Maint.	<u>2,176,400</u>	<u>2,176,400</u>
TOTAL DIRECT COSTS	3,901,115	3,876,453
INDIRECT COSTS		
Vehicle Maint.	90,098	50,000
DPW Admin.	91,532	91,532
Gen Admin. and Fin.	245,583	245,583
Maint. Admin	19,727	19,727
Motor Vehicle Ins.	12,099	12,099
Comprehensive Ins.	138,126	138,126
Workmen's Comp.	35,839	35,839
Retirement	282,964	288,024
Health Ins.	263,856	263,856
Engineering	<u>44,587</u>	<u>44,587</u>
TOTAL INDIRECT COSTS	1,224,411	1,189,373
DEBT SERVICE		
Existing Debt	1,767,283	1,305,203
Debt Authorized Not Yet Borrowed		0
BANS	10,000	30,000
CIP Debt (assumes 1 million bond/year)		
TOTAL DEBT SERVICE	1,777,283	1,335,203
GRAND TOTAL COSTS	<u>6,902,809</u>	<u>6,401,029</u>
WATER REVENUES		
WATER USE		
Water user rates (NET from prior year)	6,128,000	6,740,800
Water Use increase (assumes 1% growth/year)	0	67,408
RATE factor (FY2010 for 1/2 year)	<u>110%</u>	<u>100.0%</u>
PROJECTED WATER USE COLLECTION	6,434,800	6,808,208
OTHER REVENUES		
Service line fee	56,000	56,000
Water testing fee	20,000	20,000
Water liens	100,000	100,000
Water connection	12,500	12,500
Meter Installations	7,000	7,000
Fire flow test	5,000	8,000
Interest income	7,000	7,000
Water betterments	<u>2,000</u>	<u>2,000</u>
OTHER REVENUES	209,500	212,500
TRANSFER FROM RESERVES	<u>0</u>	<u>0</u>
GRAND TOTAL REVENUES	6,644,300	7,020,708
SURPLUS/(DEFICIT)	-258,509	619,679
% Self sufficient	96%	110%
New rate	2.92	2.92
Old rate	<u>2.65</u>	<u>2.92</u>
Rate increase	0.27	0.00

DEPARTMENT BUDGET HIGHLIGHTS & DETAIL

FIXED EXPENSES				
	ACTUAL FY2009	BUDGET FY2010	DEPT REQUEST FY2011	FINANCE COMMITTEE BOARD OF SELECTMEN FY2011
GR. LAW. TECH ASSESSMENT	361,223	494,915	507,288	507,288
DEBT SERVICE	13,200,920	13,312,391	12,002,493	12,002,493
INSURANCE EXPENSE	567,722	640,500	640,500	640,500
UNEMPLOYMENT FUND	100,000	100,000	400,000	400,000
RETIREMENT FUND	4,510,979	4,635,498	4,712,555	4,712,555
HEALTH INSURANCE FUND	11,576,009	12,440,000	13,684,000	13,684,000
Offset Revenues			(300,000)	(300,000)
TOTAL FIXED	30,316,853	31,623,304	31,646,836	31,646,836

Greater Lawrence Technical School Assessment

Final assessment numbers are not yet available.

Debt Service:

This is the appropriation for the annual principal and interest costs associated with various capital construction projects financed by borrowing. A detailed debt schedule can be found in the Annual Report. A significant reduction in annual debt services payments was achieved with the refinancing of existing debt.

Unemployment Fund:

The Town reimburses the state for actual unemployment claims paid to ex-employees of the Town. The requested increase is based on FY2010 claims. The use of Available Funds to partially offset unemployment costs recognizes that these expenses should go down in FY2012.

Retirement Fund:

The Town's Contributory Retirement System uses an actuarially based funding schedule to determine pension appropriations. The funding schedule must be adopted by the Andover Contributory Retirement Board and approved by PERAC, a state agency.

Health Insurance Fund:

Costs continue to escalate due to increases in the number of subscribers, costs of medical services, prescription drugs and the impact of State and Federal mandates.

ANDOVER PUBLIC SCHOOLS



36 Bartlet Street
Andover, MA 01810
(978) 623-8501
FAX (978) 623-8505

SCHOOL COMMITTEE:

Dennis F. Forgue, Chair
Ann W. Gilbert, Secretary
David A. Bimbach
Paula Colby-Clements, Esq.
Richard J. Collins

Claudia L. Bach, Ed.D
Superintendent of Schools
cbach@aps1.net

April 1, 2010

To the Citizens of Andover,

The Andover School District is embarking on a process of significant transition and change. This change is driven in part by the economics of our time and the will of the community, but largely by the demands our children will face when they graduate from Andover High School. They will require an understanding of the global environment we now all live in. This includes an understanding of diverse cultures and languages. Many will be expected to have significant skills in science and technology. They will need to be experts at using a broad range of technologies. They will need to work both independently and collaboratively with others. Public education must evolve and change so that our students have the broad range of skills and experience that will be required of them. Add to this mix the constant uncertainty of the economy, the changes we make to public education must be fiscally sustainable so that our children are not experiencing cuts and reduction of services year in and year out.

At this moment our School District is in a time of transition and change that will hopefully lead to meeting these needs. In the past two years, four of five (80%) of the School Committee positions have turned over. Within the past week, the School Committee has elected a new Chair. As this letter is being composed, Dr. Claudia Bach, who has led our school district for the past twelve years, announced her resignation effective April 29th. The Schools will be led in May and June by Dr. Susan Nicholson, current Assistant Superintendent who is assuming the role of Interim Superintendent. Effective July 1, 2010 Dr. Marinel McGrath will lead the Andover School District as Andover's new Superintendent. We also anticipate the hiring of a not yet identified new School Business Manager who will work closely with Dr. McGrath in managing our schools.

At a different level, the School Committee is committed to improving the working relationship with the Board of Selectman and Finance Committee. A number of strides have been made in this direction during the past year and we are committed to doing the same. We believe that such cooperation is the best approach to gaining the financial support necessary to not just maintain the current excellence of Andover Schools but to lead them to higher levels of achievement while doing so within Andover's ability to fund the schools. That said, the School Committee fully realizes and endorses the reality that our primary responsibility is to advocate for the children of the Andover community. We take that responsibility seriously and will deliver on it.

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skills, and quality required to be successful in a diverse society.

Before we can move forward, we must successfully negotiate a resolution to the FY 11 budget imbalance. As a starting point, the School Committee passed by a 3-2 vote the Superintendent's preliminary budget of \$63,779,211 that results in a budget deficit (based upon the Town Manager's recommended school budget) of approximately \$2.6 million. It is critical to note that the School Committee also took the position that this preliminary budget represents only a starting point. The School Committee fully intends to identify options and opportunities that will allow for the reduction of the budget contributing to the closing of this \$2.6m gap.

Defining the Challenge:

	FY 10	Preliminary FY11	Difference	
Salary	47,601,540	49,487,328	1,885,788	3.96%
Expenses	12,126,618	14,291,883	<u>2,165,265</u>	17.86%
Total Budget	59,728,158	63,779,211	4,051,053	6.78%

Salary – A significant portion of this increase is due to contractual obligation for step and track increases and a carryover from the mid-year cost of living increase in FY 10 that is experienced by both the town and school budgets. There are seven line items including Superintendent's Office, Asst. Superintendent's office, Supervisors, Teaching, Evaluation and Therapy, Technology, Transportation and Health Services that contribute the remainder of the increase. During the next week the School Committee will be reviewing these line items to ensure that these increases are absolutely necessary to successfully deliver the curriculum or identify alternatives.

Expenses

Expense Detail				
Legal Services (SPED)	150,000	205,000	55,000	36.67%
Evaluation and Therapy (SPED)	1,140,094	1,500,000	359,906	31.57%
Building Operations	1,563,768	1,692,000	128,232	8.20%
Out of District SPED Tuitions	4,375,880	6,044,001	<u>1,668,121</u>	38.12%
			2,211,259	

As you can see the budget increase for Expenses is primarily due to the increase in both in and out of district SPED expenses. Although the number of students in out of district placements has remained stable, a \$1.3m decrease in the state reimbursement to Andover (known as Circuit Breaker), combined with an increase in tuition rates and a significant increase in the Evaluation and Therapy services (OT, PT, Physical Therapy and evaluative services) provided to primarily in-district SPED students has contributed greatly to the current budget deficit. The School Department has recently been informed that Andover will receive in FY11 an amount of \$942,000 of IDEA dollars (federal stimulus) that will be of some relief, however, the rules as how Andover can apply this money are yet to be clarified. The challenge is not the critical services provided to these students but the lack of funding from the state and federal government and the over reliance on local dollars to support these essential services. The Federal

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Government originally pledged a funding amount of 40% when these mandates were passed but has never provided more than 8% funding. In addition, recently the State has reduced its annual reimbursement of Out of District SPED tuitions to Andover by \$1.3 million.

Moving forward:

As you may have read, the School Committee has been presented with three options (not recommendations) for closing the school budget gap. They are as follows:

- Increasing elementary class size where possible to the maximum allowed under the School Committee policy.
- Elimination of foreign languages at the middle schools.
- Moving from the current AHS 4 block schedule to the previous 7 period daily schedule.

As these changes would have an enormous negative impact on the quality of education currently provided in Andover, the School Committee is not yet ready to endorse them. During the next month the School Committee is committed to working with the Administration and all constituencies to identify any and all options that would avoid these changes and allow the new Administration the opportunity to come on board and begin a review of how Andover delivers its curriculum today.

To achieve the goal of reaching a balanced budget without severely diminishing the quality of education in Andover, we need the assistance of all stakeholders including:

- School Administration
- Andover Education Association (Teachers' Union)
- Board of Selectmen
- Finance Committee
- Town Manager
- Community at Large

As in 2009, we are proceeding with discussions through a Tri-Board sub-committee known as Team 470. This committee in 2009 did successfully negotiate a budget agreement. We are hopeful that this collaborative effort, possible improvement in some of the budget assumptions, combined with the School Committee and School Administration's intent to relook at all options will result in a positive outcome for the entire community and especially the students of Andover.

As a previous School Committee Chair once wrote, "the strength of the Town of Andover has always been its citizens." Once again many people are expressing a willingness to participate and help support the schools through this crisis and as we move forward. The School Committee does believe that we will successfully navigate this current challenge and look to a bright future for the students of Andover.

Respectfully submitted,

Dennis F. Forgue

Dennis F. Forgue, Chair
Andover School Committee

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skills, and quality required to be successful in a diverse society.

BUDGET SUMMARY
FY11 PRELIMINARY BUDGET

FY11 TOTAL RECOMMENDED BUDGET								
Acct.	Function	FY06 Total Expended	FY07 Total Expended	FY08 Total Expended	FY09 Total Expended	FY10 Total Approved	FY11 Total Proposed	Percent Change
110	School Committee	27,628	27,238	27,856	25,523	22,739	22,739	0.0%
111	Legal Services	200,191	248,588	188,779	179,217	150,000	205,000	36.7%
120	Superintendent's Office	256,641	233,913	249,163	256,011	262,613	308,746	17.6%
141	Asst. Superintendent's Office	207,551	229,852	208,661	247,399	239,392	265,428	10.9%
142	Human Resources	404,180	434,727	425,436	409,913	426,709	427,944	0.3%
143	Business Services	790,644	776,624	852,198	804,441	809,625	818,373	1.1%
144	Contingency	0	0	0	0	0	0	
210	Supervisors	982,777	1,114,232	1,109,972	1,165,891	1,117,032	1,189,479	6.5%
220	Principals	2,307,447	2,536,019	2,687,336	2,872,474	2,686,194	2,774,612	3.3%
230	Teaching	30,992,172	32,483,227	34,593,510	36,059,985	37,254,603	38,868,630	4.3%
235	Professional Development	283,773	276,514	312,542	313,742	231,502	231,502	0.0%
240	Textbooks	167,430	72,077	75,897	42,130	60,115	60,115	0.0%
250	Library/Media	635,611	690,843	672,524	710,405	612,026	502,809	-17.8%
260	Technology	1,253,085	1,116,842	1,041,573	1,088,634	564,137	662,211	17.4%
270	Guidance	882,718	944,347	975,539	963,569	912,751	903,348	-1.0%
280	Evaluation	1,385,367	1,682,962	1,954,214	2,344,292	2,234,656	2,648,589	18.5%
320	Health Services	477,783	531,765	571,852	551,658	593,196	634,838	7.0%
331	Transp. - Reg. Educ.	1,468,790	1,250,932	1,358,905	1,405,770	1,370,185	1,306,587	-4.6%
332	Transp. - Special Educ.	1,293,902	1,422,581	1,398,836	1,335,028	1,223,180	1,192,409	-2.5%
333	Transp. - Homeless	(3,330)	3,280	0	11,411	0	0	
351	Athletics	422,809	471,551	482,874	495,466	406,276	418,350	3.0%
352	Student Activities	63,647	94,269	97,432	100,302	103,350	103,350	0.0%
411	Custodial Services	1,875,718	1,959,177	2,055,992	2,054,373	1,871,707	1,852,139	-1.0%
412	Building Operations	1,517,762	1,687,127	1,780,842	1,586,606	1,563,768	1,692,000	8.2%
521	Medicare/Benefits	511,149	556,666	592,605	640,242	636,523	646,011	1.5%
730	Equipment	0	0	0	0	0	0	
900	Prog. Other Districts	4,818,755	4,219,414	3,463,304	4,215,804	4,375,880	6,044,001	38.1%
	Total	53,224,200	55,064,767	57,177,843	59,680,286	59,728,158	63,779,211	6.8%

* spending includes \$163,449 supplemental appropriation

FY11 RECOMMENDED SALARY BUDGET								
Acct.	Function	FY06 Total Expended	FY07 Total Expended	FY08 Total Expended	FY09 Total Expended	FY10 Total Approved	FY11 Total Proposed	Percent Change
110	School Committee	11,775	12,675	12,875	14,225	11,500	11,500	0.0%
120	Superintendent's Office	237,059	209,290	222,269	235,959	242,635	288,768	19.0%
141	Asst. Superintendent's Office	190,642	209,773	194,408	232,254	223,092	249,128	11.7%
142	Human Resources	246,106	279,668	270,809	298,514	302,208	303,443	0.4%
143	Business Services	607,751	627,936	690,582	649,801	682,225	690,973	1.3%
144	Contingency	0	0	0	0	0	0	
210	Supervisors	933,363	1,036,941	1,006,395	1,090,773	1,034,283	1,106,730	7.0%
220	Principals	2,215,083	2,432,609	2,579,646	2,569,305	2,590,768	2,679,186	3.4%
230	Teaching	30,288,579	31,678,411	33,833,640	35,429,413	36,576,489	38,170,516	4.4%
235	Professional Development	140,312	147,594	131,593	150,462	90,120	90,120	0.0%
250	Library/Media	587,226	645,756	631,659	669,123	563,809	454,592	-19.4%
260	Technology	928,452	899,788	881,117	954,370	440,675	538,749	22.3%
270	Guidance	866,026	932,600	968,997	955,460	898,791	889,388	-1.0%
280	Evaluation/Therapy	720,335	854,562	1,028,311	1,066,232	1,094,562	1,138,589	4.0%
320	Health Services	464,440	513,342	556,596	538,111	576,646	618,288	7.2%
331	Transportation	148,547	146,643	156,655	158,604	133,874	129,488	-3.3%
351	Athletics	422,809	434,551	439,874	452,466	298,641	306,215	2.5%
352	Student Activities	63,647	94,269	97,432	100,302	103,350	103,350	0.0%
411	Custodial Services	1,759,785	1,833,052	1,907,599	1,932,525	1,737,872	1,718,304	-1.1%
	Total	40,831,937	42,989,460	45,610,457	47,497,899	47,601,540	49,487,328	4.0%

BUDGET SUMMARY
FY11 PRELIMINARY BUDGET

FY11 RECOMMENDED EXPENSES BUDGET								
Acct.	Function	FY06 Total Expended	FY07 Total Expended	FY08 Total Expended	FY09 Total Approved	FY10 Total Approved	FY11 Total Proposed	Percent Change
110	School Committee	15,853	14,563	14,981	11,298	11,239	11,239	0.0%
111	Legal Services	200,191	248,588	188,779	179,217	150,000	205,000	36.7%
120	Superintendent's Office	19,582	24,623	26,894	20,052	19,978	19,978	0.0%
141	Asst. Superintendent's Office	16,909	20,079	14,253	15,145	16,300	16,300	0.0%
142	Human Resources	158,074	155,059	154,627	111,399	124,501	124,501	0.0%
143	Business Services	182,893	148,688	161,616	154,640	127,400	127,400	0.0%
144	Contingency	0	0	0	0	0	0	
210	Supervisors	49,414	77,291	103,577	75,118	82,749	82,749	0.0%
220	Principals	92,364	103,410	107,690	103,169	95,426	95,426	0.0%
230	Teaching	703,593	804,816	759,870	630,572	678,114	698,114	2.9%
235	Professional Development	143,461	128,920	180,949	163,280	141,382	141,382	0.0%
240	Textbooks	167,430	72,077	75,897	42,130	60,115	60,115	0.0%
250	Library/Media	48,385	45,087	40,865	41,282	48,217	48,217	0.0%
260	Technology	324,633	217,054	160,456	134,264	123,462	123,462	0.0%
270	Guidance	16,692	11,747	6,542	8,109	13,960	13,960	0.0%
280	Evaluation/Therapy	665,032	828,400	925,903	1,278,060	1,140,094	1,510,000	32.4%
320	Health Services	13,343	18,423	15,256	13,547	16,550	16,550	0.0%
331	Transp. - Reg. Educ.	1,320,243	1,104,289	1,202,250	1,247,166	1,236,311	1,177,099	-4.8%
332	Transp. - Special Educ.	1,293,902	1,422,581	1,398,836	1,335,028	1,223,180	1,192,409	-2.5%
333	Transp. - Homeless	-3,330	3,280	0	11,411	0	0	
351	Athletics	0	37,000	43,000	43,000	107,635	112,135	4.2%
352	Student Activities	0	0	0	0	0	0	
411	Custodial	115,933	126,125	148,393	121,848	133,835	133,835	0.0%
412	Building Operations	1,517,762	1,687,127	1,780,842	1,586,606	1,563,768	1,692,000	8.2%
521	Medicare/Benefits	511,149	556,666	592,605	640,242	636,523	646,011	1.5%
730	Equipment	0	0	0	0	0	0	
900	Prog. Other Districts	4,818,755	4,219,414	3,463,304	4,215,804	4,375,880	6,044,001	38.1%
Total		12,392,263	12,075,307	11,567,385	12,182,387	12,126,618	14,291,883	17.9%

FY2011 CAPITAL PROJECTS FUND APPROPRIATION

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate the sum of \$1,875,000 for the purpose of funding the Fiscal Year 2011 appropriation for the Capital Projects Fund or take any other action related thereto.

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Historically, the Capital Projects Fund was voted as part of the Plant and Facilities departmental budget. While it is still considered to be part of the FY2011 operating budget, the Capital Projects Fund is now voted in a separate warrant article. The Town’s auditors have recommended this approach so that any balance in the fund at the end of a fiscal year can be carried forward to finish projects not completed by year-end. The use of a separate warrant article will also make it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities.

FY2011 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER

<u>Project Item</u>	<u>Amount</u>
Town Technology Infrastructure	\$98,000
On-line Permit Application & Tracking Service	\$25,000
Minor Sidewalk Repairs	\$75,000
Trash Compaction & Recycling Units	\$70,000
Police Vehicle Replacement	\$150,000
Fire Rescue Vehicle Replacement	\$45,000
Personal Protective Clothing	\$52,500
Town Projects – Building Division	\$246,000
Town Projects – PH&E Division	\$91,000
Town Vehicle Replacement	\$160,000
School Capital Projects	<u>\$862,500</u>
Total Capital Projects Fund	\$1,875,000

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- The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___**
- The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___**
- The SCHOOL COMMITTEE will make its recommendation at Town Meeting.**

On request of the Town Manager

BUDGET TRANSFERS

ARTICLE 6. To see if the Town will vote to transfer from amounts previously appropriated at the 2009 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B, or take any other action related thereto.

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This article authorizes the transfer of funds appropriated by the 2009 Town Meetings from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2010 Budget. A specific list of transfers will be presented to Town Meeting.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

On request of the Town Manager as recommended by the Finance Director

SUPPLEMENTAL BUDGET APPROPRIATIONS

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the May 2009 Annual Town Meeting and the October 7, 2009 Special Town Meeting, or take any other action related thereto.

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A specific list of supplemental appropriations will be presented to Town Meeting.

~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

On request of the Town Manager as recommended by the Finance Director

FREE CASH

Free Cash is the term used for a community's funds that are available for appropriations. Free cash is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriations, or both. Free Cash must be certified by the Director of the Bureau of Accounts as of July 1 of each fiscal year upon submission of a community's balance sheet and cannot be appropriated until certified. Once Free Cash is certified, it is available for appropriation at the Annual or any Special Town Meeting. Free Cash may be used for any lawful municipal purpose and provides communities with the flexibility to fund additional appropriations after the tax rate has been set. Free cash balances do not necessarily carry over to the next July 1; the Director's certification expires on June 30 at the end of the fiscal year. Factors that affect Free Cash are: actual revenues and expenditures versus amounts budgeted as stated above; the amount of collections of property taxes (the less you collect, the less Free Cash you have); the amount spent in the previous year and deficits in the general fund and/or other funds.

The Free Cash balance is an important indicator of whether a town is living within its means. A **declining balance means that the Town is spending more on an annual basis than it is collecting in revenues.** Andover's policy is to maintain the combined balance of Free Cash and Stabilization Fund at 3% - 7% of General Fund revenues. Free Cash provides a reserve which can be tapped in case of emergency and provides enough cash in the bank to meet payrolls and pay the bills without having to borrow in anticipation of taxes. The 3% - 7% goal is a widely accepted measure of good financial standing and a factor in Andover's bond rating.

The Finance Committee bases its recommendations about the use of Free Cash on actual revenue collections and expenditure levels for the current fiscal year - whether projected surpluses could be counted on to replenish Free Cash to the desired level. The unexpected reduction in the Free Cash balance from the amount remaining after the 2004 Town Meeting to the amount certified as available for spending in 2005 was due to a timing issue in the reporting of an expenditure in FY2004 with the associated revenue not being recorded until FY2005. The amount shown as "spent" by Town Meeting in 2007 includes the transfer of \$2,000,000 to the Stabilization Fund.

FREE CASH HISTORY

<u>Year</u>	<u>Certified Free Cash Going into Annual Town Meeting</u>	<u>Free Cash as a % of Budget</u>	<u>Amount Spent by Town Meeting</u>	<u>Amount Remaining after Town Meeting</u>
1999	5,337,761	5.8%	4,151,008	1,186,753
2000	3,652,583	4.3%	2,810,319	842,274
2001	3,829,165	4.2%	2,848,953	980,212
2002	3,767,004	4.0%	2,923,476	843,528
2003	3,340,240	3.5%	2,855,082	485,158
2004	4,413,574	4.5%	1,316,648	3,096,926
2005	2,188,732	2.1%	1,305,000	883,732
2006	3,013,073	2.5%	2,287,000	726,073
2007	5,432,796	4.4%	3,532,368	1,900,428
2008	2,333,996	1.9%	1,495,000	838,996
2009	2,221,828	1.8%	334,000	1,887,828
2010	1,602,874	1.3%	500,000*	1,102,874

*Estimate based on budget and warrant article recommendations as of April 2, 2010.

FREE CASH

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 2011 tax rate and to affect appropriations voted at the 2010 Annual Town Meeting, or take any other action related thereto.

The BOARD OF SELECTMEN recommends that no Free Cash be used for the FY2011 budget. YES ___

The FINANCE COMMITTEE recommends that no Free Cash be used for the FY2011 budget. NO ___

On request of the Town Manager as recommended by the Finance Director

UNEXPENDED APPROPRIATIONS

ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury, or take any other action related thereto.

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Unexpended balances in Special Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Special Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.  
~~~~~

The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On request of the Town Manager as recommended by the Finance Director

GENERAL HOUSEKEEPING ARTICLES

ARTICLE 10. To see if the Town will vote the following consent articles or take any other action related thereto:

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These articles are general housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 23A – 23G. There will be a separate motion for 23H because it requires a 2/3 vote.

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GRANT PROGRAM AUTHORIZATION

10A. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program or take any other action related thereto.

~~~~~

This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.

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The BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

ROAD CONTRACTS

10B. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year or take any other action related thereto.

The BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

TOWN REPORT

10C. To act upon the report of the Town officers or take any other action related thereto.

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This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2009 Annual Report has been included at the end of the Finance Committee Report.  
~~~~~

The BOARD OF SELECTMEN recommends approval. **YES**__

On request of the Town Manager

PROPERTY TAX EXEMPTIONS

10D. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2011 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5 or take any other action related thereto.

~~~~~  
Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents, or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.  
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The BOARD OF SELECTMEN recommends approval. **YES**__

The FINANCE COMMITTEE recommends approval. **NO**__

On request of the Board of Assessors

CONTRACTS IN EXCESS OF THREE YEARS

10E. To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

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Contracts for goods and services, which are entered into under the provisions of G.L. Ch.30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interest of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts upon approval of the appropriate elected body.  
~~~~~

The BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

ACCEPTING EASEMENTS

10F. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes on terms and conditions the Board and the Committee deem in the best interests of the Town or take any other action related thereto.

BOARD OF SELECTMEN recommends approval. YES__

The FINANCE COMMITTEE recommends approval. NO__

On request of the Town Manager

RESCINDING BOND AUTHORIZATIONS

10G. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

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Sometimes, when financing plans are completed, it becomes evident that the Town has authorized more borrowing than will be needed for a project, and the authorization to borrow the additional funds can be rescinded. Borrowed balances can only be used for similar purposes with Town Meeting approval.  
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Requires a 2/3 vote

BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

On request of the Finance Director

GRANTING EASEMENTS

ARTICLE 11. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Town Manager

UNPAID BILLS

ARTICLE 12. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

Requires a 4/5 vote

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In order for a bill to be paid in the normal course of events, it must be submitted during the fiscal year in which the Town obligation was incurred or shortly thereafter. If this procedure is not followed by a vendor, the bill must be presented to a Town Meeting for its approval before payment. A four-fifth's majority vote is required for the bill to be paid.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO ___

On request of the Town Accountant

CHAPTER 90 AUTHORIZATIONS

ARTICLE 13. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Town Manager

REVOLVING ACCOUNTS

ARTICLE 14. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E1/2 for the fiscal year beginning July 1, 2010, or take any other action related thereto:

Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2011 Expenditure Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$140,000
B. Memorial Hall Library-Lost/Damaged Materials	MHL Director	Replacement of lost/damaged library materials	Restitution payments/charges to borrower or patron	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$40,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$605,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses	Participant fees	\$400,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$100,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$200,000
H. Public Safety	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000
I. Memorial Hall Library Audio/Visual	MHL Director	Purchase of audio/visual materials	Rental of audio/visual materials	\$40,000
J. School Photocopy Fees	School Dept.	Photocopy Center Costs	External Private Groups	\$20,000
K. Compost Program	Plant & Facilities Director	Offset Compost Monitoring and Cleanup Expenses	Permit fees, revenues from sale of compost	\$60,000
L. Solid Waste	DPW Director	Offset Trash & Recycling Costs	CRT, HHW & Trash fees	\$40,000
M. Stormwater Management	Planning Director	Consulting and Environmental Monitoring of Stormwater Management Applications and Permits	Applicant	\$30,000
N. Fire Rescue	Fire Chief	Training and Equipment	Service Fees	\$200,000

Town of Andover
Revolving Accounts
(M.G.L. CH. 44, § 53 E1/2)
As of 12/31/2009

	Acct 5550	Acct 5557	Acct 5552	Acct 5553	Acct 5622	Acct 5554	Acct 5653	Acct 5561	Acct 5631	Acct 5665	Acct 4510	Acct 5667	Acct 5668	Acct 5669
	CD & P Legal Notices	CD & P Health Services Clinics	DCS Special Services	Youth Services	P & F Field Maintenance	Elder Services	Police Antenna Uses	Library Audio/ Visual	Library Lost/Damaged Materials	P & F Compost Program	School Photocopy Fees	DPW Solid Waste Fees	CD & P Stormwater Management	Fire Emergency Billing
Balance	69,811	23,946	317,392	46,042	23,768	92,431	17,520	22,539	10,427	1,500	10,343	0	0	0
FY 2009														
Receipts	99,450	20,291	412,503	239,239	59,015	124,537	150	27,547	5,738	7,500	6,842	11,424	0	0
FY 2009														
Expenditures	83,017	26,582	420,159	218,320	37,939	97,892	0	24,758	8,247	0	6,536	0	0	0
Balance	86,244	17,655	309,737	66,961	44,844	119,076	17,670	25,328	7,918	9,000	10,649	11,424	0	0
thru 6/30/2009														
Receipts	65,923	15,409	164,968	147,386	36,939	71,927	9,506	14,533	3,695	12,700	1,758	0	0	0
thru 12/31/2009														
Expenditures	71,044	16,371	291,361	106,342	52,761	37,373	0	11,005	207	899	0	0	0	0
thru 12/31/2009														
Balance	81,123	16,693	183,345	108,005	29,022	153,630	27,176	28,856	11,406	20,801	12,407	11,424	0	0
thru 12/31/2009														

Spending Authorization	\$110,000	\$40,000	\$605,000	\$400,000	\$80,000	\$300,000	\$50,000	\$40,000	\$20,000	\$60,000	\$20,000	\$40,000	\$30,000	\$0
Art. 27 - TM 2009														

Y-T-D % Spent	64.55%	40.93%	48.16%	26.59%	65.95%	12.46%	0.00%	27.51%	1.04%	1.50%	0.00%	0.00%	0.00%	0.00%
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The Town Moderator will ask Town Meeting voters if anyone would like to hold on a specific revolving fund and, if so, that fund will be held out for discussion, and a separate vote will be taken. A revolving account allows fees and donations to be used for related expenses without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on this type of revolving account setting a dollar limit and specifying who is authorized to make expenditures. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Board of Selectmen and Finance Committee. The expenditure limits for several accounts have been increased to allow the expansion of programs funded with user fees and reduce the reliance on taxation for those departments. There is a new revolving account for Fire Rescue. Fees collected from insurance companies for services provided at automobile accidents will be used for fire fighter training and equipment.

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The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Finance Director

FOSTERS POND ROAD AND POMEROY ROAD REPAIRS TO PRIVATE WAYS

ARTICLE 15. In accordance with the provisions of that section of the General By-laws added to Article XII (Miscellaneous By-laws) by Warrant Article 52 of the May 2009 Annual Town Meeting , the undersigned abutters of Fosters Pond and Pomeroy Road hereby petition the Town to make any and all repairs to these roads, including resurfacing and drainage work, necessary for safe and convenient travel by the public and to assess betterments thereof. Town Department of Public Works estimate is \$54,000 to be divided evenly by 37 parcel owners.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

Most of the streets in the Fosters Pond area are “private ways”. The Town does not pave or maintain them. In 1986, residents living on Fosters Pond Road and Pomeroy Road asked Town Meeting to approve paving of both streets using “betterments” to assess each property owner a fair share of the total cost. Town Meeting approved, and the streets were paved under the supervision of the Town using Town specifications. Betterments were assessed and the Town’s costs have been fully reimbursed by the residents, some of whom paid their share with interest over 20-year additions to their property tax bills. The same process was used to pave most of Glenwood Road Extension. These streets are too narrow to meet Town requirements for acceptance as public ways so repair and maintenance remains the responsibility of the residents. More than 20 years after the original paving of Fosters Pond Road and Pomeroy Road these roadways are now in need of resurfacing. Residents are asking Town Meeting to authorize the work using exactly the same process as was used in 1986. Those who reside on these streets will bear the full cost. The use of betterments ensures that the work is done using the Town’s ability to get the lowest price for Town-specified work, that all who benefit from the work pay their fair share and that those who can’t afford to pay immediately can spread the payments (with interest) over a longer period.

The BOARD OF SELECTMEN recommends approval.

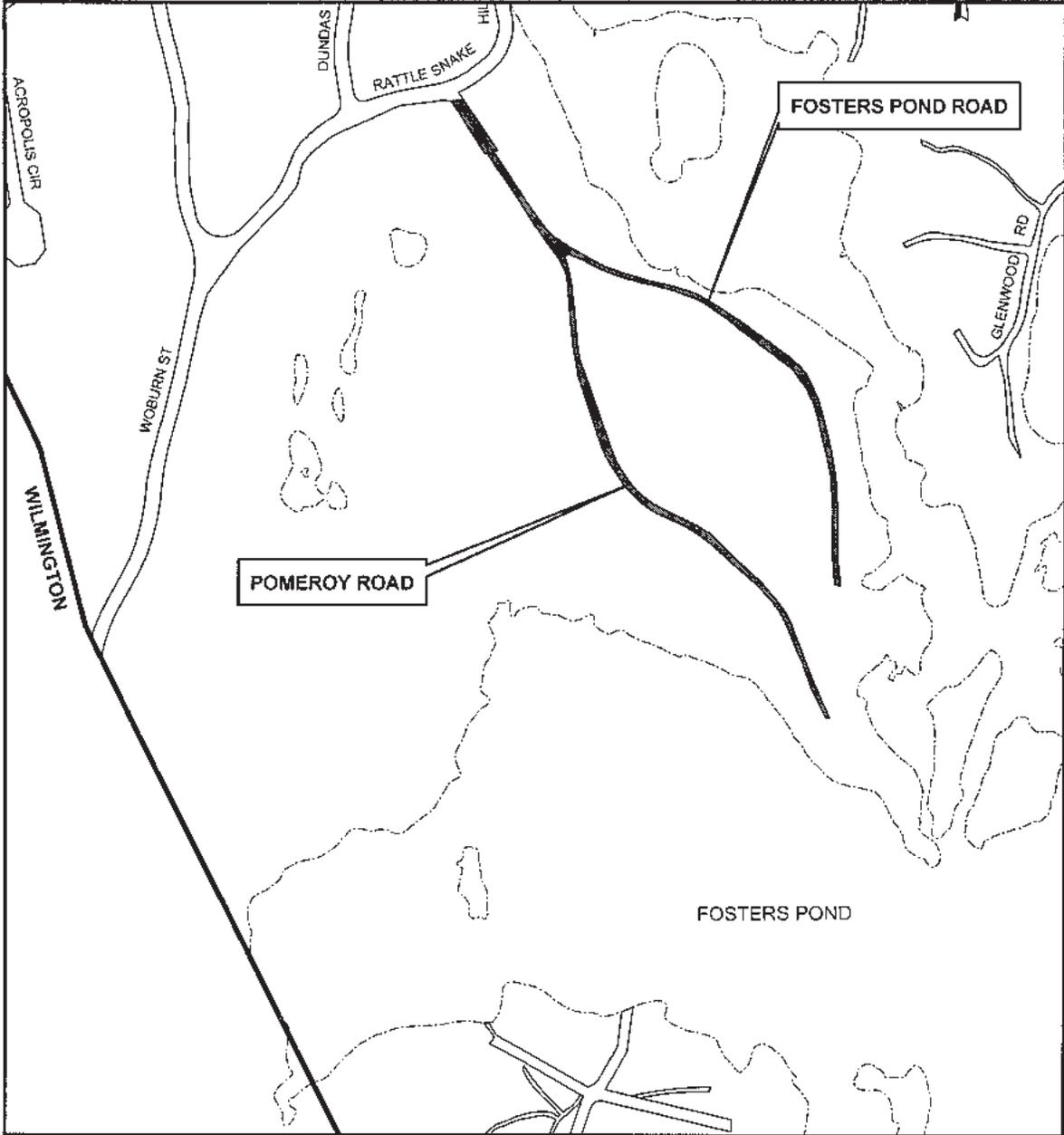
YES ___

The FINANCE COMMITTEE recommends approval.

NO ___

On petition of James Cyrier and others

ARTICLE 15



STREET LIGHTS

ARTICLE 16. To see if the Town will vote to turn 626 street lights back on that were turned off in 2009, and to transfer the following funds from the Free Cash Line item account to the Street Light Expenditure account #014242-5211 – in amounts not less than \$15,650.00 for the turn on of said street lights and not less than \$40,000 to replenish the budget for the continuation of the operating expense, resulting in a total of not less than \$55,650.00, and that the Town shall take every affirmative act to ensure that the restoration of the street lights be permanent.

The following explanation was submitted by the petitioner:

This article would require the Town to have the 626 lights switched back on that were turned off in 2009, as residents have the following concerns: 1) The reduced visibility results in a hazardous environment for motor vehicles, pedestrians, joggers and school children who are forced to walk in the dark on streets without sidewalks; 2) The reduction in lighting can attract criminal activity; and 3) A Massachusetts statute would permit litigants to implead the Town as a defendant by raising a claim that reduced visibility contributed to a motor vehicle injury. For public safety and economic reasons the streetlights should be turned back on.

The BOARD OF SELECTMEN recommends disapproval. YES ___

The FINANCE COMMITTEE recommends disapproval. NO ___

On petition of Chester Darling and others

THE JERRY SILVERMAN FIREWORKS

ARTICLE 17. To see if the Town will provide funding in the amount of \$12,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities from available funds, or take any other action related thereto.

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The sum of \$12,000 is requested as the Town’s contribution for the fireworks celebration on the evening of July 3<sup>rd</sup>. The fireworks are named in honor of Jerry Silverman who, for over thirty years, took it upon himself to raise the funds necessary for the Town’s annual fireworks celebration from both private and public sources.

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Financial Impact of Article 17	
<u>Approval</u> Reduces Free Cash balance by \$12,000. No FY2011 tax bill impact.	<u>Disapproval</u> \$12,000 available for spending by a future Town Meeting.

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Town Manager

INSURANCE RECOVERY TRANSFER

ARTICLE 18. To see if the Town will vote to transfer the sum of \$78,128.02 from the Insurance Proceeds in Excess of \$20,000 Account and appropriate to the Municipal Building/Insurance Fund, said sum being the amount of insurance proceeds received on damages to a fire truck, or take any other action related thereto.

