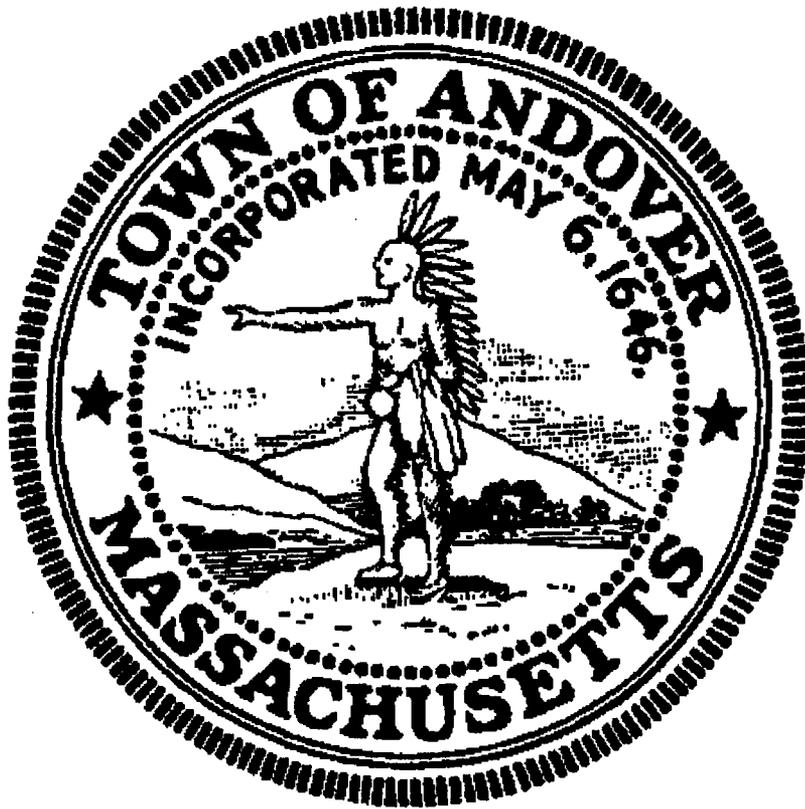


# FINANCE COMMITTEE REPORT



2015  
ANNUAL TOWN MEETING

# ANNUAL TOWN MEETING

## PLAN TO ARRIVE EARLY

All Town Meeting attendees must be checked into the meeting in the lobby of the Collins Center for the Performing Arts each night. Voters must check in at their precinct table. Visit the Town website at [www.andoverma.gov](http://www.andoverma.gov) and search for your precinct under the "E-Services" tab, then click "Precinct Search." To avoid delays at check in, please check your precinct prior to Town Meeting.

**Voters:** Only voters who registered by the deadline (April 14<sup>th</sup>) will be allowed to vote at this Town Meeting. Voters will receive a sticker that must be worn in a visible location on their person to vote.

**Non-Voters:** Non-voters may attend Town Meeting and will be seated in a special section. Non-voters must check in at the Town Clerk's table in the lobby to register before being seated. Please be aware that non-voters will not be seated until after 7:00 P.M. when they are voted admittance by the Meeting.

**Overflow Seating:** If meeting attendance exceeds the capacity of the Collins Center, voters and non-voters may be directed to sit in the High School cafeteria. The cafeteria is linked by video and audio feed to the Collins Center. Participants in both areas will be able to speak to the meeting and vote.

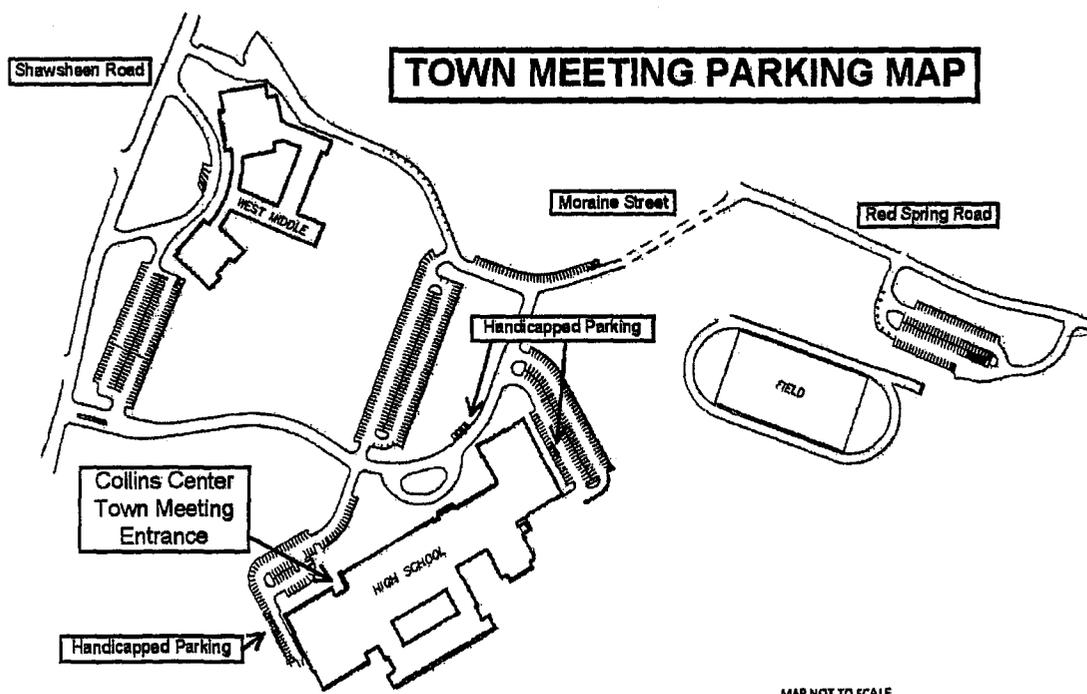
**Children:** Children may enter the meeting as non-voters. *See above.* Parents must attend small children during the meeting and sit with them in the designated non-voter section. Voters (with visible stickers) may vote from the non-voter section. Please notify the section counter if you are a voting member. No children or non-voters may sit in the registered voter sections.

**Parking:** There are four parking lots available:

1. Collins Center Lot
2. Main Lot at the High School
3. West Middle School Lot
4. Lot beside the Field House

**Transportation:** A shuttle bus will run from the parking lot on Red Spring Road and will make a loop through the West Middle School parking lot on nights one and two. Shuttle service will start at 6:15 P.M.

**Handicap Parking:** Handicap parking can be found on the side of the Collins Center as well as other areas of the parking lots.





# TOWN OF ANDOVER

Town Offices  
36 Bartlet Street  
Andover, MA 01810  
978-623-8225  
[www.andoverma.gov](http://www.andoverma.gov)

April 8, 2015

To the Citizens of Andover:

The Finance Committee's duty is to recommend to Andover's voters the amounts to be appropriated at the 2015 Annual Town Meeting. It is challenging to properly allocate finite resources in a way that balances competing community needs. Residents expect their property taxes to adequately maintain our schools, services and infrastructure, while keeping annual increases in their tax bills affordable.

The goal of this report is to provide you, the Town Meeting voters, with complete, accurate information so that you are able to approve a fiscally responsible, sustainable budget.

The proposed budget estimates a 2.78% increase for School and Town operating budgets in FY2016. While total estimated revenues increased by 4.90% to \$172,247,746, rising costs for debt service, health insurance, retirement and unfunded liabilities limited the remaining appropriation available for the departmental operating budgets. We expect growth of these obligations to continue to outpace growth in our revenues. Therefore, departmental operating budgets will grow at a slower rate.

## Anticipated Revenues

**Taxing below the Levy Limit:** For the second consecutive year, the Board of Selectmen directed the Town Manager to prepare a budget that did not tax to the full levy limit. If approved, the proposed FY2016 budget will result in unused levy capacity of \$1,663,216, and the average tax bill will increase by 3.6%, or \$311. By comparison, taxing to the full amount allowed under Proposition 2 ½ would have increased the average property tax bill by 5%, or \$429.

**New Growth:** The Town of Andover is fortunate to have experienced significant increases in New Growth, primarily resulting from increased collection of personal property taxes from our commercial and industrial community. FY2016 revenues from New Growth are budgeted at \$1,800,000.

**Free Cash:** Andover's certified Free Cash balance was \$5,761,265 as of July 1, 2014, the highest balance in Free Cash in six years. As Free Cash accumulates, it is available for transfer to stabilization funds, or to spend on capital projects or other one-time expenditures. Free Cash should not be used for ongoing operating expenses, as this results in unsustainable budgets.

The Finance Committee recommends approval of the proposed transfers from Free Cash to the Other Post-Employment Benefits (OPEB) Trust Fund (Article 21), the Ledge Road Landfill Stabilization Fund (Article 22), and the Bond Premium Stabilization Fund (Article 23). Approval is also recommended for several proposed one-time capital improvements, as well as supplemental funding of approximately \$1,000,000 to cover this winter's snow removal deficit.

If the Finance Committee's recommendations are approved by the voters, the Free Cash balance after Town Meeting will be approximately \$940,182. This amount is consistent with the remaining balance of Free Cash after Town Meeting in prior years.

### **Unfunded Liabilities**

**Pensions:** Andover's unfunded pension liability increased from \$96,841,825 on January 1, 2012 to \$110,577,078 as of January 1, 2014. By law, the Andover Retirement Board must adopt a schedule to fully fund the Town's share of pension costs by 2040. At the Town Manager's request, the Andover Retirement Board this year adopted an accelerated schedule, fully funding our retirement liability by 2032. According to the Retirement Board, the total savings to taxpayers as a result of this new schedule is expected to be approximately \$82 million. The new schedule also provides the Town with more flexibility in the event investment returns do not meet projections. The appropriation for FY2016 will be \$7,946,015, an increase of \$1,533,899 (24%) over FY2015, with annual increases of 8% thereafter. The approved funding schedule for Andover's Retirement System can be found in the pages following Article 4.

**Other Post-Employment Benefits (OPEB):** Our current unfunded OPEB liability is approximately \$153 million and is primarily the cost of retirees' health care. Last November, Andover's OPEB subcommittee released its report, which identified twelve (12) recommended actions which the Town could use to reduce its liability.

Funding for the OPEB Trust Fund is included in the operating budget in Article 4 in the amount of \$500,000. Additional funding from Free Cash is proposed in Article 21 in the amount of \$1,248,316 or 25% of Free Cash. The Finance Committee recommends approval of Article 21, which is consistent with the Town Manager's proposed funding plan for OPEB. Going forward, the Finance Committee further recommends that amounts over the 25% should be contributed whenever possible.

At its April 6<sup>th</sup> meeting, the Board of Selectmen voted to recommend an appropriation of \$1,248,316 into the General Stabilization Fund and \$0 in the OPEB Trust Fund from Free Cash. More information about this vote and its possible consequences will be discussed at Town Meeting.

For more information, see the section on "Employee Retirement Benefits" later in this report.

### **True Total Compensation Costs**

Andover is fortunate to have exceptional employees. They deserve to be appreciated as well as fairly compensated. And yet at the same time, true total compensation costs are growing faster than our revenues. Total compensation includes annual salary increases plus benefits, now and in the future.

Salary increases, in a typical collective bargaining agreement, for cost of living adjustment (COLA) might be 1.5% to 2%. In addition to COLA, bargaining agreements may also contain increases in pay for many more categories, including step, track, longevity, stipends, shift differentials, overtime and bonuses. Depending on the specific collective bargaining agreement, COLA may account for only a small portion of the overall annual increase in compensation.

Total compensation also includes benefits while actively employed. These vary by unit, but might include health insurance, paid holidays, paid vacation, paid personal leave, paid professional leave, paid bereavement leave, paid sick leave, educational reimbursements and clothing reimbursements.

Total compensation also includes benefits during retirement. These include health insurance, pension and life insurance.

The Town must address the growth of compensation as future collective bargaining agreements are negotiated. If growth in total compensation is not slowed, the tradeoff will be future employee layoffs or decreases in essential Town services. All eight (8) School bargaining contracts are due to expire 6/30/2017 or 8/31/2017. All seven (7) Town contracts expired on 6/30/2014 and are currently undergoing negotiation.

In keeping with the need to slow the increase in employee compensation, the Board of Selectmen's recent votes on the FY2016 operating budget (Article 4) reduced their appropriation for personal services by 1.2 Full Time Equivalents (FTEs) and instead increased the amount budgeted for contracted services. This resulted in a net decrease of \$13,179 from the budget approved by the Finance Committee. Details of the Selectmen's vote are on the page entitled "The Budget" in this report.

### **Health Insurance**

The Town is currently considering adopting a self-funded health insurance plan, rather than accepting the only renewal bid received for health insurance for FY2016. That one bid was from our present insurer, Massachusetts Interlocal Insurance Association, Inc. (MIIA), and offered us renewal coverage for FY2016 for \$17,770,000, a 10.9% premium increase. The self-funded plan is estimated to cost \$17,052,416, and is currently being reviewed by the Selectmen. They have not yet voted a recommendation, nor has the Finance Committee.

As this report went to the printer, the Finance Committee was waiting for additional information regarding the financial risk to the Town under the self-funded plan. We will make our recommendation at Town Meeting on this line item, shown in Article 4 on line 23, Health Insurance Fund.

### **Funding for Capital Projects**

In making a request for funding a capital project, determination of the total short and long term cost is essential to the process. This often requires that an initial appropriation to cover design and engineering costs be obtained a year prior to bringing a request for construction funding to Town Meeting. In addition, the definition of the need and the urgency of the project, as well as the scheduling of debt service must be clearly explained.

**Non-Exempt Debt:** Non-exempt debt is general fund borrowing that is funded within Andover's Proposition 2 ½ Levy Limit. This year's request is \$4,937,000 and includes the following major items:

- a) Major Town Projects (Article 49) \$1,200,000  
Each year the Town appropriates money to maintain Town buildings. This annual appropriation is needed to maintain our Town's infrastructure. The Finance Committee recommends approval of this article.
- b) Major School Projects (Article 42) \$455,000  
Each year the Town appropriates money to maintain School buildings. This annual appropriation is needed to maintain our School's infrastructure. The Finance Committee recommends approval of this article.
- c) Safety and Security Communications Enhancements (Article 41) \$600,000  
This article is an investment in our Town and School building communication systems to keep our students and employees safe. The Finance Committee recommends approval of this article.
- d) AHS Library/Media Center (Article 25) \$1,950,000  
This article would fund the design and construction to renovate the High School library into a new Media Center. The Finance Committee recommended disapproval of this article because there were too many unknowns about the full cost of the project.

**Exempt Debt:** There are no new exempt debt projects proposed this year. However, there are large infrastructure projects and capital improvements looming in our near future. Among these are the Town Yard, the Ballardvale Fire Station and the Early Education Center.

### **The School Department**

The Town Manager's budget allocates \$72,873,529 to the School Department for FY2016, an increase of \$1,969,077 or 2.78% more than last year's budget. The Finance Committee and the Board of Selectmen have voted to recommend approval of that amount for the School Department budget. As this report goes to the printer, the School Committee has not yet voted to approve its FY2016 budget.

The proposed increase for the School Department budget is not enough to fund the salary increases agreed to in last year's collective bargaining contracts. The current Andover Public School preliminary budget shows the impact of not just COLA, but step increases, track and longevity. These contracts obligate the School Department to pay \$2,437,375 more in FY2016 than was paid in FY2015, just to keep all of the current employees. This is more than the entire increase available to the School Department for FY2016. A page with details on enrollment history and salary increases is included in the Article 4 budget detail pages later in this report.

### **Late Breaking Information**

Many of the numbers used in preparing this report are still changing as additional financial information becomes available to us. Between the time this report goes to press and May 4<sup>th</sup>, additional information about the School Department and Health Insurance budgets will be available. The Finance Committee, School Committee and Board of Selectmen will work diligently to have a balanced budget available for voters at Town Meeting, where final board and committee recommendations will be announced.

## **A Closing Note**

As we end this letter to our voters, the Finance Committee would like to recognize our Town Manager, "Buzz" Stapczynski, for his 25 years of dedicated service to the Town of Andover. Our Committee has relied upon Buzz to provide us with a constant flow of timely financial and operational information so that we may fulfill our responsibility to voters at Town Meeting. It has been our pleasure to work closely with him.

## **Town Meeting**

Please join us at Town Meeting beginning on May 4<sup>th</sup> at 7:00 P.M., and continuing on May 5<sup>th</sup> at 7:00 P.M. in the J. Everett Collins Center Auditorium at the Andover High School. Town Meeting will continue May 11<sup>th</sup> and May 12<sup>th</sup> if necessary. Your participation is important!

The Finance Committee

S. Jon Stumpf, Chairman

Joanne F. Marden

Margaret N. Kruse

Linn N. Anderson

Gregory A. Serrao

Eugenie M. Moffitt

John J. Barry, Jr.

Bonita J. Zahorik

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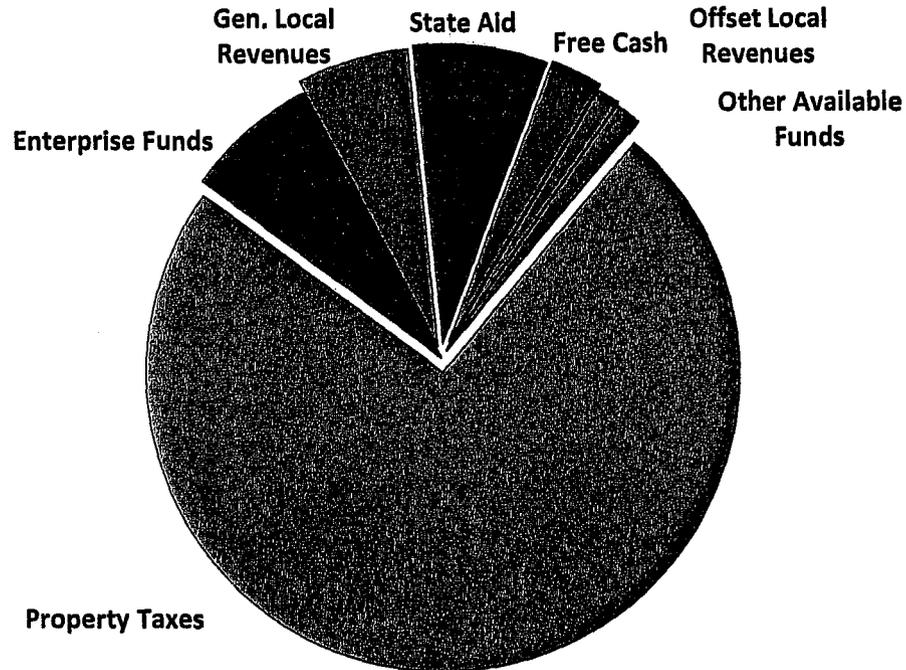
**FINANCE COMMITTEE RECOMMENDATIONS  
2015 ATM FINANCIAL ARTICLES**

| ARTICLE / TITLE                                       | ARTICLE<br>AMOUNT | TAX LEVY/<br>GEN. FUND | FREE CASH/<br>STAB. FUND | BONDING     | TRANS./<br>OTHER | FINANCE COMMITTEE        |
|---|-------------------|------------------------|--------------------------|-------------|------------------|--------------------------|
|   |                   |                        |                          |             |                  | RECOMMENDATIONS<br>NOTES |
| 4 FY-2016 Budget                                      | \$162,161,804     | \$159,458,366          |                          |             | \$2,703,438      | Approved                 |
| 5 FY-2015 Capital Projects Fund Appropriation         | \$2,450,000       | \$2,450,000            |                          |             |                  | Approved                 |
| 6 Budget Transfers                                    | TBD               |                        |                          |             |                  | TBD                      |
| 7 Supplemental Budget Appropriations                  | TBD               |                        |                          |             |                  | TBD                      |
| 8 Stabilization Fund                                  | \$0               |                        |                          |             |                  | Approved                 |
| 9 Free Cash   | \$0               |                        |                          |             |                  | Approved                 |
| 15 Jerry Silverman Fireworks                          | \$14,000          | \$14,000               |                          |             |                  | Approved                 |
| 16 Town Meeting Electronic Voting                     | \$35,000          | \$35,000               |                          |             |                  | Approved                 |
| 18 Elderly/Disabled Transportation Program            | \$12,000          | \$12,000               |                          |             |                  | Approved                 |
| 19 Support for Civic Events                           | \$5,000           | \$5,000                |                          |             |                  | Approved                 |
| 20 Spring Grove Cemetery Maintenance                  | \$6,000           |                        |                          |             | \$6,000          | Approved                 |
| 21 Free Cash to OPEB Fund                             | \$1,248,316       |                        | \$1,248,316              |             |                  | Approved                 |
| 22 Free Cash Ledge Road Landfill Stabilization Fund   | \$1,000,000       |                        | \$1,000,000              |             |                  | Approved                 |
| 23 Free Cash to Bond Premium Stabilization Fund       | \$768,000         |                        | \$768,000                |             |                  | Approved                 |
| 24 Stabilization Fund Bond Premium                    | \$200,000         |                        |                          |             | \$200,000        | Approved                 |
| 25 High School Library/Media Center Renovation        | \$1,950,000       |                        |                          | \$1,824,917 | \$125,083        | Disapproved              |
| 26 High School Library/Media Center Renovation        | \$1,950,000       |                        |                          | \$1,824,917 | \$125,083        | Disapproved              |
| 29 Public Safety Communications Upgrade               | \$150,000         |                        | \$150,000                |             |                  | Approved                 |
| 30 Highway Vehicles                                   | \$175,000         |                        | \$175,000                |             |                  | Approved                 |
| 31 Town & School Energy Initiatives                   | \$337,000         |                        | \$337,000                |             |                  | Approved                 |
| 36 Office Space Feasibility Study-Shawsheen School    | \$130,000         |                        | \$130,000                |             |                  | Disapproved              |
| 37 Andover High School Track Replacement              | \$250,000         |                        | \$142,767                |             | \$107,233        | Approved                 |
| 38 Safety and Security Communications Upgrade         | \$600,000         |                        |                          | \$600,000   |                  | Approved                 |
| 39 School Building Maintenance and Renovation         | \$455,000         |                        |                          | \$455,000   |                  | Approved                 |
| 40 School Site Improvements-West Elementary School    | \$319,000.00      |                        |                          | \$319,000   |                  | Approved                 |
| 41 Annual PC Workstation & Laptop Replacement Program | \$402,393         | \$111,360              |                          |             | \$291,033        | Approved                 |
| 44 Minor Storm Drain Improvements                     | \$300,000         |                        |                          | \$300,000   |                  | Approved                 |
| 46 Town Building & Facility Maintenance               | \$1,200,000       |                        |                          | \$1,200,000 |                  | Approved                 |
| 48 Deyermont Park Ball Field Lighting                 | \$200,000         |                        |                          | \$200,000   |                  | Disapproved              |
| 55 Water & Sewer Vehicles                             | \$55,000          |                        |                          |             | \$55,000         | Approved                 |
| 56 Water Main Replacement Projects                    | \$1,700,000       |                        |                          | \$1,700,000 |                  | Approved                 |
| 57 Water Treatment Plant GAC Replacement              | \$500,000         |                        |                          |             | \$500,000        | Approved                 |
| 58 Water Treatment Maintenance                        | \$300,000         |                        |                          |             | \$300,000        | Approved                 |
| 60 Finish Charles Circle for Street Acceptance        | \$80,000          |                        | \$80,000                 |             |                  | Disapproved              |
| 62 Sidewalk Construction River St                     | \$301,000         |                        |                          | \$301,000   |                  | Disapproved              |

**If the Recommended FY2016 Budgets are approved,  
Each \$1,000 of Your Property Tax Dollars will buy:**

|   |                             |
|---|-----------------------------|
| <b>School Department Operating Budget</b>   | <b>489</b>                  |
| <b>Health Insurance</b>   | <b>113</b>                  |
| Current Town and School employees and retirees  |                             |
| <b>Public Safety</b>  | <b>94</b>                   |
| Police and Fire   |                             |
| <b>Municipal Services</b>   | <b>69</b>                   |
| Highway, Snow Removal, Solid Waste, Street Lighting,<br>Building and Grounds Maintenance, Cemetery, Vehicle<br>Maintenance, Capital Project Management, Engineering, etc. |                             |
| <b>General Government</b>   | <b>56</b>                   |
| Town Administration, Town Clerk, Information Technology<br>Community Development and Planning, Veterans Services etc.<br>Compensation and Reserve Funds                   |                             |
| <b>Retirement Fund</b>  | <b>52</b>                   |
| <b>Non-Exempt Debt Service</b>  | <b>33</b>                   |
| Principal and Interest for previously approved projects<br>funded within the Proposition 2 ½ levy limit   |                             |
| <b>Exempt Debt</b>  | <b>29</b>                   |
| Bancroft, Public Safety Center, other school building projects<br>funded outside the Proposition 2 ½ Levy Limit   |                             |
| <b>Other</b>  | <b>23</b>                   |
| State Assessments, Overlay, Vocational School Assessment,<br>Insurance, OPEB, Unemployment, and Warrant Articles funded<br>from Taxation                                  |                             |
| <b>Library</b>  | <b>18</b>                   |
| <b>CIP Article 5</b>  | <b>16</b>                   |
| Capital Projects  |                             |
| <b>Community/Youth/Elder Services</b>   | <b>8</b>                    |
| <b>Total</b>  | <b><u>8</u><br/>\$1,000</b> |

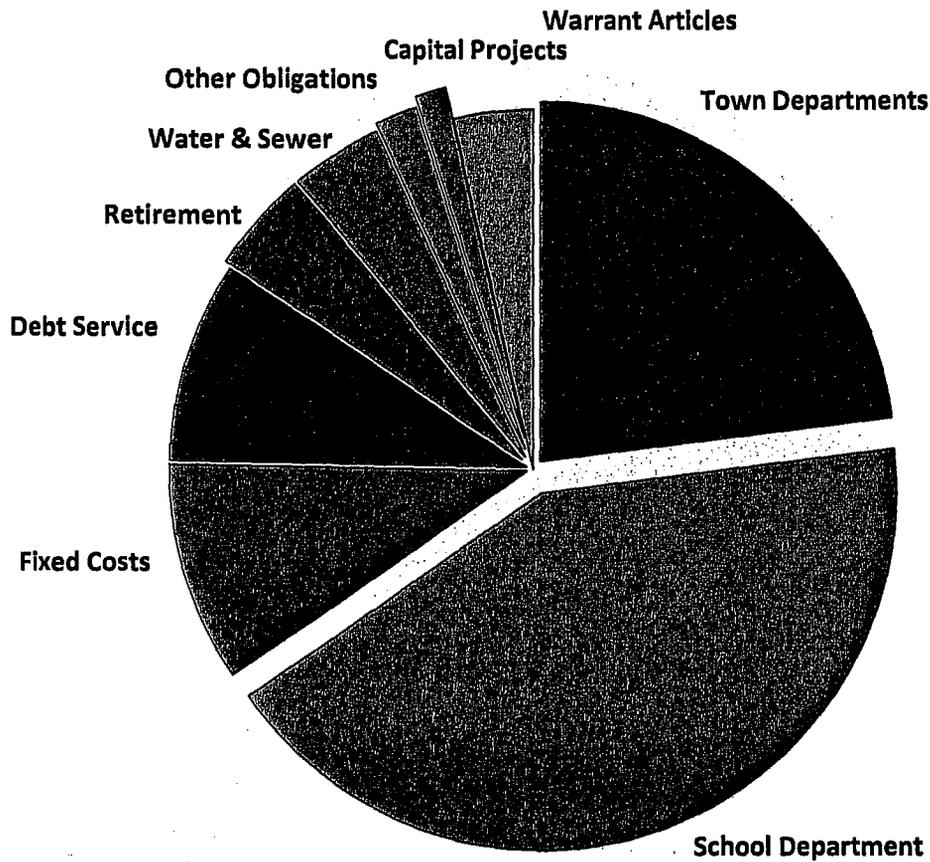
## SOURCES OF FUNDS - FY2016



### FY16 REVENUES - 4/1/15

|                       |                      |               |
|-----------------------|----------------------|---------------|
| Property Taxes        | \$127,259,287        | 73.9%         |
| Enterprise Funds      | \$12,544,750         | 7.3%          |
| Gen. Local Revenues   | \$10,405,050         | 6.0%          |
| State Aid             | \$12,744,259         | 7.4%          |
| Free Cash             | \$4,821,083          | 2.8%          |
| Offset Local Revenues | \$2,113,000          | 1.2%          |
| Other Available Funds | <u>\$2,360,317</u>   | 1.4%          |
|                       | <b>\$172,247,746</b> | <b>100.0%</b> |

## USES OF FUNDS - FY2016



### FY16 EXPENSES - 4/1/15

|                   |                      |               |
|-------------------|----------------------|---------------|
| Town Departments  | \$39,716,479         | 23.1%         |
| School Department | \$72,873,529         | 42.3%         |
| Health Insurance  | \$17,052,416         | 9.9%          |
| Debt Service      | \$15,443,134         | 9.0%          |
| Retirement        | \$7,946,015          | 4.6%          |
| Water & Sewer     | \$7,229,676          | 4.2%          |
| Other Obligations | \$3,386,021          | 2.0%          |
| Capital Projects  | \$2,450,000          | 1.4%          |
| Warrant Articles  | <u>\$6,150,476</u>   | 3.6%          |
|                   | <b>\$172,247,746</b> | <b>100.0%</b> |

## TAX BILL HISTORY AND PROJECTION

| <b>AVERAGE SINGLE FAMILY ASSESSED VALUE AND TAX BILL</b> |                 |   |                                       |                        |                       |                               |                                   |
|--|-----------------|---|---------------------------------------|------------------------|-----------------------|-------------------------------|-----------------------------------|
| <u>Fiscal Year</u>                                       | <u>Tax Rate</u> | <u>Average Single Family Assessed Value</u> | <u>Average Single Family Tax Bill</u> | <u>Dollar Increase</u> | <u>Tax % Increase</u> | <u>Tax Within 2 1/2 Limit</u> | <u>Tax Due To Debt Exclusions</u> |
| FY2015   | 14.97           | 577,689                                     | 8,648                                 | 305                    | 3.5%                  | 8,334                         | 314                               |
| FY2014   | 15.18           | 549,622                                     | 8,343                                 | 376                    | 4.7%                  | 8,111                         | 232                               |
| FY2013   | 14.51           | 549,070                                     | 7,967                                 | 181                    | 2.3%                  | 7,800                         | 167                               |
| FY2012   | 14.15           | 550,129                                     | 7,786                                 | 306                    | 4.1%                  | 7,575                         | 211                               |
| FY2011   | 14.12           | 529,775                                     | 7,480                                 | 241                    | 3.3%                  | 7,276                         | 204                               |
| FY2010   | 13.19           | 548,860                                     | 7,239                                 | 185                    | 2.6%                  | 7,022                         | 217                               |
| FY2009   | 12.16           | 580,087                                     | 7,054                                 | 255                    | 3.8%                  | 6,825                         | 229                               |
| FY2008   | 11.69           | 581,568                                     | 6,799                                 | 141                    | 2.1%                  | 6,589                         | 210                               |
| FY2007   | 11.25           | 591,800                                     | 6,658                                 | 258                    | 4.0%                  | 6,429                         | 229                               |
| FY2006   | 11.40           | 561,360                                     | 6,400                                 | 392                    | 6.5%                  | 6,173                         | 227                               |
| FY2005   | 11.51           | 522,000                                     | 6,008                                 | 298                    | 5.2%                  | 5,763                         | 245                               |
| FY2004   | 11.47           | 497,800                                     | 5,710                                 | 220                    | 4.5%                  | 5,428                         | 282                               |
| FY2003   | 11.63           | 470,000                                     | 5,466                                 | 480                    | 9.6%                  | 5,211                         | 255                               |
| FY2002   | 14.13           | 352,852                                     | 4,986                                 | 266                    | 5.6%                  | 4,784                         | 202                               |
| FY2001   | 14.92           | 316,370                                     | 4,720                                 | 123                    | 2.7%                  | 4,579                         | 141                               |
| FY2000   | 14.65           | 313,800                                     | 4,597                                 | 277                    | 6.4%                  | 4,471                         | 126                               |

| <u>Fiscal Year</u> | <u>At Levy Limit Projected Tax Within 2 1/2</u> | <u>Tax Due to Debt Exclusions</u> | <u>At Levy Limit Projected Average Single Family Tax Bill</u> | <u>% Increase</u> | <u>At \$1,663,000 Below Limit Projected Average Single Family Tax Bill</u> | <u>% Increase</u> |
|--------------------|---|-----------------------------------|---|-------------------|--|-------------------|
| FY2016             | 8,773   | 304                               | 9,077   | 5.0%              | 8,959  | 3.6%              |
| FY2017             | 9,080   | 254                               | 9,334   | 2.8%              | 9,282  | 3.6%              |
| FY2018             | 9,397   | 279                               | 9,677   | 3.7%              | 9,616  | 3.6%              |

There are many variables affecting property tax rates and residential property tax bills. This table shows what happens if the average residential property tax bill required to fund Town and School budgets within Proposition 2 ½ escalates at 3 ½% per year – a reasonable estimate based on historical trends. If the budgets and warrant articles to be voted by this year’s Town Meeting require taxing to Andover’s Proposition 2 ½ levy limit, a **5.0% increase** would be projected. This includes the additional taxes to pay for approved Debt Exclusions. The larger than average increase would be due to taxing to the levy limit after a year with \$2 Million in excess levy capacity.

**The Board of Selectmen, responding to concerns about increased spending and higher tax bills, requested that the Town Manager submit a FY2016 budget that would result in no more than a 3.6% increase in property tax bills.** Restricting the increase in property tax bills to 3.6% (the historical average) for FY2016 yields a budget with an excess levy capacity of approximately \$1,663,000. The table also shows the impact of limiting the increase in property tax bills to 3.6% for FY2017 and FY2018.

## TAX BILL HISTORY AND PROJECTION

To give taxpayers reasonable estimates of how the decisions on the budgets and warrant articles will affect their tax bills, several critical variables are held constant, basically calculating the impact on future years' tax bills by using the real numbers from FY2015. We have no reliable way of predicting the impact of any shift in the tax burden due to either the revaluation of property or the Board of Selectmen's annual vote on tax classification.

Because the work of the Board of Assessors establishing property values is not complete until fall, because new growth cannot be certified until valuations are complete, and because the Board of Selectmen does not vote on tax classification until November, it is not possible to calculate the impact of Town Meeting decisions on individual tax bills prior to Town Meeting. Projecting a percentage increase gives voters the ability to estimate the impact on their individual property tax bills by simply multiplying the projected percentage increase by their current year's (FY2015) property tax bill.

**For Example:**

**If your property has an assessed value of \$500,000**

**Your FY2015 property tax bill is \$7,485 (500 X \$14.97 per thousand tax rate)**

**Multiply by .050 to estimate your FY2016 tax increase of \$374 if Andover taxes to its Proposition 2 ½ levy limit.**

**Multiply by .036 to estimate your FY2016 tax increase of \$269 if Andover stays \$1,663,000 below its levy limit.**

### Projecting the Property Tax Bill Impact of Warrant Articles Funded with General Fund Borrowing from Taxation

Most financial articles have Financial Impact boxes explaining the proposed financing of the expenditure. For the articles funded with general fund borrowing, the current plans for managing the debt are summarized. **The projects listed below to be voted at this year's Town Meeting will be funded within the revenues available to the Town of Andover within Proposition 2 ½. There is no increase in the total amount that can be taxed if any or all of these articles pass. They do not increase future tax bills. They do become fixed costs in future budgets.**

The calculation of the cost to the owner of the average valued residential property is included to provide some sense of the size of the proposed expenditure in relation to current budgets and tax bills. The actual FY2015 property tax levy and actual FY2015 average residential property tax bill were used to calculate the cost of each article to the taxpayer, basically showing the amount within the average tax bill that would have been needed to pay for the debt service this year, if the project had been approved by a prior Town Meeting. This table summarizes the information in the Financial Impact boxes.

| Article No. | Project                            | Total Authorized   | Length of Bond Issue | Annual Debt Service | Tax \$ Needed |
|-------------|------------------------------------|--------------------|----------------------|---------------------|---------------|
| 25          | High School Library/Media Center   | 1,824,917          | 20 years             | 155,118             | \$11          |
| 38          | Safety and Security Communications | 600,000            | 5 years              | 141,000             | \$10          |
| 39          | School Building Maintenance        | 455,000            | 10 years             | 61,425              | \$4           |
| 40          | School Site Improvement- West Elem | 319,000            | 5 years              | 74,965              | \$5           |
| 44          | Minor Storm Drain Improvements     | 300,000            | 10 years             | 40,500              | \$3           |
| 45          | Woburn Street Sidewalk             | 113,000            | 5 years              | 26,555              | \$2           |
| 46          | Town Building Maintenance          | 1,200,000          | 15 years             | 122,000             | \$9           |
| 48          | Deyermund Ball Park Lighting       | 200,000            | 10 years             | 27,000              | \$2           |
| 62          | River Street Sidewalk              | 301,000            | 5 years              | 32,500              | \$2           |
|             | <b>Total</b>                       | <b>\$5,312,917</b> |                      | <b>\$681,063</b>    | <b>\$48</b>   |

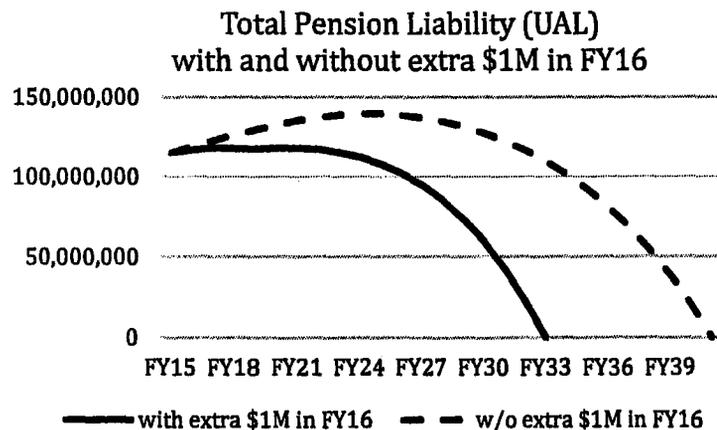
# Employee Retirement Benefits

## Pensions and OPEB

**Andover's Contributory Retirement System** provides pension, disability and death benefits to plan members and beneficiaries. Substantially all employees are members of the plan with the exception of public school teachers and certain School Department administrators who are members of the Massachusetts Teachers Retirement System. Members are required to contribute a fixed percentage of their annual covered compensation to the System. The Town is required to pay its share of pension costs based on an actuarially-based funding schedule adopted by the Andover Retirement Board and approved by PERAC, a state agency.

The FY2016 Retirement appropriation (Article 4, line 22) is based on a funding schedule with appropriation increases of 8% per year and a fully funded target date of 2032. The funding schedule can be found on page 42 in this report. The full actuarial report prepared by the Segal Group, Inc. is available on the Town of Andover's website, [www.andoverma.gov](http://www.andoverma.gov).

**Steps Andover is taking to address the pension liability:** In addition to the mandatory appropriation increase of 8% per year, an additional \$1,000,000 is being appropriated to the Retirement (Pension) Fund this year per a vote of the Retirement Board. This substantially decreases the amount of the Town's pension liability as shown in this graph.



**OPEB (Other Post Employment Benefits)** refers to benefits retirees receive in addition to their pensions, primarily health insurance. Government accounting regulations require all government entities to report their OPEB liabilities on their annual financial statements. **A town's OPEB liability is the amount that would have to be set aside today to pay those projected benefits over time.** In addition to financial planning for future Town and School budgets, quantifying the value of future retirement benefits is critical to understanding the true cost of employee compensation.

Andover's most recent OPEB actuarial valuation (as of June 30, 2013) was prepared by The Segal Group, Inc. The full report can be found on the Town of Andover's website, [www.andoverma.gov](http://www.andoverma.gov). The report identifies an unfunded actuarial liability of approximately \$153 million and shows possible funding schedules.

**Steps Andover is taking to address the OPEB liability:** While there is currently no requirement to prefund OPEB, Andover's 2010 Town Meeting voted to establish an OPEB trust fund and appropriated \$250,000 from Free Cash and Water and Sewer Reserves. Additional appropriations were voted in 2011, 2013 and 2014. The current OPEB Trust Fund balance is approximately \$3.4 million. The voters at this year's Town Meeting will be asked to approve \$1,248,000 from Free Cash in Article 21, an appropriation of \$500,000 for OPEB in the Article 4, line 24, and a \$290,000 appropriation in the Water and Sewer budgets (also Article 4, lines 15 & 17.) This is in keeping with the plan, developed last year, to allocate to the OPEB Trust Fund annually (a) an amount within the Operating Budget (Article 4) that increases by \$100,000 each year, and (b) 25% of Free Cash (Article 21.) In addition, the Water and Sewer budgets include funding their ARC (Annual Required Contribution.)

Any reduction in health insurance costs reduces the Town's OPEB liability. Andover is currently exploring options to reduce its OPEB liability including measures to limit the number of employees eligible for this benefit, changing health insurance plan design, and moving to a self-funded program.

**There are significant differences in the OPEB and pension obligations.**

- Cities and Towns are required to have an actuarially-based funding schedule for their pension plans which must be approved by the local Retirement Board and PERAC. State law mandates Town funding of the amount approved by the Retirement Board. There is currently no requirement to prefund OPEB.
- Employees contribute significantly to the funding of their pensions, but they do not pay anything toward the OPEB obligation. However, they do pay a portion of the health insurance premiums when they receive health benefits in retirement.
- Pension costs are directly related to salary costs. OPEB costs are directly related to the cost of employee health insurance.

**Pension and OPEB liabilities will be affected by new accounting standards.**

The present values of the unfunded liabilities for both pensions and OPEB are calculated with discount rates projecting the expected long-term rate of return on plan assets. Actuaries base proposed funding schedules on discount rates generally accepted in their industry, but recent economic trends have led to widespread criticism of those rates. Many believe that the discount rates (Andover uses 7.75%) are way too high, and that the Pension and OPEB liabilities are, in reality, much larger than currently estimated.

GASB (Government Accounting Standards Board) has issued new accounting and reporting requirements for pensions (GASB #67 and #68) that will significantly impact the Town's financial statements. GASB is expected to issue additional standards making similar changes for OPEB. In addition to requiring that the plan assets and liabilities be reported on the Town's balance sheet, there are substantial changes affecting how actuaries will determine discount rates and funding schedules. When the discount rate decreases, the unfunded liability increases, and the Town's annual contribution must increase in order to meet the full funding date.

## PROPOSITION 2½ AND ANDOVER

### WHAT IS PROPOSITION 2½?

The **Property Tax Levy** is the total amount a community raises in real and personal property taxes. The levy is calculated by taking the total amount that the town is authorized to spend during the fiscal year (the sum of all appropriation votes of Town Meeting plus any state or county assessments or other bills the town must pay not requiring Town Meeting approval) and subtracting anticipated state and local revenues.

The **Levy Limit** is a restriction placed on the Tax Levy by a state law known as **Proposition 2½**. The town's Levy Limit is automatically increased 2½% each year. In addition, a community is allowed to increase its levy limit to reflect growth of its tax base due to development (New Growth).

Proposition 2½ limits the total a town is allowed to raise from property taxes. It is important to understand that the **Levy Limit** gets the 2½% increase. The Town's total revenues, the budgets, the tax rate, and the individual's property tax bill can all increase by different percentages in the same fiscal year and still be within Proposition 2½.

**A community does not have to tax up to its levy limit, but it cannot exceed its levy limit unless voters approve an override or exclusion.** Andover has been in full compliance with Proposition 2½ since its enactment. The budgets adopted by Town Meeting required property tax levies which were lower than the maximum allowed under the law. The difference between the maximum allowed by Proposition 2½ and the actual tax levy is known as the excess levy capacity.

If Town Meeting votes to spend more than the Town can expect to collect in revenues, Proposition 2½ provides local options for increasing the Levy Limit by passing, by majority vote in an election, an override, capital outlay exclusion, or debt exclusion. **The Levy Limit can be increased only by popular vote in a referendum, not by Town Meeting.** The State enforces Proposition 2½ by not allowing a Town to set its tax rate until it can prove that it has a balanced budget.

By passing an **Override** a community can approve a specific amount of property taxes to increase to its Levy Limit. The ballot question can specify the use of these additional revenues for the first year. An override results in a permanent increase in the Levy Limit. It is intended for funding ongoing programs.

By passing a **Debt Exclusion** a community can assess additional taxes to pay the debt service (principal and interest costs) for a specific capital project. The additional amount is added to the Levy Limit for the life of the debt only. Each year that a payment must be made for that project, the Levy Limit is first calculated as usual and then the extra amount from the debt exclusion is added. Unlike overrides, exclusions do not become part of the base used to calculate future years' levy limits.

By passing a **Capital Outlay Expenditure Exclusion** a community can assess additional taxes to pay for a specific project or major equipment purchase. The additional amount to pay for the project is added to the Levy Limit only for the year in which the project is undertaken. The amounts excluded for these one-time expenditures do not become part of the base. Capital outlay exclusions can only be used for expenditures which could be bonded.

### THE OVERRIDE PROCESS

Increasing taxes to pay for additional services, projects, or purchases is a two-step process. A referendum is necessary to increase the Levy Limit so that the Town can collect the additional taxes. Town Meeting must vote to authorize the spending of any Town funds. A 4/5 vote of the Board of Selectmen is required to place an override or exclusion question on the ballot. When scheduling an election, time must be allowed for legal notice requirements, printing of ballots, voter registration and absentee voting. State law establishes specific requirements regarding the wording of ballot questions.

## PROPERTY TAX LEVY LIMIT HISTORY

| <u>FISCAL YEAR</u> | <u>PROP 2½<br/>TAX LEVY<br/>LIMIT</u> | <u>ACTUAL<br/>TAX LEVY<br/>WITHIN 2½</u> | <u>EXCESS<br/>TAX LEVY<br/>CAPACITY</u> | <u>ADDITIONAL<br/>TAXES DEBT<br/>EXCLUSION</u> | <u>TOTAL<br/>TAX LEVY</u> | <u>%INC<br/>TOTAL<br/>TAX LEVY</u> |
|--------------------|---------------------------------------|--|---|--|---------------------------|------------------------------------|
| FY2006             | 82,958,866                            | 82,957,460                               | 1,406                                   | 3,051,543                                      | 86,009,003                | 5.3%                               |
| FY2007             | 87,189,479                            | 87,150,494                               | 38,985                                  | 3,110,789                                      | 90,261,283                | 4.9%                               |
| FY2008             | 91,201,846                            | 91,167,791                               | 34,055                                  | 2,909,928                                      | 94,077,719                | 4.2%                               |
| FY2009             | 94,838,978                            | 94,802,906                               | 36,072                                  | 3,173,848                                      | 97,976,754                | 4.1%                               |
| FY2010             | 98,313,489                            | 98,252,625                               | 60,864                                  | 3,037,491                                      | 101,290,116               | 3.4%                               |
| FY2011             | 101,868,863                           | 101,747,938                              | 70,925                                  | 2,860,362                                      | 104,658,300               | 3.3%                               |
| FY2012             | 106,128,017                           | 105,926,697                              | 201,320                                 | 2,947,458                                      | 108,874,155               | 4.0%                               |
| FY2013             | 110,260,241                           | 109,544,429                              | 715,812                                 | 2,349,085                                      | 111,893,514               | 2.8%                               |
| FY2014             | 114,580,069                           | 114,227,432                              | 352,637                                 | 3,278,583                                      | 117,506,432               | 5.0%                               |
| FY2015             | 119,797,140                           | 117,795,354                              | 2,001,786                               | 4,438,406                                      | 122,233,760               | 4.0%                               |
| * FY2016           | 124,592,069                           | 122,928,853                              | 1,663,216                               | 4,298,263                                      | 127,227,116               | 4.1%                               |

\* Projected based on budget and warrant article recommendations for the 2015 ATM.

### CALCULATION OF FY2015 PROPERTY TAX LEVY LIMIT

|                                |                    |  |
|--------------------------------|--------------------|--|
| FY2014 TAX LEVY LIMIT          | \$114,580,485      | Beginning amount for FY2015  |
| 2.5% of FY2014 Levy Limit      | 2,864,512          |  |
| New Growth                     | <u>2,352,143</u>   | Tax increase based on est tax value of new construction as of 6/30/2014      |
| FY2015 TAX LEVY LIMIT          | \$119,797,140      | FY2015 tax limit prior to funds raised for Prop 2 ½ exempt debt              |
| Plus                           |                    |  |
| NET FY2015 EXEMPT DEBT SERVICE | <u>\$4,438,406</u> | Additional taxes allowed for Proposition 2 ½ exempt debt less state aid      |
| Equals                         |                    |  |
| FY2015 TOTAL TAX LEVY LIMIT    | \$124,235,546      | Estimated Maximum property taxes allowable for Fiscal Year 2015              |
| Less                           |                    |  |
| FY2015 TAX LEVY                | \$122,233,760      | Estimated Amount of property taxes for Fiscal Year 2015                      |
| Equals                         |                    |  |
| FY2015 EXCESS TAX CAPACITY     | \$2,001,786        | Amount of additional taxes that could be raised within Proposition 2 ½ limit |

### CALCULATION OF FY2016 PROPERTY TAX LEVY LIMIT

|                                |                    |  |
|--------------------------------|--------------------|--|
| FY2015 TAX LEVY LIMIT          | \$119,797,140      | Beginning amount for FY2016  |
| 2.5% of FY2015 Levy Limit      | 2,994,929          |  |
| New Growth                     | <u>1,800,000</u>   | Tax increase based on est tax value of new construction as of 6/30/2015      |
| FY2016 TAX LEVY LIMIT          | \$124,592,069      | FY2016 tax limit prior to funds raised for Prop 2 ½ exempt debt              |
| Plus                           |                    |  |
| NET FY2016 EXEMPT DEBT SERVICE | <u>\$4,298,263</u> | Additional taxes allowed for Proposition 2 ½ exempt debt less state aid      |
| Equals                         |                    |  |
| FY2016 TOTAL TAX LEVY LIMIT    | \$128,890,332      | Estimated Maximum property taxes allowable for Fiscal Year 2016              |
| Less                           |                    |  |
| FY2016 TAX LEVY                | \$127,227,116      | Estimated Amount of property taxes for Fiscal Year 2016                      |
| Equals                         |                    |  |
| FY2016 EXCESS TAX CAPACITY     | \$1,663,216        | Amount of additional taxes that could be raised within Proposition 2 ½ limit |

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund town and school budgets.

## Debt Service

The Debt Service appropriation provides funding for the principal and interest costs associated with capital projects approved by prior Town Meetings. Borrowing allows payments for major infrastructure improvements or large equipment purchases to be spread over multiple years to make them more affordable and require that future taxpayers, who benefit from the use of the asset, pay a share of the cost. State law defines the purposes for which a town can borrow and sets a maximum maturity for each type of project.

A traditional municipal debt schedule has equal principal payments with the interest on the balance declining each year. In addition to lower total interest cost, this type of debt schedule recognizes that a town will continue to need to invest in capital improvements. As debt service payments decline, new debt can be added.

Typically, the first principal and interest payment is one to two years after the project is approved. **None of the projects recommended for approval by this year's Town Meeting will impact the FY2016 budgets or tax rate.** They will become fixed obligations for future years.

**Total Debt Service of \$15,443,134 for FY2016 is comprised of:**

**Exempt Debt \$5,943,674**

- Funded with property taxes outside Proposition 2 ½ Levy Limit
- New exempt debt increases property taxes
- New exempt debt does not impact operating budgets or funding available for other purposes

**Water and Sewer Debt \$4,217,345**

- Funded with Water or Sewer revenues
- New water or sewer debt could affect water or sewer rates
- New water or sewer debt could impact water or sewer operating budgets or funding available for other water or sewer projects

**Non-Exempt Debt \$5,062,115**

- Funded with property taxes and other general fund revenues available within Andover's Proposition 2 ½ Levy Limit
- New non-exempt debt does not increase property tax bills
- New non-exempt debt reduces the amount available within Proposition 2 ½ for future operating budgets or other capital projects
- \$325,438 from Cable Franchise Fees funds the debt service for the \$2.5 million in bonds issued for spending on technology.

**Interest on BANS and other debt issue expenses \$220,000**

Andover's Debt Analysis Tool is an interactive spreadsheet developed to help Town and School officials estimate the annual appropriation needed to fund capital projects, show the impact on future budgets and explain the costs to Andover taxpayers. Policymakers can plug in debt schedules for capital projects and then experiment with changes in interest rates and the number, projected cost and timing of projects. A current Debt Schedule can be found in the Annual Report section at the end of this report. A Financial Impact box outlines the financing plans for each bonded article on the warrant.

# TAX GROWTH FROM CONSTRUCTION ACTIVITIES

| <u>FISCAL YEAR</u> | <u>RESIDENTIAL/<br/>OPEN SPACE</u> | <u>COMMERCIAL/<br/>INDUSTRIAL</u> | <u>PERSONAL<br/>PROPERTY</u> | <u>NEW GROWTH<br/>FINAL</u> |
|--------------------|------------------------------------|-----------------------------------|------------------------------|-----------------------------|
| 2015               | 692,776                            | 122,768                           | 1,536,599                    | 2,352,143                   |
| 2014               | 593,070                            | 107,515                           | 863,155                      | 1,563,740                   |
| 2013               | 714,513                            | 14,767                            | 749,753                      | 1,479,022                   |
| 2012               | 470,623                            | 71,686                            | 1,170,123                    | 1,712,432                   |
| 2011               | 305,829                            | 57,071                            | 734,640                      | 1,097,539                   |
| 2010               | 271,613                            | 109,918                           | 722,005                      | 1,103,536                   |
| 2009               | 404,757                            | 21,446                            | 930,883                      | 1,357,086                   |
| 2008               | 772,937                            | 328,929                           | 730,764                      | 1,832,630                   |
| 2007               | 1,217,388                          | 610,248                           | 329,005                      | 2,156,641                   |
| 2006               | 1,575,860                          | 259,077                           | 200,589                      | 2,035,526                   |
| 2005               | 885,407                            | 587,679                           | 341,097                      | 1,814,183                   |
| 2004               | 735,038                            | 59,129                            | 363,718                      | 1,157,885                   |
| 2003               | 809,948                            | 882,597                           | 600,175                      | 2,292,720                   |
| 2002               | 1,089,553                          | 1,396,472                         | 254,451                      | 2,740,476                   |
| 2001               | 585,588                            | 1,216,861                         | 254,161                      | 2,056,610                   |
| 2000               | 796,122                            | 868,534                           | 147,683                      | 1,812,339                   |
| 1999               | 683,976                            | 1,022,374                         | 137,400                      | 1,843,750                   |
| 1998               | 572,272                            | 765,295                           | 168,429                      | 1,505,996                   |
| 1997               | 647,112                            | 286,436                           | 210,177                      | 1,143,725                   |
| 1996               | 746,467                            | 103,211                           | 90,038                       | 939,716                     |

## EXPENDITURES BY TOWN FOR SCHOOL DEPARTMENT

| <u>Categories</u>   | <u>EXPENDED<br/>FY2012</u> | <u>EXPENDED<br/>FY2013</u> | <u>EXPENDED<br/>FY2014</u> | <u>BUDGET<br/>FY2015</u> |
|---|----------------------------|----------------------------|----------------------------|--------------------------|
| Finance and Administrative Services                                   | 163,664                    | 162,553                    | 181,819                    | 184,546                  |
| Human Resources and Benefits  | 43,872                     | 47,740                     | 51,632                     | 52,407                   |
| Other Instructional Materials   | -                          | -                          | -                          | -                        |
| School Security   | 4,574                      | 4,518                      | 4,588                      | 4,680                    |
| Heating of School Buildings (school offices)                          | 7,840                      | 21,016                     | 25,548                     | 26,825                   |
| School Utility Services (electricity, water, sewer, trash, recycling) | 239,805                    | 258,786                    | 256,261                    | 261,288                  |
| Maintenance of School Grounds (grounds, fields, snow, sweeping)       | 102,855                    | 167,628                    | 179,643                    | 223,043                  |
| Maintenance of School Buildings (Plant and Facilities)                | 669,079                    | 821,378                    | 742,965                    | 744,875                  |
| Maintenance of School Equipment (Plant and Facilities, Public Safety) | 101,752                    | 100,669                    | 103,018                    | 106,287                  |
| Extraordinary Maintenance (Plant and Facilities)                      | 1,604,044                  | 1,754,867                  | 1,550,410                  | 1,782,971                |
| Networking & Telecommunications                                       | 92,604                     | 111,623                    | 154,898                    | 159,533                  |
| Technology Maintenance  | 844,282                    | 838,761                    | 876,061                    | 962,991                  |
| Employer Retirement Contributions                                     | 1,394,763                  | 1,500,395                  | 1,674,441                  | 1,835,424                |
| Insurance for Active Employees  | 8,756,550                  | 8,756,550                  | 9,425,039                  | 9,700,702                |
| Insurance for Retired School Employees                                | 1,914,379                  | 1,954,609                  | 2,235,835                  | 1,973,998                |
| Other Non-Emp Insurance- Prop and Casualty                            | 502,311                    | 389,592                    | 417,488                    | 542,248                  |
| Short Term Interest   | 6,544                      | 29,833                     | 33,000                     | -                        |
| Purchase of Land & Buildings  | -                          | 5,273,236                  | 6,009,868                  | 3,387,130                |
| Capital Technology  | 134,518                    | 541,708                    | 389,259                    | 991,000                  |
| Long Term Debt Retirement/School Construction                         | 2,873,597                  | 2,426,900                  | 3,085,000                  | 2,965,000                |
| Long Term Debt Service/School Construction                            | 536,156                    | 441,860                    | 863,116                    | 736,050                  |
| Long Term Debt Retirement/Education and Other                         | 1,451,026                  | 1,566,193                  | 1,596,230                  | 1,555,961                |
| School Choice Tuition   | -                          | -                          | -                          | -                        |
| Tuition To Charter Schools  | -                          | -                          | -                          | -                        |
| Regional School Assessment  | <u>444,503</u>             | <u>399,331</u>             | <u>330,974</u>             | <u>528,842</u>           |
| <b>TOTAL</b>  | <b>21,888,718</b>          | <b>27,569,746</b>          | <b>30,187,093</b>          | <b>28,725,801</b>        |

### NOTES

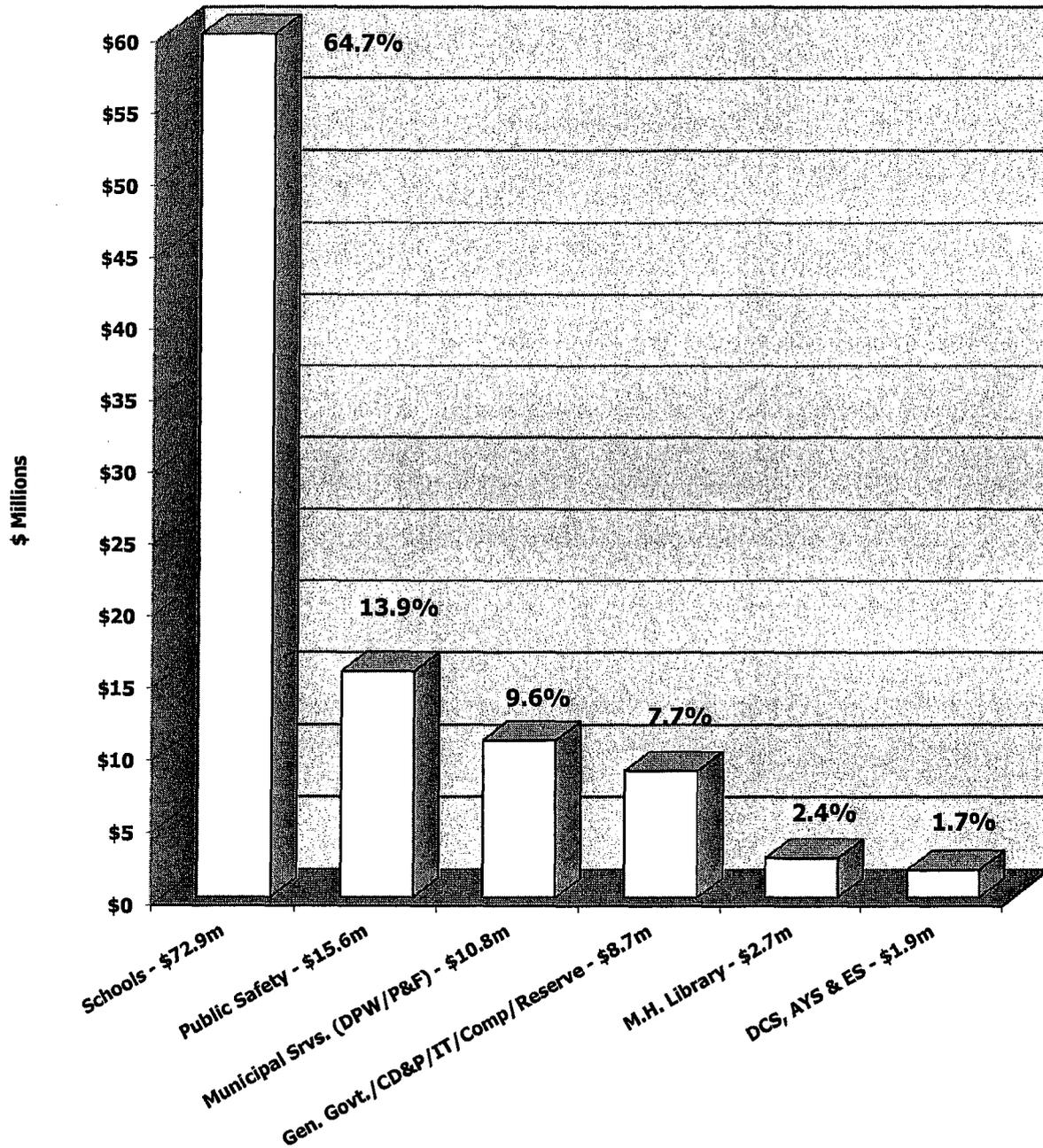
The above report is submitted at year end as a part of the School department End of Year Financial Report. This section reports expenditures for the School Department that are not included in the School Department budget. Categories and some allocations are determined by DOE regulations and/or joint agreement for services to School department.

from: MASSACHUSETTS DEPARTMENT OF EDUCATION  
END OF YEAR PUPIL AND FINANCIAL REPORT

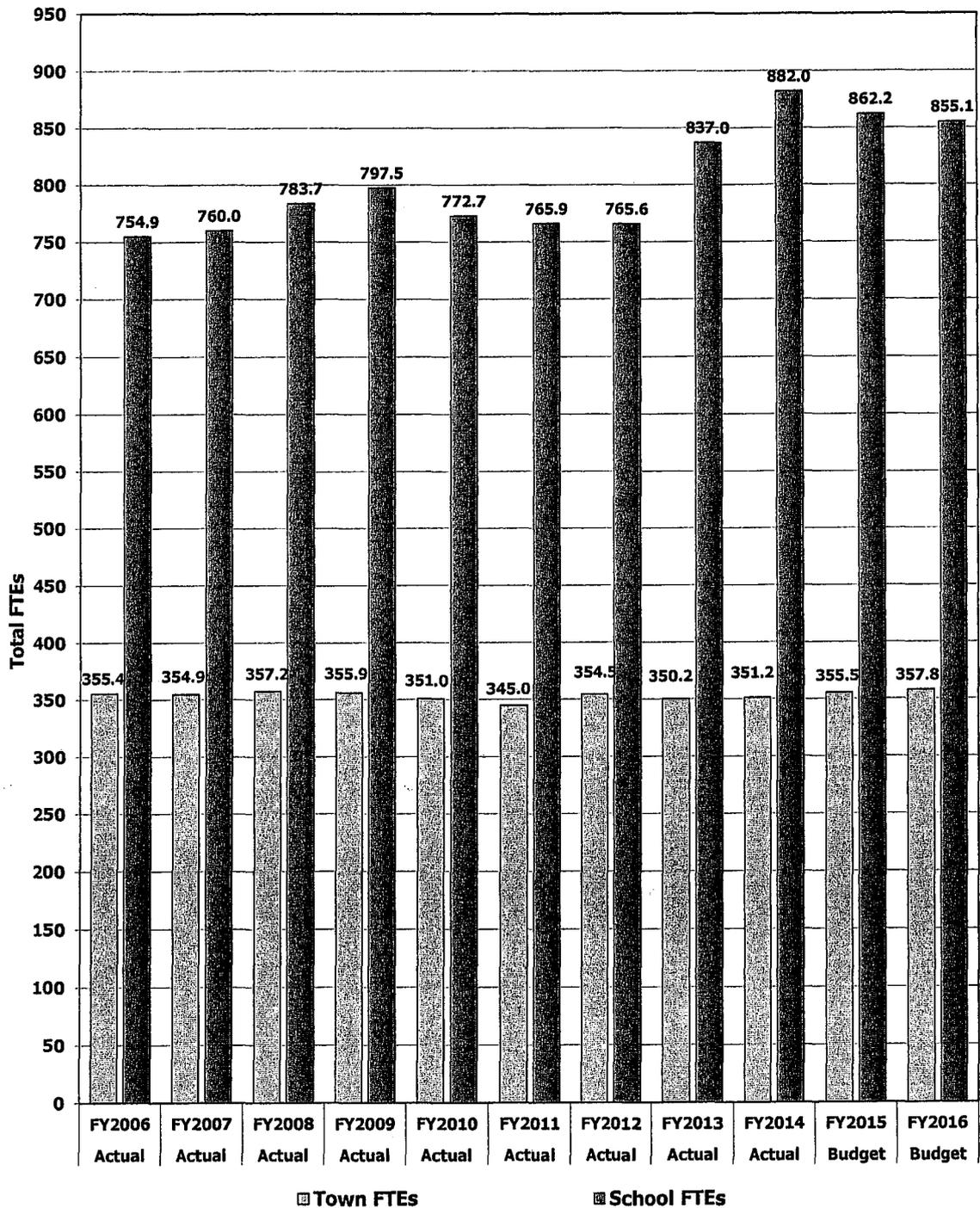
ANDOVER FUNDS SOME ITEMS THAT THE STATE DEPARTMENT OF EDUCATION CONSIDERS TO BE SCHOOL EXPENDITURES IN NON-SCHOOL DEPARTMENTAL BUDGETS. SHOWN HERE ARE ADDITIONAL DOE DEFINED SCHOOL EXPENSES THAT ARE NOT INCLUDED IN THE SCHOOL BUDGET LINE IN ARTICLE 4.