~~~~~

This article seeks the appropriation of \$78,128.02 to the Municipal Building Insurance Fund authorized under MGL Chapter 40, Section 13. This is the amount received from the insurance company for damage to a fire truck. This section of state law (accepted by Town Meeting in 1973) permits the Town to appropriate to a fund which can be used to pay for the repair or replacement of municipal assets that have been damaged or destroyed. \$78,128.02 was expended from the Municipal Building Insurance Fund to repair the truck. Under MGL Ch44, Sec 53, insurance proceeds in excess of \$20,000 cannot be expended without appropriation by Town Meeting.

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The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Finance Director

OVERLAY SURPLUS TRANSFER FOR TAX ABATEMENT AND EXEMPTIONS

ARTICLE 19. To see if the Town will vote to transfer a sum of money from Overlay Surplus and appropriate to various fiscal years Allowance for Abatements and Exemptions accounts, or take any other action related thereto.

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The overlay is an account that is established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve is not established by the normal appropriation process, but included by the Board of Assessors when the tax rate is set. An overlay deficit occurs when the amount of overlay raised in a given year is insufficient to cover the abatements, exemptions and uncollected taxes for that year. Overlay deficits must be provided for in the next fiscal year. If the balance in the overlay account for a given year is in excess of the amount remaining to be collected or abated, then it can be transferred into an overlay surplus account. Overlay surplus may be appropriated for any lawful purpose.

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The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Chief Assessor

OTHER POST EMPLOYMENT BENEFITS TRUST FUND - OPEB

ARTICLE 20. To see if the Town will vote to accept the provisions of Chapter 479 of the Acts of 2008 – An Act Providing for the Establishment of Other Post Employment Benefits Liability Trust Funds in Municipalities, or take any other action related thereto.

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Other Post-Employment Benefits (OPEB) liability is the cost assigned to benefits other than pensions (typically health insurance and life insurance) earned by public employees and paid after retirement. While there is no requirement to fund the OPEB liability thus far, the Governmental Accounting Standards Board (GASB) Statement 45 requires that, through actuarial analysis, the dollar value of the unfunded OPEB liability be determined every two years, and reflected on the Town’s financial statements. In Andover, an actuarial company conducted a valuation as of June 30, 2009 and estimated the Town’s accrued liability for OPEB benefits of \$245.1 million. This article accepts a State law that allows communities to set aside funds for this liability.  
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The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Finance Director

FUNDING OPEB TRUST FUND

ARTICLE 21. To see what amount the Town will vote to transfer from Free Cash or available funds and appropriate to the Other Post Employment Benefit Trust Fund established under the provisions of Chapter 479 of the Acts of 2008, or take any other action related thereto.

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The sum of \$ 258,119.80 is recommended to be transferred from Free Cash and sewer reserves to begin the funding of the OPEB Trust Fund established under Article 20. This amount represents the proceeds of \$157,500 from the auction and sale of five Town tax title properties and a payment of \$ 100,619.80 received from the Greater Lawrence Sanitary District.  
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The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Finance Director

ELDERLY/DISABLED TRANSPORTATION PROGRAM

ARTICLE 22. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

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The Town provides certain transportation subsidies for our elderly citizens. These subsidies currently allow seniors 60 years of age and older and disabled persons to ride free on the MVRTA shuttle bus, and also provides transportation through a “call and ride” program called EZ-Trans. This article will continue to provide critical transportation benefits to our senior and disabled residents.

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Financial Impact of Article 22	
<u>Approval</u> \$12,000 from taxation. Included in projected FY2011 tax bill.	<u>Disapproval</u> Increases excess levy capacity by \$12,000. Reduces projected FY2011 tax bill by less than \$1.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Council on Aging

TRANSFER OF 24 BRECHIN TERRACE

ARTICLE 23. To see if the Town will vote to transfer the care, custody and control of the property at 24 Brechin Terrace (Assessor’s Map 54, Parcel 33) to the Conservation Commission pursuant to General Laws Chapter 40, Section 8C, for conservation and open space use, or take any other action related thereto.

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The Brechin Terrace parcel is a steep wooded lot near the mill pond upstream of the Stevens Street Bridge. The lot handles stormwater run-off from the Brechin Terrace area. The lot is most likely unbuildable, due to its use for stormwater, the steepness of the slope and its proximity to the mill pond wetlands and the Shawsheen River. The parcel, however, does have considerable use for Recreation and Conservation purposes. In its natural state it will serve as a home for wildlife, aid in flood control, and handle stormwater. The lot could also serve as a future location for a walking or bike trail along the Shawsheen River.

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Requires a 2/3 vote

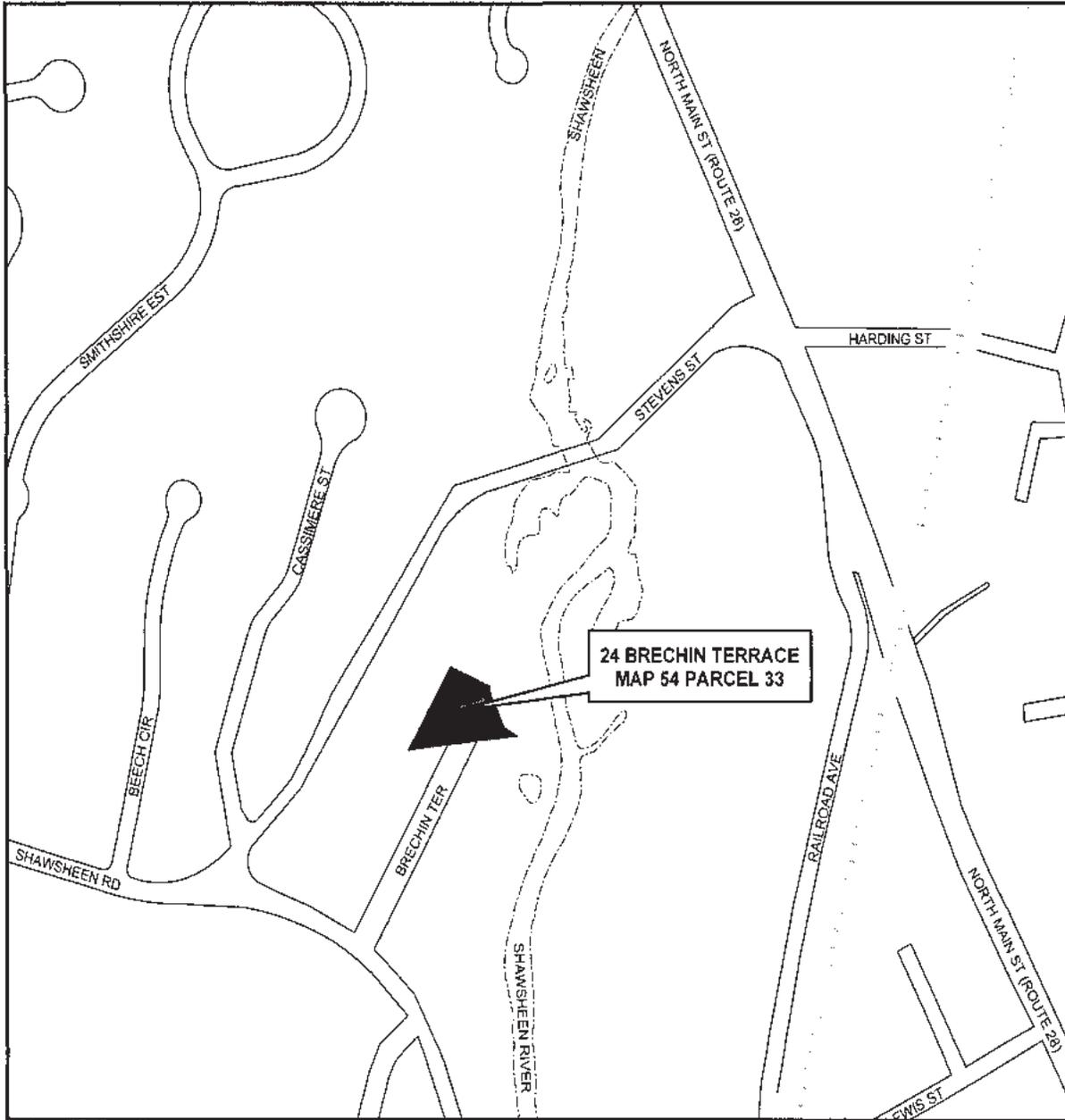
The BOARD OF SELECTMEN recommends approval. YES

The PLANNING BOARD recommends approval. NO

On request of the Conservation Commission

(Article 23 Map Next Page)

ARTICLE 23



ACCEPTANCE OF STRETCH ENERGY CODE

ARTICLE 24. To see if the Town will vote to enact Article XII, Section 47 of the Town of Andover General By-Laws, entitled “Stretch Energy Code” for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 120 AA of the Massachusetts Building Code, 780 CMR, the “Stretch Energy Code”, including amendments or modifications thereto, which by-law shall read as follows:

Section 47 – STRETCH ENERGY CODE

- § 47.1 – Definitions
- § 47.2 – Purpose
- § 47.3 – Applicability
- § 47.4 – Authority
- § 47.5 – Stretch Code

§ 47.1 – Definitions

International Energy Conservation Code (IECC) 2009 – The International Energy Conservation Code (IECC) is a building code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency. Commencing July 1, 2010, the baseline energy conservation requirements of the MA State Building Code will default to IECC 2009 and MA amendments.

Stretch Energy Code – Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, the Stretch Energy Code is the International Energy Conservation Code (IECC) 2009 with amendments contained herein.

§ 47.2 – Purpose

The purpose of 780 CMR 120 AA is to provide a more energy-efficient alternative to the base energy code applicable to the relevant sections of the building code for both new construction and existing buildings.

§ 47.3 – Applicability

This code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 61 or 93, as applicable.

§ 47.4 – Authority

A municipality seeking to ensure that construction within its boundaries is designed and built above the energy efficiency requirements of 780 CMR may mandate adherence to this appendix.

780 CMR 120 AA may be adopted or rescinded by any municipality in the Commonwealth in the manner prescribed by law.

§ 47.5 – Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 120 AA, including amendments or modifications, is herein incorporated by reference into the Town of Andover General Bylaws, Article XII, Section 47.

The Stretch Code is enforceable by the Building Inspector.

And further, that non-substantive changes to this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-Laws, or take any other action related thereto.

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Municipalities are authorized to adopt the Stretch Energy Code as an alternative to certain provisions of the base building code. The Stretch Energy Code requires approximately 20% greater building energy efficiency than base energy efficiency requirements. Most new residential and commercial construction, including additions and substantial renovations, would be covered, but new commercial buildings under 5000 square feet and specialty buildings under 40,000 square feet with unique energy requirements, such as supermarkets, laboratories and warehouses, are exempt from stretch code requirements.  
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The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

On request of the Andover Green Advisory Board and the Planning Director

OVERLAY DISTRICTS - ZBA

ARTICLE 25. To see if the Town will amend Article VIII, Section 2.2., Overlay Districts, of the Zoning Bylaw, by adding Andover Smart Growth Overlay District at the end of Section 2.2., or take any other action related thereto.

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The Town Yard Task Force and the Planning Director have submitted this article to allow for the appropriate amendment to Article VIII., Section 2.2. of the Andover Zoning By-Law in conjunction with the Smart Growth Overlay District. See Smart Growth Overlay District (Article 26) for more information.  
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Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

On the request of the Town Yard Task Force and the Planning Director

SMART GROWTH OVERLAY DISTRICT - ZBA

ARTICLE 26. To see if the Town will amend Article VIII, Section 8.0 Special District Regulations of the Zoning Bylaw by adding the following new Section 8.7, Andover Smart Growth Overlay District (ASGOD), and Appendix B, map of the Andover Smart Growth Overlay District. The ASGOD consists of approximately 24.33 acres of land in the vicinity of North Main Street, Pearson Street, Essex Street and Railroad Street.

“SECTION 8.7: ANDOVER SMART GROWTH OVERLAY DISTRICT (ASGOD)

8.7.1 Purpose. It is the purpose of this section to establish an Andover Smart Growth Overlay District (ASGOD) and to encourage smart growth in accordance with the purposes of Massachusetts General Laws Chapter 40R, to foster a range of housing opportunities along with a mixed-use development component and to be proposed in a distinctive and attractive site development program that promotes compact design, preservation of open space and a variety of transportation options, including enhanced pedestrian access to employment and nearby transportation systems. Other objectives of this section are to:

1. Promote the public health, safety, and welfare by encouraging diversity of housing opportunities;
2. Promote mixed use and economic development that is safe, pedestrian friendly, and oriented to rail transit;
3. Increase the production of a range of housing units to meet existing and anticipated housing needs;
4. Provide a mechanism by which residential development can contribute directly to increasing the supply and diversity of housing;
5. Establish requirements, standards, and guidelines, and ensure predictable, fair and cost-effective development review and permitting;
6. Establish development standards to allow high quality design and creative site planning;
7. Enable the Town to receive Zoning Incentive Payments and/or Density Bonus Payments in accordance with G. L. Chapter 40R, 760 CMR 59.06, and additional Chapter 70 aid in accordance with G.L. Chapter 40S arising from the development of housing in the ASGOD.

8.7.2 Definitions. For purposes of this section, the following definitions shall apply. All capitalized terms shall be defined in accordance with the definitions established under the Enabling Laws or this Section 8.7. To the extent that there is any conflict between the definitions set forth in this section and the enabling laws, the terms of the enabling laws shall govern.

Affordable Homeownership Unit: A dwelling unit required to be sold to an eligible household.

Affordable Housing: Housing that is affordable to and occupied by eligible households.

Affordable Housing Restriction: A deed restriction of affordable housing meeting statutory requirements in G.L. c. 184, § 31 and the requirements of Section 8.7 of this by-law.

Affordable Rental Unit: A dwelling unit required to be rented to an eligible household.

Applicant: The individual or entity that submits a Project for plan approval.

As-of-right Project or Project: means a multifamily use development or a mixed use development allowed hereunder without recourse to a special permit, variance, zoning amendment, or other form of zoning relief.

Design Standards: Standards adopted to preserve and augment the architectural qualities, historic character and pedestrian scale of, and which are applicable to, all development projects. See Section 8.7.10.

Developable Acres: The area available for development with the ASGOD, including both “developable land” and “substantially developed land”, as those terms are as defined in 760 CMR 59.00.

DHCD: The Department of Housing and Community Development of the Commonwealth of Massachusetts or any successor agency.

Dwelling Unit: One (1) or more rooms with cooking, living, sanitary and sleeping facilities arranged for the use of one (1) or more persons living together as a single housekeeping unit.

Eligible Household: An individual or household whose annual income is less than 80 percent of the area-wide median income as determined by the United States Department of Housing and Urban Development (HUD), adjusted for household size, with income computed using HUD's rules for attribution of income to assets.

Enabling Laws: G.L. Chapter 40R and 760 CMR 59.00.

Mixed Use: Any Project containing a required residential use and one (1) or more non-residential uses(s), the same being permitted pursuant to Section 8.7.5.

Monitoring Agent: The local Housing Authority or other qualified housing entity designated by the PAA, pursuant to Section 8.7.4.6, to review and implement the affordability requirements affecting projects permitted under this Section 8.7.

Multifamily Dwelling: Dwelling containing four or more dwelling units.

Plan Approval: Standards and criteria which a project in the ASGOD must meet under the procedures established herein and in the enabling laws.

Plan Approval Authority (PAA): For purposes of reviewing Project applications and issuing decisions on Projects within the ASGOD, the Plan Approval Authority (PAA), consistent with G.L. c. 40R and 760 CMR 59.00, shall be the Planning Board. The PAA is authorized to approve a site plan to implement a Project.

Plan Review: The review procedure established by this Section 8.7 and administered by the Plan Approval Authority.

Site Plan: A plan depicting a proposed Project for all or a portion of the ASGOD and which is submitted to the Plan Approval Authority for its review and approval in accordance with provisions of this by-law.

Structured Parking Facilities: A structure or structures constructed to provide off-street parking for automobiles required by the provisions of Section 8.7 in connection with the construction of a Project. To the greatest extent possible, structured parking facilities shall be constructed at grade level or sub-grade level.

Zoning By-Law: The Zoning By-law of the Town of Andover applicable to the geographic area in which the ASGOD is located as said by-law may from time to time be amended.

8.7.3 Overlay District. The ASGOD is an overlay district having a land area of approximately 24.33 acres, as shown on a plan entitled “Figure 6: District Boundary, as prepared by the Cecil Group, dated December 31, 2009”, that is super-imposed over the underlying zoning district(s), as shown on Appendix A attached hereto. This map is hereby made a part of the Zoning By-Law and is on file in the Office of the Town Clerk.

1. *Underlying Zoning.* The ASGOD is an overlay district superimposed on all underlying zoning districts. The Zoning By-law governing the underlying zoning district(s) shall remain in full force and effect except for Projects undergoing development pursuant to this Section 8.7. Within the boundaries of the ASGOD a developer may elect to develop a project in accordance with the Smart Growth Zoning, or to develop a project in accordance with the requirements of the regulations for use, dimension and all other provisions of the Zoning By-law governing the underlying zoning district(s).
2. *Applicability of ASGOD.* In accordance with the provisions of G.L. Chapter 40R and 760 CMR 59.00, an Applicant for a Project located within the ASGOD may seek Plan Approval in accordance with the requirements of this Section 8.7. In such case, then notwithstanding anything to the contrary in this Zoning By-Law, such Plan Approval shall not be subject to any other provisions of this Zoning By-Law, including limitations upon the issuance of building permits for residential uses related to a rate of development or phased growth limitation or to a local moratorium on the issuance of such permits, or to building permit or dwelling unit limitations. When a building permit is issued for any Project approved in accordance with this Section 8.7, the provisions of the underlying district(s) shall no longer be applicable to the land shown on the site plan which was submitted pursuant to Section 8.7 for such Project.

8.7.4 Housing and Affordability.

1. *Marketing Plan.* Prior to granting Plan Approval for housing within the ASGOD, an Applicant for such approval must submit a narrative document, housing marketing plan and resident selection plan that establishes that the proposed development of housing is appropriate for diverse populations, including households with children, other households, individuals, households including individuals with disabilities, and the elderly. These documents, in combination, to be submitted with an application for Plan Approval pursuant to Section 8.7.11 below shall include details about construction related to the provision, within the Project, of units that are accessible to the disabled. The marketing plan must be approved by DHCD prior to the issuance of a building permit for a Project.
2. *Number of Affordable Housing Units.* Not less than twenty percent (20%) of the total dwelling units constructed in a Project shall be Affordable Housing. For all Projects where the Affordable Housing units proposed are Affordable Rental Units, the Plan Approval Authority may require that not less than twenty five percent (25%) of total

housing units in any building containing rental units shall be Affordable Housing units; provided, however, that 20% of such units may be affordable where restricted to households earning less than 50% of area median income. For purposes of calculating the number of units of Affordable Housing required within a Project, any fractional unit of 0.5 or greater shall be deemed to constitute a whole unit.

3. *Requirements.* Affordable Housing shall comply with the following requirements:

- a. For an Affordable Rental Unit, the monthly rent payment, including utilities and parking, shall not exceed 30 percent of the maximum monthly income permissible for an Eligible Household, assuming a family size equal to the number of bedrooms in the unit plus one, unless other affordable program rent limits approved by the DHCD shall apply.
- b. For an Affordable Homeownership Unit, the monthly housing payment, including mortgage principal and interest, private mortgage insurance, property taxes, condominium and/or homeowner's association fees, insurance and parking, shall not exceed 30% of the maximum monthly income permissible for an Eligible Household, assuming a family size equal to the number of bedrooms in the unit plus one.
- c. Affordable Housing required to be offered for rent or sale shall be rented or sold to and occupied only by Eligible Households.
- d. The ASGOD shall not include the imposition of restrictions on age upon the entire District but the development of specific Projects within the ASGOD may be exclusively for the elderly, persons with disabilities, or for assisted living, provided that any such Project shall be in compliance with all applicable Federal, State and local fair housing laws and regulations and not less than 25% of the housing units in such a restricted project shall be restricted as Affordable Housing.
- e. At least 10% of the Affordable Housing units shall be handicapped-accessible.

4. *Design and Construction.* Units of Affordable Housing shall be finished housing units. Units of Affordable Housing shall be dispersed throughout the development of which they are part and be comparable in initial construction, quality and exterior design to other housing units in the development. The total number of bedrooms in the Affordable Housing shall be proportionate to the total number of bedrooms in all the units in the Project of which the Affordable Housing is part.

5. *Affordable Housing Restriction.* Each unit of Affordable Housing shall be subject to an Affordable Housing Restriction which is recorded with the appropriate Registry of Deeds or District Registry of the Land Court and prior to such recording has been approved by DHCD. Such Affordable Housing Restriction shall contain the following:

- a. Specification of the term of the Affordable Housing Restriction which shall be the maximum period allowed by law but not less than ninety nine years;
- b. The name and address of a Monitoring Agent with a designation of its power to monitor and enforce the Affordable Housing Restriction;

- c. A description of the Affordable Homeownership Unit, if any, by address and number of bedrooms; and a description of the overall quantity and number of bedrooms and number of bedroom types of Affordable Rental Units in a Project or portion of a Project which are rental. Such restriction shall apply individually to the specifically identified Affordable Homeownership Unit and shall apply to a percentage of rental units of a rental Project or the rental portion of a Project without specific unit identification;
- d. Reference to a housing marketing and resident selection plan, to which the Affordable Housing is subject and which includes an affirmative fair housing marketing program including public notice and a fair resident selection process. If approved by DHCD, the housing marketing and selection plan may provide for preferences in resident selection. For the affordable housing units, the plan shall designate the household size appropriate for a unit with respect to bedroom size and provide that the preference for such unit shall be given to a household of the appropriate size;
- e. A requirement that buyers or tenants will be selected at the initial sale or initial rental and upon all subsequent sales and rentals from a list of Eligible Households compiled in accordance with the housing marketing and selection plan;
- f. Reference to the formula pursuant to which rent of a rental unit or the maximum resale price of a homeownership will be set;
- g. Designation of the priority of the Affordable Housing Restriction over other mortgages and restrictions, provided that a first mortgage of an Affordable Homeownership Unit to a commercial lender in an amount less than maximum resale price may have priority over the Affordable Housing Restriction if required by then current practice of commercial mortgage lender;
- h. A requirement that only an Eligible Household may reside in Affordable Housing and that notice of any lease or sublease of any unit of Affordable Housing shall be given to the Monitoring Agent;
- i. Provision for effective monitoring and enforcement of the terms and provisions of the Affordable Housing Restriction by the Monitoring Agent;
- j. Provision that the restriction on an Affordable Homeownership Unit shall run in favor of the Monitoring Agent and the Town in a form approved by Town Counsel and shall limit initial sale and resale to and occupancy by an eligible household;
- k. Provision that the restriction on Affordable Rental Units in a rental Project or rental portion of a Project shall run with the rental Project or rental portion of a Project and shall run in favor of the Monitoring Agent and the Town, in a form approved by Town Counsel and shall limit rental and occupancy to an Eligible Household;
- l. Provision that the owner(s) or manager(s) of Affordable Rental Unit(s) shall file an annual report to the Monitoring Agent in a form specified by that Agent

certifying compliance with the affordability provisions of this by-law and containing such other information as may be reasonably requested in order to ensure affordability; and

- m. A requirement that residents in Affordable Housing provide such information as the Monitoring Agent may reasonably request in order to ensure affordability.
6. *Monitoring Agent.* A Monitoring Agent which may be the Local Housing Authority or other qualified housing entity shall be designated by the PAA as the Monitoring Agent for all Affordable Housing units in a Project. In a case where the Monitoring Agent cannot adequately carry out its administrative duties, upon certification of this fact by the PAA or by DHCD, such duties shall devolve to and thereafter be administered by a qualified housing entity designated by the PAA or, in the absence of such timely designation, by an entity designated by the DHCD. In any event, such Monitoring Agent shall ensure the following, both prior to issuance of a building permit for a Project within the ASGOD and on a continuing basis thereafter, as the case may be:
- a. Prices of Affordable Homeownership Units are properly computed; rental amounts of Affordable Rental Units are properly computed;
 - b. Income eligibility of households applying for Affordable Housing is properly and reliably determined;
 - c. The housing marketing and resident selection plan conforms to all requirements and is properly administered;
 - d. Sales and rentals are made to Eligible Households chosen in accordance with the housing marketing and resident selection plan with appropriate unit size for each household being properly determined and proper preference being given; and
 - e. Affordable Housing Restrictions meeting the requirements of this section are recorded with the proper Registry of Deeds or District Registry of the Land Court.
7. *Housing Marketing and Selection Plan.* The housing marketing and selection plan shall make provision for payment by the Project Applicant of reasonable costs to the Monitoring Agent to develop, advertise, and maintain the list of Eligible Households and to monitor and enforce compliance with affordability requirements, as set forth in Section 8.7.4.
8. *Phasing.* The PAA, as a condition of any Plan Approval, may require a Project to be phased in order to mitigate any extraordinary adverse Project impacts on nearby properties. For Projects that are approved and developed in phases, the PAA shall assure the required number of Affordable Housing units in the Project. Such assurance may be provided through use of the security devices referenced in G.L. c. 41, § 81U or through the PAA's withholding of certificates of occupancy until proportionality has been achieved. No Density Bonus Payment will be received by the Town until such proportionality has been achieved by the issuance of occupancy permits for the Affordable Housing units in the Project.

9. *Computation.* Prior to the granting of any Plan Approval of a Project, the Applicant must demonstrate, to the satisfaction of the Monitoring Agent, that the method by which such affordable rents or affordable purchase prices are computed shall be consistent with State or Federal guidelines for affordability applicable to the Town.
10. *No Waiver.* Notwithstanding anything to the contrary herein, the Affordability provisions in this Section 8.7.4 shall not be waived.

8.7.5 Permitted Uses

1. *Principal Uses.* The following uses are permitted as of right in the ASGOD. All other uses are prohibited:
 - a. Multifamily dwelling;
 - b. Mixed use which shall contain a residential component at the allowed density;
 - c. Municipal facilities;
 - d. Structured Parking Facilities; and
 - e. Non-residential uses within a Mixed Use Project in accordance with the following “Table of Non-residential Uses”.

Use	Permissions
<u>Institutional Uses</u>	
1. Philanthropic or charitable institution	BA
<u>Business and Commercial Uses</u>	
1. Private club not conducted for profit	Y
2. Personal service establishment	Y
3. Banking establishment	Y
4. Retail sales establishment	Y
5. Convenience store	BA
6. Non-exempt educational use	Y
7. Medical center or clinic	Y
8. Self-service laundry or dry-cleaning operation	Y
9. Restaurants	
a. Restaurant, sit down	Y
b. Restaurant, fast food	Y
10. Shop for custom work involving the manufacture of articles to be sold on the premises	Y
11. Indoor commercial recreation establishment	Y
12. Business, professional or administrative office	Y
13. Motel or hotel (see Section 4.1.5.1 of the Zoning By-Law)	Y
14. Commercial parking lot or garage	Y
15. Major non-residential project (see Sections 9.4 and 10.0 of the Zoning By-Law)	PB

Non-residential use of any building, structure or land within the ASGOD is prohibited except as permitted above. For the purposes of the “Table of Non-residential Uses”, the letter “Y” shall designate that a use requires Plan Approval, the letters “BA” shall designate that the use requires a Special Permit from the Zoning Board of Appeals and the letters “PB” shall designate that the use requires a Special Permit from the Planning Board.

2. *Accessory Uses.* Uses which are subordinate to, clearly incidental to, customary in connection with, and located in the same structure a Permitted Principal Use and which does not, in effect, constitute conversion of the Permitted Principal Use to a use not otherwise permitted in the ASGOD shall be permitted as of right.

8.7.6 Density.

1. *Residential.* The permissible residential density in the ASGOD is 21 Dwelling Units per Developable Acre. There are 16.91 Developable Acres within the ASGOD, distinct from “Developable Land” as defined in 760 CMR 59.00 and approved by DHCD on _____, 2010. Residential density in the ASGOD is capped at 254 Dwelling Units.
2. *Non-residential.* The total amount of non-residential development in the ASGOD shall be capped at 350,000 square feet of Gross Floor Area excluding any Municipal Structures and Structured Parking Facility.
3. *Non-residential - Retail.* No individual retail establishment shall exceed 25,000 square feet of Gross Floor Area without specific approval of the PAA.
4. *Integration of Uses.* The PAA may require the integration of residential and non-residential uses in a Mixed Use structure as a condition of Plan Approval.
5. *Multiple Buildings.* In the ASGOD more than one building may be erected on a single lot.

8.7.7 Dimensional Regulations.

1. *First Floor.* Buildings with a commercial use on the first floor shall be located directly behind the front sidewalk (0-foot maximum setback) on all streets. Regardless of the width of the existing sidewalk, a minimum of 8 feet shall be required from the curb line to the front of building.
2. *Height.* Building heights shall conform to and be measured according to the standards of the Andover Zoning By-laws in effect on December 18, 2009, as certified by the Town Clerk on December 18, 2009 and submitted to DHCD on December 30, 2009, with the following exceptions:
 - a. Within a distance of 90 feet back from the property line on North Main Street, the maximum allowed height of all buildings in the ASGOD shall be 35 feet or three (3) stories, whichever is less, measured from the average grade of North Main Street adjacent to such building(s).

- b. After 90 feet back from the property line on North Main Street, the maximum allowed height shall be the maximum of 65 feet or 6 stories, whichever is less.
 - c. On Essex Street and Pearson Street, the maximum allowed heights of buildings shall be 35' or two stories within 15 feet, after which allowed height shall be 45' within a distance of 50 feet back from the property line on the public street. After 50 feet, the maximum allowed height shall be 65 feet.
 - d. South of Pearson Street and when adjacent to Essex Street and Railroad Street, the maximum allowed heights buildings shall be 50 feet above the adjacent public street.
 - e. When a building façade extends more than 100 feet across a grade that changes 10 feet or more in elevation, the maximum height shall be determined from the average grade across each 100 foot increment.
 - f. No additional restrictions shall apply to buildings fronting on Lewis Street, Buxton Court or to any new roads created within the district.
 - g. The height of any building in the ASGOD shall be the vertical distance measured from the average finished grade adjacent to said building (exclusive of basements) and the ceiling of the upper-most occupied space in the building in the case of flat roofs and in the case of buildings with pitched roofs, at the point at which the ceiling intersects the exterior portion of the building. The calculation of building height shall not apply to roof tanks and their supports, ventilating, air conditioning and similar service equipment, chimneys, railings and other similar features of buildings which are in no way designed for occupancy or use nor to the portion of a pitched roof above the intersection of the ceiling of the upper-most occupied space in the building.
3. *Coverage.* Maximum coverage in the ASGOD shall be 75% measured as to the total number of Developable Acres in the ASGOD.
 4. *Parcel Size.* The minimum parcel size required for a Project shall be 2 acres.

8.7.8 Performance Standards

1. *Driveways.* The number of curb cuts on State and local roads shall be minimized.
2. *Interior Design.* Projects shall assure safe interior circulation within its site by allowing for the separation of pedestrian, bicycle and motor vehicle traffic.
3. *Noise.* Any Project in the ASGOD shall comply with 310 CMR 31.07, as may be amended.

8.7.9 Design Standards and Guidelines

1. *General.* In order to establish the ASGOD's architectural and site qualities, Projects shall comply with the Design Standards adopted the PAA except where a specific waiver is granted. The PAA may also adopt Design Guidelines which are intended to be applied flexibly as part of the Plan Approval process. The Design Standards and Guidelines may address the following features of the Project:

Architectural Elements including:

- a. Building height;
- b. Massing of buildings, building separation, building location and gateways to the ASGOD;
- c. Building façades;
- d. Storefront styles;
- e. Building materials and foundations;
- f. Doors and windows, primary entrances and secondary entrances;
- g. Awnings, canopies and marquees, if provided;
- h. Signage; and
- i. Historic structural or neighborhood elements, if applicable.

Site elements including:

- a. Lighting;
- b. Grading;
- c. Landscaping along roadways, foundations and paved areas;
- d. Landscaped buffers and irrigations systems, if provided;
- e. Pedestrian and bicycle amenities, if provided;
- f. Sidewalks, pavement width and curb cuts;
- g. Utilities and service areas;
- h. Stormwater management;
- i. Design and construction;
- j. Surface parking and structured parking; and
- k. Project interconnection, where provided.

2. *Rules and Regulations.* The PAA may adopt, by majority vote, reasonable, DHCD-approved Design Standards.
3. *Amendments.* Any amendment to the Design Standards or the PAA's Rules and Regulations imposing a mandatory design requirement must be objective and not subjective and may only address the scale and proportions of buildings, the alignment, width, and grade of streets and sidewalks, the type and location of infrastructure, the location of building and garage entrances, off street parking, the protection of significant natural site features, the location and design of on-site open spaces, exterior signs, and buffering in relation to adjacent properties. DHCD may, at its discretion, require any amendment to the Design Standards or the PAA's Rules and Regulations to contain graphics illustrating a particular standard, guideline or definition in order to make such standard, guideline or definition clear and understandable.
4. *DHCD Approval.* Before adopting any design standard or guideline, the PAA shall submit the proposed design standard or guideline to DHCD for approval. Any amendment to the Design Standards or the PAA's Rules and Regulations shall not take effect until approved by the DHCD and filed with the Town Clerk. In submitting a proposed design standard or guideline for DHCD approval, the PAA shall also submit sufficient documentation clearly showing that the proposed design standard or guideline will not add unreasonable costs to Projects or unreasonably impair the economic feasibility of a Project. A letter from a developer, property owner or other interested party indicating that the Design Standards or the PAA's Rules and Regulations will not add unreasonable costs or unreasonably impair the economic feasibility of a Project shall not constitute sufficient documentation.

5. *Plan Approval.* An application for Plan Approval that has been submitted to the Town Clerk shall not be subject to any design standard or regulation that has not been approved by DHCD and filed with the Town Clerk.

8.7.10 Off-Street Parking and Loading Regulations.

1. *Structured Parking Required.* All parking within the ASGOD for any project shall be accommodated within Structured Parking Facilities located within the ASGOD. On-street parking may be provided on streets within the Project in front of and near retail stores.
2. *Off-Street Parking and Loading Requirements.* Any structure that is constructed, enlarged, or extended, or has a change of use which affects the computation of parking spaces, and any use of land established, or any existing use is changed, parking and loading spaces shall be meet the following requirements:

Residential uses	1.0 space per unit
Non-residential uses	3.0 spaces per 1,000 sq. ft. of gross floor area
3. *Allowance.* The PAA may make an allowance for up to 15% reduction with shared parking.
4. *Computation of Spaces.* When the computation of required parking or loading spaces results in the requirement of fractional space, any fraction over one-half shall require one space.
5. *Location of Loading Spaces.* Any loading spaces required shall in all cases be on the same lot as the use they are intended to serve. In no case shall the required loading spaces be part of the area used to satisfy the parking requirements of this by-law.

8.7.11 Application for Plan Approval

The Plan Approval Authority shall adopt and file with the Town Clerk, the Administrative Rules and Regulations relative to the application requirements and content for Plan Review and Plan Approval. Such Administrative Rules and Regulations and any amendment thereto must be approved by the DHCD. The Plan Review process encompasses the following:

1. *Pre-Application.* Prior to the submittal of a Plan Approval submission, a “Concept Plan” may be submitted to help guide the development of the definitive site plan for the proposed Project buildout and individual elements thereof. Such Concept Plan should reflect the following:
 - a. Overall building envelope areas;
 - b. Areas which shall remain undeveloped;
 - c. General site improvements, groupings of buildings and proposed land uses.

The Concept Plan is intended to be used as a tool for both the Applicant and the PAA to ensure that the proposed Project design will be consistent with the Design Standards and the other requirements of the ASGOD.

2. *Application.* An application for Plan Approval shall be submitted to the PAA on the form provided by the PAA. An application shall show the proposed buildout of the entire Project, whether the Project will be phased or not.
3. *Required Submittals.* The application for Plan Approval shall be accompanied by the following plans and documents:
 - a. Properly executed application form, a certified list of abutters and the costs of publication and notice to abutters of the public hearing on the application;
 - b. A filing fee in an amount established by the PAA and incorporated into the Rules and Regulations of the PAA relative to the application requirements for Plan Review and Plan Approval to cover Town administrative costs.
 - c. List of any requested waivers from the requirements of this Section 8.7, as limited under Section 8.7.13, including a detailed explanation/justification of the reason for such request.
 - d. A site plan, prepared by a registered professional architect, registered civil engineer or a professional landscape architect, drawn at a scale of one (1) inch equals forty (40) feet, containing the following information: (a) date; (b) North arrow; (c) name and address of the owner; (d) name and address of the designer; (e) locus plan; (f) lot lines and setbacks; (g) adjacent streets and ways; (h) owners and uses of abutting lots; (i) zoning district boundaries; (j) wetlands and wetlands buffers, as shown on maps entitled "Wetlands Areas of Andover, Massachusetts" available from the Conservation Commission; (k) all existing and proposed topography at two-foot intervals; (l) all test boring sites, keyed to accompanying documentation of results; (m) all existing and proposed buildings, structures, parking and loading areas (with dimensional notations), driveways, walkways, signs, fences and refuse collection areas; (n) all existing structures and/or pavement to be removed or demolished; (o) all utilities, including waterline locations, sewer line locations and profiles, and storm drainage systems; and (p) all areas designated as easements, Conservation Restriction areas or open space, if applicable, and any provision for pedestrian/bicycle accessways connecting to adjacent open space, neighborhoods, schools, recreation areas or transportation facilities and for alternative transit programs).
 - e. A separate plan drawn at the same scale showing landscaping and lighting details.
 - f. Written statement detailing the size of the lot(s), the proposed use, parking calculations, building footprint coverage and calculations of volume of earth to be moved and removed.
 - g. For any Project, the application shall be accompanied by the following documents:
 - (i) Evidence that the Project complies with the cost and eligibility requirements of Section 8.7.4;
 - (ii) Project plans that demonstrate compliance with the design and construction standards of Section 8.7.4; and
 - (iii) A form of Affordable Housing Restriction that satisfies the requirements of Section 8.7.4.

The Applicant must also submit a copy of the aforementioned documents to the Monitor Agent at the time of Plan submission.

8.7.12 Procedures.

1. *Filing.* An Applicant for Plan Approval shall file the application and all required submittals with the Town Clerk for certification of the date and time of filing, and shall also file forthwith twelve (12) copies of the application and the other required submittals with the PAA including notice of the date of filing with the Town Clerk.
2. *Circulation to Other Boards.* Upon receipt of the application, the PAA shall immediately provide a copy of the application materials to the Board of Selectmen, Zoning Board of Appeals, Board of Health, Conservation Commission, Fire Rescue, Police Department, Inspector of Buildings, Department of Public Works, the Design Review Board, the Preservation Commission and other municipal officers, agencies or boards designated by the PAA for comment, and any such board, agency or officer shall provide any written comments within 60 days of its receipt of a copy of the plan and application for approval.
3. *Hearing.* The PAA shall hold a public hearing for which notice has been given as provided in G.L. Chapter 40A, Section 11. The decision of the PAA shall be made, and a written notice of the decision filed with the Town Clerk, within 120 days of the receipt of the application by the Town Clerk. The required time limits for such action may be extended by written agreement between the Applicant and the PAA, with a copy of such agreement being filed in the office of the Town Clerk. Failure of the PAA to take action within said 120 days or extended time, if applicable, shall be deemed to be an approval of the application and site plan.
4. *Peer Review.* In addition to the application fee, the Applicant shall be required to pay for reasonable consulting fees to provide peer review of the Plan Approval application, pursuant to G.L. c. 40R, § 11. The amount of the peer review fees and the method and time of payment thereof shall be established by the PAA and be incorporated in the rules and regulations adopted by the PAA relative to the application requirements for Plan Review and Plan Approval. Such fees shall be held by the Town in a separate account and used only for expenses associated with the review of the application by outside consultants, including, but not limited to, attorneys, engineers, urban designers, housing consultants, planners, and others. Any surplus remaining after the completion of such review, including any interest accrued, shall be returned to the Applicant.

8.7.13 Decision

1. *Waivers.* Except where expressly prohibited herein, upon the request of the Applicant, the Plan Approval Authority may waive dimensional and other requirements of Section 8.7, including the Design Standards in the interests of design flexibility and overall project quality and upon a finding of consistency of such variation with the overall purpose and objectives of the ASGOD or if it finds that such waiver will allow the Project to achieve the density, affordability, mix of uses and/or physical character allowable under this section.
2. *Plan Review.* An Application for Plan Approval shall be reviewed for consistency with the purpose and intent of this section and such Plan Review shall be construed as an as-of-right review and approval process as required by and in accordance with the Enabling Laws.

3. *Plan Approval.* Plan Approval shall be granted by a simple majority where the PAA finds that:
 - a. The Applicant has submitted the required fees and information as set forth herein or in the applicable PAA Rules and Regulations;
 - b. The proposed Project and site plan meet the requirements and standards set forth this Section 8.7, the applicable Design Standards and the PAA's rules and regulations, or a waiver has been granted therefrom;
 - c. Extraordinary adverse potential impacts of the Project on nearby properties have been adequately mitigated by means of suitable conditions. The PAA may attach conditions to the Plan Approval decision that are necessary to insure substantial compliance with this section or to mitigate any extraordinary adverse impacts of the Project on nearby properties; and
 - d. For a Project subject to the affordability requirements of this section, written confirmation has been provided by the Monitoring Agent that all requirements of this section have been satisfied,

4. *Plan Disapproval.* A site plan may be disapproved only where the PAA finds that:
 - a. The Applicant has not submitted the required fees and information as set forth herein; or
 - b. The Project and site plan do not meet the requirements and standards set forth this Section 8.7 or a waiver has not been granted therefrom; or
 - c. It is not possible to adequately mitigate significant adverse project impacts on nearby properties by means of suitable conditions.

5. *Form of Decision.* All decisions of the PAA shall be by a majority vote of the members present and voting. The PAA shall issue to the Applicant a copy of its decision containing the name and address of the owner, identifying the land affected, and the plans that were the subject of the decision and certifying that a copy of the decision has been filed with the Town Clerk and that all plans referred to in the decision are on file with the PAA. If twenty (20) days have elapsed after the decision has been filed in the Office of the Town Clerk without an appeal having been filed or if such appeal, having been filed, is dismissed or denied, the Town Clerk shall so certify on a copy of the decision. A copy of the decision shall be provided to the Inspector of Buildings. A copy of the decision or application bearing such certification shall be recorded in the Essex North District Registry of Deeds and indexed in the grantor index under the name of the owner of record or recorded and noted on the owner's certificate of title. The fee for recording or registering shall be paid by the applicant.

8.7.14 Change in Plans after Approval by PAA

1. *Minor Change.* After Plan Approval, an Applicant may apply to make minor changes involving minor utility or building orientation adjustments, or minor adjustments to parking or other site details that do not affect the overall buildout or building envelope of the site, or provision of open space, number of housing units, or housing need or affordability features. Such minor changes must be submitted to the PAA on redlined prints of the approved plan reflecting the proposed change and on application forms provided by the PAA. The PAA may authorize such changes at any regularly scheduled meeting without the need to hold a public hearing. The PAA shall set forth any decision

to approve or deny such minor change by motion and written decision, and provide a copy to the Applicant for filing with the Town Clerk. A copy of the decision shall be provided to the Inspector of Buildings and shall be recorded at the Essex North District Registry of Deeds.

2. *Major Change.* Those changes deemed by the PAA to constitute a major change because of the nature of the change in relation to the prior approved plan, or because such change cannot be appropriately characterized as a minor change as described above, shall be processed by the PAA as a new application for Plan Approval pursuant to this section.

8.7.15 Enforcement; Appeal. The provisions of the ASGOD shall be administered by the Zoning Enforcement Officer except as otherwise provided herein. Any appeal arising out of action by the PAA regarding an application for Plan Approval decision for a Project shall be governed by the applicable provisions of G. L. Chapter 40R. Any other request for enforcement or appeal arising under this Section shall be governed by the applicable provisions of G. L. Chapter 40A.

8.7.16 Severability. If any provision of this Section 8.7 is found to be invalid by a court of competent jurisdiction, the remainder of Section 8.7 shall remain in full force. The invalidity of any provision of this Section 8.7 shall not affect the validity of the remainder of the Town’s Zoning By-Law.”

APPENDIX A

A. Map of the Andover Smart Growth Overlay District

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

On request of the Town Yard Task Force and the Planning Director

ARTICLE 26

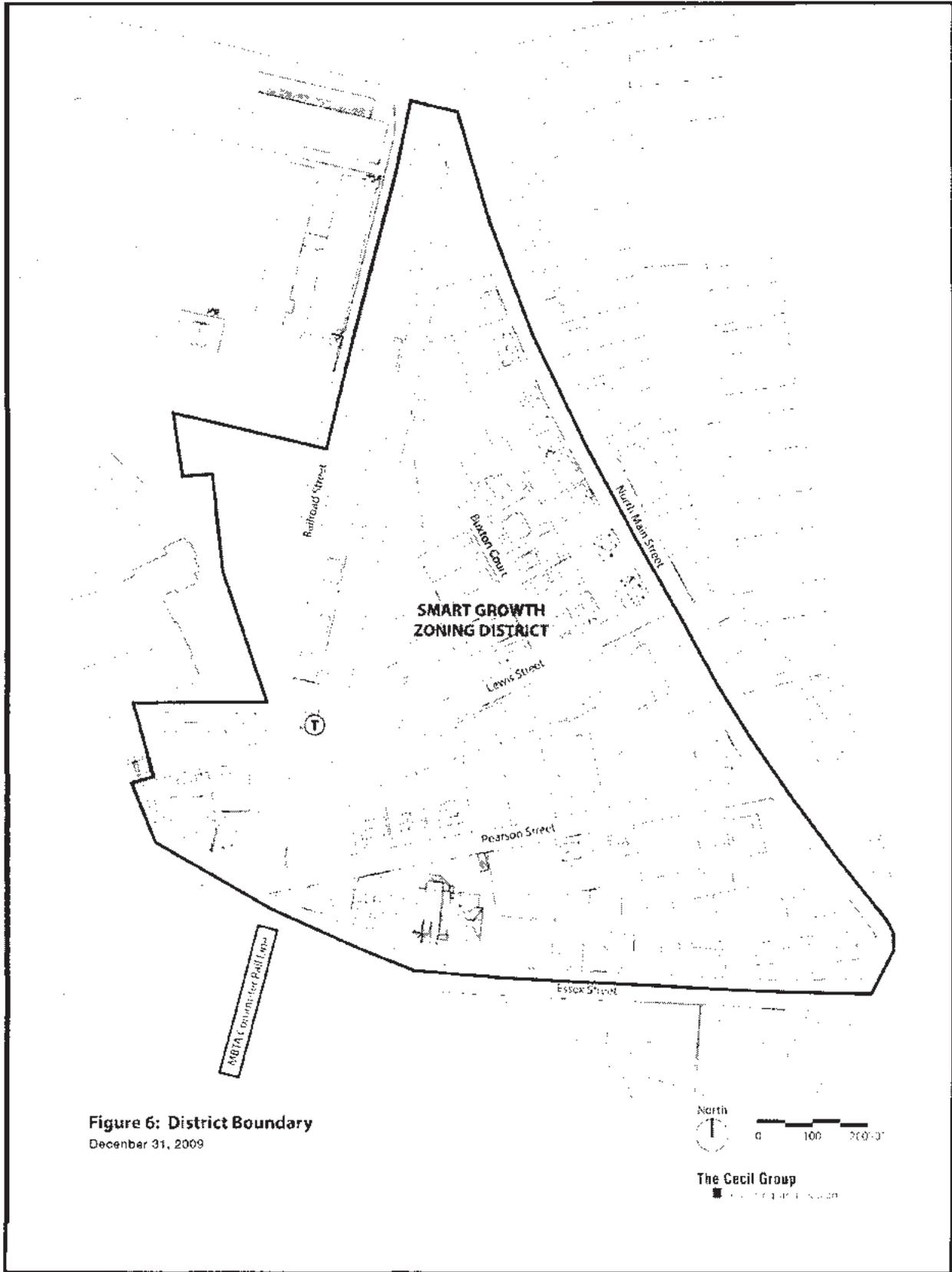


Figure 6: District Boundary
December 31, 2009

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The Town Yard Task Force and the Planning Director have submitted this article to help facilitate controlled economic development of the existing Town Yard by establishing specific zoning requirements and design standards for redevelopment within the overlay district. Over the past two and half years the Town Yard Task Force has been diligently working with Town staff to develop a solution for the relocation of the existing Town Yard, as well as devising a master plan for redevelopment of the Town's holdings in the downtown. As a result of their efforts and with input from area residents, businesses and community leaders, the Town Yard Task Force has developed the Andover Smart Growth Overlay District. The master plan would help facilitate a tightly controlled process that is in keeping with the character of the central business district, while providing opportunities for new retail, office and housing development. The master plan will also aid in expanding the existing tax base, bolstering property values and reconnecting the core downtown with the regional transit station. For more information on the Town Yard Project, please feel free to visit the following weblink: <http://andoverma.gov/planning/townyard/>  
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Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___
The PLANNING BOARD recommends approval. NO ___

On request of the Town Yard Task Force and the Planning Director

DISTRICT BOUNDARIES - ZBA

ARTICLE 27. To see if the Town will amend Article VIII, Section 2.3, District Boundaries, of the Andover Zoning Bylaw and make the appropriate changes to the zoning maps of Andover, Mass., to depict the Andover Smart Growth Overlay District, containing 24.33 acres of land more or less, as shown on a plan entitled, "Figure 6: District Boundary, as prepared by the Cecil Group, dated December 31, 2009", or take any other action related thereto.

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The Town Yard Task Force and the Planning Director have submitted this article to allow for the appropriate amendment to Article VIII., Section 2.3. of the Andover Zoning By-Law in conjunction with the Smart Growth Overlay District. Said amendment would allow for appropriate changes to the zoning maps of Andover, Mass. See Smart Growth overlay District for more information.  
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Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___
The PLANNING BOARD recommends approval. NO ___

On the request of the Town Yard Task Force and the Planning Director

TOWN YARD LAND/BUILDING ACQUISITION WITH DEBT EXEMPTION

ARTICLE 28. To see if the Town will vote to appropriate the sum of \$26,000,000 to pay the costs of developing a new Town Yard facility including the purchase of approximately 23.299 acres of land at 146 Dascomb Road, including approximately .4 acres in Tewksbury, as shown on Lot #2-1 on Plan #13564 filed with Northern Essex District Registry of Deeds and existing structures thereon for use as a new Town Yard facility, including the remodeling and reconstruction of any such existing structures and the leasing of a portion of such structures; and to authorize the Selectmen to acquire the foregoing land and structures thereon by gift, purchase or eminent domain, and to pay costs of originally equipping and furnishing the new Town Yard facility, and for the payment of any and all other costs incidental and related thereto; and to authorize the Town Manager to file a request, if necessary, to the General Court for special legislation to accomplish the foregoing acquisition; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3) and 7(3a) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor; provided, however, that no sums shall be borrowed or expended for this purpose unless and until the Town shall have voted to exclude the amounts required to be raised to repay any borrowing pursuant to this vote from the limitations of Chapter 59, Section 21C of the General Laws (also known as Proposition 2½), or take any other action related thereto.

Requires a 2/3 vote

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This article authorizes the Town to acquire the property located at 146 Dascomb Road consisting of 23.299 acres of land and 274,430 SF of office, manufacturing and warehouse space for a new Town Yard at an estimated acquisition cost of \$15.3 million and an additional sum, estimated at \$10.7 million, for renovation work to convert the space into a Town Yard facility that would accommodate the following groups and functions: Public Works Department Highway and Water & Sewer Divisions; Plant & Facilities Department Vehicle Maintenance, Forestry, Parks & Grounds, Buildings, and Mechanical, Electrical and Plumbing Divisions; Plant & Facilities Department Administrative offices, the Town Fuel Depot, and Town archive storage.

Problems with the current Town Yard are well documented, and the existing buildings and land area are too small to accommodate these operations. The Town has had to spend considerable sums of money over the past ten years on short-term repairs to address major issues at the current site. The buildings that house the current Town Yard operations have major structural problems and have outlived their useful life. Prior to the Annual Town Meeting of 2007 the Town had completed two studies on the Town Yard.

At the April 2007 Annual Town Meeting, the funding for the first phase of Town Yard improvements, to rebuild the old Parks & Grounds Building on Buxton Court, was put on hold so that the Town could explore the feasibility of finding a new location for the Town Yard and redeveloping the existing site as a Chapter 40R overlay district. In 2007 the Board of Selectmen appointed a Town Yard Task Force to assist with this process. The Town hired Wesson and Sampson, an engineering/architectural firm, who assisted with the process of defining all of the requirements for a new Town Yard. The Task Force looked at all Town-owned land and came to the conclusion that none of it was suitable.

As a result, the Town advertised solicitations to acquire land and land with buildings in 2009 and again in 2010. Only two responses that met the minimum requirements were submitted. The property at 146 Dascomb Road met and exceeded all of the requirements. It is centrally located, yet away from residential homes. This property, in addition to meeting all of the Town's space needs, has excess space that can be leased to offset the acquisition cost.

The funding of this article is contingent on voter approval of a Proposition 2½ debt exclusion vote in a subsequent Town-wide election.

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The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

The PLANNING BOARD recommends approval.

On request of the Director of Plant and Facilities and the Department of Public Works Director

TOWN YARD LAND/BUILDING ACQUISITION WITHOUT DEBT EXEMPTION

ARTICLE 29. To see if the Town will vote to appropriate the sum of \$26,000,000 to pay the costs of developing a new Town Yard facility including the purchase of approximately 23.299 acres of land at 146 Dascomb Road, including approximately .4 acres in Tewksbury, as shown on Lot #2-1 on Plan #13564 filed with Northern Essex District Registry of Deeds and existing structures thereon for use as a new Town Yard facility, including the remodeling and reconstruction of any such existing structures and the leasing of a portion of such structures; and to authorize the Selectmen to acquire the foregoing land and structures thereon by gift, purchase or eminent domain, and to pay costs of originally equipping and furnishing the new Town Yard facility, and for the payment of any and all other costs incidental and related thereto; and to authorize the Town Manager to file a request, if necessary, to the General Court for special legislation to accomplish the foregoing acquisition; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3) and 7(3a) of the General Laws, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor; or take any other action related thereto.

Requires a 2/3 vote

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Article 29 is identical to Article 28 but funded without a Proposition 2½ debt exclusion. The decision about which of these articles will be moved at Town Meeting had not been made prior to the printing of this report.

~~~~~

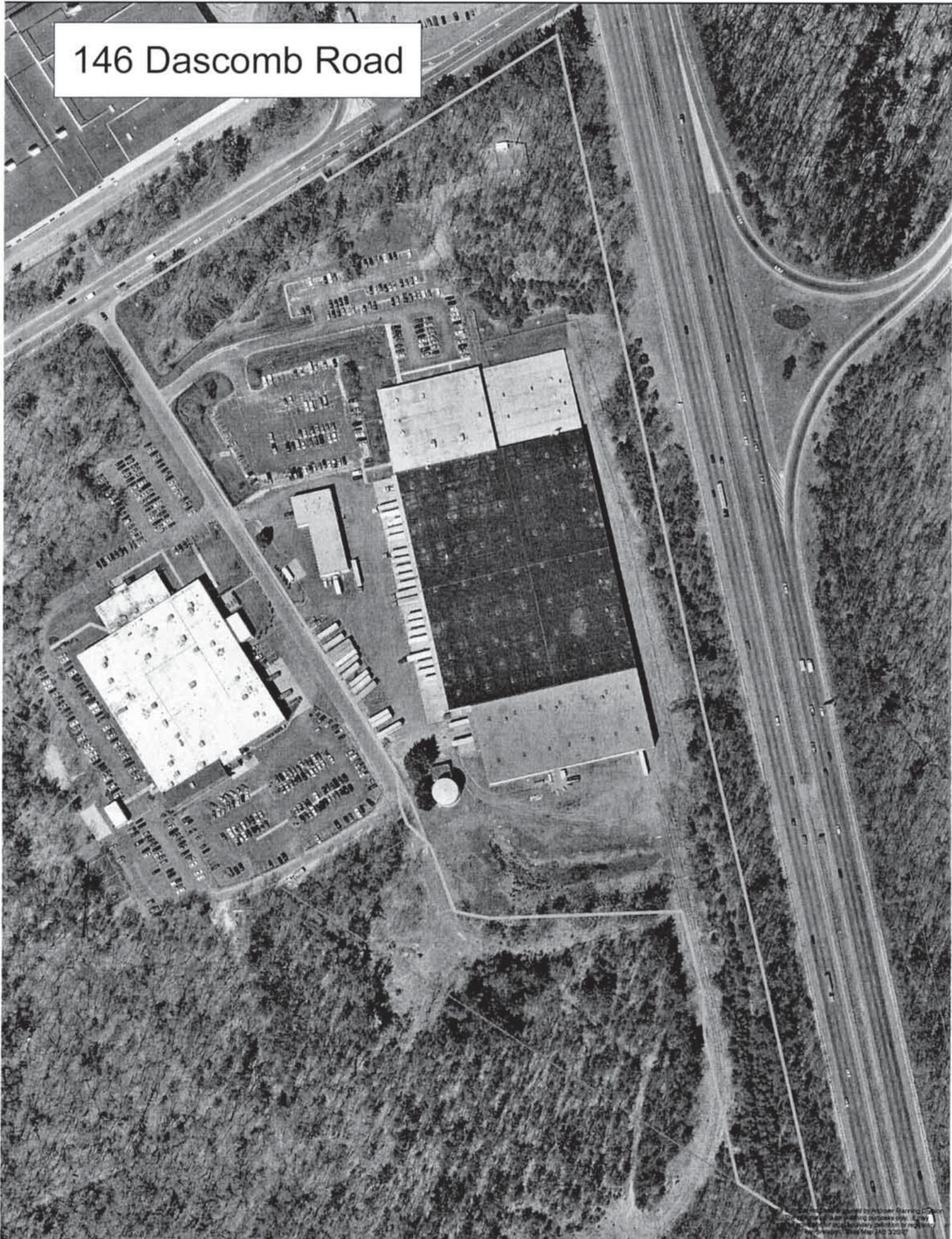
The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES__

The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO__

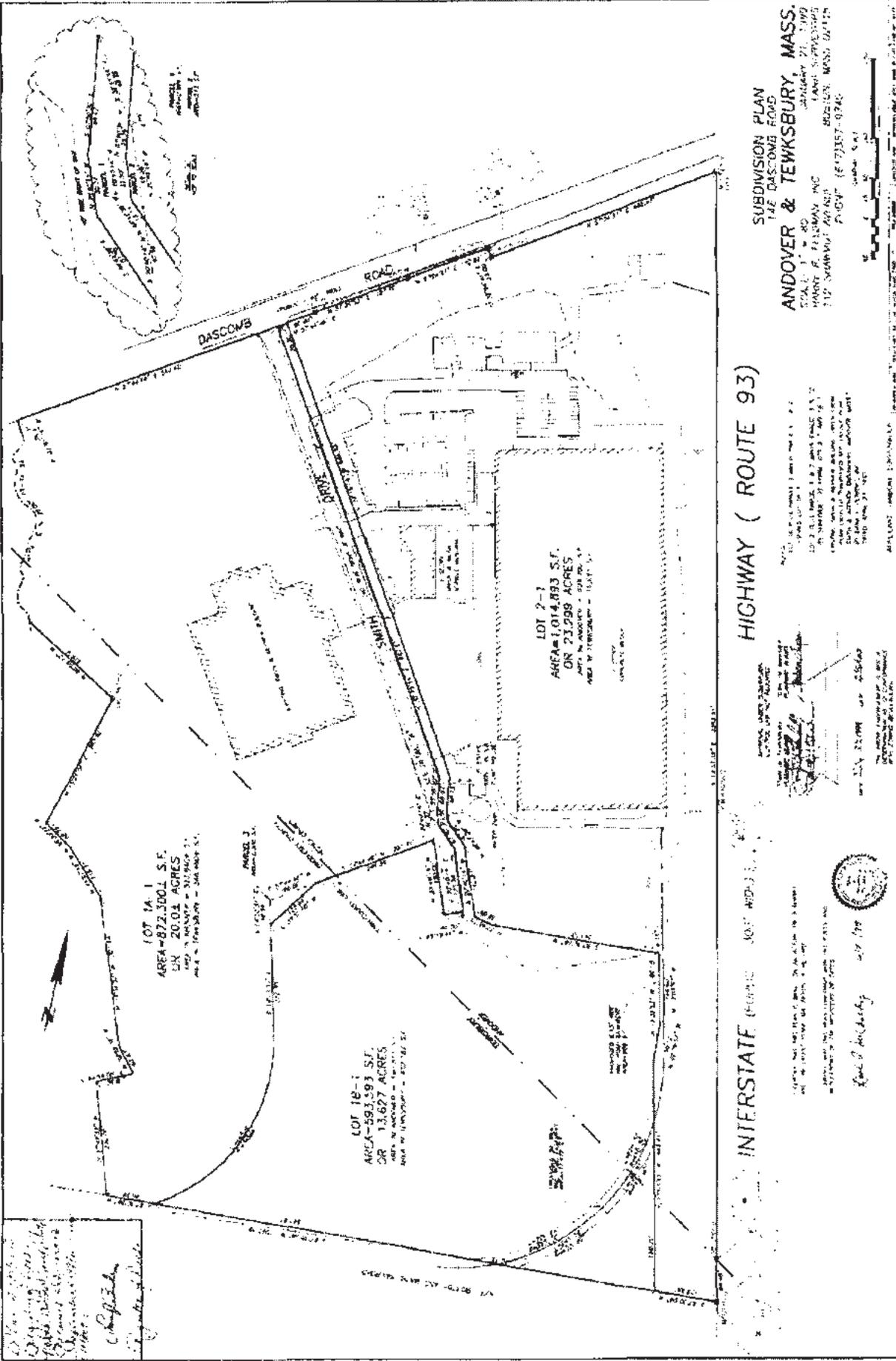
The PLANNING BOARD will make its recommendation at Town Meeting.

On request of the Director of Plant and Facilities and the Department of Public Works Director

146 Dascomb Road



1. The area shown on this plan is the same as that shown on the plan of the 142 Dascombs Road, Andover, Massachusetts, dated 1/15/54, and is subject to the provisions of the Act of the Legislature of the Commonwealth of Massachusetts, Chapter 270A, Section 2, as amended.



SUBDIVISION PLAN
 142 DASCOMBS ROAD
ANDOVER & TEWKSBURY, MASS.
 SCALE: 1" = 40' ROAD CENTERLINE
 HARRY R. FALSMAY, INC. LAND SURVEYORS
 117 WINDMILL AVENUE SUITE 100 ANDOVER, MASS. 01810
 PHONE (617) 357-0740

HIGHWAY (ROUTE 93)
 INTERSTATE (ROUTE 93)

I hereby certify that this plan is a true and correct copy of the original plan on file in my office, and that the same has been approved by me.

HARRY R. FALSMAY, INC.
 HARRY R. FALSMAY, REGISTERED LAND SURVEYOR
 117 WINDMILL AVENUE SUITE 100 ANDOVER, MASS. 01810
 PHONE (617) 357-0740

Date of recording: 10/17/54

FIRE RESCUE AMBULANCE

ARTICLE 30. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$225,000 for the purpose of purchasing an ambulance, or to take any other action related thereto.