# FY2016 Departmental Budgets - \$112.6 Million Including Offset Revenues

(FINANCE COMMITTEE RECOMMENDED)



## Town & School Employees (FTEs) FY2006 - FY2016



|                   | Actual<br>FY2006 | Actual<br>FY2007 | Actual<br>FY2008 | Actual<br>FY2009 | Actual<br>FY2010 | Actual<br>FY2011 | Actual<br>FY2012 | Actual<br>FY2013 | Actual<br>FY2014 | Budget<br>FY2015 | Budget<br>FY2016 |
|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Town FTEs         | 355.4            | 354.9            | 357.2            | 355.9            | 351.0            | 345.0            | 354.5            | 350.2            | 351.2            | 355.5            | 357.8            |
| School FTEs       | 754.9            | 760.0            | 783.7            | 797.5            | 772.7            | 765.9            | 765.6            | 837.0            | 882.0            | 862.2            | 855.1            |
| <b>Total FTEs</b> | <b>1,110.3</b>   | <b>1,114.9</b>   | <b>1,140.9</b>   | <b>1,153.4</b>   | <b>1,123.7</b>   | <b>1,110.8</b>   | <b>1,120.1</b>   | <b>1,187.2</b>   | <b>1,233.2</b>   | <b>1,217.7</b>   | <b>1,212.9</b>   |

**2015 ANNUAL TOWN MEETING**

**Monday, May 4, 2015**

**J. EVERETT COLLINS CENTER AUDITORIUM**

**ANDOVER HIGH SCHOOL**

**CALL TO ORDER 7:00 P.M.**

**OPENING PRAYER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ADMITTANCE OF NON-VOTERS**

**MOTION TO DISPENSE WITH READING OF WARRANT AND RETURN OF SERVICE BY TOWN COUNSEL**

**MOTION TO PERMIT MODERATOR TO REFER TO WARRANT ARTICLES BY NUMBER AND BY SUBJECT MATTER**

|                 |
|-----------------|
| <b>ELECTION</b> |
|-----------------|

**ARTICLE 1.** Annual Town Election: Moderator for one year, two Selectmen for three years, two School Committee members for three years, one School Committee member for one year, Andover Housing Authority member for five years and two Punchard Free School Trustees for three years.

All of the above candidates are to be voted on one ballot. The polls will be open from seven o'clock A.M. to eight o'clock P.M.

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to Monday, May 4, 2015 at seven o'clock P.M. in the J. Everett Collins Center Auditorium, Andover High School, Shawsheen Road, in said Andover, then and there to begin acting upon articles that follow in this warrant.

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**ELECTION NOT REQUIRED BY BALLOT**

**ARTICLE 2.** To elect all other officers not required by law to be elected by ballot, or take any other action related thereto.

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The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the Trust documents were modified by the Probate Court of Massachusetts to permit the use of these funds for all types of fuel for heating, cooking or electrical purposes. Three trustees administer the funds. They are chosen on a staggered basis, by vote at the Annual Town Meeting.

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YES \_\_\_

NO \_\_\_

On request of the Town Clerk

**SALARIES OF ELECTED OFFICIALS**

**ARTICLE 3.** To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

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The 1998 Annual Town Meeting voted to establish the following salaries for elected officials effective July 1, 1999: \$1,500 for each member of the Board of Selectmen and the School Committee, and \$1,800 for each chairman. The Moderator is paid \$250 for the Annual Town Meeting and \$60 for each Special Town Meeting. These salaries are not specified by Town Bylaw, and therefore must be voted each year by Town Meeting.

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**The FINANCE COMMITTEE voted 9-0 to recommend approval.**

YES \_\_\_

NO \_\_\_

On request of the Town Clerk

# THE BUDGET

**ARTICLE 4.** To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016, or take any other action related thereto.

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**There will be 11 motions on the Budget:**

|                                |                        |
|--------------------------------|------------------------|
| Public Safety                  | Andover Public Schools |
| General Government             | Sewer                  |
| Municipal Services             | Water                  |
| Library                        | Technical Schools      |
| Community/Youth/Elder Services | Obligations            |
| Unclassified Expenses          |                        |

To make it easier for voters to follow the motions on the budget, the Finance Committee has printed the **FY2016 OPERATING BUDGET** on the next two pages. These motions represent the statutory appropriations. Increases or decreases in actual costs and changing priorities during the fiscal year can result in shifts of funds from one line to another within departmental budgets, but the totals cannot exceed the amounts voted by Town Meeting. The first three columns show the actual expenditures for FY2013 and FY2014 and the FY2015 Budget approved at last spring's Town Meeting. The last column shows the FY2016 Budget recommendations of the Finance Committee.

These numbers include the Town Manager's recommended appropriation for the Health Insurance Fund as of March 30, 2015. Both the Finance Committee and Board of Selectmen need additional information before making recommendations on the Health Insurance appropriation.

### Finance Committee Recommendations

|                                 |                      |
|---------------------------------|----------------------|
| Article 4 Budget Appropriations | \$162,161,804        |
| Article 5 Capital Projects      | 2,450,000            |
| Other Warrant Articles          | 6,150,476            |
| Non-Appropriated Costs          | <u>1,485,466</u>     |
|                                 | <b>\$172,247,746</b> |

### Board of Selectmen Recommendations

The budget numbers shown on the next two pages are the recommendations of the Finance Committee. The Board of Selectmen's recommendations were the same as the Finance Committee's with the following exceptions: The Board of Selectmen voted not to include funding for 1.2 FTEs recommended by the Town Manager and Finance Committee, opting instead for contracted services. The Board of Selectmen's recommended budget is \$13,179 less than the budget recommended by the Finance Committee.

|  | <u>Personal Services</u> | <u>Other Expenses</u> |
|--|--------------------------|-----------------------|
| <u>Community Development &amp; Planning</u>                        |                          |                       |
| <u>General Government</u>  |                          |                       |
| Do not combine 2 part-time positions into one full-time            | (5,432)                  | 0                     |
| No increase from part-time Health Department position to full-time | (38,747)                 | 25,000                |
| <u>Municipal Services</u>  |                          |                       |
| No addition of half-time custodian for Youth and Senior Centers    | (23,000)                 | 23,000                |
| <u>Elder Services</u>  |                          |                       |
| Use overtime instead of adding half-time custodian                 | 6,000                    | <u>0</u>              |
|  | (61,179)                 | 48,000                |

**ARTICLE 4  
FY2016  
OPERATING BUDGET**

4/6/15

| LINE DEPARTMENT<br>ITEM   | EXPENDED<br>FY2013 | EXPENDED<br>FY2014 | BUDGET<br>FY2015   | FINCOM<br>FY2016   | %<br>CHG |
|---|--------------------|--------------------|--------------------|--------------------|----------|
| <u>PUBLIC SAFETY</u>  |                    |                    |                    |                    |          |
| 1 PERSONAL SERVICES   | 13,333,740         | 13,281,815         | 13,978,678         | 14,014,669         |          |
| 2 OTHER EXPENSES  | <u>1,218,503</u>   | <u>1,469,303</u>   | <u>1,559,212</u>   | <u>1,590,676</u>   |          |
| TOTAL   | 14,552,243         | 14,751,118         | 15,537,890         | 15,605,345         | 0.43%    |
| <i>Includes \$210,000 Parking Receipts; \$80,000 Detail Fees; and \$1,300,000 Ambulance Collections</i> |                    |                    |                    |                    |          |
| <u>GENERAL GOVERNMENT / IT / CD&amp;P</u>   |                    |                    |                    |                    |          |
| 3 PERSONAL SERVICES   | 5,184,416          | 5,194,308          | 5,391,742          | 5,550,866          |          |
| 4 OTHER EXPENSES  | <u>1,885,815</u>   | <u>1,837,202</u>   | <u>1,996,392</u>   | <u>2,004,073</u>   |          |
| TOTAL   | 7,070,231          | 7,031,510          | 7,388,134          | 7,554,939          | 2.26%    |
| <i>Includes \$25,000 Wetland Filing Fees</i>  |                    |                    |                    |                    |          |
| <u>MUNICIPAL SERVICES (DPW/P&amp;F)</u>   |                    |                    |                    |                    |          |
| 5 PERSONAL SERVICES   | 4,815,090          | 4,727,341          | 5,089,141          | 5,187,649          |          |
| 6 OTHER EXPENSES  | <u>5,525,608</u>   | <u>5,679,810</u>   | <u>5,477,191</u>   | <u>5,645,309</u>   |          |
| TOTAL   | 10,340,698         | 10,407,151         | 10,566,332         | 10,832,958         | 2.52%    |
| <i>Includes \$70,000 Rental Receipts, \$46,000 Cemetery Revenue and \$11,000 AYF Gift</i>               |                    |                    |                    |                    |          |
| <u>LIBRARY</u>  |                    |                    |                    |                    |          |
| 7 PERSONAL SERVICES   | 1,893,681          | 1,907,903          | 1,988,517          | 2,011,983          |          |
| 8 OTHER EXPENSES  | <u>585,996</u>     | <u>610,792</u>     | <u>641,000</u>     | <u>669,359</u>     |          |
| TOTAL   | 2,479,677          | 2,518,695          | 2,629,517          | 2,681,342          | 1.97%    |
| <u>COMMUNITY / YOUTH / ELDER SERVICES</u>   |                    |                    |                    |                    |          |
| 9 PERSONAL SERVICES   | 1,196,613          | 1,273,316          | 1,324,303          | 1,372,547          |          |
| 10 OTHER EXPENSES   | <u>413,541</u>     | <u>447,769</u>     | <u>488,870</u>     | <u>519,350</u>     |          |
| TOTAL   | 1,610,154          | 1,721,085          | 1,813,173          | 1,891,897          | 4.34%    |
| <i>Includes \$520,000 and \$38,000 in User Fees, \$59,000 Grants and \$19,000 AYF Gift</i>              |                    |                    |                    |                    |          |
| <u>UNCLASSIFIED</u>   |                    |                    |                    |                    |          |
| 11 COMPENSATION FUND  | -                  | -                  | 550,000            | 950,000            |          |
| 12 RESERVE FUND   | inc above          | inc above          | 200,000            | 200,000            |          |
| TOTAL   |                    |                    | 750,000            | 1,150,000          |          |
| <u>TOWN DEPTS. TOTAL</u>  |                    |                    |                    |                    |          |
| PERSONAL SERVICES   | 26,423,540         | 26,384,683         | 28,322,381         | 29,087,714         |          |
| OTHER EXPENSES  | 9,629,463          | 10,044,876         | 10,362,665         | 10,628,767         |          |
| <i>Less Budgeted Revenues</i>   | <u>(1,971,255)</u> | <u>(2,233,755)</u> | <u>(2,356,500)</u> | <u>(2,378,000)</u> |          |
| NET TOTAL   | 34,081,748         | 34,195,804         | 36,328,546         | 37,338,479         | 2.78%    |

**ARTICLE 4  
FY2016  
OPERATING BUDGET**

4/6/15

| LINE DEPARTMENT<br>ITEM    | EXPENDED<br>FY2013 | EXPENDED<br>FY2014 | BUDGET<br>FY2015  | FINCOM<br>FY2016  | %<br>CHG |
|----------------------------|--------------------|--------------------|-------------------|-------------------|----------|
| <u>ANDOVER SCHOOL DEPT</u> |                    |                    |                   |                   |          |
| PERSONAL SERVICES          | 52,934,055         | 56,217,707         | 57,710,706        | 58,408,133        |          |
| OTHER EXPENSES             | <u>13,818,622</u>  | <u>12,709,886</u>  | <u>13,193,746</u> | <u>14,465,396</u> |          |
| 13 TOTAL                   | 66,752,677         | 68,927,593         | 70,904,452        | 72,873,529        | 2.78%    |

| LINE DEPARTMENT<br>ITEM | EXPENDED<br>FY2013 | EXPENDED<br>FY2014 | BUDGET<br>FY2015 | FINCOM<br>FY2016 | %<br>CHG |
|-------------------------|--------------------|--------------------|------------------|------------------|----------|
| <u>SEWER</u>            |                    |                    |                  |                  |          |
| 14 PERSONAL SERVICES    | 415,588            | 285,951            | 301,400          | 295,150          |          |
| 15 OTHER EXPENSES       | <u>1,784,388</u>   | <u>1,703,832</u>   | <u>2,080,848</u> | <u>2,179,900</u> |          |
| TOTAL                   | 2,199,976          | 1,989,783          | 2,382,248        | 2,475,050        |          |
| <u>WATER</u>            |                    |                    |                  |                  |          |
| 16 PERSONAL SERVICES    | 1,659,122          | 1,854,417          | 1,839,819        | 1,908,276        |          |
| 17 OTHER EXPENSES       | <u>2,252,792</u>   | <u>2,772,268</u>   | <u>2,726,959</u> | <u>2,846,350</u> |          |
| TOTAL                   | 3,911,914          | 4,626,685          | 4,566,778        | 4,754,626        |          |
| TOTAL                   | 6,111,890          | 6,616,468          | 6,949,026        | 7,229,676        | 4.04%    |

| LINE DEPARTMENT<br>ITEM                    | EXPENDED<br>FY2013 | EXPENDED<br>FY2014 | BUDGET<br>FY2015 | FINCOM<br>FY2016 | %<br>CHG |
|--|--------------------|--------------------|------------------|------------------|----------|
| <u>OBLIGATIONS</u>                         |                    |                    |                  |                  |          |
| 18 TECHNICAL SCHOOLS                       | 399,331            | 330,974            | 528,842          | 510,000          |          |
| 19 DEBT SERVICE                            | 11,468,118         | 12,822,919         | 14,998,238       | 15,443,134       |          |
| 20 GENERAL INSURANCE                       | 717,613            | 777,873            | 714,686          | 732,553          |          |
| 21 UNEMPLOYMENT COMP.                      | 121,000            | 275,000            | 320,000          | 158,000          |          |
| 22 RETIREMENT FUND                         | 5,317,870          | 5,746,224          | 6,412,116        | 7,946,015        |          |
| 23 HEALTH INSURANCE FUND *                 | 13,790,500         | 14,000,000         | 15,670,957       | 17,052,416       |          |
| 24 OPEB                                    | <u>300,000</u>     | <u>325,000</u>     | <u>400,000</u>   | <u>500,000</u>   |          |
| TOTAL                                      | 32,114,432         | 34,277,990         | 39,044,839       | 42,342,118       | 8.44%    |
| <i>Includes \$325,438 from Cable Funds</i> |                    |                    |                  |                  |          |

|                               |                    |                    |                    |                    |       |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|-------|
| GRAND TOTAL                   | 141,032,002        | 146,251,610        | 155,583,363        | 162,161,804        |       |
| <i>Less Budgeted Revenues</i> | <u>(1,971,255)</u> | <u>(2,233,755)</u> | <u>(2,693,137)</u> | <u>(2,703,438)</u> |       |
| NET TOTAL                     | 139,060,747        | 144,017,855        | 152,890,226        | 159,458,366        | 4.30% |

\* When this report went to the printer, the Finance Committee had not voted a recommendation for line item 23 - Health Insurance Fund. The number shown here is the Town Manager's recommendation.

## STAFFING CHANGES

|                       | <u>FY2013</u> | <u>FY2014</u> | <u>FY2015</u> | <u>FY2016</u> |
|-----------------------|---------------|---------------|---------------|---------------|
| Public Safety         | 143.5         | 143.5         | 144.0         | 144.0         |
| General Government    | 63.4          | 64.4          | 64.3          | 65.1          |
| Municipal Services    | 69.0          | 69.0          | 70.0          | 71.5          |
| Library               | 25.6          | 25.6          | 26.6          | 26.6          |
| Community/Youth Elder | 20.4          | 20.4          | 21.8          | 21.8          |
| Retirement            | <u>1.8</u>    | <u>1.8</u>    | <u>1.8</u>    | <u>1.8</u>    |
| Total Town            | 323.7         | 324.7         | 328.5         | 330.8         |
| <br>                  |               |               |               |               |
| Schools               | 837.0         | 882.0         | 862.2         | 855.1         |
| <br>                  |               |               |               |               |
| Water                 | 20.0          | 22.6          | 23.0          | 23.0          |
| Sewer                 | <u>6.6</u>    | <u>4.0</u>    | <u>4.0</u>    | <u>4.0</u>    |
| Total Enterprise      | 26.6          | 26.6          | 27.0          | 27.0          |

## TOWN DEPARTMENTS

- 2.2 FTEs added to Town Departments for FY2016: Increase of a part-time Sanitarian to a full-time Health Agent, 0.5 Custodian for the new Youth Center partially funded with a donation from the Andover Youth Foundation, and the restoration of a laborer position for the Spring Grove Cemetery.
- 2.5 FTEs were added to Town Departments for FY2015: a temporary electrician in Municipal Services and three part-time positions, one each in Information Technology, Elder Services and Public Safety.
- In addition to positions listed above, there is no change in the 5 FTEs funded with user fees from revolving accounts: 2 Community Services, 1 Youth Services and 2 Elder Services. Also no change in the 1.8 Retirement administrative positions funded with retirement funds.
- 1 FTE transferred from IT to Library FY2015.

## SCHOOL DEPARTMENT

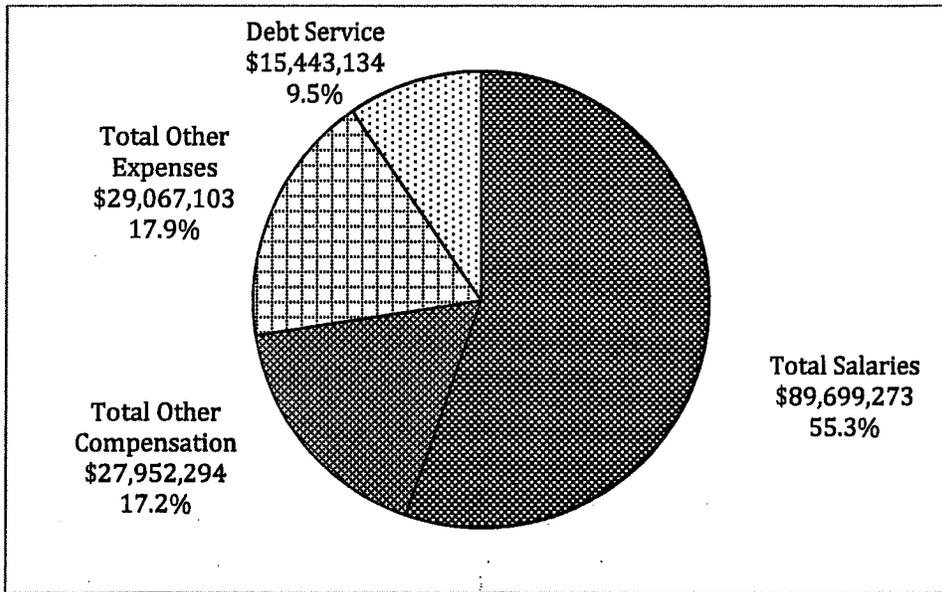
- In addition to positions shown above, School Department plans to fund 31.2 FTEs with grants and 50.16 from revolving funds in FY2016.
- 13 of the FY2014 FTEs were added subsequent to the 2013 Annual Town Meeting. 13 of the FY2015 FTE's were added subsequent to last spring's Annual Town Meeting.
- Total shown for FY2016 is the total requested in the School Superintendent's Preliminary Budget, plus two teaching positions added by the School Committee.
- A net reduction of 7.1 FTEs included in the FY2016 School Budget as of April 2, 2015.

## WATER AND SEWER

- Two positions moved from Sewer to Water in FY2014 to match work being performed.
- Increase in hours for Water Department Office Assistant in FY2015.

**Article 4  
The Budget  
\$162,161,804**

**The \$117,651,804 budgeted for salaries and other compensation accounts for 72.6% of the funds to be appropriated in Article 4.**



**Total Salaries** include Personal Services appropriations for Town and School Departments and Water and Sewer Enterprise Funds. Positions funded with grants and revolving funds are not included in Article 4.

**Total Other Compensation** includes employee health insurance, pension funding for the current fiscal year, \$500,000 for OPEB, medicare taxes, workers compensation, unemployment and other employee benefits.

**Total Other Expenses** is the amount needed to cover all other costs not included in Total Compensation including Town and School Other Expenses, the vocational school assessment, and general insurance.

**Debt Service** is the appropriation for the Andover's annual principal and interest costs associated with capital projects funded by borrowing.

| REVENUE AND EXPENDITURE PROJECTIONS              |                    | 4/8/15             |  |
|--|--------------------|--------------------|--|
| REVENUES   | FY2015             | FY2016             |  |
|  | RECAP              | PROJECTION         | FY16 ASSUMPTIONS   |
| <b>PROPERTY TAXES</b>                            |                    |                    |  |
| Prior year Tax Levy Limit                        | 114,580,485        | 119,797,140        | Beginning tax levy limit based on full levy FY15                     |
| Annual Increase                                  | 2,864,512          | 2,994,929          | Additional 2.5% allowed by law                                       |
| Certified New Growth                             | 2,352,143          | 1,800,000          | New growth estimate based on actual 3-yr. avg.                       |
| Unused Tax Levy Capacity                         | (2,001,786)        | (1,631,045)        |  |
| <b>TOTAL</b>                                     | <b>117,795,354</b> | <b>122,961,024</b> |  |
| <b>ADDITIONAL PROP 2 1/2 PROPERTY TAXES</b>      |                    |                    |  |
| Debt Service Exclusion (Existing)                | 6,090,194          | 5,871,254          | Existing bonded projects   |
| Debt Service Exclusion estimate (To be borrowed) | -                  | 72,420             | Remaining Bancroft - Estimate  |
| Less Premium Adjustment                          | (100,432)          | (94,055)           | Per Town Acct calculation  |
| Less State Reimbursement                         | (1,551,356)        | (1,551,356)        | Per SBAB Schedule  |
| <b>TOTAL</b>                                     | <b>4,438,406</b>   | <b>4,298,263</b>   |  |
| <b>STATE AID</b>                                 |                    |                    |  |
| Chapter 70 Education Aid                         | 9,042,864          | 9,161,864          | Governor Budget 3/4/15   |
| Charter Tuition/Capital Assessment Reimbursement | 21,637             | 8,644              | "  |
| School Construction Reimb SBAB                   | 1,551,356          | 1,551,356          | MSBA Actual Reimbursement  |
| Reserve for Direct Expenditures (C/S Offsets)    | 77,836             | 45,428             | Governor Budget 3/4/15   |
| Veterans Benefits                                | 81,374             | 77,771             | "  |
| Vet, Blind, Surv Spouse Exempt                   | 42,050             | 41,306             | "  |
| State Owned land                                 | 210,663            | 210,663            | "  |
| General Municipal Aid                            | 1,589,987          | 1,647,227          | "  |
| <b>TOTAL</b>                                     | <b>12,617,767</b>  | <b>12,744,259</b>  |  |
| <b>GENERAL LOCAL REVENUES</b>                    |                    |                    |  |
| Motor Vehicle Excise                             | 4,750,000          | 4,845,000          |  |
| Licenses/Permits                                 | 1,694,000          | 1,950,000          | 3 Year Average   |
| Penalties/Interest                               | 400,000            | 400,000            |  |
| Fines  | 372,000            | 372,000            |  |
| General Government                               | 230,000            | 230,000            |  |
| Fees   | 50,000             | 50,000             |  |
| Investment Income                                | 50,000             | 50,000             |  |
| Meals Tax  | 500,000            | 510,000            |  |
| Hotel/Motel Excise                               | 1,530,000          | 1,545,300          |  |
| Medicaid Reimbursement                           | 265,000            | 265,000            |  |
| Library  | 11,000             | 11,000             |  |
| Miscellaneous/In Lieu of Tax                     | 175,000            | 176,750            | PA and AHA contributions   |
| <b>TOTAL</b>                                     | <b>10,027,000</b>  | <b>10,405,050</b>  |  |
| <b>OFFSET LOCAL REVENUES</b>                     |                    |                    |  |
| Community Services                               | 500,000            | 520,000            | Based on avail bal/reserved direct exp within dept. budgets          |
| Elder Services                                   | 105,000            | 97,000             | "  |
| Municipal Facilities                             | 65,000             | 70,000             | "  |
| Spring Grove Cemetery                            | 56,000             | 46,000             | "  |
| Police Off-Duty Fee                              | 70,000             | 80,000             | "  |
| Ambulance  | 1,335,500          | 1,300,000          |  |
| <b>TOTAL</b>                                     | <b>2,131,500</b>   | <b>2,113,000</b>   |  |
| <b>ENTERPRISE FUNDS</b>                          |                    |                    |  |
| Water and Sewer Rates and Operating Reserves     | 12,087,999         | 12,544,750         |  |
| <b>TOTAL</b>                                     | <b>12,087,999</b>  | <b>12,544,750</b>  |  |
| <b>OTHER AVAILABLE FUNDS- BUDGET</b>             |                    |                    |  |
| Off-Street Parking Fund (Operating Budget)       | 200,000            | 210,000            | Reserved direct expenditure in GF Dept Budget                        |
| Cable - Technology P&I                           | 336,638            | 325,438            | Actual Debt Offset   |
| Cemetery Perpetual Care                          | -                  | 6,000              | Cemetery Maintenance   |
| Andover Youth Foundation                         | -                  | 30,000             | Youth Center Exp   |
| Other  | -                  | 2,829              |  |
| CD&P Wetland fees                                | 25,000             | 25,000             |  |
| <b>TOTAL</b>                                     | <b>581,638</b>     | <b>599,267</b>     |  |
| <b>OTHER AVAILABLE FUNDS- ARTICLES</b>           |                    |                    |  |
| Cemetery Perpetual Care interest income          | 6,000              | -                  |  |
| Insurance Recovery Fund                          | -                  | -                  |  |
| Cable Lease IT                                   | 256,074            | 291,033            | Cable funds/Lease Pc's/Per Paul P Schedule Oct 2014                  |
| Water/Sewer Reserves Articles                    | 615,000            | 855,000            | W/S Proj 2/6/15 Inc \$55,000 CIP, \$300,000 Maint Art, \$500,000 GAC |
| Water/Sewer Reserves Operating                   | 327,047            | 415,017            | Water/Sewer Projections 2/6/15 (Sewer-\$310,921, Water-\$104,096)    |
| Overlay Surplus                                  | 31,800             | -                  |  |
| Bond Premium Stabilization                       | 116,500            | 200,000            |  |
| Parking Study                                    | 18,000             | -                  |  |
| Parking Vehicle                                  | 40,000             | -                  |  |
| Parking Meters                                   | 60,000             | -                  |  |
| <b>TOTAL</b>                                     | <b>1,470,421</b>   | <b>1,761,050</b>   |  |
| <b>FREE CASH</b>                                 |                    |                    |  |
| Capital Projects Articles                        | -                  | 804,767            |  |
| Ledge Rd Landfill                                | 1,000,000          | 1,000,000          | To reduce future borrowing   |
| Stabilization                                    | 500,000            | -                  |  |
| OPEB Liability                                   | 1,000,000          | 1,248,316          | OPEB trust fund per TM   |
| Bond Stabilization Fund                          | -                  | 768,000            |  |
| Other Articles                                   | 800,000            | 1,000,000          |  |
| <b>TOTAL</b>                                     | <b>3,300,000</b>   | <b>4,821,083</b>   |  |
| <b>* GRAND TOTAL REVENUES *</b>                  | <b>164,410,085</b> | <b>172,247,746</b> |  |
| <b>INCREASE OVER PRIOR YEAR</b>                  | <b>4.30%</b>       | <b>4.80%</b>       |  |

| REVENUE AND EXPENDITURE PROJECTIONS                        |                    | 4/8/15             |  |
|--|--------------------|--------------------|--|
| EXPENDITURES   | FY2015             | FY2016             |  |
|  | RECAP              | PROJECTION         | FY16 ASSUMPTIONS   |
| <b>OBLIGATIONS</b>   |                    |                    |  |
| Retirement   | 6,412,116          | 7,946,015          | Based on PERAC funding schedule to 2032 (exc AHA) Actual                                 |
| Insurance/Workers Comp                                     | 714,686            | 732,553            |  |
| Unemployment Compensation                                  | 320,000            | 158,000            |  |
| Health insurance   | 15,670,957         | 17,052,416         | Medical Trend 7% - 9%  |
| Retired Teachers Health Insurance Assessment               | 214,134            | -                  | RMT to Town 9/1/14   |
| Other State Assessments                                    | 487,541            | 526,040            | Governor Budget 3/4/15   |
| Overlay  | 1,159,705          | 900,000            |  |
| OPEB   | 400,000            | 500,000            | \$100,000 Annual Increase  |
| Technical Schools  | 528,842            | 510,000            | Est GLTS and Essex Aggle   |
| Water and Sewer Operating Budget                           | 6,949,026          | 7,229,676          | Per TM Projection/OPEB/Est Retirement Included   |
| Reserve for Direct Expenditures                            | 77,836             | 45,428             | Cherry sheet offsets/Governor Budget 3/4/15 (School Lunch excluded FY16)                 |
| Other Local Expenditures (Deficits to be Raised)           | -                  | 14,000             | Overlay/court judgments, deficits to be raised   |
| <b>TOTAL</b>   | <b>32,934,843</b>  | <b>35,614,128</b>  |  |
| <b>DEBT SERVICE</b>  |                    |                    |  |
| Existing Non-Exempt General Fund Debt                      | 4,396,838          | 4,265,787          | Actual Debt (Inc MWPAT Est \$33,750 P, \$10,000 I)                                       |
| Appropriated/Not Borrowed Non- Exempt General Fund         | -                  | 440,890            | Est 2/6/15 Debt Analysis Tool  |
| New General Fund CIP PROJECTS                              | -                  | -                  |  |
| Cable Funds - Technology                                   | 336,638            | 325,438            |  |
| BAN Interest non-exempt                                    | 80,000             | 80,000             |  |
| General Fund Bond Issue Expense                            | -                  | 105,000            |  |
| Existing Water and Sewer Debt                              | 4,059,566          | 3,947,345          | Actual debt  |
| Appropriated/Not Borrowed Water and Sewer debt             | -                  | 270,000            | Estimate   |
| New Water and Sewer CIP PROJECTS                           | -                  | -                  |  |
| Water and sewer BAN interest/bond expense                  | 35,000             | 35,000             | estimate   |
| BAN Interest Exempt  | 0                  | 30,000             | estimate   |
| New Exempt Debt  | -                  | 72,420             | Est 10/20/14 DAT   |
| Existing Exempt Debt - School and Public Safety Center     | 6,090,194          | 5,871,254          | Actual Debt  |
| <b>TOTAL</b>   | <b>14,998,236</b>  | <b>15,443,134</b>  |  |
| <b>Capital Projects Fund from taxation</b>                 |                    |                    |  |
| Capital Projects Fund from taxation                        | 2,370,000          | 2,450,000          | FY16 1.6% of GF operating revenues   |
| <b>TOTAL</b>   | <b>2,370,000</b>   | <b>2,450,000</b>   |  |
| <b>OFFSET/AVAILABLE FUNDS EXPENDITURES</b>                 |                    |                    |  |
| Offset Local Revenues                                      | 2,131,500          | 2,113,000          |  |
| Other Available Funds- Budget                              | 225,000            | 265,000            | Parking(\$210,000)/wetlands(\$25,000)  |
| <b>TOTAL</b>   | <b>2,356,500</b>   | <b>2,378,000</b>   |  |
| <b>ARTICLES</b>  |                    |                    |  |
| Articles from free cash                                    | 1,300,000          | 1,000,000          | General Stabilization fund/S&I Deficit   |
| Ledge Rd Landfill - Free Cash                              | 1,000,000          | 1,000,000          |  |
| OPEB - Free Cash   | 1,000,000          | 1,248,316          | OPEB Contribution  |
| Bond Stabilization Fund - Free Cash                        | -                  | 768,000            |  |
| Capital Projects Articles - Free Cash                      | -                  | 804,767            |  |
| Articles from Water/Sewer reserves                         | 615,000            | 855,000            | Water-\$55,000/Water Maint-\$300,000/GAC \$500,000                                       |
| Articles from taxation                                     | 190,632            | 177,360            | Transp-\$12k/civic events-\$5k/fireworks-\$14K/Sch Twn Tech-\$111,350/Elect Voting-\$35K |
| Other Available Funds                                      | 411,874            | 297,033            | Town School Technology \$291,033 Cable   |
| <b>TOTAL</b>   | <b>4,517,506</b>   | <b>6,150,476</b>   |  |
| <b>* TOTAL DEDUCTIONS *</b>                                | <b>57,177,085</b>  | <b>62,035,738</b>  |  |
| <b>BAL. FOR TOWN &amp; SCHOOL OPERATING BUDGETS</b>        | <b>107,233,000</b> | <b>110,212,008</b> |  |
| <b>\$ INCREASE FOR TOWN &amp; SCHOOL OPERATING BUDGETS</b> | <b>2,995,068</b>   | <b>2,979,008</b>   |  |
| <b>% INCREASE OVER PRIOR YEAR</b>                          | <b>2.87%</b>       | <b>2.78%</b>       |  |
|  | <b>164,410,085</b> | <b>172,247,746</b> |  |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>POLICE</b>       |                          |                          |                          |                            |                                |                                     |
|---------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                     | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services   | 6,937,814                | 6,772,279                | 6,958,987                | 6,958,987                  | 7,029,772                      | 7,029,772                           |
| Other Expenses      | 770,628                  | 974,550                  | 1,078,412                | 1,078,412                  | 1,114,976                      | 1,094,976                           |
| Total               | 7,708,442                | 7,746,829                | 8,037,399                | 8,037,399                  | 8,144,748                      | 8,124,748                           |
| Number of Employees | 71.5                     | 71.5                     | 72.0                     |                            | 72.0                           | 72.0                                |
| Offset Revenues     | (130,520)                | (270,000)                | (270,000)                | (270,000)                  | (290,000)                      | (290,000)                           |

| <b>FIRE RESCUE</b>  |                          |                          |                          |                            |                                |                                     |
|---------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                     | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services   | 6,395,926                | 6,509,536                | 7,019,691                | 7,019,691                  | 7,535,415                      | 6,984,897                           |
| Other Expenses      | 447,875                  | 494,753                  | 480,800                  | 495,800                    | 495,700                        | 495,700                             |
| Total               | 6,843,801                | 7,004,289                | 7,500,491                | 7,515,491                  | 8,031,115                      | 7,480,597                           |
| Number of Employees | 72.0                     | 72.0                     | 72.0                     |                            | 73.0                           | 72.0                                |
| Offset Revenues     | (1,301,223)              | (1,431,212)              | (1,335,500)              | (1,335,500)                | (1,300,000)                    | (1,300,000)                         |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>GENERAL GOVERNMENT/COMMUNITY DEVELOPMENT/IT DETAIL</b> |                          |                          |                          |                            |                                |                                     |
|---|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|   | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| <b>TOWN MODERATOR</b>                                     |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 310                      | 250                      | 250                      | 250                        | 250                            | 250                                 |
| <b>BOARD OF SELECTMEN</b>                                 |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 18,600                   | 19,800                   | 19,000                   | 19,000                     | 19,000                         | 19,000                              |
| Other Expenses  | 11,577                   | 15,166                   | 13,650                   | 13,650                     | 13,650                         | 13,650                              |
| <b>TOWN MANAGER</b>                                       |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 354,165                  | 366,752                  | 374,331                  | 374,331                    | 392,033                        | 392,033                             |
| Other Expenses  | 19,535                   | 18,431                   | 19,000                   | 19,000                     | 19,500                         | 19,500                              |
| <b>COMMISSION ON DISABILITIES</b>                         |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 950                      | 800                      | 800                      | 800                        | 800                            | 800                                 |
| Other Expenses  | 5,705                    | 5,337                    | 5,800                    | 5,800                      | 5,800                          | 5,800                               |
| <b>TOWN COUNSEL</b>                                       |                          |                          |                          |                            |                                |                                     |
| Other Expenses  | 612,279                  | 445,290                  | 510,000                  | 470,000                    | 470,000                        | 470,000                             |
| <b>FINANCE COMMITTEE</b>                                  |                          |                          |                          |                            |                                |                                     |
| Other Expenses  | 25,567                   | 22,018                   | 26,900                   | 26,900                     | 26,900                         | 26,900                              |
| <b>TOWN ACCOUNTANT</b>                                    |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 441,827                  | 418,977                  | 418,563                  | 418,563                    | 437,336                        | 437,336                             |
| Other Expenses  | 67,803                   | 69,735                   | 75,960                   | 75,960                     | 78,550                         | 78,550                              |
| <b>FINANCE AND BUDGET</b>                                 |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 1,021,515                | 1,014,611                | 1,028,577                | 1,028,577                  | 1,036,626                      | 1,036,626                           |
| Other Expenses  | 247,164                  | 271,417                  | 303,145                  | 299,945                    | 309,245                        | 305,245                             |
| <b>TOWN CLERK</b>   |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 341,832                  | 303,476                  | 339,371                  | 339,371                    | 331,210                        | 331,240                             |
| Other Expenses  | 64,778                   | 65,038                   | 78,231                   | 78,231                     | 85,401                         | 70,401                              |
| <b>VETERANS SERVICES</b>                                  |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 74,335                   | 81,493                   | 80,194                   | 81,194                     | 80,194                         | 80,194                              |
| Other Expenses  | 118,208                  | 111,407                  | 132,425                  | 132,425                    | 132,425                        | 132,425                             |
| <b>PATRIOTIC CIVIC CELEBRATION</b>                        | 26,491                   | 27,657                   | 27,825                   | 27,825                     | 29,216                         | 29,216                              |
| <b>DAMAGES TO PERSONS &amp; PROPERTY</b>                  | -                        | -                        | 2,000                    | 2,000                      | 2,000                          | 2,000                               |
| <b>EMPLOYEE BENEFITS</b>                                  |                          |                          |                          |                            |                                |                                     |
| Accumulated Benefits                                      | 282,230                  | 366,084                  | 362,794                  | 362,794                    | 370,908                        | 370,908                             |
| Other Expenses  | 375,208                  | 362,771                  | 426,140                  | 426,140                    | 434,000                        | 421,000                             |
| <b>COMMUNITY DEVELOPMENT/PLANNING</b>                     |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 1,377,802                | 1,433,734                | 1,483,874                | 1,483,874                  | 1,539,454                      | 1,539,454                           |
| Other Expenses  | 122,913                  | 136,938                  | 133,600                  | 133,600                    | 145,270                        | 145,270                             |
| <b>INFORMATION TECHNOLOGY</b>                             |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 1,270,850                | 1,188,331                | 1,283,988                | 1,283,988                  | 1,423,426                      | 1,343,025                           |
| Other Expenses  | 188,587                  | 285,997                  | 241,716                  | 190,084                    | 284,116                        | 284,116                             |
| <b>TOTAL</b>  |                          |                          |                          |                            |                                |                                     |
| Personal Services   | 5,184,416                | 5,194,308                | 5,391,742                | 5,392,742                  | 5,631,237                      | 5,550,866                           |
| Other Expenses  | 1,884,224                | 1,837,202                | 1,996,392                | 1,897,969                  | 2,032,482                      | 2,004,073                           |
| Total   | 7,070,231                | 7,031,510                | 7,388,134                | 7,290,711                  | 7,663,719                      | 7,554,939                           |
| Number of Employees                                       | 63.4                     | 64.4                     | 64.3                     |                            | 66.6                           | 65.1                                |
| Offset Revenues   | (24,000)                 | (24,000)                 | (25,000)                 | (25,000)                   | (25,000)                       | (25,000)                            |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>PUBLIC WORKS</b>          |                          |                          |                          |                            |                                |                                     |
|------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                              | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| <b>ADMINISTRATION</b>        |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 267,115                  | 219,076                  | 292,869                  | 292,869                    | 298,494                        | 298,494                             |
| Other Expenses               | -                        | -                        | 10,000                   | 10,000                     | 5,000                          | 5,000                               |
| <b>SOLID WASTE</b>           |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 4,633                    | 4,945                    | 6,500                    | 6,500                      | 6,500                          | 6,500                               |
| Other Expenses               | 1,961,963                | 2,023,890                | 2,121,889                | 2,121,889                  | 2,170,089                      | 2,160,089                           |
| <b>HIGHWAY</b>               |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 873,136                  | 884,235                  | 975,521                  | 975,521                    | 1,006,435                      | 999,935                             |
| Other Expenses               | 755,391                  | 480,993                  | 525,325                  | 525,325                    | 525,325                        | 525,325                             |
| <b>SNOW &amp; ICE</b>        |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 244,128                  | 298,485                  | 198,000                  | 198,000                    | 198,000                        | 198,000                             |
| Other Expenses               | 1,193,299                | 1,500,996                | 1,049,000                | 1,049,000                  | 1,049,000                      | 1,049,000                           |
| <b>STREET LIGHTING</b>       |                          |                          |                          |                            |                                |                                     |
| Electricity                  | 209,915                  | 213,708                  | 207,582                  | 207,582                    | 230,000                        | 230,000                             |
| <b>ENGINEERING</b>           |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 283,601                  | 281,926                  | 281,770                  | 281,770                    | 281,770                        | 281,770                             |
| Other Expenses               | 29,983                   | 23,460                   | 41,800                   | 41,800                     | 86,800                         | 86,800                              |
| <b>FORESTRY</b>              |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 239,237                  | 237,375                  | 242,618                  | 242,618                    | 239,949                        | 239,949                             |
| Other Expenses               | 27,603                   | 38,190                   | 52,250                   | 52,250                     | 55,250                         | 55,250                              |
| <b>SPRING GROVE CEMETERY</b> |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 138,643                  | 144,241                  | 156,020                  | 156,020                    | 156,020                        | 184,467                             |
| Other Expenses               | 72,719                   | 68,642                   | 56,850                   | 56,850                     | 56,850                         | 36,850                              |
| <b>PARKS AND GROUNDS</b>     |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 462,919                  | 457,226                  | 477,564                  | 477,564                    | 480,060                        | 480,060                             |
| Other Expenses               | 67,520                   | 73,158                   | 86,250                   | 86,250                     | 86,250                         | 86,250                              |
| <b>TOTAL</b>                 |                          |                          |                          |                            |                                |                                     |
| Personal Services            | 2,513,412                | 2,527,509                | 2,630,862                | 2,630,862                  | 2,667,228                      | 2,689,175                           |
| Other Expenses               | 4,318,393                | 4,423,037                | 4,150,946                | 4,150,946                  | 4,264,564                      | 4,234,564                           |
| Total                        | 6,831,805                | 6,950,546                | 6,781,808                | 6,781,808                  | 6,931,792                      | 6,923,739                           |
| Number of Employees          | 34                       | 33.5                     | 34                       |                            | 35                             | 35                                  |
| Offset Revenues              | -                        | -                        | -                        | -                          | -                              | -                                   |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>PLANT &amp; FACILITIES</b> |                          |                          |                          |                            |                                |                                     |
|-------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                               | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| <b>ADMINISTRATION</b>         |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 418,940                  | 435,876                  | 603,286                  | 603,286                    | 594,661                        | 594,661                             |
| Other Expenses                | 37,871                   | 44,645                   | 38,800                   | 38,800                     | 51,500                         | 51,500                              |
| <b>FACILITIES SERVICES</b>    |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 468,694                  | 469,572                  | 494,420                  | 494,420                    | 509,616                        | 520,616                             |
| Other Expenses                | 274,972                  | 298,267                  | 321,720                  | 321,720                    | 375,520                        | 339,520                             |
| <b>BUILDING MAINTENANCE</b>   |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 537,686                  | 543,593                  | 440,010                  | 440,010                    | 454,297                        | 454,297                             |
| Other Expenses                | 232,118                  | 223,320                  | 246,400                  | 246,400                    | 262,400                        | 262,400                             |
| <b>MECHANICAL/ELECTRICAL</b>  |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 589,288                  | 481,866                  | 631,794                  | 631,794                    | 629,131                        | 629,131                             |
| Other Expenses                | 329,323                  | 322,612                  | 333,400                  | 333,400                    | 339,400                        | 339,400                             |
| <b>VEHICLE MAINTENANCE</b>    |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 287,070                  | 268,925                  | 288,769                  | 288,769                    | 299,769                        | 299,769                             |
| Other Expenses                | 334,481                  | 367,929                  | 385,925                  | 385,925                    | 417,925                        | 417,925                             |
| <b>TOTAL</b>                  |                          |                          |                          |                            |                                |                                     |
| Personal Services             | 2,301,678                | 2,199,832                | 2,458,279                | 2,458,279                  | 2,487,474                      | 2,498,474                           |
| Other Expenses                | 1,208,765                | 1,256,773                | 1,326,245                | 1,326,245                  | 1,446,745                      | 1,410,745                           |
| Total                         | 3,510,443                | 3,456,605                | 3,784,524                | 3,784,524                  | 3,934,219                      | 3,909,219                           |
| Number of Employees           | 35                       | 35.5                     | 36                       |                            | 36.5                           | 36.5                                |
| Offset Revenues               | (164,549)                | (123,233)                | (129,755)                | (124,259)                  | (127,000)                      | (127,000)                           |

| <b>MUNICIPAL SERVICES TOTAL</b> |                          |                          |                          |                            |                                |                                     |
|---------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                                 | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| <b>TOTAL</b>                    |                          |                          |                          |                            |                                |                                     |
| Personal Services               | 4,815,090                | 4,727,341                | 5,089,141                | 5,089,141                  | 5,154,702                      | 5,187,649                           |
| Other Expenses                  | 5,525,608                | 5,679,810                | 5,477,191                | 5,475,641                  | 5,709,759                      | 5,645,309                           |
| Total                           | 10,340,698               | 10,407,151               | 10,566,332               | 10,564,782                 | 10,864,461                     | 10,832,958                          |
| Number of Employees             | 69.0                     | 69.0                     | 70.0                     |                            | 71.5                           | 71.5                                |
| Offset Revenues                 | (164,549)                | (123,233)                | (129,755)                | (124,259)                  | (127,000)                      | (127,000)                           |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>COMMUNITY SERVICES</b>                |                          |                          |                          |                            |                                |                                     |
|--|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|  | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services                        | 403,928                  | 439,655                  | 423,801                  | 423,801                    | 454,048                        | 454,048                             |
| Other Expenses                           | 201,178                  | 243,109                  | 238,220                  | 238,220                    | 247,170                        | 247,170                             |
| <b>Total</b>                             | <b>605,106</b>           | <b>682,764</b>           | <b>662,021</b>           | <b>662,021</b>             | <b>701,218</b>                 | <b>701,218</b>                      |
| Number of Employees funded from GF       | 3                        | 3                        | 3                        |                            | 3                              | 3                                   |
| Number of Employees funded from Programs | 2                        | 2                        | 2                        |                            | 2                              | 2                                   |
| Offset Revenues                          | (597,997)                | (533,004)                | (500,000)                | (500,000)                  | (520,000)                      | (520,000)                           |

| <b>YOUTH SERVICES</b>                    |                          |                          |                          |                            |                                |                                     |
|--|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|  | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services                        | 283,317                  | 308,957                  | 350,000                  | 350,000                    | 404,890                        | 350,472                             |
| Other Expenses                           | 47,507                   | 54,472                   | 76,510                   | 76,510                     | 118,410                        | 118,410                             |
| <b>Total</b>                             | <b>330,824</b>           | <b>363,429</b>           | <b>426,510</b>           | <b>426,510</b>             | <b>523,300</b>                 | <b>468,882</b>                      |
| Number of Employees funded from GF       | 3                        | 3                        | 4                        |                            | 5                              | 4                                   |
| Number of Employees funded from Programs | 1                        | 1                        | 1                        |                            | 1                              | 1                                   |
| Offset Revenues                          |                          |                          |                          |                            | (19,000)                       | (19,000)                            |

| <b>ELDER SERVICES</b>                    |                          |                          |                          |                            |                                |                                     |
|--|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|  | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services                        | 509,368                  | 524,704                  | 550,502                  | 550,502                    | 574,027                        | 568,027                             |
| Other Expenses                           | 164,856                  | 150,188                  | 174,140                  | 174,140                    | 175,770                        | 153,770                             |
| <b>Total</b>                             | <b>674,224</b>           | <b>674,892</b>           | <b>724,642</b>           | <b>724,642</b>             | <b>749,797</b>                 | <b>721,797</b>                      |
| Number of Employees funded from GF       | 9.25                     | 9.13                     | 9.13                     |                            | 9.58                           | 9.58                                |
| Number of Employees funded from Programs | 2.05                     | 2.05                     | 2.05                     |                            | 2.05                           | 2.05                                |
| Offset Revenues                          | (121,804)                | (121,804)                | (116,000)                | (105,000)                  | (97,000)                       | (97,000)                            |

| <b>COMMUNITY/YOUTH/ELDER SERVICES TOTAL</b> |                          |                          |                          |                            |                                |                                     |
|---|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|   | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services                           | 1,196,613                | 1,273,316                | 1,324,303                | 1,324,303                  | 1,432,965                      | 1,372,547                           |
| Other Expenses                              | 413,541                  | 447,769                  | 488,870                  | 488,870                    | 541,350                        | 519,350                             |
| <b>Total</b>                                | <b>1,610,154</b>         | <b>1,721,085</b>         | <b>1,813,173</b>         | <b>1,813,173</b>           | <b>1,974,315</b>               | <b>1,891,897</b>                    |
| Number of Employees funded from GF          | 15.25                    | 15.13                    | 16.13                    |                            | 17.58                          | 16.58                               |
| Number of Employees funded from Programs    | 5.05                     | 5.05                     | 5.05                     |                            | 5.05                           | 5.05                                |
| Offset Revenues                             | (719,801)                | (654,808)                | (616,000)                | (605,000)                  | (636,000)                      | (636,000)                           |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| LIBRARY             |                  |                  |                  |                    |                        |                             |
|---------------------|------------------|------------------|------------------|--------------------|------------------------|-----------------------------|
|                     | ACTUAL<br>FY2013 | ACTUAL<br>FY2014 | BUDGET<br>FY2015 | ESTIMATE<br>FY2015 | DEPT REQUEST<br>FY2016 | FINANCE COMMITTEE<br>FY2016 |
| Personal Services   | 1,893,681        | 1,907,903        | 1,988,517        | 1,988,517          | 2,011,983              | 2,011,983                   |
| Other Expenses      | 585,996          | 610,792          | 641,000          | 641,000            | 669,359                | 669,359                     |
| Total               | 2,479,677        | 2,518,695        | 2,629,517        | 2,629,517          | 2,681,342              | 2,681,342                   |
| Number of Employees | 25.6             | 25.6             | 26.6             |                    | 26.6                   | 26.6                        |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| UNCLASSIFIED      |                  |                  |                  |                    |                        |                             |
|-------------------|------------------|------------------|------------------|--------------------|------------------------|-----------------------------|
|                   | ACTUAL<br>FY2013 | ACTUAL<br>FY2014 | BUDGET<br>FY2015 | ESTIMATE<br>FY2015 | DEPT REQUEST<br>FY2016 | FINANCE COMMITTEE<br>FY2016 |
| Compensation Fund | -                | -                | 550,000          | 550,000            | 950,000                | 950,000                     |
| Reserve Fund      | -                | -                | 200,000          | 200,000            | 200,000                | 200,000                     |
| Total             | -                | -                | 750,000          | 750,000            | 1,150,000              | 1,150,000                   |

The **Compensation Fund** is a set-aside funding source for negotiated salary adjustments for Town department employees (School department employees' salary adjustments are included in the School Department budget.) Transfers from this Compensation Fund appropriation require the approval of the Board of Selectmen. Once monies have been transferred to departmental budgets, the amount shown is \$0. All Town union contracts expired June 30, 2014. A \$950,000 appropriation is recommended for FY2016.

The **Reserve Fund** is a set-aside funding source for extraordinary or unforeseen expenditures during the fiscal year. Transfers require approval of the Finance Committee. Funds transferred are shown as actual expenditures in departmental budgets. The Reserve Fund has been budgeted at \$200,000 for many years. Any funds not transferred lapse to Free Cash at the end of the fiscal year.