~~~~~

Article 30 funds the purchase of a new ambulance to replace a 2001 International that requires an increasing number of repairs due to its age, amount of use and lack of modern technology. The vehicle is exhibiting signs of significant rot and this issue was noted in a 2010 recertification report by the Massachusetts Office of Emergency Medical Services. This project was deferred from FY2010. Vehicle reliability is critical for patient care.

~~~~~

Requires a 2/3 vote

Financial Impact of Article 30	
<p><u>Approval</u> Town borrows \$225,000 to be repaid over 5 years No increase in FY2011 tax bill. Peak year of debt service in FY2013 would require appropriation of \$51,000. Would account for approximately \$4 of the FY2013 average residential property tax bill.</p>	<p><u>Disapproval</u> No change in FY2011 tax bill. Money not needed in debt service in future years would be available within Proposition 2½ for other Town/School needs.</p>

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Fire Chief

WATER MAIN CONSTRUCTION AND RENOVATION

ARTICLE 31. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying costs of constructing, reconstructing or replacing water mains, including, but not limited to, all costs associated with land acquisition by eminent domain, or take any other action related thereto.

~~~~~

The Town of Andover has an on-going Water Distribution Maintenance and Improvement Program to maintain and upgrade the water distribution infrastructure. This article provides funding for the replacement and/or cleaning and lining of old unlined water mains and appurtenances as prioritized by the Department of Public Works.

~~~~~

Requires a 2/3 vote

Financial Impact of Article 31

Approval

Disapproval

Town borrows \$500,000 to be repaid over 20 years.
Debt Service funded with water user fees is included
in water rate projections.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Department of Public Works Director

SEWER MAIN – CONSTRUCTION AND RECONSTRUCTION

ARTICLE 32. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying costs of constructing, reconstructing or replacing sewer mains, including, but not limited to, all costs associated with land acquisition by eminent domain, or take any other action related thereto.

~~~~~  
This article funds the design, repair or replacement of failing sanitary sewers at various locations in Town as identified in annual inspections. Approximately every two years Town Meeting approval is sought for funding this maintenance program for Andover’s sewer system. The debt service for these projects is funded with sewer user fees.  
~~~~~

Requires a 2/3 vote

Financial Impact of Article 32

Approval

Disapproval

Town borrows \$500,000 to be repaid over 20 years.
Debt Service funded with sewer user fees is included
in sewer rate projections.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

On request of the Department of Public Works Director

WATER TREATMENT PLANT – GAC REPLACEMENT

ARTICLE 33. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$1,000,000 for the purpose of paying costs of replacing the granular activated carbon in the filter beds at the Water Treatment Plant, or take any other action related thereto.

~~~~~

The filtration system at the Water Treatment Plant consists of eight filter beds, each holding approximately 66,000 pounds of granular activated carbon (GAC). This project replaces GAC in three filter units in FY2011 prior to the sixth year of service-time. In FY2012 the GAC in three additional units will be replaced while FY2013 completes the change out schedule with the replacement of the media in two filters based in the same service time criteria. The granular activated carbon filtration system is operated and maintained in order to ensure a supply of drinking water of the highest quality. Timely replacement of the filter media is critical in maintenance requirements. Each replacement is expected to have a life span of five (5) years.

~~~~~  
Requires a 2/3 vote

Financial Impact of Article 33	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$1,000,000 over next 3 years with five year debt payment schedules. Debt Service funded with water user fees is included in water rate projections.	

The BOARD OF SELECTMEN recommends approval. **YES** ___

The FINANCE COMMITTEE recommends approval. **NO** ___

On request of the Department of Public Works Director

WATER TREATMENT PLANT – HVAC & EQUIPMENT

ARTICLE 34. To see if the town will vote to raise by borrowing or transfer from available funds or by any combination and appropriate the sum of \$250,000 for the purpose of paying costs of replacing, equipping, reconstructing and making extraordinary repairs to the Water Treatment Plant and for the payment of all other costs incidental and related, or take any other action related thereto.

~~~~~

Both the HVAC system (air cooling) and boilers (heating) at the Water Treatment Plant are 36 years old. Article 34 would fund their replacement with high efficiency units. A 2002 assessment determined that these boilers were nearing the end of their useful life. The storage tanks are the last component of circa 1988 chemical systems that need to be replaced. The electrical control systems are also 36 years old and are at the end of their life. Parts and software are no longer available. The Sedimentation Basins are on a 5 year maintenance cycle to change the chains and flights and are approaching the end of their useful 5 year life.

~~~~~  
Requires a 2/3 vote

Financial Impact of Article 34

Approval

Disapproval

Town borrows \$250,000 to be repaid over 10 years.
Debt Service funded with water user fees is included
in water rate projections.

The BOARD OF SELECTMEN recommends approval.

YES

The FINANCE COMMITTEE recommends approval.

NO

On request of the Department of Public Works Director

YOUTH SERVICES SEASONAL STAFF ACCOUNT

ARTICLE 35. To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to the Youth Services Seasonal Staff account #015421-5140 by taxation, borrowing or transfer from available funds, to offset a decrease in funding for the Youth Services Seasonal Staff budget, or take any other action related thereto.

To Be Withdrawn

DEFINITIONS - ZBA

ARTICLE 36. To see if the Town will vote to amend Article VIII, Section 10.0 DEFINITIONS of the Andover Zoning By-law by modifying the definition for "STRUCTURE" to read as follows:

"STRUCTURE: Any combination by man of matter composed of parts or materials assembled and joined or mixed together in some definite manner or pattern at a certain location for whatever purpose or use, whether or not affixed to the land. "Structure" shall include, but not be limited to, swimming pools, tennis courts, sports courts and courts for athletic and recreational activity and the equipment and paraphernalia associated with any such court but shall not include fences, garden walls and paved areas used solely for vehicular or pedestrian access or both."

or take any other action related thereto.

~~~~~

A regulatory conflict exists between the Andover Zoning Bylaw, Article VIII and the Commonwealth of Massachusetts State Building Code, 780 CMR. The Andover Zoning Bylaw does not currently define "earth retaining walls" as "structures". The 7<sup>th</sup> Edition of the State Building Code, 780 CMR, states that "retaining walls that support an unbalanced height of retained material greater than six feet, and any retaining system or slope that could impact public safety or the stability of an adjacent structure, shall be designed by a registered design professional". This article would change the definition of "structure" in the local zoning bylaw to agree with the State Building Code.

~~~~~

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES

The PLANNING BOARD recommends approval.

NO

On request of the Inspector of Buildings

LAND TRANSFER – TOWN AND AVIS

ARTICLE 37. To see if the Town will vote to accept from the Andover Village Improvement Society (AVIS) certain parcels of land described herein and to convey to AVIS certain parcels of land also described herein, and to authorize the Town Manager and Board of Selectmen to petition the General Court for Special Legislation, notwithstanding General Laws Chapter 30B, Chapter 41 or any general or special law to the contrary, authorizing said conveyances providing that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the petition:

Land to be conveyed to the Town:

The following parcels of land in the Town of Andover, Essex County, Massachusetts, for general municipal purposes, being shown as follows: Assessors’ Map 148, Parcels 7, 8, 9, 10A, 11, 11A, 12A, 13 and paper streets contained therein for a total of approximately 16.21 acres, a portion of Assessors’ Map 171, Parcel 1, which portion is shown as Parcel A containing approximately 5.2 acres on a plan titled “Plan of Land located in Andover, Massachusetts, prepared for Town of Andover and Camp Dresser & McKee Inc.,” dated March 9, 2010 by Richard F. Kamiski and Associates Inc. The Andover Planning Board may endorse said Plan as Approval Not Required. Total of land conveyed to the Town of Andover is approximately 21.41 acres. It is the intent that at some future Town Meeting, it would be requested that this land be transferred to the care, custody and control of the Conservation Commission.

Land to be conveyed to the Andover Village Improvement Society (AVIS):

The following parcels of land in the Town of Andover, Essex County, Massachusetts, being shown as follows: Assessors’ Map 207, Parcels 57 and 58 for a total of approximately 2.01 acres, Assessors’ Map 5, Parcel 92 containing approximately 0.33 acres, and Assessors’ Map 94, Parcel 1A (except a portion of the parcel described as Parcel D in the Order of Taking recorded at Essex North Registry of Deeds in Book 863, Page 237 containing 0.18 acres as shown on Plan 3561, bounded 100 feet by the southerly line of Andover Street, 72 feet by land of Sidney P. White, 100 feet by the Boston & Maine Railroad Right of Way and 82.5 feet by land of James F. and Kathleen Townsend) containing approximately 10.93 acres. The total of land conveyed to AVIS is approximately 13.27 acres.

Conditions:

1. These conveyances to AVIS shall be subject to a permanent Conservation Restriction as approved by the Executive Office of Environmental and Energy Affairs.
2. The Town of Andover will retain the right to develop a well on Map 94, Parcel 1A and AVIS will grant access and utility easements over said parcel to develop the well.

3. No financial consideration is to be paid by either party to accomplish these conveyances.

Said conveyances are to be free and clear of all encumbrances, except as indicated above but may be subject to such existing utility easements, restrictions and other easements and rights as are acceptable to AVIS and the Board of Selectmen, and subject to such terms and conditions as the Selectmen deem advisable in the interest of the Town of Andover, or take any other action related thereto.

~~~~~

The Town and the Andover Village Improvement Society (AVIS) are requesting Town Meeting approval to transfer the ownership of certain parcels of land. AVIS will transfer a total of 21.41 acres of land – 16.21 acres known as the Pettingill Reservation located off of Pettingill Road and 5.2 acres from the Rafton Reservation on the west side of I-93. This is mainly wetlands and has been affected by the arsenic contamination from the Ledge Road Landfill. Having this land in the ownership of the Town will permit a more coordinated remediation project. Once the clean-up is completed to the satisfaction of the Massachusetts Department of Environmental Protection (DEP), this land will be transferred to the care and custody of the Conservation Commission.

The Town will transfer a total of 13.27 acres of land – three parcels of low-valued wetlands, two on Monahan Lane and one on Heather Drive, and 10.93 acres of land between the MBTA railroad tracks off Andover Street and the Shawsheen River. This property is known as the Abbot Well site and is located between two AVIS properties along the Shawsheen River. These parcels are surplus to the needs of the Town.

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Requires a 2/3 vote

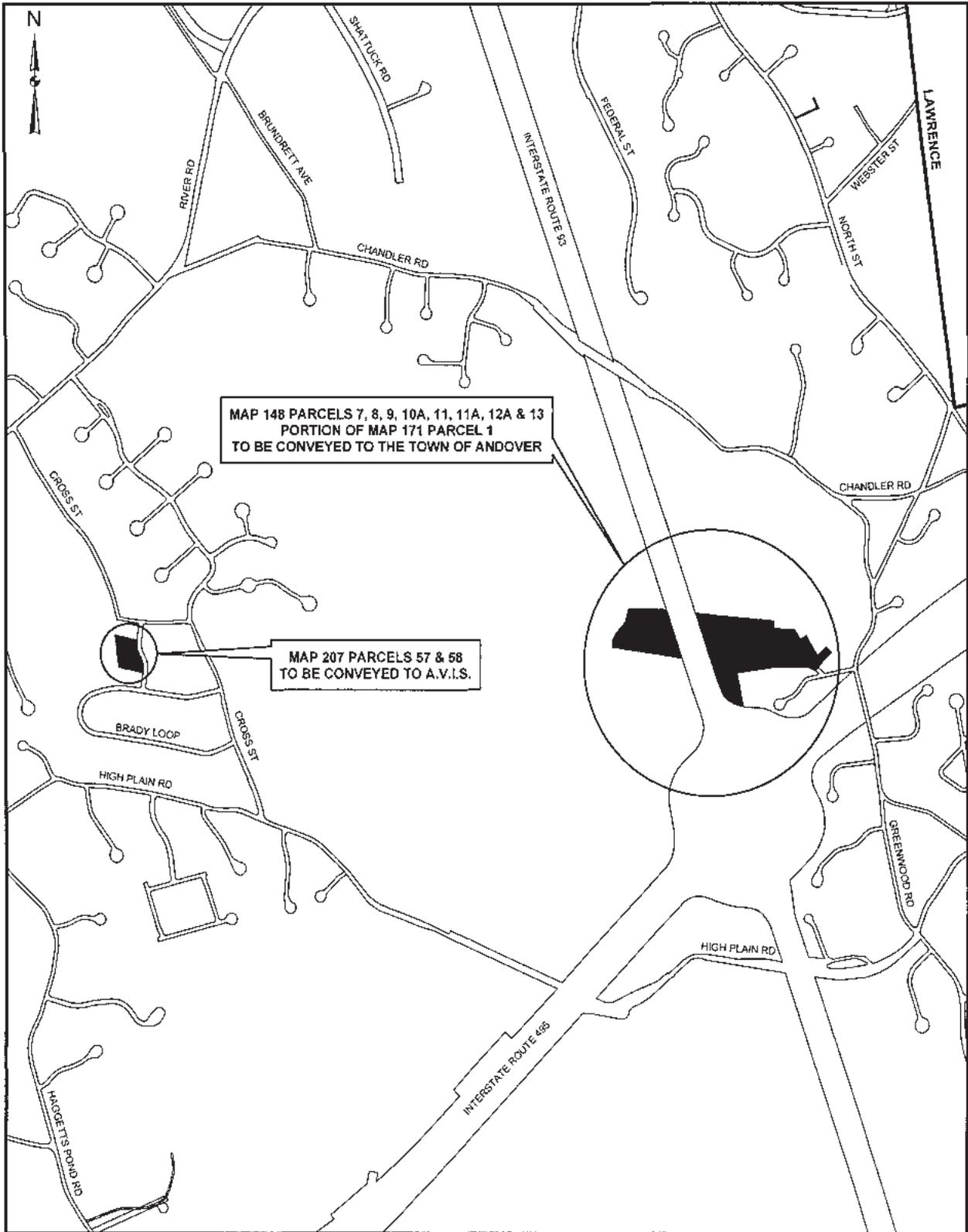
The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

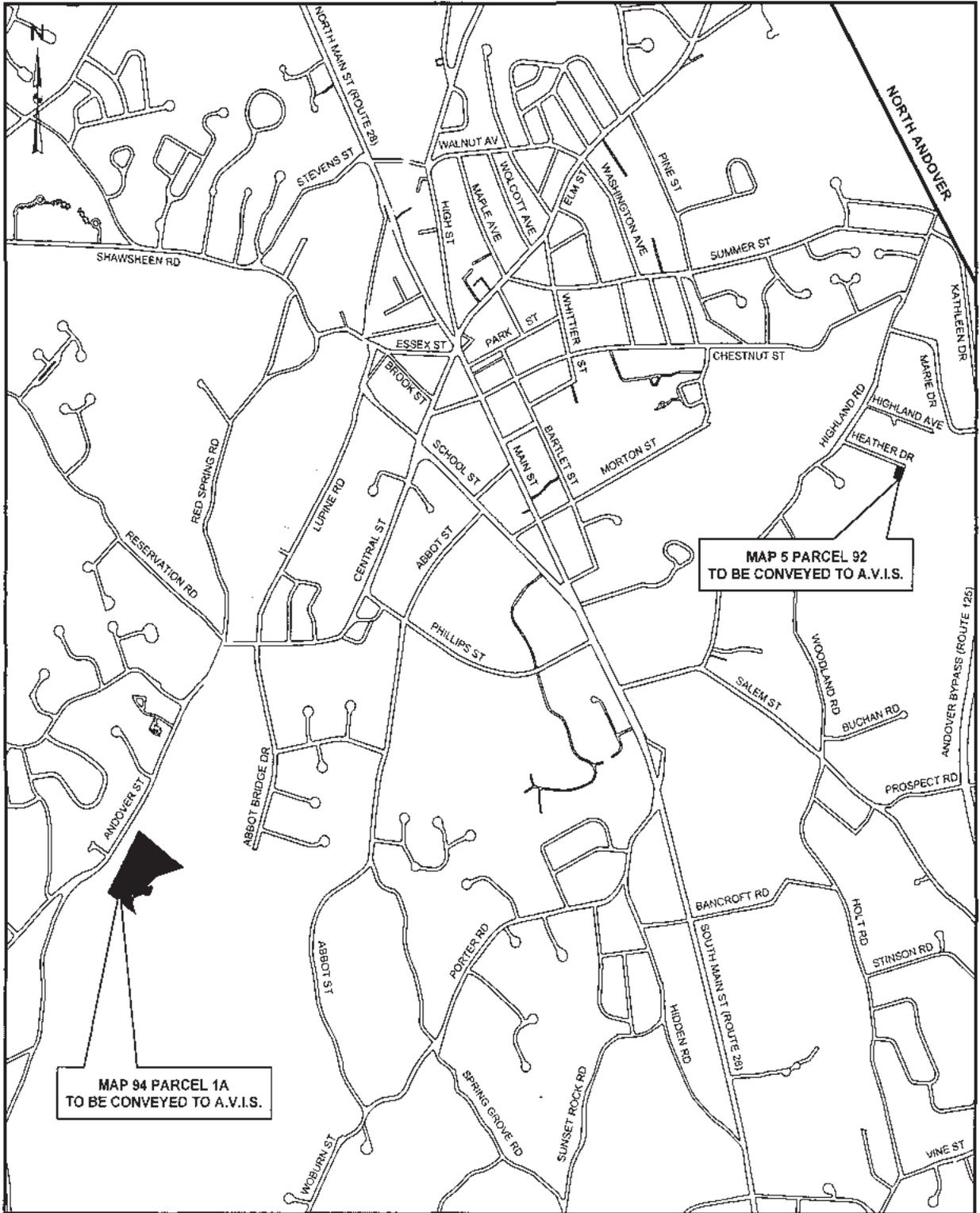
On request of the Town Manager

(Article 37 Maps Next 2 Pages)

ARTICLE 37



ARTICLE 37



WETLANDS PROTECTION BY-LAW AMENDMENT NOTICE AND HEARINGS

ARTICLE 38. To see if the Town will vote to amend the Wetlands Protection By-law, Article XIV, Section 6., Notice and Hearings, by adding the words “or by certificates of mailing confirmed by the United States Postal Service” as follows:

“Section 6. Notice and hearings.

Any person filing a permit application or a Request for Determination with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested), hand delivered or by certificates of mailing confirmed by the United States Postal Service, to all abutters at their mailing addresses shown on the most recent applicable tax list of the Assessors. The notice to abutters shall enclose a copy of the permit application or request, with plans, or shall state where copies may be examined and obtained by abutters. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the Determination itself shall be sent by the Commission to the owner as well as to the person making the request.”

or take any other action related thereto.

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Under State and Local law, applicants who want to alter a wetland or jurisdictional resource area must formally contact the owners of neighboring properties (abutters) about the nature of their project. The purpose of the warrant article is to modify Section 6 (Notice and Hearings) of Article XIV, Andover Wetlands Protection By-Law, to allow certificate of mailings as one of the methods to notify abutters.

This method is not as expensive to the applicant as the currently required certified mail (return receipt requested) and does not require the collection of returned “green cards.” The U.S. Postal Service provides the applicant a date-stamped receipt (“certificate”) for each letter mailed which serves as proof that the abutter notification was mailed.

~~~~~

The BOARD OF SELECTMEN recommends approval. **YES**__

The PLANNING BOARD recommends approval. **NO**__

On request of the Conservation Commission

**WETLANDS PROTECTION BY-LAW AMENDMENT
CONSULTANT FEES**

ARTICLE 39. To see if the Town will vote to amend the Wetlands Protection By-law, Article XIV, Section 5, Fees, by deleting Section 5(b) in its entirety and replacing it with the following:

“(b) Consultant fees. Pursuant to Massachusetts General Laws Chapter 44, Section 53G and any rules and regulations thereunder, the Commission is authorized to require the applicant to pay the reasonable costs and expenses borne by the Commission for specific expert engineering and consulting services deemed necessary by the Commission to review any application.

The Commission may also impose fees when requested to make a determination of the boundary line of any resource area to be performed by an agent for the Commission pursuant to a Request for Determination of Applicability, Notice of Intent or Abbreviated Notice of Resource Area Delineation relative to any wetlands boundary exceeding 250 linear feet.”

or take any other action related thereto.

~ ~ ~ ~ ~

The purpose of this warrant article is to modify Section 5(b) of Article XIV, Andover Wetlands Protection By-Law. This Section, gives the Commission the authority to hire expert reviewers, to be paid for by the applicant, on projects subject only to the By-Law. At the time it was adopted, there was no equivalent State legislation allowing for this type of peer review. Since the Town’s Wetlands By-Law was enacted in 1999, the Commission has retained, on an as-needed basis, professional consultants (engineers, wetland scientists) to review applications. The proposed Bylaw change also brings the bylaw into conformity with regulations passed by the Commission.

Legislation by the State has recently authorized the Conservation Commission to require an applicant to pay for consulting services under MGL Chapter 44, Section 53G. The Commission now has the ability under this legislation to require a project proponent to fund a peer review pursuant to MGL Chapter 44, Section 53G. As the Commission adopted the State Law on May 2, 2006, Section 5(b) in the Wetlands By-Law is redundant and can be deleted. This enabling State legislation helps assure the proposed project will be built safely, correctly and meet required performance standards.

~ ~ ~ ~ ~

The BOARD OF SELECTMEN recommends approval.

YES ___

NO ___

On request of the Conservation Commission

DPW VEHICLES

ARTICLE 40. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$252,000 for the purpose of purchasing Public Works vehicles, or to take any other action related thereto.

~~~~~

The DPW currently has two Mack Dump Trucks that no longer have their dump bodies on them. In 2005, the dump bodies had rotted to the point of being unable to be repaired and unsafe to use in dumping. At that time, these trucks had sanding bodies installed and the trucks became usable only in the winter months during snow and ice maintenance operations. The use of the trucks at other times during the year has been temporarily ceased causing an added burden to other vehicles in Town in addition to less efficiency of that work. The DPW is looking to replace these two vehicles so that year round work may be reinstated. The vehicles will be used for plowing & treating of roads in winter; hauling loads of stone, gravel, loam and debris; hauling barrels, cones, signs, etc.

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Requires a 2/3 vote

Financial Impact of Article 40	
<u>Approval</u> Town borrows \$126,000 to be repaid over 5 years. No increase in FY2011 tax bill. Peak year of debt service in FY2013 would require appropriation of \$28,000. Would account for approximately \$2 of the FY2013 average residential property tax bill.	<u>Disapproval</u> No change in FY2011 tax bill. Money not needed in debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

The BOARD OF SELECTMEN recommends approval in the amount of \$126,000 for one truck. YES

The FINANCE COMMITTEE recommends approval in the amount of \$126,000 for one truck. NO

On request of the Department of Public Works Director

SCHOOL BUILDING MAINTENANCE AND RENOVATION

ARTICLE 41. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$2,525,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various School buildings and roofs and for the payment of all other costs incidental and related, or to take any other action related thereto.

~~~~~  
This article will fund ongoing and planned major School projects including: \$880,000 to complete the roof replacement program for Andover High School, \$975,000 to replace the failing roof at Wood Hill Middle and High Plain Elementary Schools which is still under warranty and in litigation, \$250,000 to replace two steam boilers at Sanborn School, \$200,000 to replace auditorium lighting and for other electrical upgrades at Sanborn Elementary School, \$70,000 for school security system upgrades, \$50,000 to replace 760 old smoke detectors, \$50,000 to resurface Lovely Field track and \$50,000 for school energy conservation projects.  
~~~~~

Requires a 2/3 vote

Financial Impact of Article 41	
<u>Approval</u> Town borrows \$2,525,000 to be repaid over 20 years. No increase in FY2011 tax bill. Peak year of debt service in FY2013 would require appropriation of \$234,000. Would account for approximately \$17 of the FY2013 average residential property tax bill.	<u>Disapproval</u> No change in FY2011 tax bill. Money not needed in debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

The SCHOOL COMMITTEE recommends approval.

On request of the Director of Plant and Facilities

TOWN BUILDING MAINTENANCE AND RENOVATION

ARTICLE 42. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$465,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various Town buildings and roofs and for the payment of all other costs incidental and related, or to take any other action related thereto.

~~~~~  
The motion on this article will authorize funding for \$163,000 of Town building maintenance projects including: \$50,000 for carpeting for the Memorial Hall Library, \$35,000 for replacing the Halon fire suppression systems in the Town Offices vault and telephone rooms, and \$78,000 to replace the stove and build a new walk-in freezer for the Senior Center.  
~~~~~

Requires a 2/3 vote

Financial Impact of Article 42	
<u>Approval</u> Town borrows \$163,000 to be repaid over 15 years. No increase in FY2011 tax bill. Peak year of debt service in FY2013 would require appropriation of \$17,000. Would account for approximately \$1 of the FY2013 average residential property tax bill.	<u>Disapproval</u> No change in FY2011 tax bill. Money not needed in debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

BOARD OF SELECTMEN recommends approval in the amount of \$163,000. YES ___

The FINANCE COMMITTEE recommends approval in the amount of \$163,000. NO ___

On request of the Director of Plant and Facilities

DISCONTINUANCE OF A PORTION OF CASSIMERE STREET

ARTICLE 43. To see if the Town will vote to discontinue the following described portions of Cassimere Street which were accepted by the Town as a public way by vote of the Town on Article 48 of the 1954 Annual Town Meeting and shown on plan of land entitled "Subdivision Plan of Land in Andover, Mass. entitled Cassimere Street," dated February 18, 2000, Rev. February 14, 2001, drawn by Merrimack Engineering Services, and recorded with North Essex District Registry of Deeds as Plan No. 14187:

Lot A

Beginning at a point on the westerly side of Cassimere Street which lies S32-25'-30"W a distance of 45.00 feet from a stone bound,

Thence running S32-25'-30"W along the westerly side of Cassimere Street for a distance of 67.09 feet to a point,

Thence turning and running along a curve to the left having a radius of 25.00 feet for a distance of 32.03 feet to a point,

Thence turning and running along a curve to the right having a radius of 45.00 feet for a distance of 57.66 feet,

Thence turning and running S57-34'-30"E for a distance of 50.00 feet to the point of beginning.

Lot B

Beginning at a stone bound on the westerly side of Cassimere Street,

Thence running S32-25'-30"W along the westerly side of Cassimere Street for a distance of 45.00 feet to a point,

Thence turning and running N57-34'-30"W for a distance of 50.00 feet to a point,

Thence turning a running along a curve to the right having a radius of 45.00 feet for a distance 70.69 feet to a point,

Thence turning and running S57-34'-30E for a distance of 5.00 feet to the point of beginning.

or take any other action related thereto.

~~~~~  
The discontinuance is due to the turnaround area not being a part of the public way when Cassimere Street was extended. These areas will be owned by the owners of abutting lots.  
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The BOARD OF SELECTMEN recommends approval.

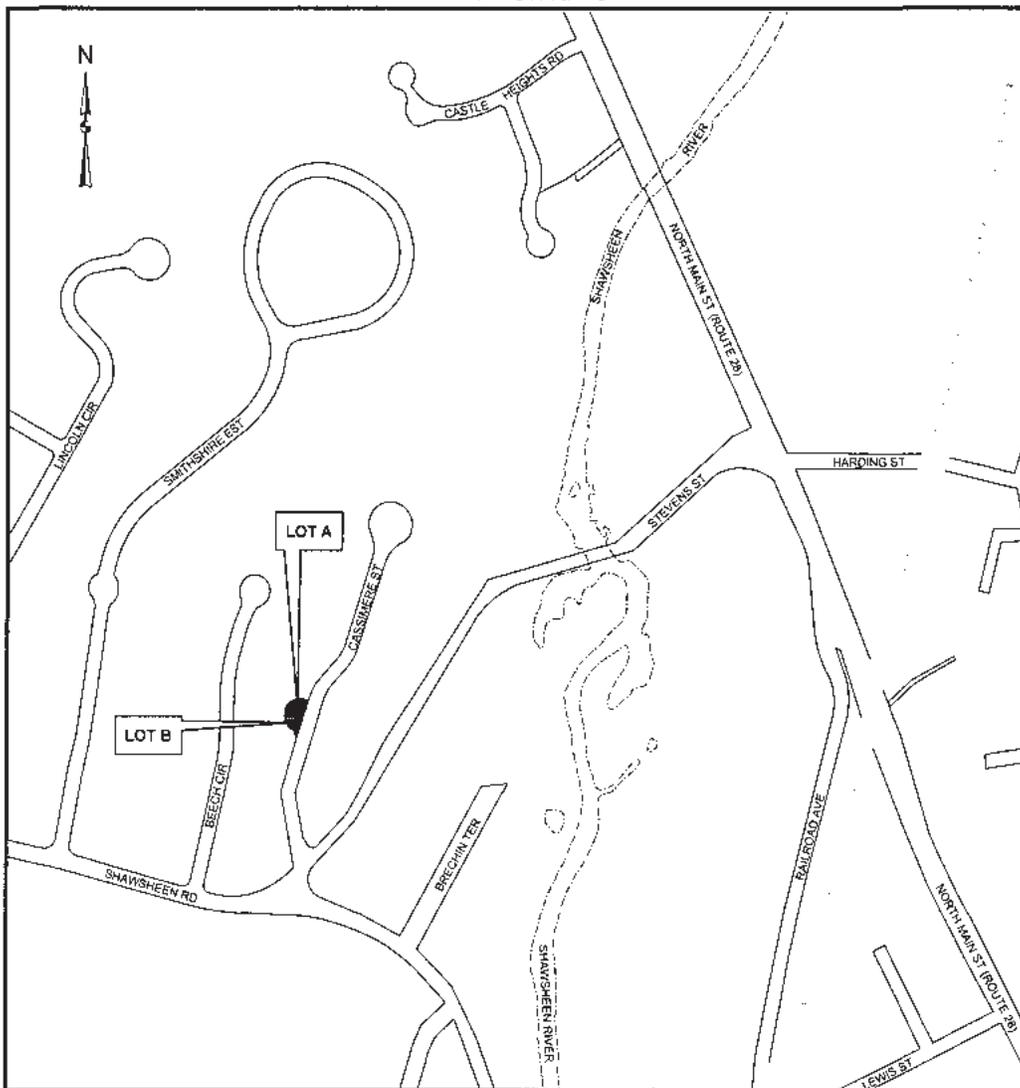
YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Town Manager

ARTICLE 43



ORDER OF TAKING – CASSIMERE STREET

ARTICLE 44. To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise, any fee, easement, or other interest in the following described roadway, known as Cassimere Street, which was accepted by the Town as a public way by vote of the Town on Article 48 of the 1954 Annual Town Meeting, and to award no damages for said eminent domain taking:

Beginning at a stone bound on the northerly side of Stevens Street at the intersection of a stone wall on the westerly side of Cassimere Street,
Thence running N2-57'-20"E along the stone wall for a distance of 98.72 feet to a stone bound,

Thence turning and running N6-25'-30"E along the stone wall for a distance of 119.01 feet to a stone bound,

Thence turning and running N32-25'-30"E for a distance of 149.02 feet to a stone bound,

Thence continuing N32-25'-30E for a distance 112.09 feet to a stone bound,

Thence turning and running S57-34'-30"E for a distance of 40.00 feet to a stone bound,

Thence turning and running S32-25'-30"W for a distance of 237.05 feet to stone bound,

Thence turning and running along a curve to the left having a radius of 36.40 feet for a distance of 17.08 feet to a stone bound,

Thence turning and running S5-32'-30"W for a distance of 127.92 feet to a stone bound,

Thence turning and running along a curve to the left having a radius of 25.00 feet for a distance of 54.67 feet to a stone bound on the northerly side of Stevens Street,

Thence turning and running S60-14'-30"W along the northerly side of Stevens Street for a distance of 97.36 feet to the point of beginning.

or take any other action related thereto.