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>SEWER ENTERPRISE</b> |                          |                          |                          |                            |                                |                                     |
|-------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                         | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services       | 415,588                  | 285,951                  | 301,400                  | 301,400                    | 295,150                        | 295,150                             |
| Other Expenses          | 1,784,388                | 1,703,832                | 2,080,848                | 2,080,848                  | 2,307,832                      | 2,179,900                           |
| Total                   | 2,199,976                | 1,989,783                | 2,382,248                | 2,382,248                  | 2,602,982                      | 2,475,050                           |
| Number of Employees     | 6.9                      | 6.9                      | 4.3                      |                            | 4.3                            | 4.3                                 |
| Offset Revenues         | -                        | -                        | -                        | -                          | -                              | -                                   |

| <b>WATER ENTERPRISE</b> |                          |                          |                          |                            |                                |                                     |
|-------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                         | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services       | 1,659,122                | 1,854,417                | 1,839,819                | 1,839,819                  | 1,908,276                      | 1,908,276                           |
| Other Expenses          | 2,252,792                | 2,772,268                | 2,726,959                | 2,726,959                  | 2,851,350                      | 2,846,350                           |
| Total                   | 3,911,914                | 4,626,685                | 4,566,778                | 4,566,778                  | 4,759,626                      | 4,754,626                           |
| Number of Employees     | 20.0                     | 22.6                     | 23.0                     |                            | 23.0                           | 23.0                                |
| Offset Revenues         | -                        | -                        | -                        | -                          | -                              | -                                   |

**FY2014**      **FY2014**      **FY2015**      **FY2016**  
**BUDGET**      **ACTUAL**      **BUDGET**      **PROJECTED**

**SEWER BUDGET and RATE PROJECTION**

4/1/15

|   |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| <b>SEWER COSTS</b>                        |                  |                  |                  |                  |
| <b>SEWER DIRECT COSTS</b>                 |                  |                  |                  |                  |
| Personal services                         | 300,921          | 285,951          | 301,400          | <b>295,150</b>   |
| Ordinary Maint.                           | 337,500          | 193,721          | 336,900          | <b>339,900</b>   |
| Sewer Assessment                          | 1,600,000        | 1,513,520        | 1,706,613        | <b>1,800,000</b> |
| OPEB                                      | -                | -                | 37,335           | <b>40,000</b>    |
| <b>TOTAL DIRECT COSTS</b>                 | <b>2,238,421</b> | <b>1,993,192</b> | <b>2,382,248</b> | <b>2,475,050</b> |
| <b>INDIRECT COSTS</b>                     |                  |                  |                  |                  |
| Vehicle Maint.                            | 24,804           | 24,804           | 25,548           | <b>26,314</b>    |
| DPW Admin.                                | 37,137           | 37,137           | 38,252           | <b>39,399</b>    |
| Gen Admin. and Fin.                       | 69,901           | 69,901           | 71,998           | <b>74,158</b>    |
| Maint. Admin                              | 10,454           | 10,454           | 10,768           | <b>11,091</b>    |
| Motor Vehicle Ins.                        | 19,844           | 19,844           | 20,439           | <b>21,052</b>    |
| Comprehensive Ins.                        | 19,844           | 19,844           | 20,439           | <b>21,052</b>    |
| Workmen's Comp.                           | 26,050           | 26,050           | 26,831           | <b>27,636</b>    |
| Retirement                                | 75,605           | 75,605           | 54,553           | <b>49,833</b>    |
| Health Ins.                               | 81,044           | 81,044           | 51,192           | <b>55,287</b>    |
| GIS                                       | -                | -                | -                | -                |
| Engineering                               | 54,964           | 54,964           | 56,613           | <b>58,311</b>    |
| <b>TOTAL INDIRECT COSTS</b>               | <b>419,647</b>   | <b>419,647</b>   | <b>376,632</b>   | <b>384,134</b>   |
| <b>DEBT SERVICE</b>                       |                  |                  |                  |                  |
| Existing Debt                             | 2,746,552        | 2,746,552        | 2,675,132        | <b>2,599,737</b> |
| BAN Interest                              | -                | -                | -                | -                |
| <b>TOTAL DEBT SERVICE</b>                 | <b>2,746,552</b> | <b>2,746,552</b> | <b>2,675,132</b> | <b>2,599,737</b> |
| <b>TOTAL COSTS</b>                        | <b>5,404,620</b> | <b>5,159,391</b> | <b>5,434,012</b> | <b>5,458,921</b> |
| <b>SEWER REVENUES</b>                     |                  |                  |                  |                  |
| <b>SEWER USE RATES</b>                    |                  |                  |                  |                  |
| Sewer User Rates                          | 3,500,000        | 3,863,349        | 3,780,000        | <b>3,780,000</b> |
| RATE factor                               | 108.0%           |                  | 100.0%           | <b>105.0%</b>    |
| <b>PROJECTED SEWER USE COLLECTION</b>     | <b>3,780,000</b> | <b>3,863,349</b> | <b>3,780,000</b> | <b>3,969,000</b> |
| <b>OTHER REVENUES</b>                     |                  |                  |                  |                  |
| Sewer liens                               | 90,000           | 84,659           | 90,000           | <b>90,000</b>    |
| Committed interest                        | 462,000          | 479,282          | 446,000          | <b>369,000</b>   |
| Interest income                           | 5,000            | 13,907           | 5,000            | <b>10,000</b>    |
| Existing Sewer betterments                | 864,000          | 965,984          | 773,000          | <b>698,000</b>   |
| Misc Revenue                              | 12,000           | 42,441           | 12,967           | <b>12,000</b>    |
| State rate relief grants                  | -                | -                | -                | -                |
| <b>OTHER REVENUES</b>                     | <b>1,433,000</b> | <b>1,586,273</b> | <b>1,326,967</b> | <b>1,179,000</b> |
| Transfer from Reserves for Operating      | 191,619          | -                | 327,045          | <b>310,921</b>   |
| <b>TOTAL REVENUES</b>                     | <b>5,404,619</b> | <b>5,449,622</b> | <b>5,434,012</b> | <b>5,458,921</b> |
| <b>SURPLUS/(DEFICIT)</b>                  | <b>-</b>         | <b>290,231</b>   | <b>(0)</b>       | <b>-</b>         |
| % self sufficient                         | 100%             | 106%             | 100%             | <b>100%</b>      |
| New rate                                  | 3.47             | 3.47             | 3.47             | <b>3.64</b>      |
| Old rate                                  | 3.21             | 3.47             | 3.47             | <b>3.47</b>      |
| Rate Increase                             | 0.26             | 0.00             | 0.00             | <b>0.17</b>      |
| <b>Reserve Fund Goal = 20% Sewer Fund</b> | <b>1,080,924</b> | <b>1,031,878</b> | <b>1,086,802</b> | <b>1,091,784</b> |
| Starting Balance- Reserve Fund            | 2,390,274        | 2,390,273        | 2,365,273        | <b>1,873,228</b> |
| Transfer from Reserve/Articles            | (25,000)         | (25,000)         | (165,000)        | -                |
| Inc/ Dec in Reserve Fund                  | (191,619)        | -                | (327,045)        | <b>(310,921)</b> |
| <b>Ending Balance - Reserve Fund</b>      | <b>2,173,655</b> | <b>2,365,273</b> | <b>1,873,228</b> | <b>1,562,306</b> |

### WATER BUDGET and RATE PROJECTION

4/1/15

| WATER COSTS:                              |                  |                  |                  |                  |
|---|------------------|------------------|------------------|------------------|
| WATER Direct Costs:                       |                  |                  |                  |                  |
| Personal services                         | 1,804,485        | 1,854,417        | 1,839,819        | 1,908,276        |
| Ordinary Maint.                           | 2,477,900        | 2,731,518        | 2,495,255        | 2,596,350        |
| OPEB                                      | 77,440           | 77,440           | 231,704          | 250,000          |
| <b>TOTAL DIRECT COSTS</b>                 | <b>4,359,825</b> | <b>4,663,375</b> | <b>4,566,778</b> | <b>4,754,626</b> |
| INDIRECT COSTS                            |                  |                  |                  |                  |
| Vehicle Maint.                            | 19,166           | 19,166           | 19,741           | 20,334           |
| DPW Admin.                                | 110,874          | 110,874          | 114,200          | 117,626          |
| Gen Admin. and Fin.                       | 208,688          | 208,688          | 214,949          | 221,397          |
| Information Technology                    | -                | -                | -                | -                |
| Maint. Admin                              | 26,135           | 26,135           | 26,919           | 27,726           |
| Motor Vehicle Ins.                        | 5,794            | 5,794            | 5,967            | 6,146            |
| Comprehensive Ins.                        | 72,611           | 72,611           | 74,789           | 77,033           |
| Workmen's Comp.                           | 26,050           | 26,050           | 26,831           | 27,636           |
| Retirement                                | 268,055          | 268,055          | 181,973          | 266,126          |
| Health Ins.                               | 330,089          | 330,089          | 217,083          | 234,449          |
| OPEB Liability                            | -                | -                | -                | -                |
| Engineering                               | 89,678           | 89,678           | 92,368           | 95,139           |
| <b>TOTAL INDIRECT COSTS</b>               | <b>1,157,138</b> | <b>1,157,140</b> | <b>974,820</b>   | <b>1,093,612</b> |
| DEBT SERVICE                              |                  |                  |                  |                  |
| Existing Debt                             | 1,031,617        | 1,031,617        | 1,384,434        | 1,347,608        |
| Debt Authorized Not Yet Borrowed          | -                | -                | -                | -                |
| BANS                                      | 35,000           | 35,000           | 35,000           | 35,000           |
| New Debt-CIP                              | -                | -                | -                | 270,000          |
| <b>TOTAL DEBT SERVICE</b>                 | <b>1,066,617</b> | <b>1,066,617</b> | <b>1,419,434</b> | <b>1,652,608</b> |
| WARRANT ARTICLES                          |                  |                  |                  |                  |
| Maintenance                               | -                | -                | 300,000          | 300,000          |
| <b>TOTAL SYSTEM MAINTENANCE ARTICLE</b>   | <b>-</b>         | <b>-</b>         | <b>300,000</b>   | <b>300,000</b>   |
| <b>TOTAL COSTS</b>                        | <b>6,589,580</b> | <b>6,887,132</b> | <b>7,261,032</b> | <b>7,800,846</b> |
| WATER REVENUES                            |                  |                  |                  |                  |
| WATER USE                                 |                  |                  |                  |                  |
| Water user rates (NET from prior year)    | 6,377,400        | 7,014,538        | 6,700,000        | 7,035,000        |
| RATE factor                               | 101.0%           |                  | 105.0%           | 105.0%           |
| <b>PROJECTED WATER USE COLLECTION</b>     | <b>6,441,174</b> | <b>7,014,538</b> | <b>7,035,000</b> | <b>7,386,750</b> |
| OTHER REVENUES                            |                  |                  |                  |                  |
| Service line fee                          | 51,000           | 53,395           | 45,000           | 45,000           |
| Water testing fee                         | 15,000           | 26,075           | 17,000           | 25,000           |
| Final reads                               | 14,000           | 31,267           | 15,000           | 20,000           |
| Water liens                               | 87,000           | 141,318          | 90,000           | 100,000          |
| Water connection                          | 13,000           | 12,580           | 10,000           | 10,000           |
| Backflow/Cross connection fee             | 24,000           | 78,329           | 45,000           | 70,000           |
| Meter Installations                       | 10,000           | 10,030           | 7,000            | 7,000            |
| Fire flow test                            | 6,000            | 8,953            | 6,000            | 6,000            |
| Interest Income                           | 7,000            | 12,890           | 5,000            | 12,000           |
| Misc Revenue                              | 13,475           | 364,124          | 475              | 15,000           |
| <b>OTHER REVENUES</b>                     | <b>240,475</b>   | <b>738,961</b>   | <b>240,475</b>   | <b>310,000</b>   |
| TRANSFER FROM RESERVES                    | -                | -                | -                | 104,096          |
| <b>TOTAL REVENUES</b>                     | <b>6,681,649</b> | <b>7,753,499</b> | <b>7,275,475</b> | <b>7,800,846</b> |
| SURPLUS/(DEFICIT)                         | 98,069           | 866,367          | 14,443           | 0                |
| % Self sufficient                         | 101%             | 113%             | 100%             | 100%             |
| New rate                                  | \$2.95           | \$2.95           | \$3.10           | \$3.26           |
| Old rate                                  | \$2.92           |                  | \$2.95           | \$3.10           |
| Rate Increase                             | \$0.03           |                  | \$0.15           | \$0.16           |
| <b>Reserve Fund Goal = 20% Water Fund</b> | <b>1,316,716</b> | <b>1,377,426</b> | <b>1,452,206</b> | <b>1,560,169</b> |
| Starting Balance- Reserve Fund            | 2,970,387        | 2,965,797        | 2,398,456        | 2,262,899        |
| PY Fund Balance Adjustment                |                  |                  |                  | 1,419,265        |
| Transfer from Reserve/Articles            | (220,000)        | -                | (150,000)        | (55,000)         |
| Court Judgment                            | (450,000)        | -                | -                | -                |
| Projects 10-20 Years                      |                  |                  |                  | (500,000)        |
| Inc/ Dec In Reserve Fund                  | 98,069           | 866,367          | 14,443           | (104,096)        |
| <b>Ending Balance- Reserve Fund</b>       | <b>2,398,456</b> | <b>3,832,164</b> | <b>2,262,899</b> | <b>3,023,068</b> |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>FIXED EXPENSES</b>       |                          |                          |                          |                            |                                |                                     |
|-----------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                             | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| TECHNICAL SCHOOLS           | 399,331                  | 330,974                  | 528,842                  | 528,842                    | 510,000                        | 510,000                             |
| DEBT SERVICE                | 11,468,118               | 12,822,919               | 14,998,237               | 14,998,237                 | 15,443,134                     | 15,443,134                          |
| INSURANCE EXPENSE           | 717,613                  | 777,873                  | 714,686                  | 714,686                    | 732,553                        | 732,553                             |
| UNEMPLOYMENT FUND           | 121,000                  | 275,000                  | 320,000                  | 320,000                    | 158,000                        | 158,000                             |
| RETIREMENT FUND             | 5,317,870                | 5,746,224                | 6,412,116                | 6,412,116                  | 7,946,015                      | 7,946,015                           |
| HEALTH INSURANCE FUND       | 13,790,500               | 14,000,000               | 15,670,957               | 15,670,957                 | 17,500,000                     | 17,052,416                          |
| OPEB FUND                   | 300,000                  | 325,000                  | 400,000                  | 400,000                    | 500,000                        | 500,000                             |
| Offset Revenues             | -                        | (349,735)                | (336,638)                | (336,638)                  | (325,438)                      | (325,438)                           |
| <b>TOTAL FIXED EXPENSES</b> | <b>32,114,432</b>        | <b>33,928,255</b>        | <b>38,708,200</b>        | <b>38,708,200</b>          | <b>42,464,264</b>              | <b>42,016,680</b>                   |

**Technical Schools Assessment**

Andover's share of the cost of the Greater Lawrence Technical School and Essex Agricultural Technical Institute.

**Unemployment Fund**

The Town reimburses the state for actual unemployment claims paid to ex-employees of the Town.

**Retirement Fund**

The Town's Contributory Retirement System uses an actuarially based funding schedule to determine pension appropriations. The funding schedule must be adopted by the Andover Contributory Retirement Board and approved by PERAC, a state agency.

**Health Insurance Fund**

The Town provides health insurance for Town and School employees and retirees. Retired teachers were transferred from the GIC to Andover's health insurance plan in FY2015. Andover is considering a self-funded health insurance plan. The number shown for FY2016 is the Town Manager's recommendation as of March 30, 2015. The Board of Selectmen and The Finance Committee need additional information before making their recommendations.

**OPEB Fund**

Local governments are required to measure and report their liabilities for **Other Pension Post-Employment Benefits – OPEB**. The promise of health insurance coverage in retirement has long been part of the compensation communities offered to attract and retain qualified employees. Traditionally these benefits have been funded on a pay-as-you-go basis with the costs recognized when paid. GASB 45 requires that government employers recognize the cost of future benefits when the services are rendered and report the actuarial liability of future costs on their financial statements. There is no current requirement to fund OPEB. For the last four years Andover has taken small steps toward funding OPEB. A \$500,000 appropriation in Article 4 is recommended for FY2016. The current balance in the OPEB Trust Fund is approximately \$3,383,477.

# RETIREMENT FUND

## Retirement Fund

This account includes the annual appropriation requirement established by the Public Employee Retirement Administration Commission (PERAC) based upon the Andover Retirement Board's approved funding schedule.

A five-member board administers the retirement program for all retired town, Andover Housing Authority and school employees (excluding school teachers, who retire under the Massachusetts Teachers' Retirement System). The Board is comprised of the Town Accountant, two members elected by the members of the retirement system, an appointee of the Board of Selectmen, and a member appointed by the other four Board members.

The Andover Retirement Board updates its actuarial valuation every two years, at which time a new funding schedule is established. The latest approved funding schedule is shown below. This actuarial valuation schedule is as of 1/1/14. It will be updated next as of 1/1/16. This funding schedule fully amortizes the unfunded actuarial liabilities by 2032.

**Funding Schedule – Appropriation Increases 8% Per Year, Plus Additional \$1,000,000 Payment in Fiscal 2016  
– Fully Funded in 2032**

| (1)<br>Fiscal Year<br>Ended June 30 | (2)<br>Employer<br>Normal Cost | (3)<br>Amortization of<br>Remaining Liability | (4)<br>Total Plan Cost:<br>(2) + (3) | (5)<br>Total UAL | (6)<br>Total Plan Cost:<br>% Increase |
|-------------------------------------|--------------------------------|---|--------------------------------------|------------------|---------------------------------------|
| 2015                                | \$1,673,938                    | \$4,814,745                                   | \$6,488,683                          | \$114,781,990    | --                                    |
| 2016                                | 1,748,628                      | 6,259,150                                     | 8,007,778                            | 116,636,688      | 23.41%                                |
| 2017                                | 1,826,627                      | 6,821,773                                     | 8,648,400                            | 117,976,337      | 8.00%                                 |
| 2018                                | 1,908,081                      | 7,432,191                                     | 9,340,272                            | 117,364,927      | 8.00%                                 |
| 2019                                | 1,993,142                      | 8,094,352                                     | 10,087,494                           | 117,211,564      | 8.00%                                 |
| 2020                                | 2,081,968                      | 8,812,525                                     | 10,894,493                           | 117,831,348      | 8.00%                                 |
| 2021                                | 2,174,725                      | 9,591,328                                     | 11,766,053                           | 117,738,444      | 8.00%                                 |
| 2022                                | 2,271,587                      | 10,435,750                                    | 12,707,337                           | 116,813,036      | 8.00%                                 |
| 2023                                | 2,372,733                      | 11,351,191                                    | 13,723,924                           | 114,920,692      | 8.00%                                 |
| 2024                                | 2,478,353                      | 12,343,485                                    | 14,821,838                           | 111,910,794      | 8.00%                                 |
| 2025                                | 2,588,642                      | 13,418,943                                    | 16,007,585                           | 107,614,818      | 8.00%                                 |
| 2026                                | 2,703,807                      | 14,584,385                                    | 17,288,192                           | 101,844,441      | 8.00%                                 |
| 2027                                | 2,824,061                      | 15,847,186                                    | 18,671,247                           | 94,389,453       | 8.00%                                 |
| 2028                                | 2,949,628                      | 17,215,319                                    | 20,164,947                           | 85,015,476       | 8.00%                                 |
| 2029                                | 3,080,742                      | 18,697,401                                    | 21,778,143                           | 73,461,447       | 8.00%                                 |
| 2030                                | 3,217,646                      | 20,302,748                                    | 23,520,394                           | 59,436,861       | 8.00%                                 |
| 2031                                | 3,360,394                      | 22,041,432                                    | 25,402,026                           | 42,618,743       | 8.00%                                 |
| 2032                                | 3,509,852                      | 22,458,589                                    | 25,968,441                           | 22,319,324       | 2.23%                                 |
| 2033                                | 3,665,697                      | --  | 3,665,697                            | --               | -85.88%                               |

# Valuation Results      OPEB

## DEPARTMENT RESULTS

### Actuarial Accrued Liability (AAL) and Annual Required Contribution – Partially Funded (5.75%)

|  | Town              | School            | Sewer          | Water            | Total             |
|--|-------------------|-------------------|----------------|------------------|-------------------|
| <b>Actuarial Accrued Liability by Participant Category</b>                           |                   |                   |                |                  |                   |
| 1. Current retirees, beneficiaries and dependents                                    | \$21,554,615      | \$50,826,188      | \$197,293      | \$901,443        | \$73,479,539      |
| 2. Current active members  | <u>26,396,333</u> | <u>43,467,686</u> | <u>362,156</u> | <u>2,209,624</u> | <u>72,435,799</u> |
| 3. Total actuarial accrued liability as of June 30, 2013: (1) + (2)                  | \$47,950,948      | \$94,293,874      | \$559,449      | \$3,111,067      | \$145,915,338     |
| 4. Actuarial value of assets as of June 30, 2013                                     | <u>294,284</u>    | <u>571,257</u>    | <u>119,390</u> | <u>116,737</u>   | <u>1,101,668</u>  |
| 5. Unfunded actuarial accrued liability (UAAL) as of June 30, 2013: (3) – (4)        | \$47,656,664      | \$93,722,617      | \$440,059      | \$2,994,330      | \$144,813,670     |
| 6. Total actuarial accrued liability as of June 30, 2012                             | 45,141,843        | 89,281,910        | 539,200        | 2,908,612        | 137,871,565       |
| 7. Actuarial value of assets as of June 30, 2012                                     | <u>166,795</u>    | <u>323,778</u>    | <u>109,049</u> | <u>106,626</u>   | <u>706,248</u>    |
| 8. Unfunded actuarial accrued liability (UAAL) as of June 30, 2012: (6) – (7)        | \$44,975,048      | \$88,958,132      | \$430,151      | \$2,801,986      | \$137,165,317     |
| <b>Annual Required Contribution for Fiscal Year Ending June 30, 2013</b>             |                   |                   |                |                  |                   |
| 9. Normal cost as of July 1, 2013  | \$1,836,882       | \$3,453,177       | \$18,532       | \$108,981        | \$5,417,572       |
| 10. Normal cost as of July 1, 2012   | 1,749,411         | 3,288,740         | 17,650         | 103,791          | 5,159,592         |
| 11. Adjustment for timing  | <u>49,593</u>     | <u>93,230</u>     | <u>500</u>     | <u>2,942</u>     | <u>146,265</u>    |
| 12. Normal cost adjusted for timing: (10) + (11)                                     | \$1,799,004       | \$3,381,970       | \$18,150       | \$106,733        | \$5,305,857       |
| 13. 30-year amortization (increasing 3.75% per year) of the UAAL as of June 30, 2012 | 1,950,625         | 3,858,226         | 18,656         | 121,526          | 5,949,033         |
| 14. Adjustment for timing  | <u>55,297</u>     | <u>109,374</u>    | <u>529</u>     | <u>3,445</u>     | <u>168,645</u>    |
| 15. Amortization payment adjusted for timing: (13) + (14)                            | \$2,005,922       | \$3,967,600       | \$19,185       | \$124,971        | \$6,117,678       |
| 16. Total Annual Required Contribution (ARC): (12) + (15)                            | 3,804,926         | 7,349,570         | 37,335         | 231,704          | 11,423,535        |
| 17. Projected benefit payments   | 1,591,439         | 3,500,360         | 28,609         | 72,494           | 5,192,902         |

**DEPARTMENT BUDGET HIGHLIGHTS AND DETAIL**

| <b>SCHOOL DEPARTMENT</b> |                          |                          |                          |                            |                                |                                     |
|--------------------------|--------------------------|--------------------------|--------------------------|----------------------------|--------------------------------|-------------------------------------|
|                          | <b>ACTUAL<br/>FY2013</b> | <b>ACTUAL<br/>FY2014</b> | <b>BUDGET<br/>FY2015</b> | <b>ESTIMATE<br/>FY2015</b> | <b>DEPT REQUEST<br/>FY2016</b> | <b>FINANCE COMMITTEE<br/>FY2016</b> |
| Personal Services        | 52,934,055               | 56,217,707               | 57,710,706               | 57,710,706                 | 58,748,096                     | 58,408,133                          |
| Other Expenses           | 13,818,622               | 12,709,886               | 13,193,746               | 13,193,746                 | 14,548,495                     | 14,465,396                          |
| <b>Total</b>             | <b>66,752,677</b>        | <b>68,927,593</b>        | <b>70,904,452</b>        | <b>70,904,452</b>          | <b>73,296,591</b>              | <b>72,873,529</b>                   |
| Number of Employees      | 837.0                    | 882.0                    | 849.4                    | 862.2                      | 855.1                          |                                     |
| Number of Students       | 6,225                    | 6,110                    | 6,076                    | 6,076                      | 6,021                          | 6,021                               |

| <b>ENROLLMENT HISTORY<br/>BY BUILDING AND LEVEL</b> |                   |                 |                    |              |                  |                   |               |             |             |              |              |
|---|-------------------|-----------------|--------------------|--------------|------------------|-------------------|---------------|-------------|-------------|--------------|--------------|
|   | <b>ELEMENTARY</b> |                 |                    |              |                  |                   | <b>MIDDLE</b> |             |             | <b>HIGH</b>  | <b>TOTAL</b> |
|   | <b>BANCROFT</b>   | <b>SANDBORN</b> | <b>SHAWSHEEN *</b> | <b>SOUTH</b> | <b>WEST EL *</b> | <b>HIGH PLAIN</b> | <b>WHMS</b>   | <b>DMS</b>  | <b>WMS</b>  | <b>AHS</b>   |              |
|   | <b>10.2%</b>      | <b>6.4%</b>     | <b>1.4%</b>        | <b>7.8%</b>  | <b>10.7%</b>     | <b>7.8%</b>       | <b>6.9%</b>   | <b>9.3%</b> | <b>9.2%</b> | <b>30.3%</b> |              |
| <b>FY2016</b>                                       | 616               | 383             | 83                 | 470          | 641              | 472               | 416           | 562         | 554         | 1824         | 6021         |
| <b>FY2015</b>                                       | 462               | 366             | 233                | 519          | 653              | 523               | 419           | 574         | 567         | 1780         | 6078         |
| <b>FY2014</b>                                       | 479               | 352             | 238                | 525          | 659              | 551               | 379           | 569         | 581         | 1799         | 6110         |
| <b>FY2013</b>                                       | 486               | 360             | 275                | 544          | 680              | 551               | 405           | 562         | 563         | 1799         | 6225         |
| <b>FY2012</b>                                       | 494               | 359             | 263                | 576          | 679              | 536               | 393           | 572         | 543         | 1784         | 6199         |
| <b>FY2011</b>                                       | 483               | 346             | 267                | 573          | 671              | 527               | 403           | 563         | 543         | 1802         | 6178         |
| <b>FY2010</b>                                       | 469               | 355             | 282                | 576          | 677              | 524               | 403           | 549         | 529         | 1799         | 6163         |
| <b>FY2009</b>                                       | 471               | 352             | 277                | 589          | 677              | 527               | 407           | 564         | 540         | 1719         | 6123         |
| <b>FY2008</b>                                       | 462               | 352             | 281                | 590          | 683              | 536               | 393           | 556         | 522         | 1734         | 6089         |
| <b>FY2007</b>                                       | 461               | 355             | 242                | 557          | 646              | 533               | 394           | 558         | 508         | 1746         | 5998         |
| <b>FY2006</b>                                       | 475               | 342             | 232                | 547          | 667              | 541               | 373           | 553         | 507         | 1780         | 6017         |

History based upon October 1 enrollment data as reported on DESE Web Site for FY 06 - FY 15.

\* includes PreSchool up to and including FY 2015. In FY 2016 PreSchool will not be available at the West Elementary

**FY 2016 COLA - Step - Track - Longevity Summary**

| <b>Unit</b>     | <b>Step</b>    | <b>COLA</b>      | <b>Track*</b>  | <b>Longevity</b> | <b>Totals</b>    |
|-----------------|----------------|------------------|----------------|------------------|------------------|
| <b>Teachers</b> | <b>787,477</b> | <b>838,702</b>   | <b>145,587</b> | <b>51,373</b>    | <b>1,823,139</b> |
| AAA             | 0              | 55,800           |                | 5,611            | 61,411           |
| Cust            | 6,058          | 33,339           |                | 0                | 39,397           |
| Sec             | 14,604         | 20,932           |                | 27,406           | 62,942           |
| IA              | 164,329        | 106,144          |                | 68,482           | 338,955          |
| LPN             | 0              | 1,578            |                | 2,214            | 3,792            |
| Indepen         | 22,789         | 20,892           |                | 0                | 43,681           |
| Admin           |                | 61,645           |                | 2,413            | 64,058           |
|                 | <b>995,257</b> | <b>1,139,032</b> | <b>145,587</b> | <b>157,499</b>   | <b>2,437,375</b> |

## ANDOVER PUBLIC SCHOOLS



36 Bartlet Street  
Andover, MA 01810  
(978) 623-8501  
FAX (978) 623-8505

### SCHOOL COMMITTEE:

*Ann W. Gilbert, Chair*  
*Joel G. Blumstein, Esq., Vice Chair*  
*Paula Colby-Clements, Esq.*  
*Susan K. McCready*  
*Ted E. Teichert.*

Marinel D. McGrath, Ed.D  
Superintendent of Schools  
mmcgrath@aps1.net

April 3, 2015

To the Citizens of Andover:

Each year, our budget process begins with the assumption that the school district will meet its contractual obligations, as well as all federal, state, and locally-mandated regulations. In addition, we continually seek ways to become more efficient—by reorganizing services and capturing savings—so that we may make targeted investments in our Strategic Plan to move our district forward. As one example, the completion of the new Bancroft School means we can redistrict our K-5 student population into five, rather than six elementary schools next fall, reducing the need for a principal position. In addition, our Leadership Team is working actively on a potential partnership with the YMCA that would allow us to move our entire Pre-K program into their expanded space, so that we can fully vacate the Shawsheen building without the need for a new construction project.

Notwithstanding these and many other positive developments, this has been a particularly challenging budget season for the schools. On January 23rd, the School Committee submitted a budget request of **\$73,296,591**. While we knew in advance that meeting this number would require reductions to staff, we felt it was important to match the Town Manager's January 14th allocation to the schools. On February 6th, when the Town Manager released his FY16 proposed budget, it reflected a new reduction to the tax levy requested by the Board of Selectmen, and consequently a reduction to the school's allocation by \$423,062.

Over the next few weeks, and at the request of the School Committee, the Superintendent worked diligently with her Leadership Team to produce a preliminary school budget that would match the Town Manager's newly-revised allocation of **\$72,873,529**. Three days prior to the Superintendent's presentation of this budget, the Board of Selectmen voted to request the Town Manager to reduce the overall town budget by an additional \$563,000. While this request does not directly impact the current school operating allocation, it has reduced the amount of revenue now available to address additional needs.

On March 6th and 11th, the Superintendent presented her preliminary FY16 School Budget to the School Committee and Triboard, respectively. It represents a **2.78%** increase over FY15, and an addition of 12.40 new FTEs in the following areas: 10.20 to address compliance, special education caseload growth, and student safety needs, and an additional 2.20 for Strategic Plan initiatives. However, in order to balance the overall school budget within the new allocation, the

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skills, and qualities required to be successful in a diverse society.

Superintendent's budget also includes a reduction of **21.5 FTEs** from the teaching account. The expected impact of this reduction, if enacted, would be an increase to average class size in grades 4 through 12, as well as a reduction in available course sections at Andover High School.

At the School Committee budget hearing on March 19th and thereafter, we have heard from many parents who are concerned about these projected increases to class size, particularly in light of the significant reduction in the number of instructional assistants which we were required to make last year. As a result, some have asked whether we should make reductions from our administrative accounts instead. On March 31st, the School Committee met to consider this input, and to deliberate on the budget as currently presented. There are 26.7 FTEs carried under these administrative accounts. They provide critical support for our teachers; they are responsible for improving curriculum from Pre-K to grade 12 in both regular and special education; coordinating our high school guidance, social worker, and nursing programs; and evaluating and mentoring all faculty in accordance with the new state guidelines. While we recognize how important it is to maintain reasonable class sizes, we also know that any reduction to our administrative staff will have a significantly negative impact.

At the time of this writing, the School Committee has chosen to reduce its planned investment in innovation initiatives by a total of \$117,000 in order to reduce the number of anticipated classroom teacher reductions by 2.0 FTEs. The central challenge, as always, is to find the correct balance—one that meets all legal obligations, provides adequately for core student services, moves the district further along the path of innovation and continuous improvement, and is fiscally responsible. Looking ahead to Town Meeting, we hope to find some way to further mitigate the number of teaching positions slated to be lost, and we aim to work collaboratively with the Board of Selectmen and Finance Committee to do so.

Like every town across the Commonwealth, we know that an outdated state funding formula, a number of unfunded mandates, and spiraling health insurance and retirement costs have made maintaining services for our schools an ever-increasing challenge. We hope that by working together, our community will continue to invest wisely in a school system that will make us all proud.

We thank Superintendent Marinell D. McGrath and her Leadership Team for the tremendous amount of time they invested in bringing this budget forward. We also thank the Town Manager and his staff, as well as members of the Board of Selectmen and Finance Committee, for their efforts throughout the process. Above all, we thank the community for its support of the Andover Public Schools.

Respectfully,



Ann W. Gilbert, Chair  
Andover School Committee

The mission of the Andover Public Schools, in partnership with the community, is to provide students with the knowledge, skills, and quality required to be successful in a diverse society.

**FY2016 CAPITAL PROJECTS FUND APPROPRIATION**

**ARTICLE 5.** To see if the Town will vote to raise by taxation and appropriate the sum of \$2,450,000 for the purpose of funding the Fiscal Year 2016 appropriation for the Capital Projects Fund, or take any other action related thereto.

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Historically, the Capital Projects Fund was voted as part of the Plant and Facilities departmental budget. While it is still considered to be part of the FY2016 operating budget, the Capital Projects Fund is now voted in a separate warrant article. The Town’s auditors have recommended this approach so that any balance in the fund at the end of a fiscal year can be carried forward to finish projects not completed by year-end. The use of a separate warrant article will also make it easier to track projects and spending. The appropriation is from taxation. During the course of the year, these projects may change as a result of costs and priorities.

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**FY2016 CAPITAL PROJECTS FUND RECOMMENDED BY TOWN MANAGER**

| <u>Project Item</u>                     | <u>Amount</u>      |
|---|--------------------|
| Pomps Pond Improvements                 | \$20,000           |
| Recreational Park Improvements          | \$50,000           |
| Election Ballot Tabulators              | \$77,000           |
| Library Renovations                     | \$25,000           |
| Digital Records Pilot                   | \$35,000           |
| Police Vehicle Replacement              | \$195,000          |
| Public Safety Center Camera Replacement | \$90,000           |
| Fire Apparatus Mobile Workstations      | \$40,000           |
| EMS Call Box for Blanchard Ballfields   | \$10,000           |
| Minor Sidewalk Repairs                  | \$100,000          |
| Town Yard/MS Facility Consulting        | \$50,000           |
| Highway Vehicles – Small                | \$90,000           |
| Town Projects – Buildings               | \$275,000          |
| Town Projects – Mechanical & Electrical | \$145,000          |
| Spring Grove Cemetery Maintenance       | \$20,000           |
| Town Vehicle Replacement                | \$150,000          |
| School Capital Projects                 | \$1,078,000        |
|   |                    |
| <b>Total Capital Projects Fund</b>      | <b>\$2,450,000</b> |

**The BOARD OF SELECTMEN** voted 5-0 to recommend approval. YES     

**The FINANCE COMMITTEE** voted 8-1 to recommend approval. NO     

On request of the Town Manager

**BUDGET TRANSFERS**

**ARTICLE 6.** To see if the Town will vote to transfer from amounts previously appropriated at the 2014 Annual Town Meeting as authorized by Massachusetts General Laws Chapter 44, Section 33B, or take any other action related thereto.

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This article authorizes the transfer of funds appropriated by the 2014 Town Meeting from certain departmental budgets with projected surpluses to other departments to cover costs not anticipated in preparation of the FY2015 Budget. A specific list of transfers will be presented at Town Meeting.

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**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES\_\_**

**The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO\_\_**

On request of the Finance Director

**SUPPLEMENTAL BUDGET APPROPRIATIONS**

**ARTICLE 7.** To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the 2014 Annual Town Meeting, or take any other action related thereto.

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A specific list of supplemental appropriations will be presented at Town Meeting.

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**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES\_\_**

**The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO\_\_**

On request of the Finance Director

## Andover's Stabilization Funds

**General Stabilization Fund** provides a mechanism for setting aside money for future use. This fund, along with Free Cash, makes up the Town's reserves that can be tapped in case of emergency or used for one-time expenditures. Appropriations to and from Stabilization Funds require two-thirds (2/3) vote of Town Meeting. Any interest earned on the money in a Stabilization Fund stays in that fund. Andover's policy is to maintain the combined balance of Free Cash and the General Stabilization Fund at 3%-7% of general fund operating revenues. As of March 31, 2015 the General Stabilization Fund Balance was \$6,072,614.

Article 8 would transfer money from Free Cash into the General Stabilization Fund.

**Ledge Road Landfill Stabilization Fund** holds funding designated for capping the landfill. As of March 31, 2015 the Ledge Road Landfill Stabilization Fund balance was \$2,012,250.

Article 22 would transfer \$1,000,000 from Free Cash into the Ledge Road Landfill Stabilization Fund.

**Bond Premium Stabilization Fund** holds the bond premiums received when Andover borrows money for capital projects. These funds are used to offset interest costs in future budgets. As of March 31, 2015 the Bond Premium Stabilization Fund Balance was \$606,445.

Article 23 would transfer \$768,000 from Free Cash to the Bond Premium Stabilization Fund. This is the bond premium received from the March, 2014 bond sale.

Article 24 seeks the appropriation of \$200,000 from the Bond Premium Stabilization Fund to offset FY2016 Debt Service expenses.

**Elderly Services Program Stabilization Fund** was established by the May 2013 Special Town Meeting to hold the Wood Trust funds earmarked for Senior Center activities. As of June 30, 2014 the Elderly Services Stabilization Fund balance was \$700,000.

**STABILIZATION FUND**

**ARTICLE 8.** To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with Massachusetts General Laws Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any other action related thereto.

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This article authorizes a transfer from Free Cash to the Town's General Stabilization Fund. The Stabilization Fund is used to accumulate amounts for future spending purposes. The current balance in the Fund is \$6,189,114. Bond rating agencies, such as Standard and Poor's, consider the balance in the Stabilization Fund when they are rating the Town before bonds are issued. A high stabilization fund balance is looked upon more favorably as it means the Town has some reserves if needed for future spending. Appropriations to and from the Stabilization Fund require a two-thirds (2/3) vote of Town Meeting.

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*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval of \$1,248,316 from Free Cash.** YES

**The FINANCE COMMITTEE voted 8-0 to recommend disapproval.** NO

On request of the Town Manager

**FREE CASH**

**ARTICLE 9.** To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2016 tax rate and to affect appropriations voted at the 2015 Annual Town Meeting, or take any other action related thereto.

**The BOARD OF SELECTMEN voted 5-0 to recommend that no Free Cash be used for the FY2016 budget.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend that no Free Cash be used for the FY2016 budget.** NO

On request of the Finance Director

## FREE CASH

Free Cash is the term used for a community's funds that are available for appropriations. Free cash is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriations, or both. Free Cash must be certified by the Director of the Bureau of Accounts as of July 1 of each fiscal year upon submission of a community's balance sheet and cannot be appropriated until certified. Once Free Cash is certified, it is available for appropriation at the Annual or any Special Town Meeting. Free Cash may be used for any lawful municipal purpose and provides communities with the flexibility to fund additional appropriations after the tax rate has been set. Free cash balances do not necessarily carry over to the next July 1; the Director's certification expires on June 30 at the end of the fiscal year. Factors that affect Free Cash are: actual revenues and expenditures versus amounts budgeted as stated above; the amount of collections of property taxes (the less you collect, the less Free Cash you have); the amount appropriated in the previous year and deficits in the general fund and/or other funds.

The Free Cash balance is an important indicator of whether a town is living within its means. A **declining balance means that the Town is spending more on an annual basis than it is collecting in revenues.** Andover's policy is to maintain the combined balance of Free Cash and Stabilization Fund at 3% - 7% of General Fund revenues. Free Cash provides a reserve which can be tapped in case of emergency and provides enough cash in the bank to meet payrolls and pay the bills without having to borrow in anticipation of taxes. The 3% - 7% goal is a widely accepted measure of good financial standing and a factor in Andover's bond rating.

The Finance Committee bases its recommendations about the use of Free Cash on actual revenue collections and expenditure levels for the current fiscal year - whether projected surpluses could be counted on to replenish Free Cash to the desired level. The unexpected reduction in the Free Cash balance from the amount remaining after the 2004 Town Meeting to the amount certified as available for spending in 2005 was due to a timing issue in the reporting of an expenditure in FY2004 with the associated revenue not being recorded until FY2005.

### FREE CASH HISTORY

| <u>Year</u> | <u>Certified Free Cash<br/>Going Into Annual<br/>Town Meeting</u> | <u>Free Cash<br/>% of<br/>Budget</u> | <u>Amount Spent<br/>By<br/>Town Meeting</u> | <u>Amount Remaining<br/>After<br/>Town Meeting</u> |
|-------------|---|--------------------------------------|---|--|
| 2002        | 3,767,004   | 4.0%                                 | 2,923,476                                   | 843,528  |
| 2003        | 3,340,240   | 3.5%                                 | 2,855,082                                   | 485,158  |
| 2004        | 4,413,574   | 4.5%                                 | 1,316,648                                   | 3,096,926  |
| 2005        | 2,188,732   | 2.1%                                 | 1,305,000                                   | 883,732  |
| 2006        | 3,013,073   | 2.5%                                 | 2,287,000                                   | 726,073  |
| 2007        | 5,432,796   | 4.4%                                 | 3,532,368                                   | 1,900,428  |
| 2008        | 2,333,996   | 1.9%                                 | 1,495,000                                   | 838,996  |
| 2009        | 2,221,828   | 1.8%                                 | 334,000                                     | 1,887,828  |
| 2010        | 1,602,874   | 1.3%                                 | 1,123,500                                   | 479,374  |
| 2011        | 1,609,894   | 1.2%                                 | 992,000                                     | 617,894  |
| 2012        | 1,239,055   | 0.9%                                 | 0   | 1,239,055  |
| 2013        | 4,073,271   | 2.6%                                 | 3,180,966                                   | 892,305  |
| 2014        | 3,963,320   | 2.4%                                 | 3,300,000                                   | 963,320  |
| 2015        | 5,761,265   | 3.3%                                 |   |  |

**UNEXPENDED APPROPRIATIONS**

**ARTICLE 10.** To see what disposition shall be made of unexpended appropriations and free cash in the treasury, or take any other action related thereto.

~ ~ ~ ~ ~

Unexpended balances in Special Article accounts are carried forward from year to year as contrasted with the budget account balances that are usually lapsed at the end of the fiscal year into Free Cash. When the purpose for which a Special Article appropriation was made has been accomplished, the balance remains in the account until it is either re-appropriated or lapsed into surplus revenue. In either case, a specific vote of the Town Meeting is required. The motion will list specific transfers.

~ ~ ~ ~ ~

The **BOARD OF SELECTMEN** voted **5-0** to recommend approval of \$0. **YES**\_\_\_

The **FINANCE COMMITTEE** will make its recommendation at Town Meeting. **NO**\_\_\_

On request of the Finance Director

**GENERAL HOUSEKEEPING ARTICLES**

**ARTICLE 11.** To see if the Town will vote the following consent articles, or take any other action related thereto:

~ ~ ~ ~ ~

These articles are general housekeeping articles that Town Meeting is asked to approve every year by law and are routinely voted without discussion. If Town Meeting approves these in a group vote, it will cut down on the number of votes required at Town Meeting. The Town Moderator will ask the Town Meeting voters if anyone would like to hold on a specific article and, if so, that article will be held out for discussion and a separate vote will be taken. Otherwise, there will be a single vote for 11A – 11F. There will be a separate motion for 11G because it requires a 2/3 vote.

~ ~ ~ ~ ~

On request of the Town Manager

**GRANT PROGRAM AUTHORIZATION**

**11A.** To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program, or take any other action related thereto.

~ ~ ~ ~ ~

This article authorizes Town Officials to apply for and to accept Federal or State grants requiring Town Meeting approval that might become available during the coming fiscal year. Without Town Meeting authorization, these grants could be lost or jeopardized due to the delay resulting from either having to call a special Town Meeting or wait for the next Annual Town Meeting for approval.

~ ~ ~ ~ ~

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**ROAD CONTRACTS**

**11B.** To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**TOWN REPORT**

**11C.** To act upon the report of the Town officers, or take any other action related thereto.

~ ~ ~ ~ ~

This article refers to the Annual Town Report prepared by the Town Manager. As the result of a bylaw passed by the 1984 Annual Town Meeting, a summary of the 2014 Annual Report has been included at the end of the Finance Committee Report.

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**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**NO\_\_**

On request of the Town Manager

**PROPERTY TAX EXEMPTIONS**

**11D.** To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2016 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

~ ~ ~ ~ ~

Annually, Town Meeting has voted to adopt a state law providing for property tax exemptions for older citizens, surviving spouses, minor children of deceased parents, or the blind who meet specific income eligibility and/or medical requirements. This article would allow these exemptions to be increased, under certain conditions, to provide some protection from large increases in property taxes.

~ ~ ~ ~ ~

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Board of Assessors

**CONTRACTS IN EXCESS OF THREE YEARS**

**11E.** To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interests of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

~ ~ ~ ~ ~

Contracts for goods and services, which are entered into under the provisions of Massachusetts General Laws Chapter 30B (The Uniform Procurement Act) cannot exceed three years unless authorized by Town Meeting. If an opportunity arises for a longer-term contract which is in the best interests of the Town, the opportunity may be lost if the Town has to wait until the next Town Meeting for approval of the contract. This article would authorize such contracts upon approval of the appropriate elected body.

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**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**ACCEPTING EASEMENTS**

**11F.** To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**RESCINDING BOND AUTHORIZATIONS**

**11G.** To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

~ ~ ~ ~ ~

When a project is complete and funds voted for long-term borrowing no longer need to be borrowed, the authorization can be rescinded by Town Meeting. This article requests that the remaining borrowing authorization of \$100,000 for Article 18 voted at the 2013 Annual Town Meeting (School Site Improvements) be rescinded. The project is complete and the funds do not need to be borrowed due to favorable bid prices for the project.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval YES\_\_**

**The FINANCE COMMITTEE voted 8-0 to recommend approval. NO\_\_**

On request of the Finance Director

**GRANTING EASEMENTS**

**ARTICLE 12.** To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**UNPAID BILLS**

**ARTICLE 13.** To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

~ ~ ~ ~ ~

In order for a bill to be paid in the normal course of events, it must be submitted during the fiscal year in which the Town obligation was incurred or shortly thereafter. If a vendor fails to follow this procedure the bill must be presented to a Town Meeting for its approval before payment. A four-fifths (4/5) majority vote is required for the bill to be paid.

~ ~ ~ ~ ~

*Requires a four-fifths (4/5) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE will make its recommendation at Town Meeting. NO\_\_**

On request of the Town Accountant

**CHAPTER 90 AUTHORIZATIONS**

**ARTICLE 14.** To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**JERRY SILVERMAN FIREWORKS**

**ARTICLE 15.** To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$14,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

~ ~ ~ ~ ~

The sum of \$14,000 is requested as the Town's contribution for the fireworks celebration on the evening of July 3<sup>rd</sup>. The fireworks are named in honor of Jerry Silverman who, for over fifty years, took it upon himself to raise the funds necessary for the Town's annual fireworks celebration from both private and public sources.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 15</b>  |  |
|--|--|
| <u>Approval</u><br>\$14,000 from taxation.<br>Included in projected FY2016 tax bill. | <u>Disapproval</u><br>Increases excess levy capacity by \$14,000.<br>Reduces projected FY2016 tax bill by \$1. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend approval.** NO

On request of the Town Manager

**TOWN MEETING ELECTRONIC VOTING**

**ARTICLE 16.** To see if the Town will vote to appropriate a sum of money not to exceed \$35,000 for the implementation of a system to enable electronic voting by individuals using wireless handheld mobile devices at future Town Meetings, beginning with the 2016 Annual Town Meeting, and to raise said sum by taxation, by transfer of available funds, by borrowing or by any combination of the foregoing, and to take any other action related thereto.

**The following explanation was provided by the petitioner:**

This article seeks to fund the implementation of Electronic Voting for the 2016 Annual Town Meeting. Customarily, Andover's Town Meeting votes have been taken by voice, by hand, by standing or on some occasions, by secret ballot. The Open Town Meeting has served our community well for centuries. Electronic Voting does not supplant this historically significant form of government. Instead, Electronic Voting preserves the basic traditions of Town Meeting and, at the same time, makes it more efficient, responsive, accessible and accurate. Towns which have adopted Electronic Voting have reported more civil and thoughtful debate, which elevates Town Meeting and yields an increase in voter participation. Finally, Electronic Voting restores voter privacy, a hallmark of modern democracy. Constituents are able to vote their conscience and make difficult choices - without fear of intimidation. The result is more informed decisions and governance that truly reflect the citizens' collective wisdom.

| <b>Financial Impact of Article 16</b>  |  |
|--|--|
| <u>Approval</u><br>\$35,000 from taxation.<br>Included in projected FY2016 tax bill. | <u>Disapproval</u><br>Increases excess levy capacity by \$35,000.<br>Reduces projected FY2016 tax bill by \$2. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend approval of \$35,000 from taxation.** NO

On petition of Trudie Hale and others

## FY2016 REVOLVING ACCOUNTS

**ARTICLE 17.** To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2015, or take any other action related thereto.

| Revolving Fund                                  | Authorized to Spend                                | Use of Fund   | Revenue Source  | FY - 2016 Expenditure Limit |
|---|--|---|---|-----------------------------|
| A. Community Development & Planning Department  | Division Heads                                     | Advertising legal hearing notice expenses for permit applications                         | Applicant Fees  | \$20,000                    |
| B. Memorial Hall Library-Lost/Damaged Materials | MHL Director                                       | Replacement of lost/damaged library materials   | Restitution payments/charges to borrower or patron    | \$20,000                    |
| C. Health Clinic                                | Public Health Director                             | Clinic supplies and other expenses  | Clinic participant fees                               | \$45,000                    |
| D. Division of Community Services               | Community Services Director                        | Trips, ticket sales and special programs and activities                                   | Participant fees                                      | \$625,000                   |
| E. Division of Youth Services                   | Youth Services Director                            | All programs and activities expenses, part-time help                                      | Participant fees                                      | \$400,000                   |
| F. Field Maintenance                            | Municipal Services - Plant and Facilities Director | Field maintenance, upgrade and related expenses   | Field rental fees                                     | \$100,000                   |
| G. Division of Elder Services                   | Elder Services Director                            | Senior programs, classes and activities   | Participant fees                                      | \$225,000                   |
| H. Police Communications                        | Chief of Police                                    | Maintenance and purchase of public safety radio and antennae equipment                    | Lease agreements for antenna users                    | \$50,000                    |
| I. School Photocopy Fees                        | School Dept.                                       | Photocopy Center Costs  | External Private Groups                               | \$10,000                    |
| J. Compost Program                              | Municipal Services - Plant & Facilities Director   | Offset Compost Monitoring and Cleanup Expenses  | Contractor Permit fees, revenues from sale of compost | \$60,000                    |
| K. Solid Waste                                  | Municipal Services -Public Works Director          | Offset Trash & Recycling Costs  | CRT, HHW & Trash fees                                 | \$40,000                    |
| L. Stormwater Management                        | Planning Director                                  | Consulting and Environmental Monitoring of Stormwater Management Applications and Permits | Applicant   | \$5,000                     |
| M. Fire Rescue                                  | Fire Chief   | Training and Equipment  | Service Fees  | \$100,000                   |
| N. Health Services                              | Public Health Director                             | Health Dept. Inspections  | Inspection Fees                                       | \$75,000                    |

~~~~~

The Town Moderator will ask Town Meeting voters if anyone would like to be heard on a specific revolving fund. If so, that fund will be held out for discussion and a separate vote will be taken. A revolving account allows user fees and donations collected by a specific department to be used for expenses related to that department without a specific appropriation by Town Meeting. For example, activity fees collected from participants in Community Services programs are used for tickets, related trip expenses and other program costs. State law requires that Town Meeting vote annually on this type of revolving account, setting a dollar limit and specifying who is authorized to make expenditures. In any fiscal year the limit on the amount that may be spent can be increased with the approval of both the Board of Selectmen and Finance Committee. No increases in expenditure limits are proposed for FY2016. Section N, Health Services is a proposed new account which would allow Health Department inspection fees to be used for Health Department inspection expenses.

~~~~~

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Finance Director

**ELDERLY/DISABLED TRANSPORTATION PROGRAM**

**ARTICLE 18.** To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$12,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

~~~~~

The Town provides certain transportation subsidies for our elderly citizens. These subsidies currently allow seniors 60 years of age and older and disabled persons to ride free on the MVRTA shuttle bus, and also provide transportation through a "call and ride" program called EZ-Trans. This article will continue to provide critical transportation benefits to our senior and disabled residents.

~~~~~

| <b>Financial Impact of Article 18</b>  |   |
|--|---|
| <u>Approval</u>                        | <u>Disapproval</u>                                  |
| \$12,000 from taxation.                | Increases excess levy capacity by \$12,000.         |
| Included in projected FY2016 tax bill. | Reduces projected FY2016 tax bill by less than \$1. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Council on Aging

**SUPPORT FOR CIVIC EVENTS**

**ARTICLE 19.** To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$5,000 for the purpose of paying a portion of the municipal costs associated with civic events in the downtown, or take any other action related thereto.

~ ~ ~ ~ ~

This article will provide \$5,000 to pay for overtime costs incurred by Town departments during civic events such as Andover Days when Main Street and associated side streets must be closed.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 19</b>   |   |
|---|---|
| <u>Approval</u><br>\$5,000 from taxation.<br>Included in projected FY2016 tax bill. | <u>Disapproval</u><br>Increases excess levy capacity by \$5,000.<br>Reduces projected FY2016 tax bill by less than \$1. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Town Manager

**SPRING GROVE CEMETERY MAINTENANCE**

**ARTICLE 20.** To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

This article will provide \$6,000 for Spring Grove Cemetery repairs including roadway paving, masonry work to the historic stone wall and support for the Cemetery Master Plan. Funding for this article comes from interest on the Spring Grove Cemetery Perpetual Care fund.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 20</b>  |   |
|--|---|
| <u>Approval</u><br>Reduces Cemetery Fund balance by \$6,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$6,000 available for spending by a<br>future Town Meeting for cemetery improvements. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Director of Municipal Services

**FREE CASH TO OPEB TRUST FUND**

**ARTICLE 21.** To see if the Town will vote to transfer the sum of \$1,248,316 from Free Cash and appropriate to the Other Post Employment Benefits Trust Fund established under the provisions of Chapter 479 of the Acts of 2008, or take any other action related thereto.

~ ~ ~ ~ ~

This transfer of \$1,248,316 from Free Cash to the Other Post Employment Benefit Trust Fund (OPEB) is one component of a plan developed by the Town Manager to begin addressing Andover's unfunded OPEB liability. It represents 25% of Certified Free Cash minus the \$768,000 in Bond Premiums. Information about OPEB and the Town Manager's recommendations to reduce costs and provide funding can be found on Pages 14 and 15 in this report. The current balance in the OPEB Trust Fund balance is approximately \$3,383,477.

~ ~ ~ ~ ~

**The BOARD OF SELECTMEN voted 5-0 to recommend that no Free Cash be transferred to the OPEB Trust Fund.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend approval.** NO

On request of the Finance Director

**FREE CASH TO  
LEDGE ROAD LANDFILL STABILIZATION FUND**

**ARTICLE 22.** To see if the Town will vote to transfer the sum of \$1,000,000 from Free Cash and appropriate to the Ledge Road Landfill Stabilization Fund for the purpose of paying costs associated with the closing of the Ledge Road Landfill, or take any other action related thereto.

~ ~ ~ ~ ~

This article requests that \$1,000,000 be appropriated and transferred from Free Cash to the Ledge Road Landfill Stabilization Fund. The funds in the stabilization fund will be used, by vote of a future Town Meeting, to pay the costs associated with the closing of the Ledge Road Landfill. The current balance in this fund is \$2,012,250.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend approval.** NO

On request of the Finance Director

**FREE CASH TO BOND PREMIUM STABLIZATION FUND**

**ARTICLE 23.** To see if the Town will vote to transfer the sum of \$768,000 from Free Cash and appropriate to the Bond Premium Stabilization Fund for the purpose of paying principal and interest on non-exempt outstanding debt, or take any other action related thereto.

~ ~ ~ ~ ~

This article requests that \$768,000 be appropriated and transferred from Free Cash to the Bond Premium Stabilization Fund. Massachusetts Department of Revenue regulations allow municipalities to reserve and apply premiums received on borrowing to exempt debt but do not allow premiums received to be applied to non-exempt debt. The funds in this stabilization fund will be used, by vote of Town Meeting, when the coupon rate of interest is higher than the actual interest rate to mitigate the impact on the general fund budget. This is the bond premium received from the March, 2014 bond sale.

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*Requires a two-thirds 2/3 vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Finance Director

**STABLIZATION FUND BOND PREMIUM**

**ARTICLE 24.** To see if the Town will vote to transfer the sum of \$200,000 from the Bond Premium Stabilization Fund to the General Fund to offset non-exempt debt interest payments, or take any other action related thereto.

~ ~ ~ ~ ~

The Bond Premium Stabilization Fund was established for the purpose of using bond premiums to offset the principal and interest on non-exempt outstanding debt. This article transfers \$200,000 from the Bond Premium Stabilization Fund to the General Fund to offset the interest costs of the bonds that generated bond premiums. The funds from this stabilization fund may be used when the coupon rate of interest is higher than the actual interest rate to mitigate the impact on the general fund budget.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Finance Director

**ANDOVER HIGH SCHOOL  
LIBRARY/MEDIA CENTER RENOVATIONS**

**ARTICLE 25.** To see if the Town will vote to appropriate \$1,950,000 for the purpose of paying costs of design services for the preparation of plans, specifications, working drawings, bid documents and construction associated with Library/Media renovations at the Andover High School located at 80 Shawsheen Road, and for the payment of all other costs incidental thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Clause (3A) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

~ ~ ~ ~ ~

Article 25 seeks funds for paying the costs of design services for the preparation of plans, specifications, working drawings, bid documents and construction associated with Library/Media Center renovations at the Andover High School. As described in the High School Feasibility Study prepared by Drummey, Rosane Anderson, Inc. (DRA) dated May 22, 2014 (study posted on the School website [www.aps1.net](http://www.aps1.net)), DRA recommended redesign of the current Library/Media Center into a more flexible space to support current and future learning approaches. The space would be transformed from a repository of printed materials into a "Digital Commons." The Media Center would become a place to foster critical thinking, collaboration and creativity.

The sum of \$1,950,000 is being requested to pay costs of design services for the preparation of plans and specifications, working drawings, bid documents and construction associated with Library/Media Center renovations at Andover High School located at 80 Shawsheen Road. There are three sources of funding for this project: (1) \$47,225.25 shall be transferred from the amount borrowed and no longer needed to complete the project approved by the Town under Article 27 of the 2008 Annual Town Meeting; (2) \$77,858.12 from the amount borrowed and no longer needed to complete the project approved by the Town under Article 18 of the 2013 Annual Town Meeting; and (3) borrowing \$1,824,916.62.

~ ~ ~ ~ ~  
*Requires a two-thirds (2/3) vote*

| <b>Financial Impact of Article 25</b>   |  |
|---|--|
| <p><u>Approval</u><br/>Town borrows \$1,824,916.62 to be repaid over 20 years.<br/>No increase in FY2016 tax bill.<br/>Peak year of debt service in FY2018 would require an appropriation of \$155,118.<br/>Would account for approximately \$11 of FY2018 Average residential property tax bill.<br/>Transfer of \$77,858.12 remaining in Article 18 of the 2013 Annual Town Meeting.<br/>Transfer of \$47,225.25 remaining in Article 27 of the 2008 Annual Town Meeting.</p> | <p><u>Disapproval</u><br/>No change in FY2016 tax bill.<br/>Money not needed for debt service in future years<br/>Would be available within Proposition 2 ½ for other Town/School needs.<br/>Money remaining in the two articles would be available for spending by a future Town Meeting.</p> |

\$1,824,917 Appropriation + \$670,718 Interest = \$2,495,635 Total Cost of Borrowing

The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_

The FINANCE COMMITTEE voted 5-3 to recommend disapproval. NO\_\_

The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the School Committee

**ANDOVER HIGH SCHOOL  
LIBRARY/MEDIA CENTER RENOVATIONS**

**ARTICLE 26.** To see if the Town will vote to appropriate \$1,950,000 for the purpose of paying costs of design services for the preparation of plans, specifications, working drawings, bid documents (estimated at \$209,000) and construction (estimated at \$1,741,000) associated with Library/Media Center renovations at the Andover High School located at 80 Shawsheen Road, and for the payment of all other costs incidental and related thereto; and that to meet this appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under and pursuant to Chapter 44, Section 7, Claus (3A) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, or take any other action related thereto.

**The following explanation was provided by the petitioner:**

As described in the High School Feasibility Study prepared by Drummey, Rosane Anderson, Inc. (DRA) dated May 22, 2014, DRA recommended redesign of the current Library/Media Center into a more flexible space to support current and future learning approaches. The role of the Media Center has changed from what it once was. It is being transformed from a repository of printed materials into a "Digital Commons." More space is needed for collaborative work in groups of different sizes, from small groups to whole classes, often with access to technology to capture and manipulate material from multiple sources, such as books, newspapers, videos, and websites. The proposed project will promote this transformation, and the improved Media Center will become a place to foster critical thinking, collaboration, and creativity.

~~~~~  
This article is essentially the same as the School Committee-sponsored preceding article. It would be withdrawn if the previous article passes.

~~~~~  
*Requires a two-thirds (2/3) vote*

**Financial Impact of Article 26**

| <u>Approval</u>   | <u>Disapproval</u>   |
|---|--|
| Town borrows \$1,950,000 to be repaid over 20 years.                                  | No change in FY2016 tax bill.  |
| No increase in FY2016 tax bill.   | Money not needed for debt service in future years                      |
| Peak year of debt service in FY2018 would require an appropriation of \$165,750.      | would be available within Proposition 2 ½ for other Town/School needs. |
| Would account for approximately \$12 of FY2018 average residential property tax bill. |  |

\$1,950,000 Appropriation + \$716,625 Interest = \$2,666,625 Total Cost

The BOARD OF SELECTMEN voted 5-0 to recommend disapproval. YES\_\_

The FINANCE COMMITTEE voted 6-2 to recommend disapproval. NO\_\_

On petition of Shannon Scully and others

**ZONING AMENDMENT  
TABLE OF USE REGULATIONS FOR  
MEDICAL CENTER OR CLINIC**

**ARTICLE 27.** To see if the Town will amend APPENDIX A TABLE 1 Section 3.1.3 Table of Use Regulations by amending 9. Medical center or clinic from:

|                             | Residential Districts |     |     |     | Business Districts |    |    |    | Industrial Districts |    |    |     |
|-----------------------------|-----------------------|-----|-----|-----|--------------------|----|----|----|----------------------|----|----|-----|
|                             | SRA                   | SRB | SRC | APT | LS                 | OP | GB | MU | IG                   | IA | ID | ID2 |
| 9. Medical center or clinic | N                     | N   | N   | N   | BA                 | BA | Y  | Y  | Y                    | N  | N  | Y   |

to read as follows:

|  | Residential Districts |     |     |     | Business Districts |    |    |    | Industrial Districts |    |    |     |
|--|-----------------------|-----|-----|-----|--------------------|----|----|----|----------------------|----|----|-----|
|  | SRA                   | SRB | SRC | APT | LS                 | OP | GB | MU | IG                   | IA | ID | ID2 |
| <b>C. Business and Commercial Uses</b> |                       |     |     |     |                    |    |    |    |                      |    |    |     |
| 9. Medical center or clinic            | N                     | N   | N   | N   | Y                  | Y  | Y  | Y  | Y                    | Y  | N  | Y   |

And further that non-substantive change to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~ ~ ~ ~ ~

The Planning Board has submitted this article to assist in streamlining the permitting process for medical uses and eliminate repetitive petitions before the various Boards. The current regulatory process for new construction of a Medical Clinic would require an applicant to petition both the Zoning Board of Appeals and the Planning Board for a Special Permit. This proposed amendment would simply eliminate the requirement of having to petition the Zoning Board of Appeals.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 4-0 to recommend approval. YES\_\_\_**

**The PLANNING BOARD voted 4-0 to recommend approval. NO\_\_\_**

On request of the Director of Planning and the Planning Board

**RELOCATION OF EASEMENT – 28 FOSTER CIRCLE**

**ARTICLE 28.** To see if the Town will vote to authorize the Board of Selectmen to accept the grant of that certain easement, containing 3,343 square feet, more or less, on property now or formerly of Emily DeFusco Perkins, shown as “Proposed Drainage Easement” on Plan of Land entitled “Plan of Easement Relocation #21 Foster Circle, Andover, Mass.,” Prepared for Town of Andover, Date: January 8, 2015, Scale 1” = 20’, by Andover Consultants, Inc., which plan is on file with the Town Clerk’s Office on terms and conditions the Board of Selectmen deem in the best interests of the Town and to pay no monetary consideration therefor, and to authorize the Board of Selectmen, upon acceptance of said “Proposed Drainage Easement” by the Board of Selectmen, to abandon that portion of an existing 20’ wide drainage easement conveyed to the Town by instrument recorded at North Essex District Registry of Deeds in Book 866, Page 92 containing 3,393 square feet, more or less, on said property shown as “Existing 20’ Wide Drainage Easement To Be Abandoned (Bk. 866, Pg. 92)” on said Plan, or take any other action related thereto.

~ ~ ~ ~ ~

This article seeks to relocate an existing easement to accommodate the relocation of a culvert which carries a stream across Howell Drive and under an existing house. Relocating the easement will allow for the culvert to be relocated to an accessible location and prevent upstream flooding in the event of a failure or collapse.

~ ~ ~ ~ ~

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** **YES**\_\_  
**NO**\_\_

On request of the Director of Municipal Services



Article 28 - Relocation of Easement - 28 Foster Circle

HOWELL DRIVE

CIRCLE

FOSTER

L=52.46' R=30.00'

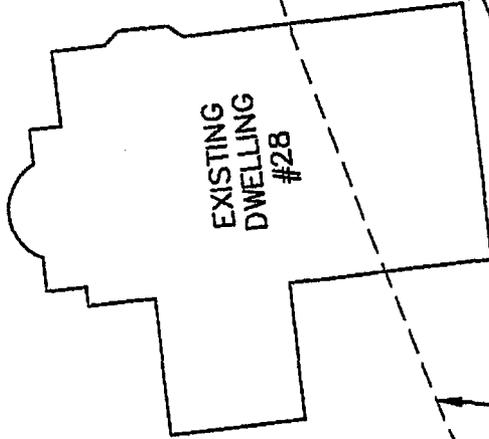
N79°46'15"E

145.65'

LOT 5

17,550 S.F.

N/F  
EMILY DeFUSCO PERKINS



EXISTING 20' WIDE  
DRAINAGE EASEMENT  
TO BE ABANDONED  
(BK.866 PG. 92)

S23°50'23"E  
7.44'

N68°58'02"E  
35.4'

L=25.00'  
R=24.83'

106.00'

W°55'53.55"E

2°03'55"E  
6.37'

L=71.22'

R=760.00'

L=20.72'

N79°23'14"E

20.00'

110.70'

FENCE

PROPOSED DRAINAGE EASEMENT

20.00'

S79°23'14"W

162.88'

165.47'

N/F  
RYAN J. MOYNIHAN

**PUBLIC SAFETY COMMUNICATIONS UPGRADES**

**ARTICLE 29.** To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$150,000 for the purpose of providing public safety communications upgrades, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

This article would authorize funding to upgrade the Andover Public Safety Communications infrastructure by utilizing fiber optic cable and microwave antennas. Currently, the communications system infrastructure is susceptible to catastrophic failure because it relies upon the utilization of "T-1" or copper telephone lines in its operation. The funding would allow for the extension of the current fiber optic network to connect into both the Holt Hill and Wood Hill emergency communications radio repeaters. In addition, the funding will support the purchase of microwave antennae to create redundancy within the infrastructure that will increase firefighter and police officer safety while responding to and during the mitigation of emergency incidents.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 29</b>  |  |
|--|--|
| <u>Approval</u><br>Reduces Free Cash by \$150,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$150,000 available for spending by a future Town Meeting. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES     

**The FINANCE COMMITTEE voted 9-0 to recommend approval.** NO     

On request of the Fire Chief

**HIGHWAY VEHICLES**

**ARTICLE 30.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$175,000 for the purpose of purchasing public works vehicles, including any other costs incidental and related thereto, or to take any other action related thereto.

~ ~ ~ ~ ~

The DPW currently has a number of aging vehicles that have been postponed for replacement since FY2008. The Highway Division, working with the Vehicle Maintenance Division, reviews the status and condition of vehicles and determines the best use of the appropriation. The vehicles' purposes include but are not limited to: plowing and treating of roads in winter; hauling loads of stone, gravel and loam as well as debris; hauling barrels, cones, signs, etc.; for emergencies, both weather and flood-related; as well as for other reasons, such as traffic control. This year Article 30 would fund the replacement of a Holder tractor with attachments.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 30</b>  |   |
|--|---|
| <u>Approval</u><br>Reduces Free Cash by \$175,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$175,000 available for spending by a future<br>Town Meeting. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Director of Municipal Services

**TOWN AND SCHOOL ENERGY INITIATIVES**

**ARTICLE 31.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$337,000 for the purpose of paying the costs of various electrical, heating, ventilation and air conditioning replacements and upgrades to town and school facilities, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

Article 31 funds energy conservation measures at various Town and School locations, including upgrades to temperature and air flow controls at the Town Offices and School Administration buildings; conversion of five air handling units from multi-zone to variable air volume units at the Memorial Hall Library; and installation of demand control ventilation equipment at the Sanborn Elementary and the West Elementary Schools. This work is estimated to result in \$40,000 in annual utility savings.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 31</b>  |   |
|--|---|
| <u>Approval</u><br>Reduces Free Cash by \$337,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$337,000 available for spending by a<br>future Town Meeting. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

**The SCHOOL COMMITTEE voted 5-0 to recommend approval.**

On request of the Director of Municipal Services

**ZONING BYLAW AMENDMENT  
ASSISTED LIVING RESIDENCE**

**ARTICLE 32.** To see if the Town will vote to amend Article VIII, Section 7.4.3 (Assisted Living Residences - Dimensional Requirements and Design Standards) of the Zoning ByLaw as follows:

In Section 7.4.3.2 by inserting “In MU and GB districts,” at the beginning of the first full sentence, by changing “3,000 square feet” to “1,500 square feet” in that sentence, and by adding a new sentence at the end of this section “In SRA and SRB districts, the maximum allowable density shall be 6,000 square feet of lot area per assisted living unit.” To read as follows:

Section 7.4.3.2 Density. In MU and GB districts, the maximum allowable density shall be 1,500 square feet of lot area per assisted living unit. In SRA and SRB districts, the maximum allowable density shall be 6,000 square feet of lot area per assisted living unit.

In Section 7.4.3.3 by inserting “In MU and GB districts,” at the beginning of the first full sentence and by adding a new sentence before the last sentence of this section “In SRA and SRB districts, any addition or new construction shall not exceed 25 feet in height as measured in accordance with the State Building Code or two stories.” To read as follows:

Section 7.4.3.4 Building Height. In MU and GB districts, any addition or new construction shall not exceed 35 feet in height as measured in accordance with the State Building Code or three stories. In SRA and SRB districts, any addition or new construction shall not exceed 25 feet in height as measured in accordance with the State Building Code or two stories. This does not preclude the reuse and renovation of existing structures which may exceed this height limit.

In Section 7.4.3.5 by adding “and 100 feet from existing ways and streets” at the end of the first sentence of this section. To read as follows:

Section 7.4.3.5 Building Setbacks. In the SRA and SRB Districts, buildings shall be set back a minimum of 50 feet from all property lines and 100 feet from existing ways and streets. In the MU District, the building setback will be 20 feet. Buildings in the GB District shall be setback as required in Section 4.1.4.2.b of this bylaw.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

**The following explanation was provided by the petitioner:**

These amendments are intended to modify the existing limits on the height, density and setbacks of proposed assisted living facilities. The goal of the amendments is to protect the character of our residential neighborhoods. In residential areas, the allowed density would be reduced from one unit per 3,000 square feet of lot area to one unit per 6,000 square feet of lot area. However, the allowed density in Mixed Use and General Business districts would be increased from one unit per 3,000 square feet to one unit per 1,500 square feet of lot area. The maximum height in residential areas would be reduced to 25 feet or two levels. The last amendment would require that assisted living facilities be set back at least 100 feet from streets and ways, but only in residential districts.

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES\_\_\_**

**The PLANNING BOARD will make its recommendation at Town Meeting. NO\_\_\_**

On petition of Mark J. Bernardin and others

**ZONING BYLAW AMENDMENT  
LONG-TERM CARE FACILITIES**

**ARTICLE 33.** To see if the Town will vote to amend Article VIII, Section 7.4.6 (Long-term Care Facilities Dimensional Requirements and Design Standards) of the Zoning ByLaw by deleting Section 7.4.6 and replacing it with the following:

7.4.6 Long-Term Care Facilities - Dimensional Requirements and Design Standards.

The Dimensional Requirements and Design Standards for assisted living residences found in Section 7.4.3 shall apply.

For purposes of interpreting this Section 7.4.6, where Section 7.4.3 uses the term "Assisted Living Unit," the term "Long-Term Care Unit" shall be substituted.

And further to amend Article VIII, Section 10.0 (Definitions) of the Zoning ByLaw to add the following definition:

Long-Term Care Unit. A room in a Long-Term Care Facility designed for and occupied by one or two elderly individuals as the living quarters of such individuals.

And further that non-substantive changes to the numbering of this by-law be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

**The following explanation was provided by the petitioner:**

These amendments are intended to place greater controls and limits on the construction of proposed long-term care facilities by applying the dimensional requirements and design standards found in Section 7.4.3 (Assisted Living Residences.) This is the same approach taken in Section 7.4.7 (Congregate Living Facilities - Dimensional Requirements and Design Standards). Under our Zoning ByLaw, long-term care facilities may be built in any of our residential zones: SRA, SRB, or SRC. However, the requirements and standards currently contained in Section 7.4.6 are limited and do little to protect the character of our residential neighborhoods.

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN will make its recommendation at Town Meeting.      YES\_\_\_**

**The PLANNING BOARD will make its recommendation at Town Meeting.      NO\_\_\_**

On petition of Mark J. Bernardin and others

**ZONING BYLAW AMENDMENT  
CONGREGATE LIVING FACILITY**

**ARTICLE 34.** To see if the Town will vote to amend Article VIII, Section 10.0 Definitions of the Zoning Bylaw by deleting the last grammatical sentence of the definition of Congregate Living Facility and replacing it with the following:

“The facility shall not consist of separate dwelling units and each resident shall have an individual bedroom but shall share, with other residents of the facility, one or more of the following: kitchen facilities, dining facilities, and/or bathing facilities.”

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws or take any other action related thereto.

**The following explanation was provided by the petitioner:**

The current definitions section of the Town's Zoning ByLaw (Section 10.1) includes a definition for "Congregate Living Facility" that is unreasonably vague and subject to overbroad interpretation by the Inspector of Buildings. This definition is also in conflict with the Massachusetts Executive Office of Elder Affairs' and Andover's Council on Aging's description of congregate housing and, as such, is open to misapplication of an important concept in elderly housing by essentially eliminating the very "congregate" nature of such housing and removing the key element of a shared living environment. The proposed amendment would require that each resident of a congregate living facility would have an individual bedroom, but would share kitchen, dining, and/or bathing facilities with the other residents. A broad interpretation of the current definition has already led to the arbitrary consent by the Inspector of Buildings to a developer's application to construct a high-density, multifamily apartment building, with no shared living or dining facilities, in a location zoned for single family residences.

In 2006 a warrant article was introduced at Town Meeting proposing an amendment to the Zoning ByLaw that would have opened up the opportunity for the development of this very kind of project, in part to allow new construction of senior housing independent living residences; this warrant was soundly defeated based on overwhelming opposition to the idea that immense, high-density, heavily-massed, multifamily buildings could be constructed virtually anywhere in the Town of Andover. Adding clarity to the last grammatical sentence of the definition of "Congregate Living Facility" will provide much-improved guidance for future interpreters of the ByLaw and better serve the residents of all of Andover's neighborhoods.

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES \_\_\_**

**The PLANNING BOARD will make its recommendation at Town Meeting. NO \_\_\_**

On petition of Heather H. Lauten and others

**SHAWSHEEN SCHOOL**

**ARTICLE 35.** To see if the Town will vote to petition the Legislature for a Special Act authorizing the change of use of the Shawsheen School and the land conveyed in a 1923 deed from the American Woolen Company to the Town for said school, to be changed from school purposes to general municipal purposes, including but not limited to school and town administrative offices, under the care, custody and control of the Board of Selectmen, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any other action related thereto.

~~~~~  
The purpose of this article is to authorize the Board of Selectmen to petition the Legislature to change the 1923 deed from the American Woolen Company to the Town and permit the re-use of the Shawsheen School for general municipal uses as well as administrative offices for both School and Town departments.  
~~~~~

The BOARD OF SELECTMEN voted 4-0 to recommend approval. YES \_\_\_

NO \_\_\_

On the request of the Town Manager

**OFFICE SPACE FEASIBILITY STUDY – SHAWSHEEN SCHOOL**

**ARTICLE 36.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$130,000 for the purpose of paying the costs of an office space and reuse study for the Shawsheen School, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~  
Article 36 funds a feasibility study of the Shawsheen School to determine the costs associated with converting the building from classroom space into office and archive storage space for Town and School use, if and when the School Department feels it no longer will serve its needs.  
~~~~~

| Financial Impact of Article 36   |  |
|--|--|
| <u>Approval</u><br>Reduces Free Cash by \$130,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$130,000 available for spending by a future Town Meeting. |

The BOARD OF SELECTMEN voted 5-0 to recommend disapproval. YES \_\_\_

The FINANCE COMMITTEE voted 8-0 to recommend disapproval. NO \_\_\_

On request of the Director of Municipal Services

**ANDOVER HIGH SCHOOL TRACK REPLACEMENT**

**ARTICLE 37.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$250,000 for the purpose of paying the costs of track replacement at the Andover High School, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

Article 37 will authorize \$148,766.85 from Free Cash and the transfer of \$101,233.15 in unspent funds from Article 32 of the 2013 Annual Town Meeting for a total of \$250,000. It funds the full resurfacing of the existing running track with a new rubberized athletic surface and sub-base. The surface has deteriorated through to the sub-base, and edges have curled resulting in poor traction and trip hazards.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 37</b>  |   |
|--|---|
| <u>Approval</u><br>Reduces Free Cash by \$148,766.85.<br>No FY2016 tax bill impact.<br>Transfers \$101,233.15 remaining in Article 32 of the 2013 Annual Town Meeting. | <u>Disapproval</u><br>\$148,766.85 available for spending by a future Town Meeting.<br>Money remains in Article 32 available for spending by a future Town Meeting. |

The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES

The FINANCE COMMITTEE voted 8-1 to recommend approval. NO

The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Municipal Services Director

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|--|
| <b>SAFETY &amp; SECURITY COMMUNICATIONS UPGRADES</b> |
|--|

**ARTICLE 38.** To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$600,000 for the purpose of paying the costs of safety and security communications upgrades *in and connecting to* school and municipal facilities, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

Presently every town and school building has different communication capabilities available in individual offices and classrooms. Some rooms have no communication capability whatsoever while some have very limited intra-building communication capabilities. The majority of these systems are more than ten years old, based on obsolete analog technology and require expensive, specialized maintenance contracts. This article proposes to upgrade all town and school buildings to a new state-of-the-art digital system that ensures full voice capabilities, online unified communications capabilities, two-way paging and communication, real time clocks, and integrated schedule and bell management. These would all operate on our new fully digital network and integrate with our recent Voice over IP (VoIP) enhancements. As part of this proposal we would also be upgrading parts of our fiber optic network to provide additional redundancy. These collective changes will improve the day-to-day efficiency of all of our staff but more importantly provide critical life-safety enhancements to improve communication in the event of fire, natural disaster or intruder situations.

~ ~ ~ ~ ~  
*Requires a two-thirds (2/3) vote*

**Financial Impact of Article 38**

Approval

Town borrows \$600,000 to be repaid over 5 years.  
No increase in FY2016 tax bill.  
Peak year of debt service in FY2018 would require an appropriation of \$141,000.  
Would account for approximately \$10 of FY2018 average residential property tax bill.

Disapproval

No change in FY2016 tax bill.  
Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

\$600,000 Appropriation + \$63,000 Projected Interest = \$663,000 Total Cost

The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_

The FINANCE COMMITTEE voted 8-0 to recommend approval. NO\_\_\_

The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Chief Information Officer

**SCHOOL BUILDING MAINTENANCE AND RENOVATION**

**ARTICLE 39.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$455,000 for the purpose of paying the costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various school buildings and roofs, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~

Article 39 seeks \$455,000 to fund a number of major repairs and improvements to school buildings and property, including lighting upgrades to both walkway entrances to Lovely Field; renovations to the life skills classroom 375 at the High School; repairs and repointing of the exterior masonry at the Doherty Middle School; replacement of the seat cushions in the West Middle Auditorium; and completion of the second phase of sealing the remaining unsealed exterior masonry walls at the Wood Hill and High Plain Schools.

~~~~~

*Requires a 2/3 vote*

**Financial Impact of Article 39**

Approval

Town borrows \$455,000 to be repaid over 10 years.  
No increase in FY2016 tax bill.  
Peak year of debt service in FY2018 would require an appropriation of \$61,425.  
Would account for approximately \$4 of FY2018 average residential property tax bill.

Disapproval

No change in FY2016 tax bill.  
Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

\$455,000 Appropriation + \$87,588 Interest = \$542,588 Total Cost

The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_

The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_\_

The SCHOOL COMMITTEE voted 5-0 to recommend approval.

On request of the Director of Municipal Services

**SCHOOL SITE IMPROVEMENTS – WEST ELEMENTARY**

**ARTICLE 40.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$319,000 for the purpose of paying for the design and engineering services for making school site safety, circulation, drainage and infrastructure improvements at the West Elementary School, including any other costs incidental and related thereto, or take any other action related thereto.

~~~~~

Article 40 seeks appropriation of \$319,000 for design and engineering services for the repair and renovation project for the site around the West Elementary School as part of the school-wide master plan if this article is approved. Construction funding estimated to be approximately \$3.2 million would be requested for FY2017.

~~~~~

*Requires a two-thirds (2/3) vote*

| <b>Financial Impact of Article 40</b>  |  |
|--|--|
| <u>Approval</u>  | <u>Disapproval</u>   |
| Town borrows \$319,000 to be repaid over 5 years.                                    | No change in FY2016 tax bill.  |
| No increase in FY2016 tax bill.  | Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs. |
| Peak year of debt service in FY2018 would require an appropriation of \$74,965.      |  |
| Would account for approximately \$5 of FY2018 average residential property tax bill. |  |

\$319,000 Appropriation + 117,233 Interest = \$436,233 Total Cost

The BOARD OF SELECTMEN voted 5-0 to recommend disapproval. YES\_\_\_

The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_\_

The SCHOOL COMMITTEE voted 4-1 to recommend approval.

On request of the Director of Municipal Services

**ANNUAL COMPUTER WORKSTATION & LAPTOP REPLACEMENT PROGRAM**

**ARTICLE 41.** To see if the Town will vote to raise by taxation and transfer from available funds (Cable Franchise Fee account) the sum of \$402,393 for the purpose of leasing town and school administrative and teacher computer workstations and laptops, including any costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

In FY2014 Town and Schools adopted a program to replace all personal computers on a standard four-year upgrade schedule. Professional (non-teaching) staff for both Town and Schools typically utilize a Windows-based desktop computer. Teaching professionals use Apple laptop computers in the classroom since teachers move around within the school and need access to their computers outside of the classroom. To facilitate the replacement cycle, machines are leased on a four-year basis along with a corresponding maintenance contract. IT replaces roughly 100 machines per year for our administrative knowledge workers; however, due to the long-standing lack of replacement machines for classroom teachers, essentially all teaching professionals received updated machines during 2014. Article 41 authorizes funding for the lease payments for replacing the personal computer fleet. This article also covers the cost of the core productivity software (Office, virus protection, etc.). Article 41 is funded with \$256,074 from cable franchise fees and \$103,632 from taxation.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 41</b>   |   |
|---|---|
| <u>Approval</u><br>\$111,360 from taxation included in FY2016 projected property tax bill.<br>Cable Franchise Fee account reduced by \$291,033. | <u>Disapproval</u><br>Increases excess levy capacity by \$111,360<br>Reduces projected FY2016 tax bill by \$8.<br>\$291,033 available in cable account for spending by a future Town Meeting for technology |

The **BOARD OF SELECTMEN** voted 5-0 to recommend approval. YES     

The **FINANCE COMMITTEE** voted 9-0 to recommend approval. NO     

The **SCHOOL COMMITTEE** voted 5-0 to recommend approval.

On request of the Chief Information Officer

|  |
|--|
| <h2 style="margin: 0;">AMEND DIMENSIONAL REQUIREMENTS<br/>IN INDUSTRIAL ZONING DISTRICT</h2> |
|--|

**ARTICLE 42.** To see if the Town will vote to amend Appendix A Table 2 Section 4.1.2 - Table of Dimensional Requirements by amending Maximum Height from 3 stories to 4 stories as follows:

APPENDIX A TABLE 2 Section 4.1.2 – Table of Dimensional Requirements

| District           | Minimum Lot Dimensions (e) |                 | (f) Minimum Yard Depth |             |             | Maximum Height (g) |         | Maximum Coverage                       |
|--------------------|----------------------------|-----------------|------------------------|-------------|-------------|--------------------|---------|--|
|                    | Area (square feet)         | Frontage (feet) | Front (feet)           | Side (feet) | Rear (feet) | Feet               | Stories | Including Accessory Building (percent) |
| Industrial D 2 (j) | --                         | 50              | 50                     | 40          | 40          | 50                 | 4       | 30 (b)                                 |