~~~~~  
When Cassimere Street was accepted as a public way in 1954, no Order of Taking was recorded at that time at the Registry of Deeds. By doing the Order of Taking now and accepting a deed to the "extended" part of Cassimere Street, the Town will own the entire length of Cassimere Street except for the discontinued areas which will be owned by owners of the abutting lots.  
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Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

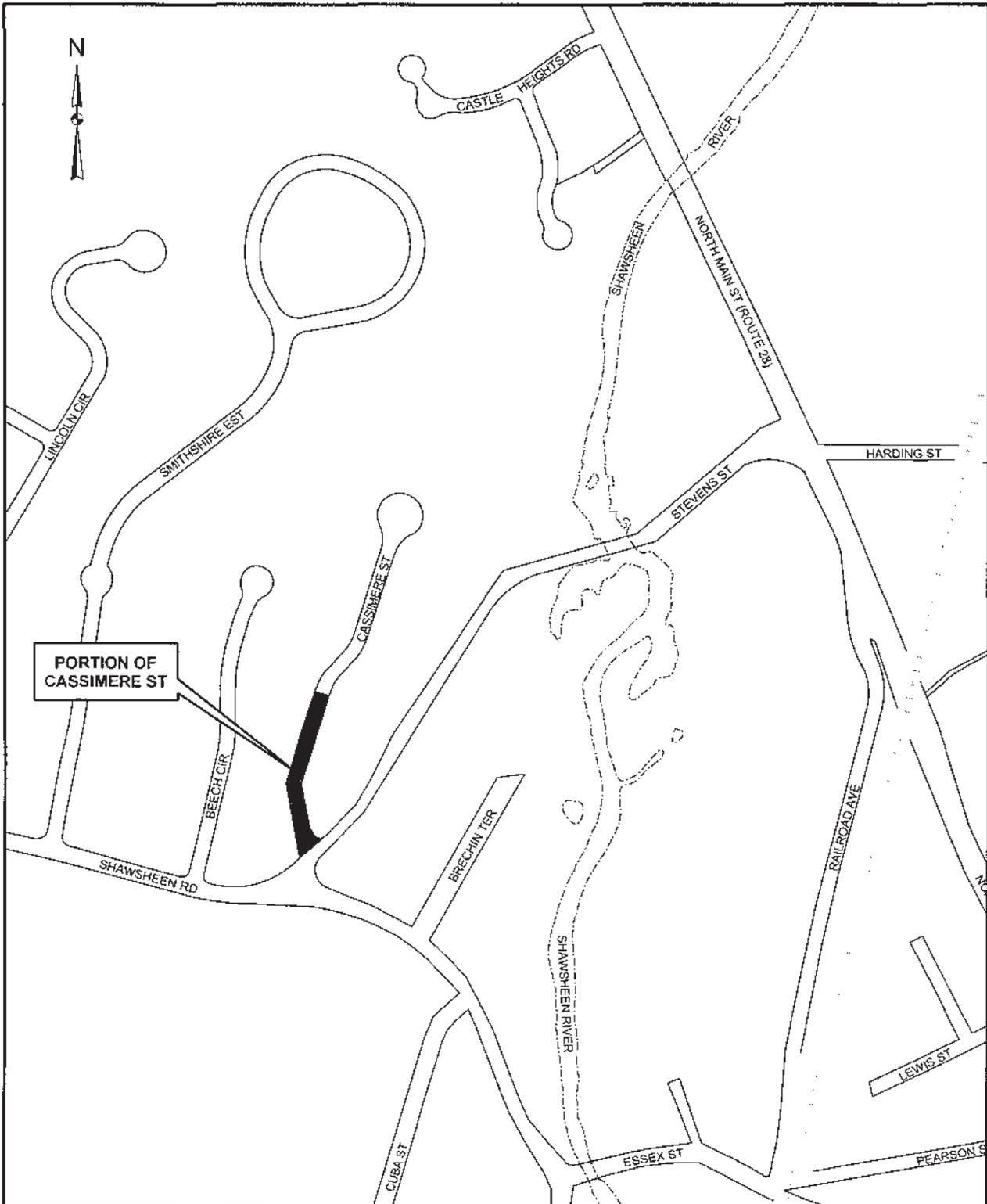
YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Town Manager

ARTICLE 44



STREET ACCEPTANCES

ARTICLE 45. To see if the Town will vote to accept and name as a public way any or all of the following streets: Cassimere Street and Woodman Ridge Road as further described below:

Cassimere Street, as shown on a plan approved by the Andover Planning Board entitled, "SUBDIVISION PLAN OF LAND IN ANDOVER, MASS. ENTITLED CASSIMERE STREET", dated February 14, 2001 (revised) and recorded in the Essex North District Registry of Deeds as Plan Number 14187;

Woodman Ridge Road, as shown on plan approved by the Andover Planning Board entitled, "SUBDIVISION PLAN OF LAND IN ANDOVER, MASS. ENTITLED WOODMAN RIDGE", dated February 16, 1995 (revised) and recorded in the Essex North Registry of Deeds as Plan Number 13957 and further modified on plan entitled "SUBDIVISION PLAN OF LAND IN ANDOVER, MASS. ENTITLED WOODMAN RIDGE", dated November 9, 2004 (revised).

or take any other action related thereto.

The BOARD OF SELECTMEN recommends approval.

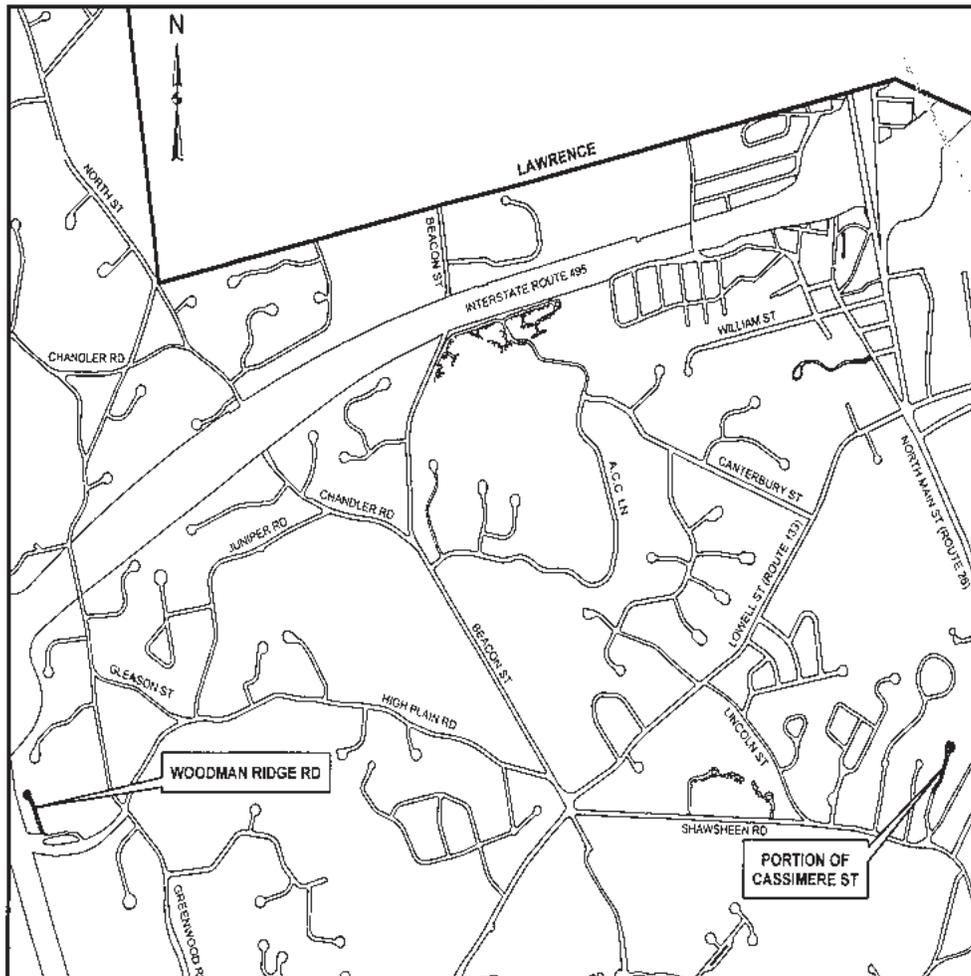
YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Board of Selectmen

ARTICLE 45



SEWER LINE EXTENSION – LINCOLN STREET

ARTICLE 46. To see if the Town will vote to appropriate the sum of \$225,000 for the extension of a sanitary sewer line, including costs incidental and related thereto, on Lincoln Street and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(1) of the General By-laws, or any other enabling authority, and to issue bonds or notes of the town therefore; sewer betterments are to be assessed by the Board of Selectmen, acting in its capacity as Sewer Commissioners, based upon the Uniform Unit Method, or take any other action related thereto.

Requires a 2/3 vote

The following explanation was submitted by the petitioner:

Lincoln Street is an older residential neighborhood located between Shawsheen Road and Lowell Street. Eight homes on Lincoln Street use private septic systems for sanitary waste disposal. These systems have a limited working life. All other residences in the surrounding area are serviced by Andover's sanitary sewer system. The proposed sewer line extension would provide the eight homes with assured healthy disposal of sanitary waste. Additionally, access to a sanitary sewer system adds to the property values and returns tax revenue to the town.

Financial Impact of Article 46

Approval

Town borrows \$225,000 to be repaid over 20 years.
Debt Service funded with sewer user fees to be included in sewer rate projections.
Betterments to be assessed.

Disapproval

The BOARD OF SELECTMEN recommends approval.

YES___

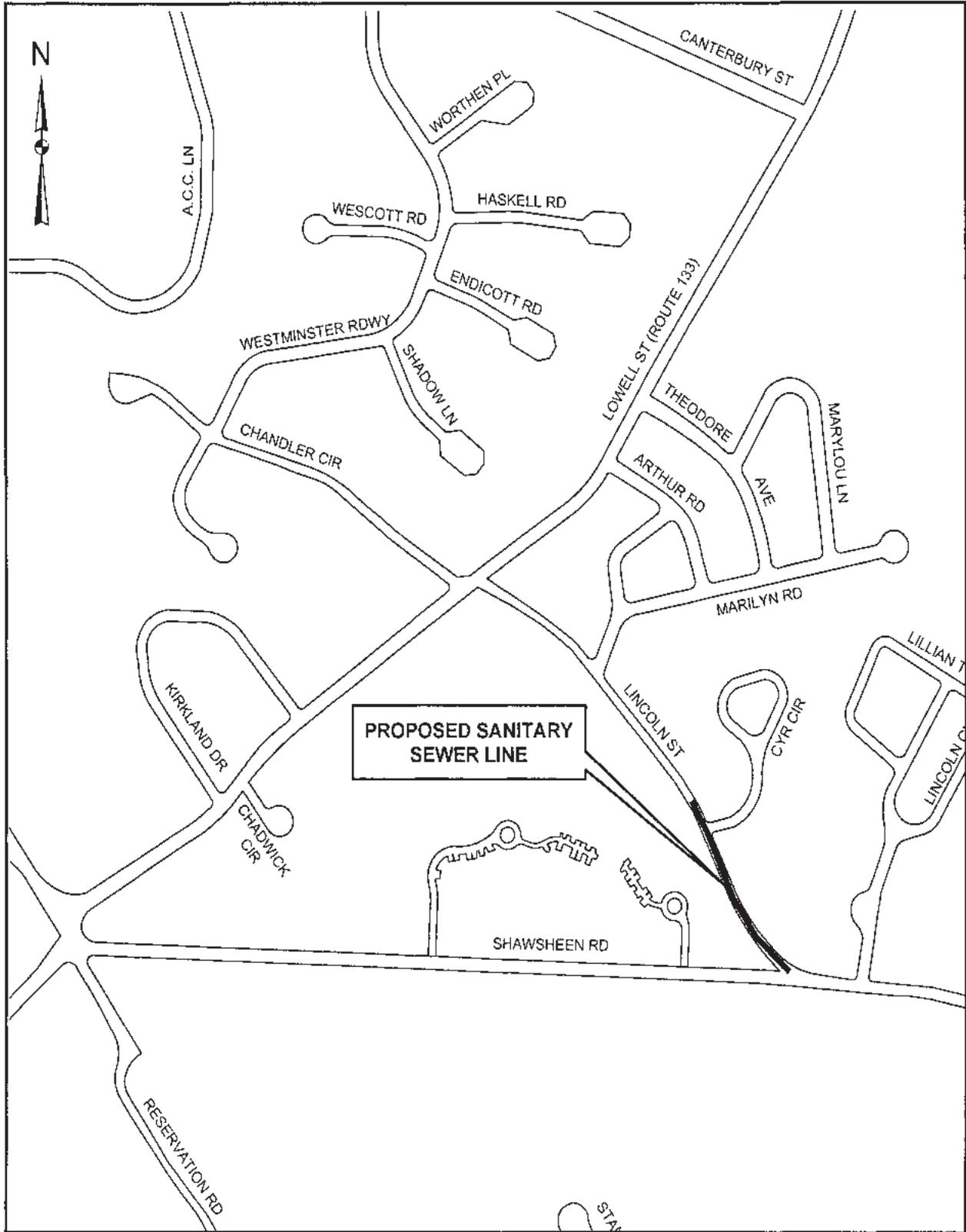
The FINANCE COMMITTEE recommends approval.

NO___

On petition of Tim Lindblad and others

(Article 46 Map Next Page)

ARTICLE 46



SIGN BY-LAW AMENDMENT SIGNS IN THE GENERAL BUSINESS (GB) DISTRICT

ARTICLE 47. To see if the Town will vote to amend Article VIII, Section 5.2.9.1. by deleting the text in a. through e. in its entirety and replacing it with the following:

- a. The sign may be either attached flat against the wall or placed on an awning or fixed canopy of the building.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
- c. The sign area of a flat attached sign for any individual commercial or business use shall not exceed fifteen (15) percent of the portion of the façade associated with that use.
- d. Flat attached signs oriented to the street shall not exceed fifty (50) SF in area.
- e. Flat attached signs oriented to a parking lot shall not exceed twenty-five (25) SF in area unless they mark the primary entrance to a building or establishment, in which case the sign area shall not exceed fifty (50) square feet.
- f. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they exceed twenty-five (25) square feet.
- g. Lettering on the valance of an awning shall not exceed 4.5 inches.”

Section 5.2.10.1. by deleting the text in a. through c. in its entirety and replacing it with the following:

- a. The sign may be either attached flat against the wall or placed on an awning or fixed canopy of the building.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.
- c. The sign area of a flat attached sign for any individual commercial or business use shall not exceed ten percent (10%) of the portion of the façade associated with that use and in no case shall the sign area exceed eighty (80) square feet.
- d. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they exceed twenty-five (25) square feet.
- e. Lettering on the valance of an awning shall not exceed 4.5 inches.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

Section 5.2. of Andover's Zoning Bylaw Signs was rewritten in 2008. Implementation and enforcement began in 2009. Several inconsistencies, unclear language, and omissions were identified over the last year. Articles 47, 48 and 49 correct some of the identified issues. For example, a comma was added in a location that led the applicant to think that only municipal signs over 4 SF are to be reviewed. The revision clarifies that all municipal signs are to be reviewed and only signs in the General Business and Mixed Use District must be over 4 SF are to be reviewed. A sentence was accidentally omitted from the Mixed Use section. Finally, the definition of awning is added. Awnings and awning valances are referenced in the existing bylaw, but the word awning is not defined anywhere. It was an omission during the rewrite, and by adding the definition, the Design Review Board hopes to allow an additional type of signage.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES

The PLANNING BOARD recommends approval. NO

On request of the Design Review Board

**SIGN BY-LAW AMENDMENT
SIGNS IN OFFICE PARK DISTRICTS (OP), LIMITED SERVICE
DISTRICTS (LS) AND INDUSTRIAL DISTRICT (ID)**

ARTICLE 48. To see if the Town will vote to amend Article VIII, Section 5.2.11. of the Andover Zoning By-law by deleting the text in 2. and 3. In its entirety and replacing it with the following:

- “2. In addition to the above, one (1) attached sign for each street upon which a building or complex has frontage. The sign may be either attached flat against the wall or placed on an awning or fixed canopy of the building. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached. The sign area of a flat attached sign shall not exceed twenty-five (25) square feet. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they exceed twenty-five (25) square feet. Lettering on the valance of an awning shall not exceed 4.5 inches.
- 3. In addition to the above, each business or tenant shall be limited to one sign (attached or projecting) for each street and parking lot on which the business or tenant has an entryway. The sign area shall not exceed three (3) square feet.”

Section 5.2.12. by deleting the text in 1., a. and b. in its entirety and replacing it with the following:

- “1. One sign attached flat against the wall or placed on an awning or fixed canopy of the building, identifying the name of the firm and/or goods and services available or produced on the premises, subject to the following conditions:
 - a. The sign area of a flat attached sign shall not exceed twenty percent (20%) of the area of the side of the building to which it is attached, or eighty (80) square feet, whichever is less. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they

exceed twenty-five (25) square feet. Lettering on the valance of an awning shall not exceed 4.5 inches.

- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.”

Section 5.2.13. by deleting the text in 1., a. and b. in its entirety and replacing it with the following:

“1. One or more signs attached flat against the wall or placed on an awning or fixed canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed twenty percent (20%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they exceed twenty-five (25) square feet. Lettering on the valance of an awning shall not exceed 4.5 inches.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.”

Section 5.2.14 by deleting the text in 1., a. and b. in its entirety and replacing it with the following:

“1. One or more signs attached flat against the wall or placed on an awning or fixed canopy of a building, identifying the name of the firm and/or the goods and services available or produced on the premises, subject to the following conditions:

- a. The total area of all such signs on a building shall not exceed ten percent (10%) of the area of the side of the building to which they are attached, or two hundred (200) square feet, whichever is less. Attached signs displayed on the body of awnings or canopies shall not exceed twenty percent (20%) of the area of the awning or canopy, and in no case shall they exceed twenty-five (25) square feet. Lettering on the valance of an awning shall not exceed 4.5 inches.
- b. No portion of the sign shall extend above the highest point of the roof or parapet of the building to which it is attached.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Design Review Board

SIGN BY-LAW AMENDMENT - HOUSEKEEPING

ARTICLE 49. To see if the Town will vote to amend Article VIII, Section 5.2.4.1.b. of the Andover Zoning By-law, by deleting the following text: “The Design Review Board (DRB) shall, within thirty (30) days of submission, review applications for all signs in the General Business (GB) and Mixed Use (MU) Districts, as well as all municipal signs equal to or greater than four (4) square feet in area, prior to issuance of a sign permit.” and replacing it with the following:

“Prior to the issuance of a sign permit, the Design Review Board (DRB) shall, within 30 days of submission of an application for a sign permit, review an application for: (a) a municipal sign in any district; and (b) a sign greater than four (4) square feet in the General Business (GB) and Mixed Use (MU) Districts.”

Section 5.2.10.3. by inserting the following text:

“5.2.10.3.c. The bottom of a projecting sign shall be at least eight (8) feet above the ground, and the top of the sign shall be no more than twenty-five (25) feet from the ground.”

Section 5.2.14.2.b. by deleting the text, “No part of any such sign shall be more than six (6) feet above ground level” and replacing it with:

“No part of any such sign shall be more than twelve (12) feet above ground level.”

Section 5.2.3.4. by deleting the text: “b. Any nonconforming sign and/or support structure shall be removed within thirty (30) days of a change in use or termination of activities on the premises.” and replacing it with:

“b. Any sign associated with a business that has terminated activities loses its relevance and therefore becomes nonconforming. c. Any nonconforming sign and/or support structure shall be removed within thirty (30) days of a change in use or termination of activities on the premises.”

Section 5.2.2.5. by deleting the text: “*Attached Sign:* A sign attached parallel to the façade of a building, facing in the same direction as the façade” and replacing it with:

“*Attached Sign:* A sign that is either attached parallel to the façade of a building, facing in the same direction as the façade, or displayed on the fixed canopy or awning of a building.”

Inserting a new section as follows:

“Section 5.2.2.14. *Awning:* A fixed or retractable structure, whether made of canvas, plastic, metal or other material, placed over a storefront, door or window. For the purpose of this Section 5.2. Signs, awnings shall not be considered a sign. Lettering, symbols or graphic elements appearing on either the body or the valance of an awning (and not otherwise exempt) shall constitute an Attached Sign. The area of a sign displayed on an awning consists of the area encompassed by any lettering, symbols, or graphic elements distinct from the awning background color.”

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

On request of the Design Review Board

PARKING METERS AND PAY AND DISPLAY UNITS

ARTICLE 50. To see if the Town will vote to transfer the sum of \$60,000 from the Off-Street Parking Meter reserve account and appropriate the sum of \$60,000 for the purpose of installing and/or replacing parking meters and pay and display units including costs incidental and related thereto, or take any other action related thereto.

~~~~~  
Article 50 funds the replacement of existing parking meters in the Town House lot with small pay-and-display units and re-locates the removed meters to the Library lot. These improvements will be funded with parking revenues.  
~~~~~

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Police Chief

WOOD MEMORIAL PARK RESTORATION – PHASE II

ARTICLE 51. To see if the Town will vote to transfer the sum of \$75,000 from the Wood Memorial Trust Fund and appropriate the sum of \$75,000 for the purpose of continuing the fence and tree restoration project including costs incidental and related thereto, or take any other action related thereto.

~~~~~  
This article would fund the second phase of the Wood Memorial Park Project which includes the restoration of the historic granite and wood fence along the Lowell Street side of the park and completion of the tree restoration plan for the park with native species trees. Phase I was completed in the early fall of 2009 and included the new Wood Memorial Monument area, a granite “Wood Memorial Park” sign, and restoration of the historic fence along the Main Street side of the park. Funds for this project will come from the Wood Memorial Trust Fund.  
~~~~~

The BOARD OF SELECTMEN recommends approval. YES ___

The FINANCE COMMITTEE recommends approval. NO ___

On request of the Director of Plant and Facilities

ACQUISITION OF 3 BLANCHARD STREET

ARTICLE 52. To see if the Town will vote to appropriate the sum of \$400,000 for the acquisition, and for costs related to such acquisition, of the land with the buildings thereon and demolition of the buildings thereon at 3 Blanchard Street, containing 1.04 acres, more or less, as shown on Assessors Map 199, Parcel 7, and described in the deed recorded at Book 5471, Page 243 at the North Essex Registry of Deeds and to authorize the Board of Selectmen to acquire such land with the buildings thereon, by gift, option, lease, purchase or eminent domain, upon terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum pursuant to Chapter 44 of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, or take any other action related thereto.

~~~~~

This article would authorize the Town to acquire the property at 3 Blanchard Street and also pay for any demolition costs associated with the existing buildings on the site. 3 Blanchard Street abuts the Town owned property at 15 Blanchard Street that was acquired following approval at the April 24, 2007 Town Meeting. This property would enhance the design of the proposed play field project by providing more off street parking, an improved entrance point and better screening to abutting properties.

~~~~~

Requires a 2/3 vote

Financial Impact of Article 52	
<u>Approval</u>	<u>Disapproval</u>
Town borrows \$400,000 to be repaid over 20 years. No increase in FY2011 tax bill. Peak year of debt service in FY2013 would require appropriation of \$37,000. Would account for approximately \$3 of the FY2013 average residential property tax bill.	No change in FY2011 tax bill. Money not needed in debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends disapproval. NO

The PLANNING BOARD recommends approval.

On request of the Town Manager

SALE OF BUILDINGS AT 3 BLANCHARD STREET

ARTICLE 53. To see if the Town will vote to transfer the care, custody and control of the buildings situated on the property at 3 Blanchard Street to the Board of Selectmen for the purpose of removing the buildings and to authorize the Board of Selectmen to remove the buildings from the property, either by the sale or conveyance of the buildings on terms and conditions they deem to be in the best interest of the Town, even if the Town receives no financial payment or by demolition of the buildings, if the Board of Selectmen determines that demolition of the buildings is in the best interest of the Town, or take any other action related thereto.

~~~~~

This article would authorize the Board of Selectmen to attempt to sell the historical house and accessory buildings located at 3 Blanchard Street as an alternative to demolishing them. If Town Meeting does not approve Article 52 authorizing Town acquisition of 3 Blanchard Street, this article will be withdrawn.

~~~~~

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES

The FINANCE COMMITTEE recommends approval. NO

The PLANNING BOARD recommends approval.

On request of the Town Manager

HEIGHT OF MUNICIPAL/EDUCATIONAL BUILDINGS - ZBA

ARTICLE 54. To see if the Town will vote to amend the Andover Zoning By-law, Article VIII, Section 4.1.3.3.b., by deleting “forty feet” and replacing it with “forty-five feet” as follows:

“b. Buildings in any residence district or the Apartment District used for municipal or educational purposes may be three stories in height but not in excess of forty-five feet.”

or take any other action related thereto.

~~~~~

This article would change the language in Article VIII, Section 4.1 3. b. of the zoning by laws to allow the height of Municipal/Educational buildings to go from 40 feet to 45 feet. The current bylaw allows three storey buildings for Municipal/Educational use in any resident or apartment district. The maximum allowed height is 40 feet. New energy efficient buildings require at least 14 feet between floors to allow for more natural light and higher ceilings to accommodate energy efficient lighting systems. The additional height will also allow for adequate space above finished ceilings for building systems such as ductwork, wiring, sprinkler piping, and HVAC controls.

~~~~~

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval.

YES ___

The PLANNING BOARD recommends approval.

NO ___

On request of the Director of Plant and Facilities

CONSERVATION LAND ACQUISITION FUND

ARTICLE 55. To see if the Town will vote to appropriate the sum of \$480,000 for the acquisition of land near Fosters Pond as shown on Assessors Map 123, parcels 26 and 27, for conservation and open space purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, and for expenses incidental and related thereto, and to authorize the Board of Selectmen and Conservation Commission to acquire this land by gift, purchase or eminent domain, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under and pursuant to Chapter 44, Section 7(3) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore or to take any other action related thereto.

Requires a 2/3 vote

~~~~~  
The Andover Conservation Commission seeks funding for the purchase of property on Foster's Pond. The lots under consideration would significantly enhance public access to the 120-acre pond and its surrounding woodlands. The waterfront lots will provide an outstanding opportunity for outdoor recreation including fishing, camping, viewing and enjoying nature. The acquisition of this wilderness property will enhance the area for wildlife, protect local water supplies and preserve open space from future development. This forested lake-front property will also serve as a link from Andover's Willard Circle to an existing 42-acre Conservation holding and to the 170-acre AVIS managed Goldsmith Woodland which stretches along the South East side of Foster's Pond to South Main Street. Hikers, birdwatchers, picnickers, cross-country skiers and dog-walkers all enjoy this natural forested gem. This pond-side site, when acquired, will offer residents - including those with limited mobility - safe convenient off-street parking and an easy stroll to the shoreline. Additionally as part of this transaction, local land owners have agreed to place a large adjacent parcel in protected status and open to the public.  
~~~~~

Financial Impact of Article 55

Approval

Town borrows \$480,000 to be repaid over 20 years.
No increase in FY2011 tax bill.
Peak year of debt service in FY2013 would require appropriation of \$44,000.
Would account for approximately \$3 of the FY2013 average residential property tax bill.

Disapproval

No change in FY2011 tax bill.
Money not needed in debt service in future years would be available within Proposition 2 ½ for other Town/School needs

The BOARD OF SELECTMEN will make its recommendation at Town Meeting.

YES ___

The FINANCE COMMITTEE will make its recommendation at Town Meeting.

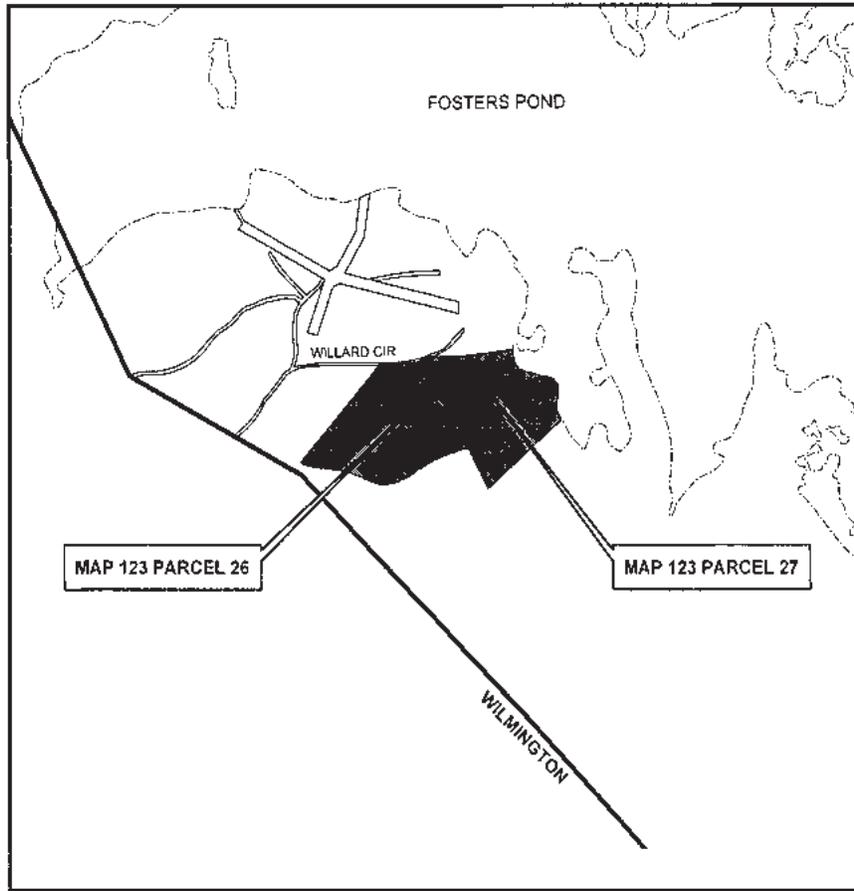
NO ___

The PLANNING BOARD recommends approval.

On request of the Conservation Commission

(Article 55 Map Next Page)

ARTICLE 55



MIXED USE DISTRICT - ZBA

ARTICLE 56. To see if the Town will vote to amend Article VIII, Section 7.2.2.2., Mixed Use District, of the Andover Zoning By-law, by deleting the following text, "The Planning Board may, in its discretion, according to the characteristics of any particular lot, require less than the maximum allowable density." and replacing it with the following:

"The Planning Board may, in its discretion, according to the characteristics of any particular lot, allow less than the 3,000 square feet of lot area per dwelling unit."

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of By-laws, or take any other action related thereto.

~~~~~  
This article revises Section 7.2.2.2. because it was confusing to the reader and/or applicant. The Planning Board's intent is to make the Zoning Bylaw as understandable as possible.  
~~~~~

Requires a 2/3 vote

The BOARD OF SELECTMEN recommends approval. YES ___

The PLANNING BOARD recommends approval. NO ___

On the request of the Planning Board

TOWN OF ANDOVER
2009 ANNUAL REPORT SUMMARY



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
(978) 623-8200
www.andoverma.gov

To the Honorable Board of Selectmen and Citizens of the Town of Andover:

February 12, 2009 marked the 200th anniversary of President Abraham Lincoln's birth. Celebrations were held and editorials were written about his enduring legacy. We, in Andover, have our own Lincoln legacy. The cover of the Town's 2009 Annual Report is a picture of the chalk and charcoal drawing of Lincoln done by Charles A. Berry in 1860 that is on display in the Memorial Hall Library. How the Library came to acquire the drawing is unknown. What we do know is that former Library Director Miriam Putnam read in a 1947 edition of the *Christian Science Monitor* that an important early Lincoln portrait was missing. She surmised that the dusty old Lincoln portrait that hung in the Library may have been that portrait. It was examined by experts in the field and deemed to be an authentic Lincoln portrait from 1860! Is it the "missing" Lincoln portrait . . . we will never know. Thanks to Ms. Putnam, the Town has a priceless connection to our 16th President.

This Annual Report is dedicated to three men who, like President Lincoln, challenged us to be true to the "better angels of our nature" – long-time Town Moderator James D. Doherty and Selectmen Gerald H. Silverman and Charles H. Wesson, Jr. – all served with distinction. Their service spanned over 100 years and left us with a local legacy no less than that of President Lincoln's. Their passing in 2009 marked the end of a political era.

If two words could characterize the 2009 Annual Town Meeting it would be "The Budget". The current recession and uncertainty over our local revenues and State Aid forced us to postpone the Annual Town Meeting from late April to late May. Even with a later Town Meeting date, the local revenue and State Aid numbers were still in question. We began FY-2010 with a \$2.1M deficit. Two Special Town Meetings were held to balance the Budget. In late August, voters approved a two percent increase in the local option hotel/motel excise tax – increasing it from four to six percent. In October, a Special Town Meeting was held to make a variety of line item reductions so that "The Budget" would be balanced and the tax rate set for FY-2010. Also at this meeting, the local option meals excise tax (.75%) was approved.

In September, the Main Street Improvement Project was completed. A celebration was held on a beautiful Saturday in October to re-dedicate our attractive Main Street. Over 3,000 people crowded into the downtown to see the streetscape improvements for themselves and enjoy the festival of food and music. It needs to be noted that this \$4.5 million MassHighway project was finished on time and within budget with minimal disruption for pedestrians and the downtown businesses.

The William Madison Wood Memorial Park on the corner of North Main Street and Lowell Street finally received the “suitable monument” for Mr. Wood that was required in the will of his son, Cornelius A. Wood. Town staff worked with various Town committees and the Wood family to arrive at a design that would educate the public about the life work of William M. Wood and his creation of a utopian community known as Shawsheen Village. The project was completed in November and, along with the monument, there is a sign for the park, landscaping, benches, a walkway and fence renovation.

At the Annual Town Election, Sheila M. Doherty was re-elected as Town Moderator. Also re-elected were Brian P. Major and Ted E. Teichert to the Board of Selectmen. On the School Committee, David A. Birnbach and Annie W. Gilbert replaced Tony James and Arthur Barber. Gerald H. Silverman was re-elected to the Greater Lawrence Regional Vocational Technical School District Committee. Jerry passed away in the late Summer and he was replaced by Marilyn M. Fitzgerald.

James E. Sutton retired after sixteen years as the Director of Memorial Hall Library. He was replaced by Beth Mazin.

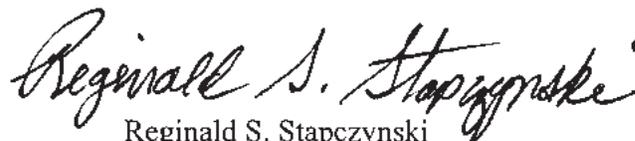
The Virginia Cole Community Service Award was presented at the Annual Town Meeting to Gerald H. Silverman for his outstanding, long-term contributions to the Town of Andover as a Selectman, member of the Greater Lawrence Technical School District Committee, Cable Advisory Committee, Andover Youth Foundation, teacher, coach, mentor and overall community activist.