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~~~~~

The Planning Board has submitted this minor amendment to the ID2 zoning district to allow for buildings to be four stories with a 50 foot height limitation as opposed to three stories with a 50 foot limitation as required under existing zoning. This article does not increase the height within the Industrial D2 Zoning District, but simply allows for four stories. All other dimensional controls as to setbacks, parking etc. would remain the same.

~~~~~

*Requires a two-thirds (2/3) vote*

On request of the Planning Board

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_\_\_**

**The PLANNING BOARD voted 4-0 to recommend withdrawal. NO\_\_\_**

**BALMORAL DAM REMOVAL**

**ARTICLE 43.** To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain for the purpose of removing the Existing Balmoral Dam, on terms and conditions deemed by the Board of Selectmen to be in the best interests of the Town, the property located at Balmoral Street and Haverhill Street known as the Existing Balmoral Dam, as shown on a plan entitled "Proposed Easement and Taking Plan of Land in Andover, MA, Date: January 19, 2012," drawn by A.C. Nelson Cartography, Burlington, Massachusetts 01803-0139, on file with the Town Clerk's Office, which property is more particular described as follows:

Property shown on said plan as "Existing Balmoral Dam, Owned by Milliken & Company, Taking Area 921.6 square feet," and to pay no damages for said property,

and to petition the Legislature for a Special Act authorizing the town to take said Dam by eminent domain as may be required by Massachusetts General Laws Chapter 79, Section 5A, provided that the Legislature may reasonably vary the form and substance of the requested legislation within the general public objectives of the petition, or take any other action related thereto.

*Requires a two-thirds (2/3) vote*

On the request of the Conservation Commission

**To Be Withdrawn**

**MINOR STORM DRAIN IMPROVEMENTS**

**ARTICLE 44.** To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$300,000 for the purpose of paying the costs of minor storm drain improvements, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

This article will address the need to prevent further roadway deterioration and property damage, as well as alleviate flooding by repairing or replacing poor culverts and storm drains. Town Meeting has been appropriating \$300,000 annually for storm drain improvements. Approval of this article would continue to provide the funds for making improvements and repairs as needed.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 44</b>  |  |
|--|--|
| <p><u>Approval</u><br/>                     Town borrows \$300,000 to be repaid over 10 years.<br/>                     No increase in FY2016 tax bill.<br/>                     Peak year of debt service in FY2018 would require an appropriation of \$40,500.<br/>                     Would account for approximately \$3 of FY2018 average residential property tax bill.</p> | <p><u>Disapproval</u><br/>                     No change in FY2016 tax bill.<br/>                     Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.</p> |

\$300,000 Appropriation + \$57,750 Interest = \$357,750 Total Cost

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_\_**

On request of the Director of Municipal Services

**SIDEWALK CONSTRUCTION – WOBURN STREET**

**ARTICLE 45.** To see if the Town will vote to appropriate the sum of \$113,000 for the purpose of constructing a sidewalk on Woburn Street, and obtaining necessary easements including any other costs incidental and related thereto, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow under and pursuant to Chapter 44, Section 7, Clause (6) of the Massachusetts General Laws or any other enabling authority, and to issue bonds or notes of the Town, or take any other action related thereto.

~ ~ ~ ~ ~

The Sidewalk Master Plan gives priority to constructing sidewalks, which generate heavy pedestrian traffic, on at least one side of the street within one mile of a school or other municipal facility. This section of the proposed sidewalk is within one mile of South School.

~ ~ ~ ~ ~

*Requires a two thirds (2/3) vote*

**Financial Impact of Article 45**

Approval

Town borrows \$113,000 to be repaid over 5 years.  
No increase in FY2016 tax bill.  
Peak year of debt service in FY2018 would require an appropriation of \$26,555.  
Would account for approximately \$2 of FY2018 average residential property tax bill.

Disapproval

No change in FY2016 tax bill.  
Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

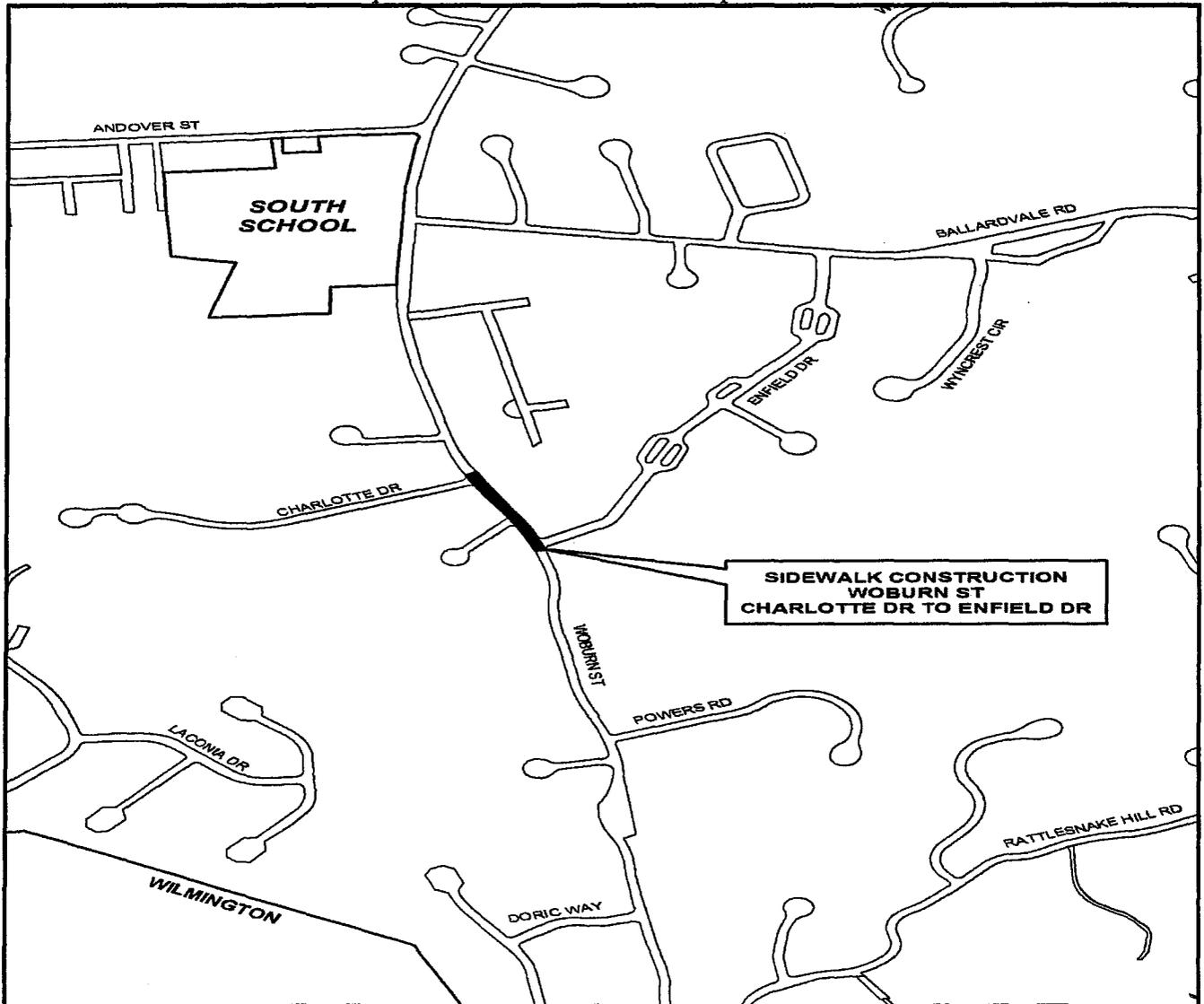
\$113,000 Appropriation + \$11,865 Interest = \$357,750 Total Cost

**The BOARD OF SELECTMEN voted 4-0-1 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

**The PLANNING BOARD voted 3-0 to recommend approval.**

On request of the Director of Municipal Services



**Article 45 – Sidewalk Construction – Woburn St.**

**TOWN BUILDING AND FACILITY MAINTENANCE**

**ARTICLE 46.** To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$1,200,000 for the purpose of paying costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various town buildings and facilities, including any other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

Article 46 seeks appropriation of \$1,200,000 to fund a number of major repairs and improvements to Town buildings, including emergency safety repairs to the sleeping quarters ceiling at Ballardvale Fire station; installation of a radon mitigation system at the Town Offices and School Administration buildings; an addition/build-out of the exterior balcony at the Memorial Hall Library and replacement of the slate roof at the Old Town Hall.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

| <b>Financial Impact of Article 46</b>   |  |
|---|--|
| <p><u>Approval</u><br/>                     Town borrows \$1,200,000 to be repaid over 15 years.<br/>                     No increase in FY2016 tax bill.<br/>                     Peak year of debt service in FY2018 would require an appropriation of \$122,000.<br/>                     Would account for approximately \$9 of FY2018 average residential property tax bill.</p> | <p><u>Disapproval</u><br/>                     No change in FY2016 tax bill.<br/>                     Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.</p> |

\$1,200,000 Appropriation + \$336,000 Interest = \$1,536,000 Total Cost

**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES

**The FINANCE COMMITTEE voted 9-0 to recommend approval.** NO

On request of the Director of Municipal Services

**ZONING BYLAW AMENDMENT  
 REZONE LAND OFF FLEMING AVENUE**

**ARTICLE 47.** To see if the Town will vote to amend the Andover Zoning Bylaw pursuant to section 2.1 (District Boundaries) and 2.3.1 (Map Amendments) and make the appropriate changes to the Zoning Map of the Town of Andover to rezone to Single Residence A (SRA) from Industrial D (ID) that parcel of land located off of Fleming Avenue, (known by the Assessor’s Office as 0 Fleming Avenue) being more particularly shown as Lot B on a Plan of Land entitled “Subdivision & Acceptance Plan Raytheon Park, Raytheon Mfg. Co.” prepared by Stowers Associates, Registered Land Surveyors, Methuen Ma, dated December, 1963” which plan is recorded at the Essex North District Registry of Deeds as Plan 4975 and a copy of which is on file with the office of the Town Clerk or take any other action related thereto. Said parcel of land being a portion of Lot 4A on the Town of Andover Assessor Map 35 and it is the intent of this article that the entirety of Lot 4A on Andover Assessor Map 35 would be zoned SRA.

**The following explanation was provided by the petitioner:**

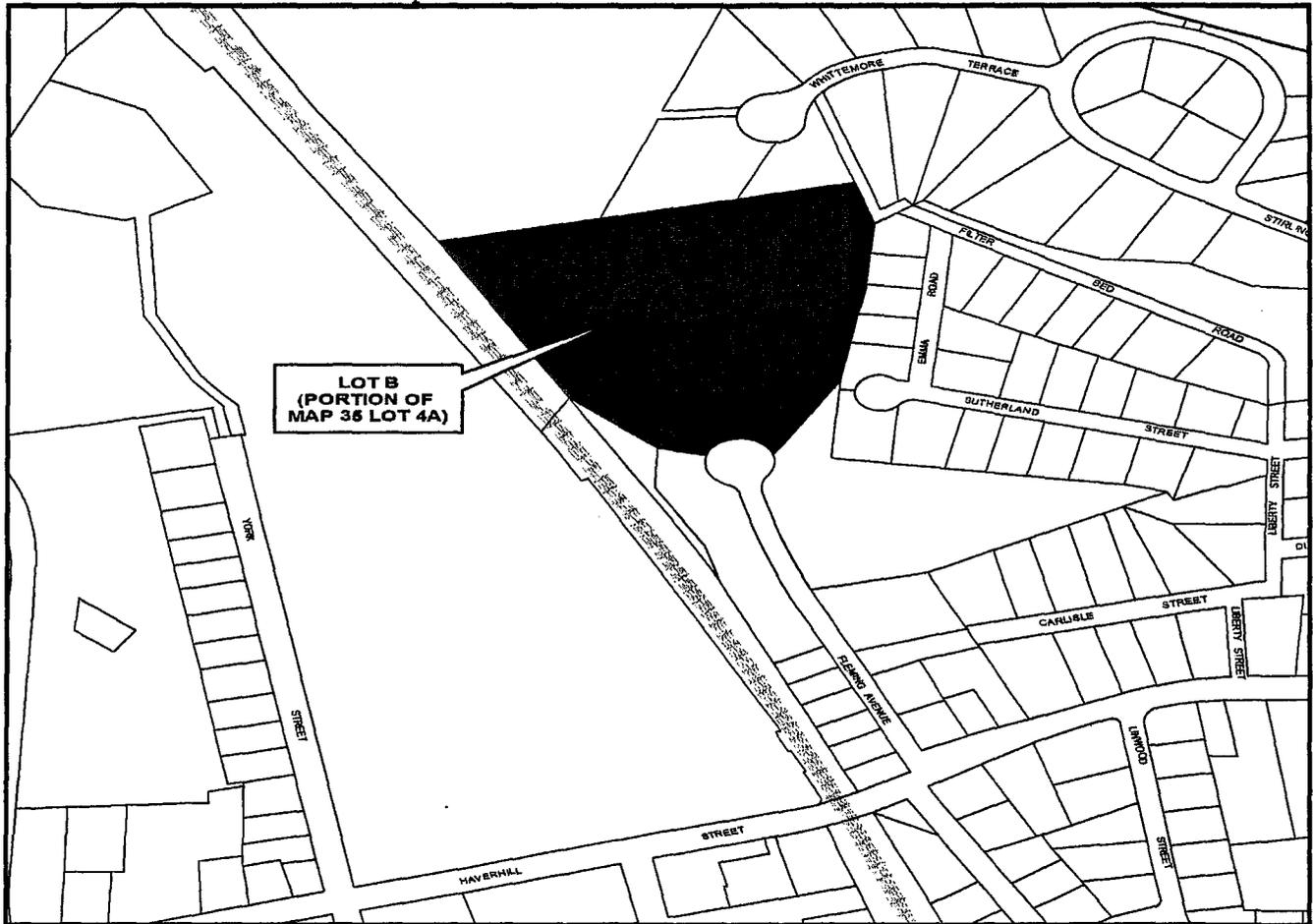
This article would rezone a parcel of land off of Fleming Avenue from ID to SRA so that it is in the same zoning district as the surrounding residential land.

*Requires a two-thirds (2/3) vote*

The **BOARD OF SELECTMEN** will make its recommendation at Town Meeting.      **YES** \_\_\_

The **PLANNING BOARD** will make its recommendation at Town Meeting.      **NO** \_\_\_

On petition of Mark B. Johnson and others



**Article 47 – ZBA – Rezone Land off Fleming Ave.**

**DEYERMOND PARK BALL FIELD LIGHTING**

**ARTICLE 48.** To see if the Town will vote to appropriate the sum of \$200,000, for the purpose of paying costs of adding outdoor lighting to two of the three youth baseball fields located at Deyermont Park on Blanchard Street, including all other costs incidental and related thereto, and to raise said sum by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any action related thereto.

**The following explanation was provided by the petitioner:**

For decades the primary Little League fields in Andover have been the diamonds located on Chandler Road; unfortunately 2015 will be Little League’s last year on those fields due to their permanent closure as part of the Ledge Road landfill construction. Adding lights to two of the three fields at the new Deyermund Park on Blanchard Street represents a one-for-one replacement of what is being lost by the closure of the old fields, which were the only youth baseball diamonds in Andover with lights. To date, Andover Little League has already contributed more than \$400,000 to the construction of the new fields at Deyermund Park, and has allocated an additional \$75,000 towards the installation of lights. This is a great opportunity for public and private funds to work together to replace the lights that are being lost, to finally complete the Deyermund Park athletic facility, and to allow Andover Little League to continue to provide the same level of instructional baseball services that it has for decades to more than 1,200 children in Andover every year.

**Financial Impact of Article 48**

| <u>Approval</u>  | <u>Disapproval</u>   |
|--|--|
| Town borrows \$200,000 to be repaid over 10 years.                                   | No change in FY2016 tax bill.  |
| No increase in FY2016 tax bill.  | Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs. |
| Peak year of debt service in FY2018 would require an appropriation of \$27,000.      |  |
| Would account for approximately \$2 of FY2018 average residential property tax bill. |  |

\$200,000 Appropriation + \$38,420 Interest = \$238,420 Total Cost

**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES\_\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend disapproval. NO\_\_\_**

On petition of Jesse Ritter and others

**ESTABLISH HISTORIC MILL DISTRICT**

**ARTICLE 49.** To see if the Town will vote to amend Article VIII, Section 2.2. Overlay Districts of the Zoning Bylaw by adding at the end of Section 2.2, Historic Mill District, and amend the Town of Andover Zoning Map, to establish an Historic Mill District as shown on a plan titled “Historic Mill District,” dated January 12, 2015, as prepared by the Town of Andover, which plans are on file in the office of the Town Clerk and which are hereby made part of the Town Zoning Map.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~ ~ ~ ~ ~

The Economic Development Council and the Planning Board have submitted this article to allow for the appropriate amendment to Article VIII., Section 2.2. of the Andover Zoning ByLaw in conjunction with the Historic Mill District. See the Historic Mill District Article 50 for more information.

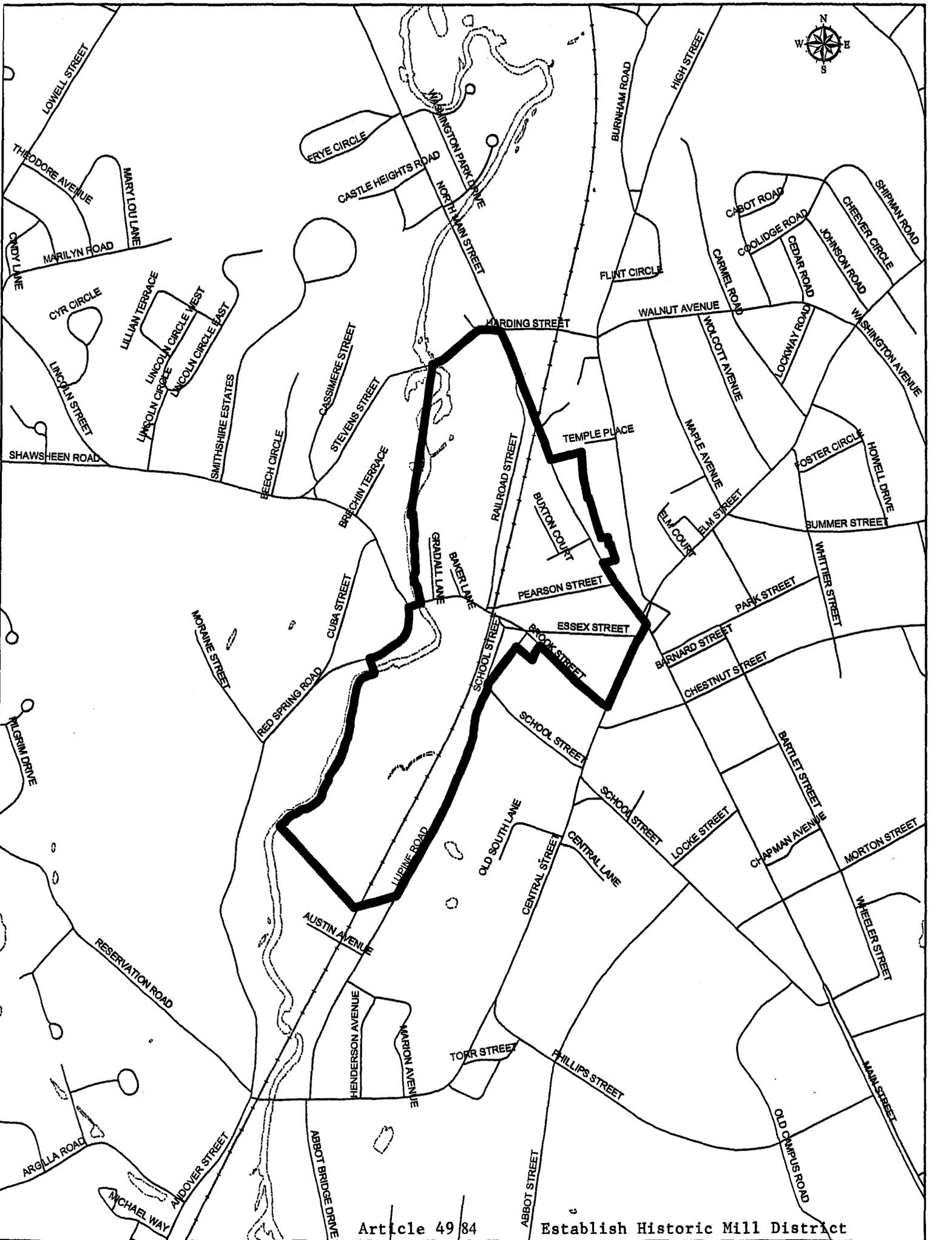
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*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 4-0 to recommend approval. YES\_\_\_**

**The PLANNING BOARD voted 5-0 to recommend approval. NO\_\_\_**

On the request of the Planning Board and Economic Development Council



# ZONING BYLAW AMENDMENT HISTORIC MILL DISTRICT (HMD)

**ARTICLE 50.** To see if the Town will vote to amend the Zoning Bylaw by adding the following new Section 8.7 Historic Mill District (HMD).

## **SECTION 8.7: HISTORIC MILL DISTRICT (HMD)**

### **8.7.1 Purpose**

It is the purpose of this Section to establish the Historic Mill District (HMD), to encourage smart growth, and to foster a range of housing opportunities within mixed-use development projects, to be proposed in a distinctive and attractive site development program that promotes compact design, preservation of open space, and a variety of transportation options, including enhanced pedestrian access to employment and nearby transportation systems. Other objectives of this Section are to:

1. Promote the public health, safety, and welfare by encouraging diverse housing opportunities in accordance with the Town's Master Plan.
2. Promote mixed use and economic development that is safe, pedestrian friendly, near rail transit and near the Town's civic and commercial center, while reducing the need for automobile travel.
3. Encourage the preservation of green spaces and protection of the Shawsheen River.
4. Encourage the creation of gathering spaces available for the public that promote community interaction.
5. Encourage adaptive reuse of existing buildings within the Andover Village Industrial National Historic Register District.
6. Encourage adaptive reuse of abandoned, vacant or underutilized mill buildings.
7. Provide a mechanism by which residential development can directly increase the housing supply and diversity, including but not limited to, young professionals and seniors who want to live near their workplace and/or near retail and other non-residential uses.
8. Establish requirements, standards, and guidelines for development review and permitting.
9. Establish development standards to allow context-sensitive design and creative site planning.
10. Encourage consolidation of small parcels into viable, block-size mixed use development in designated areas.

### **8.7.2 Definitions**

For purposes of this Section, the following definitions shall apply:

*Design Guidelines:* Guidelines adopted to preserve and augment the architectural qualities, historic character and pedestrian scale of, and which are applicable to, all Development Projects herein.

*Development Project:* A Development Project is a project having any of the following characteristics:

- a. A proposal to increase the gross floor area of an existing building by more than 2,000 square feet.
- b. A proposal to construct a building or buildings in excess of 10,000 square feet.
- c. A proposal to alter, renovate, reconstruct or redevelop more than 40% of the gross floor area of an existing building.

*Dwelling Unit:* One (1) or more rooms with cooking, living, sanitary and sleeping facilities arranged for the use of one (1) or more persons living together as a single housekeeping unit.

*Historic Mill District Special Permit (HMD Special Permit):* A special permit granted for a Development Project pursuant to this Bylaw.

*Mixed Use:* Any structure containing two or more of the Permitted Uses as set forth in Section 8.7.5.

*Multifamily Dwelling:* Dwelling containing two or more dwelling units.

*Special Permit Granting Authority:* For purposes of reviewing Development Project applications and issuing decisions on Development Projects within the HMD on Development Projects, the Special Permit Granting Authority shall be the Planning Board.

*Structured Parking Facilities:* A structure or structures constructed to provide off-street parking for automobiles, in connection with the construction of a Development Project. This may include parking under a building.

### **8.7.3 Overlay District**

The HMD is an overlay district that is superimposed over the underlying zoning district(s), as shown on the Official Zoning Map on file in the Office of the Town Clerk.

1. *Underlying Zoning.* The HMD is an overlay district superimposed on all underlying zoning districts. The Zoning Bylaw governing the underlying zoning district(s) shall remain in full force and effect, except for Projects undergoing development pursuant to Section 8.7. Within the boundaries of the HMD a developer may elect to develop a project in accordance with the HMD, or to develop a project in accordance with the requirements of the regulations for use, dimension and all other provisions of the Zoning Bylaw governing the underlying zoning district(s).
2. *Applicability of HMD.* An Applicant for a Project proposed within the HMD must seek a Special Permit in accordance with the requirements of this section. When a building permit is issued for any Development Project approved in accordance with this section 8.7, the provisions of the underlying district(s) shall no longer be applicable to the land shown on the site plan which was submitted pursuant to this Bylaw.

### **8.7.4 Housing and Affordability**

1. No application within the HMD which contains residential use shall be approved unless at least 15% of the total dwelling units proposed are devoted to affordable housing, or such greater percentage as may be required by state or federal subsidy programs; provided however, that such applications requesting three or fewer dwelling units are exempt from this requirement. "Affordable housing" shall be defined as any housing subsidized by the federal or state government under any program to assist the construction of affordable housing as defined in the applicable federal or state statute, whether built or operated by any public agency or any nonprofit or limited dividend organization. The calculation of affordable units shall be rounded to the next whole number for units equal to 0.5 or greater.
2. The applicant may, with the permission of the Planning Board, in lieu of one or more affordable unit(s) contribute to the Town of Andover Municipal Affordable Housing Trust Fund a cash contribution determined by the Planning Board in consultation with the Housing Trust Fund Board of Trustees, and is to be used for the benefit of households in Andover.

### **8.7.5 Permitted Uses**

1. *Permitted Uses.* The following uses either standalone or in combination, are allowed in the HMD. All other uses are prohibited:

- a. Multifamily dwellings.
- b. Municipal Facilities.
- c. Structured Parking Facilities.
- d. Non-residential uses, in accordance with the following “Table of Non-residential Uses,” but only by issuance of a Special Permit by the Planning Board under this bylaw.

| Use  |
|--|
| <b><u>Institutional Uses</u></b>   |
| 1. Religious or educational uses exempt from zoning prohibition by G.L.c.40A,s.3   |
| 2. Child care facility   |
| <b><u>Business and Commercial Uses</u></b>   |
| 3. Private club not conducted for profit   |
| 4. Personal service establishment  |
| 5. Banking establishment   |
| 6. Retail sales establishment  |
| 7. Convenience store   |
| 8. Educational use   |
| 9. Medical center or clinic  |
| 10. Self-service laundry or dry-cleaning operation   |
| 11. Restaurants  |
| 12. Restaurant, sit down   |
| 13. Restaurant, fast food  |
| 14. Shop for custom work involving the manufacture of articles to be sold on the premises  |
| 15. Indoor commercial recreation establishment   |
| 16. Business, professional or administrative office  |
| 17. Motel or hotel (see Section 4.1.5.1 of the Zoning ByLaw)   |
| 18. Grocery store  |
| 19. Commercial parking lot or garage   |
| 20. Open Space   |
| 21. Major non-residential project (see Sections 9.4 and 10.0 of the Zoning ByLaw)  |
| 22. Any use or facility operated by a private nonprofit organization for the conservation of natural resources, for the preservation of historic sites, or for park or recreational purposes |

Non-residential use of any building, structure or land within the HMD is prohibited except as permitted above.

2. *Accessory Uses.* Uses which are subordinate to, clearly incidental to, customary in connection with, and located in the same structure as a Permitted Use and which do not, in effect, constitute conversion of the Permitted Use to a use not otherwise permitted in the HMD shall be permitted.

#### **8.7.6 Density**

1. *Residential:* The minimum requirement for a residential use in the HMD is 3,000 square feet of lot area per dwelling unit. The Planning Board may, in its discretion, according to the

characteristics of any particular lot, allow less than the 3,000 square feet of lot area per dwelling unit, with an upper limit of forty (40) units per acre.

2. **Retail Sales:** No single Retail Sales Establishment as described in Section 8.7.5.1 shall exceed 25,000 square feet of gross floor area in the HMD. A single establishment shall be defined as having independent access, egress and exit ways as required by State Building Code.
3. **Integration of Uses:** The Special Permit Granting Authority may require the integration of residential and non-residential uses in a Mixed Use structure as a condition of Approval.
4. **Multiple Buildings:** In the HMD, more than one building may be erected on a single lot.

### **8.7.7 Dimensional Regulations**

1. **First Floor.** Buildings with a commercial use on the first floor shall be located directly behind the front sidewalk (0-foot maximum setback) on any street. However, regardless of the width of the existing sidewalk, a minimum of 8 feet shall be required from the curb line to the front of the building.
2. **Building Height.** The maximum allowed heights of all buildings in the district shall be as follows:

Building heights shall conform to and be measured according to the following standards:

- a. When adjacent to or up to ninety (90) feet from the property line on North Main Street, the heights of all buildings shall be no more than thirty-five (35) feet above the adjacent public street.
- b. When more than ninety (90) feet from the property line on North Main Street, and otherwise not restricted by this section, the heights of all buildings in the district shall be no more than sixty-five (65) feet.
- c. When adjacent to or up to fifteen (15) feet from the property line on Essex Street (east of railroad tracks), Brooks Street, and/or Central Street or any combination thereof, the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- d. From fifteen (15) feet to fifty (50) feet from the property line on Essex Street (east of railroad tracks), Brooks Street, and/or Central Street or any combination thereof, the heights of all buildings in the district shall be no more than fifty (50) feet.
- e. When adjacent to or up to fifteen (15) feet from the property line on Pearson Street, the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- f. From fifteen (15) feet to fifty (50) feet from the property line on Pearson Street, the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- g. When adjacent to or up to fifteen (15) feet from the property line on Essex Street (west of railroad tracks), the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- h. From fifteen (15) feet to fifty (50) feet from the property line on Essex Street (west of railroad tracks,) the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise or restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- i. When the property frontage is on the west side of Railroad Street, the heights of all buildings within fifty (50) feet of Railroad Street shall be no more than fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- j. When adjacent to or up to fifty (50) feet from the property line on Red Spring Road, the heights of all buildings shall be no more than thirty-five (35) feet.
- k. When adjacent to or up to fifteen (15) feet from the property line on Stevens Street, the heights of all buildings in the district shall be no more than thirty-five (35) feet.

1. From fifteen (15) feet to fifty (50) feet from the property line on Stevens Street, the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
  - m. For all other buildings within the district, not otherwise restricted by this section, the maximum height shall be fifty (50) feet.
  - n. When a building façade extends more than one hundred (100) feet across a grade equal to or greater than ten (10) feet in elevation differential, the maximum height of the building shall be determined from the average grade across each one hundred (100) foot increment.
3. *Building Coverage.* The maximum building coverage in the HMD shall be 75% of the lot covered by the footprint area of a building or buildings.
  4. *Parcel Size.* The minimum parcel size required for a Development Project shall be one-half (0.5) acre.

### **8.7.8 Design Objectives**

Each project within the HMD shall:

1. Provide a positive economic benefit to Andover (including, but not limited to, fiscal impact, town services, and employment,) is in harmony with the general purpose and intent of the Master Plan and is not unreasonably detrimental to the overall General Business Districts, specifically Downtown Andover.
2. Blend the scale of residential, business and commercial structures into the site design;
3. Provide safe vehicular and pedestrian ways, and minimize traffic impacts;
4. Preserve natural features, wetlands, scenic vistas and open spaces when possible;
5. Minimize the visual impact of parking areas;
6. Preserve mill buildings and historic landmarks when possible;
7. Assure safe interior circulation within its site by separating pedestrian, bike, and vehicular traffic.
8. Include existing and future pedestrian pathways within (100) feet of the Shawsheen River for public use and enjoyment if the Project includes frontage along the Shawsheen River. Said pedestrian pathway shall be publicly accessible via a public access easement or conveyance to the Town of Andover. The easement width for these pathways shall be not less than ten (10) feet, unless otherwise approved by the Planning Board.
9. Have appropriate signage to identify places, provide direction, and advertise businesses. Along with communicating information, signage should add to the character of each project and reinforce a sense of place:
  - a. Signs shall consist of high quality materials and color palettes that reflect the architectural themes of the surrounding area;
  - b. Location and placement of signs should not obstruct pedestrian or vehicular movement.
10. Incorporate energy efficient and environmentally sensitive principles;
11. Incorporate pedestrian amenities, accessory uses and community benefits into the overall design in a harmonious way;
12. Incorporate low-impact development (LID) design techniques or Stormwater Best Management Practices (such as, but not limited to, pervious paving, landscape swales, vegetative filters or rain gardens, and landscape infiltration facilities) to lessen the environmental impact of development along the Shawsheen River.

### **8.7.9 Design Guidelines and Review**

1. In order to preserve and augment the HMD's architectural qualities, historic character and pedestrian scale, the Planning Board is authorized to adopt Design Guidelines which are not inconsistent with this Bylaw. In developing the Design Guidelines, at a minimum the

Planning Board shall consult with the Design Review Board, Andover Preservation Commission, area residents and businesses as well as other regulatory Boards. The Design Guidelines at a minimum shall address:

- a. Building Design
  - b. Massing
  - c. Landscape Design
  - d. Plantings
  - e. Lighting
  - f. Materials
  - g. Signage
  - h. Parking and Vehicular Access
  - i. Pedestrian and Bicycle Amenities
  - j. Open Space
  - k. Streetscapes
2. The Design Review Board shall review all Development Projects pursuant to Section 8.7.

#### **8.7.10 Off-Street Parking and Loading Areas**

1. *Structured Parking.* Parking within the HMD shall be accommodated within Structured Parking Facilities and under buildings to the maximum extent possible. On-street parking may be provided on private streets within the development project in front of and adjacent to retail stores.
2. *Off-Street Parking.* For any structure that is constructed, enlarged, or extended, or has a change-of-use which affects the computation of parking spaces, or if any existing use is changed, then parking spaces shall meet the following requirements:
  - a. Residential uses require a minimum of 1.0 space per dwelling unit.
  - b. Non-residential uses require a minimum of 2 spaces per 1,000 sq. ft. of Net Floor Area.
23. *Shared Parking Facilities:* The Planning Board may allow for shared parking facilities within the HMD for different buildings or uses subject to the following provisions:
  - a. Up to 50% of the parking spaces serving a building may be used jointly for other uses not normally open, used or operated during similar hours. The applicant must demonstrate to the Planning Board that the peak demand and principal operating hours for each use are suitable for a common parking facility.
  - b. A written agreement defining the joint use acceptable to the Planning Board of the common parking facility shall be executed by all parties concerned and approved by the Planning Board as part of the special permit process. Such agreement shall be recorded at the Registry of Deeds.
24. The number of parking spaces required for a Development Project may be reduced by the Planning Board upon its finding that special circumstances, such as shared or remote parking opportunities as defined in Section 5.1.12 of this Bylaw render a lesser number of spaces adequate for all parking needs.
25. *Computation of Spaces.* When the computation of required parking spaces results in the requirement of fractional space, any fraction more than one-half (1/2) shall require one (1) space.
26. *Loading Areas.* Loading areas shall be designed in accordance with Section 5.1.5.5 of this Bylaw.

### **8.7.11 Procedure**

A Development Project under the provisions of this HMD section is only allowed by Special Permit. All applications for a Special Permit to gain approval under this section shall be submitted to the Planning Board pursuant to the submission requirements and procedures contained in this Bylaw.

1. *Pre-Application.* Prior to the submittal of a special permit application, a "Concept Plan" shall be submitted to help guide the development of the site plan process for the proposed project build-out and individual elements thereof. Such Concept Plan should reflect the following:
  - a. Overall building footprint;
  - b. Areas which shall remain undeveloped;
  - c. General site improvements, groupings of buildings, and proposed land uses.

The Concept Plan is intended to be used as a tool for both the applicant and the Planning Board to ensure that the proposed project design will be consistent with the requirements of the HMD.

2. *Application.* An application for a special permit shall be submitted to the Andover Planning Board pursuant to the submission requirements and procedures contained in Section 9.4 and Section 9.5.3 of the zoning Bylaw.

#### *Additional Submittals:*

- a. *Waivers.* At the request of the applicant in a narrative form, the Planning Board may waive certain dimensional, design and other requirements as stated herein (unless expressly prohibited,) in the interests of design flexibility and overall project quality if it finds that the project is consistent with the overall purpose and objectives of the HMD, or if it finds that such waiver will allow the project to achieve a high quality design incorporating a desired mix of open space, affordability, a mix of uses, and/or physical character.
- b. *A transportation plan, consisting of the following information:*
  - (i) A plan showing the proposed parking, loading, traffic and pedestrian circulation within the site; access and egress points; and other features related to the traffic generated by the proposed use.
  - (ii) A traffic study, prepared by a qualified traffic engineer, detailing the expected traffic impacts. The required traffic study shall substantially conform to the Institute of Transportation Engineers' "Traffic Access and Impact Studies for Site Development: A Recommended Practice," latest edition. In addition, the applicant shall submit a Transportation Demand Management (TDM) plan tailored to the specific uses and the geographic location of the site.
  - (iii) Proposed mitigation measures, if any, including vehicle trip reduction from the project.
  - (iv) The traffic study shall address pedestrian, vehicular and rail circulation at the Essex Street/Pearson Street Intersection.

### **8.7.12 Severability**

If any provision of this Section 8.7 is found to be invalid by a court of competent jurisdiction, the remainder of Section 8.7 shall remain in full force and effect. The invalidity of any provision of this Section 8.7 shall not affect the validity of the remainder of the Town of Andover's Zoning ByLaw.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

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The Economic Development Council and Planning Board have submitted this article to facilitate controlled economic development by establishing specific zoning requirements and design standards for redevelopment within the district. Over the past several years of diligently studying this area, it has become apparent that the zoning in this area is fragmented, and as a result is hindering the prosperous growth of downtown.

Adoption of this new district will help facilitate a tightly controlled process that is in keeping with the character of the central business district, while providing opportunities for new retail, office and housing; and expand existing tax base, bolster property values, while extending the downtown to the regional transit station. Any changes would be fully subject to the normal town approval processes and would take place over a multi-year period. For more information on the Historic Mill District, please visit [www.andoverma.gov/planning/milldistrict](http://www.andoverma.gov/planning/milldistrict).

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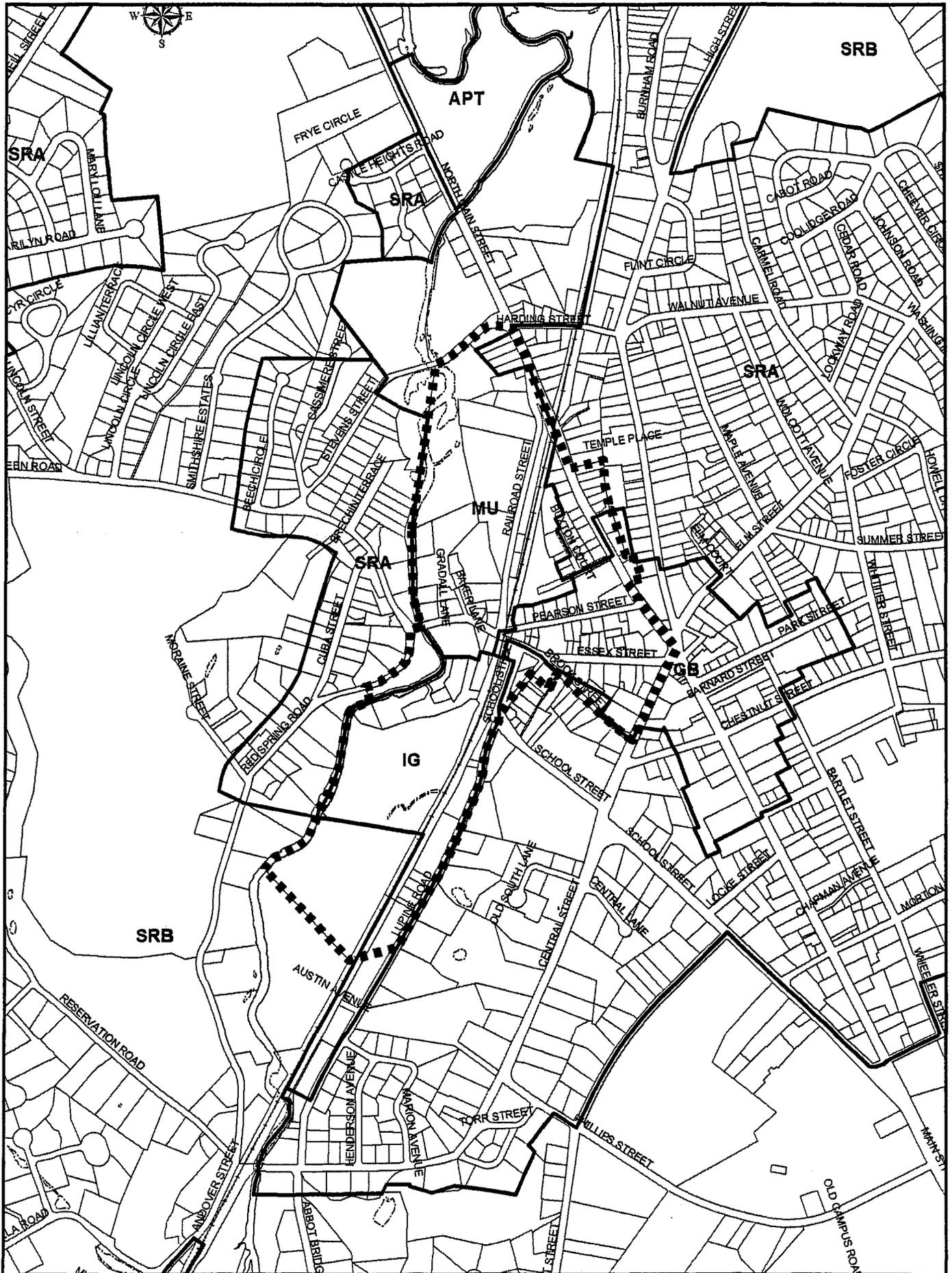
*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 4-0 to recommend approval. YES\_\_\_**

**The PLANNING BOARD voted 5-0 to recommend approval. NO\_\_\_**

On the request of the Planning Board and Economic Development Council





Articles 50 and 51 - ZBA - Historic Mill District (HMD)

# ZONING BYLAW AMENDMENT HISTORIC MILL DISTRICT

**ARTICLE 51.** To see if the Town will vote to amend Article VIII, Section 2.2. Overlay Districts of the Zoning Bylaw by adding at the end of Section 2.2, Historic Mill District and amend the Town of Andover Zoning Map, to establish an Historic Mill District as shown on a plan titled “Historic Mill District”, dated January 12, 2015, which plans are on file in the office of the Town Clerk and which are hereby made part of the Town Zoning Map.

## **SECTION 8.7: HISTORIC MILL DISTRICT (HMD)**

### **8.7.1 Purpose**

It is the purpose of this Section to establish the Historic Mill District (HMD), to encourage smart growth, and to foster a range of housing opportunities within mixed-use development projects, to be proposed in a distinctive and attractive site development program that promotes compact design, preservation of open space, and a variety of transportation options, including enhanced pedestrian access to employment and nearby transportation systems. Other objectives of this Section are to:

1. Promote the public health, safety, and welfare by encouraging diverse housing opportunities in accordance with the Town’s Master Plan.
2. Promote mixed use and economic development that is safe, pedestrian friendly, near rail transit and near the Town’s civic and commercial center, while reducing the need for automobile travel.
3. Encourage the preservation of green spaces and protection of the Shawsheen River.
4. Encourage the creation of gathering spaces available for the public that promote community interaction.
5. Encourage adaptive reuse of existing buildings within the Andover Village Industrial National Historic Register District.
6. Encourage adaptive reuse of abandoned, vacant or underutilized mill buildings.
7. Provide a mechanism by which residential development can directly increase the housing supply and diversity, including but not limited to, young professionals and seniors who want to live near their workplace and/or near retail and other non-residential uses.
8. Establish requirements, standards, and guidelines for development review and permitting.
9. Establish development standards to allow context-sensitive design and creative site planning.
10. Encourage consolidation of small parcels into viable, block-size mixed use development in designated areas.

### **8.7.2 Definitions**

For purposes of this Section, the following definitions shall apply:

*Design Guidelines:* Guidelines adopted to preserve and augment the architectural qualities, historic character and pedestrian scale of, and which are applicable to, all Development Projects herein.

*Development Project:* A Development Project is a project having any of the following characteristics:

- a. A proposal to increase the gross floor area of an existing building by more than 2,000 square feet.
- b. A proposal to construct a building or buildings in excess of 10,000 square feet.
- c. A proposal to alter, renovate, reconstruct or redevelop more than 40% of the gross floor area of an existing building.

*Dwelling Unit:* One (1) or more rooms with cooking, living, sanitary and sleeping facilities arranged for the use of one (1) or more persons living together as a single housekeeping unit.

*Historic Mill District Special Permit (HMD Special Permit):* A special permit granted for a Development Project pursuant to this Bylaw.

*Mixed Use:* Any structure containing two or more of the Permitted Uses as set forth in Section 8.7.5.

*Multifamily Dwelling:* Dwelling containing two or more dwelling units.

*Special Permit Granting Authority:* For purposes of reviewing Development Project applications and issuing decisions on Development Projects within the HMD on Development Projects, the Special Permit Granting Authority shall be the Planning Board.

*Structured Parking Facilities:* A structure or structures constructed to provide off-street parking for automobiles, in connection with the construction of a Development Project. This may include parking under a building.

### **8.7.3 Overlay District**

The HMD is an overlay district that is superimposed over the underlying zoning district(s), as shown on the Official Zoning Map on file in the Office of the Town Clerk.

1. *Underlying Zoning.* The HMD is an overlay district superimposed on all underlying zoning districts. The Zoning Bylaw governing the underlying zoning district(s) shall remain in full force and effect, except for Projects undergoing development pursuant to Section 8.7. Within the boundaries of the HMD a developer may elect to develop a project in accordance with the HMD, or to develop a project in accordance with the requirements of the regulations for use, dimension and all other provisions of the Zoning Bylaw governing the underlying zoning district(s).
2. *Applicability of HMD.* An Applicant for a Project proposed within the HMD must seek a Special Permit in accordance with the requirements of this section. When a building permit is issued for any Development Project approved in accordance with this section 8.7, the provisions of the underlying district(s) shall no longer be applicable to the land shown on the site plan which was submitted pursuant to this Bylaw.

### **8.7.4 Housing and Affordability**

1. No application within the HMD which contains residential use shall be approved unless at least 15% of the total dwelling units proposed are devoted to affordable housing, or such greater percentage as may be required by state or federal subsidy programs; provided however, that such applications requesting three or fewer dwelling units are exempt from this requirement. "Affordable housing" shall be defined as any housing subsidized by the federal or state government under any program to assist the construction of affordable housing as defined in the applicable federal or state statute, whether built or operated by any public agency or any nonprofit or limited dividend organization. The calculation of affordable units shall be rounded to the next whole number for units equal to 0.5 or greater.
2. The applicant may, with the permission of the Planning Board, in lieu of one or more affordable unit(s) contribute to the Town of Andover Municipal Affordable Housing Trust Fund a cash contribution determined by the Planning Board in consultation with the Housing Trust Fund Board of Trustees, and is to be used for the benefit of households in Andover.

### 8.7.5 Permitted Uses

1. *Permitted Uses.* The following uses either standalone or in combination, are allowed in the HMD. All other uses are prohibited:
  - a. Multifamily dwellings.
  - b. Municipal Facilities.
  - c. Structured Parking Facilities.
  - d. Non-residential uses, in accordance with the following “Table of Non-residential Uses,” but only by issuance of a Special Permit by the Planning Board under this bylaw.

| Use  |
|--|
| <u>Institutional Uses</u>  |
| 1. Religious or educational uses exempt from zoning prohibition by G.L.c.40A,s.3   |
| 2. Child care facility   |
| <u>Business and Commercial Uses</u>  |
| 3. Private club not conducted for profit   |
| 4. Personal service establishment  |
| 5. Banking establishment   |
| 6. Retail sales establishment  |
| 7. Convenience store   |
| 8. Educational use   |
| 9. Medical center or clinic  |
| 10. Self-service laundry or dry-cleaning operation   |
| 11. Restaurants  |
| a. Restaurant, sit down  |
| b. Restaurant, fast food   |
| 12. Shop for custom work involving the manufacture of articles to be sold on the premises  |
| 13. Indoor commercial recreation establishment   |
| 14. Business, professional or administrative office  |
| 15. Motel or hotel (see Section 4.1.5.1 of the Zoning ByLaw)   |
| 16. Grocery store  |
| 17. Commercial parking lot or garage   |
| 18. Open Space   |
| 19. Major non-residential project (see Sections 9.4 and 10.0 of the Zoning ByLaw)  |
| 20. Any use or facility operated by a private nonprofit organization for the conservation of natural resources, for the preservation of historic sites, or for park or recreational purposes |

Non-residential use of any building, structure or land within the HMD is prohibited except as permitted above.

2. *Accessory Uses.* Uses which are subordinate to, clearly incidental to, customary in connection with, and located in the same structure as a Permitted Use and which do not, in effect, constitute conversion of the Permitted Use to a use not otherwise permitted in the HMD shall be permitted.

## Density

1. *Residential:* The minimum requirement for a residential use in the HMD is 3,000 square feet of lot area per dwelling unit. The Planning Board may, in its discretion, according to the characteristics of any particular lot, allow less than the 3,000 square feet of lot area per dwelling unit, with an upper limit of forty (40) units per acre.
2. *Retail Sales:* No single Retail Sales Establishment as described in Section 8.7.5.1 shall exceed 25,000 square feet of gross floor area in the HMD. A single establishment shall be defined as having independent access, egress and exit ways as required by State Building Code.
3. *Integration of Uses:* The Special Permit Granting Authority may require the integration of residential and non-residential uses in a Mixed Use structure as a condition of Approval.
4. *Multiple Buildings:* In the HMD, more than one building may be erected on a single lot.

### 8.7.7 Dimensional Regulations

1. *First Floor.* Buildings with a commercial use on the first floor shall be located directly behind the front sidewalk (0-foot maximum setback) on any street. However, regardless of the width of the existing sidewalk, a minimum of 8 feet shall be required from the curb line to the front of the building.
2. *Building Height.* The maximum allowed heights of all buildings in the district shall be as follows:

Building heights shall conform to and be measured according to the following standards:

- a. When adjacent to or up to ninety (90) feet from the property line on North Main Street, the heights of all buildings shall be no more than thirty-five (35) feet above the adjacent public street.
- b. When more than ninety (90) feet from the property line on North Main Street, and otherwise not restricted by this section, the heights of all buildings in the district shall be no more than sixty-five (65) feet.
- c. When adjacent to or up to fifteen (15) feet from the property line on Essex Street (east of railroad tracks), Brooks Street, and/or Central Street or any combination thereof, the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- d. From fifteen (15) feet to fifty (50) feet from the property line on Essex Street (east of railroad tracks), Brooks Street, and/or Central Street or any combination thereof, the heights of all buildings in the district shall be no more than fifty (50) feet.
- e. When adjacent to or up to fifteen (15) feet from the property line on Pearson Street, the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- f. From fifteen (15) feet to fifty (50) feet from the property line on Pearson Street, the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- g. When adjacent to or up to fifteen (15) feet from the property line on Essex Street (west of railroad tracks), the heights of all buildings in the district shall be no more than thirty-five (35) feet.
- h. From fifteen (15) feet to fifty (50) feet from the property line on Essex Street (west of railroad tracks,) the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise or restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- i. When the property frontage is on the west side of Railroad Street, the heights of all buildings within fifty (50) feet of Railroad Street shall be no more than fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
- j. When adjacent to or up to fifty (50) feet from the property line on Red Spring Road, the heights of all buildings shall be no more than thirty-five (35) feet.

- k. When adjacent to or up to fifteen (15) feet from the property line on Stevens Street, the heights of all buildings in the district shall be no more than thirty-five (35) feet.
  - l. From fifteen (15) feet to fifty (50) feet from the property line on Stevens Street, the maximum heights of all buildings in the district shall be fifty (50) feet. After fifty (50) feet, and if otherwise not restricted by this section, the maximum allowed height shall be sixty-five (65) feet.
  - m. For all other buildings within the district, not otherwise restricted by this section, the maximum height shall be fifty (50) feet.
  - n. When a building façade extends more than one hundred (100) feet across a grade equal to or greater than ten (10) feet in elevation differential, the maximum height of the building shall be determined from the average grade across each one hundred (100) foot increment.
3. *Building Coverage.* The maximum building coverage in the HMD shall be 75% of the lot covered by the footprint area of a building or buildings.
  4. *Parcel Size.* The minimum parcel size required for a Development Project shall be one-half (0.5) acre.

### **8.7.8 Design Objectives**

Each project within the HMD shall:

1. Provide a positive economic benefit to Andover (including, but not limited to, fiscal impact, town services, and employment,) is in harmony with the general purpose and intent of the Master Plan and is not unreasonably detrimental to the overall General Business Districts, specifically Downtown Andover.
2. Blend the scale of residential, business and commercial structures into the site design;
3. Provide safe vehicular and pedestrian ways, and minimize traffic impacts;
4. Preserve natural features, wetlands, scenic vistas and open spaces when possible;
5. Minimize the visual impact of parking areas;
6. Preserve mill buildings and historic landmarks when possible;
7. Assure safe interior circulation within its site by separating pedestrian, bike, and vehicular traffic.
8. Include existing and future pedestrian pathways within (100) feet of the Shawsheen River for public use and enjoyment if the Project includes frontage along the Shawsheen River. Said pedestrian pathway shall be publicly accessible via a public access easement or conveyance to the Town of Andover. The easement width for these pathways shall be not less than ten (10) feet, unless otherwise approved by the Planning Board.
9. Have appropriate signage to identify places, provide direction, and advertise businesses. Along with communicating information, signage should add to the character of each project and reinforce a sense of place:
  - a. Signs shall consist of high quality materials and color palettes that reflect the architectural themes of the surrounding area;
  - b. Location and placement of signs should not obstruct pedestrian or vehicular movement.
10. Incorporate energy efficient and environmentally sensitive principles;
11. Incorporate pedestrian amenities, accessory uses and community benefits into the overall design in a harmonious way;
12. Incorporate low-impact development (LID) design techniques or Stormwater Best Management Practices (such as, but not limited to, pervious paving, landscape swales, vegetative filters or rain gardens, and landscape infiltration facilities) to lessen the environmental impact of development along the Shawsheen River.

### **8.7.9 Design Guidelines and Review**

1. In order to preserve and augment the HMD's architectural qualities, historic character and pedestrian scale, the Planning Board is authorized to adopt Design Guidelines which are not inconsistent with this Bylaw. In developing the Design Guidelines, at a minimum the Planning Board shall consult with the Design Review Board, Andover Preservation Commission, area residents and businesses as well as other regulatory Boards. The Design Guidelines at a minimum shall address:
  - a. Building Design
  - b. Massing
  - c. Landscape Design
  - d. Plantings
  - e. Lighting
  - f. Materials
  - g. Signage
  - h. Parking and Vehicular Access
  - i. Pedestrian and Bicycle Amenities
  - j. Open Space
  - k. Streetscapes
2. The Design Review Board shall review all Development Projects pursuant to Section 8.7.

### **8.7.10 Off-Street Parking and Loading Areas**

1. *Structured Parking.* Parking within the HMD shall be accommodated within Structured Parking Facilities and under buildings to the maximum extent possible. On-street parking may be provided on private streets within the development project in front of and adjacent to retail stores.
2. *Off-Street Parking.* For any structure that is constructed, enlarged, or extended, or has a change-of-use which affects the computation of parking spaces, or if any existing use is changed, then parking spaces shall meet the following requirements:
  - a. Residential uses require a minimum of 1.0 space per dwelling unit.
  - b. Non-residential uses require a minimum of 2 spaces per 1,000 sq. ft. of Net Floor Area.
3. *Shared Parking Facilities:* The Planning Board may allow for shared parking facilities within the HMD for different buildings or uses subject to the following provisions:
  - a. Up to 50% of the parking spaces serving a building may be used jointly for other uses not normally open, used or operated during similar hours. The applicant must demonstrate to the Planning Board that the peak demand and principal operating hours for each use are suitable for a common parking facility.
  - b. A written agreement defining the joint use acceptable to the Planning Board of the common parking facility shall be executed by all parties concerned and approved by the Planning Board as part of the special permit process. Such agreement shall be recorded at the Registry of Deeds.
4. The number of parking spaces required for a Development Project may be reduced by the Planning Board upon its finding that special circumstances, such as shared or remote parking opportunities as defined in Section 5.1.12 of this Bylaw render a lesser number of spaces adequate for all parking needs.
5. *Computation of Spaces.* When the computation of required parking spaces results in the requirement of fractional space, any fraction more than one-half (1/2) shall require one (1) space.
6. *Loading Areas.* Loading areas shall be designed in accordance with Section 5.1.5.5 of this Bylaw.

### **8.7.11 Procedure**

A Development Project under the provisions of this HMD section is only allowed by Special Permit. All applications for a Special Permit to gain approval under this section shall be submitted to the Planning Board pursuant to the submission requirements and procedures contained in this Bylaw.

1. *Pre-Application.* Prior to the submittal of a special permit application, a "Concept Plan" shall be submitted to help guide the development of the site plan process for the proposed project build-out and individual elements thereof. Such Concept Plan should reflect the following:
  - a. Overall building footprint;
  - b. Areas which shall remain undeveloped;
  - c. General site improvements, groupings of buildings, and proposed land uses.

The Concept Plan is intended to be used as a tool for both the applicant and the Planning Board to ensure that the proposed project design will be consistent with the requirements of the HMD.

2. *Application.* An application for a special permit shall be submitted to the Andover Planning Board pursuant to the submission requirements and procedures contained in Section 9.4 and Section 9.5.3 of the zoning Bylaw.

#### *Additional Submittals:*

- a. *Waivers.* At the request of the applicant in a narrative form, the Planning Board may waive certain dimensional, design and other requirements as stated herein (unless expressly prohibited,) in the interests of design flexibility and overall project quality if it finds that the project is consistent with the overall purpose and objectives of the HMD, or if it finds that such waiver will allow the project to achieve a high quality design incorporating a desired mix of open space, affordability, a mix of uses, and/or physical character.
- b. A transportation plan, consisting of the following information:
  - (i) A plan showing the proposed parking, loading, traffic and pedestrian circulation within the site; access and egress points; and other features related to the traffic generated by the proposed use.
  - (ii) A traffic study, prepared by a qualified traffic engineer, detailing the expected traffic impacts. The required traffic study shall substantially conform to the Institute of Transportation Engineers' "Traffic Access and Impact Studies for Site Development: A Recommended Practice," latest edition. In addition, the applicant shall submit a Transportation Demand Management (TDM) plan tailored to the specific uses and the geographic location of the site.
  - (iii) Proposed mitigation measures, if any, including vehicle trip reduction from the project.
  - (iv) The traffic study shall address pedestrian, vehicular and rail circulation at the Essex Street/Pearson Street Intersection.

### **8.7.12 Severability**

If any provision of this Section 8.7 is found to be invalid by a court of competent jurisdiction, the remainder of Section 8.7 shall remain in full force and effect. The invalidity of any provision of this Section 8.7 shall not affect the validity of the remainder of the Town of Andover's Zoning ByLaw.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

**The following explanation was provided by the petitioner:**

A group of residents has submitted this article to promote the redevelopment of a large area of approximately 100 acres between Main Street, Dundee Park, the Shawsheen River and Whole Foods Grocery Store. Without changing the existing zoning, the article adds specific requirements and design standards for any development project within the district. Adoption of this district creates a new platform for expanding and improving the Town Center, increasing the tax base, restoring the Shawsheen River and providing opportunities for new retail, office and housing. Any changes would be subject to the normal town approval processes, and may take place over a multi-year period. For more information on the Historic Mill District, please visit [www.andoverma.gov/planning/milldistrict](http://www.andoverma.gov/planning/milldistrict) or Facebook: Andover Historic Mill District.

*Requires a two-thirds (2/3) vote*

YES\_\_\_

NO\_\_\_

On petition of Charles R. Kendrick, Jr. and others

See Page 93 for Historic Mill District Map.

Because Article 51 creates substantially the same Historic Mill District zoning as Article 50, it is expected that the article will be withdrawn if Article 50 is approved.

**DIMENSIONAL SPECIAL PERMIT  
HISTORIC PRESERVATION**

**ARTICLE 52.** To see if the Town will vote to authorize to amend Section 7.9 in the Andover Zoning Bylaw, by deleting the entire section and replacing it with:

**7.9.1 Purpose and Intent**

The purpose of this bylaw is to encourage the preservation of buildings, structures, sites and settings of historic significance, by allowing such buildings or features to remain in place, or be moved to another location rather than be demolished or otherwise compromised. The bylaw gives the Zoning Board of Appeals the authority to issue a special permit modifying certain dimensional standards for the creation of new lots, or for the use of existing lots, for purposes of preservation of historic structures or buildings as defined herein. A special permit for historic preservation shall apply only to the lot on which the historic building or structure is or will be located pursuant to the special permit and to any new lot created pursuant to the provisions of Section 7.9.4.7 below that does not meet the dimensional requirements of Section 4.1.2 (the "Table of Dimensional Requirements".)

The special permit granting authority shall be the Zoning Board of Appeals.

**7.9.2 Historic Structures**

For purposes of a dimensional special permit for historic preservation, the historic building or structure must be located in the Town of Andover and must be listed on one of the following:

1. The National Register of Historic Places;
2. The State (Commonwealth of Massachusetts) Register of Historic Places; or
3. The Andover Historic Building Survey.

### **7.9.3 Definitions**

1. **PARENT PARCEL:** The parcel of land that is the subject of the application for a dimensional special permit for historic preservation.
2. **HOST LOT:** The lot on which the historic building or structure is currently located, or, if the historic structure is to be moved from another location, the lot on which the historic structure is to be located. A HOST LOT may be the entire PARENT PARCEL, or may be created by the division of the PARENT PARCEL into a HOST LOT and one or more NEW LOTS.
3. **NEW LOT:** Any lot or lots, created by the division of the PARENT PARCEL, that is not a HOST LOT as defined above.

### **7.9.4 Standards and Regulations**

The following specific standards shall be applied to Dimensional Special Permit for Historic Preservation:

1. The Parent Parcel shall be located in the SRA, SRC or SRB Zoning District.
2. Any Host Lot created under this bylaw in any single-family residential zoning district shall contain not less than the minimum lot area set forth below, and such minimum lot area shall be contiguous upland, free of wetlands:
  - a. In the SRA District: one-half the minimum lot area for the SRA District, as set forth in Section 4.1.2 of the Zoning Bylaw.
  - b. In the SRB District: one-half the minimum lot area for the SRB District, as set forth in Section 4.1.2 of the Zoning Bylaw.
  - c. In the SRC District: one-half the minimum lot area for the SRC District, as set forth in Section 4.1.2 of the Zoning Bylaw.
3. Lot frontage and minimum yard depths for a Host Lot created under this bylaw shall be as follows:
  - a. In the SRA District:
    1. Frontage: 50 feet
    2. Minimum yard depth: front: 25 feet or the current setback whichever is less; side: 10 feet; rear: 30 feet;
  - b. In the SRB District:
    1. Frontage: 75 feet;
    2. Minimum yard depth: front: 35 feet or the current setback whichever is less; side: 15 feet; rear: 30 feet;
  - c. In the SRC District:
    1. Frontage: 100 feet;
    2. Minimum yard depth: front: 35 feet or the current setback whichever is less; side: 20 feet; rear: 30 feet;
4. Any Host Lot or New Lot created under this bylaw shall have its required frontage on a public way as measured at the street line.
5. Any Host Lot or New Lot created under this bylaw in the Single Residence A (SRA) or Single Residence B (SRB) Zoning District shall be served by municipal sanitary sewer and water.
6. Any Host Lot or New Lot created under this bylaw in the Single Residence C (SRC) Zoning District shall be served by municipal water, and if sanitary sewer is not available, the lot shall be in fact capable of supporting an on-site sewage disposal system, or in the event that said lot is not serviced by municipal sanitary sewer and water at the time of the Zoning Board hearing, but the Zoning Board finds that sewer and water service will be available, the Zoning Board shall make as a condition of its approval that no occupancy permit shall issue until the lot is serviced by municipal sanitary sewer and water.
7. No New Lot shall be created that does not meet the dimensional requirements of the zoning district in which it is located, as set forth in Section 4.1.2 of the Zoning Bylaw (the "Table of

Dimensional Requirements”), including, but not limited to, lot area, frontage and minimum yard depths, except as provided for below:

- a. In the SRA District: one New Lot may be created that has at least one-half (1/2) the minimum lot area as set forth in Section 4.1.2 of the Zoning Bylaw, and at least 50 feet of frontage.
  - b. In the SRB District: one New Lot may be created that has at least one-half (1/2) the minimum lot area as set forth in Section 4.1.2 of the Zoning Bylaw, and at least 75 feet of frontage.
  - c. In the SRC District: one New Lot may be created that has at least three-quarters (3/4) the minimum lot area as set forth in Section 4.1.2 of the Zoning Bylaw and at least 135 feet of frontage.
8. If the Parent Parcel is to be divided so as to create more than one Host Lot, a separate, related application for a Dimensional Special Permit for Historic Preservation shall be filed for each additional Host Lot and its associated historic building or structure.
  9. A vacant existing nonconforming lot that is to become a Host Lot without further subdivision need not meet the standards set forth in Subsections 1 through 3 above; however, the provisions of Subsections 4 and 5 shall apply.
  10. The Zoning Board of Appeals shall determine whether or not an historic structure or building can be placed on a lot without detrimental effect on abutting properties or the street on which the lot has its frontage.

#### **7.9.5 Findings Required**

Priority in granting a dimensional special permit for historic preservation shall, in all cases, be placed upon keeping buildings and structures in place, rather than moving them to other locations, provided that the existing site can be shown to represent valid historical setting and context. Moving of structures or buildings to other locations shall be considered only if no other preservation measures are practical or reasonable on the existing site, or if the proposed removal is to return a building or structure to an original or more historically accurate location.

In addition to the findings required under Section 9.4.2 of the Zoning Bylaw and the foregoing standards and regulations, the Zoning Board of Appeals shall consider the following specific items in determining whether to grant a dimensional special permit for historic preservation:

1. That the modification of dimensional requirements is necessary to protect, preserve or maintain an historic structure or building. Factors to be considered shall include the historic significance of the structure or building, the physical condition of the structure or building, and the extent and cost of repairs and renovations necessary to preserve the historic structure or building.
2. That the proposed work, including any relocation or reconstruction, preserves, to the maximum extent feasible, the historical and architectural features of the structure or building;
3. That in the absence of a Dimensional Special Permit for Historic Preservation, destruction of an historic structure or building will likely result.
4. The report of the interdepartmental review team, as set forth in Section 7.9.7.
5. The report of the Andover Preservation Commission and any applicable Historic District Commission, including recommended conditions relating to the repair, restoration or modifications to the existing historic structure, as set forth in Section 7.9.7.

#### **7.9.6 Conditions To Be Imposed**

If the Zoning Board of Appeals grants the dimensional special permit for historic preservation, it shall impose, as minimum conditions, the following:

1. Conditions relating to the repair, restoration or modifications to the existing historic structure, including a schedule of work to be performed, sufficient to ensure the preservation and integrity

- of the historic structure and to prevent deterioration due to neglect or disuse, intentional or otherwise.
2. In the event of a catastrophic event which results in damage to the historic structure such that the historic structure cannot be repaired, the owner may rebuild on the host lot, provided that the new structure does not contain more than the same interior floor area as the historic structure and meets one of the following requirements:
    - a. The new structure is placed in the same footprint as that occupied by the historic structure; or
    - b. The new structure is built in conformity with the applicable front, side and rear setback requirements in effect at the time of rebuilding as set forth in Section 4.1.2 of the Zoning Bylaw (the "Table of Dimensional Requirements".)
  3. If the historic structure is to be moved to a Host Lot from another location, the Board of Selectmen of the Town of Andover shall approve the route and the timing of the movement of the building or structure.
  4. After the dimensional special permit for historic preservation has become final, any proposed alterations or changes to the historic structure shall be submitted to the Andover Preservation Commission for its review and approval. If the Preservation Commission determines that the proposed alterations or changes are not minor, the owner shall seek a modification of the special permit from the Zoning Board of Appeals.
  5. When the decision of the Board of Appeals on the application for a Dimensional Special Permit for Historic Preservation has become final and has been recorded at the Registry of Deeds, the plan upon which the decision is based shall be submitted to the Andover Planning Board for certification as an Approval Not Required (ANR) plan pursuant to Chapter 41, Section 81P, of the Massachusetts General Laws.
  6. The Approval Not Required (ANR) plan as certified by the Planning Board shall be recorded at the Essex North District Registry of Deeds.
  7. Other than permits required to protect or stabilize the existing historic structure, no building permit shall be issued until the ANR Plan has been recorded at the Essex North District Registry of Deeds.
  8. The owner shall record at the Essex North District Registry of Deeds an historic preservation restriction in the form approved by the Zoning Board of Appeals, and approved and endorsed by Andover Board of Selectmen and by the Massachusetts Historical Commission in accordance with Chapter 184, Section 32, of the General Laws, which shall at a minimum provide for conditions under which alterations, additions or modifications may be made, and in the event of damage to the historic structure such that the historic structure cannot be repaired, the owner may rebuild on the lot, provided that the new dwelling does not contain more than the same interior floor area as the historic structure and meets one of the following requirements: (i) the new dwelling is placed in the existing footprint; or (ii) the new dwelling is built in conformity with the zoning side, front and rear setbacks in effect at the time of rebuilding. Any mortgagee shall subordinate its mortgage to this restriction.

#### **7.9.7 Application Requirements and Procedure**

Sixteen copies of an application for a Dimensional Special Permit for Historic Preservation shall be filed with the Zoning Board of Appeals.

Copies of the application shall be distributed to the Andover Preservation Commission and to any applicable Historic District Commission. Their report, including recommendations of conditions to be imposed as part of a Dimensional Special Permit for Historic Preservation, shall be submitted to the Zoning Board of Appeals during the public hearing.

If the existing historic structure is to be relocated, copies of the application shall be distributed to an interdepartmental review team, including but not limited to staff representatives of the Planning, Building, Health, Conservation, School, Public Works, Police and Fire Departments. A report of the interdepartmental review team, including comments from all participating departments and agencies, shall be submitted to the Zoning Board of Appeals during the public hearing.

The application for a Dimensional Special Permit for Historic Preservation shall include the following information:

1. A plan prepared by a registered land surveyor and/or professional engineer showing the Host Lot proposed to be created or used for the preservation of an historic structure or building. The plan shall be suitable for purposes of submission as an approval not required plan. The plan shall be at a scale of one inch equals 20 feet, on a sheet size not smaller than 11 inches by 24 inches, and not larger than 18 inches by 24 inches, and shall show the following information:
  - a. All existing and proposed property lines with bearings and distances;
  - b. If the application is for the creation of a New Lot as well as a Host Lot, then the Parent Parcel from which the lot is being taken shall also be shown at the same scale;
  - c. The location and size of all existing structures or buildings on and adjacent to the proposed lot(s), and the distances between all existing and proposed structures or buildings;
  - d. The public way on which the existing or proposed lot(s) will have frontage;
  - e. Proposed front, side and rear building setback lines;
  - f. Existing and proposed topography (grading);
  - g. Significant trees or other natural features;
  - h. The location and type of utilities serving the lot(s);
  - i. Wetlands delineation;
  - j. The name of the owner and all parties having any interest in the lot(s), including book and page numbers of the documents at the Registry of Deeds which describe such an interest;
  - k. All easements on the lot.
2. A copy of the deed of ownership shall be included with the application.
3. If the historic structure is to be relocated, the application shall include:
  - a. A map showing the route over which the historic structure or building will be moved;
  - b. A letter from the Police Chief, Fire Chief, Tree Warden of the Town and the Director of Public Works approving the route. It shall be the responsibility of the applicant to contact and obtain approvals (if needed) from utility companies having overhead cables, lines or wires along the route, and from the Massachusetts Highway Department if a state roadway is involved and from the Director of Public Works, Police Chief and Fire Chief of any city or town included on the route. The applicant shall be responsible for any costs associated with police supervision along the route;
4. A letter from the Andover Preservation Commission, certifying that the structure is an historic structure as defined in this bylaw, together with supporting documentation from the Andover Historic Buildings Inventory;
5. A statement of any additions, alterations or changes proposed to be made to the historic structure.
6. If the applicant is not the owner of the Parent Parcel or the historic structure that is the subject of the application, the application shall include a letter from the property owners authorizing application on their behalf.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

~ ~ ~ ~ ~

The Dimensional Special Permit for Historic Preservation (DSPHP) was adopted at the 2003 Annual Town Meeting. Over the past twelve years, ten historically significant properties were saved from demolition using the DSPHP. Over time as the Zoning Board of Appeals reviewed applications, some inconsistencies or ambiguities in the language of the bylaw became apparent and required clarification. This warrant article serves to revise the existing text to allow the Zoning Board of Appeals to make decisions based on more defined criteria.

~ ~ ~ ~ ~

*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN voted 4-0 to recommend approval.** YES \_\_\_

**The PLANNING BOARD voted 5-0 to recommend approval.** NO \_\_\_

On request of the Planning Division and Preservation Commission

**89-93 MAIN STREET – OUTDOOR RESTAURANT SEATING**

**ARTICLE 53.** To see if the Town will vote to authorize the Board of Selectmen to grant the owner of 89-93 Main Street a temporary right to improve, occupy, and maintain, at private cost, an approximately 5300 square-foot strip of land along the southeasterly lot line of the Town’s public parking lot at 85 Main Street, for purposes of landscaping, outdoor restaurant seating, and access to a new public pedestrian path across 89-93 Main Street to the Andover Historical Society at 97 Main Street, as shown on the attached diagram, on such terms and conditions as the Board deems in the best interests of the Town, or take any other action related thereto.

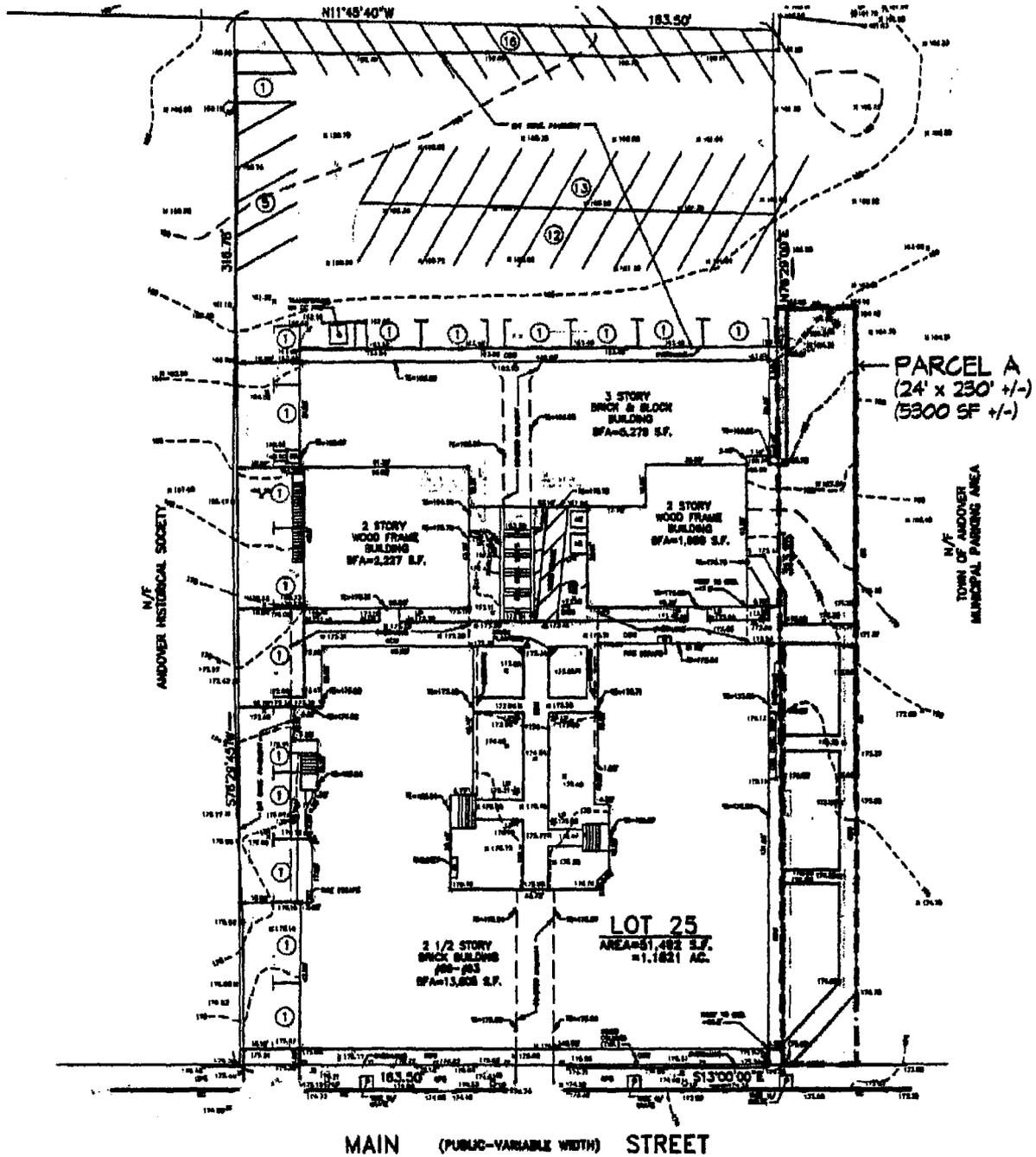
**The BOARD OF SELECTMEN voted 5-0 to recommend approval.** YES \_\_\_

**The PLANNING BOARD voted 5-0 to recommend approval.** NO \_\_\_

On petition of John W. Fenton and others

Diagram exhibit to Warrant Article submitted on 1-30-15 by John Fenton

Parcel A: 24' x 230' +/- (5,300 SF +/-)



MAIN (PUBLIC-VARIABLE WIDTH) STREET

Article 53 - 89-93 Main St.,  
Outdoor Restaurant Seating



**WATER AND SEWER VEHICLES**

**ARTICLE 55.** To see if the Town will vote to transfer \$55,000 from water reserves and appropriate the sum of \$55,000 for the purpose of purchasing water vehicles, or take any other action related thereto.

~ ~ ~ ~ ~

The Water/Sewer divisions have a number of aging vehicles that have been postponed for replacement since FY2008. The Water/Sewer Division, working with the Vehicle Maintenance Division, reviews the status and condition of vehicles and determines the best use of the appropriation. Vehicles reviewed for replacement are front-line vehicles that are used on a daily basis, for first response, emergency, both weather and flood-related, and snow and ice maintenance. Other uses include but are not limited to hauling of materials, barricades, and generators. Article 55 funds the replacement of a Ford F550 one-ton dumptruck.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 55</b>                  |   |
|--|---|
| <u>Approval</u><br>Reduces Water Reserves by \$55,000. | <u>Disapproval</u><br>\$55,000 in Water Reserves available for future Water Department needs. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_\_**

On request of the Director of Municipal Services

**WATER MAIN REPLACEMENT PROJECTS**

**ARTICLE 56.** To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$1,700,000 for the purpose of paying costs of water main replacement projects, and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

The Water Distribution System Study and Capital Improvements Plan were developed in FY2010. The recommendations set forth in this report will help to prevent catastrophic failures; improve capacity; prevent water loss; provide adequate fire protection; and improve overall water quality. This request will complete the funding for the Bancroft, Chandler, Highland and River Roads projects for approximately 7,100 linear feet of pipe. Scheduled future projects in the five-year Capital Improvement Plan will include a minimum of 8,200 linear feet of pipe to be replaced. This is a small fraction of the 70 miles of old water mains that will need to be replaced.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 56</b>  |                    |
|--|--------------------|
| <u>Approval</u>  | <u>Disapproval</u> |
| Town borrows \$1,700,000 to be repaid over 20 years<br>Debt Service funded with water user fees is included<br>in water rate projections for future years.<br>No impact in FY2016. |                    |

\$1,700,000 Appropriation + \$624,750 Interest = \$2,234,750 Total Cost

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Director of Municipal Services

## WATER TREATMENT PLANT GAC REPLACEMENT

**ARTICLE 57.** To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying costs of replacing granulated activated carbon at the water treatment plant, and for the payment of all other costs incidental and related thereto, or take any other action related thereto.

~ ~ ~ ~ ~

The filtration system at the Water Treatment Plant consists of eight filter beds, each holding approximately 66,000 pounds of granular activated carbon (GAC.) FY2016 funding will replace GAC in four units while funding for the remaining four filters is scheduled for FY2017 and FY2018. This will complete a schedule designed to regularly replace media after five years of service. The granular activated carbon filtration system is operated and maintained in order to ensure a supply of drinking water of the highest quality. Timely replacement of the filter media is critical in maintenance requirements. Each replacement is expected to have a lifespan of five (5) years.

~ ~ ~ ~ ~

| <b>Financial Impact of Article 57</b> |  |
|---------------------------------------|--|
| <u>Approval</u>                       | <u>Disapproval</u>   |
| Reduces Water Reserves by \$500,000.  | \$500,000 in Water Reserves available for future Water Department needs. |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Director of Municipal Services

## WATER TREATMENT PLANT MAINTENANCE

**ARTICLE 58.** To see if the Town will vote to appropriate the sum of \$300,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs relating to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

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An inventory and assessment of the Water Treatment Plant assets was conducted resulting in short and long-range projections of maintenance and replacement projects needed over the next twenty years. Lifespans of assets can range from four (4) years to forty-five (45) years. The \$300,000 will be the continuation of a multi-year project and used for short-term needs in FY2016.

|                                                                          |                    |
|--------------------------------------------------------------------------|--------------------|
| <b>Financial Impact of Article 58</b>                                    |                    |
| <u>Approval</u>                                                          | <u>Disapproval</u> |
| \$300,000 from water revenues included in FY2016 water rate calculation. |                    |

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend approval. NO\_\_**

On request of the Director of Municipal Services

**GAS PIPELINE RESOLUTION**

**ARTICLE 59.** To see if the Town will vote to approve the following Resolution to ban the Northeast Energy Direct pipeline project and to Support Sustainable Energy in the Commonwealth of Massachusetts.

NOW, THEREFORE, BE IT RESOLVED, that the citizens of the Town of Andover, Massachusetts:

1. Hereby commend our Town Manager and Selectmen for their efforts to re-route the proposed Tennessee Gas Pipeline company's high-pressured pipeline through Andover.
2. Believe that the proposed pipeline goes against current Commonwealth of Massachusetts and Andover commitments to renewable energy technologies and combating global climate change; and
3. Call upon businesses and residents to maximize energy conservation to reduce demand; call upon utilities and the state to actively reduce peak demand shortfalls through pricing and backup storage options; and call upon the state to continue to aggressively promote adoption of renewable energy technologies.
4. Demand that the Commonwealth require and oversee the repair to all existing gas pipelines prior to and as a condition of allowing expansion of gas supply pipelines, and give preference to incremental expansion of existing pipelines and to short-term solutions such as liquefied natural gas prior to any consideration of building new pipeline infrastructure in the State.
5. Hereby request our State and Federal Legislators and our Executive Branch Officials to enact legislation, and take such other and further actions, as is necessary to disallow such projects that go against our commitments to life, the environment, our economic well-being and our personal health and safety; and, instead, to legislate more stringent energy efficiency and further exploration of, and subsidies for, renewable energy sources; and also:

BE IT RESOLVED that the following individuals receive an Official Copy of This RESOLUTION:

*President Barack Obama  
 United States Senator Elizabeth Warren  
 United States Senator Edward Markey  
 United States Representative Seth Moulton  
 United States Representative Niki Tsongas  
 Governor Charlie Baker  
 Massachusetts Senator Barbara L'Italien  
 Massachusetts Representative James Lyons  
 Massachusetts Representative Frank Moran  
 All five Commissioners of the Federal Regulatory Commission*

**The following explanation was provided by the petitioner:**

Andover is a "Green" community, doing what it can to reduce energy consumption. Rate payers should not spend over \$4.0 billion on new infrastructure for fossil fuels. Emphasis should be on repair of existing lines, use of renewable energy sources, and reduced energy consumption.

ISO New England (the regional group which manages our electricity transmission) estimates that only an additional 0.6-0.7 billion cubic feet per day of natural gas is needed to meet New England's energy needs. This proposed pipeline is for 2.2 billion cubic feet per day and will rely on eminent domain to obtain ownership of private and public lands. The excess capacity will most likely be exported to Canada and overseas which may raise the price of gas locally because of competition from foreign markets.

The current route of the proposed Lynnfield Lateral crosses part of West Andover, directly affecting more than 85 households and traversing Town Conservation land and wetlands. Yet the route could still be changed back to the originally proposed route through the Town water supply and directly behind High Plain and Wood Hill schools.

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*Requires a two-thirds (2/3) vote*

**The BOARD OF SELECTMEN recommends 5-0 to recommend approval.** YES

NO

On petition of John P. Hess and others

**FINISH CHARLES CIRCLE FOR STREET ACCEPTANCE**

**ARTICLE 60.** To see if the Town will vote to authorize the Board of Selectmen to acquire by eminent domain, gift, purchase or otherwise any fee, easement or other interest in the street known as Charles Circle and all related easements as shown on a plan entitled "Subdivision Plan of Land in Andover, Mass. entitled Charles Circle," Applicant/Owner Wayne T. Samuels, dated August 1, 2003, rev. July 19, 2004, prepared by Merrimack Engineering Services and recorded in North Essex District Registry of Deeds as Plan No. 15020, and on file in the Office of the Town Clerk, and to award no damages for said taking or payment for said acquisition, and to appropriate and raise by taxation, transfer from available funds or borrowing or any combinations thereof the sum of \$80,000 for required engineering services, repairs and improvements to the street known as Charles Circle as shown on said Subdivision Plan and described in the Decision of the Andover Planning Board dated March 9, 2005 and recorded with the North Essex District Registry of Deeds in Book 9390, Page 197 and legal services and expenses incidental thereto, or take any other action related thereto.

**The following explanation was provided by the petitioner:**

Presently Charles Circle has a punch list of items estimated at \$80,000 needed to be completed for Street Acceptance as per The Department of Public Works. The reason these items were not completed is that the developer claimed bankruptcy and the IRS took his bond before the Town of Andover had the opportunity to collect the funds. As a result it has left the residents of Charles Circle with an unfinished street for the last six years. This article proposes the town complete the necessary work for Street Acceptance based upon The Department of Public Works Punch List originally dated November 18, 2014. Over the last six years the residents of Charles Circle have called the town numerous times every year inquiring about the status of Charles Circle. In the beginning we were told by Town Officials the developer had a timeframe from when the last house was built to finish the street. Then after some time we were told the developer was claiming bankruptcy and The Town of Andover was stepping in and taking his bond to finish Charles Circle for Street Acceptance. As more time passed without anything being done, we kept calling and never got an answer as to when the work would be completed. It wasn't until last year that we were told after another phone call that there was no bond. Much to our surprise, we were never notified about this and the only suggestion we received was to submit this private warrant article.

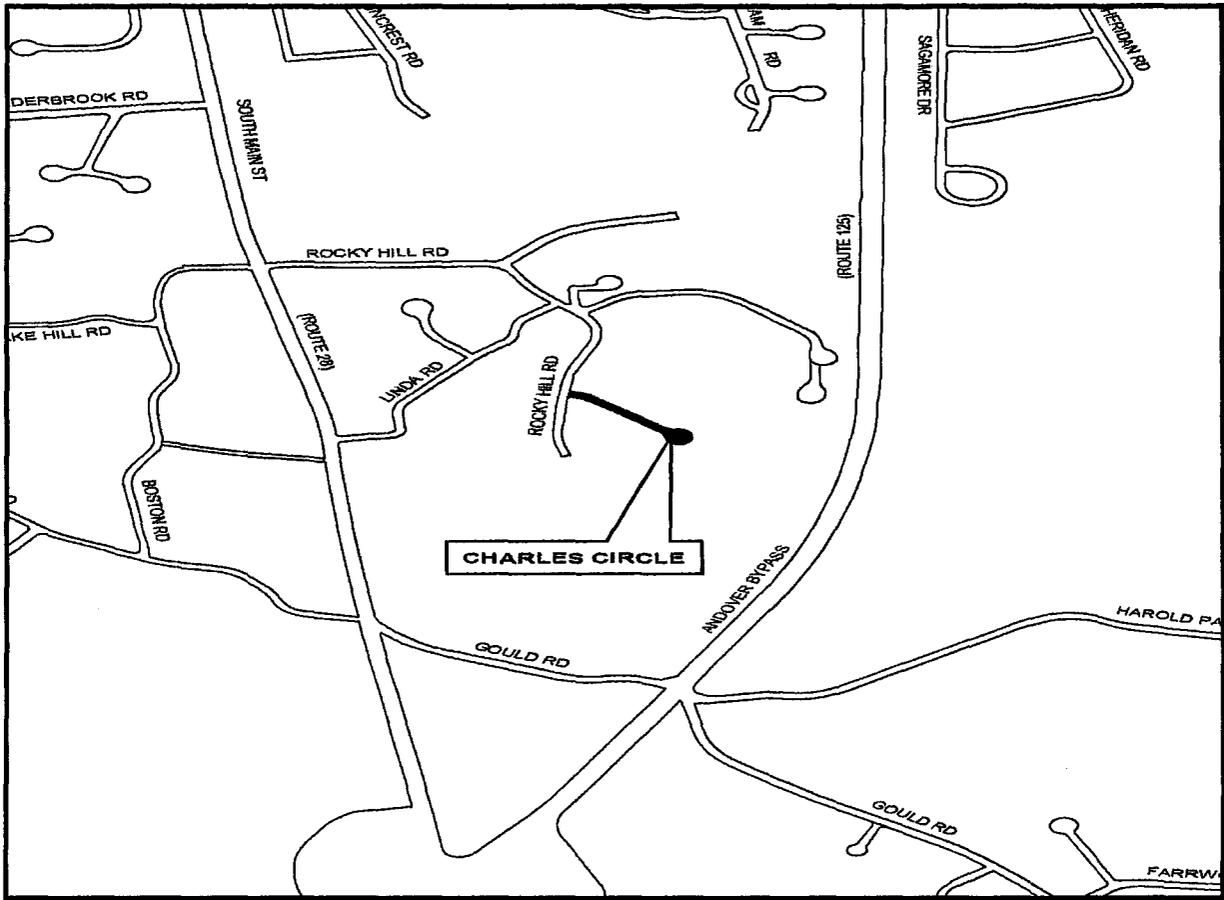
~~~~~  
*Requires a two-thirds (2/3) vote*

| <b>Financial Impact of Article 60</b>                                           |                                                                                    |
|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| <u>Approval</u><br>Reduces Free Cash by \$80,000.<br>No FY2016 tax bill impact. | <u>Disapproval</u><br>\$80,000 available for spending by a<br>future Town Meeting. |

**The BOARD OF SELECTMEN will make its recommendation at Town Meeting. YES\_\_**

**The FINANCE COMMITTEE voted 8-0 to recommend disapproval. NO\_\_**

On petition of Joseph Ciampa and others



**Article 60 – Finish Charles Circle for Street Acceptance**

**RESIDENTIAL NEIGHBORHOODS – TOWN YARD**

**ARTICLE 61.** That the Town of Andover shall not develop land in or around a residential neighborhood now in its possession nor land that may be later acquired, for the purpose of creating a facility or purpose that degrades or diminishes the quality of life, the quiet enjoyment of the homes or creates a situation whereby the value of homes situated thereby are adversely affected. This includes, but is not limited to, so-called Town yard buildings, storage areas, dump sites and related and associated activities.

**The following explanation was provided by the petitioner:**

This warrant article is in direct response to the town’s multi-year journey to identify alternate locations for the Town Yard. Many of the proposals have suggested moving all or a portion of the Town Yard to a residential neighborhood, and we believe that this is disrespectful and completely unacceptable. In our experience with one such proposal, the result would have been a significantly diminished quality of life for an entire residential community from: a) substantial air and noise pollution, reducing the life spans of the residents; b) health and environmental impact, contributing to development of asthma, asthma-exacerbations/hospitalizations, cardiovascular and respiratory problems, and cancer; c) crowding on already narrow roads, impacting safety; and d) changing the nature of the neighborhood, lowering property values. We believe strongly that the Town of Andover should not be allowed to move any part of the Town Yard or any similar facilities, which is essentially a commercial enterprise, into any existing residential neighborhood.

On petition of Jose Albuquerque and others

The BOARD OF SELECTMEN will make its recommendation at Town Meeting.

YES \_\_\_  
NO \_\_\_

## SIDEWALK CONSTRUCTION – RIVER STREET

**ARTICLE 62.** To see if the town will vote to appropriate the sum of \$301,000 for the purpose of constructing a sidewalk from 53 River Street to 83 River Street connecting the existing sidewalks on either end, including any other costs incidental and related thereto, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen be authorized to borrow under and pursuant to Chapter 44, Section 7, Clause (6) of the General Laws or any other enabling authority, and to issue bonds or notes of the Town, or take other action related thereto.

**The following explanation was provided by the petitioner:**

Now more than ever people need to have a safe walking path to public services such as the train and to maintain a healthy life style. Children and adults should be able to visit neighbors without risking their lives walking on a road that has sections of sidewalks at each end but are not connected in the middle.

**Financial Impact of Article 62**

Approval

Town borrows \$301,000 to be repaid over 5 years.  
 No increase in FY2016 tax bill.  
 Peak year of debt service in FY2018 would require an appropriation of \$70,735  
 Would account for approximately \$5 of FY2018 average residential property tax bill.

Disapproval

No change in FY2016 tax bill.  
 Money not needed for debt service in future years would be available within Proposition 2 ½ for other Town/School needs.

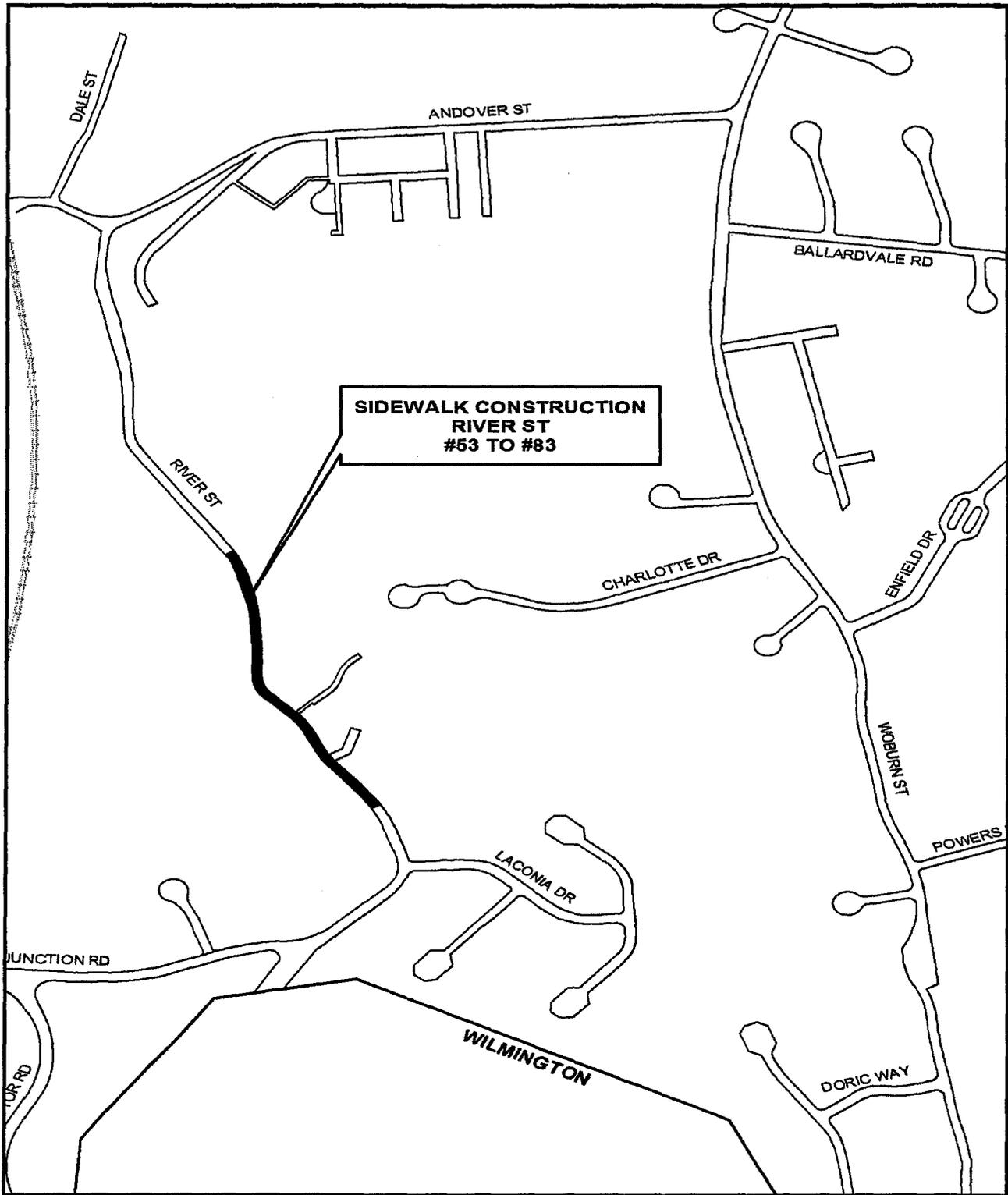
\$301,000 Appropriation + \$31,605 Interest = \$332,605 Total Cost

**The BOARD OF SELECTMEN voted 5-0 to recommend approval. YES\_\_\_\_\_**

**The FINANCE COMMITTEE voted 9-0 to recommend disapproval. NO\_\_\_\_\_**

**The PLANNING BOARD voted 3-0 to recommend approval.**

On petition of Susan K. Davis and others



**Article 62 – Sidewalk Construction – River Rd.**

**TOWN OF ANDOVER**  
**2015 ANNUAL REPORT SUMMARY**



# TOWN OF ANDOVER

Town Offices  
36 Bartlet Street  
Andover, MA 01810  
978-623-8225  
[www.andoverma.gov](http://www.andoverma.gov)

Dear Fellow Andover Citizens:

It has been my pleasure and honor to have served you as Chairman of the Board of Selectmen over the past year. 2014 has brought continued challenges, transition, and progress to our Town. While some things were unexpected, and others well planned, the Town has met them all with a unified sense of mission and commitment to community. Here's just a few notable things that happened last year:

In the area of major Town projects, 2014 was a very busy year. Projects included the successful completion and opening of the new Bancroft Elementary School; groundbreaking and the start of the Cormier Family Youth Center; and a renewed and refocused effort to address the needs of the Ballardvale Fire Station. The Board of Selectmen also initiated and carried out a thoughtful and deliberate process for considering the needs for a new Municipal Services facility, as well as evaluating the various options for either relocating the various public works functions on a number of Town-owned and private parcels of land, or redeveloping the existing site on Lewis Street. Although ultimately the Board did not converge on a best course of action during this recent round of discussions and review, our due-diligence efforts this past year helped to further define the associated issues, objectives and options for addressing this complex subject.

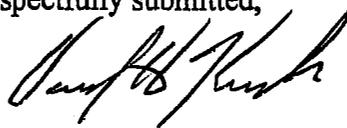
The Board also dealt with the very controversial Tennessee Gas pipeline expansion project being proposed by national energy giant Kinder-Morgan that would carry natural gas from Pennsylvania to northern New England. Their initial plan proposed routing a lateral line through a large portion of Andover, impacting the Town's water protection district, conservation lands, and public schools. Through the Board's leadership and advocacy efforts, which included conducting public meetings and identifying alternate routes, the Town was successfully able to

persuade Kinder-Morgan to revise their plans and to redirect their proposed pipeline in a way that significantly reduced the impacts to Andover.

Other smaller but none-the-less important items include: merging the Town Accountant's Office into the Department of Financial Services, along with reorganizing the Town Accountant's and Assistant Accountant's positions to include new internal auditing functions; promoting enhanced communications and transparency of Town government by making more board and committee minutes quickly accessible online, and expanding the Town's social media presence; sponsoring "Solarize Andover," a grass roots solar energy initiative that resulted in the installation of solar panels on 88 additional homes in Andover; and securing state approval and grant funding to remove two dams along the Shawsheen River to allow increased utilization of this important natural resource for recreational activities. These are just a few of the many exciting things that we have accomplished in 2014.

As time moves Andover forward into the future, our community stands poised at a cross-roads. Many town-wide challenges and important decisions stand before us – decisions that will help shape Andover for the next quarter century or more. But Andover has always taken its challenges head on, and we will continue to do so as we move forward together. On behalf of the Board of Selectmen, we thank you for your continued interest, involvement, and participation in your town government and community of Andover.

Respectfully submitted,



Daniel H. Kowalski, Chairman  
Andover Board of Selectmen



# TOWN OF ANDOVER

Town Offices  
36 Bartlet Street  
Andover, MA 01810  
978-623-8225  
www.andoverma.gov

## MEMORANDUM

TO: The Honorable Board of Selectmen and the Citizens of the Town of Andover

*"The third space is not home (the 'first space') or work (the 'second space'). A third space is an in-between space. It may be a coffee house, a martini bar or a bistro. Third spaces are generally busy and locally owned."*

This quote from Rebecca Ryan's book, *Live First, Work Second* captures the heart and soul of Main Street Andover. Between the public spaces, such as Memorial Hall Library and the Old Town Hall and the front plaza, and the private spaces like the boutiques, restaurants and coffee shops, the downtown is vibrant, attractive and the third space where the community wants to gather.

Beginning five years ago with the Main Street Improvement Project, the Library's outdoor patio last year, and the extensive work at the Old Town Hall this Summer, the Town has laid the foundation for the third space and now private landowners are investing and improving their downtown properties. These public and private third spaces enrich our lives and the life of the community by offering opportunities to come together and enjoy.

In 2014 Andover celebrated the completion of several noteworthy third spaces. The Bancroft Elementary School was completed in the Spring and welcomed the incoming classes in September. The new school replaced the original school built in the late 1960's with an open classroom floor plan. The new Bancroft is a certified LEED Silver facility, 107,000 square feet in size and designed to seat 680 K-5 students.

The new Deyermond Sports Complex on Blanchard Street was opened in the Spring. This sports area replaces the former Deyermond Field off Chandler Road. The "new" Deyermond has three regulation size little league diamonds and a full size soccer field. Both Andover Little League Baseball and Andover Soccer Association provided financial support to make this complex a reality. The public-private partnership created here is a good model going forward.