In closing, I want to thank the Board of Selectmen for their leadership, direction and unselfish service to all the residents of the Town. In addition, I offer a thank you to the Department Heads and Town staff for all they do to make Andover a special community.

Please visit the Town’s website at www.andoverma.gov for the latest information about your Town.

It is my distinct honor to serve as your Town Manager.

Very truly yours,


Reginald S. Stapczynski
Town Manager

**TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET- FUND LEVEL
 FISCAL YEAR ENDED 06/30/2009**

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
GENERAL GOVERNMENT												
Personal Services	29,886.23	2,249,804.00		29,000.00	119,522.98				2,399,223.21	2,399,223.21	10,404.36	73,303.05
Other Expenses	85,604.80	1,237,798.00		29,000.00					1,351,392.80	1,267,685.39	10,404.36	73,303.05
	115,501.03	3,487,592.00	0.00	29,000.00	119,522.98	0.00	0.00	0.00	3,750,616.01	3,666,908.60	10,404.36	73,303.05
COMMUNITY DEVELOPMENT												
Personal Services	29,345.22	1,407,465.00		16,624.25	20,232.62	6,000.00		(19,000.00)	1,433,042.84	1,433,042.84	2,450.00	0.00
Other Expenses	1,890.00	117,604.00		16,624.25				19,000.00	161,108.25	158,590.77	2,450.00	27.48
	31,225.22	1,525,069.00	0.00	16,624.25	20,232.62	6,000.00	0.00	0.00	1,598,151.09	1,598,633.61	2,450.00	27.48
COMMUNITY SERVICES												
Personal Services	867.00	338,551.00	346,344.00		26,064.45				711,836.45	711,836.45	2,598.50	0.00
Other Expenses	2,000.00	45,530.00	237,620.00						285,150.00	273,837.89	2,598.50	8,713.61
	2,867.00	384,081.00	583,964.00	0.00	26,064.45	0.00	0.00	0.00	996,986.45	985,674.34	2,598.50	8,713.61
ELDER SERVICES												
Personal Services	15,920.03	546,654.00	61,000.00		13,072.51	77,400.00		3,000.00	578,646.54	578,147.40	12,315.98	498.14
Other Expenses	7,672.74	19,854.00	61,000.00			77,400.00		(3,000.00)	162,926.74	144,850.26	12,315.98	6,760.50
	23,592.77	566,508.00	61,000.00	0.00	13,072.51	77,400.00	0.00	0.00	741,573.28	722,997.66	12,315.98	6,259.64
MUNICIPAL MAINTENANCE												
Personal Services	52,183.76	2,899,805.00	57,000.00		42,471.33	45,000.00			3,096,460.09	3,068,058.65	38,159.55	241.89
Other Expenses	111,082.49	1,317,086.00	70,000.00				(27,000.00)		1,471,168.49	1,321,256.00	96,238.37	53,674.12
	163,266.25	4,216,891.00	127,000.00	0.00	42,471.33	45,000.00	(27,000.00)	0.00	4,567,628.69	4,379,314.65	134,397.92	53,916.01
PUBLIC SAFETY												
Personal Services	141,428.81	11,176,574.00	960,000.00		670,187.14	76,028.00		274,000.00	13,196,217.95	13,162,666.78	34,967.01	564.16
Other Expenses	162,551.96	995,120.00	60,000.00			198,115.00	(16,000.00)	(114,000.00)	1,285,786.96	1,096,259.20	62,812.62	126,715.14
	303,980.77	12,171,694.00	920,000.00	0.00	670,187.14	274,143.00	(16,000.00)	160,000.00	14,484,004.91	14,258,925.98	97,799.63	127,279.30
DEPARTMENT OF PUBLIC WORKS												
Personal Services	286,638.15	1,605,356.00			47,618.08		149,000.00		1,801,974.08	1,801,974.08		(0.00)
Other Expenses	296,638.15	3,786,200.00					479,000.00	(160,000.00)	4,391,838.15	4,214,588.51	47,147.32	130,092.32
	583,276.30	5,391,556.00	0.00	0.00	47,618.08	0.00	628,000.00	(160,000.00)	6,193,812.23	6,016,572.59	47,147.32	130,092.32
LIBRARY												
Personal Services	41,303.05	1,998,666.00			28,149.24				2,056,148.29	2,038,327.35	5,461.12	14,359.92
Other Expenses	11,552.46	628,600.00					(49,000.00)		591,152.46	570,155.45	2,438.61	18,558.40
	52,855.51	2,617,296.00	0.00	0.00	28,149.24	0.00	(49,000.00)	0.00	2,648,300.75	2,608,482.80	7,899.73	32,918.22
SCHOOL												
Personal Services	149,794.00	47,384,430.00						113,468.63	47,647,692.63	47,647,692.63		0.00
Other Expenses	172,041.38	12,048,727.00					194,000.00	(113,468.63)	12,301,298.75	11,368,226.17	157,708.58	785,364.00
GLRYTHS		362,730.00							362,730.00	361,223.00		1,507.00
	321,835.38	59,795,887.00	0.00	0.00	0.00	0.00	194,000.00	0.00	60,311,722.38	59,367,141.80	157,708.58	786,871.00
UNCLASSIFIED												
Compensation Fund		968,000.00			(967,318.35)				681.65			681.65
Reserve Fund		200,000.00		(44,624.25)			(155,000.00)		375.75			375.75
	0.00	1,168,000.00	0.00	(44,624.25)	(967,318.35)	0.00	(155,000.00)	0.00	1,067.40	0.00	0.00	1,067.40

**TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2009**

	RES FOR ENCLUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCLUM	TRANS TO UNRE FD BL
FIXED EXPENSES												
Debt Service	22,838.74	13,348,694.72					(208,000.00)		13,163,531.46	13,083,736.85		79,794.61
Insurance		635,088.00							635,088.00	567,722.48		67,365.52
Health Insurance Fund		11,097,000.00					500,000.00		11,597,000.00	11,576,009.00		20,991.00
Unemployment Comp		100,000.00							100,000.00	100,000.00		0.00
Retirement		4,510,979.00							4,510,979.00	4,510,979.00		0.00
	22,838.74	29,691,761.72	0.00	0.00	0.00	402,543.00	867,000.00	0.00	30,006,598.46	29,838,447.33	0.00	168,151.13
	1,324,598.82	121,016,345.72	1,691,984.00	0.00	0.00	402,543.00	867,000.00	0.00	123,441,099.36	123,441,099.36	472,763.02	1,388,589.16
SEWER SYSTEM												
Personal Services	10,960.25	393,691.00							404,651.25	369,126.97		35,524.28
Other Expenses	367,594.97	1,725,750.00				134,562.00			2,217,906.97	1,929,901.73	198,018.31	90,086.93
	368,555.22	2,119,441.00	0.00	0.00	0.00	134,562.00	0.00	0.00	2,622,598.22	2,298,928.70	198,018.31	125,611.21
WATER DEPARTMENT												
Personal Services		1,810,294.00						20,000.00	1,830,294.00	1,814,165.16		16,128.84
Other Expenses	856,905.07	2,299,800.00			435,000.00		(20,000.00)		3,571,805.07	2,567,056.56	10,995.22	1,003,783.29
	856,905.07	4,110,194.00	0.00	0.00	435,000.00		0.00	0.00	5,402,099.07	4,371,221.72	10,995.22	1,019,892.13
TOTAL ENTERPRISE	1,225,460.29	6,229,635.00	0.00	0.00	569,562.00		0.00	0.00	8,024,657.29	6,670,150.42	208,003.53	1,145,503.34
GRAND TOTAL	2,550,059.11	127,245,990.72	1,691,984.00	0.00	972,105.00	867,000.00	867,000.00	0.00	133,327,108.83	130,111,249.78	681,766.55	2,534,092.50

**TOWN OF ANDOVER, MASSACHUSETTS
GENERAL FUND SPECIAL ARTICLES
June 30, 2009**

ORG CODE	OBJ CODE	ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	OTHER ACCOUNTS	APPROPRIATION	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	OFU	ENCUMB	CONTINUED APPROPRIATION
02123	571008	ANNUAL	UNPAID BILLS	0.00				0.00				0.00
02133	571064	ANNUAL	FIREWORKS FUND	10,000.00	0.00	10,000.00	0.00	20,000.00	10,000.00	0.00	0.00	10,000.00
02141	571065	ART 36, 2002	ASSESSORS REASSESSMENT	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00
02171	571012	ART 57, 1995	WETLAND BYLAW	1,461.19	0.00	1,461.19	0.00	1,461.19	0.00	0.00	0.00	1,461.19
02175	571013	ART 44, 1967	ELM SQ TRAFFIC SIGNAL	5,313.08		5,313.08		5,313.08		5,313.08		0.00
02175	571035	ART 65-4, 1998	TRAFFIC SIGNALS	1,599.10		1,599.10		1,599.10		1,599.10		0.00
02175	571044	ART 98, 1999	BALLARDVALE SIGN	4,000.00		4,000.00		4,000.00		4,000.00		0.00
02210	571023	ART 43, 1986	DISPATCH CENTER	399.93	0.00	399.93	0.00	399.93	0.00	399.93	0.00	0.00
02410	571014	ART 48, 1997	RIVER ROAD LAND	5,000.00		5,000.00		5,000.00		5,000.00		0.00
02541	571069	ART 21, 2008	ELDERLY DISABLED TRANSPORT	1,736.50		1,736.50		1,736.50	348.16			477.16
02541	571068	ART 16, 2006	ELDERLY DISABLED TRANSPORT	6,399.00		6,399.00		6,399.00	1,259.34		230.50	6,000.00
02541	571067	ART 39, 2005	ELDERLY DISABLED TRANSPORT	1,736.50		1,736.50		1,736.50	6,168.50			6,000.00
02543	571009	ART 45, 1992	WAR MEMORIAL	14,483.66	0.00	14,483.66	0.00	14,483.66	7,776.00	6,000.00	230.50	6,477.16
				1,034.63	0.00	1,034.63	0.00	1,034.63	945.00	0.00	0.00	99.63
				1,034.63	0.00	1,034.63	0.00	1,034.63	945.00	0.00	0.00	99.63
				46,391.59	0.00	46,391.59	0.00	46,391.59	18,721.00	25,412.11	230.50	18,027.98
			TOTAL GENERAL FUND									

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 44 96 MID SCH ROOF	1,750.00				1,750.00	1,684.58			55.42	
ART 09 00 MIDDLE ELEM SCHOOL	36,117.60	13,675.00			49,792.60	33,546.40		3,257.00	12,989.20	
ART 12 02 WEST EL ASBESTOS	10,983.84				10,983.84	5,184.55			5,809.29	
ART 28 04 COLLINS HVC	14,568.24				14,568.24	10,513.60			4,074.64	
ART 11 05 SCHOOL BUILDING REPIMP	384,009.42	22,917.48			406,926.90	38,224.90		14,363.00	294,339.10	
ART 17 06 SCHOOL ROOF REPLACEMENTS	-748,190.25	14,731.94			131,541.69	111,856.62			19,685.06	
ART 46 06 SCHOOL HVAC REPLACEMENTS	3,770.88	3,640.00	865,000.00		7,360.88	3,640.00			3,720.88	
ART 9 1 07 BANCROFTWEST EL	0.00	19,830.08			19,830.08	299.10			19,530.98	
ART 15 07 SCHOOL ROOF REPLACE	-2,733,008.08	1,948,577.78	1,480,000.00		885,569.70	1,879,415.32		1,320.00	-1,285,166.62	1,500,000.00
ART 28 07 SCHOOL BUILDING MAINTENANCE	-660,973.11	444,179.48	463,000.00		248,205.37	468,077.14		17,185.00	-237,055.77	300,000.00
ART 20 1 84 SCHOOL BUILDING	1,938.28				1,938.28	1,938.00			0.28	
ART 24 08 BANCROFT FEASIBILITY STUDY	0.00				0.00	12,141.00			-12,141.00	300,000.00
ART 27 08 SCHOOL BLDG MAINT/RENOV	-5,100.00	5,100.00			0.00	309,572.88		35,278.66	-345,848.54	1,000,000.00
ART 29 08 LOVELY FIELD RENOVATIONS	0.00		240,000.00		240,000.00	239,156.00		842.00		
ART 56 09 SCHOOL BLDG MAINT/REPAIR	0.00				0.00	0.00		0.00		
ART 59 09 FEASIBILITY STUDY BANCROFT SCH	0.00				0.00	0.00		0.00		
TOTAL SCHOOL	-3,694,153.19	2,472,651.76	3,050,000.00	0.00	1,828,466.57	3,275,252.99	0.00	72,401.66	-1,519,196.06	3,100,000.00
ART 5 03 2005 CIP	1,454.39	8,678.80			10,133.19	-269.75			8,864.03	
ART 5 04 2006 CIP	128,069.37	121,839.65			249,909.02	128,517.42	1,538.91	3,859.00	88,812.45	
ART 5 05 2007 CIP	232,935.74	86,270.22			299,205.96	102,256.00	80,912.69	800.00	115,237.27	
ART 5 07 2008 CIP	725,455.17	345,617.30			1,071,072.47	721,002.52	128,868.98		221,200.97	
ART 8 08 2009 CIP (Effective 07/01/2008)	0.00				0.00	608,100.62	533,000.00	101,400.00	537,499.39	
TOTAL CIP	1,087,914.67	542,405.97	0.00	1,780,000.00	3,410,320.64	1,559,606.81	792,940.73	105,159.00	951,614.10	0.00
ART 31 98 SEWER PLANS, SO	188,964.13				188,964.13				188,964.13	
ART 34 98 SEWER PLN ROGERS	32,528.44				32,528.44				32,528.44	
ART 42 99 ROGERS BROOK SEWER	26,516.30				26,516.30				26,516.30	
ART 41 99 SEWER CONST MAIN ST	84,744.96				84,744.96				84,744.96	
ART 44 02 SANITARY SEWER INFILTRATION	178,027.72	8,917.17			186,944.89	1,290.00			185,654.89	
ART 27 03 SEWER MAIN REPLACEMENT	0.78	149,814.00			149,814.78	149,814.78			0.00	
ART 25 04 SEWER METER	611,780.49				611,780.49			611,780.49	0.00	
ART 36 04 SEWER LINE REPLACEMENT	0.00	100,000.00			100,000.00	100,000.00			0.00	
ART 2A 04 SOUTH MAIN STREET AREA SEWER	347,968.44	6,500.00			354,468.44	12,624.00			341,844.44	
ART 32 06 SEWER METER	315,304.44				315,304.44				315,304.44	
ART 33 06 REPAIR/REPLACE SANITARY SEWER	-106,404.18	74,038.18	350,000.00		317,634.00	235,176.49			82,457.51	
ART 36 07 DASCOMB/GOOD SEWER	-415.15		200,000.00		195,584.85	138,381.66			61,203.20	
ART 41 07 KIRKLAND ST SEWER (BETTERMENTS)	-13,447.30		250,000.00		236,552.70	147,208.80			89,343.90	
ART 64 07 SHAWSHOEN PUMP STATION	0.00		200,000.00		200,000.00	200,000.00			200,000.00	
ART 33 08 SHAWSHOEN ROVER OUTFALL SEWER	0.00		1,500,000.00		1,500,000.00	1,500,000.00			1,500,000.00	
ART 51 08 SEWER MAIN CONSTRUCTION	0.00				0.00	0.00			0.00	
TOTAL SEWER	1,865,569.07	339,299.35	2,500,000.00	0.00	4,504,838.42	784,466.72	0.00	511,760.49	3,108,562.21	0.00

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANKS
ART 32-2-00 CONSERV MAINT/MP	14,851.84				14,851.84				14,851.84	
ART 12 01 LAND ACQ LOWELL JCT ROAD	-9,916.07	3,156.00			-6,760.07	6,784.97		3,156.00	-16,701.04	
ART 23 02 CONSERVATION FUND	72,705.10				72,705.10	15,000.00			57,705.10	
ART 51 07 ACQ BLANCHARD ST	69,710.00				69,710.00				69,710.00	
TOTAL CONSERVATION	147,350.87	3,156.00	0.00	0.00	150,506.87	21,784.97	0.00	3,156.00	125,665.90	0.00
ART 44 99 LANDFILL CLOSURE	25,787.51				25,787.51	244,445.85			-218,658.34	
ART 43 06 LANDFILL CAP LEDGE ROAD	-410,100.00	66,435.11			-343,664.89	80,471.21		5,863.90	-410,100.00	500,000.00
ART 31 08 LEDGE ROAD LANDFILL CLOSURE	0.00				0.00				0.00	
TOTAL LAND FILL STUDY	-384,312.49	66,435.11	0.00	0.00	-317,877.38	304,917.06	0.00	5,863.90	-628,758.34	500,000.00
ART 74 98 MAIN ST STREETScape	-6,285.80				-6,285.80	42,431.65			-48,717.45	224,000.00
ART 48 02 MAIN ST IMPROVEMENTS	0.00				0.00	69,376.00			-69,376.00	289,500.00
TOTAL OTHER	-6,285.80	0.00	0.00	0.00	-6,285.80	130,807.65	0.00	0.00	-137,093.45	483,500.00
ART 27 96 REPAINT WATER	37,862.97				37,862.97				37,862.97	
ART 30 00 WATER MAIN DISTRIBUTION	0.00	3,308.41			3,308.41				3,308.41	
ART 42 02 WATER PLANT DESIGN	35,449.51	7,539.88			42,989.39	26,757.91			16,231.48	
ART 18 03 WATER STORAGE TANK REHAB	80,000.00				80,000.00				80,000.00	
ART 20 03 WATER PLANT IMPROVEMENTS	1,514,149.12				1,514,149.12	9,998.07		44,131.00	460,020.05	
ART 25 04 WATER METERS	200,154.79	77,979.66			278,134.45	88,924.53		147,105.55	42,104.37	
ART 47 04 WATER STORAGE TANKS	400,000.00				400,000.00				400,000.00	
ART 34 05 WATER PLANT IMPROVE	-510,594.08		188,000.00	634,717.00	322,122.92	320,465.26			1,657.66	
ART 36 05 WATER DISTRIBUTION IMPROVEMENTS	95,778.38				95,778.38				42,878.38	
ART 41 05 FISH BROOK PUMPING STATION	9,138.00	10,050.57			19,188.57	3,024.68		7,035.89	9,138.00	
ART 65 03 HAGGERTSHBROOK SALT ST	756.86				756.86				756.86	
ART 31 06 WATER MAIN REPLACEMENT	487,270.00				487,270.00				487,270.00	
ART 32 06 WATER METERS	684,695.56				684,695.56				684,695.56	
ART 35 07 WATER VEHICLE REPLACEMENT	40,327.38				40,327.38	40,162.73			164.65	
ART 46 07 WATER DISTRIBUTION	900,000.00				900,000.00				900,000.00	
ART 47 07 WATER PLANT PUMPS	233,451.60	16,548.40			250,000.00	107,623.80		48,838.00	93,538.20	
ART 54 07 SALT BALANCE STUDY	24,895.14	2,600.25			27,495.39	6,877.75		4,700.00	15,917.64	
ART 12 08 FISHBROOK PUMPING STATION	78,764.74	8,050.00			86,814.74	49,838.75		6,395.50	30,590.49	
ART 29 09 WATER MAIN CONST/RECONST					500,000.00				500,000.00	
ART 30 09 WATER SUPPLY IMPROVEMENTS					250,000.00				250,000.00	
ART 66 09 WATER PLANT ROOF REPLACE					650,000.00				650,000.00	
TOTAL WATER	3,807,099.97	126,087.17	168,000.00	2,034,717.00	6,260,904.14	653,673.46	1,400,000.00	301,105.94	3,906,124.72	0.00

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	L TBOND PROCEEDS	OF U(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 24 97 SENIOR CITIZEN	22,958.74				22,958.74	1,794.00			21,164.74	
ART 32 01 TOWNSCHOOL PROJECTS	16,471.22	3,100.00			19,571.22	3,000.00			16,571.22	
ART 33-5-01 WEST FIRE STATION - LONG TERM	39,352.93				39,352.93				39,352.93	
ART 33-8-01 OLDE ANDOVER VILLAGE PARKING	2.02				2.02	2.02			0.00	
ART 39 01 TOWN YARD	0.05				0.05	0.05			0.00	
ART 25-1-02 TOWN BUILDING IMPROVEMENTS	53,856.40				53,856.40	6,377.78		11,830.00	35,648.62	
ART 32 04 SENIOR CTR PLANS	33,970.75				33,970.75		32,265.00		1,715.75	
ART 46 06 TOWN HVAC REPLACEMENT	16,146.75	220,517.00			236,663.75	236,414.00	23,890.67		10,249.75	
ART 47 06 PAY & DISPLAY SHAWSHOEN	23,890.67				23,890.67				0.00	
ART 48 06 LAND TRANSFER BUXTON CT	200.00				200.00			200.00		400,000.00
ART 27 07 TOWN BLDG RENOVATION	-323,635.26	115,249.00	255,000.00		48,613.74	352,344.85		61,394.44	-387,125.96	
ART 28 08 TOWN BLDG RENOVATION	0.00		290,000.00		290,000.00	138,480.00		79,489.00	72,031.00	
ART 44 08 WMI WOOD MEMORIAL	165,000.00				165,000.00	6,292.97		2,000.00	186,707.03	
ART 48 08 PARKS & GROUNDS BUILDING	276,691.00				276,691.00				276,691.00	
ART 35 08 FIRE DEPT VEHICLES	0.00				0.00	932,166.00		40,832.00	-973,000.00	973,000.00
ART 48 08 REC PARK LIGHTING	-6,500.00	6,500.00			0.00	100,000.00			-100,000.00	100,000.00
ART 16 09 TOWN YARD LEWIS T				30,000.00	30,000.00				30,000.00	
ART 17 09 CAMPENULLI DRIVE (RIGHT OF REFUSAL)				27,255.00	27,255.00				27,255.00	
ART 18 09 SITE EVALUATION TOWN YARD				20,000.00	20,000.00				20,000.00	
ART 34 2009 BVALLE FIRE REPLACEMENT					0.00				0.00	
ART 48 2009 INSTALL/REPLACE PARK METERS				23,890.67	23,890.67				23,890.67	
ART 55 09 TOWN BLDG MAINT/IMPROVE	0.00				0.00			9,750.00	-9,750.00	
ART 57 09 BLANCHARD ST BALLFIELDS					0.00			5,000.00	-5,000.00	
ART 58 09 VETS WAR MEMORIAL AUDITORIUM					0.00				0.00	
TOTAL MUNI BUILDING	318,405.27	345,366.00	545,000.00	101,145.67	1,309,916.94	1,766,873.68	86,145.67	210,296.44	-723,397.85	1,473,000.00

**TOWN OF ANDOVER, MASSACHUSETTS
CAPITAL PROJECTS FUND
June 30, 2009**

DESCRIPTION	1-Jul-08 BALANCE	ENCUMB	LT BOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	30-Jun-09 BALANCE	MEMO BANS
ART 65-1 88 STORM DRAINAGE	31,993.16				31,993.16				31,993.16	
ART 29 96 STORM DRAIN IMP	117.65				117.65	117.65			0.00	
ART 30 97 ROAD IMPROVEMENT	127.97				127.97				127.97	
ART 46-3 98 TOWN CAPITAL	12,822.82				12,822.82	4,403.76			8,419.06	
ART 88 99 IMPROVE ESSEX/PEARSON	3,500.00				3,500.00				3,500.00	
ART 83 99 SALEM ST SIDEWALK	46,482.27				46,482.27				46,482.27	
ART 64 98 SIDEWALK IMP	213.22				213.22				213.22	
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	9,173.99				9,173.99				9,173.99	
ART 66 00 SIDEWALK RESTORATION	44,333.77				44,333.77				44,333.77	
ART 70 00 SIDEWALK CHESTNUT ST	71,174.95				71,174.95				71,174.95	
ART 22 01 SIDEWALK CROSS HIGH PLAIN	10,427.37				10,427.37				10,427.37	
ART 28 01 ACQ SMITHSHIRE EST	56,946.18				56,946.18				56,946.18	
ART 33-1 01 OIS	106.79				106.79				106.79	
ART 44-1 02 HYDRANT REPLACEMENT	1,309.80				1,309.80				1,309.80	
ART 44-2 02 OIS	43,228.56	1,495.00			44,723.56	3,027.50			41,696.06	
ART 09 04 BRIDGE REPAIR/RECONSTRUCTION	89.83	360.00			449.83	449.83			0.00	
ART 33 05 MORAIN ST	6,152.90				6,152.90				6,152.90	
ART 51 05 SIDEWALK RECONSTRUCTION	53,311.06				53,311.06				53,311.06	
ART 54 05 BRIDGE RECONSTRUCTION	0.00	207.64			207.64			207.64	0.00	
ART 9-2 07 BRIDGE REPAIRS	55,506.61	102.91			55,609.52	23,576.45		4,483.56	27,629.51	
ART 38 07 ACQUIRE GRANL DRIVE	2,000.00				2,000.00	150.00			1,850.00	
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000.00				15,000.00				15,000.00	
ART 52 07 BRIDGE REPAIRS	0.00				0.00				0.00	
ART 2A 07 ACQ 16 PEARSON ST	28,141.25				28,141.25				28,141.25	
ART 3A 07 ACQ 18 PEARSON ST	28,295.00				28,295.00				28,295.00	
ART 4A 07 ACQ 37 PEARSON ST	27,393.41				27,393.41				27,393.41	
ART 32 08 BRIDGE REPAIRS	0.00				0.00			41,200.00	-41,200.00	
ART 50 08 STORM DRAINAGE IMPROVEMENTS	0.00		100,000.00		100,000.00	105,650.25			-5,650.25	
TOTAL ROAD/STORM DRAIN	547,848.56	2,165.55	100,000.00	0.00	650,014.11	137,375.44	0.00	45,811.20	466,827.47	0.00
ART 56 97 PUBLIC SAFETY	23.46				23.46				23.46	
ART 47 99 PUB SAF ANTENNAS	3,920.50				3,920.50				3,920.50	
ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY	-156,315.04	25,718.06	500,000.00		369,403.02	350,695.01		18,163.00	395.01	
ART 34-3 02 REVERSE 911	726.30				726.30				726.30	
TOTAL PUBLIC SAFETY	-151,644.78	25,718.06	500,000.00	0.00	374,073.28	350,695.01	0.00	18,163.00	5,025.27	0.00
GRAND TOTAL	3,432,792.15	3,923,254.97	6,883,000.00	3,915,862.67	18,164,906.79	8,985,672.81	2,249,086.40	1,374,836.63	5,555,313.95	5,566,500.00

TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
June 30, 2009

	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	EXPENDABLE TRUST	LT DEBT	GRAND TOTAL
		WATER	SEWER						
ASSETS									
Cash and Equivalents	7,840,170.23	300,495.18	2,995,463.68	12,624,501.91	3,786,942.53	842,383.05	7,358,644.54		35,748,601.12
Property Taxes									
Personal Property	70,265.27								70,265.27
Real Estate	1,801,372.72								1,801,372.72
Motor Vehicle Excise	709,222.02								709,222.02
Water & Sewer Charges		768,604.61	686,260.77						1,454,865.38
Special Assessments		3,117.24	13,559,021.98						13,562,139.22
Tax Liens	924,463.10	24,018.13	17,589.06						966,080.29
Deferred Tax	104,668.02								104,668.02
Tax Foreclosure	252,583.18		725,680.91						978,264.09
Other Receivables	475,408.59			634,084.80					1,109,493.39
Total Cash & Receivables	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	0.00	56,496,951.52
Other Assets									
Amounts to be Provided for:									
Long Term Debt								92,614,422.00	92,614,422.00
Total Assets	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	92,614,422.00	149,101,373.52
LIABILITIES AND RESERVES									
Warrants Payable									
Accrued Payroll	805,532.02	325,096.17	43,526.35	127,851.33	289,845.31	46,835.79	2,000.00		1,640,688.97
Property Taxes Paid in Advance	2,519,037.14				118,025.79				2,637,062.93
Liabilities Due Depositors	411,551.42		8,267.77						419,819.19
Accrued Payroll Withholdings	(192.89)								(192.89)
Reserve for Abatements	1,603,570.47								1,603,570.47
Deferred Revenue	2,538,387.62	795,759.98	14,970,582.72						18,304,690.32
Bond Anticipation Notes Payable	0.00			5,566,500.00					5,566,500.00
Repayment of Long Term Debt	0.00							92,614,422.00	92,614,422.00
Total Liabilities	8,073,890.59	1,120,836.15	15,022,358.84	5,694,351.33	407,871.10	46,835.79	2,000.00	92,614,422.00	122,982,565.80
Fund Balances									
Unreserved	3,785,240.58	(35,586.21)	2,745,649.25	5,555,313.95	3,874,882.20	795,547.26	7,356,644.54		24,077,691.57
Reserved for:									
Continued Appropriations	18,027.98								18,027.98
Encumbrances	472,993.32	10,985.22	196,018.31	1,374,836.63	138,274.03				2,195,107.51
Reserve for Court Judgments (Mello)	(201,761.00)								(201,761.00)
Reserve for Debt Service - Premium Amortization	29,741.66								29,741.66
Total Fund Balances	4,104,242.54	(24,600.99)	2,943,667.56	6,930,150.58	4,013,156.23	795,547.26	7,356,644.54	0.00	26,118,607.72
Total Liab. & Fund Balance	12,178,133.13	1,096,235.16	17,966,026.40	12,624,501.91	4,421,027.33	842,383.05	7,358,644.54	92,614,422.00	149,101,373.52

TOWN OF ANDOVER, MASSCHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
June 30, 2009

Revenues:	Governmental Fund Type					Proprietary Fund Type Capital Projects	Special Revenue	Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Water Enterprise	Other					
Motor Vehicle Excise	4,519,904.86									4,519,904.86
Other Excise	860,090.00									860,090.00
Penalties and Interest on Taxes and Excises	303,184.34									303,184.34
Payments in Lieu of Taxes	154,032.00									154,032.00
Fees	55,645.40	26,877.57	23,504.67							106,027.64
Charges for Services - Water		6,196,626.62								6,196,626.62
Charges for Services - Sewer			3,648,041.55							3,648,041.55
Departmental Revenue - School	243,414.52					4,976,193.22				5,219,607.74
Departmental Revenue - Library	15,589.74									15,589.74
Other Departmental Revenue	699,445.15	88,623.79	52,858.84			3,437,354.46				4,276,282.24
Licenses and Permits	1,198,881.47									1,198,881.47
Special Assessments	0.00	1,792.42	4,364,393.03							4,366,185.45
Fines and Forfeits	502,604.00									502,604.00
Investment Income	507,906.88	6,746.46	20,272.84				10,802.03	296,611.35		854,078.64
Trust Fund Activity							15,764,420.70	22,318.75		15,786,739.45
Other										
Intergovernmental	11,233,760.16									11,233,760.16
Real Property Taxes	94,068,650.23									94,068,650.23
Personal Property Taxes	3,350,375.85									3,350,375.85
Tax Titles	100.00									100.00
Offset										
DCS	525,724.32									525,724.32
AYS	58,964.00									58,964.00
Elder Services	49,682.78									49,682.78
Rentals	55,516.95									55,516.95
Off Duty Admin Fee	70,587.00									70,587.00
Cemetery Internment Fees	62,867.00									62,867.00
Ambulance Fees	986,624.85									986,624.85
Total Revenues	119,523,851.50	6,320,666.86	8,109,070.93	0.00	15,563,022.48	15,775,222.73	318,930.10	185,610,464.80		

TOWN OF ANDOVER, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
June 30, 2009

	Governmental Fund Type					Proprietary Fund Type Capital Projects	Special Revenue	Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
	General	Water Enterprise	Sewer Enterprise	Water Enterprise	Capital Projects					
Expenditures										
General Government	3,677,853.60					4,894,737.71				8,572,591.31
Community Development	1,596,633.61									1,596,633.61
Community Service	985,674.34									985,674.34
Elder Services	730,773.66									730,773.66
Municipal Maintenance	4,379,314.65									4,379,314.65
Public Safety	14,258,925.98									14,258,925.98
Water Enterprises		4,371,222.02								4,371,222.02
Sewer Enterprise			2,298,928.70							2,298,928.70
Public Works										
School	6,016,572.59									6,016,572.59
Library	2,969,705.80									2,969,705.80
Insurance	59,005,918.80									59,005,918.80
Health Insurance	567,722.48									567,722.48
Stabilization Fund	11,576,009.00									11,576,009.00
Debt Service	13,083,736.85						69,573.00			13,153,310.85
Unemployment Comp	100,000.00						15,838,521.36			15,938,521.36
Retirement	4,510,979.00						142,081.00			4,653,060.00
State & County Assessments	2,871,728.00						72,166.29			2,943,894.29
Court Judgments	264,966.15									264,966.15
Other Amounts to be Raised	0.00								42,440.20	42,440.20
Total Expenditures	126,596,514.51	4,371,222.02	2,298,928.70		8,965,672.81	15,379,433.14	16,122,341.65	42,440.20		173,796,553.03
Other Financing Sources (Uses)										
Water Pollution Abatement Trust					634,717.00					634,717.00
Long Term Borrowing					6,893,000.00					6,893,000.00
Transfers	5,785,081.44	(3,136,130.00)	(3,239,667.00)		1,032,069.27	(506,728.71)	110,586.00	(45,000.00)		0.00
Total Sources (Uses)	5,785,081.44	(3,136,130.00)	(3,239,667.00)		8,559,776.27	(506,728.71)	110,586.00	(45,000.00)		7,527,717.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	(1,287,881.57)	(1,186,685.16)	2,570,275.23		(425,898.54)	(323,139.37)	(236,533.92)	231,489.90		(889,861.33)
Fund Balance July 1, 2008	5,392,124.11	1,162,084.17	373,392.33		7,356,047.12	4,336,295.60	1,032,081.18	7,125,154.64		26,777,179.15
Fund Balance June 30, 2009	4,104,242.54	(24,600.99)	2,943,667.56		6,930,150.58	4,013,156.23	795,547.26	7,356,644.54		26,118,807.72