In the Fall the Selectmen dedicated the newly renovated meeting room in the Town House, also known as the Old Town Hall, in honor of long-time Town Moderator, James D. Doherty, by naming this room the James D. Doherty Town Meeting Hall. This significant event along with other improvements to the building - new handicap access ramp and rebuilt plaza area with ample seating, landscaping and the Town of Andover seal in granite - demonstrate the Town commitment to create third spaces for all to enjoy.

The Cormier Family Youth Center, a joint partnership between the Town and the Andover Youth Foundation, began construction. This facility will provide the Town's youth and their families with a 21,000 square foot facility dedicated to providing wholesome programs and activities for young people and the larger community.

And last, but not least, the long-awaited Dog Park was opened on Conservation land. This unique park provides canines and their owners with a treed environment in a safe fenced area. This project was another partnership of the Town, the Conservation Commission and the Friends of Andover Dog Park. It is these financial stakeholders like "the Friends" that make projects true community spaces.

At the Annual Town Election Mary T. O'Donoghue was elected to the Board of Selectmen. She replaced Mary K. Lyman who retired from public service after serving thirteen years on the Board; Sheila M. Doherty was re-elected as Town Moderator; and Joel G. Blumstein was elected to the School Committee to replace Dennis F. Forgue, who did not stand for re-election.

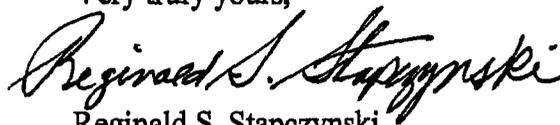
The 2014 Virginia Cole Community Service Award was presented posthumously to the family of Albert Retelle. Al had many roles in Andover: Volunteer Firefighter, Election Warden, Poll Worker, Chairman of the Conservation Commission and Chairman of Andover Village Improvement Society, just to name a few. Al was a horticulturalist, environmentalist and conservationist long before those terms were household words.

Sandy A. Cassano, my Executive Assistant, retired after twenty-eight years of dedicated service to the Town not only in the Town Manger's Office but also in the Town Clerk's Office and in the Community Development and Planning Department. Wendy A. Adams was selected to be the new Executive Assistant to the Town Manager and Board of Selectmen.

With the consolidation of the Departments of Public Works and Plant and Facilities, Christopher M. Cronin, Acting Director of Public Works, was promoted to be the Director; Edwin S. Ataide, Acting Director of Plant and Facilities, became the Deputy Director of Plant and Facilities; and Marc Fournier was selected to be the new Deputy of Public Works and Highway Superintendent. These personnel changes now provide the department with an outstanding leadership team.

In closing, I want to thank the Board of Selectmen for their support of me and my administration; the Department Heads, Division Heads and staff for their loyal and faithful service to continually make the Town the best it can be; to Wendy Adams for stepping up and meeting the challenge of working with me and the Selectmen; and finally, to the residents of the Town of Andover for their contributions, because after all, we are here to provide them with quality public services.

Very truly yours,



Reginald S. Stapczynski  
Town Manager

**TOWN OF ANDOVER, MASSACHUSETTS  
BALANCE SHEET  
June 30, 2014**

|                                         | GENERAL FUND         | ENTERPRISE          |                      | CAPITAL PROJECT      | SPECIAL REVENUE     | INTERNAL SERVICE FD | EXPENDABLE TRUST     | LT DEBT               | GRAND TOTAL           |
|-----------------------------------------|----------------------|---------------------|----------------------|----------------------|---------------------|---------------------|----------------------|-----------------------|-----------------------|
|                                         |                      | WATER               | SEWER                |                      |                     |                     |                      |                       |                       |
| <b>ASSETS</b>                           |                      |                     |                      |                      |                     |                     |                      |                       |                       |
| Cash and Equivalents                    | 17,188,697.98        | 4,002,493.21        | 2,547,207.36         | 23,071,964.23        | 8,927,324.67        | 1,689,651.03        | 13,298,668.52        |                       | 70,726,007.00         |
| Property Taxes                          |                      |                     |                      |                      | 0.00                |                     |                      |                       |                       |
| Personal Property                       | 151,989.17           |                     |                      |                      | 0.00                |                     |                      |                       | 151,989.17            |
| Real Estate                             | 1,860,319.79         |                     |                      |                      | 0.00                |                     |                      |                       | 1,860,319.79          |
| Motor Vehicle Excise                    | 500,327.23           |                     |                      |                      | 0.00                |                     |                      |                       | 500,327.23            |
| User Fees                               | 0.00                 | 864,843.03          | 767,373.33           |                      | 0.00                |                     |                      |                       | 1,632,216.36          |
| Special Assessments                     | 15,225.69            |                     | 8,313,373.98         |                      | 0.00                |                     |                      |                       | 8,328,599.67          |
| Tax Liens                               | 1,315,128.61         | 53,395.80           | 28,220.48            |                      | 0.00                |                     |                      |                       | 1,396,744.90          |
| Deferred Tax                            | 203,024.00           |                     | 22,751.36            |                      | 0.00                |                     |                      |                       | 225,775.36            |
| Tax Foreclosure                         | 225,825.98           |                     |                      |                      | 0.00                |                     |                      |                       | 225,825.98            |
| Due from other Governments              | 0.00                 |                     |                      |                      | 433,481.00          |                     |                      |                       | 433,481.00            |
| Other Receivables                       | 380,585.38           |                     | 737,711.60           |                      | 138,898.73          |                     |                      |                       | 1,257,195.71          |
| <b>Total Cash &amp; Receivables</b>     | <b>21,841,123.83</b> | <b>4,920,732.04</b> | <b>12,416,638.12</b> | <b>23,071,964.23</b> | <b>9,499,704.40</b> | <b>1,689,651.03</b> | <b>13,298,668.52</b> | <b>0.00</b>           | <b>86,738,482.17</b>  |
| Other Assets                            |                      |                     |                      |                      |                     |                     |                      |                       | 0.00                  |
| Amounts to be Provided for:             |                      |                     |                      |                      |                     |                     |                      |                       | 0.00                  |
| Long Term Debt                          | 0.00                 |                     |                      |                      | 0.00                |                     |                      | 115,669,569.00        | 115,669,569.00        |
| <b>Total Assets</b>                     | <b>21,841,123.83</b> | <b>4,920,732.04</b> | <b>12,416,638.12</b> | <b>23,071,964.23</b> | <b>9,499,704.40</b> | <b>1,689,651.03</b> | <b>13,298,668.52</b> | <b>115,669,569.00</b> | <b>202,408,051.17</b> |
| <b>LIABILITIES AND RESERVES</b>         |                      |                     |                      |                      |                     |                     |                      |                       |                       |
| Warrants Payable                        | 1,153,523.75         | 53,335.05           | 9,968.46             | 59,734.57            | 142,101.02          | 1,544.50            |                      |                       | 1,420,205.35          |
| Accrued Payroll                         | 4,179,169.36         |                     |                      |                      | 104,074.86          |                     |                      |                       | 4,283,244.22          |
| Property Taxes Paid in Advance          | 0.00                 |                     |                      |                      | 0.00                |                     |                      |                       | 0.00                  |
| Liabilities Due Depositors              | 634,638.12           |                     | 9,626.61             |                      | 0.00                |                     |                      |                       | 644,264.73            |
| Accrued Payroll Withholdings            | 0.00                 |                     |                      |                      | 0.00                |                     |                      |                       | 0.00                  |
| Reserve for Abatements                  | 1,986,061.03         |                     |                      |                      | 0.00                |                     |                      |                       | 1,986,061.03          |
| Deferred Revenue                        | 2,662,489.89         | 918,238.83          | 9,869,430.76         |                      | 138,698.73          |                     |                      |                       | 13,589,068.21         |
| Bond Anticipation Notes Payable - WPAT  | 0.00                 |                     |                      | 489,999.90           | 0.00                |                     |                      |                       | 489,999.90            |
| Repayment of Long Term Debt             | 0.00                 |                     |                      |                      | 0.00                |                     |                      | 115,669,569.00        | 115,669,569.00        |
| <b>Total Liabilities</b>                | <b>10,615,892.15</b> | <b>971,573.88</b>   | <b>9,889,023.83</b>  | <b>559,734.47</b>    | <b>385,074.61</b>   | <b>1,544.50</b>     | <b>0.00</b>          | <b>115,669,569.00</b> | <b>138,092,412.44</b> |
| <b>Fund Balances</b>                    |                      |                     |                      |                      |                     |                     |                      |                       |                       |
| Unreserved                              | 8,145,967.11         | 3,834,006.63        | 2,518,914.29         | 10,743,213.07        | 7,311,869.88        | 1,688,106.53        | 13,298,668.52        | 0.00                  | 47,540,766.03         |
| Reserved for:                           |                      |                     |                      |                      | 0.00                |                     |                      |                       | 0.00                  |
| Continued Appropriations                | 51,178.40            |                     |                      |                      | 0.00                |                     |                      |                       | 51,178.40             |
| Encumbrances                            | 1,049,914.29         | 115,151.53          | 8,700.00             | 11,789,016.69        | 1,802,759.91        |                     |                      |                       | 14,745,542.42         |
| FB Reserve for Expenditures             | 1,000,000.00         |                     |                      |                      | 0.00                |                     |                      |                       | 1,000,000.00          |
| Reserve for Debt Service - Premium Amor | 978,024.36           |                     |                      |                      | 0.00                |                     |                      |                       | 978,024.36            |
| FB Designated for Snow Overdraft        | 0.00                 |                     |                      |                      | 0.00                |                     |                      |                       | 0.00                  |
| FB Designated                           | 0.00                 |                     |                      |                      | 0.00                |                     |                      |                       | 0.00                  |
| <b>Total Fund Balances</b>              | <b>11,225,104.16</b> | <b>3,949,158.16</b> | <b>2,527,614.29</b>  | <b>22,512,229.76</b> | <b>9,114,629.79</b> | <b>1,688,106.53</b> | <b>13,298,668.52</b> | <b>0.00</b>           | <b>64,315,511.21</b>  |
| <b>Total Liab. &amp; Fund Balance</b>   | <b>21,840,998.31</b> | <b>4,920,732.04</b> | <b>12,416,638.12</b> | <b>23,071,964.23</b> | <b>9,499,704.40</b> | <b>1,689,651.03</b> | <b>13,298,668.52</b> | <b>115,669,569.00</b> | <b>202,407,923.65</b> |

**TOWN OF ANDOVER, MASSACHUSETTS**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS**  
**FOR THE FISCAL YEAR ENDING 6/30/2014**

|                                                                                                    | General Fund           | Water Enterprise      | Sewer Enterprise      | Proprietary Fund Type<br>Capital Projects | Special Revenue      | Internal Service       | Fund Type<br>Expendable Trust | Total<br>(Memorandum Only) |
|----------------------------------------------------------------------------------------------------|------------------------|-----------------------|-----------------------|-------------------------------------------|----------------------|------------------------|-------------------------------|----------------------------|
| <b>Revenues:</b>                                                                                   |                        |                       |                       |                                           |                      |                        |                               |                            |
| Motor Vehicle Excise                                                                               | 5,081,191.00           |                       |                       |                                           |                      |                        |                               | 5,081,191.00               |
| Meals Taxes                                                                                        | 547,238.00             |                       |                       |                                           |                      |                        |                               | 547,238.00                 |
| Hotel/Motel Taxes                                                                                  | 1,528,836.00           |                       |                       |                                           |                      |                        |                               | 1,528,836.00               |
| Penalties and Interest on Taxes and Excises                                                        | 553,900.00             |                       |                       |                                           |                      |                        |                               | 553,900.00                 |
| Payments in Lieu of Taxes                                                                          | 179,319.00             |                       |                       |                                           |                      |                        |                               | 179,319.00                 |
| Fees                                                                                               | 88,992.00              |                       |                       |                                           |                      |                        |                               | 88,992.00                  |
| Charges for Services - Water                                                                       | 0.00                   | 7,753,498.88          |                       |                                           |                      |                        |                               | 7,753,498.88               |
| Charges for Services - Sewer                                                                       | 0.00                   |                       | 5,449,822.94          |                                           |                      |                        |                               | 5,449,822.94               |
| Departmental Revenue - School                                                                      | 314,642.00             |                       |                       |                                           |                      |                        |                               | 314,642.00                 |
| Departmental Revenue - Library                                                                     | 12,062.00              |                       |                       |                                           |                      |                        |                               | 12,062.00                  |
| Other Departmental Revenue                                                                         | 1,422,407.00           |                       |                       |                                           |                      |                        |                               | 1,422,407.00               |
| Non Recurring - Bond Premiums                                                                      | 0.00                   |                       |                       |                                           |                      |                        |                               | 0.00                       |
| Utility Liens                                                                                      | 0.00                   |                       |                       |                                           |                      |                        |                               | 0.00                       |
| Licenses and Permits                                                                               | 1,985,574.00           |                       |                       |                                           |                      |                        |                               | 1,985,574.00               |
| Special Assessments                                                                                | 5,203.00               |                       |                       |                                           |                      |                        |                               | 5,203.00                   |
| Fines and Forfeits                                                                                 | 379,040.00             |                       |                       |                                           |                      |                        |                               | 379,040.00                 |
| Investment Income                                                                                  | 68,887.00              |                       |                       |                                           |                      | 1,551.84               | 370,310.28                    | 438,529.12                 |
| Other                                                                                              |                        |                       |                       |                                           |                      |                        |                               |                            |
| Intergovernmental                                                                                  | 11,955,275.00          |                       |                       |                                           |                      |                        |                               | 11,955,275.00              |
| Real/Personal Property Taxes                                                                       | 118,805,214.00         |                       |                       |                                           |                      |                        |                               | 118,805,214.00             |
| Tax Titles                                                                                         | 472,660.00             |                       |                       |                                           |                      |                        |                               | 472,660.00                 |
| Offset                                                                                             |                        |                       |                       |                                           |                      |                        |                               |                            |
| DCS                                                                                                | 533,004.00             |                       |                       |                                           |                      |                        |                               | 533,004.00                 |
| Elder Services                                                                                     | 102,273.00             |                       |                       |                                           |                      |                        |                               | 102,273.00                 |
| Rentals                                                                                            | 72,260.00              |                       |                       |                                           |                      |                        |                               | 72,260.00                  |
| Off Duty Admin Fee                                                                                 | 92,298.00              |                       |                       |                                           |                      |                        |                               | 92,298.00                  |
| Cemetery Interment Fees                                                                            | 47,950.00              |                       |                       |                                           |                      |                        |                               | 47,950.00                  |
| Ambulance Fees                                                                                     | 1,431,212.00           |                       |                       |                                           |                      |                        |                               | 1,431,212.00               |
| Trust Fund and other                                                                               | 0.00                   |                       |                       |                                           | 18,891,686.53        | 0.00                   | 0.00                          | 18,891,686.53              |
|                                                                                                    | <b>143,653,104.00</b>  | <b>7,753,498.88</b>   | <b>5,449,822.94</b>   | <b>0.00</b>                               | <b>18,891,686.53</b> | <b>1,551.84</b>        | <b>370,310.28</b>             | <b>174,392,919.45</b>      |
| <b>Expenditures</b>                                                                                |                        |                       |                       |                                           |                      |                        |                               |                            |
| General Government                                                                                 | 8,941,713.14           |                       |                       | 31,925,078.88                             | 7,566,383.38         | 18,279,696.42          |                               | 64,712,871.82              |
| Community Service                                                                                  | 1,741,928.05           |                       |                       |                                           |                      |                        |                               | 1,741,928.05               |
| Municipal Maintenance                                                                              | 4,451,836.00           |                       |                       |                                           |                      |                        |                               | 4,451,836.00               |
| Public Safety                                                                                      | 14,828,840.00          |                       |                       |                                           |                      |                        |                               | 14,828,840.00              |
| Water Enterprises                                                                                  | 0.00                   | 4,548,225.20          |                       |                                           |                      |                        |                               | 4,548,225.20               |
| Sewer Enterprise                                                                                   | 0.00                   |                       | 1,984,492.02          |                                           |                      |                        |                               | 1,984,492.02               |
| Public Works                                                                                       | 5,868,537.00           |                       |                       |                                           |                      |                        |                               | 5,868,537.00               |
| Library                                                                                            | 2,523,587.00           |                       |                       |                                           |                      |                        |                               | 2,523,587.00               |
| School                                                                                             | 138,443,737.87         |                       |                       |                                           | 10,020,489.98        |                        |                               | 148,464,227.85             |
| GLRVTHS                                                                                            | 330,974.00             |                       |                       |                                           |                      |                        |                               | 330,974.00                 |
| Insurance                                                                                          | 777,873.00             |                       |                       |                                           |                      |                        |                               | 777,873.00                 |
| Health Insurance                                                                                   | 14,000,000.00          |                       |                       |                                           |                      |                        |                               | 14,000,000.00              |
| Debt Service                                                                                       | 12,822,918.00          |                       |                       |                                           |                      |                        |                               | 12,822,918.00              |
| Unemployment Comp                                                                                  | 275,000.00             |                       |                       |                                           |                      |                        |                               | 275,000.00                 |
| Retirement                                                                                         | 5,748,224.00           |                       |                       |                                           |                      |                        |                               | 5,748,224.00               |
| State and County Assessments                                                                       | 2,817,801.00           |                       |                       |                                           |                      |                        |                               | 2,817,801.00               |
| OPEB Trust Fund Appropriation                                                                      | 325,000.00             |                       |                       |                                           |                      |                        |                               | 325,000.00                 |
| Trust Fund                                                                                         | 0.00                   |                       |                       |                                           |                      |                        | 22,089.53                     | 22,089.53                  |
|                                                                                                    | <b>211,893,568.88</b>  | <b>4,548,225.20</b>   | <b>1,984,492.02</b>   | <b>31,925,078.88</b>                      | <b>17,586,873.36</b> | <b>18,279,696.42</b>   | <b>22,089.53</b>              | <b>288,040,004.27</b>      |
| <b>Other Financing Sources (Uses)</b>                                                              |                        |                       |                       |                                           |                      |                        |                               |                            |
| Long Term Bond Issuance                                                                            | 0.00                   |                       |                       | 29,074,000.00                             |                      |                        |                               | 29,074,000.00              |
| Tax cash to Capital Projects                                                                       | (2,280,000.00)         |                       |                       | 2,280,000.00                              |                      |                        |                               | 0.00                       |
| MSBA Proceeds                                                                                      | 0.00                   |                       |                       | 6,140,134.00                              |                      |                        |                               | 6,140,134.00               |
| Art 08, 2014 Transfer to Stabilization Fund                                                        | (500,000.00)           |                       |                       |                                           |                      |                        | 0.00                          | (500,000.00)               |
| Transfer to OPEB Trust Fund                                                                        | (1,402,440.00)         |                       |                       |                                           |                      |                        | 0.00                          | (1,402,440.00)             |
| Transfer to Stabilization Fund Ledge Road                                                          | 0.00                   |                       |                       |                                           |                      |                        | 0.00                          | 0.00                       |
| Transfer to Stabilization Fund Bond Premium                                                        | 0.00                   |                       |                       |                                           |                      |                        | 0.00                          | 0.00                       |
| Transfer to Trust Funds                                                                            | 0.00                   |                       |                       |                                           |                      |                        | (1,600,000.00)                | (1,600,000.00)             |
| Transfer to Senior Center Programs                                                                 | 0.00                   |                       |                       |                                           |                      |                        | 0.00                          | 0.00                       |
| Transfer to Senior Center Programs from CD Wood                                                    | 0.00                   |                       |                       |                                           |                      |                        | (700,000.00)                  | (700,000.00)               |
| Art 38, 2013 Transfers From Cable Account                                                          | 349,735.00             |                       |                       |                                           | (349,735.00)         |                        |                               | 0.00                       |
| Deposits to Health Insurance Fund                                                                  | 0.00                   |                       |                       |                                           |                      |                        |                               | 0.00                       |
| Deposits to Unemployment Trust                                                                     | (200,000.00)           |                       |                       |                                           |                      | 0.00                   |                               | (200,000.00)               |
| Deposits to Workers Comp Trust Fund                                                                | (97,554.50)            |                       |                       |                                           |                      | 0.00                   |                               | (97,554.50)                |
| Water Enterprise Indirects                                                                         | 2,223,755.00           | (2,223,755.00)        |                       |                                           |                      |                        |                               | 0.00                       |
| Sewer Enterprise Indirects                                                                         | 3,166,199.00           |                       | (3,166,199.00)        |                                           |                      |                        |                               | 0.00                       |
| Wetland Filing Fees                                                                                | 25,000.00              |                       |                       |                                           | (25,000.00)          |                        |                               | 0.00                       |
| Art 23 2002 Conservation Fund Misc Revenue                                                         | 0.00                   |                       |                       | 200.00                                    |                      |                        |                               | 200.00                     |
| Art 44, 2013 Transfers from water/Sewer Reserves                                                   | 0.00                   | (85,000.00)           |                       | 85,000.00                                 |                      |                        |                               | 0.00                       |
| A2 2013 STM Youth Ctr-Wood Trust                                                                   | 0.00                   |                       |                       | 700,000.00                                |                      |                        | (700,000.00)                  | 0.00                       |
| A60 2014 Sewer Master Plan Study                                                                   | 0.00                   |                       | (100,000.00)          | 100,000.00                                |                      |                        |                               | 0.00                       |
| A60 2013 Streamauging System                                                                       | (60,000.00)            |                       |                       | 60,000.00                                 |                      |                        |                               | 0.00                       |
| A25 2014 Ballardville Land Purch                                                                   | (200,000.00)           |                       |                       | 200,000.00                                |                      |                        |                               | 0.00                       |
| A28 2014 Ballardville Addition                                                                     | (200,000.00)           |                       |                       | 200,000.00                                |                      |                        |                               | 0.00                       |
| A21 2014 GIS DARA Update                                                                           | 0.00                   | (15,000.00)           | (15,000.00)           | 30,000.00                                 |                      |                        |                               | 0.00                       |
| A58 14 Water/Sewer Rate Study                                                                      | 0.00                   | (50,000.00)           | (50,000.00)           | 100,000.00                                |                      |                        |                               | 0.00                       |
| Art 13, 2011 Spring Grove Maint                                                                    | 0.00                   |                       |                       | 6,000.00                                  |                      |                        | (6,000.00)                    | 0.00                       |
| Art 45, 2013 Off Street Parking                                                                    | 200,000.00             |                       |                       | 118,000.00                                | (318,000.00)         |                        |                               | 0.00                       |
| A22 2013 Monument Daymond                                                                          | (20,000.00)            |                       |                       | 20,000.00                                 |                      |                        |                               | 0.00                       |
|                                                                                                    | <b>1,004,684.50</b>    | <b>(2,373,755.00)</b> | <b>(3,331,199.00)</b> | <b>39,113,334.00</b>                      | <b>(692,735.00)</b>  | <b>0.00</b>            | <b>(3,006,000.00)</b>         | <b>30,714,339.50</b>       |
| Excess (Deficiency) of Revenues over<br>(Under) expenditures and other<br>Financing Sources (Uses) | (67,035,770.36)        | 831,518.88            | 133,931.92            | 7,189,255.12                              | 412,058.17           | (18,278,144.58)        | (2,657,759.25)                | (79,405,910.32)            |
| Fund Balance July 1, 2013                                                                          | 8,409,746.93           | 3,117,639.50          | 2,393,682.37          | 15,324,474.64                             | 8,702,571.62         | 1,450,235.31           | 11,827,715.67                 | 51,026,068.04              |
| Fund Balance June 30, 2014                                                                         | <b>(58,626,023.43)</b> | <b>3,949,158.16</b>   | <b>2,527,614.29</b>   | <b>22,512,729.76</b>                      | <b>9,114,629.79</b>  | <b>(16,827,909.27)</b> | <b>8,969,956.42</b>           | <b>(28,379,844.28)</b>     |

TOWN OF ANDOVER, MASSACHUSETTS  
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL  
 FISCAL YEAR ENDED 06/30/2014

|                                   | RES FOR ENCLUM      | APPROP (ORIGINAL)     | OFFSET RECEIPTS | RESERVE FUND | COMP FUND   | OTHER ACCOUNTS     | OTHER (STM) | OTHER             | TOTAL AVAILABLE       | EXPENDED              | RES FOR ENCLUM      | TRANS TO UNRE FD BL   |
|-----------------------------------|---------------------|-----------------------|-----------------|--------------|-------------|--------------------|-------------|-------------------|-----------------------|-----------------------|---------------------|-----------------------|
| <b>GENERAL GOVERNMENT</b>         |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 57,501.77           | 5,445,845.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | (70,000.00)       | 5,433,346.77          | 5,119,714.44          | 74,595.58           | 239,036.75            |
| Other Expenses                    | 51,961.50           | 1,956,214.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 70,000.00         | 2,078,175.50          | 1,752,712.94          | 136,146.89          | 189,315.67            |
|                                   | <u>109,463.27</u>   | <u>7,402,059.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>7,511,522.27</u>   | <u>6,872,427.38</u>   | <u>210,742.47</u>   | <u>428,352.42</u>     |
| <b>COMMUNITY SERVICES</b>         |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 1,273,316.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 1,273,316.00          | 1,273,316.00          | 0.00                | (0.00)                |
| Other Expenses                    | 10,766.04           | 463,270.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 474,036.04            | 456,571.25            | 1,962.52            | 15,502.27             |
|                                   | <u>10,766.04</u>    | <u>1,736,586.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>1,747,352.04</u>   | <u>1,729,887.25</u>   | <u>1,962.52</u>     | <u>15,502.27</u>      |
| <b>MUNICIPAL MAINTENANCE</b>      |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 3,182,421.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 3,182,421.00          | 3,038,672.84          | 0.00                | 143,748.16            |
| Other Expenses                    | 38,614.66           | 1,460,065.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 1,498,679.66          | 1,412,963.45          | 62,016.59           | 23,699.62             |
|                                   | <u>38,614.66</u>    | <u>4,642,486.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>4,681,100.66</u>   | <u>4,451,636.29</u>   | <u>62,016.59</u>    | <u>167,447.78</u>     |
| <b>PUBLIC SAFETY</b>              |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 154,386.34          | 14,001,660.00         | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 14,156,046.34         | 13,281,615.79         | 0.00                | 874,230.55            |
| Other Expenses                    | 38,656.49           | 1,460,120.00          | 0.00            | 0.00         | 0.00        | 75,000.00          | 0.00        | 0.00              | 1,573,776.49          | 1,345,023.86          | 162,942.52          | 65,810.01             |
|                                   | <u>193,042.83</u>   | <u>15,461,780.00</u>  | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>75,000.00</u>   | <u>0.00</u> | <u>0.00</u>       | <u>15,729,822.83</u>  | <u>14,626,639.65</u>  | <u>162,942.52</u>   | <u>940,040.56</u>     |
| <b>DEPARTMENT OF PUBLIC WORKS</b> |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 1,699,676.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 1,699,676.00          | 1,688,668.10          | 0.00                | 11,007.90             |
| Other Expenses                    | 97,708.52           | 3,878,825.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 400,000.00        | 4,376,633.52          | 4,179,868.70          | 158,436.19          | 38,328.63             |
|                                   | <u>97,708.52</u>    | <u>5,578,501.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>400,000.00</u> | <u>6,076,309.52</u>   | <u>5,868,536.80</u>   | <u>158,436.19</u>   | <u>49,336.53</u>      |
| <b>LIBRARY</b>                    |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 13,021.48           | 1,902,582.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 1,915,603.48          | 1,915,603.48          | 0.00                | 0.00                  |
| Other Expenses                    | 0.00                | 620,000.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 620,000.00            | 607,984.36            | 2,807.64            | 9,208.00              |
|                                   | <u>13,021.48</u>    | <u>2,522,582.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>2,535,603.48</u>   | <u>2,523,587.84</u>   | <u>2,807.64</u>     | <u>9,208.00</u>       |
| <b>SCHOOL</b>                     |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 56,173,851.00         | 0.00            | 0.00         | 43,855.79   | 0.00               | 0.00        | 0.00              | 56,217,706.79         | 56,217,706.79         | 0.00                | 0.00                  |
| Other Expenses                    | 718,754.03          | 12,763,742.00         | 0.00            | 0.00         | (43,855.79) | 0.00               | 0.00        | 0.00              | 13,428,542.24         | 13,004,161.88         | 424,478.36          | (0.00)                |
|                                   | <u>718,754.03</u>   | <u>68,927,593.00</u>  | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>69,646,347.03</u>  | <u>69,221,868.67</u>  | <u>424,478.36</u>   | <u>(0.00)</u>         |
| <b>UNCLASSIFIED</b>               |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Compensation Fund                 | 0.00                | 0.00                  | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 0.00                  | 0.00                  | 0.00                | 0.00                  |
| Reserve Fund                      | 0.00                | 200,000.00            | 0.00            | 0.00         | 0.00        | (75,000.00)        | 0.00        | 0.00              | 125,000.00            | 0.00                  | 0.00                | 125,000.00            |
|                                   | <u>0.00</u>         | <u>200,000.00</u>     | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>(75,000.00)</u> | <u>0.00</u> | <u>0.00</u>       | <u>125,000.00</u>     | <u>0.00</u>           | <u>0.00</u>         | <u>125,000.00</u>     |
| <b>FIXED EXPENSES</b>             |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| GLRVTHS                           | 0.00                | 314,244.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 17,000.00         | 331,244.00            | 330,974.00            | 0.00                | 270.00                |
| Debt Service                      | 0.00                | 13,035,323.00         | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 13,035,323.00         | 12,822,917.85         | 0.00                | 212,405.15            |
| Stabilization                     | 0.00                | 0.00                  | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 0.00                  | 0.00                  | 0.00                | 0.00                  |
| Insurance                         | 0.00                | 680,663.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 97,720.00         | 778,373.00            | 777,873.00            | 500.00              | 0.00                  |
| OPEB                              | 0.00                | 325,000.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 325,000.00            | 325,000.00            | 0.00                | 0.00                  |
| Health Insurance Fund             | 0.00                | 14,000,000.00         | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 14,000,000.00         | 13,999,999.68         | 0.00                | 0.32                  |
| Unemployment Comp                 | 0.00                | 200,000.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 75,000.00         | 275,000.00            | 275,000.00            | 0.00                | 0.00                  |
| Retirement                        | 0.00                | 5,935,944.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | (189,720.00)      | 5,746,224.00          | 5,746,224.00          | 0.00                | 0.00                  |
|                                   | <u>0.00</u>         | <u>34,491,164.00</u>  | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>0.00</u>       | <u>34,491,164.00</u>  | <u>34,277,988.53</u>  | <u>500.00</u>       | <u>212,675.47</u>     |
|                                   | <u>1,181,370.83</u> | <u>140,962,851.00</u> | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>400,000.00</u> | <u>142,544,221.83</u> | <u>139,672,772.51</u> | <u>1,023,886.29</u> | <u>1,947,563.03</u>   |
| <b>SEWER SYSTEM</b>               |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 300,921.00            | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 300,921.00            | 285,951.00            | 0.00                | 14,970.00             |
| Other Expenses                    | 3,409.00            | 1,937,500.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 165,000.00        | 2,105,909.00          | 5,029,740.02          | 8,700.00            | (2,932,531.02)        |
|                                   | <u>3,409.00</u>     | <u>2,238,421.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>165,000.00</u> | <u>2,406,830.00</u>   | <u>5,315,691.02</u>   | <u>8,700.00</u>     | <u>(2,917,561.02)</u> |
| <b>WATER DEPARTMENT</b>           |                     |                       |                 |              |             |                    |             |                   |                       |                       |                     |                       |
| Personal Services                 | 0.00                | 1,804,485.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 0.00              | 1,804,485.00          | 1,854,417.04          | 0.00                | (49,932.04)           |
| Other Expenses                    | 36,690.75           | 2,495,340.00          | 0.00            | 0.00         | 0.00        | 0.00               | 0.00        | 150,000.00        | 2,682,030.75          | 5,067,563.16          | 115,151.53          | (2,500,683.94)        |
|                                   | <u>36,690.75</u>    | <u>4,299,825.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>150,000.00</u> | <u>4,486,515.75</u>   | <u>6,921,980.20</u>   | <u>115,151.53</u>   | <u>(2,550,615.98)</u> |
| <b>TOTAL ENTERPRISE</b>           | <u>40,099.75</u>    | <u>6,538,246.00</u>   | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>315,000.00</u> | <u>6,893,345.75</u>   | <u>12,237,671.22</u>  | <u>123,851.53</u>   | <u>(5,468,177.00)</u> |
| <b>GRAND TOTAL</b>                | <u>1,221,470.58</u> | <u>147,501,097.00</u> | <u>0.00</u>     | <u>0.00</u>  | <u>0.00</u> | <u>0.00</u>        | <u>0.00</u> | <u>715,000.00</u> | <u>149,437,567.58</u> | <u>151,810,443.73</u> | <u>1,147,737.82</u> | <u>(3,520,613.97)</u> |

**Town of Andover  
General Fund Special Articles  
June 30, 2014**

| ORG CODE | OBJ CODE | ARTICLE NUMBER | ARTICLE TITLE                  | CONTINUED APPROPRIATION | OTHER ACCOUNTS | APPROPRIATION       | TRANS FROM OTHER | TOTAL AVAILABLE     | EXPENDED            | OFU         | ENCUMB      | CONTINUED APPROPRIATION |
|----------|----------|----------------|--------------------------------|-------------------------|----------------|---------------------|------------------|---------------------|---------------------|-------------|-------------|-------------------------|
| 02133    | 571064   | ANNUAL         | FIREWORKS FUND                 | 0.00                    |                | 14,000.00           |                  | 14,000.00           | 11,750.00           |             |             | 2,250.00                |
| 02133    | 571083   | ANNUAL         | SUPPORT FOR CIVIC EVENTS       | 0.00                    |                | 4,000.00            |                  | 4,000.00            | 3,564.00            |             |             | 436.00                  |
|          |          |                |                                | 0.00                    | 0.00           | 18,000.00           | 0.00             | 18,000.00           | 15,314.00           | 0.00        | 0.00        | 2,686.00                |
| 02133    | 571072   | ANNUAL         | OPEB FUNDING                   | 0.00                    |                | 1,000,000.00        |                  | 1,000,000.00        | 1,000,000.00        |             |             | 0.00                    |
|          |          |                |                                | 0.00                    | 0.00           | 1,000,000.00        | 0.00             | 1,000,000.00        | 1,000,000.00        | 0.00        | 0.00        | 0.00                    |
| 02133    | 571084   | ANNUAL         | STABILIZATION FUND             | 0.00                    |                | 500,000.00          |                  | 500,000.00          | 500,000.00          |             |             | 0.00                    |
|          |          |                |                                | 0.00                    | 0.00           | 500,000.00          | 0.00             | 500,000.00          | 500,000.00          | 0.00        | 0.00        | 0.00                    |
| 02141    | 571065   | ART 56, 2013   | PROPERTY VALUATION             | 80,000.00               |                | 31,800.00           |                  | 111,800.00          | 53,972.00           |             |             | 57,828.00               |
|          |          |                |                                | 80,000.00               | 0.00           | 31,800.00           | 0.00             | 111,800.00          | 53,972.00           | 0.00        | 0.00        | 57,828.00               |
| 02171    | 571012   | ART 57, 1995   | WETLAND BYLAW                  | 1,461.19                |                |                     |                  | 1,461.19            |                     |             |             | 1,461.19                |
|          |          |                |                                | 1,461.19                | 0.00           | 0.00                | 0.00             | 1,461.19            | 0.00                | 0.00        | 0.00        | 1,461.19                |
| 02541    | 571080   | ANNUAL         | ELDERLY DISABLED TRANSPORT (T) | 19,272.26               |                | 8,000.00            |                  | 27,272.26           | 12,041.05           |             |             | 15,231.21               |
|          |          |                |                                | 19,272.26               | 0.00           | 8,000.00            | 0.00             | 27,272.26           | 12,041.05           | 0.00        | 0.00        | 15,231.21               |
|          |          |                | <b>TOTAL GENERAL FUND</b>      | <b>100,733.45</b>       | <b>0.00</b>    | <b>1,557,800.00</b> | <b>0.00</b>      | <b>1,658,533.45</b> | <b>1,581,327.05</b> | <b>0.00</b> | <b>0.00</b> | <b>77,206.40</b>        |

Town of Andover  
Capital Projects Fund  
Fiscal 2014

| DESCRIPTION                                       | Fiscal 2014         |                   |                     |                   |                     |                     |             |                     |                     |
|---------------------------------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|---------------------|-------------|---------------------|---------------------|
|                                                   | 07/01/13<br>Balance | ENCUMB            | LTBOND<br>PROCEEDS  | OFU(S)            | TOTAL<br>AVAILABLE  | TOTAL<br>EXP        | OFU         | ENCUMB              | 06/30/14<br>Balance |
| ART 44 86 MID SCH ROOF ROOF                       | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 09 00 MIDDLE ELEM SCHOOL                      | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 11 05 SCHOOL BUILDING REP/IMP                 | 9,879.65            |                   |                     |                   | 9,879.65            | 5,625.34            |             |                     | 4,254.31            |
| ART 17 06 SCHOOL ROOF REPLACEMENTS                | 9,904.00            |                   |                     |                   | 9,904.00            |                     |             | 9,904.00            | 0.00                |
| ART 48 06 SCHOOL HVAC REPLACEMENTS                | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 9-1 07 BANCROFT/WEST EL                       | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 15 07 SCHOOL ROOF REPLACE                     | 1,320.00            |                   |                     |                   | 1,320.00            |                     |             |                     | 1,320.00            |
| ART 28 07 SCHOOL BUILDING MAINTENANCE             | 831.24              |                   |                     |                   | 831.24              | 562.29              |             |                     | 268.95              |
| ART 29 08 LOVELY FIELD RENOVATIONS                | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 27, 08 SCHOOL BLDG MAINT/RENOV                | 46,150.59           | 2,082.78          |                     |                   | 48,233.37           | -664.26             |             | 2,082.78            | 46,814.85           |
| ART 58 09 SCHOOL BLDG MAINT/REPAIR                | 1,500.00            | 2,272.95          |                     |                   | 3,772.95            |                     |             | 2,272.95            | 1,500.00            |
| ART 58 09 VET'S WAR MEMORIAL AUDITORIUM           | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 41 10 SCHOOL MAINT & RENOVATION               | 78,675.32           |                   |                     |                   | 78,675.32           | 31,968.82           | 653.30      |                     | 46,033.20           |
| ART 18 11 SCHOOL BLDG MAINT/RENOV                 | 70,790.69           | 9,726.70          |                     |                   | 80,517.39           | 56,502.89           |             |                     | 24,014.50           |
| ART 17 11 WEST MIDDLE GREEN REPAIRS               | -138,744.61         |                   |                     | 130,266.00        | -8,478.61           | -12,708.56          |             |                     | 4,229.95            |
| ART 25 12 SCHOOL BLDG/MAINT RENOV                 | 39,265.76           | 78,933.23         | 900,000.00          |                   | 418,198.99          | 26,322.29           |             | 227,183.21          | 164,693.49          |
| ART 38 12 WEST MIDDLE SCHOOL REPAIR               | 180,328.24          | 39,220.00         |                     |                   | 199,548.24          | 182,788.88          |             | 9,260.00            | -2,500.64           |
| ART 32 13 AHS TENNIS COURTS                       | 400,000.00          |                   |                     |                   | 400,000.00          | 292,766.85          |             |                     | 107,233.15          |
| ART 35 13 SCHOOL SPACE NEEDS STUDY                | 130,000.00          |                   |                     |                   | 130,000.00          | 104,000.00          |             | 26,000.00           | 0.00                |
| ART 18, 13 DOHERTY MIDDLE SITE IMPROVEMENTS       | 0.00                |                   | 2,400,000.00        |                   | 2,400,000.00        | 2,231,192.76        |             | 44,298.44           | 124,508.80          |
| ART 36, 13 SCHOOL BLDG MAINT & IMPROVE            | 0.00                |                   | 900,000.00          |                   | 900,000.00          | 657,133.82          |             | 4,632.00            | 238,234.18          |
| ART 38, 13 WEST MIDDLE SCHOOL HEATING             | 0.00                |                   | 1,250,000.00        |                   | 1,250,000.00        | 603,581.24          |             | 594,597.37          | 51,821.39           |
| <b>TOTAL SCHOOL</b>                               | <b>809,300.88</b>   | <b>132,235.68</b> | <b>4,850,000.00</b> | <b>130,266.00</b> | <b>5,921,802.54</b> | <b>4,189,082.36</b> | <b>0.00</b> | <b>920,284.05</b>   | <b>812,426.13</b>   |
| <b>BANCROFT REPLACEMENT</b>                       |                     |                   |                     |                   |                     |                     |             |                     |                     |
| ART 24, 08 BANCROFT FEASIBILITY STUDY             | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 59 08 FEASIBILITY STUDY BANCROFT SCH          | 16,030.17           |                   |                     |                   | 16,030.17           |                     |             |                     | 16,030.17           |
| STM 3 10 BANCROFT SCHOOL REPLACE                  | -8,751,315.35       | 11,431,248.55     | 17,700,000.00       | 6,009,868.00      | 26,389,801.20       | 22,946,004.03       |             | 6,764,842.09        | -3,321,044.92       |
|                                                   | -8,735,285.18       | 11,431,248.55     | 17,700,000.00       | 6,009,868.00      | 26,405,831.37       | 22,946,004.03       | 0.00        | 6,764,842.09        | -3,305,014.75       |
| <b>B3 12 STM YOUTH CENTER APPROPR</b>             | <b>0.00</b>         |                   | <b>2,000,000.00</b> |                   | <b>2,000,000.00</b> | <b>900.00</b>       |             | <b>1,986,979.38</b> | <b>12,120.62</b>    |
| A2 13 STM YOUTH CTR-WOOD TRUST                    | 0.00                |                   |                     | 700,000.00        | 700,000.00          |                     |             | 700,000.00          | 0.00                |
| STM 2A 2011 YOUTH CENTER                          | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
|                                                   | 0.00                | 0.00              | 2,000,000.00        | 700,000.00        | 2,700,000.00        | 900.00              | 0.00        | 2,686,979.38        | 12,120.62           |
| <b>ART 5 2004 2005 CIP (Effective 07/01/2004)</b> | <b>0.01</b>         |                   |                     |                   | <b>0.01</b>         |                     |             |                     | <b>0.01</b>         |
| ART 5 2005 2006 CIP (Effective 07/01/2005)        | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 5 2006 2007 CIP (Effective 07/01/2006)        | 0.01                |                   |                     |                   | 0.01                |                     |             |                     | 0.01                |
| ART 5 2007 2008 CIP (Effective 07/01/2007)        | 17,319.85           | 1,196.50          |                     |                   | 18,516.35           | 6,335.30            | 1,196.50    |                     | 10,984.55           |
| ART 8 2008 2008 CIP (Effective 07/01/2008)        | 103,563.22          |                   |                     |                   | 103,563.22          | 7,099.77            |             | 24,577.00           | 71,886.45           |
| ART 5 2009 2010 CIP (Effective 07/01/2009)        | 53,973.89           | 15,262.00         |                     |                   | 69,235.89           | 13,124.76           |             | 36,997.00           | 19,114.13           |
| ART 5 2010 2011 CIP (Effective 07/01/2010)        | 130,065.06          | 38,839.84         |                     |                   | 168,904.90          | 65,487.83           |             | 58,390.58           | 42,826.29           |
| ART 5 2011 2012 CIP (Effective 07/01/2011)        | 211,910.20          | 36,350.89         |                     |                   | 248,261.09          | 168,946.40          |             | 21,726.58           | 57,588.11           |
| ART 5 2012 2013 CIP (Effective 07/01/2012)        | 1,289,527.18        | 23,823.07         |                     |                   | 1,313,350.25        | 423,559.85          |             | 57,074.43           | 832,715.95          |
| ART 5 2013 2014 CIP (Effective 07/01/2013)        | 0.00                |                   |                     | 2,280,000.00      | 2,280,000.00        | 589,937.73          |             | 29,158.54           | 1,660,903.73        |
|                                                   | 1,806,359.40        | 113,272.10        | 0.00                | 2,280,000.00      | 4,189,631.50        | 1,274,491.64        | 0.00        | 228,120.63          | 2,696,018.23        |
| <b>ART 31 98 SEWER PLANS- SO</b>                  | <b>188,964.13</b>   |                   |                     |                   | <b>188,964.13</b>   |                     |             |                     | <b>188,964.13</b>   |
| ART 34 98 SEWER PLN ROGERS                        | 32,528.44           |                   |                     |                   | 32,528.44           |                     |             |                     | 32,528.44           |
| ART 42 98 ROGERS BROOK SEWER                      | 26,516.30           |                   |                     |                   | 26,516.30           |                     |             |                     | 26,516.30           |
| ART 41 99 SEWER CONST MAIN ST                     | 84,744.98           |                   |                     |                   | 84,744.98           |                     |             |                     | 84,744.98           |
| ART 44-3 02 SANITARY SEWER INFILTRATION           | 45,914.59           |                   |                     |                   | 45,914.59           | 27,304.27           |             |                     | 18,610.32           |
| ART 25 04 SEWER METER                             | 72,417.88           |                   |                     |                   | 72,417.88           |                     |             |                     | 72,417.88           |
| ART 2A 04 SOUTH MAIN STREET AREA SEWER            | 341,844.44          |                   |                     |                   | 341,844.44          |                     |             |                     | 341,844.44          |
| ART 33 06 REPAIR/REPLACE SANITARY SEWER           | 114,238.74          |                   |                     |                   | 114,238.74          |                     |             |                     | 114,238.74          |
| ART 38 07 DASCOMB/OSGOOD SEWER                    | 45,257.64           |                   |                     |                   | 45,257.64           |                     |             |                     | 45,257.64           |
| ART 41 07 KIRKLAND ST SEWER (BETTERMENTS)         | 39,702.65           |                   |                     |                   | 39,702.65           |                     |             |                     | 39,702.65           |
| ART 64 07 SHAWSHHEEN PUMP STATION                 | 330,162.29          | 2,800.00          |                     |                   | 332,962.29          | 30,744.39           |             |                     | 302,217.90          |
| ART 33 08 SHAWSHHEEN RIVER OUTFALL SEWER          | 328,097.86          |                   |                     |                   | 328,097.86          |                     |             |                     | 328,097.86          |
| ART 51 08 SEWER MAIN CONSTRUCTION                 | 0.00                |                   |                     |                   | 0.00                |                     |             |                     | 0.00                |
| ART 32 10 SEWER MAIN CONST & RECONST              | 500,000.00          |                   |                     |                   | 500,000.00          |                     |             |                     | 500,000.00          |
| ART 46 10 SEWER LINE EXT LINCOLN ST               | 56,540.08           |                   |                     |                   | 56,540.08           |                     |             |                     | 56,540.08           |
| ART 37 12 SEWER MAINTENANCE VEHICLE               | 5,026.84            |                   |                     |                   | 5,026.84            | 1,243.70            |             |                     | 3,783.14            |
| ART 44 13 SEWER VEHICLES                          | 25,000.00           |                   |                     | 42,500.00         | 67,500.00           |                     |             |                     | 67,500.00           |
| A60 14 SEWER MASTER PLAN STUDY                    | 0.00                |                   |                     | 100,000.00        | 100,000.00          |                     |             |                     | 100,000.00          |
| <b>TOTAL SEWER</b>                                | <b>2,226,956.64</b> | <b>2,800.00</b>   | <b>0.00</b>         | <b>142,500.00</b> | <b>2,382,256.64</b> | <b>59,292.36</b>    | <b>0.00</b> | <b>0.00</b>         | <b>2,322,964.28</b> |

Town of Andover  
Capital Projects Fund  
Fiscal 2014

| DESCRIPTION                                    | Fiscal 2014         |                   |                     |                   |                     |                   |             |                   |                     |
|------------------------------------------------|---------------------|-------------------|---------------------|-------------------|---------------------|-------------------|-------------|-------------------|---------------------|
|                                                | 07/01/13<br>Balance | ENCUMB            | LTBOND<br>PROCEEDS  | OFU(S)            | TOTAL<br>AVAILABLE  | TOTAL<br>EXP      | OFU         | ENCUMB            | 06/30/14<br>Balance |
| ART 32-2 00 CONSERV MAINT/MP                   | 5,301.73            |                   |                     |                   | 5,301.73            | 1,961.69          |             |                   | 3,340.04            |
| ART 12 01 LAND ACQ LOWELL JCT ROAD             | 29,725.53           | 3,156.00          |                     |                   | 32,881.53           | 38,999.95         |             |                   | -6,118.42           |
| ART 23 02 CONSERVATION FUND                    | 50,783.64           |                   |                     | 200.00            | 50,983.64           | 31,667.89         |             |                   | 19,295.75           |
| ART 55 10 LAND - FOSTERS POND (SEE STM 1 2010) | 0.00                |                   |                     | 0.00              | 0.00                |                   |             |                   | 0.00                |
| ART 33, 13 LAND ACQ 14 CHANDLER RD             | 0.00                |                   | 775,000.00          |                   | 775,000.00          |                   |             |                   | 775,000.00          |
| ART 54, 13 ACQUISITION REICHOLO                | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| A60 13 STREAMGAUGING SYSTEM                    | 0.00                |                   |                     | 60,000.00         | 60,000.00           | 7,500.00          |             |                   | 52,500.00           |
| <b>TOTAL CONSERVATION</b>                      | <b>85,810.90</b>    | <b>3,156.00</b>   | <b>775,000.00</b>   | <b>60,200.00</b>  | <b>924,166.90</b>   | <b>60,149.53</b>  | <b>0.00</b> | <b>0.00</b>       | <b>844,017.37</b>   |
| ART 44 99 LANDFILL CLOSURE                     | -146,601.16         | 182,737.00        | 200,000.00          |                   | 236,135.84          | 36,135.84         |             |                   | 200,000.00          |
| ART 43 06 LANDFILL CAP LEDGE ROAD              | 89,900.00           | 5,963.90          |                     |                   | 95,863.90           |                   |             | 5,963.90          | 89,900.00           |
| ART 31 08 LEDGE ROAD LANDFILL CLOSURE          | -317,362.90         |                   |                     |                   | -317,362.90         | 139,560.29        |             | 183,768.14        | -640,691.33         |
| <b>TOTAL LAND FILL STUDY</b>                   | <b>-374,064.06</b>  | <b>188,700.90</b> | <b>200,000.00</b>   | <b>0.00</b>       | <b>14,636.84</b>    | <b>175,696.13</b> | <b>0.00</b> | <b>189,732.04</b> | <b>-350,791.33</b>  |
| ART 74 99 MAIN ST STREETSCAPE                  | 86,825.77           |                   |                     |                   | 86,825.77           | 3,223.54          |             | 83,602.23         | 0.00                |
| ART 48 02 MAIN ST IMPROVEMENTS                 | 18,488.90           |                   |                     |                   | 18,488.90           | 636.00            |             |                   | 17,852.90           |
| A25 14 BALLARDVLEFS LAND PURCHS                | 0.00                |                   |                     | 200,000.00        | 200,000.00          |                   |             |                   | 200,000.00          |
| ARTT 28 14 BALLARDVALE ADDITION                | 0.00                |                   |                     | 200,000.00        | 200,000.00          |                   |             |                   | 200,000.00          |
| A27 14 SR CITIZENS NEEDS STUDY                 | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| A21 14 GIS DATA UPDATE                         | 0.00                |                   |                     | 30,000.00         | 30,000.00           |                   |             |                   | 30,000.00           |
| <b>TOTAL OTHER</b>                             | <b>105,314.67</b>   | <b>0.00</b>       | <b>0.00</b>         | <b>430,000.00</b> | <b>635,314.67</b>   | <b>3,859.54</b>   | <b>0.00</b> | <b>83,602.23</b>  | <b>447,852.80</b>   |
| ART 27 96 REPAINT WATER                        | 37,862.97           |                   |                     |                   | 37,862.97           |                   |             |                   | 37,862.97           |
| ART 30 00 WATER MAIN DISTRIBUTION              | 3,308.41            |                   |                     |                   | 3,308.41            |                   |             |                   | 3,308.41            |
| ART 42 02 WATER PLANT DESIGN                   | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 18 03 WATER STORAGE TANK REHAB             | 80,000.00           |                   |                     |                   | 80,000.00           |                   |             |                   | 80,000.00           |
| ART 20 03 WATER PLANT IMPROVEMENTS             | 388,281.55          | 13,520.00         |                     |                   | 411,801.55          | 18,896.41         |             | 8,700.00          | 384,305.14          |
| ART 25 04 WATER METERS                         | 316.80              |                   |                     |                   | 316.80              |                   |             |                   | 316.80              |
| ART 34 05 WATER PLANT IMPROVE                  | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 36 05 WATER DISTRIBUTION IMPROVEMENTS      | 162.03              | 42,900.00         |                     |                   | 43,062.03           | 42,900.00         |             |                   | 162.03              |
| ART 41 05 FISH BROOK PUMPING STATION           | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 55 05 HAGGERTS/FISHBROOK SALT ST           | -0.02               |                   |                     |                   | -0.02               |                   |             |                   | -0.02               |
| ART 31 08 WATER MAIN REPLACEMENT               | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 32 06 WATER METERS                         | 209,318.28          |                   |                     |                   | 209,318.28          |                   |             |                   | 209,318.28          |
| ART 35 07 WATER VEHICLE REPLACEMENT            | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 46 07 WATER DISTRIBUTION                   | 138,089.72          |                   |                     |                   | 138,089.72          | 282.90            |             |                   | 137,806.82          |
| ART 47 07 WATER PLANT PUMPS                    | 4,397.58            |                   |                     |                   | 4,397.58            |                   |             |                   | 4,397.58            |
| ART 54 07 SALT BALANCE STUDY                   | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 12 06 FISHBROOK PUMPING STATION            | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 29 09 WATER MAIN CONST/RECONST             | 98,824.00           |                   |                     |                   | 98,824.00           |                   |             |                   | 98,824.00           |
| ART 30 09 WATER SUPPLY IMPROVEMENTS            | 157,768.79          | 4,800.00          |                     |                   | 162,568.79          | 22,232.04         |             | 28,688.25         | 111,646.50          |
| ART 65 09 WATER PLANT ROOF REPLACE             | 161,721.15          |                   |                     |                   | 161,721.15          |                   |             |                   | 161,721.15          |
| ART 31 10 WATER MAIN COST & RECONST            | 500,000.00          |                   |                     |                   | 500,000.00          |                   |             |                   | 500,000.00          |
| ART 33 10 WATER PLANT GAC REPLACE              | -110,560.00         |                   | 110,000.00          |                   | -660.00             |                   |             |                   | -660.00             |
| ART 34 10 WATER PLANT HVAC & EQUIP             | 246,104.00          |                   |                     |                   | 246,104.00          | 6,844.82          |             |                   | 239,259.08          |
| ART 42 11 WATER MAIN CONST/RECONST             | 0.00                |                   | 500,000.00          |                   | 500,000.00          |                   |             |                   | 500,000.00          |
| ART 44 11 VARIABLE SPEED UMP                   | 159,099.95          |                   |                     |                   | 159,099.95          |                   |             |                   | 159,099.95          |
| ART 35 12 MAJOR WATER MAIN REPLACEMENT         | -231.00             |                   | 1,439,000.00        |                   | 1,438,769.00        | 315,272.06        |             | 453,783.83        | 669,713.11          |
| ART 36 12 WATER PLANT BACKWASH TANK            | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 43 12 WATER DISTRIBUTION MAINTENANCE       | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 44 13 WATER VEHICLES                       | 25,000.00           |                   |                     | 42,500.00         | 67,500.00           |                   |             |                   | 67,500.00           |
| ART 45 13 WATER DIST FLUSHING PROGRAM          | 195,000.00          |                   |                     |                   | 195,000.00          | 17,220.98         |             | 42,995.22         | 134,783.80          |
| ART 41, 13 MAJOR WATER MAIN REPLACEMENT        | 0.00                |                   | 1,000,000.00        |                   | 1,000,000.00        | 437.40            |             |                   | 999,562.60          |
| ART 42, 13 WATER DISTRIBUTION MAINT            | 0.00                |                   |                     |                   | 0.00                |                   |             |                   | 0.00                |
| ART 26, 13 HYDRANT INFRASTRUCTURE              | 0.00                |                   | 500,000.00          |                   | 500,000.00          | 371,759.60        |             | 68,958.59         | 59,281.81           |
| A58 14 WATER/SEWER RATE STUDY                  | 0.00                |                   |                     | 100,000.00        | 100,000.00          |                   |             |                   | 100,000.00          |
| <b>TOTAL WATER</b>                             | <b>2,304,562.01</b> | <b>61,220.00</b>  | <b>3,549,000.00</b> | <b>142,500.00</b> | <b>6,057,282.01</b> | <b>795,846.31</b> | <b>0.00</b> | <b>603,125.89</b> | <b>4,658,309.81</b> |

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Fiscal 2014

| DESCRIPTION                                   | 07/01/13<br>Balance | ENCUMB            | LTBOND<br>PROCEEDS | OFU(S)            | TOTAL<br>AVAILABLE  | TOTAL<br>EXP        | OFU         | ENCUMB            | 06/30/14<br>Balance |
|-----------------------------------------------|---------------------|-------------------|--------------------|-------------------|---------------------|---------------------|-------------|-------------------|---------------------|
| ART 24 97 SENIOR CITIZEN                      | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 32 01 TOWN/SCHOOL PROJECTS                | 719.02              |                   |                    |                   | 719.02              |                     |             |                   | 719.02              |
| ART 33-5 01 WEST FIRE STATION - LONG TERM     | 13,439.54           | 3,887.08          |                    |                   | 17,326.62           |                     |             | 3,887.08          | 13,439.54           |
| ART 28-1 02 TOWN BUILDING IMPROVEMENTS        | 5,174.77            |                   |                    |                   | 5,174.77            | 4,218.75            |             |                   | 856.02              |
| ART 32 04 SENIOR CTR PLANS                    | 1,715.75            |                   |                    |                   | 1,715.75            |                     |             |                   | 1,715.75            |
| ART 48 06 TOWN HVAC REPLACEMENT               | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 48 06 LAND TRANSFER BUXTON CT             | 200.00              |                   |                    |                   | 200.00              |                     |             |                   | 200.00              |
| ART 27 07 TOWN BLDG RENOVATION                | 242,553.64          |                   |                    |                   | 242,553.64          | 121,079.20          |             |                   | 121,474.44          |
| ART 51 07 ACQ BLANCHARD ST                    | 28,767.03           |                   |                    |                   | 28,767.03           |                     |             |                   | 28,767.03           |
| ART 44 08 WM WOOD MEMORIAL                    | 3,902.43            |                   |                    |                   | 3,902.43            |                     |             |                   | 3,902.43            |
| ART 49 08 PARKS & GROUNDS BUILDING            | 276,691.00          |                   |                    |                   | 276,691.00          |                     |             |                   | 276,691.00          |
| ART 28 08 TOWN BLDG RENOVATION                | 0.00                | 6,388.00          |                    |                   | 6,388.00            | 6,388.44            |             |                   | -0.44               |
| ART 38 08 FIRE DPW VEHICLES                   | 7,761.00            |                   |                    |                   | 7,761.00            |                     |             |                   | 7,761.00            |
| ART 48 08 REC PARK LIGHTING                   | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 16 09 TOWN YARD LEWIS T                   | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 17 09 CAMPENILLI DRIVE (RIGHT OF REFUSAL) | 27,255.00           |                   |                    |                   | 27,255.00           | 7,100.00            |             | 9,900.00          | 10,255.00           |
| ART 18 09 SITE EVALUATION TOWN YARD           | -235.00             |                   |                    |                   | -235.00             |                     |             |                   | -235.00             |
| ART 48 09 INSTALL/REPLACE PARK METERS         | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 34 09 B'VALLE FIRE REPLACEMENT            | 70,070.96           |                   |                    |                   | 70,070.96           | 3,975.76            |             |                   | 66,095.20           |
| ART 55 09 TOWN BLDG MAINT/IMPROVE             | 5,881.54            |                   |                    |                   | 5,881.54            |                     |             |                   | 5,881.54            |
| ART 57 09 BLANCHARD ST BALLFIELDS             | 5,080.82            |                   |                    |                   | 5,080.82            | 5,081.00            |             |                   | -0.18               |
| ART 42 10 TOWN BLDG MAINTENANCE               | 13,583.78           | 26,437.00         |                    |                   | 40,030.78           | 24,987.77           |             | 15,043.01         | 0.00                |
| STM 01 10 PURCHASE 3 BLANCHARD ST             | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 34 11 TOWN BUILDING MAINTENANCE           | 46,447.67           | 51,096.43         |                    |                   | 97,544.10           | 51,013.26           |             |                   | 46,530.84           |
| ART 18 11 MUNICIPAL SERVICE FACILITY          | 1,506.00            | 15,314.42         |                    |                   | 16,820.42           | 15,137.42           |             |                   | 1,683.00            |
| ART 21 11 RENEWABLE ENERGY FACILITY           | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 38 11 SPRING GROVE MAINT                  | 7,000.00            |                   |                    | 6,000.00          | 13,000.00           |                     |             |                   | 13,000.00           |
| ART 22 12 TECH INFRASTRUCTURE                 | 768,428.99          | 360,357.78        |                    |                   | 1,128,786.77        | 617,828.79          |             | 74,854.86         | 496,103.12          |
| ART 23 12 TOWN PLAYGROUND                     | 200,000.00          |                   |                    |                   | 200,000.00          |                     |             |                   | 200,000.00          |
| ART 24 12 TOWN BLDG MAINTENANCE               | 229,767.88          | 36,199.98         |                    |                   | 265,967.86          | 67,018.04           |             | 95,389.77         | 103,569.05          |
| ART 28 12 BALMOAL REPAIRS                     | 33,029.65           | 5,000.00          |                    |                   | 38,029.65           | 5,000.00            |             |                   | 33,029.65           |
| ART 31 12 FIRE COMMUNICATION UPGRADE          | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| ART 37 13 ANNUAL COMPUTER REPLACEMENT         | 218,300.00          |                   |                    |                   | 218,300.00          | 133,350.32          |             |                   | 84,949.68           |
| ART 45 13 PAY AND DISPLAY                     | 60,000.00           |                   |                    | 118,000.00        | 178,000.00          | 60,747.08           |             |                   | 117,252.92          |
| AET 28, 13 TOWN BLDG/FACILITY MAINTENANCE     | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| A22 13 MONUMENT DEYERMOND                     | 0.00                |                   |                    | 20,000.00         | 20,000.00           | 19,987.55           |             |                   | 2.45                |
| B39 14 TOWN & SCHOOL ENERGY                   | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| B40 14 TECH HARDW/SOFTWARE                    | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| B41 14 PLAYGROUND REPLACEMENTS                | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| B43 14 BUILD & FACILITY MAINT                 | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| B52 14 SCHOOL BLDG MAINT/RENOV                | 0.00                |                   |                    |                   | 0.00                |                     |             |                   | 0.00                |
| <b>TOTAL MUNI BUILDING</b>                    | <b>2,267,051.47</b> | <b>504,680.66</b> | <b>0.00</b>        | <b>144,000.00</b> | <b>2,915,732.16</b> | <b>1,142,923.36</b> | <b>0.00</b> | <b>199,074.72</b> | <b>1,573,784.06</b> |