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLL-FORWARD
June 30, 2009**

FUNDTITLE	BALANCE 01-Jul-08	Encumbrances	INTERGOVTAL	INTEREST	OFFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
ELECTION OT GRANT	7,269.84					5,384.00	12,862.84	3,884.25	3,339.75	7,224.00		0.00	5,438.84
STATE GENERAL GOVERNMENT GRANTS	7,269.84	0.00	0.00	0.00	0.00	5,384.00	12,862.84	3,884.25	3,339.75	7,224.00	0.00	0.00	5,438.84
CHILD PASSENGER SAFETY GRANT			4,724.29				4,724.29		4,733.04	4,733.04			-8.75
FIREFIGHTER SAFETY EQUIPMENT			10,992.00				10,992.00		0.00	0.00			10,992.00
FY03 TRAFFIC ENFORCEMENT	-4,537.94		19,000.00				14,462.06	13,075.67	5,121.00	18,196.67			-3,734.61
FY03 COMMUNITY POLICING	171.76		20,956.00				20,127.76	12,957.10	15,677.14	28,634.24			489.52
REGIONAL EMERG RESPONSE PLAN	63,722.59						63,722.58	51,907.39	65,490.00	65,490.00		389.87	-137.29
FEMA	273,772.72		19,066.31				292,839.03	214,762.75	281,346.03	281,346.03		1,493.00	0.00
BULLETT WEST PARTNERSHIP	1,301.22		5,731.25				7,032.47	1,413.00	1,413.00	1,413.00			5,619.47
MV YOUTH COURT	-574.07						-574.07		-574.07	-574.07			0.00
CIRRRIP	-0.50						-0.50		-0.50	-0.50			0.00
SETB TRAINING	-3,831.10		13,419.24				9,487.14	6,832.81	1,995.81	8,828.72			666.42
STUDENT AWARE OF FIRE EDUCATION	1,938.91						1,938.91	1,938.91	1,938.91	1,938.91			0.00
STUDENT AWARE OF FIRE EDUCATION	5,800.00		5,464.62				11,264.62	3,835.79	3,835.79	3,835.79			7,428.83
FY09 REG EMERG PREPAREDNESS			110,115.00				110,115.00	54,622.48	15,668.01	70,491.50			39,623.50
FEMA COM EMERG AMGT			2,500.00				2,500.00			0.00			2,500.00
FY09 811 PSAP SUPPORT	4,708.22		1,608.00				6,316.22	7,932.33	48,441.47	57,373.80			-55,764.80
DISASTER REIMBURSEMENTS	300.00		46,595.90				47,895.90	39,842.88	5,325.43	44,968.31			6,733.81
ALTERNATIVE SENTENCING							300.00			0.00			300.00
STATE PUBLIC SAFETY GRANTS	344,671.90	0.00	269,579.61	0.00	0.00	0.00	611,242.41	223,228.97	371,446.47	584,675.44	0.00	1,862.87	14,704.10
CHAPTER 80	0.00		953,328.80				953,328.80	954,999.80	954,999.80	954,999.80		55,921.65	-1,670.00
PWED G-9403	0.00						0.00			0.00			-55,921.65
PWED	91,637.49			840.34			92,577.83			0.00			92,577.83
STATE PUBLIC WORKS GRANTS	91,637.49	0.00	953,328.80	840.34	0.00	0.00	1,045,807.63	0.00	954,999.80	954,999.80	0.00	55,921.65	34,865.18
HEALTHY COMMUNITY	15,095.75		82,376.00				97,471.75	55,136.12	14,454.42	69,580.54		16,986.43	10,894.78
RECYCLE INCENTIVE	25,938.79						25,938.79			0.00			25,938.79
NEW HORIZONS FOR YOUTH	2,601.33						2,601.33	884.89	884.89	884.89			1,706.34
FY03 COA FORMULA GRANT	27,596.00		32,782.50				60,388.50	2,952.81	60,556.50	60,556.50			-168.00
LAHEY CLINIC NUTRITION GRANT	6,603.65						6,603.65	1,308.82	1,308.82	1,308.82			5,294.73
SERVING TWEEENS & TEENS (LIB)	2,976.61						2,976.61	2,976.61	2,976.61	2,976.61			0.00
MOTHER GOOSE ON THE LOOSE	4,789.39						4,789.39	4,789.39	4,789.39	4,789.39			0.00
REPLACE LIGHTS LOVELLY FIELD			75,000.00				75,000.00	75,000.00	75,000.00	75,000.00			0.00
GREATER RIVER VALLEY MRC	10,260.50					14,285.00	24,545.50	10,945.00	10,754.72	21,699.72			2,845.78
ENERGY EDUCATION ELDER SERVICES			2,506.00				2,506.00	1,358.90	1,358.90	1,358.90			1,147.10
MASS RURAL TRANSIT ASSIST PROG			100,000.00				100,000.00	125.00	125.00	125.00			-125.00
D TECH ASSIST GRANT	7,092.57					5,504.00	12,596.57	4,835.12	4,835.12	4,835.12			7,661.45
ARTS LOTTERY COUNCIL	973.30						973.30			0.00			973.30
RIGHT TO KNOW			3,006.00				3,006.00	180.05	2,944.93	3,124.88			-124.88
COMM CTR ELDER NUTRITION			10,000.00				10,000.00	1,357.01	1,357.01	1,357.01		2,544.90	6,099.09
NAT ASSN CNFACTY HEALTH OF													0.00
NATIONAL LEADERSHIP GRANT	264.36						264.36	264.36	264.36	264.36			0.00
SECONDHAND SMOKE INITIATIVE	1,000.00						1,000.00			0.00			1,000.00
LIBRARY AID CH 78 SEC 19A	98,386.08		50,228.33				148,614.41	50,232.00	50,232.00	50,232.00			98,382.41
LIBRARY AID CH 139	2,582.41						2,582.41			0.00			2,582.41
OTHER STATE GRANTS	206,160.74	0.00	355,896.83	0.00	0.00	19,789.00	561,946.57	123,864.86	174,349.18	298,214.04	0.00	19,531.93	264,101.20

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLL FORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personnel Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-08
CEMETERY SALE OF LOTS FUND	5,227.33	0.00	0.00	0.00	0.00	0.00	5,227.33	0.00	0.00	5,227.33	0.00	0.00	5,227.33
SALE OF REAL ESTATE	18,870.00	0.00	0.00	0.00	0.00	0.00	18,870.00	0.00	0.00	18,870.00	0.00	0.00	18,870.00
INSURANCE PROCEEDS > \$20,000	110,585.00	0.00	0.00	0.00	0.00	0.00	110,585.00	0.00	0.00	110,585.00	0.00	0.00	110,585.00
WETLAND FILING FEES	138,581.06	0.00	0.00	0.00	0.00	0.00	138,581.06	0.00	0.00	138,581.06	0.00	0.00	138,581.06
OFF STREET PARKING	172,463.09	0.00	0.00	0.00	0.00	0.00	172,463.09	0.00	0.00	172,463.09	0.00	0.00	172,463.09
RECEIPTS RESERVED FOR APPROPRIATION	445,726.48	0.00	0.00	0.00	0.00	0.00	445,726.48	0.00	0.00	445,726.48	0.00	0.00	445,726.48
SPED ENTITLEMENT	91,582.03	0.00	1,322,140.00	0.00	0.00	91,582.03	1,413,722.03	56,615.82	34,965.21	1,444,303.06	0.00	2,979.90	54,458.72
EARLY CHILDHOOD ALLOCATION	0.00	0.00	23,390.20	0.00	0.00	23,390.20	23,390.20	22,714.37	409.20	23,123.57	0.00	0.00	267.63
SPED IMPROVEMENT	8,450.85	0.00	0.00	0.00	0.00	8,450.85	8,450.85	7,458.85	0.00	7,458.85	0.00	0.00	0.00
SPED IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CIRCUIT BREAKER	203,603.90	0.00	2,178,764.00	0.00	0.00	2,382,367.90	2,382,367.90	11,321.91	2,371,045.99	2,382,367.90	0.00	1,803.09	5,000.00
DRUG FREE SCHOOLS	0.00	0.00	18,488.00	0.00	0.00	18,488.00	18,488.00	4,375.01	14,112.99	18,488.00	0.00	0.00	0.00
TITLE I READING	0.00	0.00	204,375.00	0.00	0.00	204,375.00	204,375.00	200,319.18	-3,977.96	200,319.18	0.00	0.00	4,055.82
Title VI	-3,977.96	0.00	0.00	0.00	0.00	-3,977.96	-3,977.96	0.00	0.00	-3,977.96	0.00	0.00	0.00
Title V	4,946.00	0.00	0.00	0.00	0.00	4,946.00	4,946.00	4,946.00	0.00	4,946.00	0.00	0.00	0.00
TECHLITENHANCED ED	441.00	0.00	0.00	0.00	0.00	441.00	441.00	441.00	0.00	441.00	0.00	0.00	0.00
TECHLITENHANCED ED	0.00	0.00	4,001.00	0.00	0.00	4,001.00	4,001.00	4,001.00	0.00	4,001.00	0.00	0.00	0.00
Tech DATA DRIVEN DECISIONS	0.00	0.00	75,658.00	0.00	0.00	75,658.00	75,658.00	3,157.12	3,759.28	6,916.40	0.00	0.00	68,741.60
TITLE 1	7,965.35	0.00	0.00	0.00	0.00	7,965.35	7,965.35	2,444.15	5,521.20	7,965.35	0.00	0.00	0.00
PROFESSIONAL DEVELOPMENT	1,806.00	0.00	0.00	0.00	225.00	2,031.00	2,031.00	-0.02	2,031.02	2,031.00	0.00	0.00	0.00
PROF DEB TEACHER QUALITY 140	0.00	0.00	112,360.00	0.00	0.00	112,360.00	112,360.00	84,500.40	20,087.60	104,588.00	0.00	0.00	7,772.00
ACADEMIC SUPPORT	0.00	0.00	15,200.00	0.00	0.00	15,200.00	15,200.00	14,119.80	780.20	14,000.00	0.00	0.00	0.00
SAFE SCHOOLS	0.00	0.00	1,150.00	0.00	0.00	1,150.00	1,150.00	1,150.00	0.00	1,150.00	0.00	0.00	0.00
ESSENTIAL SCHOOL HEALTH SERV	0.00	0.00	126,000.00	0.00	0.00	126,000.00	126,000.00	75,945.12	39,056.15	115,003.27	0.00	10,986.73	0.00
ARRA SFSF 782	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LEADERSHIP IN AMERICA	-4,603.43	0.00	785,364.00	0.00	0.00	785,364.00	785,364.00	785,364.00	0.00	785,364.00	0.00	0.00	0.00
STEM ENGINEERING GRANT	127,212.00	0.00	316,600.19	0.00	0.00	311,796.71	311,796.71	105,747.39	237,444.52	343,191.91	0.00	1,061.00	-32,456.20
STEM ENGINEERING YR2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,330.64	39,001.29	104,331.93	0.00	1,164.08	21,715.99
REVOLVING FUNDS EDUCATION	437,233.69	0.00	5,336,075.39	0.00	225.00	131,594.00	5,773,934.08	1,822,236.79	3,672,041.83	5,494,278.72	0.00	18,104.80	131,594.00
ATHLETIC REVOLVING	4,012.09	0.00	333,286.12	0.00	0.00	337,308.21	337,308.21	10,712.83	306,113.84	316,826.67	0.00	17.50	20,464.04
REVOLVING FUNDS ATHLETIC	4,012.09	0.00	333,286.12	0.00	0.00	337,308.21	337,308.21	10,712.83	306,113.84	316,826.67	0.00	17.50	20,464.04
CH44 SEC 53E 12 LEGAL NOTICES	69,811.11	0.00	98,450.42	0.00	0.00	168,261.53	168,261.53	83,017.43	85,017.43	168,261.53	0.00	0.00	86,244.10
CH44 SEC 53E 12 DCS REVOLVING	317,391.76	0.00	412,502.51	0.00	0.00	729,894.27	729,894.27	420,159.48	420,159.48	420,159.48	0.00	0.00	309,734.79
CH44 SEC 53E 12 YOUTH SERVICES	46,041.46	0.00	239,239.23	0.00	0.00	285,280.69	285,280.69	218,319.82	218,319.82	218,319.82	0.00	0.00	66,960.87
CH44 SEC 53E 12 ELDER SERVICES	92,430.24	0.00	124,537.07	0.00	0.00	216,967.31	216,967.31	87,892.16	87,892.16	216,967.31	0.00	0.00	118,075.15
CH44 SEC 53E 12 TITLE V HEALTH CLINICS	23,946.49	0.00	20,290.53	0.00	0.00	44,237.02	44,237.02	10,682.84	26,554.18	26,554.18	0.00	0.00	17,655.13
CH44 SEC 53E 12 LIBRARY AUDIOVISUAL	22,538.58	0.00	27,547.00	0.00	0.00	50,085.58	50,085.58	24,758.23	24,758.23	24,758.23	0.00	0.00	25,328.35
CH44 SEC 53E 12 FIELDS REVOLVING	23,767.89	0.00	59,015.00	0.00	0.00	82,782.89	82,782.89	37,939.01	37,939.01	37,939.01	0.00	1,630.00	43,213.96
CH44 SEC 53E 12 POLICE ANTENNA	17,519.72	0.00	150.00	0.00	0.00	17,669.72	17,669.72	0.00	0.00	17,669.72	0.00	0.00	17,669.72
CH44 SEC 53E 12 DPW SOLID WASTE	1,500.00	0.00	7,500.00	0.00	0.00	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	0.00	8,000.00
CH44 SEC 53E 12 DPW-CRTRHW	614,948.35	0.00	1,001,855.76	0.00	0.00	1,616,804.11	1,616,804.11	15,899.05	892,768.97	908,668.02	0.00	1,630.00	706,306.09

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLL FORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	QFU	Encumbrance	BALANCE 30-Jun-09
TOWN DAMAGE RESTITUTION	31,712.43		0.00	0.00	0.00	83,945.61	187,471.87	0.00	101,197.61	101,197.61	0.00	23,415.00	63,959.26
FRONTAGE ROAD	3,855.66					25,808.68	43,926.38		29,562.63	29,562.63		321.62	14,045.11
PUBLIC SAFETY DAMAGE REST	7,113.83					15,000.00	32,765.77		30,238.33	30,238.33		1,188.63	2,567.44
PUBLIC WORKS DAMAGE REST	43,255.70					6,066.29	49,322.99		2,610.37	2,610.37		200.00	2,220.00
RECYCLABLE BATTERY PROGRAM	1,253.84					9,900.00	8,000.00		289.94	289.94			0.00
LOSTDAMAGED BOOKS	10,427.00					3,412.50	3,412.50		3,412.50	3,412.50			0.00
P&F DAMAGE RESTITUTION	5,907.80					107,305.10	156,398.78		5,428.86	141,488.97			14,909.81
OTHER REVOLVING FUNDS	103,526.26		0.00	0.00	0.00	2,106.97	11,213.47		4,554.99	4,554.99			6,658.58
CORPORATE GRANTS	18,119.68					8,150.00	22,896.15		9,675.69	9,675.69			2,252.09
OTHER GIFTS AND GRANTS	17,785.77					3,840.33	3,840.33		25.00	25.00			3,815.33
ENGINEERING GRANT	3,802.24					890,493.95	1,234,555.53		148,129.72	907,667.66			326,897.87
LEA REVOLVING	49,093.68					168,193.70	214,686.92		5,081.53	153,887.54			60,679.38
EARLY CHILDHOOD REV	9,103.50					16,750.00	26,736.78		968.07	15,341.07			11,395.71
SCHOOL DAMAGE CH 55 sec 53 1/2	2,252.09					30,085.70	48,338.57		44,755.80	44,755.80			4,583.77
COMMUNITY A S K REVOLVING	14,785.15					582.15	17,894.68		488.91	488.91			2,194.67
PARENT TO PARENT REVOLVING	3,840.33					6,104.28	45,200.21		6,106.89	6,106.89		1,236.27	17,484.77
ANDOVER C A R E S	344,071.55					204,021.90	224,396.30		36,403.46	177,738.14		5,063.69	37,857.05
ALL DAY KINDERGARTEN	45,473.22					122,067.73	186,591.97		19,235.78	108,184.01		1,243.34	41,580.47
EXTRA CURRICULAR REV	9,986.78					372,505.00	427,647.68		355,904.47	355,904.47			1,472.26
INSTRUMENTAL MUSIC REVOLVING	19,273.87					6,842.42	17,185.85		6,536.24	6,536.24			71,743.21
FINE ARTS	2,194.67					405.99	405.91		405.99	405.99			10,648.61
PHYS ED REVOLVING	17,422.53					13,181.00	26,072.22		8,738.39	8,738.39			0.02
AIRS	39,095.95					2,250.00	3,843.26		2,285.15	2,784.34			17,333.63
LOST BOOKS	20,374.40					20,177.00	50,677.02		488.19	2,784.34			1,059.92
COLLINS CTR REVOLVING	64,484.24					5,618.40	5,618.41		26,729.98	27,133.48			23,543.54
OUTSIDE ACTIVITIES REV	1,472.28					1,400.00	1,403.09		4,249.93	4,249.93			1,368.48
ANDLAW COLLAB REV	55,142.68					1,400.00	1,403.09		482.80	482.80			920.19
TRANSPORTATION REVOLVING	10,343.43					2,942.00	15,507.01		12,074.45	12,074.45			3,432.56
COPY CENTER REVOLVING (CH 44 Sec 93 E 12)	0.02					1,000.00	3,215.28		1,839.57	1,839.57			1,375.71
BANCROFT GIFTS AND DONATIONS	12,811.22					17,112.00	17,812.00		1,810.00	16,610.00			1,002.00
SANBORN GIFTS AND GRANTS	1,593.26					864,784.16	1,061,198.09		663,372.33	663,372.33			407,826.78
SOUTH SCHOOL GIFTS AND GRANTS	30,500.02					8,025.00	14,178.75		14,179.75	14,179.75			0.00
WEST ELEM GIFTS AND GRANTS	0.01					0.00	3,938,156.25		1,434,073.02	2,744,452.16		9,264.55	1,187,448.52
HIGH PLAN GIFTS AND GRANTS	3.09					0.00	0.00		0.00	0.00			0.00
WOOD HILL GIFTS AND GRANTS	12,565.01					1,725,757.47	1,852,802.89		1,215,234.22	1,932,137.88			21,766.03
DMS ENGINEERING GIFTS AND GRANTS	2,215.28					1,725,757.47	1,953,802.89		1,215,234.22	1,932,137.88		0.00	21,766.03
WEST MIDDLE GIFTS AND GRANTS	500.00					0.00	0.00		0.00	0.00			0.00
GUIDANCE SERVICES	206,444.94					0.00	0.00		0.00	0.00			0.00
STUDENT ACTIVITY MGL 71A7	6,154.75					0.00	0.00		0.00	0.00			0.00
GRANTS ADMINISTRATION	1,021,016.62		0.00	0.00	0.00	2,917,139.63	3,938,156.25	1,306,275.16	1,434,073.02	2,744,452.16	0.00	9,264.55	1,187,448.52
OTHER SPECIAL REVENUE FUNDS EDUCATION			0.00	0.00	0.00	0.00	0.00		0.00	0.00			0.00
FOOD SERVICES	4,283.33		223,963.08	0.00	0.00	1,725,757.47	1,852,802.89		1,215,234.22	1,932,137.88			21,766.03
OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH	4,283.33		223,963.08	0.00	0.00	1,725,757.47	1,953,802.89		1,215,234.22	1,932,137.88		0.00	21,766.03

**TOWN OF ANDOVER, MASSACHUSETTS
SPECIAL REVENUE/GRANTS ROLLFORWARD
June 30, 2009**

FUND/TITLE	BALANCE 01-Jul-08	Encumbrance	INTERGOVTAL	INTEREST	OFS	DEPART- MENTAL	TOTAL AVAILABLE	Personal Services	Other Expenses	TOTAL EXPEND	OFU	Encumbrance	BALANCE 30-Jun-09
RESOURCE OFFICER GLRTHS	0.00					87,000.00	67,000.00	67,000.00		67,000.00			0.00
VETERAN'S SERVICES GIFTS	3,195.69					345.00	3,540.69	393.62	393.62	393.62			3,147.07
CABLE TV COMMUNITY ACCESS	174,680.87					313,172.99	487,852.96	126,174.16	126,174.16	126,174.16			361,680.80
CABLE TV VERIZON	32,669.86					167,209.16	199,879.02	158,787.22	158,787.22	158,787.22			43,111.90
GIFT - FIREWORKS	-3,250.00					9,250.00	6,000.00	6,000.00	6,000.00	6,000.00			0.00
PHILLIPS ACADEMY GIFT	116,000.71						116,000.71	0.00	0.00	0.00	116,000.71		0.00
SHED CONTRIBUTIONS	7,263.81						7,263.81	0.00	0.00	0.00			7,263.81
OLD TOWN HALL RESTORATION	468.78						468.78	0.00	0.00	0.00			468.78
TOWN GIFT & DONATIONS	18,078.92				225.00	18,303.92	7,747.00	7,747.00	7,747.00	7,747.00			10,556.92
CONSERVATION GIFT	4,372.26					4,372.26	932.57	932.57	932.57	932.57			3,439.69
CONSERVATION TRAIL ACCOUNT	234.85				100.00	334.85	0.00	0.00	0.00	0.00			334.85
CCS-GIFT	5,334.31				491.00	5,825.31	0.00	0.00	0.00	0.00			5,825.31
YOUTH SERVICES GIFTS/CONTRIBUTIONS	159,870.73				19,013.48	169,884.21	46,631.17	46,631.17	46,631.17	46,631.17			123,253.04
COA SENIOR CONNECTIONS	17,992.81				74,034.00	92,026.81	31,832.26	31,832.26	31,832.26	31,832.26		165.22	60,029.33
COA SCHOLARSHIPS	5,000.00					5,000.00	1,710.75	1,710.75	1,710.75	1,710.75			3,289.25
DARE CONTRIBUTIONS	4,576.73				-3,771.50	805.23	0.00	0.00	0.00	0.00	805.23		0.00
LIBRARY GIFTS & DONATIONS	33,866.41				15,856.63	49,723.04	7,004.48	7,004.48	7,004.48	7,004.48		8,185.00	34,345.56
HOME FOR THE AGED GIFT	88,911.87			2,886.27	200.00	71,878.14	31,332.42	31,332.42	31,332.42	31,332.42			40,345.72
DPW ADMIN GIFT					7,735.54	7,735.54	7,549.43	7,549.43	7,549.43	7,549.43		186.11	0.00
CHOLESTEROL SCREENING	954.06					954.06	603.30	603.30	603.30	603.30			350.76
A19 2007 ACCUM BENEFITS	44,714.60					44,714.60	44,714.60	44,714.60	44,714.60	44,714.60			0.00
A40 2008 ACCUM BENEFITS	350,000.00					350,000.00	252,856.74	252,856.74	252,856.74	252,856.74			97,143.26
BALLARVALE HISTORIC DISTRICT	39.81					39.81	-39.81	-39.81	-39.81	-39.81			0.00
POLICE GIFTS AND DONATIONS	5,000.00				805.23	5,805.23	0.00	0.00	0.00	0.00			6,305.23
FIRST TIME HOMEBUYERS	6,236.00				46,000.00	52,236.00	40,000.00	40,000.00	40,000.00	40,000.00			12,236.00
ANDOVER HOUSING PARTNERSHIP GIFT	-8,625.00				6,236.00	-2,389.00	0.00	0.00	0.00	0.00			5,000.00
LOWELL-STISHAWSHHEEN TRAFFIC MITIGATION	5,000.00					5,000.00	15,085.14	15,085.14	15,085.14	15,085.14			2,322.14
SHINGLES PREV VACCINATION	1,407.26					1,407.26	0.00	0.00	0.00	0.00			1,407.26
GIFTS & DONATIONS-FIRE DEPT	40.00				1,216.61	1,256.61	3,500.00	3,500.00	3,500.00	3,500.00			1,256.61
TIMOTHY HORNE - GIFT AYS	158,325.12			7,548.17		165,873.29	53.88	53.88	53.88	53.88			162,373.29
MAN ST UPKEEP GIFT				694.30		50,694.30	123,041.94	123,041.94	123,041.94	123,041.94			50,630.42
OTHER SPECIAL REVENUE FUNDS	1,212,111.86	0.00	0.00	10,798.74	7,041.23	768,577.81	385,816.82	452,032.11	847,848.93	847,848.93	123,041.94	8,536.33	1,020,102.64
	4,490,997.45	0.00	7,137,735.72	11,738.08	7,266.23	7,160,228.85	4,819,028.37	9,678,486.90	14,187,523.27	14,187,523.27	513,789.94	134,274.03	3,856,000.19
AGENCY ACCOUNTS													
MEALS TAX CAFETERIA	486.47					2,155.60	2,842.07	2,085.54	2,085.54	2,085.54			596.53
FISHING LICENSES TO STATE	-2.50					5,825.50	5,823.00	5,823.00	5,823.00	5,823.00			0.00
POLICE OFF DUTY	-148,200.00					1,156,327.20	1,090,650.00	1,090,650.00	1,090,650.00	1,090,650.00			-80,522.80
FIRE OFF DUTY	-9,875.54					38,685.28	39,365.28	39,365.28	39,365.28	39,365.28			-3,320.00
FIREARMS PERMITS	-0.50					4,925.50	4,925.00	4,925.00	4,925.00	4,925.00			0.00
AMBULANCE AGENCY ACCOUNTS	2,997.27					42,374.05	45,287.13	45,287.13	45,287.13	45,287.13			84.19
MEALS TAX ELDER SERVICES	68.95					1,025.60	1,010.46	1,010.46	1,010.46	1,010.46			84.09
	-154,526.85	0.00	0.00	0.00	0.00	1,393,318.73	1,088,791.86	99,131.13	1,189,146.41	1,189,146.41	-7,236.54	0.00	-83,117.99
	4,336,070.60	0.00	7,137,735.72	11,739.08	7,266.23	8,413,547.68	5,749,041.65	9,637,628.03	15,386,569.68	15,386,569.68	506,533.40	134,274.03	3,674,862.20

TOWN OF ANDOVER, MASSACHUSETTS
TRUST-CEMETERY -SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 2009

FUND	PRINCIPAL	BALANCE			INCOME	DRAWN	BALANCE
		July 1, 2008	DEPOSITS	OTHER			June 30, 2009
STABILIZATION		4,084,108.97			195,461.02		4,279,569.99
C.D. WOOD		1,167,560.37			58,556.18		1,224,116.55
ESTATE S.P. WHITE	5,766.63	15,827.86			324.02		16,151.88
POLICE DRUG ACCOUNT		31,773.10	1,797.36		49.64	10,517.15	23,102.95
TOWN 400TH CELEBRATION		8,645.32			416.59		9,061.91
J. GREELEY	5,000.00	7,144.41			345.48		7,489.89
MARGARET G. TOWLE	345,825.50	345,825.50					345,825.50
MARGARET G. TOWLE		92,751.07	3.39		21,761.49	24,868.28	89,647.67
JOHN CORNELL	5,000.00	51,365.15			2,456.79	2,250.00	51,571.94
DAVID & LUCY SHAW	10,000.00	46,303.25			2,232.49		48,535.74
W.L. RAYMOND	7,845.81	52,426.92			2,528.33		54,955.25
A.J. LINCOLN	5,000.00	23,213.70			475.20		23,688.90
E.I. RAYMOND	1,500.00	2,840.00			138.92		2,978.92
TAYLOR	300.00	2,007.81			96.82		2,104.63
SPRING GROVE	932,825.77	963,867.60	20,278.00		1,460.47	45,000.00	940,606.07
SPRING GROVE FLOWERS		35,421.75			1,709.83	1,475.00	35,656.58
EMILINE LINCOLN	1,000.00	1,933.91			93.23		2,027.14
EMMA J. LINCOLN		1,059.47			51.09		1,110.56
CONSERVATION FUND		63,083.02			3,041.55		66,124.57
SMART	1,000.00	15,064.67			726.37	15.00	15,776.04
FARRINGTON	600.00	1,887.38			91.00	15.00	1,963.36
BALLARDVALE	532.88	1,357.79			65.50	25.00	1,398.29
ALLEN	200.00	254.54			12.30	15.00	251.84
EMS BELL LIBRARY TRUST	45,000.00	58,518.23			2,752.22	2,854.52	58,415.93
ELDERLY TAXATION FUND		10,867.87			1,759.32		12,627.19
MUNICIPAL AFFORDABLE HOUSING		7,506.95			469.83		7,976.78
DRAPER	1,058.93	16,648.54			802.71		17,451.25
RICHARDSON	1,000.00	1,459.93			73.22		1,533.15
A & AV LINCOLN	500.00	1,100.41			52.67		1,153.08
RAFTON (INTEREST)		598.50					598.50
RAFTON (PRINCIPAL)	598.50	4,212.34	240.00		206.67		4,659.01
CONROY	291.71	1,691.37			81.55		1,772.92
AMERICAN LEGION	200.00	1,247.16			60.13		1,307.29
CHRIS MAYNARD BOOKS	4,587.68	4,821.27			224.15	405.25	4,640.17
HOLT	81.95	758.50			38.57		795.07
		7,125,154.63	22,318.75	0.00	296,811.35	87,440.20	7,356,644.53
INTERNAL SERVICE FUNDS							
INSURANCE		120,764.60	110,585.00		2,530.18	69,573.00	184,306.98
UNEMPLOYMENT COMPENSATION		192,372.65	100,000.00		4,868.19	72,166.29	225,074.55
TOWN INSURANCE HEALTH		541,755.33	15,579,748.70		3,403.66	15,838,521.36	286,386.33
WORKERS COMPENSATION		177,188.41	84,672.00			142,081.00	119,779.41
TOTAL INTERNAL SERVICE FUNDS		1,032,081.19	15,875,005.70	0.00	10,802.03	16,122,341.65	795,547.27
GRAND TOTAL ALL TRUST FUNDS		8,157,235.82	15,897,324.45	0.00	307,413.38	16,209,781.85	8,152,191.80

**TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
JUNE 30, 2009**

ARTICLE	PROJECT NAME	AUTHORIZATION JULY 01, 2008	NEW AUTHORIZATION	BONDING	TM CLOSEOUT	AUTHORIZATION JUNE 30, 2009	BANS OUTSTANDING DUE 03/15/10
EXEMPT DEPT							
ART 10-1 2002	PUBLIC SAFETY CENTER (ADDL FUNDING) (1)	500,000.00		500,000.00		0.00	
ART 11 2002	NEW SCHOOL ADDITIONAL FUNDING	350,000.00			350,000.00	0.00	
	TOTAL EXEMPT	850,000.00	0.00	500,000.00	350,000.00	0.00	0.00
SEWER ENTERPRISE							
ART 2A 2004	SOUTH MAIN AREA SEWERS	1,000,000.00				1,000,000.00	
ART 33 2006	REPAIR/REPLACEMENT SANITARY SEWER	500,000.00		350,000.00		150,000.00	
ART 36 2007	DASCOMB/OSGOOD SEWER	200,000.00		200,000.00		0.00	
ART 41 2007	KIRKLAND DRIVE SEWER	250,000.00		250,000.00		0.00	
ART 64 2007	SHAWSHEEN PUMPING STATION	750,000.00		200,000.00		550,000.00	
ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER	4,000,000.00		1,500,000.00		2,500,000.00	
ART 51 2008	SEWER MAIN CONSTRUCTION & RECONST	500,000.00				500,000.00	
		7,200,000.00	0.00	2,500,000.00	0.00	4,700,000.00	0.00
WATER ENTERPRISE							
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS	198,648.00		198,000.00		648.00	
ART 34 2005	WATER TREATMENT PLANT IMPROVEMENTS (WPAT)	634,717.00		634,717.00		0.00	
ART 41 2005	FISHBROOK PUMPING STATION	250,000.00			250,000.00	0.00	
		1,083,365.00	0.00	832,717.00	250,000.00	648.00	0.00
	TOTAL ENTERPRISE FUNDS	8,283,365.00	0.00	3,332,717.00	250,000.00	4,700,648.00	0.00
GENERAL GOVERNMENT							
LANDFILL CLOSURE							
ART 44 1999	LANDFILL CLOSURE	1,700,000.00				1,700,000.00	
ART 43 2006	LANDFILL CAP/LEDGE ROAD	500,000.00				500,000.00	500,000.00
ART 31 2008	LAND FILL CLOSURE	7,370,000.00				7,370,000.00	
		9,570,000.00	0.00	0.00	0.00	9,570,000.00	500,000.00
SCHOOL							
ART 17 2006	SCHOOL ROOF REPLACEMENTS	865,000.00		865,000.00		0.00	
ART 15 2007	SCHOOL ROOF REPLACEMENT	2,980,000.00		1,480,000.00		1,500,000.00	1,500,000.00
ART 28 2007	SCHOOL BUILDING MAINT/IMPROVE	1,065,000.00		465,000.00		600,000.00	300,000.00
ART 24 2008	FEASIBILITY STUDY BANCROFT SCHOOL	300,000.00				300,000.00	300,000.00
ART 27 2008	SCHOOL BUILDING RENOVATION	1,810,000.00				1,810,000.00	1,000,000.00
ART 29 2008	LOVELY FIELD IMPROVEMENTS	240,000.00		240,000.00		0.00	
ART 56 2009	SCHOOL BLDG RENOVATION		850,000.00			850,000.00	
ART 59 2009	BANCROFT FEASIBILITY STUDY		525,000.00			525,000.00	
		7,260,000.00	1,375,000.00	3,050,000.00	0.00	5,585,000.00	3,100,000.00
ROAD AND DRAINAGE							
ART 74 1999	MAIN STREET STREETSCAPE	224,000.00				224,000.00	224,000.00
ART 12 2001	LAND ACQUISITION LOWELL JCT RD	900,000.00				900,000.00	
ART 48 2002	MAIN STREET IMPROVEMENTS	269,500.00				269,500.00	269,500.00
ART 52 2007	BRIDGE REPAIRS	100,000.00				100,000.00	
ART 32 2008	BRIDGE REPAIRS	600,000.00				600,000.00	
ART 50 2008	STORM DRAINAGE CONSTRUCTION & IMP	380,000.00		100,000.00		280,000.00	
		2,473,500.00	0.00	100,000.00	0.00	2,373,500.00	493,500.00
CONSERVATION AND LAND ACQUISITION							
ART 23 2002	CONSERVATION FUND	400,000.00				400,000.00	
		400,000.00	0.00	0.00	0.00	400,000.00	0.00
TOWN BUILDINGS							
ART 32 2004	SENIOR CENTER PLANS	30,000.00			30,000.00	0.00	
ART 27 2007	TOWN BUILDING MAINT/IMPROVE	955,000.00		255,000.00		700,000.00	400,000.00
ART 28 2008	TOWN BUILDING MAINTENANCE/RENOVATION	290,000.00		290,000.00		0.00	
ART 48 2008	RECREATION PARK BALLFIELD LIGHTING	100,000.00				100,000.00	100,000.00
ART 34 2009	BALLARDVALE FIRE STATION STUDY		100,000.00			100,000.00	
ART 35 2009	TOWN BUILDING RENOVATION		650,000.00			650,000.00	
ART 57 2009	BLANCHARD ST BALLFIELDS		425,000.00			425,000.00	
ART 58 2009	VETERANS MEMORIAL AUDITORIUM		650,000.00			650,000.00	
		1,375,000.00	1,825,000.00	545,000.00	30,000.00	2,825,000.00	500,000.00
MISCELLANEOUS							
ART 36 2008	FIRE PUMPER TRUCK/DPW TRUCKS	973,000.00				973,000.00	973,000.00
		973,000.00	0.00	0.00	0.00	973,000.00	973,000.00
	TOTAL GENERAL GOVERNMENT	22,061,500.00	3,200,000.00	3,685,000.00	30,000.00	21,826,500.00	6,686,500.00
	GRAND TOTAL	31,184,866.00	3,200,000.00	7,627,717.00	630,000.00	26,227,148.00	6,686,500.00

Town of Andover
Detail Debt Schedule by Fiscal Year
AS OF JUNE 30, 2009

EXEMPT	ISSUE	ARTICLE	2010	2011	2012	2013	2014-2018	2019-2023	2024-2026	2029	TOTAL
SCHOOL											
EXEMPT ADVANCE REFUNDING (2006)	ART 20-1, 1994		799,777.13	771,213.40	742,884.02	746,678.57	2,656,676.77				5,717,229.89
EXEMPT ADVANCE REFUNDING (2006)	ART 20-2, 1994		64,933.32	62,478.31	60,470.19	57,437.06	203,929.48				449,268.36
SCHOOL BONDS EXEMPT	ART 19, 1999		197,502.50	191,165.00	184,827.50	178,555.00	796,185.00				1,821,235.00
SCHOOL BONDS EXEMPT	ART 9, 2000		241,475.00	235,075.00	228,475.00	221,575.00	989,812.50	273,000.00			2,399,412.50
SCHOOL BONDS EXEMPT	ART 9, 2000		547,790.00	535,062.50	521,718.75	508,112.50	2,330,431.25	483,000.00			6,398,612.50
ADV REF 94/95 LOANS	VARIOUS		1,097,733.42	1,056,852.73	1,172,802.50	1,120,970.00	3,043,180.00	1,955,637.50			7,491,538.65
ADV REF 94/95 LOANS	VARIOUS		416,870.56	500,025.00	470,812.50						1,387,708.06
MIDDLE/EL SCHOOL	ART 9, 2000		275,943.75	274,925.00	229,687.50	224,262.50	1,096,187.50	970,637.50	479,156.25		3,480,400.00
TOTAL SCHOOL			3,641,705.68	3,576,796.94	3,611,677.56	3,057,590.63	11,106,402.59	3,632,075.00	479,156.25	0.00	29,155,404.96
PUBLIC SAFETY											
PUBLIC SAFETY CENTER	ART 16, 1999		470,775.00	456,150.00	441,525.00	427,050.00	1,912,350.00	967,500.00			4,675,350.00
PUBLIC SAFETY CENTER	ART 40, 2001		15,962.50	15,562.50	15,150.00	14,718.75	66,825.00	49,825.00			178,043.75
PUBLIC SAFETY CENTER	ART 16, 1999		384,708.26	374,906.26	364,800.01	354,234.38	1,605,337.50	1,070,900.00			4,154,864.41
PUBLIC SAFETY CENTER	ART 10-1, 2002		31,343.75	30,406.25	29,437.50	28,488.75	79,500.00				199,156.25
PUBLIC SAFETY CENTER	ART 10-1, 2002		7,178.76	7,531.26	7,356.26	7,181.26	33,250.05	28,465.65	5,100.00		96,603.24
PUBLIC SAFETY CENTER	ART 10-1, 2002		37,727.26	37,064.26	36,539.38	35,986.88	170,824.76	145,897.20	122,967.80	13,307.82	609,105.96
TOTAL PUBLIC SAFETY			948,233.53	921,620.53	894,808.15	867,640.02	3,867,887.31	2,262,667.85	126,037.80	13,307.82	9,804,133.01
TOTAL EXEMPT DEBT			4,589,939.21	4,498,417.47	4,508,486.11	3,929,230.65	14,974,289.81	5,944,662.85	607,274.05	13,307.82	39,059,947.97
PUBLIC SERVICE ENTERPRISES											
WATER DEBT											
ADVANCE REFUNDING (03)	ART 1A, 1987		204,750.00								204,750.00
WATER DIST IMPROVEMENT	ART 24, 1996		140,430.00	134,730.00	128,925.00	123,000.00					527,085.00
WATER DIST IMPROVEMENT	ART 24, 1996		25,512.50								25,512.50
WATER MAINS	ART 61, 1998		51,025.00								51,025.00
FISH BROOK	ART 63, 1998		40,820.00								40,820.00
MAIN ST WATER DIST	ART 30, 2000		99,637.50	100,937.50	97,018.75						297,593.75
ADV REF 94/95 LOANS			94,210.54								94,210.54
ADV REF 94/95 LOANS			17,293.91								17,293.91
ADV REF 94/95 LOANS			124,277.58								124,277.58
ADV REF 94/95 LOANS			36,401.03	118,285.89							242,563.46
ADV REF 94/95 LOANS			34,649.41								34,649.41
WATER TREATMENT PLANT	ART 42, 2002		77,162.50	75,968.74	73,818.74	72,068.74	333,268.68	264,583.75	46,012.50		942,483.65
WATER SYSTEM	ART 20, 2003		156,500.00	153,312.50	149,812.50	146,312.50	677,412.50	576,625.00	102,250.00		1,962,225.00
WATER SYSTEM	ART 43, 2002		40,299.98	39,471.87	38,612.50	37,737.50	174,775.00	149,456.25	52,218.75		532,571.86
WATER SYSTEM	ART 20, 2008		84,325.00	82,325.00	80,325.00	78,325.00	261,712.50	314,000.00	216,000.00		1,217,012.50
WATER PLANT (WPAT)	ART 34, 2005		283,575.70	283,575.70	283,575.70	283,575.84	1,417,879.27	1,417,860.07	1,134,364.15	38,370.91	5,104,367.33
WATER PLANT (WPAT)	ART 34, 2005		38,371.03	38,370.69	38,370.24	38,370.87	151,652.65	191,652.34			787,411.22
WATER SYSTEM	ART 20, 2003		126,843.76	124,031.26	121,406.26	118,781.26	554,062.55	477,996.90	385,918.75		1,908,440.74
WATER SYSTEM	ART 34, 2005		85,375.00	83,500.00	81,750.00	80,000.00	373,437.50	325,593.75	273,656.25		1,305,312.50
WATER SYSTEM	ART 41, 2005		6,537.50	6,350.00	6,175.00	6,000.00	27,343.75				52,406.25
WATER SYSTEM	ART 34, 2005		33,933.76	30,093.76	29,500.00	23,875.00	110,950.00				226,352.52
TOTAL WATER			1,767,282.30	1,305,203.13	1,125,289.77	1,008,046.81	4,222,694.40	3,717,388.11	2,404,212.74	38,370.91	15,592,488.17

Town of Andover
Detail Debt Schedule by Fiscal Year
AS OF JUNE 30, 2009

ISSUE	ARTICLE	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
SEWER BROOK/CHESTNUT	ART 33, 1998	86,742.50								86,742.50
SEWER BALMORAL	ART 51, 1998	35,717.50								35,717.50
SEWER CONIST BEACON ST	ART 43, 1999	35,831.25								35,831.25
SEWER SO MAIN ST (Beltment)	ART 41, 1999	392,812.50	362,812.50	372,500.00	361,718.75	1,639,375.00	1,098,750.00			4,247,968.75
SEWER FOREST HILLS (Beltment)	ART 13, 2000	267,112.50	260,312.50	253,300.00	245,968.75	1,114,775.00	747,150.00			2,888,618.75
SEWER SO MAIN ST (Beltment)	ART 41, 1999	315,060.00	305,750.00	298,125.00	290,350.00	1,331,675.00	1,117,450.00			3,656,350.00
SEWER ROGERS BROOK (Beltment)	ART 42, 1999	78,250.00	74,531.25	72,587.50	70,531.25	332,918.75	279,362.50			914,087.50
SEWER SO MAIN ST (Beltment)	ART 41, 1999	234,750.00	229,968.75	224,718.75	219,468.75	1,016,118.75	864,937.50	153,375.00		2,943,337.50
SEWER ROGERS BROOK (Beltment)	ART 42, 1999	248,509.38	243,084.38	237,659.38	232,234.38	1,131,056.25	209,612.50			3,422,661.30
SEWER SO MAIN ST (Beltment)	ART 41, 1999	161,200.00	157,687.50	154,450.00	150,950.00	699,100.00	597,825.00	208,875.00		2,130,287.50
SEWER SO MAIN ST (Beltment)	ART 2A, 2004	84,325.00	80,325.00	78,325.00	76,325.00	361,712.50	314,600.00	216,000.00		1,217,012.50
SEWER SO MAIN ST (Beltment)	ART 41, 1999	333,217.50	330,317.50	313,917.50	313,917.50	1,469,428.75	1,256,000.00	864,000.00		4,892,988.75
SEWER SO MAIN ST (Beltment)	ART 35, 2004	108,075.00	105,637.50	103,362.50	101,067.50	448,125.00	390,712.50	330,787.50		1,587,987.50
SEWER SO MAIN ST (Beltment)	ART 41, 1999	382,393.70	363,781.20	355,906.20	353,293.70	1,689,412.25	1,439,252.95	1,193,896.17		5,796,896.17
SEWER SO MAIN ST (Beltment)	ART 2A, 2004	42,687.50	41,750.00	40,815.00	40,000.00	186,718.75	182,796.90	137,828.16		662,656.31
SEWER SHAW-SHEEN OUTFALL	ART 33, 2006	32,712.50	32,112.50	31,637.50	31,137.50	147,262.50	108,918.76	86,106.26	15,666.26	487,543.80
SEWER - DASCOMB ROAD (Beltment)	ART 36, 2007	130,500.00	128,250.00	126,468.76	124,593.76	591,375.00	518,343.76	440,531.28	78,281.26	2,136,343.82
SEWER KIRKLAND ROAD (Beltment)	ART 41, 2007	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	56,737.50	285,112.50	285,112.50
SEWER SAWSHEEN PUMP STATION	ART 64, 2007	24,012.50	23,562.50	23,206.26	22,831.26	107,837.50	74,362.50	58,737.50	344,987.52	344,987.52
SEWER SAWSHEEN PUMP STATION	ART 64, 2007	17,400.00	17,100.00	16,862.50	16,612.50	78,850.00	69,112.50	56,737.50	285,112.50	285,112.50
TOTAL SEWER		3,026,514.95	2,823,614.33	2,748,333.10	2,677,174.35	12,390,869.16	10,239,143.63	4,019,194.39	125,250.02	38,050,053.92
TOTAL PUBLIC SERVICE ENTERPRISES		4,793,797.25	4,129,817.46	3,877,922.87	3,695,161.16	16,619,593.56	13,956,531.73	6,423,397.13	163,620.93	53,642,542.09
GENERAL FUND NON-EXEMPT										
SCHOOL DEBT										
WEST MIDDLE GYMNASIUM ROOF	ART 44, 1986	10,751.76	10,256.76	9,756.76						30,765.28
H/S RENOVATION	ART 23, 1986	195,970.00	89,820.00	85,960.00	82,000.00					453,740.00
SCHOOL RENOVATIONS	ART 68, 1988	122,460.00								122,460.00
TRACK/DOWNDOWNS	ART 70, 1988	147,972.50								147,972.50
SCHOOL BUILDINGS	ART 28-2, 2002	83,545.00	81,588.75	78,398.75	77,228.75	352,570.75	83,271.00			737,583.00
WEST EL - ASBESTOS	ART 12, 2002	134,750.00	131,562.50	128,062.50	124,562.50	568,662.50	102,090.00			1,189,690.00
COLLINS CTR HVAC	ART 29, 2004	48,881.25	47,588.75	46,212.50	44,856.25	203,500.00	56,900.00			447,918.75
SCHOOL RENOVATIONS	ART 11, 2005	83,300.00	81,425.00	79,487.50	77,550.00	359,062.50	307,812.50	159,718.75		1,147,356.25
SCHOOL SAFETY	ART 12, 2005	63,400.00	56,100.00							119,500.00
WEST EL - ASBESTOS	ART 12, 2005	16,465.00	16,065.00	15,665.00	15,265.00	70,342.50	60,800.00	31,800.00		226,402.50
SCHOOL HVAC	ART 46, 2006	19,745.00	19,257.50	18,802.50	18,347.50	84,831.25	76,903.75	237,887.50		237,887.50
WEST EL - ASBESTOS	ART 12, 2002	13,143.76	12,768.76	12,418.76	12,068.76	32,260.06	27,465.65	110,115.74		110,115.74
SCHOOL RENOVATIONS	ART 17, 2006	28,181.26	27,431.26	26,731.26	26,031.26	96,750.05	82,396.90	287,521.99		287,521.99
SCHOOL RENOVATIONS	ART 11, 2006	51,650.00	50,337.90	49,112.50	47,887.50	220,943.75	184,793.75	584,625.00		584,625.00
SCHOOL RENOVATIONS	ART 17, 2006	77,653.76	76,273.76	75,181.26	74,031.26	350,778.80	302,212.54	254,475.02		1,210,606.40
SCHOOL ROOF	ART 17, 2007	132,180.00	129,840.00	127,987.50	126,037.50	597,330.00	428,925.00	2,970,325.00		2,970,325.00
SCHOOL RENOVATIONS	ART 28, 2007	41,968.76	41,218.76	40,625.00	40,000.00	189,468.80	165,125.04	129,406.26		647,812.62
LOVELY FIELD RENOVATIONS	ART 29, 2008	32,562.50	31,812.50	31,218.76	30,593.76	137,437.50	21,000.00			284,625.02
TOTAL SCHOOL		1,304,580.55	903,306.80	828,610.55	796,460.04	3,262,828.45	1,959,656.13	1,003,425.03	0.00	10,056,867.55
STREET										
ROAD BONDS LINCOLN CR	ART 54, 2000	21,475.00	20,500.00							41,975.00
RED SPRING ROAD BRIDGE	ART 25, 2003	51,890.01	50,389.38	48,842.50	47,267.50	40,740.00				239,119.39
MAIN STREET STREETSCAPE	ART 74, 1999	10,187.50								10,187.50
MORANE STREET	ART 33, 2005	25,843.75	10,187.50							36,031.25
CHESTNUT SIDEWALK	ART 51, 2005	186,600.00	179,800.00	163,200.00						529,600.00
BRIDGE CONSTRUCTION	ART 54, 2005	23,365.00	22,765.00	27,085.00	26,265.00	91,142.50	60,800.00	31,800.00		283,202.50
HIGHWAY	ART 74, 1999	10,550.00	5,262.50	5,087.50						20,900.00
STORM DRAINS	ART 50, 2008	8,700.00	8,550.00	8,431.26	8,306.26	39,425.00	34,556.26	29,368.78	5,218.76	142,556.32
TOTAL STREET		336,601.26	297,454.38	252,626.26	241,838.76	171,307.50	95,356.26	61,168.78	5,218.76	1,303,571.96

Town of Andover
Detail Debt Schedule by Fiscal Year
AS OF JUNE 30, 2009

ISSUE	ARTICLE	2010	2011	2012	2013	2014-2018	2019-2023	2024-2028	2029	TOTAL
MUNICIPAL FACILITIES										
HML ADVANCE REFUNDING (2006)	ART 45, 1996	21,503.54	20,513.53	19,513.53						61,530.60
BUILDING RENOVATION	ART 45, 1999	102,375.00								102,375.00
SENIOR CENTER	ART 24, 2000	53,687.50	51,250.00	81,700.00						104,937.50
TOWNSCHOOL BLDG PROJECTS	ART 26, 2000	88,200.00	85,000.00	30,537.50						254,900.00
DPW BUILDINGS	ART 38, 2001	33,075.00	31,875.00	30,537.50						95,587.50
PUBLIC BUILDINGS	ART 28-1, 2002	10,780.00	10,525.00	10,245.00	9,965.00	45,493.00	8,164.00			89,732.95
BRIDGES/BUILDINGS	ART 32, 2001	106,137.50	98,671.88	95,046.88	93,421.99	425,496.91	76,537.90			81,500.00
SENIOR CENTER PLANS	ART 34, 2004	81,500.00								81,500.00
TOWN HVAC	ART 46, 2006	25,367.50	24,730.00	24,135.00	23,540.00	108,668.75	87,890.00			294,331.25
TOWN BUILDING RENOVATION	ART 27, 2007	24,150.00	23,343.76	22,968.78	22,968.78	106,525.00	86,918.78	56,560.00		348,155.26
TOWN BUILDING RENOVATION	ART 28, 2007	25,962.50	25,212.50	24,856.26	24,481.28	116,087.50	101,481.28	80,918.78	10,437.50	409,137.56
PUBLIC SAFETY (NON EXEMPT PORTION)	ART 10, 2002	6,652.76	6,540.76	6,448.12	6,350.62	30,110.26	25,746.58	21,698.42	2,348.44	105,900.96
TOTAL MUNICIPAL FACILITIES		579,058.30	378,018.67	316,928.05	189,727.62	835,381.42	388,738.10	159,167.20	12,785.94	2,850,841.20
PUBLIC SAFETY										
PUBLIC SAFETY FACILITY	ART 16, 1999	204,750.00								204,750.00
ADV REF 9495		20,862.97	18,801.88							40,604.85
FIRE TRUCK	ART 31, 2004	54,760.00	54,435.00	53,060.00	51,660.00	236,040.00	83,280.00			534,235.00
FIRE TRUCK	ART 37, 2006	49,362.50	48,050.00	46,825.00	40,687.50	187,500.00	129,353.75			501,818.75
TOTAL PUBLIC SAFETY		330,875.47	122,296.98	99,885.00	92,347.50	423,540.00	212,673.75	0.00	0.00	1,281,408.70
LAND ACQUISITION										
LAND ACQUISITION	ART 9A, 1986	510,250.00	15,937.50	15,318.75						510,250.00
LAND ACQUISITION	ART 19, 2001	16,537.50	78,943.75	77,225.00	75,475.00	349,560.00	298,912.50	104,437.50		47,793.75
LAND ACQUISITION	ART 23, 2002	80,800.00	121,985.00	119,245.00	116,445.00	523,570.00	437,243.75	103,318.75		1,065,193.75
LAND ACQUISITION	ART 32, 2000	124,845.00	94,840.00	92,440.00	90,040.00	414,305.00	334,400.00	174,900.00		1,546,462.50
LAND ACQUISITION	ART 12, 2001	97,249.00	12,600.00	12,200.00	11,800.00	43,200.00				1,298,165.00
LAND ACQUISITION	ART 23, 2002	13,000.00	12,600.00	12,200.00	11,800.00	43,200.00				92,800.00
16 PEARSON ST	ART 3A, 2007	40,843.76	39,906.26	39,031.26	38,156.26	177,500.00	153,578.15	86,550.00		575,565.74
18 PEARSON ST	ART 4A, 2007	38,425.00	32,575.00	31,875.00	31,175.00	145,250.00	126,112.50	86,550.00		481,962.50
37 PEARSON ST	ART 5A, 2007	47,456.26	46,311.26	45,281.26	44,231.26	186,560.00	157,640.65	108,187.51		635,778.25
15 BLANCHARD ST	ART 5I, 2007	179,287.50	175,350.00	171,675.00	168,000.00	784,318.75	683,746.80	578,878.16		2,741,156.31
TOTAL LAND ACQUISITION		1,148,285.02	618,478.77	604,237.27	575,322.52	2,624,243.85	2,191,634.45	1,242,821.92	0.00	9,065,077.90
OTHER										
PARK ADVANCE REFUNDING (2006)	ART 47, 1996	10,751.76	10,256.76	9,756.76						30,765.28
LANDFILL CLOSURE	ART 44, 1999	46,562.50	45,719.26	44,262.50	38,162.50	175,856.25	152,000.00	79,509.00		581,906.25
TOTAL OTHER		57,412.26	55,719.26	54,019.26	38,162.50	175,856.25	152,000.00	79,509.00	0.00	612,671.53
TOTAL GENERAL FUND NON-EXEMPT		13,142,389.32	11,002,439.79	10,539,467.37	9,375,250.66	39,081,040.84	24,901,253.27	9,576,694.11	18,004.70	117,812,528.80

Town of Andover
Analysis of Reserve Account and Compensation Fund
As of 6/30/2009

RESERVE FUND

Transfers by Authority of the Finance Committee:	Transfers by Vote of Town Meeting May , 2008	200,000.00
Transfer by Authority of the Board of Selectmen:	From Taxation	
# 1 Community Development - Other Expenses		
# 2 General Govt - Veterans - Other Expenses		
# 3 Transfer by vote of 2009 Annual Town Meeting		
		200,000.00
Available Balance		375.75
		<u><u>200,000.00</u></u>

COMPENSATION FUND

Transfer by Authority of the Board of Selectmen:	Transfers by Vote of the Town Meeting May , 2008	968,000.00
# 1 General Govt		
# 1 Community Development		
# 1 Community Services/Youth Services		
# 1 Plant & Facilities		
# 1 Public Safety		
# 1 Public Works		
# 1 Library		
# 2 General Govt		
# 2 Community Services/Youth Services		
# 2 Elder Services		
# 2 Public Safety		
# 2 Public Works		
		968,000.00
Available Balance		687.65
		<u><u>968,000.00</u></u>

FREE CASH and FUND BALANCES

<u>FISCAL YEAR (as of)</u>	<u>GENERAL FUND FREE CASH</u>	<u>WATER FUND FUND BALANCE</u>	<u>SEWER FUND FUND BALANCE</u>	<u>STABILIZATION FUND</u>
July 1, 2009	1,602,874	(35,586)	2,745,649	4,279,570
July 1, 2008	2,221,828	1,162,084	351,713	4,084,109
July 1, 2007	2,333,996	1,738,847	663,474	3,041,519
July 1, 2006	5,432,796	2,561,084	212,573	993,076
July 1, 2005	3,013,073	2,773,009	(461,755)	475,508
July 1, 2004	2,188,732	3,761,283	169,588	458,853
July 1, 2003	4,413,574	4,339,209	994,912	435,772
July 1, 2002	3,340,240	3,714,489	814,025	997,441
July 1, 2001	3,767,004	3,463,714	1,221,279	880,105
July 1, 2000	3,829,325	3,648,615	1,125,977	782,412
July 1, 1999	3,652,583	1,693,570	639,164	1,790,548

NOTES

July 1, 2008 Stabilization Fund increased by \$913,953 transfer from PA Gift Account.

July 1, 2006 Free Cash included NESWC return of \$3,610,286.

Stabilization Fund was reduced by \$600,000 for use in the FY2003 Budget.

TOWARD A BETTER UNDERSTANDING OF TOWN MEETING

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play, and a deep appreciation of self-government - rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

WHY TOWN MEETING

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Selectmen. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, by-law additions and amendments, or any other matter which affects the Town.

TOWN MEETING PROCEDURES

Town By-Laws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

ARTICLES - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator". Before making any remarks the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

BUDGET - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the finance committee report. Amendments can be offered and will be voted on individually.

PRO & CON MICROPHONES – This year the moderator will introduce the use of pro and con microphones at his discretion on articles that he feels may benefit from this procedure.

AMENDMENTS & MOTIONS - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment the Moderator calls for a vote on the amendment only. If passed the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

VOTING REQUIREMENTS – Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a 2/3 vote.

DECLARING THE VOTE - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

PRIVILEGED MOTIONS - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

PREVIOUS QUESTION, RECONSIDERATION, AND DISPLAY - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed by the Moderator when in his judgment the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

ADJOURN/DISSOLVE - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

TOWN MEETING MEMBERS

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Board of Selectmen and by Citizen Petition. The order is determined by the Selectmen.

THE MODERATOR - presides over and conducts the meeting. He is an elected official.

TOWN CLERK - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

BOARD OF SELECTMEN - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

TOWN MANAGER - Appointed by the Board of Selectmen, the Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

FINANCE DIRECTOR - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

FINANCE COMMITTEE - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information, to assist Town Meeting in making final decisions.

SCHOOL COMMITTEE - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent, and defines educational philosophy and policy.

SUPERINTENDENT OF SCHOOLS - Chief executive officer for implementing school committee policy and directives.

TOWN COUNSEL - Chief legal officer and legal advisor to the Town Meeting.

PLANNING BOARD - (5) Appointed by the Manager with the approval of the Board of Selectmen, it advises Town Meeting on a range of planning and zoning matters.

CONSERVATION COMMISSION - (7) Appointed by the Manager as custodian of Town owned conservation land. It recommends land acquisitions to the Meeting.

GREATER LAWRENCE TECHNICAL SCHOOL - (1) Member elected as Andover representative to that school's committee. Explains Andover's share of operating costs.

STATUTORY CONSTRAINTS ON TOWN MEETING
(Refer to Chapter 39 of the General Laws for Precise Wording)

The annual Town Meeting shall be held in February, March, April, or May.

The Selectmen shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may by by-law establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order, and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statutes require a standing vote the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

BY-LAW CONSTRAINTS ON TOWN MEETING

MEETINGS - The annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March, each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Selectmen may designate. Any meeting may be adjourned from time to time to any place in the Town.

WARRANTS - Attested copies of the Warrant shall be posted in or on the Town Hall and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Selectmen may reopen the warrant if required.

ANNUAL TOWN REPORT - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an annual report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

VOTE BY BALLOT - A motion for a secret ballot is in order and requires approval of 25% of those voting.

ADMISSION OF OTHER THAN REGISTERED VOTERS - **Only residents who are registered voters are allowed in the voting sections of Town Meeting.** Unregistered voters and non residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

DISCLOSURE OF INTEREST - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting or employed by another having such an interest shall disclose the fact before speaking thereon.

TWO-THIRDS VOTE – On matters requiring a two-thirds vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds vote is questioned.



Andover Talent Bank Form

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

Date _____

Name _____

Address _____

Home Telephone _____

Business Telephone _____

E-mail Address _____

The Andover Talent Bank is a means of identifying residents who are interested in serving the community on a Town committee, board, commission or task force.

There are currently twenty-seven committees, boards or commissions appointed with terms ranging from one to five years. Please check the committee, board or commission you are interested in. If you are interested in more than one, rank your interests accordingly.

Return this form by mail to the above address, fax it to 978- 623-8240 or e-mail it to manager@andoverma.gov.

<u>Committee</u>	<u>Members</u>	<u>Term</u>	<u>Committee</u>	<u>Members</u>	<u>Term</u>
<u>Appointed by the Town Manager</u>			Housing Trust Fund Brd. of Trustees	Six	3yrs <input type="checkbox"/>
Audit Committee	Five	3yrs <input type="checkbox"/>	Information Technology Committee	Seven	3yrs <input type="checkbox"/>
Board of Assessors	Three	3yrs <input type="checkbox"/>	Lowell Jct. Interchange Task Force	Five	3yrs <input type="checkbox"/>
Ballardvale Historic District Commission	Seven (reg) 3yrs <input type="checkbox"/> Two (alt) 3yrs <input type="checkbox"/>		Memorial Hall Library Trustees	Seven	3yrs <input type="checkbox"/>
Cable Advisory Committee	Five	3yrs <input type="checkbox"/>	Patriotic Holiday Committee	Nine	1yr <input type="checkbox"/>
Commission on Disability	Nine	3yrs <input type="checkbox"/>	Planning Board	Five	5yrs <input type="checkbox"/> One (assoc.) 5yrs <input type="checkbox"/>
Conservation Commission	Seven	3yrs <input type="checkbox"/>	Preservation Commission	Seven	3yrs <input type="checkbox"/>
Council on Aging	Fifteen	3yrs <input type="checkbox"/>	Recycling Committee	Seven	3yrs <input type="checkbox"/>
Cultural Council	Seven	3yrs <input type="checkbox"/>	Scholarship Committee	Nine	1yr <input type="checkbox"/>
Design Review Board	Five	3yrs <input type="checkbox"/>	School Building Committee	Seven	3yrs <input type="checkbox"/>
Elderly Tax Aid Committee	Five	3yrs <input type="checkbox"/>	Spring Grove Cemetery Trustees	Five	3yrs <input type="checkbox"/>
Fishbrook Watershed Advisory Comm.	Eight	2yrs <input type="checkbox"/>	TRIAD Council	Twenty	3yrs <input type="checkbox"/>
Green Advisory Board	Nine	3yrs <input type="checkbox"/>	Towle Fund Trustees	Three	3yrs <input type="checkbox"/>
Board of Health	Three	3yrs <input type="checkbox"/>	<u>Appointed by the Town Moderator</u>		
Housing Partnership Committee	Nine	3yrs <input type="checkbox"/>	Finance Committee	Nine	3yrs <input type="checkbox"/>
			<u>Appointed by the Board of Selectmen</u>		
			Zoning Board of Appeals	Five (reg)	3yrs <input type="checkbox"/> Four (assoc.) 3yrs <input type="checkbox"/>



Andover Talent Bank Form

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

Time available

Many of these committees/boards/commissions meet at least twice per month and may meet more often prior to Town Meeting. Please circle below the time you have available for meetings and indicate any limitations you have on your time commitment.

One meeting per month

Two meetings per month

Three meetings per month

Interest/Education

Please detail your areas of special interest and/or education:

Employer/Position

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer:

Skills/Expertise

Please indicate any special skill or expertise that you would consider volunteering to the Town:

3/18/10

TOWN OF ANDOVER

TOWN MEETING PROCEDURE AT A GLANCE

To do this...	You say this.....	May you Interrupt Speaker?	Must you Be Seconded?	Is the Motion Debatable?	What vote is required?
Request Information	Point of Information	Yes	No	No	No Vote
Complain about noise, sound, general room conditions, etc....	Point of Privilege	Yes	No	No	No vote
Object to procedure or personal affront	Point of order	Yes	No	No	No vote Chair decides
Introduce Business <i>(a primary motion)</i>	I move that.....	No	Yes	Yes	Majority
Ask for a vote count to verify a vote	I call for a standing count...	No	No	No	No Vote
Amend a motion	I move to amend this motion	No	Yes	Yes	Majority
End Debate <i>Can be denied by Moderator at his/her discretion</i>	I move the question	No	Yes	No	2/3 vote
Reconsider something already disposed of	Meeting only reconsiders a vote if an error has occurred				Chair corrects with proper vote
Recess the meeting	I move that we recess until....	No	Yes	No	Majority
Adjourn the meeting	I move we adjourn	No	Yes	No	Majority

Andover
Dollars for
SCHOLARS.



Town Meeting
Make You Thirsty?
*Buy a Bottle of Spring Water at Town Meeting
and Help Support Scholarships for Andover Students.*

- ◆ Since the Andover Chapter was founded in 1996, Dollars for Scholars has awarded over \$300,000 in scholarships to 300 deserving Andover students helping them realize their post-secondary educational goals.
- ◆ All proceeds from the sale of water at this year's Town Meeting will go directly into the Andover Chapter of Dollars for Scholars Scholarship Fund for future distribution.

For more information on Andover Dollars for Scholars, call Joan Duff at (978) 685-3212 or go to the ADFS website: andoverma.gov/residents under "Dollars for Scholars."

*Town of Andover
36 Bartlet Street
Andover, MA 01810*

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ANDOVER, MA 01810**

PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING

**Wednesday, April 28, 2010
7:00 P.M.**

**RICHARD J. COLLINS FIELD HOUSE
ANDOVER HIGH SCHOOL**