Town of Andover  
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| DESCRIPTION                                | Fiscal 2014         |                      |                      |                      |                      |                      |             |                      |                      |
|--------------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------|----------------------|----------------------|
|                                            | 07/01/13<br>Balance | ENCUMB               | LTBOND<br>PROCEEDS   | OFU(S)               | TOTAL<br>AVAILABLE   | TOTAL<br>EXP         | OFU         | ENCUMB               | 06/30/14<br>Balance  |
| ART 65-1 98 STORM DRAINAGE                 | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 30 97 ROAD IMPROVEMENT                 | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 46-3 99 TOWN CAPITAL                   | 575.94              |                      |                      |                      | 575.94               |                      |             |                      | 575.94               |
| ART 88 99 IMPROVE ESSEX/PEARSON            | 3,500.00            |                      |                      |                      | 3,500.00             |                      |             |                      | 3,500.00             |
| ART 83 98 SALEM ST SIDEWALK                | 46,482.27           |                      |                      |                      | 46,482.27            |                      |             |                      | 46,482.27            |
| ART 84 98 SIDEWALK IMP                     | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 54 00 LINCOLN CIRCLE/JILLIAN TER       | 9,673.99            |                      |                      |                      | 9,673.99             |                      |             |                      | 9,673.99             |
| ART 66 00 SIDEWALK RESTORATION             | 6,967.78            |                      |                      |                      | 6,967.78             |                      |             |                      | 6,967.78             |
| ART 70 00 SIDEWALK CHESTNUT ST             | 71,174.95           |                      |                      |                      | 71,174.95            |                      |             |                      | 71,174.95            |
| ART 22 01 SIDEWALK CROSS HIGH PLAIN        | 10,427.37           |                      |                      |                      | 10,427.37            |                      |             |                      | 10,427.37            |
| ART 28 01 ACQ SMITHSHIRE EST               | 56,946.18           |                      |                      |                      | 56,946.18            |                      |             |                      | 56,946.18            |
| ART 33-1 01 GIS                            | 106.00              |                      |                      |                      | 106.00               |                      |             |                      | 106.00               |
| ART 44-1 02 HYDRANT REPLACEMENT            | 632.54              |                      |                      |                      | 632.54               |                      |             |                      | 632.54               |
| ART 44-2 02 GIS                            | 32,985.44           |                      |                      |                      | 32,985.44            | 2,265.00             |             |                      | 30,720.44            |
| ART 33 05 MORANE ST                        | 6,152.90            |                      |                      |                      | 6,152.90             |                      |             |                      | 6,152.90             |
| ART 51 05 SIDEWALK RECONSTRUCTION          | 28,191.52           |                      |                      |                      | 28,191.52            | 28,191.52            |             |                      | 0.00                 |
| ART 9-2 07 BRIDGE REPAIRS                  | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 38 07 ACQUIRE GRANLI DRIVE             | 1,653.84            |                      |                      |                      | 1,653.84             |                      |             |                      | 1,653.84             |
| ART 39 07 PEDESTRIAN FOOT BRIDGE           | 15,000.00           |                      |                      |                      | 15,000.00            |                      |             |                      | 15,000.00            |
| ART 52 07 BRIDGE REPAIRS                   | 0.00                | 24,144.35            |                      |                      | 24,144.35            |                      |             |                      | 24,144.35            |
| ART 2A 07 ACQ 18 PEARSON ST                | 12,214.87           |                      |                      |                      | 12,214.87            |                      |             |                      | 12,214.87            |
| ART 3A 07 ACQ 18 PEARSON ST                | 479.67              |                      |                      |                      | 479.67               |                      |             |                      | 479.67               |
| ART 4A 07 ACQ 37 PEARSON ST                | 27,393.41           |                      |                      |                      | 27,393.41            |                      |             |                      | 27,393.41            |
| ART 32 08 BRIDGE REPAIRS                   | 218,677.70          | 28,369.00            |                      |                      | 247,046.70           |                      |             | 28,369.00            | 218,677.70           |
| ART 52 10 REPAIRS TO PUBLIC WAYS           | 15,634.44           |                      |                      |                      | 15,634.44            |                      |             |                      | 15,634.44            |
| ART 50 08 STORM DRAINAGE IMPROVEMENTS      | 21,071.24           |                      |                      |                      | 21,071.24            | 337.50               |             |                      | 20,733.74            |
| ART 24 11 TOWN BRIDGE EVAL/REPAIR          | 91,200.00           |                      |                      |                      | 91,200.00            | 6,556.58             |             | 5,765.42             | 78,878.00            |
| ART 25 11 PEARSON ST PARKING LOT           | 2,253.20            |                      |                      |                      | 2,253.20             |                      |             |                      | 2,253.20             |
| ART 26 11 HIGHPLAIN @ FISH BROOK           | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 33 11 STORM DRAINAGE IMPROVE           | 101,918.05          | 6,850.00             |                      |                      | 108,768.05           | 93,481.50            |             | 1,405.00             | 13,881.55            |
| ART 42 12 HIGHPLAIN@FISHBROOK              | 288,363.65          | 788,736.89           |                      |                      | 1,077,100.54         | 880,991.50           |             | 56,716.24            | 139,392.80           |
| B20 14 HOLT RD SIDEWALK CONSTR             | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| B22 14 HYDRANT MAINTENANCE                 | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| <b>TOTAL ROAD/STORM DRAIN</b>              | <b>1,089,696.95</b> | <b>848,100.24</b>    | <b>0.00</b>          | <b>0.00</b>          | <b>1,917,797.19</b>  | <b>1,011,823.60</b>  | <b>0.00</b> | <b>92,255.66</b>     | <b>813,717.93</b>    |
| ART 56 97 PUBLIC SAFETY                    | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 47 99 PUB SAF ANTENNAS                 | 3,820.50            |                      |                      |                      | 3,820.50             |                      |             |                      | 3,820.50             |
| ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY | 355.01              |                      |                      |                      | 355.01               |                      |             |                      | 355.01               |
| ART 34-3 02 REVERSE 911                    | 726.30              |                      |                      |                      | 726.30               |                      |             |                      | 726.30               |
| ART 30 10 FIRE RESCUE AMBULANCE            | 2,455.81            |                      |                      |                      | 2,455.81             |                      |             |                      | 2,455.81             |
| ART 40 10 DPW VEHICLES                     | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 23 11 DPW VEHICLES                     | 60,952.00           |                      |                      |                      | 60,952.00            |                      |             |                      | 60,952.00            |
| ART 33 12 DPW VEHICLES                     | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| ART 24 13 DPW VEHICLES                     | 150,000.00          |                      |                      |                      | 150,000.00           |                      |             |                      | 150,000.00           |
| ART 25 13 FIRE RESCUE AMBULANCE            | 245,000.00          |                      |                      |                      | 245,000.00           | 245,000.00           |             |                      | 0.00                 |
| ART 43 11 WATER & SEWER VEHICLES           | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| B45 14 DPW VEHICLES                        | 0.00                |                      |                      |                      | 0.00                 |                      |             |                      | 0.00                 |
| <b>GRAND TOTAL</b>                         | <b>2,039,113.30</b> | <b>13,285,414.14</b> | <b>29,074,000.00</b> | <b>10,039,334.00</b> | <b>54,437,981.44</b> | <b>21,825,078.88</b> | <b>0.00</b> | <b>11,769,016.69</b> | <b>10,743,785.97</b> |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                          | Available<br>Balance<br>06/30/13 | Encumbrance | Inter-governmental | Interest | OFS  | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFS  | Encumbrance | Total<br>OFS/OFS | Available<br>Balance<br>06/30/14 |
|-------------------------------------|----------------------------------|-------------|--------------------|----------|------|-------------------|--------------------|----------------------|-------------------|-----------------------|------|-------------|------------------|----------------------------------|
| SECTION OF GRANT                    | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| STATE GENERAL GOVERNMENT GRANTS     | 0.00                             | 0.00        | 0.00               | 0.00     | 0.00 | 0.00              | 0.00               | 0.00                 | 0.00              | 0.00                  | 0.00 | 0.00        | 0.00             | 0.00                             |
| FY03 TRAFFIC ENFORCEMENT            | -2,125.33                        |             | 2,548.12           |          |      |                   | 422.79             | 6,832.42             | -2,125.33         | 4,707.09              |      |             | 0.00             | -4,284.30                        |
| FY03 COMMUNITY POLICING             | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| REGIONAL EMERG RESPONSE PLAN        | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| FEMA COM EMERG MGMT                 | 73,716.23                        |             |                    |          |      |                   | 73,716.23          |                      |                   | 0.00                  |      |             | 0.00             | 73,716.23                        |
| BULLETT VEST PARTNERSHIP            | 8,059.47                         |             |                    |          |      |                   | 8,059.47           |                      |                   | 0.00                  |      |             | 0.00             | 8,059.47                         |
| SETB TRAINING                       | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| STUDENT AWARE OF FIRE EDUCATION     | 4,422.19                         |             | 5,786.00           |          |      |                   | 10,208.19          | 720.00               | 3,702.19          | 4,422.19              |      |             | 0.00             | 5,786.00                         |
| FY09 REG EMERG PREPARDNESS          | 0.00                             | 5,972.56    | 94,857.00          |          |      |                   | 100,829.56         | 60,055.54            | 33,886.36         | 93,941.90             |      | 6,837.70    | 6,837.70         | 49.96                            |
| FEMA COM EMERG MGMT                 | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| FY09 011 PSAP SUPPORT               | -6,829.30                        |             | 21,143.62          |          |      |                   | 14,514.32          | 74,850.46            | 3,950.00          | 78,800.46             |      |             | 0.00             | -64,286.14                       |
| DEPARTMENT TRAINING GRANT           | -21,053.84                       |             | 14,280.99          |          |      |                   | -6,772.85          | 3,225.45             | -2,077.68         | 1,147.77              |      | 557.00      | 557.00           | -8,477.62                        |
| FY10 CFDA 97.044                    | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| JNDERAGE ALCOHOL                    | -1,471.14                        |             | 3,968.78           |          |      |                   | 2,497.64           | 2,164.93             |                   | 2,164.93              |      |             | 0.00             | 332.71                           |
| FY09 JAG                            | -3.12                            |             |                    |          |      |                   | -3.12              |                      | -3.12             | -3.12                 |      |             | 0.00             | 0.00                             |
| COMM INNOV CHALLENGE GRANT          | 0.00                             |             |                    |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| PSAP LEADERSHIP SCHOLARSHIP         | 15.73                            |             |                    |          |      |                   | 15.73              | 15.45                |                   | 15.45                 |      |             | 0.00             | 0.28                             |
| PEDESTRIAN, BIKE, TRAFFIC ENFORCENT | -1,429.09                        |             | 4,238.03           |          |      |                   | 2,808.94           | 1,144.85             |                   | 1,144.85              |      |             | 0.00             | 1,664.09                         |
| DISASTER REIMBURSEMENTS             | 7,873.92                         |             | 8,715.00           |          |      |                   | 16,588.92          | 8,715.00             |                   | 8,715.00              |      |             | 0.00             | 7,873.92                         |
| ALTERNATIVE SENTENCING              | 300.00                           |             |                    |          |      |                   | 300.00             |                      |                   | 0.00                  |      |             | 0.00             | 300.00                           |
| SENIOR AWARENESS FIRE EDU           | 0.00                             |             | 3,218.00           |          |      |                   | 3,218.00           |                      | 1,000.00          | 1,000.00              |      |             | 0.00             | 2,218.00                         |
| LOCK BOX DONATIONS                  | 0.00                             |             |                    |          |      | 5,000.00          | 5,000.00           |                      |                   | 0.00                  |      |             | 0.00             | 5,000.00                         |
| STATE PUBLIC SAFETY GRANTS          | 61,675.72                        | 5,972.56    | 158,755.54         | 0.00     | 0.00 | 5,000.00          | 231,403.82         | 157,724.10           | 38,332.42         | 196,056.52            | 0.00 | 7,394.70    | 7,394.70         | 27,952.60                        |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                          | Available<br>Balance<br>06/30/13 | Encumbrance | Intergovmental | Interest | OFS  | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU        | Encumbrance | Total<br>OFS/OFU | Available<br>Balance<br>06/30/14 |
|-------------------------------------|----------------------------------|-------------|----------------|----------|------|-------------------|--------------------|----------------------|-------------------|-----------------------|------------|-------------|------------------|----------------------------------|
| HAPTER 90                           | -60,249.39                       | 35,801.17   | 1,306,553.08   |          |      |                   | 1,282,104.86       |                      | 1,282,104.85      | 1,282,104.85          |            | 28,843.15   | 28,843.15        | -28,843.14                       |
| WED G-9403                          | -55,921.85                       | 55,921.65   |                |          |      |                   | 0.00               |                      |                   | 0.00                  |            |             | 0.00             | 0.00                             |
| WED                                 | 94,582.83                        |             |                | 314.72   |      |                   | 94,877.55          |                      |                   | 0.00                  |            |             | 0.00             | 94,877.55                        |
| WINTER RAPID RECOVERY ROAD PRG      | 0.00                             |             |                |          |      |                   | 0.00               |                      | 69,142.97         | 69,142.97             |            | 22,749.34   | 22,749.34        | -91,892.31                       |
| STATE PUBLIC WORKS GRANTS           | -21,608.21                       | 91,722.82   | 1,306,553.08   | 314.72   | 0.00 | 0.00              | 1,376,982.41       | 0.00                 | 1,351,247.82      | 1,351,247.82          | 0.00       | 51,592.49   | 51,592.49        | -25,857.90                       |
| HEALTHY COMMUNITY                   | -20,197.31                       | 45,733.67   | 116,955.00     |          |      |                   | 142,491.36         | 63,277.82            | 72,265.93         | 135,543.55            |            |             | 0.00             | 6,947.81                         |
| RECYCLE INCENTIVE                   | 24,826.85                        |             |                |          |      |                   | 24,826.85          | 10,809.34            | 4,123.22          | 14,932.56             |            |             | 0.00             | 9,894.29                         |
| NEW HORIZONS FOR YOUTH              | 219.45                           |             |                |          |      |                   | 219.45             |                      | 212.24            | 212.24                |            |             | 0.00             | 7.21                             |
| YOUTH COA FORMULA GRANT             | -732.11                          |             | 51,576.00      |          |      |                   | 50,843.89          | 28,000.00            | 23,221.95         | 51,221.95             |            | 354.05      | 354.05           | -732.11                          |
| HEALTHY CLINIC NUTRITION GRANT      | 5,294.73                         |             |                |          |      |                   | 5,294.73           |                      |                   | 0.00                  |            |             | 0.00             | 5,294.73                         |
| GREATER RIVER VALLEY MRC            | 826.01                           |             | 13,339.68      |          |      |                   | 14,165.69          | 12,811.30            | 528.38            | 13,339.68             |            |             | 0.00             | 826.01                           |
| ENERGY EDUCATION ELDER SERVICES     | 1,141.10                         |             |                |          |      |                   | 1,141.10           |                      |                   | 0.00                  |            |             | 0.00             | 1,141.10                         |
| GREEN COMMUNITIES                   | -14,503.67                       | 72,432.50   |                |          |      |                   | 57,928.83          | 3,014.97             | 141,395.39        | 144,410.36            |            |             | 0.00             | -86,481.53                       |
| TECH ASSIST GRANT                   | 10,128.00                        |             |                |          |      |                   | 10,128.00          |                      |                   | 0.00                  |            |             | 0.00             | 10,128.00                        |
| CLEAN ENERGY CHOICE                 | 1,975.70                         |             |                |          |      |                   | 1,975.70           |                      |                   | 0.00                  |            |             | 0.00             | 1,975.70                         |
| ARTS LOTTERY COUNCIL                | 3,754.09                         |             | 5,255.00       |          |      |                   | 9,009.09           |                      | 5,045.07          | 5,045.07              |            |             | 0.00             | 3,964.02                         |
| RIGHT TO KNOW                       | 973.30                           |             |                |          |      |                   | 973.30             |                      |                   | 0.00                  |            |             | 0.00             | 973.30                           |
| COMMUNITY CTR ELDER NUTRITION       | -124.98                          |             |                |          |      |                   | -124.98            | -180.05              | 55.07             | -124.98               |            |             | 0.00             | 0.00                             |
| VASSON CNT/CITY HEALTH OF           | 10,484.87                        |             |                |          |      | 3,500.00          | 13,984.87          |                      | 1,350.33          | 1,350.33              |            |             | 0.00             | 12,634.54                        |
| SECONDHAND SMOKE INITIATIVE         | 1,000.00                         |             |                |          |      |                   | 1,000.00           |                      |                   | 0.00                  |            |             | 0.00             | 1,000.00                         |
| LIBRARY AID CH 78 SEC 19A           | 67,214.21                        |             |                |          |      | 37,566.16         | 104,780.37         |                      |                   | 0.00                  |            |             | 0.00             | 104,780.37                       |
| LIBRARY AID CH 139                  | 7,978.47                         |             |                |          |      |                   | 7,978.47           |                      | 7,908.69          | 7,908.69              |            |             | 0.00             | 69.78                            |
| OTHER STATE GRANTS                  | 100,258.71                       | 118,166.17  | 187,125.68     | 0.00     | 0.00 | 41,066.16         | 446,616.72         | 117,733.18           | 256,106.27        | 373,839.45            | 0.00       | 354.05      | 354.05           | 72,423.22                        |
| CEMETERY SALE OF LOTS FUND          | 5,227.33                         |             |                |          |      |                   | 5,227.33           |                      |                   | 0.00                  |            |             | 0.00             | 5,227.33                         |
| SALE OF REAL ESTATE                 | 18,321.16                        |             |                |          |      |                   | 18,321.16          |                      |                   | 0.00                  |            |             | 0.00             | 18,321.16                        |
| BUILD/FIRE CODE Ch 148A, Sec 5      | 3,700.00                         |             |                |          |      |                   | 3,700.00           |                      |                   | 0.00                  |            |             | 0.00             | 3,700.00                         |
| WETLAND FILING FEES                 | 147,244.46                       |             |                |          |      | 13,301.30         | 160,545.76         |                      | 8,095.81          | 8,095.81              | 25,000.00  |             | 25,000.00        | 127,449.95                       |
| OFF STREET PARKING                  | 315,960.87                       |             |                |          |      | 311,083.00        | 627,043.87         |                      |                   | 0.00                  | 318,000.00 |             | 318,000.00       | 309,043.87                       |
| RECEIPTS RESERVED FOR APPROPRIATION | 490,453.82                       | 0.00        | 0.00           | 0.00     | 0.00 | 324,384.30        | 814,838.12         | 0.00                 | 8,095.81          | 8,095.81              | 343,000.00 | 0.00        | 343,000.00       | 463,742.31                       |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                              | Available<br>Balance<br>06/30/13 | Encumbrance | Intar'govmental | Interest | OFS  | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU  | Encumbrance | Total<br>OFS/OFU | Available<br>Balance<br>06/30/14 |
|-----------------------------------------|----------------------------------|-------------|-----------------|----------|------|-------------------|--------------------|----------------------|-------------------|-----------------------|------|-------------|------------------|----------------------------------|
| SPED ENTITLEMENT                        | 0.00                             |             | 1,191,185.00    |          |      |                   | 1,191,185.00       | 1,246,410.61         |                   | 1,246,410.61          |      | 2,909.40    | 2,909.40         | -58,135.01                       |
| SPED ENTITLEMENT                        | 0.00                             |             |                 |          |      |                   | 0.00               | 270,765.86           | 8,802.00          | 279,567.86            |      |             | 0.00             | -279,567.86                      |
| EARLY CHILDHOOD ALLOCATION              | 0.00                             |             | 21,522.76       |          |      |                   | 21,522.76          | 21,142.20            | 380.56            | 21,522.76             |      |             | 0.00             | 0.00                             |
| EARLY CHILDHOOD ALLOCATION              | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| SPED IMPROVEMENT                        | 0.00                             |             | 25,384.00       |          |      |                   | 25,384.00          |                      | 26,190.00         | 26,190.00             |      |             | 0.00             | -806.00                          |
| SPED IMPROVEMENT                        | 0.00                             |             |                 |          |      |                   | 0.00               |                      | 20,019.64         | 20,019.64             |      |             | 0.00             | -20,019.64                       |
| Co-op services                          | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| LEP SUPPORT                             | 0.00                             |             | 5,769.00        |          |      |                   | 5,769.00           | 140.56               | 3,762.00          | 3,902.56              |      |             | 0.00             | 1,866.44                         |
| TITLE III LEP SUPPORT 180               | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| CIRCUIT BREAKER                         | 1,629,762.67                     |             | 1,739,447.00    |          |      |                   | 3,369,209.67       |                      | 1,751,067.74      | 1,751,067.74          |      |             | 0.00             | 1,618,141.93                     |
|                                         | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| TITLE III LEP SUPPORT 180               | 0.00                             |             | 6,768.00        |          |      |                   | 6,768.00           | 10,572.55            | 2,591.24          | 13,163.79             |      |             | 0.00             | -6,395.79                        |
| TITLE I READING                         | 0.00                             |             | 61,148.00       |          |      |                   | 61,148.00          | 54,179.51            | 1,565.84          | 55,745.35             |      |             | 0.00             | 5,402.65                         |
| TITLE 1                                 | 0.00                             |             | 103,120.00      |          |      |                   | 103,120.00         | 95,855.55            | 14,714.66         | 110,570.21            |      | 5,895.00    | 5,895.00         | -13,345.21                       |
| PROFESSIONAL DEVELOPMENT                | 0.00                             |             | 39,267.00       |          |      |                   | 39,267.00          | 23,190.00            | 52,972.06         | 76,162.06             |      | 4,531.40    | 4,531.40         | -41,426.46                       |
| PROF DEB TEACHER QUALITY 140            | 0.00                             |             | 30,000.00       |          |      |                   | 30,000.00          | 18,732.85            | 23,779.94         | 42,512.79             |      |             | 0.00             | -12,512.79                       |
| ACADEMIC SUPPORT                        | 0.00                             |             | 8,842.00        |          |      |                   | 8,842.00           | 10,400.00            |                   | 10,400.00             |      |             | 0.00             | -1,558.00                        |
| ACADEMIC SUPPORT                        | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| MCAS Summer Success                     | 0.00                             |             | 4,500.00        |          |      |                   | 4,500.00           | 4,500.00             |                   | 4,500.00              |      |             | 0.00             | 0.00                             |
| CLIP SER DIGITAL                        | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| CHILD WHITE PHYS ED                     | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| ESSENTIAL SCHOOL HEALTH SERV            | 0.00                             | 1,710.00    |                 |          |      |                   | 1,710.00           |                      | 1,710.00          | 1,710.00              |      |             | 0.00             | 0.00                             |
| ESSENTIAL SCHOOL HEALTH SERV YR 2       | 0.00                             |             | 103,320.00      |          |      |                   | 103,320.00         | 53,370.27            | 49,949.73         | 103,320.00            |      |             | 0.00             | 0.00                             |
| EDUCATION JOBS GRANT                    | 0.00                             |             |                 |          |      |                   | 0.00               |                      |                   | 0.00                  |      |             | 0.00             | 0.00                             |
| REVOLVING FUNDS EDUCATION               | 1,629,762.67                     | 1,710.00    | 3,340,272.76    | 0.00     | 0.00 | 0.00              | 4,971,745.43       | 1,809,259.96         | 1,957,505.41      | 3,766,765.37          | 0.00 | 13,335.80   | 13,335.80        | 1,191,644.26                     |
| ATHLETIC REVOLVING                      | 87,878.60                        | 250.00      |                 |          |      | 502,229.59        | 590,358.19         | 193,733.31           | 272,076.44        | 465,809.75            |      | 4,671.95    | 4,671.95         | 119,876.49                       |
| REVOLVING FUNDS ATHLETIC                | 87,878.60                        | 250.00      | 0.00            | 0.00     | 0.00 | 502,229.59        | 590,358.19         | 193,733.31           | 272,076.44        | 465,809.75            | 0.00 | 4,671.95    | 4,671.95         | 119,876.49                       |
| CH44 SEC 53E 1/2 LEGAL NOTICES          | 8,270.81                         |             |                 |          |      | 14,691.00         | 22,961.81          |                      | 17,138.21         | 17,138.21             |      |             | 0.00             | 5,823.60                         |
| CH44 SEC 53E 1/2 DCS REVOLVING          | 275,459.95                       | 58.95       |                 |          |      | 411,245.25        | 686,762.15         | 244,356.03           | 183,085.56        | 427,441.59            |      |             | 0.00             | 259,320.56                       |
| CH44 SEC 53E 1/2 YOUTH SERVICES         | 165,440.79                       | 1,890.32    |                 |          |      | 334,804.26        | 502,135.37         | 73,009.70            | 237,030.39        | 310,040.09            |      |             | 0.00             | 192,095.28                       |
| CH44 SEC 53E 1/2 ELDER SERVICES         | 142,139.29                       |             |                 |          |      | 141,463.20        | 283,602.49         | 31,561.51            | 93,915.57         | 125,477.08            |      | 1,321.41    | 1,321.41         | 158,804.00                       |
| CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS | 37,709.48                        |             |                 |          |      | 42,656.73         | 80,366.19          | 16,831.41            | 22,790.54         | 39,621.95             |      |             | 0.00             | 40,744.24                        |
| CH44 SEC 53E 1/2 FIELDS REVOLVING       | 58,836.65                        |             |                 |          |      | 78,445.75         | 137,282.40         | 10,182.00            | 24,464.73         | 34,656.73             |      | 908.60      | 908.60           | 101,717.07                       |
| CH44 SEC 53E 1/2 POLICE ANTENNEA        | 21,530.47                        |             |                 |          |      | 5,656.02          | 27,186.49          |                      |                   | 0.00                  |      |             | 0.00             | 27,186.49                        |
| CH44 SEC 53E 1/2 BALD HILL COMP         | 28,249.36                        | 24,800.00   |                 |          |      | 21,225.00         | 74,274.36          | 535.36               | 25,763.10         | 26,298.46             |      |             | 0.00             | 47,975.90                        |
| CH44 SEC 53E 1/2 DPW CRT/HHW            | 22,872.63                        |             |                 |          |      | 8,795.00          | 31,667.63          |                      | 8,017.42          | 8,017.42              |      |             | 0.00             | 23,650.21                        |
| CH44 SEC 53E 1/2 FIRE                   | 98,770.67                        |             |                 |          |      | 38,537.01         | 135,307.68         |                      | 43,439.28         | 43,439.28             |      |             | 0.00             | 91,868.40                        |
| REVOLVING CHAPTER 44 53 E 1/2           | 857,280.08                       | 26,747.27   | 0.00            | 0.00     | 0.00 | 1,097,519.22      | 1,981,546.57       | 376,486.01           | 655,644.80        | 1,032,130.81          | 0.00 | 2,230.01    | 2,230.01         | 947,185.75                       |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                                 | Available<br>Balance<br>06/30/13 | Encumbrance | Intergovernmental | Interest | OFS  | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU      | Encumbrance | Total<br>OFS/OFU | Available<br>Balance<br>06/30/14 |
|--------------------------------------------|----------------------------------|-------------|-------------------|----------|------|-------------------|--------------------|----------------------|-------------------|-----------------------|----------|-------------|------------------|----------------------------------|
| OWN DAMAGE RESTITUTION                     | 18,914.59                        |             |                   |          |      |                   | 18,914.59          |                      |                   | 0.00                  |          |             | 0.00             | 18,914.59                        |
| FRONTAGE ROAD                              | 3,855.68                         |             |                   |          |      |                   | 3,855.68           |                      |                   | 0.00                  |          |             | 0.00             | 3,855.68                         |
| PUBLIC SAFETY DAMAGE REST                  | 8,483.83                         |             |                   |          |      | 220.00            | 8,703.83           |                      |                   | 0.00                  |          |             | 0.00             | 8,703.83                         |
| PUBLIC WORKS DAMAGE REST                   | 25,290.95                        |             |                   |          |      | 604.67            | 25,895.62          |                      |                   | 0.00                  |          |             | 0.00             | 25,895.62                        |
| RECYCLABLE BATTERY PROGRAM                 | 1,253.84                         |             |                   |          |      |                   | 1,253.84           |                      |                   | 0.00                  |          |             | 0.00             | 1,253.84                         |
| COST/DAMAGED BOOKS                         | 17,350.92                        |             |                   |          |      | 4,163.20          | 21,514.12          |                      | 3,525.63          | 3,525.63              |          |             | 0.00             | 17,988.49                        |
| W&F DAMAGE RESTITUTION                     | 29,904.37                        |             |                   |          |      | 60,823.17         | 90,727.54          |                      | 63,451.99         | 63,451.99             |          |             | 0.00             | 27,275.55                        |
| OTHER REVOLVING FUNDS                      | 105,054.16                       | 0.00        | 0.00              | 0.00     | 0.00 | 65,811.04         | 170,865.20         | 0.00                 | 66,977.62         | 66,977.62             | 0.00     | 0.00        | 0.00             | 103,887.58                       |
| CORPORATE GRANTS                           | 25,622.51                        | 1,949.60    |                   |          |      | 26,541.58         | 54,113.69          |                      | 18,954.82         | 18,954.82             |          |             | 0.00             | 35,158.87                        |
| WHS BAND AND CHOIR GRANTS                  | 1,992.58                         |             |                   |          |      |                   | 1,992.58           |                      | 1,359.00          | 1,359.00              |          |             | 0.00             | 633.58                           |
| OTHER GIFTS AND GRANTS                     | 18,637.83                        |             |                   |          |      | 5,000.00          | 23,637.83          |                      | 2,719.15          | 2,719.15              |          |             | 0.00             | 20,918.68                        |
| ENGINEERING GRANT                          | 650.00                           |             |                   |          |      | 20,090.00         | 20,740.00          |                      | 22,003.62         | 22,003.62             |          |             | 0.00             | -1,263.62                        |
| SEMS GRANT                                 | 1,466.05                         | 2,243.56    |                   |          |      | 500.00            | 4,209.61           | 700.00               | 3,312.39          | 4,012.39              |          |             | 0.00             | 197.22                           |
| WISZ SOCIETY GRANT                         | 5,411.28                         | 678.00      |                   |          |      | 11,658.00         | 17,747.26          |                      | 10,467.24         | 10,467.24             |          |             | 0.00             | 7,280.02                         |
| SEA REVOLVING                              | 36,944.69                        |             |                   |          |      | 27,478.14         | 64,422.83          | 29,637.11            |                   | 29,637.11             |          |             | 0.00             | 34,785.72                        |
| EARLY CHILDHOOD REV                        | 61,318.61                        |             |                   |          |      | 144,029.50        | 205,348.11         | 81,184.44            | 348.37            | 81,532.81             |          |             | 0.00             | 123,815.30                       |
| SCHOOL DAMAGE Ch 55 sec 53 1/2             | 4,515.27                         |             |                   |          |      | 2,204.71          | 6,719.98           |                      | 3,204.71          | 3,204.71              |          |             | 0.00             | 3,515.27                         |
| COMMUNITY A.S.K. REVOLVING                 | 2,252.09                         |             |                   |          |      |                   | 2,252.09           |                      |                   | 0.00                  |          |             | 0.00             | 2,252.09                         |
| FUND TO PARENT REVOLVING                   | 17,688.72                        |             |                   |          |      | 6,400.00          | 24,088.72          |                      | 7,346.71          | 7,346.71              |          |             | 0.00             | 16,740.01                        |
| ANDOVER C.A.R.E.S.                         | 3,815.33                         |             |                   |          |      |                   | 3,815.33           |                      | 194.00            | 194.00                |          |             | 0.00             | 3,621.33                         |
| ALL DAY KINDERGARTEN                       | 467,359.88                       |             |                   |          |      | 1,048,282.37      | 1,515,642.25       | 836,105.63           | 169,587.97        | 1,005,693.60          |          |             | 0.00             | 509,948.65                       |
| EXTRA CURRICULAR REV                       | 69,711.88                        |             |                   |          |      | 239,509.24        | 309,221.12         | 214,627.67           | 8,098.89          | 222,726.56            |          |             | 0.00             | 86,494.56                        |
| INSTRUMENTAL MUSIC REVOLVING               | 9,971.78                         |             |                   |          |      | 9,680.00          | 19,651.78          | 10,719.99            | 1,860.83          | 12,580.82             |          |             | 0.00             | 7,070.96                         |
| FINE ARTS                                  | 24,365.44                        | 864.00      |                   |          |      | 37,102.57         | 62,332.01          | 740.00               | 41,779.09         | 42,519.09             | 315.40   | 315.40      | 315.40           | 19,497.52                        |
| PHYS ED REVOLVING                          | 6,446.87                         |             |                   |          |      | 2,724.00          | 9,170.87           |                      | 2,491.50          | 2,491.50              |          |             | 0.00             | 6,679.37                         |
| AIRS                                       | 7,538.89                         |             |                   |          |      |                   | 7,538.89           |                      |                   | 0.00                  |          |             | 0.00             | 7,538.89                         |
| LOST BOOKS                                 | 29,063.93                        |             |                   |          |      | 1,867.32          | 30,931.25          |                      | 8,748.52          | 8,748.52              |          |             | 0.00             | 22,182.73                        |
| COLLINS CTR REVOLVING                      | 35,500.06                        |             |                   |          |      | 241,087.24        | 276,587.30         | 165,646.78           | 61,376.32         | 227,023.10            |          |             | 0.00             | 49,574.20                        |
| OUTSIDE ACTIVITIES REV                     | 159,834.05                       |             |                   |          |      | 115,358.24        | 275,192.29         | 118,594.06           | 4,287.07          | 122,881.13            |          |             | 0.00             | 152,311.16                       |
| TRANSPORTATION REVOLVING                   | 89,594.83                        |             |                   |          |      | 416,076.00        | 505,670.83         |                      | 373,430.29        | 373,430.29            |          |             | 0.00             | 132,240.54                       |
| COPY CENTER REVOLVING (Ch 44 Sec 53 E 1/2) | 9,398.25                         |             |                   |          |      | 3,326.04          | 12,724.29          |                      |                   | 0.00                  |          |             | 0.00             | 12,724.29                        |
| BANCROFT GIFTS AND DONATIONS               | 3,437.10                         |             |                   |          |      | 21,000.00         | 24,437.10          |                      | 2,080.48          | 2,080.48              | 998.69   | 998.69      | 998.69           | 21,357.93                        |
| SANBORN GIFTS AND GRANTS                   | 7,595.04                         |             |                   |          |      |                   | 7,595.04           |                      | 1,036.31          | 1,036.31              |          |             | 0.00             | 6,558.73                         |
| SHAWSEEN GIFTS AND GRANTS                  | 200.00                           |             |                   |          |      |                   | 200.00             |                      |                   | 0.00                  |          |             | 0.00             | 200.00                           |
| SOUTH SCHOOL GIFTS AND GRANTS              | 16,928.45                        |             |                   |          |      | 4,433.16          | 21,361.61          |                      | 9,815.90          | 9,815.90              |          |             | 0.00             | 11,545.71                        |
| WEST ELEM GIFTS AND GRANTS                 | 279.40                           |             |                   |          |      |                   | 279.40             |                      | 279.38            | 279.38                |          |             | 0.00             | 0.02                             |
| HIGH PLAIN GIFTS AND GRANTS                | 96.53                            |             |                   |          |      | 1,000.00          | 1,096.53           | 100.00               | 627.48            | 727.48                |          |             | 0.00             | 369.05                           |
| WOOD HILL GIFTS AND GRANTS                 | 3,627.41                         |             |                   |          |      | 1,200.00          | 4,827.41           |                      | 998.54            | 998.54                |          |             | 0.00             | 3,828.87                         |
| DMS ENGINEERING GIFTS AND GRANTS           | 1,635.78                         | 804.10      |                   |          |      | 4,823.00          | 7,262.88           |                      | 4,740.10          | 4,740.10              |          |             | 0.00             | 2,522.78                         |
| WEST MIDDLE GIFTS AND GRANTS               | 3,503.48                         | 3,000.00    |                   |          |      | 20,761.00         | 27,264.48          |                      | 12,928.20         | 12,928.20             |          |             | 0.00             | 14,336.28                        |
| ANDOVER HIGH GIFTS AND GRANTS              | 12,814.63                        |             |                   |          |      | 7,948.84          | 20,563.27          |                      | 5,691.31          | 5,691.31              | 1,000.10 | 1,000.10    | 1,000.10         | 13,871.86                        |
| STUDENT ACTIVITY MGL 71/47                 | 628,916.46                       |             |                   |          |      | 1,188,911.28      | 1,827,827.74       |                      | 1,262,332.86      | 1,262,332.86          |          |             | 0.00             | 565,494.88                       |
| STARS RESIDENCY                            | 0.00                             |             | 9,800.00          |          |      |                   | 9,800.00           |                      | 9,800.00          | 9,800.00              |          |             | 0.00             | 0.00                             |
| SEFAC                                      | 0.00                             |             |                   |          |      | 5,483.92          | 5,483.92           |                      | 707.53            | 707.53                |          |             | 0.00             | 4,776.39                         |
| OTHER SPECIAL REVENUE FUNDS EDUCATION      | 1,787,933.08                     | 9,539.26    | 9,800.00          | 0.00     | 0.00 | 3,624,485.95      | 5,411,758.29       | 1,458,055.68         | 2,052,608.58      | 3,510,664.26          | 0.00     | 2,314.19    | 2,314.19         | 1,898,779.84                     |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                             | Available Balance 06/30/13 | Encumbrance | Inter/governmental | Interest | OFS          | Depart-Mental | Total Available | Personal Services | Other Expenses | Total Expenditures | OFU          | Encumbrance  | Total OFS/OFU | Available Balance 06/30/14 |
|----------------------------------------|----------------------------|-------------|--------------------|----------|--------------|---------------|-----------------|-------------------|----------------|--------------------|--------------|--------------|---------------|----------------------------|
| PREMIUM ON BOND ISSUE                  | 0.00                       |             |                    |          | 1,257,309.27 |               | 1,257,309.27    |                   |                | 0.00               | 1,257,309.27 |              | 1,257,309.27  | 0.00                       |
| VETERAN'S SERVICES GIFTS               | 5,436.82                   |             |                    |          |              | 1,139.00      | 6,575.82        |                   | 2,725.00       | 2,725.00           |              |              | 0.00          | 3,850.82                   |
| CABLE TV COMMUNITY ACCESS              | 851,028.03                 | 20,827.00   |                    |          |              | 332,272.94    | 1,204,127.97    |                   | 303,430.81     | 303,430.81         | 174,867.50   | 19,552.00    | 194,419.50    | 706,277.66                 |
| CABLE TV VERIZON                       | 542,981.08                 |             |                    |          |              | 372,978.77    | 915,959.85      |                   | 45,416.34      | 45,416.34          | 174,867.50   |              | 174,867.50    | 695,676.01                 |
| GIFT - FIREWORKS                       | 14,894.00                  |             |                    |          |              | 4,639.00      | 19,533.00       |                   |                | 0.00               |              |              | 0.00          | 19,533.00                  |
| AGED CONTRIBUTIONS                     | 7,263.81                   |             |                    |          |              |               | 7,263.81        |                   |                | 0.00               |              |              | 0.00          | 7,263.81                   |
| OLD TOWN HALL RESTORATION              | 468.78                     |             |                    |          |              |               | 468.78          |                   | 42.17          | 42.17              |              |              | 0.00          | 426.61                     |
| TOWN GIFT & DONATIONS                  | 22,161.42                  |             |                    |          |              |               | 22,161.42       |                   | 107.10         | 107.10             |              |              | 0.00          | 22,054.32                  |
| CONSERVATION GIFT                      | 875.00                     |             |                    |          |              |               | 875.00          |                   |                | 0.00               |              |              | 0.00          | 875.00                     |
| CONSERVATION TRAIL ACCOUNT             | 920.00                     |             |                    |          |              | 1,459.36      | 2,379.36        |                   | 1,812.15       | 1,812.15           |              |              | 0.00          | 567.21                     |
| PCS-GIFT                               | 6,543.78                   |             |                    |          |              |               | 6,543.78        |                   |                | 0.00               |              |              | 0.00          | 6,543.78                   |
| YOUTH SERVICES GIFTS/CONTRIBUTIONS     | 125,244.11                 |             |                    |          |              | 14,145.00     | 139,389.11      |                   | 397.51         | 397.51             | 123,000.00   |              | 123,000.00    | 15,991.60                  |
| BOA SENIOR CONNECTIONS                 | 17,944.55                  |             |                    |          |              | 52,199.00     | 70,143.55       | 57,926.62         | 29,177.34      | 87,103.96          |              |              | 0.00          | -16,960.41                 |
| BOA SCHOLARSHIPS                       | 3,648.75                   |             |                    |          |              |               | 3,648.75        |                   |                | 0.00               |              |              | 0.00          | 3,648.75                   |
| LIBRARY GIFTS & DONATIONS              | 35,284.43                  |             |                    |          |              | 8,286.50      | 43,550.93       |                   | 9,060.48       | 9,060.48           |              |              | 0.00          | 34,490.45                  |
| HOME FOR THE AGED GIFT                 | 37,487.92                  |             |                    |          |              | 823.36        | 38,311.28       |                   |                | 0.00               |              |              | 0.00          | 38,311.28                  |
| DPW ADMIN GIFT                         | 105.27                     |             |                    |          |              |               | 105.27          |                   |                | 0.00               |              |              | 0.00          | 105.27                     |
| CHOLESTEROL SCREENING                  | 734.54                     |             |                    |          |              |               | 734.54          |                   | 315.58         | 315.58             |              |              | 0.00          | 418.96                     |
| BARDVALE HIST DIST GIFT                | -107.10                    |             |                    |          |              |               | -107.10         |                   | -107.10        | -107.10            |              |              | 0.00          | 0.00                       |
| PEWEE GIFTS AND DONATIONS              | 6,305.23                   |             |                    |          |              |               | 6,305.23        |                   |                | 0.00               |              |              | 0.00          | 6,305.23                   |
| ANDOVER HOUSING PARTNERSHIP GIFT       | -2,389.00                  |             |                    |          |              |               | -2,389.00       |                   | -2,389.00      | -2,389.00          |              |              | 0.00          | 0.00                       |
| LOWELL ST/SHAWSHEEN TRAFFIC MITIGATION | 5,000.00                   |             |                    |          |              |               | 5,000.00        |                   |                | 0.00               |              |              | 0.00          | 5,000.00                   |
| SHINGLES PREV VACCINATION              | 18,112.17                  |             |                    |          |              | 18,123.77     | 36,235.94       |                   | 19,647.63      | 19,647.63          |              |              | 0.00          | 16,588.31                  |
| GIFTS FIREDEPARTMENTS                  | 2,615.91                   |             |                    |          |              | 125.00        | 2,740.91        |                   |                | 0.00               |              |              | 0.00          | 2,740.91                   |
| TH DONATIONS                           | 0.00                       |             |                    |          |              |               | 0.00            |                   |                | 0.00               |              |              | 0.00          | 0.00                       |
| YOUTH FOUNDATION GIFT                  | 503,326.00                 | 293,877.41  |                    |          |              | 1,984,863.02  | 2,782,066.43    |                   | 1,324,600.69   | 1,324,600.69       | 1,457,465.74 |              | 1,457,465.74  | 0.00                       |
| BLANCHARD BF GIFTS AND DONATIONS       | 0.00                       |             |                    |          |              |               | 0.00            |                   |                | 0.00               |              |              | 0.00          | 0.00                       |
| CH44 SEC 53G PEER REVIEWS              | 65,928.00                  |             |                    |          |              | 230,192.37    | 296,120.37      |                   | 120,022.24     | 120,022.24         | 103,898.39   |              | 103,898.39    | 72,199.74                  |
| CH44 SEC 53G PEER ZONE                 | 0.00                       |             |                    |          |              |               | 0.00            |                   |                | 0.00               |              |              | 0.00          | 0.00                       |
| CH44 SEC 53G PEER PLANNING             | 3,800.00                   |             |                    |          |              | 39,940.00     | 43,740.00       |                   | 14,940.00      | 14,940.00          | 3,800.00     |              | 3,800.00      | 25,000.00                  |
| TIMOTHY HORNE - GIFT AYS               | 159,254.98                 |             |                    | 4,147.65 |              |               | 163,402.63      |                   | 12,331.99      | 12,331.99          |              |              | 0.00          | 151,070.64                 |
| MAIN ST UPKEEP GIFT                    | 50,191.30                  |             |                    | 878.93   |              |               | 51,070.23       |                   | 2,082.86       | 2,082.86           |              |              | 0.00          | 48,987.37                  |
| SIDEWALK FUND PLANNING BOARD           | 0.00                       |             | 10,041.73          |          |              |               | 10,041.73       |                   |                | 0.00               |              |              | 0.00          | 10,041.73                  |
| SOUTH STREET SOLAR - NHESP             | 0.00                       |             |                    |          |              | 10,068.83     | 10,068.83       |                   |                | 0.00               |              |              | 0.00          | 10,068.83                  |
| SOLARIZE MA COMMUNITY GRANT            | 0.00                       |             |                    |          |              | 2,500.00      | 2,500.00        |                   | 1,000.00       | 1,000.00           |              |              | 0.00          | 1,500.00                   |
| WETLAND PROTECTION ACT                 | 0.00                       |             |                    |          |              | 10,742.00     | 10,742.00       |                   |                | 0.00               |              |              | 0.00          | 10,742.00                  |
| CH44 SEC53 DPW DETAIL                  | 0.00                       |             |                    |          |              | 3,511.12      | 3,511.12        |                   |                | 0.00               |              |              | 0.00          | 3,511.12                   |
| PERFORMANCE GUARANTEE                  | 0.00                       |             |                    |          |              | 94,000.00     | 94,000.00       |                   | 38,660.84      | 38,660.84          | 16,060.00    |              | 16,060.00     | 39,279.16                  |
| GIFTS & DONATIONS - TENNIS CTS         | 0.00                       |             |                    |          |              | 40,000.00     | 40,000.00       |                   | 40,000.00      | 40,000.00          |              |              | 0.00          | 0.00                       |
| LSTA INNOVATIVE GRANT AUTISM           | 0.00                       |             | 7,500.00           |          |              |               | 7,500.00        |                   | 4,223.69       | 4,223.69           |              |              | 0.00          | 3,276.31                   |
| OTHER SPECIAL REVENUE FUNDS            | 2,485,059.76               | 314,704.41  | 17,541.73          | 5,026.58 | 1,257,309.27 | 3,221,989.04  | 7,301,630.79    | 57,926.62         | 1,967,498.32   | 2,025,424.94       | 1,607,044.27 | 1,723,776.13 | 3,330,820.40  | 1,945,385.45               |
|                                        | 7,563,748.39               | 568,812.49  | 5,020,048.79       | 6,341.30 | 1,257,309.27 | 8,882,485.30  | 23,297,745.54   | 4,170,918.86      | 8,626,093.49   | 12,797,012.35      | 1,950,044.27 | 1,805,669.32 | 3,755,713.59  | 6,745,019.60               |

Town of Andover  
Special Revenue/Grants Rollforward  
Fiscal Year Ending June 30, 2014

| FUND/TITLE                               | Available<br>Balance<br>06/30/13 | Encumbrance | Intergovernmental | Interest | OFS          | Depart-<br>Mental | Total<br>Available | Personal<br>Services | Other<br>Expenses | Total<br>Expenditures | OFU          | Encumbrance  | Total<br>OFS/OFU | Available<br>Balance<br>06/30/14 |
|------------------------------------------|----------------------------------|-------------|-------------------|----------|--------------|-------------------|--------------------|----------------------|-------------------|-----------------------|--------------|--------------|------------------|----------------------------------|
| JOB SERVICES                             | 369,534.51                       |             |                   |          |              | 2,301,053.92      | 2,670,588.43       | 929,521.61           | 1,347,728.99      | 2,277,250.60          |              |              | 0.00             | 393,337.83                       |
| OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH | 369,534.51                       | 0.00        | 0.00              | 0.00     | 0.00         | 2,301,053.92      | 2,670,588.43       | 929,521.61           | 1,347,728.99      | 2,277,250.60          | 0.00         | 0.00         | 0.00             | 393,337.83                       |
| AGENCY ACCOUNTS                          |                                  |             |                   |          |              |                   |                    |                      |                   |                       |              |              |                  |                                  |
| EALS TAX CAFETERIA                       | 618.85                           |             |                   |          |              | 3,746.11          | 4,364.96           |                      | 3,654.85          | 3,654.85              |              |              | 0.00             | 710.11                           |
| POLICE OFF DUTY                          | -109,609.23                      |             |                   |          |              | 1,126,541.00      | 1,016,931.77       | 1,155,830.50         |                   | 1,155,830.50          |              |              | 0.00             | -138,898.73                      |
| RE OFF DUTY                              | -3,942.50                        |             |                   |          |              | 45,832.50         | 41,890.00          | 46,504.00            |                   | 46,504.00             |              |              | 0.00             | -4,614.00                        |
| WEAPONS PERMITS                          | 10.50                            |             |                   |          |              | 16,537.50         | 16,548.00          |                      | 16,537.50         | 16,537.50             |              |              | 0.00             | 10.50                            |
| AMBULANCE AGENCY ACCOUNTS                | 13.53                            |             |                   |          |              | 30,977.17         | 30,990.70          |                      | 30,977.17         | 30,977.17             |              |              | 0.00             | 13.53                            |
| EALS TAX ELDER SERVICES                  | 271.08                           |             |                   |          |              | 1,793.67          | 2,064.75           |                      | 1,797.12          | 1,797.12              |              |              | 0.00             | 267.63                           |
|                                          | -112,637.77                      | 0.00        | 0.00              | 0.00     | 0.00         | 1,225,427.95      | 1,112,790.18       | 1,202,334.50         | 52,966.64         | 1,255,301.14          | 0.00         | 0.00         | 0.00             | -142,510.96                      |
|                                          | 7,820,645.13                     | 568,812.49  | 5,020,048.79      | 5,341.30 | 1,257,309.27 | 12,408,967.17     | 27,081,124.15      | 6,302,774.97         | 10,026,789.12     | 16,329,564.09         | 1,950,044.27 | 1,805,669.32 | 3,755,713.59     | 6,995,846.47                     |

TOWN OF ANDOVER, MASSACHUSETTS  
ANALYSIS OF BONDS AUTHORIZED AND UNISSUED  
ACTIVITY FOR FY2014

| MUNIS                                    | ARTICLE      | PROJECT NAME                                   | TOTAL<br>AUTHORIZATION | AUTHORIZATION<br>JULY 1, 2013 | NEW<br>AUTHORIZATION | BONDING              | RESCIND             | AUTHORIZATION<br>JUNE 30, 2014 |
|------------------------------------------|--------------|------------------------------------------------|------------------------|-------------------------------|----------------------|----------------------|---------------------|--------------------------------|
| <b>SEWER ENTERPRISE</b>                  |              |                                                |                        |                               |                      |                      |                     |                                |
| 8192                                     | ART 64 2007  | SHAWSHOEN PUMPING STATION                      | 750,000.00             | 350,000.00                    |                      |                      |                     | 350,000.00                     |
| 8218                                     | ART 33 2008  | SHAWSHOEN RIVER OUTFALL SEWER                  | 4,000,000.00           | 2,200,000.00                  |                      |                      |                     | 2,200,000.00                   |
| 8356                                     | ART 37 2012  | SEWER INFRASTRUCTURE MAINT VEHICLE             |                        | 0.00                          |                      |                      |                     | 0.00                           |
|                                          |              |                                                | <u>4,750,000.00</u>    | <u>2,550,000.00</u>           | 0.00                 | 0.00                 | 0.00                | <u>2,550,000.00</u>            |
| <b>WATER ENTERPRISE</b>                  |              |                                                |                        |                               |                      |                      |                     |                                |
| 8323                                     | ART 33 2010  | WATER TREAT PLANT GAC REPLACE                  | 1,000,000.00           | 300,000.00                    |                      | 110,000.00           | 190,000.00          | 0.00                           |
| 8341                                     | ART 42 2011  | WATER DISTRIBUTION IMPROVEMENTS                | 500,000.00             | 500,000.00                    |                      | 500,000.00           |                     | 0.00                           |
| 8342                                     | ART 44 2011  | WTP VARIABLE SPEED PUMP (Split Funding)        | 499,099.95             | 340,000.00                    |                      |                      |                     | 340,000.00                     |
| 8354                                     | ART 35 2012  | MAJOR WATER MAIN REPLACEMENT                   | 1,439,000.00           | 1,439,000.00                  |                      | 1,439,000.00         |                     | 0.00                           |
| 8355                                     | ART 39 2012  | WATER PLANT BACKWASH TANK                      | 300,000.00             | 300,000.00                    |                      |                      |                     | 300,000.00                     |
| 8359                                     | ART 43 2012  | WATER DISTRIBUTION MAINTENANCE                 | 500,000.00             | 500,000.00                    |                      |                      |                     | 500,000.00                     |
| 8369                                     | ART 41 2013  | MAJOR WATER MAIN REPLACEMENT                   | 1,000,000.00           | 1,000,000.00                  |                      | 1,000,000.00         |                     | 0.00                           |
| 8370                                     | ART 42 2013  | WATER DISTRIBUTION MAINTENANCE                 | 500,000.00             | 500,000.00                    |                      |                      |                     | 500,000.00                     |
| 8371                                     | ART 48 2013  | FIRE HYDRANT INFRASTRUCTURE                    | 1,000,000.00           | 1,000,000.00                  |                      | 500,000.00           |                     | 500,000.00                     |
| 8401                                     | ART 22 2014  | FIRE HYDRANT INFRASTRUCTURE                    |                        |                               | 500,000.00           |                      |                     | 500,000.00                     |
|                                          |              |                                                | <u>1,999,099.95</u>    | <u>5,879,000.00</u>           | <u>500,000.00</u>    | <u>3,549,000.00</u>  | <u>190,000.00</u>   | <u>2,540,000.00</u>            |
|                                          |              | <b>TOTAL ENTERPRISE FUNDS</b>                  | <u>6,749,099.95</u>    | <u>8,429,000.00</u>           | <u>500,000.00</u>    | <u>3,549,000.00</u>  | <u>190,000.00</u>   | <u>5,190,000.00</u>            |
| <b>GENERAL GOVERNMENT</b>                |              |                                                |                        |                               |                      |                      |                     |                                |
| 8072                                     | ART 44 1999  | LANDFILL CLOSURE                               | 2,200,000.00           | 900,000.00                    |                      | 200,000.00           |                     | 700,000.00                     |
| 8214                                     | ART 31 2008  | LANDFILL CLOSURE                               | 7,370,000.00           | 7,370,000.00                  |                      |                      |                     | 7,370,000.00                   |
|                                          |              | (Note: \$500,000 ST thru MWPAT not shown here) | 9,570,000.00           | 8,270,000.00                  | 0.00                 | 200,000.00           | 0.00                | 8,070,000.00                   |
| <b>SCHOOL</b>                            |              |                                                |                        |                               |                      |                      |                     |                                |
| 8315                                     | ART 59 2009  | BANCROFT FEASIBILITY STUDY *                   | 525,000.00             | 383,000.00                    |                      |                      |                     | 383,000.00                     |
| 8331                                     | ART 3A 2010  | BANCROFT SCHOOL PROJECT *                      | 43,835,000.00          | 29,835,000.00                 |                      | 13,055,000.00        | 1,083,248.55        | 15,898,751.45                  |
| 8331                                     | ART 3A 2010  | BANCROFT SCHOOL PROJECT #2 *                   | 5,715,000.00           | 5,715,000.00                  |                      | 3,382,000.00         | 203,198.03          | 2,149,801.97                   |
| 8334                                     | ART 17 2011  | WEST MIDDLE SCHOOL GREEN REPAIR **             | 1,450,907.00           | 595,000.00                    |                      |                      |                     | 595,000.00                     |
| 8354                                     | ART 18 2013  | DOHERTY SITE IMPROVEMENTS                      | 2,500,000.00           | 2,500,000.00                  |                      | 2,400,000.00         |                     | 100,000.00                     |
| 8387                                     | ART 36 2013  | SCHOOL BUILDING MAINTANCE & IMPROVE            | 900,000.00             | 900,000.00                    |                      | 900,000.00           |                     | 0.00                           |
| 8388                                     | ART 38 2013  | WEST MIDDLE SCHOOL HEATING                     | 1,250,000.00           | 1,250,000.00                  |                      | 1,250,000.00         |                     | 0.00                           |
| 8408                                     | ART 52 2014  | SCHOOL BUILDING MAINTANCE & IMPROVE            |                        |                               | 1,500,000.00         |                      |                     | 1,500,000.00                   |
|                                          |              |                                                | <u>56,176,907.00</u>   | <u>41,158,000.00</u>          | <u>1,500,000.00</u>  | <u>20,987,000.00</u> | <u>1,286,446.58</u> | <u>20,404,553.42</u>           |
| <b>ROAD AND DRAINAGE</b>                 |              |                                                |                        |                               |                      |                      |                     |                                |
| 8400                                     | ART 20 2014  | HOLT RD SIDEWALK CONSTRUCTION                  | 138,000.00             |                               | 138,000.00           |                      |                     | 138,000.00                     |
|                                          |              |                                                |                        | 0.00                          |                      |                      |                     | 0.00                           |
|                                          |              |                                                | <u>138,000.00</u>      | <u>0.00</u>                   | <u>138,000.00</u>    | <u>0.00</u>          | <u>0.00</u>         | <u>138,000.00</u>              |
| <b>CONSERVATION AND LAND ACQUISITION</b> |              |                                                |                        |                               |                      |                      |                     |                                |
| 8108                                     | ART 12 2001  | LAND ACQUISITION LOWELL JCT RD                 | 2,000,000.00           | 800,000.00                    |                      |                      |                     | 800,000.00                     |
| 8123                                     | ART 23 2002  | CONSERVATION FUND                              | 1,500,000.00           | 400,000.00                    |                      |                      |                     | 400,000.00                     |
| 8366                                     | ART 33 2013  | LAND ACQUISITION 138 CHANDLER                  | 775,000.00             | 775,000.00                    |                      | 775,000.00           |                     | 0.00                           |
| 8372                                     | ART 54 2013  | REICHHOLD PARCEL                               | 550,000.00             | 550,000.00                    |                      |                      | 550,000.00          | 0.00                           |
|                                          |              |                                                | <u>2,825,000.00</u>    | <u>2,525,000.00</u>           | <u>0.00</u>          | <u>775,000.00</u>    | <u>550,000.00</u>   | <u>1,200,000.00</u>            |
| <b>TECHNOLOGY</b>                        |              |                                                |                        |                               |                      |                      |                     |                                |
|                                          | ART 22 2012  | TECHNOLOGY AND INFRASTRUCTURE                  | 2,500,000.00           | 500,000.00                    |                      |                      |                     | 500,000.00                     |
| 8403                                     | ART 40 2014  | TECHNOLOGY HARDWARE & SOFTWARE                 | 200,000.00             |                               | 200,000.00           |                      |                     | 200,000.00                     |
|                                          |              |                                                | <u>2,700,000.00</u>    | <u>500,000.00</u>             | <u>200,000.00</u>    | <u>0.00</u>          | <u>0.00</u>         | <u>700,000.00</u>              |
| <b>TOWN BUILDINGS</b>                    |              |                                                |                        |                               |                      |                      |                     |                                |
| 8380                                     | STM 2A, 2011 | YOUTH CENTER                                   | 2,000,000.00           | 2,000,000.00                  |                      | 2,000,000.00         |                     | 0.00                           |
| 8385                                     | ART 28 2013  | TOWN BUILDING AND FACILITY MAINTENANCE         | 300,000.00             | 300,000.00                    |                      | 300,000.00           |                     | 0.00                           |
| 8402                                     | ART 39 2014  | TOWN AND SCHOOL ENERGY INITIATIVES             | 236,000.00             |                               | 236,000.00           |                      |                     | 236,000.00                     |
| 8404                                     | ART 41 2014  | TOWN PLAYGROUND REPLACEMENTS                   | 150,000.00             |                               | 150,000.00           |                      |                     | 150,000.00                     |
| 8405                                     | ART 43 2014  | TOWN BUILDING AND FACILITY MAINTENANCE         | 487,000.00             |                               | 487,000.00           |                      |                     | 487,000.00                     |
|                                          |              |                                                | <u>3,153,000.00</u>    | <u>2,300,000.00</u>           | <u>853,000.00</u>    | <u>2,300,000.00</u>  | <u>0.00</u>         | <u>853,000.00</u>              |
| <b>MISCELLANEOUS</b>                     |              |                                                |                        |                               |                      |                      |                     |                                |
| 8408                                     | ART 45 2014  | DPW VEHICLES                                   | 260,000.00             | 0.00                          | 260,000.00           |                      |                     | 260,000.00                     |
|                                          |              |                                                |                        | 0.00                          |                      |                      |                     | 0.00                           |
|                                          |              |                                                | <u>260,000.00</u>      | <u>0.00</u>                   | <u>260,000.00</u>    | <u>0.00</u>          | <u>0.00</u>         | <u>260,000.00</u>              |
|                                          |              | <b>TOTAL GENERAL GOVERNMENT</b>                | <u>74,821,807.00</u>   | <u>54,753,000.00</u>          | <u>2,951,000.00</u>  | <u>24,242,000.00</u> | <u>1,838,446.58</u> | <u>31,625,553.42</u>           |
|                                          |              | <b>GRAND TOTAL</b>                             | <u>81,571,006.95</u>   | <u>63,182,000.00</u>          | <u>3,451,000.00</u>  | <u>27,791,000.00</u> | <u>2,028,446.58</u> | <u>38,815,553.42</u>           |

TOWN OF ANDOVER, MASSACHUSETTS  
 DETAIL DEBT SCHEDULE BY FISCAL YEAR  
 JUNE 30, 2014

| ISSUE                             | ARTICLE            | LOAN DATE | TOTAL AMOUNT | 2015                | 2016                | 2017                | 2018                | 2019                | 2020                | 2021                | TOTAL ALL YEARS      |
|-----------------------------------|--------------------|-----------|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>EXEMPT SCHOOL</b>              |                    |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| EXEMPT ADVANCE REFUNDING (2006)   | ART 20-1, 1994     | 15-Jan-05 | 6,378,109    | 678,981.69          | 647,087.95          | 615,087.94          | 0.00                | 0.00                | 0.00                | 0.00                | 1,941,157.58         |
| EXEMPT ADVANCE REFUNDING (2006)   | ART 20-2, 1994     | 15-Jan-05 | 506,373      | 52,287.06           | 49,662.05           | 47,099.56           | 0.00                | 0.00                | 0.00                | 0.00                | 149,048.67           |
| SCHOOL BONDS EXEMPT REFI          | ART 19, 1999       | 15-Feb-10 | 1,092,000    | 154,287.50          | 144,100.00          | 138,100.00          | 133,300.00          | 123,625.00          | 117,875.00          | 0.00                | 811,287.50           |
| BANCROFT FEASIBILITY              | ART 24, 2008       | 15-Feb-10 | 300,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SCHOOL BONDS -Sewer REFI          | ART 9, 2000        | 15-Feb-10 | 1,342,000    | 197,162.50          | 190,575.00          | 182,825.00          | 166,775.00          | 156,100.00          | 149,100.00          | 142,800.00          | 1,185,337.50         |
| SCHOOL BONDS EXEMPT REFI          | ART 9, 2000        | 22-Dec-11 | 3,361,700    | 438,891.50          | 423,466.50          | 409,964.50          | 393,012.50          | 381,287.50          | 362,987.50          | 348,137.50          | 3,409,778.75         |
| SCHOOL BONDS EXEMPT REFI          | ART 9, 2000        | 1-Dec-02  | 7,000,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| ADV REF 94/95 LOANS               | VARIOUS            | 15-Jun-03 | 10,193,222   | 1,014,790.00        | 960,120.00          | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 1,974,910.00         |
| BANCROFT FEASIBILITY              | ART 59, 2009       | 22-Dec-11 | 162,000      | 14,062.50           | 13,762.50           | 13,462.50           | 13,162.50           | 12,812.50           | 12,412.50           | 12,112.50           | 171,237.55           |
| MIDDLE/EL SCHOOL Orig             | ART 9, 2000        | 1-Dec-05  | 3,092,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| MIDDLE/EL SCHOOL Uncalled         | ART 9, 2000        | 19-Dec-12 |              | 148,400.00          | 142,800.00          | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 291,200.00           |
| MIDDLE/EL SCHOOL Ref'd            | ART 9, 2000        | 19-Dec-12 |              | 58,350.00           | 58,350.00           | 220,875.00          | 215,100.00          | 208,500.00          | 197,000.00          | 175,900.00          | 1,904,075.00         |
| BANCROFT SCHOOL                   | ART 03, 2012       | 19-Dec-12 | 14,000,000   | 1,141,000.00        | 1,113,000.00        | 1,090,250.00        | 1,071,000.00        | 1,043,000.00        | 1,034,250.00        | 1,013,250.00        | 17,600,625.00        |
| BANCROFT SCHOOL                   | ART 03, 2012       | 6-Mar-14  | 13,055,000   | 1,203,339.41        | 1,178,312.50        | 1,145,562.50        | 1,112,812.50        | 1,080,062.50        | 1,047,312.50        | 1,014,562.50        | 18,394,589.41        |
| BANCROFT SCHOOL                   | ART 1, 2013        | 6-Mar-14  | 2,435,000    | 227,456.94          | 222,650.00          | 216,400.00          | 210,150.00          | 203,900.00          | 197,650.00          | 191,400.00          | 3,424,776.94         |
| <b>TOTAL SCHOOL</b>               | <b>017112-5741</b> |           |              | <b>5,329,009.10</b> | <b>5,143,886.50</b> | <b>4,079,627.00</b> | <b>3,315,312.50</b> | <b>3,209,287.50</b> | <b>3,118,587.50</b> | <b>2,898,162.50</b> | <b>51,257,953.90</b> |
| <b>PUBLIC SAFETY</b>              |                    |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| PUBLIC SAFETY CENTER REFI         | ART 16, 1999       | 15-Feb-10 | 2,807,000    | 363,837.50          | 346,850.00          | 332,850.00          | 316,725.00          | 300,850.00          | 287,350.00          | 270,300.00          | 2,218,762.50         |
| PUBLIC SAFETY CENTER REFI         | ART 40, 2001       | 15-Feb-10 | 101,500      | 13,783.75           | 12,850.00           | 12,350.00           | 11,950.00           | 11,550.00           | 11,050.00           | 10,600.00           | 94,333.75            |
| PUBLIC SAFETY CENTER REFI         | ART 16, 1999       | 15-Feb-10 | 2,353,500    | 315,432.50          | 301,375.00          | 289,625.00          | 280,225.00          | 270,825.00          | 259,075.00          | 243,600.00          | 2,189,657.50         |
| PUBLIC SAFETY CENTER              | ART 10-1, 2002     | 1-Dec-05  | 250,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| PUBLIC SAFETY CENTER ADV REF NC   | ART 10-1, 2002     | 19-Dec-12 |              | 26,500.00           | 25,500.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 52,000.00            |
| PUBLIC SAFETY CENTER              | ART 10-1, 2002     | 1-Dec-07  | 80,000       | 6,831.26            | 6,656.26            | 6,475.01            | 6,281.26            | 6,081.26            | 5,887.51            | 5,696.88            | 59,809.44            |
| PUBLIC SAFETY CENTER              | ART 10-1, 2002     | 15-Mar-09 | 425,000      | 34,799.00           | 34,136.00           | 33,473.00           | 32,810.00           | 31,705.00           | 29,750.00           | 28,979.68           | 417,380.82           |
| <b>TOTAL EXEMPT</b>               | <b>017112-8746</b> |           |              | <b>761,184.01</b>   | <b>727,367.26</b>   | <b>674,773.01</b>   | <b>647,991.26</b>   | <b>621,011.26</b>   | <b>593,112.51</b>   | <b>559,176.56</b>   | <b>5,031,944.01</b>  |
| <b>TOTAL EXEMPT</b>               |                    |           |              | <b>6,090,193.11</b> | <b>5,871,253.76</b> | <b>4,754,400.01</b> | <b>3,963,303.76</b> | <b>3,830,298.76</b> | <b>3,711,700.01</b> | <b>3,457,339.06</b> | <b>56,289,897.91</b> |
| <b>PUBLIC SERVICE ENTERPRISES</b> |                    |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| <b>WATER DEBT</b>                 |                    |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| WATER DIST IMPROVEMENT REFI       | ART 24, 1996       | 15-Feb-10 | 360,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| WATER TREATMENT PLANT             | ART 42, 2002       | 15-Dec-03 | 975,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| WATER TREATMENT PLANT             | ART 42, 2002       | 22-Dec-11 | 473,000      | 63,730.00           | 62,230.00           | 60,730.00           | 59,230.00           | 57,480.00           | 50,580.00           | 49,230.00           | 541,047.50           |
| WATER SYSTEM                      | ART 20, 2003       | 15-Dec-03 | 2,008,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| WATER SYSTEM                      | ART 20, 2003       | 15-Dec-11 | 997,400      | 131,552.50          | 125,507.50          | 122,507.50          | 119,507.50          | 116,007.50          | 112,007.50          | 109,007.50          | 1,128,378.75         |
| WATER MAINS                       | ART 43, 2002       | 1-Dec-04  | 500,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| WATER MAINS NON-CALLABLE          | ART 43, 2002       | 19-Dec-12 | 50,000       | 25,462.50           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 25,462.50            |
| WATER MAINS REFINANCED            | ART 43, 2002       | 19-Dec-12 | 0            | 8,895.50            | 34,160.75           | 32,751.00           | 31,876.00           | 30,876.00           | 29,876.00           | 28,876.00           | 288,127.25           |
| WATER SYSTEM                      | ART 20, 2008       | 15-Oct-06 | 1,000,000    | 74,325.00           | 72,325.00           | 70,325.00           | 68,412.50           | 66,575.00           | 64,712.50           | 62,825.00           | 815,387.50           |
| WATER PLANT (WPAT)                | ART 34, 2005       | 14-Dec-06 | 4,666,635    | 283,575.58          | 283,575.80          | 283,575.88          | 283,576.00          | 283,576.30          | 283,575.89          | 283,575.84          | 3,686,487.48         |
| WATER PLANT (WPAT)                | ART 34, 2005       | 14-Dec-06 | 634,717      | 38,370.10           | 38,371.05           | 38,370.28           | 38,370.56           | 38,370.64           | 38,370.28           | 38,370.23           | 575,557.63           |
| WATER SYSTEM                      | ART 20, 2003       | 1-Dec-07  | 1,472,000    | 113,531.26          | 110,906.26          | 108,187.51          | 105,281.26          | 102,281.26          | 99,375.01           | 96,515.63           | 1,301,221.94         |
| WATER SYSTEM                      | ART 34, 2005       | 1-Dec-07  | 1,000,000    | 76,500.00           | 74,750.00           | 72,937.50           | 71,000.00           | 69,000.00           | 67,062.50           | 65,156.25           | 896,437.50           |
| WATER SYSTEM                      | ART 41, 2005       | 1-Dec-07  | 50,000       | 5,650.00            | 5,475.00            | 5,293.75            | 5,100.00            | 0.00                | 0.00                | 0.00                | 21,518.75            |
| WATER SYSTEM                      | ART 34, 2005       | 15-Mar-09 | 198,000      | 22,800.00           | 22,200.00           | 21,600.00           | 21,000.00           | 0.00                | 0.00                | 0.00                | 87,600.00            |
| WATER TREATMENT PLANT             | ART 34, 2010       | 22-Dec-11 | 250,000      | 21,450.00           | 21,000.00           | 20,550.00           | 20,100.00           | 19,575.00           | 18,975.00           | 18,525.00           | 346,975.00           |
| WTP GRANULAR CARBON               | ART 33, 2010       | 22-Dec-11 | 400,000      | 49,800.00           | 48,600.00           | 47,400.00           | 46,200.00           | 44,800.00           | 43,200.00           | 42,000.00           | 445,600.00           |
| WATER TREATMENT PLANT             | ART 33, 2010       | 24-Feb-11 | 300,000      | 37,500.00           | 36,600.00           | 35,700.00           | 34,800.00           | 33,600.00           | 32,400.00           | 31,200.00           | 241,800.00           |
| WATER MAINS                       | ART 31, 2010       | 19-Dec-12 | 500,000      | 40,750.00           | 39,750.00           | 38,937.50           | 38,250.00           | 37,250.00           | 36,937.50           | 36,187.50           | 628,593.76           |
| WATER TREATMENT PLANT PUMP        | ART 44, 2012       | 19-Dec-12 | 100,000      | 17,825.00           | 12,225.00           | 11,900.00           | 11,625.00           | 11,225.00           | 11,100.00           | 10,800.00           | 97,100.00            |
| WATER MAIN CONSTRUCTION           | ART 42, 2011       | 3/6/14    | 500,000      | 45,985.68           | 45,031.26           | 43,781.26           | 42,531.26           | 41,281.26           | 40,031.26           | 38,781.26           | 704,735.82           |
| WATER MAIN REPLACEMENT            | ART 35, 2012       | 3/6/14    | 1,439,000    | 139,682.81          | 132,587.50          | 128,837.50          | 125,087.50          | 121,337.50          | 117,587.50          | 113,837.50          | 2,019,432.81         |
| HYDRANT REPLACEMENT               | ART 48, 2013       | 3/6/14    | 500,000      | 74,652.78           | 72,500.00           | 70,000.00           | 67,500.00           | 65,000.00           | 62,500.00           | 60,000.00           | 637,152.78           |
| WATER MAIN REPLACEMENT            | ART 41, 2013       | 3/6/14    | 1,000,000    | 91,971.35           | 90,062.50           | 87,562.50           | 85,062.50           | 82,562.50           | 80,062.50           | 77,562.50           | 1,409,471.35         |
| GAC REPLACEMENT                   | ART 33, 2010       | 3/6/14    | 110,000      | 20,423.61           | 19,750.00           | 14,000.00           | 13,500.00           | 13,000.00           | 12,500.00           | 12,000.00           | 138,173.61           |
| <b>TOTAL WATER</b>                | <b>017102-5742</b> |           |              | <b>1,384,433.67</b> | <b>1,347,607.62</b> | <b>1,314,947.18</b> | <b>1,288,010.08</b> | <b>1,233,797.96</b> | <b>1,200,853.44</b> | <b>1,174,450.21</b> | <b>16,036,261.93</b> |

TOWN OF ANDOVER, MASSACHUSETTS  
 DETAIL DEBT SCHEDULE BY FISCAL YEAR  
 JUNE 30, 2014

| ISSUE                                      | ARTICLE       | LOAN DATE | TOTAL AMOUNT        | 2015                | 2016                | 2017                | 2018                | 2019                | 2020                | 2021                | TOTAL ALL YEARS      |
|--------------------------------------------|---------------|-----------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| <b>SEWER</b>                               |               |           |                     |                     |                     |                     |                     |                     |                     |                     |                      |
| SEWER SO MAIN ST (Betterment) REFI         | ART 41, 1999  | 15-Feb-10 | 2,460,000           | 324,837.50          | 314,425.00          | 302,175.00          | 292,375.00          | 282,575.00          | 270,325.00          | 254,400.00          | 2,285,912.50         |
| SEWER FOREST HILLS (Betterment) REI        | ART 13, 2000  | 15-Feb-10 | 1,674,000           | 224,433.75          | 211,825.00          | 203,575.00          | 196,975.00          | 190,375.00          | 182,125.00          | 174,700.00          | 1,547,208.75         |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 22-Dec-11 | 1,941,350           | 251,320.00          | 242,365.00          | 236,455.00          | 228,575.00          | 221,750.00          | 209,050.00          | 203,350.00          | 1,967,640.00         |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 1-Dec-02  | 4,000,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SEWER ROGERS BROOK (Betterment)            | ART 42, 1999  | 22-Dec-01 | 485,000             | 62,962.50           | 61,462.50           | 59,962.50           | 58,462.50           | 56,712.50           | 54,712.50           | 48,262.50           | 494,956.25           |
| SEWER ROGERS BROOK (Betterment)            | ART 42, 1999  | 1-Dec-02  | 1,000,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 15-Dec-03 | 3,000,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 22-Dec-11 | 1,495,000           | 198,087.50          | 193,437.50          | 183,862.50          | 179,362.50          | 174,112.50          | 168,112.50          | 158,662.50          | 1,701,306.25         |
| SEWER ROGERS BROOK (Betterment)            | ART 42, 1999  | 15-Dec-03 | 3,300,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SEWER ROGERS BROOK (Betterment)            | ART 42, 1999  | 22-Dec-11 | 1,798,550           | 211,871.00          | 207,071.00          | 200,498.00          | 192,600.00          | 187,175.00          | 229,975.00          | 223,825.00          | 2,064,565.00         |
| SEWER SO MAIN ST (BET)                     | ART 41, 1999  | 1-Dec-04  | 2,000,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SEWER SO MAIN ST (Bett) NON COLLAJ         | ART 41, 1999  | 19-Dec-04 | 200,000             | 101,850.00          | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 101,850.00           |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 19-Dec-04 | 936,650             | 35,553.00           | 130,408.50          | 126,239.00          | 122,914.00          | 119,114.00          | 115,314.00          | 111,514.00          | 1,154,955.50         |
| SEWER SO MAIN ST (Betterment)              | ART 2A, 2004  | 15-Oct-06 | 1,000,000           | 74,325.00           | 72,325.00           | 70,325.00           | 68,412.50           | 66,575.00           | 64,712.50           | 62,825.00           | 815,387.50           |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 15-Oct-06 | 4,002,000           | 297,917.50          | 299,717.50          | 291,317.50          | 268,558.75          | 266,300.00          | 258,850.00          | 251,300.00          | 3,277,511.25         |
| SEWER SO MAIN ST (Betterment)              | ART 35, 2004  | 1-Dec-07  | 1,225,000           | 91,800.00           | 89,700.00           | 87,525.00           | 85,200.00           | 82,800.00           | 80,475.00           | 78,187.50           | 1,075,725.00         |
| SEWER SO MAIN ST (Betterment)              | ART 41, 1999  | 1-Dec-07  | 4,458,000           | 357,018.70          | 348,618.70          | 315,387.45          | 307,056.20          | 308,256.20          | 299,537.45          | 290,959.34          | 3,961,190.17         |
| SEWER SO MAIN ST (Betterment)              | ART 2A, 2004  | 1-Dec-07  | 500,000             | 38,250.00           | 37,375.00           | 36,468.75           | 35,500.00           | 34,500.00           | 33,531.25           | 32,578.13           | 448,218.81           |
| SEWER                                      | Art 33, 2006  | 15-Mar-09 | 350,000             | 30,062.50           | 29,462.50           | 28,862.50           | 28,262.50           | 27,262.50           | 21,262.50           | 20,718.76           | 329,331.30           |
| SEWER SHAWSHEEN OUTFALL                    | Art 33, 2007  | 15-Mar-09 | 1,500,000           | 120,562.50          | 118,312.50          | 116,062.50          | 113,812.50          | 110,062.50          | 106,312.50          | 103,593.76          | 1,505,906.30         |
| SEWER - DASCOMB ROAD (Betterment)          | Art 36, 2007  | 15-Mar-09 | 200,000             | 16,075.00           | 15,775.00           | 15,475.00           | 15,175.00           | 14,675.00           | 14,175.00           | 13,812.50           | 200,787.50           |
| SEWER KIRKLAND ROAD (Betterment)           | Art 41, 2007  | 15-Mar-09 | 250,000             | 22,025.00           | 21,575.00           | 21,125.00           | 20,675.00           | 19,925.00           | 14,175.00           | 13,812.50           | 228,937.50           |
| SEWER SAWSHEEN PUMP STATION                | Art 64, 2007  | 15-Mar-09 | 200,000             | 16,075.00           | 15,775.00           | 15,475.00           | 15,175.00           | 14,675.00           | 14,175.00           | 13,812.50           | 200,787.50           |
| SEWER SHAWSHEEN OUTFALL                    | Art 33, 2008  | 24-Feb-11 | 300,000             | 24,881.26           | 24,431.26           | 23,981.26           | 23,531.26           | 22,931.26           | 22,331.26           | 21,731.26           | 348,037.66           |
| SEWER                                      | ART 46, 2010  | 22-Dec-11 | 225,000             | 20,600.00           | 20,150.00           | 19,700.00           | 14,325.00           | 13,975.00           | 13,575.00           | 13,175.00           | 306,950.00           |
| SEWER MAINS                                | Art 51, 2001  | 24-Feb-11 | 200,000             | 16,587.50           | 16,287.50           | 15,987.50           | 15,687.50           | 15,287.50           | 14,887.50           | 14,487.50           | 232,025.00           |
| SHAWSHEEN PUMPING STATION                  | ART 54, 2007  | 19-Dec-12 | 200,000             | 16,300.00           | 15,900.00           | 15,575.00           | 15,300.00           | 14,900.00           | 14,775.00           | 14,475.00           | 251,437.50           |
| REPAIR SANITARY SEWER                      | ART 33, 2012  | 19-Dec-12 | 150,000             | 14,662.50           | 14,262.50           | 13,937.50           | 13,662.50           | 13,262.50           | 13,137.50           | 12,837.50           | 178,468.76           |
| SEWER MAIN CONSTRUCTION                    | ART 51, 2008  | 19-Dec-12 | 300,000             | 24,450.00           | 23,850.00           | 23,362.50           | 22,950.00           | 22,350.00           | 22,162.50           | 21,712.50           | 377,156.26           |
| SEWER MAIN CONSTRUCTION                    | ART 32, 2012  | 19-Dec-12 | 500,000             | 40,750.00           | 39,750.00           | 38,937.50           | 38,250.00           | 37,250.00           | 36,937.50           | 36,187.50           | 628,593.76           |
| SEWER INFRASTRUCTURE VEHICLE               | ART 37, 2012  | 19-Dec-12 | 250,000             | 41,875.00           | 35,475.00           | 34,500.00           | 33,675.00           | 32,475.00           | 32,100.00           | 31,200.00           | 241,300.00           |
| TOTAL SEWER                                | 017102-5743   |           | <u>2,675,132.71</u> | <u>2,599,736.96</u> | <u>2,496,771.96</u> | <u>2,406,472.71</u> | <u>2,349,276.46</u> | <u>2,306,726.46</u> | <u>2,222,220.25</u> | <u>2,147,220.25</u> | <u>25,926,146.02</u> |
| TOTAL ENTERPRISE                           | 017102-5743   |           | <u>4,059,566.38</u> | <u>3,947,344.58</u> | <u>3,811,719.14</u> | <u>3,694,482.79</u> | <u>3,583,074.42</u> | <u>3,507,579.90</u> | <u>3,396,670.46</u> | <u>3,306,670.46</u> | <u>41,742,157.95</u> |
| <b>GENERAL FUND NON-EXEMPT SCHOOL DEBT</b> |               |           |                     |                     |                     |                     |                     |                     |                     |                     |                      |
| H/S RENOVATION REFI                        | ART 23, 1996  | 15-Feb-10 | 240,000             | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SCHOOL BUILDINGS                           | ART 28-2 2002 | 15-Dec-03 | 935,000             | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SCHOOL BUILDINGS                           | ART 28-2 2002 | 22-Dec-11 | 304,000             | 72,760.00           | 66,900.00           | 65,100.00           | 63,300.00           | 61,200.00           | 0.00                | 0.00                | 329,260.00           |
| WEST EL - ASBESTOS                         | ART 12, 2002  | 15-Dec-03 | 1,500,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| WEST EL - ASBESTOS                         | ART 12, 2002  | 22-Dec-11 | 491,000             | 114,170.00          | 111,170.00          | 108,170.00          | 102,215.00          | 95,880.00           | 0.00                | 0.00                | 531,605.00           |
| COLLINS CTR HVAC                           | ART 29, 2004  | 1-Dec-05  | 475,000             | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| COLLINS CTR HVAC ADV REF NC                | ART 29, 2004  | 19-Dec-12 | 37,100.00           | 37,100.00           | 35,700.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 72,800.00            |
| COLLINS CTR HVAC                           | ART 29, 2004  | 19-Dec-12 | 4,562.00            | 4,562.00            | 4,956.00            | 39,025.00           | 37,800.00           | 36,400.00           | 17,850.00           | 0.00                | 140,593.00           |
| SCHOOL RENOVATIONS                         | ART 11, 2005  | 1-Dec-05  | 1,000,000           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| SCHOOL RENOVATIONS ADV REF NC              | ART 11, 2005  | 19-Dec-12 | 53,000.00           | 53,000.00           | 51,000.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 104,000.00           |
| SCHOOL RENOVATIONS                         | ART 11, 2005  | 19-Dec-12 | 18,700.00           | 18,700.00           | 18,700.00           | 67,950.00           | 66,200.00           | 64,200.00           | 62,200.00           | 60,200.00           | 610,750.00           |
| WEST EL - ASBESTOS                         | ART 12, 2002  | 15-Oct-06 | 200,000             | 14,465.00           | 14,065.00           | 13,665.00           | 13,282.50           | 12,915.00           | 12,542.50           | 12,165.00           | 148,077.50           |
| SCHOOL HVAC                                | ART 46, 2006  | 1-Dec-07  | 200,000             | 17,437.50           | 16,982.50           | 16,511.25           | 16,007.50           | 16,467.50           | 15,925.00           | 15,391.25           | 143,842.50           |
| WEST EL - ASBESTOS                         | ART 12, 2002  | 1-Dec-07  | 100,000             | 6,631.26            | 6,456.26            | 6,275.01            | 6,081.26            | 5,881.26            | 5,687.51            | 5,496.88            | 52,909.44            |
| SCHOOL RENOVATIONS                         | ART 17, 2006  | 1-Dec-07  | 250,000             | 19,893.76           | 19,368.76           | 18,825.01           | 18,243.76           | 17,643.76           | 17,062.51           | 16,490.63           | 158,728.19           |
| SCHOOL RENOVATIONS                         | ART 11, 2005  | 1-Dec-07  | 500,000             | 45,437.50           | 44,212.50           | 42,943.75           | 41,587.50           | 35,287.50           | 34,125.00           | 32,981.25           | 338,975.00           |
| SCHOOL RENOVATIONS                         | ART 17, 2006  | 15-Mar-09 | 865,000             | 71,558.76           | 70,178.76           | 68,798.76           | 67,418.76           | 65,118.76           | 61,818.76           | 60,187.50           | 834,642.60           |
| SCHOOL ROOF                                | ART 17, 2007  | 15-Mar-09 | 1,480,000           | 121,845.00          | 119,505.00          | 117,165.00          | 114,825.00          | 110,925.00          | 109,025.00          | 106,125.00          | 1,430,290.00         |
| SCHOOL RENOVATIONS                         | ART 28, 2007  | 15-Mar-09 | 465,000             | 38,656.26           | 37,906.26           | 37,156.26           | 36,406.26           | 35,156.26           | 33,906.26           | 33,000.00           | 444,656.34           |
| LOVELY FIELD RENOVATIONS                   | ART 29, 2008  | 15-Mar-09 | 240,000             | 29,250.00           | 28,500.00           | 27,750.00           | 22,000.00           | 21,000.00           | 0.00                | 0.00                | 128,500.00           |

TOWN OF ANDOVER, MASSACHUSETTS  
 DETAIL DEBT SCHEDULE BY FISCAL YEAR  
 JUNE 30, 2014

| ISSUE                             | ARTICLE        | LOAN DATE | TOTAL AMOUNT | TOTAL               |                     |                     |                     |                     |                     |                     | TOTAL ALL YEARS      |
|-----------------------------------|----------------|-----------|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
|                                   |                |           |              | 2015                | 2016                | 2017                | 2018                | 2019                | 2020                | 2021                |                      |
| SCHOOL ROOF                       | ART 15, 2007   | 15-Feb-10 | 1,500,000    | 127,800.00          | 124,400.00          | 120,400.00          | 117,200.00          | 114,000.00          | 110,000.00          | 106,400.00          | 1,537,800.00         |
| SCHOOL REMODELING                 | ART 28, 2007   | 15-Feb-10 | 300,000      | 24,112.50           | 23,475.00           | 22,725.00           | 22,125.00           | 21,525.00           | 20,775.00           | 20,100.00           | 294,037.50           |
| SCHOOL REPAIRS                    | ART 27, 2008   | 15-Feb-10 | 1,000,000    | 86,612.50           | 84,275.00           | 81,525.00           | 79,325.00           | 77,125.00           | 74,375.00           | 67,000.00           | 1,014,237.50         |
| SCHOOL REMODELING                 | ART 28, 2007   | 24-Feb-11 | 300,000      | 24,225.00           | 23,775.00           | 23,325.00           | 22,875.00           | 22,275.00           | 21,675.00           | 21,075.00           | 321,881.26           |
| SCHOOL REPAIRS                    | ART 27, 2008   | 24-Feb-11 | 810,000      | 70,850.00           | 69,500.00           | 68,150.00           | 66,800.00           | 65,000.00           | 63,200.00           | 61,400.00           | 898,650.00           |
| SCHOOL REPAIRS                    | ART 56, 2009   | 24-Feb-11 | 850,000      | 72,456.26           | 71,106.26           | 69,756.26           | 68,406.26           | 66,606.26           | 64,806.26           | 63,006.26           | 957,143.90           |
| SCHOOL RENOVATIONS                | ART 41, 2010   | 24-Feb-11 | 2,000,000    | 165,875.00          | 162,875.00          | 159,875.00          | 156,875.00          | 152,875.00          | 148,875.00          | 144,875.00          | 2,320,250.00         |
| SCHOOL REMODELING                 | ART 16, 2011   | 22-Dec-11 | 925,000      | 73,887.50           | 72,387.50           | 70,887.50           | 64,462.50           | 62,887.50           | 61,087.50           | 59,737.50           | 1,326,412.55         |
| WEST MIDDLE SCHOOL                | ART 17, 2011   | 22-Dec-11 | 655,000      | 52,012.50           | 50,962.50           | 49,912.50           | 48,862.50           | 47,637.50           | 46,237.50           | 45,187.50           | 940,762.50           |
| SCHOOL ROOF REPAIRS               | ART 41, 2010   | 22-Dec-11 | 525,000      | 43,437.50           | 42,537.50           | 41,637.50           | 35,812.50           | 34,937.50           | 33,937.50           | 33,187.50           | 743,862.55           |
| VETERANS WAR MEMORIAL AUDITORIUM  | ART 58, 2009   | 24-Feb-11 | 650,000      | 56,012.50           | 54,962.50           | 53,912.50           | 52,862.50           | 51,462.50           | 50,062.50           | 48,662.50           | 736,375.00           |
| SCHOOL BUILDING RENOVATIONS       | ART 25, 2012   | 19-Dec-12 | 1,000,000    | 102,712.50          | 99,912.50           | 97,637.50           | 95,712.50           | 87,912.50           | 87,100.00           | 85,150.00           | 1,179,387.50         |
| WEST MIDDLE SCHOOL REPAIRS        | ART 38, 2012   | 19-Dec-12 | 530,000      | 46,512.50           | 45,312.50           | 44,337.50           | 43,512.50           | 42,312.50           | 36,937.50           | 36,187.50           | 655,643.76           |
| BANCROFT SCHOOL                   | ART 1, 2013    | 3/6/14    | 927,000      | 91,105.47           | 87,056.26           | 84,556.26           | 82,056.26           | 79,556.26           | 72,056.26           | 69,806.26           | 1,299,355.61         |
| SCHOOL REPAIRS                    | ART 36, 2013   | 3/6/14    | 900,000      | 82,774.22           | 81,056.26           | 78,806.26           | 76,556.26           | 74,306.26           | 72,056.26           | 69,806.26           | 1,268,524.36         |
| SCHOOL SITE IMP (DOHERTY)         | ART 18, 2013   | 3/6/14    | 2,400,000    | 220,731.25          | 216,150.00          | 210,150.00          | 204,150.00          | 198,150.00          | 192,150.00          | 186,150.00          | 3,382,731.25         |
| WEST MIDDLE HVAC                  | ART 38, 2013   | 3/6/14    | 1,250,000    | 140,419.44          | 136,950.00          | 132,700.00          | 128,450.00          | 124,200.00          | 119,950.00          | 115,700.00          | 1,658,069.44         |
| TOTAL SCHOOL                      | 017102-5741    |           |              | <u>2,147,003.68</u> | <u>2,092,294.82</u> | <u>2,039,628.82</u> | <u>1,971,411.32</u> | <u>1,900,843.82</u> | <u>1,645,423.82</u> | <u>1,575,468.79</u> | <u>26,004,754.25</u> |
| STREET                            |                |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| RED SPRING ROAD BRIDGE            | ART 25, 2003   | 1-Dec-04  | 400,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| RED SPRING ROAD BRIDGE NON COL    | ART 25, 2003   | 19-Dec-12 | 40,000       | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| BRIDGE CONSTRUCTION               | ART 54, 2005   | 15-Oct-06 | 250,000      | 24,665.00           | 14,065.00           | 13,665.00           | 13,282.50           | 12,915.00           | 12,542.50           | 12,165.00           | 158,277.50           |
| STORM DRAINS                      | ART 50, 2008   | 15-Mar-09 | 100,000      | 8,037.50            | 7,887.50            | 7,737.50            | 7,587.50            | 7,337.50            | 7,087.50            | 6,906.26            | 100,393.80           |
| HIGHWAY                           | ART 74, 1999   | 15-Feb-10 | 224,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| MAIN ST DEVELOPMENT               | ART 48, 2002   | 15-Feb-10 | 269,000      | 35,675.00           | 34,400.00           | 32,900.00           | 31,700.00           | 25,625.00           | 0.00                | 0.00                | 160,300.00           |
| BRIDGE CONSTRUCTION               | ART 52, 2007   | 24-Feb-11 | 100,000      | 8,075.00            | 7,925.00            | 7,775.00            | 7,625.00            | 7,425.00            | 7,225.00            | 7,025.00            | 107,293.76           |
| BRIDGE CONSTRUCTION               | ART 32, 2008   | 24-Feb-11 | 400,000      | 32,518.76           | 31,918.76           | 31,318.76           | 30,718.76           | 29,918.76           | 29,118.76           | 28,318.76           | 437,893.92           |
| BRIDGE REPAIR                     | ART 24, 2011   | 22-Dec-11 | 100,000      | 7,612.50            | 7,462.50            | 7,312.50            | 7,162.50            | 6,987.50            | 6,787.50            | 6,637.50            | 145,637.55           |
| PARKING LOT                       | ART 25, 2011   | 22-Dec-11 | 85,000       | 6,843.76            | 6,693.76            | 6,543.76            | 6,393.76            | 6,218.76            | 6,018.76            | 5,868.76            | 104,847.04           |
| DRAINAGE                          | ART 33, 2011   | 22-Dec-11 | 200,000      | 15,225.00           | 14,925.00           | 14,625.00           | 14,325.00           | 13,975.00           | 13,575.00           | 13,275.00           | 291,275.00           |
| DRAINAGE (HIGH PLAIN)             | ART 26, 2011   | 22-Dec-11 | 75,000       | 16,125.00           | 15,675.00           | 15,225.00           | 0.00                | 0.00                | 0.00                | 0.00                | 47,025.00            |
| SURFACE DRAIN CONSTRUCTION        | ART 50, 2008   | 24-Feb-11 | 280,000      | 24,037.50           | 23,587.50           | 23,137.50           | 22,687.50           | 22,087.50           | 21,487.50           | 20,887.50           | 314,925.00           |
| BRIDGE REPAIR                     | ART 32, 2008   | 19-Dec-12 | 200,000      | 16,300.00           | 15,900.00           | 15,575.00           | 15,300.00           | 14,900.00           | 14,775.00           | 14,475.00           | 251,437.50           |
| STORM DRAINAGE                    | ART 33, 2012   | 19-Dec-12 | 100,000      | 8,150.00            | 7,950.00            | 7,787.50            | 7,650.00            | 7,450.00            | 7,387.50            | 7,237.50            | 125,718.76           |
| HIGH PLAIN/FISHBROOK              | ART 42, 2012   | 19-Dec-12 | 1,100,000    | 105,362.50          | 102,562.50          | 100,287.50          | 98,362.50           | 95,562.50           | 94,687.50           | 92,587.50           | 1,321,943.76         |
| TOTAL STREET                      | 017102-5744    |           |              | <u>308,627.52</u>   | <u>290,952.52</u>   | <u>283,890.02</u>   | <u>262,795.02</u>   | <u>250,402.52</u>   | <u>220,692.52</u>   | <u>215,383.78</u>   | <u>3,566,968.59</u>  |
| MUNICIPAL FACILITIES              |                |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| PUBLIC BUILDINGS                  | ART 28-1, 2002 | 15-Dec-03 | 125,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| TOWN BUILDINGS                    | ART 28-1, 2002 | 22-Dec-11 | 40,000       | 9,160.00            | 8,920.00            | 8,680.00            | 8,440.00            | 8,160.00            | 0.00                | 0.00                | 43,360.00            |
| BRIDGES/BUILDINGS                 | ART 32, 2001   | 15-Dec-03 | 1,157,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| BRIDGES/BUILDINGS                 | ART 32, 2001   | 22-Dec-11 | 368,000      | 85,595.00           | 83,345.00           | 81,095.00           | 78,845.00           | 69,360.00           | 0.00                | 0.00                | 398,240.00           |
| TOWN HVAC                         | ART 46, 2006   | 1-Dec-07  | 250,000      | 22,350.00           | 21,755.00           | 21,138.75           | 20,480.00           | 18,820.00           | 18,200.00           | 17,590.00           | 173,613.75           |
| TOWN BUILDING RENOVATION          | ART 27, 2007   | 15-Mar-09 | 255,000      | 22,162.50           | 21,712.50           | 21,262.50           | 20,812.50           | 20,062.50           | 19,312.50           | 18,768.76           | 231,418.76           |
| TOWN BUILDING RENOVATION          | ART 28, 2007   | 15-Mar-09 | 290,000      | 23,675.00           | 23,225.00           | 22,775.00           | 22,325.00           | 21,575.00           | 20,825.00           | 20,281.26           | 284,837.54           |
| PUBLIC SAFETY (NON EXEMPT PORTIC) | ART 10, 2002   | 15-Mar-09 | 75,000       | 6,141.00            | 6,024.00            | 5,907.00            | 5,790.00            | 5,595.00            | 5,250.00            | 5,114.06            | 73,655.44            |
| TOWN BUILDINGS                    | ART 27, 2007   | 15-Feb-10 | 400,000      | 32,150.00           | 31,300.00           | 30,300.00           | 29,500.00           | 28,700.00           | 27,700.00           | 26,800.00           | 392,050.00           |
| TOWN BUILDING REMODELING          | ART 55, 2009   | 24-Feb-11 | 650,000      | 55,900.00           | 54,850.00           | 53,800.00           | 52,750.00           | 51,350.00           | 49,950.00           | 48,550.00           | 726,662.50           |
| TOWN BUILDING REPAIRS             | ART 42, 2010   | 22-Dec-11 | 163,000      | 14,062.50           | 13,762.50           | 13,462.50           | 13,162.50           | 12,812.50           | 12,412.50           | 12,112.50           | 224,037.55           |
| TOWN BUILDING REPAIRS             | ART 34, 2011   | 22-Dec-11 | 500,000      | 38,062.50           | 37,312.50           | 36,562.50           | 35,812.50           | 34,937.50           | 33,937.50           | 33,187.50           | 728,187.55           |
| FIRE STATION PLANNING             | ART 34, 2009   | 22-Dec-11 | 100,000      | 21,500.00           | 20,900.00           | 20,300.00           | 0.00                | 0.00                | 0.00                | 0.00                | 62,700.00            |
| DPW VEHICLES                      | ART 40, 2010   | 22-Dec-11 | 126,000      | 26,875.00           | 26,125.00           | 25,375.00           | 0.00                | 0.00                | 0.00                | 0.00                | 78,375.00            |
| TOWN BUILDING REPAIRS             | ART 27, 2007   | 22-Dec-11 | 100,000      | 7,612.50            | 7,462.50            | 7,312.50            | 7,162.50            | 6,987.50            | 6,787.50            | 6,637.50            | 145,637.55           |
| BLANCHARD BALLFIELDS              | ART 57, 2009   | 22-Dec-11 | 325,000      | 32,750.00           | 32,000.00           | 31,250.00           | 25,575.00           | 24,875.00           | 24,075.00           | 23,475.00           | 435,062.50           |
| BLANCHARD ST BALLFIELDS           | ART 57, 2009   | 24-Feb-11 | 100,000      | 12,500.00           | 12,200.00           | 11,900.00           | 6,600.00            | 6,400.00            | 6,200.00            | 6,000.00            | 83,800.00            |
| TOWN BUILDING RENOVATIONS         | ART 27, 2007   | 19-Dec-12 | 200,000      | 21,437.50           | 20,837.50           | 20,350.00           | 19,937.50           | 19,337.50           | 19,150.00           | 18,700.00           | 230,850.00           |
| PLAYGROUND REPLACEMENTS           | ART 23, 2012   | 19-Dec-12 | 200,000      | 21,537.50           | 20,937.50           | 20,450.00           | 20,037.50           | 19,437.50           | 19,250.00           | 18,800.00           | 230,850.00           |

TOWN OF ANDOVER, MASSACHUSETTS  
 DETAIL DEBT SCHEDULE BY FISCAL YEAR  
 JUNE 30, 2014

| ISSUE                         | ARTICLE         | LOAN DATE | TOTAL AMOUNT | TOTAL               |                     |                     |                     |                     |                     |                     | TOTAL ALL YEARS      |
|-------------------------------|-----------------|-----------|--------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
|                               |                 |           |              | 2015                | 2016                | 2017                | 2018                | 2019                | 2020                | 2021                |                      |
| TOWN BUILDING REMODELING      | ART 24, 2012    | 19-Dec-12 | 400,000      | 43,012.50           | 41,812.50           | 40,837.50           | 40,012.50           | 33,812.50           | 33,500.00           | 32,750.00           | 466,987.50           |
| BALMORAL FENCE/MASONRY        | ART 28, 2012    | 19-Dec-12 | 125,000      | 13,975.00           | 13,575.00           | 13,250.00           | 12,975.00           | 12,575.00           | 12,450.00           | 12,150.00           | 141,800.00           |
| FIRE COMMUNICATIONS           | ART 31, 2012    | 19-Dec-12 | 200,000      | 30,750.00           | 29,750.00           | 28,937.50           | 23,250.00           | 22,450.00           | 22,200.00           | 21,600.00           | 199,737.50           |
| TECHNOLOGY HARDWARE           | ART 22, 2012    | 19-Dec-12 | 1,600,000    | 226,637.50          | 219,437.50          | 213,587.50          | 208,637.50          | 196,437.50          | 194,250.00          | 189,000.00          | 1,629,987.50         |
| TECHNOLOGY SOFTWARE           | ART 22, 2012    | 19-Dec-12 | 400,000      | 110,000.00          | 106,000.00          | 102,750.00          | 0.00                | 0.00                | 0.00                | 0.00                | 318,750.00           |
| YOUTH CENTER                  | ART 3, 2011 STM | 3/6/14    | 2,000,000    | 183,942.71          | 180,125.00          | 175,125.00          | 170,125.00          | 165,125.00          | 160,125.00          | 155,125.00          | 2,818,942.71         |
| TOWN BUILDING RENOVATIONS     | ART 28, 2013    | 3/6/14    | 300,000      | 33,238.54           | 32,425.00           | 31,425.00           | 30,425.00           | 29,425.00           | 28,425.00           | 27,425.00           | 398,588.54           |
| TOTAL MUNICIPAL FACILITIES    | 017102-5745     |           |              | <u>1,095,027.25</u> | <u>1,065,794.00</u> | <u>1,037,833.25</u> | <u>852,655.00</u>   | <u>808,235.00</u>   | <u>714,000.00</u>   | <u>694,066.58</u>   | <u>10,518,131.89</u> |
|                               |                 |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| PUBLIC SAFETY                 |                 |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| FIRE TRUCK                    | ART 31, 2004    | 1-Dec-04  | 600,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| FIRE TRUCK NON CALLABLE       | ART 31, 2004    | 19-Dec-12 | 80,000       | 40,740.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 40,740.00            |
| FIRE TRUCK REFINANCED         | ART 31, 2004    | 19-Dec-12 | 0            | 6,924.00            | 47,112.00           | 45,100.00           | 43,700.00           | 42,100.00           | 33,150.00           | 0.00                | 218,086.00           |
| AMBULANCE                     | ART 30, 2010    | 22-Dec-11 | 225,000      | 57,475.00           | 55,825.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 113,300.00           |
| FIRE TRUCK                    | ART 37, 2006    | 1-Dec-07  | 440,000      | 38,587.50           | 37,537.50           | 36,450.00           | 35,287.50           | 34,087.50           | 32,925.00           | 31,781.25           | 277,256.25           |
| TOTAL PUBLIC SAFETY           | 017102-5746     |           |              | <u>143,726.50</u>   | <u>140,474.50</u>   | <u>81,550.00</u>    | <u>78,987.50</u>    | <u>76,187.50</u>    | <u>66,075.00</u>    | <u>31,781.25</u>    | <u>649,382.25</u>    |
|                               |                 |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| LAND ACQUISITION              |                 |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| LAND ACQUISITION              | ART 23, 2002    | 15-Jun-03 | 1,000,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| LAND ACQUISITION NC           | ART 23, 2002    | 1-Dec-12  | 100,000      | 50,925.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 50,925.00            |
| LAND ACQUISITION REFINANCE    | ART 23, 2002    | 1-Dec-12  | 50,900       | 17,767.00           | 67,903.50           | 65,490.00           | 63,740.00           | 61,740.00           | 54,840.00           | 53,040.00           | 577,210.50           |
| LAND ACQUISITION              | ART 32, 2000    | 15-Jun-03 | 1,500,000    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| LAND ACQUISITION NON CALLABLE | ART 32, 2000    | 15-Jun-03 | 160,000      | 81,480.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 81,480.00            |
| LAND ACQUISITION REFINANCE    | ART 32, 2000    | 15-Jun-03 | 0            | 24,798.50           | 99,609.25           | 96,395.00           | 88,870.00           | 86,070.00           | 83,270.00           | 80,470.00           | 801,177.75           |
| LAND ACQUISITION              | ART 12, 2001    | 15-Jun-03 | 1,100,000    | 85,240.00           | 82,840.00           | 80,440.00           | 78,145.00           | 71,032.50           | 68,983.75           | 66,907.50           | 835,965.00           |
| LAND ACQUISITION              | ART 23, 2002    | 15-Jun-03 | 100,000      | 11,000.00           | 10,600.00           | 10,200.00           | 0.00                | 0.00                | 0.00                | 0.00                | 31,800.00            |
| 16 PEARSON ST                 | ART 3A, 2007    | 15-Jun-03 | 455,000      | 36,406.26           | 35,531.26           | 34,625.01           | 33,656.26           | 32,656.26           | 31,687.51           | 30,734.38           | 380,346.94           |
| 18 PEARSON ST                 | ART 4A, 2007    | 15-Jun-03 | 390,000      | 29,775.00           | 29,075.00           | 28,350.00           | 27,575.00           | 26,775.00           | 26,000.00           | 25,237.50           | 327,437.50           |
| 37 PEARSON ST                 | ART 5A, 2007    | 15-Jun-03 | 505,000      | 37,218.76           | 36,343.76           | 35,437.51           | 34,468.76           | 33,468.76           | 32,500.01           | 31,546.88           | 409,296.95           |
| 15 BLANCHARD ST               | ART 51, 2007    | 15-Jun-03 | 2,100,000    | 160,650.00          | 156,975.00          | 153,168.75          | 149,100.00          | 144,900.00          | 140,831.25          | 136,828.13          | 1,882,518.81         |
| LAND ACQUISITION              | ART 12, 2001    | 15-Jun-03 | 100,000      | 8,075.00            | 7,925.00            | 7,775.00            | 7,625.00            | 7,425.00            | 7,225.00            | 7,025.00            | 107,293.76           |
| LAND ACQUISITION FOSTERS POND | ART 55, 2010    | 15-Jun-03 | 220,000      | 21,737.50           | 16,287.50           | 15,987.50           | 15,687.50           | 15,287.50           | 14,887.50           | 14,487.50           | 237,175.00           |
| LAND ACQUISITION BLANCHARD ST | ART B1, 2011    | 15-Jun-03 | 290,000      | 24,443.76           | 23,993.76           | 23,543.76           | 23,093.76           | 22,493.76           | 21,893.76           | 21,293.76           | 330,818.90           |
| LAND ACQUISITION CHANDLER RD  | ART 33, 2013    | 3/6/14    | 775,000      | 72,689.58           | 71,150.00           | 69,150.00           | 67,150.00           | 65,150.00           | 63,150.00           | 61,150.00           | 1,086,277.08         |
| TOTAL LAND ACQUISITION        | 017102-5747     |           |              | <u>662,206.36</u>   | <u>638,234.03</u>   | <u>620,562.53</u>   | <u>589,111.28</u>   | <u>566,998.78</u>   | <u>545,268.78</u>   | <u>528,720.65</u>   | <u>7,139,723.19</u>  |
|                               |                 |           |              |                     |                     |                     |                     |                     |                     |                     |                      |
| LANDFILL CLOSURE              | ART 44, 1999    | 15-Oct-06 | 500,000      | 36,162.50           | 35,162.50           | 34,162.50           | 33,206.25           | 32,287.50           | 31,356.25           | 30,412.50           | 370,193.75           |
| LANDFILL PLANS                | ART 43, 2006    | 15-Feb-10 | 500,000      | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                 |
| LANDFILL                      | ART 44, 1999    | 22-Dec-11 | 300,000      | 22,837.50           | 22,387.50           | 21,937.50           | 21,487.50           | 20,962.50           | 20,362.50           | 19,912.50           | 436,912.55           |
| LANDFILL                      | ART 44, 1999    | 22-Dec-11 | 300,000      | 22,837.50           | 22,387.50           | 21,937.50           | 21,487.50           | 20,962.50           | 20,362.50           | 19,912.50           | 436,912.55           |
| LANDFILL                      | ART 44, 1999    | 22-Dec-11 | 100,000      | 7,612.50            | 7,462.50            | 7,312.50            | 7,162.50            | 6,987.50            | 6,787.50            | 6,637.50            | 145,637.55           |
| LANDFILL                      | ART 44, 1999    | 22-Dec-11 | 100,000      | 7,612.50            | 7,462.50            | 7,312.50            | 7,162.50            | 6,987.50            | 6,787.50            | 6,637.50            | 145,637.55           |
| LANDFILL                      | ART 44, 1999    | 3/6/14    | 200,000      | 18,394.27           | 18,012.50           | 17,512.50           | 17,012.50           | 16,512.50           | 16,012.50           | 15,512.50           | 354,456.77           |
| DEPARTMENTAL EQUIPMENT        | ART 02, 2008    | 15-Feb-10 | 973,000      | 137,700.00          | 132,600.00          | 126,600.00          | 121,800.00          | 0.00                | 0.00                | 0.00                | 518,700.00           |
| DEPARTMENTAL EQUIP            | ART 23, 2011    | 22-Dec-11 | 300,000      | 64,500.00           | 62,700.00           | 60,900.00           | 0.00                | 0.00                | 0.00                | 0.00                | 188,100.00           |
| REC PARK LIGHTING             | ART 48, 2008    | 15-Feb-10 | 100,000      | 11,975.00           | 11,550.00           | 11,050.00           | 10,650.00           | 10,250.00           | 0.00                | 0.00                | 55,475.00            |
| TOTAL GENERAL FUND NON-EXEMPT | 017102-5749     |           |              | <u>329,631.77</u>   | <u>319,725.00</u>   | <u>308,725.00</u>   | <u>299,968.75</u>   | <u>114,950.00</u>   | <u>101,668.75</u>   | <u>99,025.00</u>    | <u>2,652,025.72</u>  |
| GRAND TOTAL                   |                 |           |              | <u>4,686,223.08</u> | <u>4,547,474.87</u> | <u>4,372,189.62</u> | <u>3,994,928.87</u> | <u>3,717,617.62</u> | <u>3,293,128.87</u> | <u>3,144,446.05</u> | <u>50,530,985.89</u> |

14,835,982.57 14,366,073.21 12,938,308.77 11,652,715.42 11,130,990.80 10,512,408.78 9,998,455.57 147,106,716.70

**To: The Citizens of Andover**  
**From: Sheila Doherty, Town Moderator**

Many of our citizens each year are new or recent transfers into our town from areas where the legislative body of the community is not governed by the Open Town Meeting. With this in mind, I feel that the following general information and guidelines will help meeting members as they deliberate the town meeting warrant.

### **INTRODUCTION TO TOWN MEETING**

The Town Meeting is a distinctly New England institution. It traces its origins in the New World to the Mayflower Compact and has evolved from the parish meetings dating from the time when all inhabitants of the town were also members of the parish.

Each early parish meeting had a Moderator - a person chosen because of his knowledge, fairness, and moderate temperament. His word and his decisions had a force and effect of law.

All Town Meetings in New England are alike - and no two are identical. Town Meeting is the legislative and principal policy making body for the Town of Andover. It convenes at least annually at the specific time, date and place designated by the Board of Selectmen.

The Annual Town Meeting considers and adopts operating budgets for town and schools for the coming fiscal year and makes many other decisions, which will affect the quality of life for the citizens of Andover. Capital projects, zoning changes, street acceptances, general by-law changes, etc., all require votes of Town Meeting.

Any person registered to vote in Andover may participate and vote at Town Meeting.

### **THE WARRANT**

The agenda of the meeting is the Warrant. It is the warning to all inhabitants of the articles which will be discussed and may be voted on at the meeting. Articles are included in the Warrant at the discretion of the Board of Selectmen and by citizen petition. The Board of Selectmen sets the order of the Warrant.

The final printed and published Warrant is given to the Moderator for discussion and action at the Meeting. No additional articles are permitted, and no changes are permitted which would materially change the content or intent of the article. The inhabitants would not have had proper warning. Articles are not taken out of order for the same reason.

### **THE DEBATE**

Certain Rules observed by the Moderator flow from custom and tradition.

1. In order for an article to be considered, it must be moved and seconded. Proponents of the article are permitted to speak first.
2. Voters address the chair as Mr./Madam Moderator and when recognized, the voter should announce his/her name and address before proceeding to discuss a concern.
3. Any person having a monetary or equitable interest in any matter under discussion shall disclose the fact of that interest or employment before speaking.
4. Out of consideration to others, speakers should be brief, direct and concise. The Moderator will give everyone an opportunity to speak, but reserves the right to call for a vote to close debate if it is deemed that further discussion is no longer productive.

5. A motion from the floor to move the question can also close the debate. An affirmative vote on this motion closes debate and a vote on the main motion is taken. If the Moderator feels that the discussion has been cut too short, a decision may be made to continue the discussion until it is clear that the discussion is no longer productive.

### AMENDMENTS

1. Only one amendment is permitted at a time. By custom, we do not allow amendments to amendments. This helps to keep the process simple and understandable for the meeting participants.
2. Amendments which would in effect kill an article are not permitted – a “no” vote will accomplish the same results.
3. Amendments, by custom, must be written in triplicate and presented to the Moderator. One copy goes to the Moderator to read to the meeting for action, another copy goes to the Town Clerk for the official record, and a third copy is kept by the person who requests the amendment. Triplicate copy forms are available from the Town Clerk or the Ombudsman (available at the meeting to assist participants with their amendments.)
4. After an amendment is seconded and discussed, the Moderator calls for a vote on the amendment only. Debate then continues on the original motion or other amendments. The final vote is taken on the original motion, as amended.

### OTHER RULES

1. Motions to indefinitely postpone are not permitted. A proponent of an article should be given a fair hearing and leave the meeting with a decision.
2. Motions to reconsider are not permitted except in very rare instances where an error has occurred.
3. On matters of procedure, the Moderator’s decision is final. He/she may confer, however, with Town Counsel and request Town Counsel to explain any legal points to Town Meeting members.
4. Town meeting starts at 7:00 P.M. each night unless otherwise indicated by notice that there is no quorum. Traditionally, the Moderator will not start the discussion of an article after 10:15 P.M. unless, in the opinion of the Moderator, there is overwhelming sentiment and good reason to do so. Since the Town Meeting **must** be acted on *in toto*, some flexibility must be available for the final session.

Town Meeting Time, a handbook on the principles directing Town Meeting, is available to the public at most bookstores. Traditions built up over many years guide the conduct of Andover’s Town Meeting, modifying the principles set forth in the handbook.

Above all, the responsibility of the Moderator is:

- ♦ to keep the meeting orderly and moving;
- ♦ to protect the rights of those citizens who are unable, for whatever reason, to attend all segments of the meeting; and
- ♦ to assure that the will of the majority of those present and voting is secured.

*I encourage you to participate in this treasure of New England.....*

## **TOWARD A BETTER UNDERSTANDING OF TOWN MEETING**

Town Meeting participation demands a commitment of time, energy, effort, imagination, a sense of humor, intelligence, a dose of common sense, fair play, and a deep appreciation of self-government -- rare commodities, perhaps, but if they can't be found at Town Meeting, where are we to look?

### **WHY TOWN MEETING**

Town Meeting is the legislative and policy making body of the Town. It convenes, at least annually at the time and place designated by the Selectmen. It considers and adopts an operating budget, and considers other matters which require Town Meeting action such as zoning changes, street acceptances, by-law additions and amendments, or any other matter which affects the Town.

### **TOWN MEETING PROCEDURES**

Town by-laws specify few procedures. The Town Meeting Improvements Study Committee has reviewed the most common procedures used in the past and suggest the following:

**ARTICLES** - All articles presented for consideration must be moved and seconded. A voter may be recognized by standing and saying "Mr. Moderator" or "Madam Moderator." Before making any remarks, the speaker must give name and address. All articles shall be taken up in the order in which they appear in the warrant.

**BUDGET** - Questions on the budget are encouraged. A voter may address the Moderator on any line item in the Finance Committee Report. Amendments can be offered and will be voted on individually.

**PRO & CON MICROPHONES** - The Moderator will introduce the use of pro and con microphones for articles that the Moderator judges may benefit from this procedure.

**AMENDMENTS & MOTIONS** - Amendments must be presented to the Moderator in writing (three copies). After discussion on the amendment, the Moderator calls for a vote on the amendment only. If passed, the original motion as amended is voted upon. Amendments to amendments are usually ruled out of order. Motions or amendments which differ materially from that printed in the warrant must be given to the voters in writing at the time of consideration, or shown on a screen readable by all voters. Motions to table are used rarely.

**VOTING REQUIREMENTS** - Most motions require a majority vote to carry. The Moderator will clarify the type of vote needed to pass an article as the meeting moves along. All bonding articles, zoning articles and eminent domain considerations require a two-thirds (2/3) vote.

**DECLARING THE VOTE** - The Moderator may decide the sense of the meeting by a voice vote. If in doubt, or, if the decision is questioned, a standing vote may be called for. A voter may request a standing vote.

**PRIVILEGED MOTIONS** - A speaker may be interrupted only for a point of order, a question of the legality of a motion, or a question to clarify information.

**PREVIOUS QUESTION, RECONSIDERATION, AND DISPLAY** - Previous question is a formal motion which, if passed, cuts off debate. The motion is not debatable. It is allowed when, in the Moderator's judgment, the matter has been adequately discussed. Reconsideration is rarely used and only to correct an oversight or an illegality. Voters who wish to show slides or present other visual material should make arrangements before the meeting. The Town Clerk or Town Manager can advise. An Ombudsman is present to assist voters in wording amendments or to answer questions on procedures.

**ADJOURN/DISSOLVE** - A meeting may adjourn to a later time and a different place, but when a meeting is dissolved it is finished. A meeting may not be dissolved until every article in the warrant has been acted upon.

## **TOWN MEETING MEMBERS**

All registered voters may participate in Andover's Open Town Meeting. Participants display prominently ribbons or badges which are given out at the beginning of the meeting and returned at its conclusion.

The business of the meeting is contained in the warrant (warning) and includes all matters on which the Town must act. Articles are inserted in the warrant by the Board of Selectmen and by Citizen Petition. The order is determined by the Selectmen.

**THE MODERATOR** - Presides over and conducts the meeting. This is an elected position.

**TOWN CLERK** - Is the chief election official, custodian of the Town's records, and recording secretary of the meeting.

**BOARD OF SELECTMEN** - (5) Elected policy making body, appoints Town Manager and compiles the warrant.

**TOWN MANAGER** - Appointed by the Board of Selectmen, the Town Manager prepares the budget and submits it to the Selectmen and the Finance Committee on or before a date certain. A voter may direct questions to the Manager relating to the budget or to warrant articles.

**FINANCE DIRECTOR** - Has primary responsibility for the budget, reports to the Town Manager, and is an information resource at the meeting.

**FINANCE COMMITTEE** - (9) Appointed by the Moderator, it reviews the budget, makes recommendations on all financial matters, prepares and distributes to all Andover households a printed report of its recommendations and other relevant information to assist Town Meeting in making final decisions.

**SCHOOL COMMITTEE** - (5) Elected and responsible for the operation of the educational system, prepares the school budget, appoints the Superintendent, and defines educational philosophy and policy.

**SUPERINTENDENT OF SCHOOLS** - Chief executive officer for implementing school committee policy and directives.

**TOWN COUNSEL** - Chief legal officer and legal advisor to the Town Meeting.

**PLANNING BOARD** - (5) Appointed by the Town Manager with the approval of the Board of Selectmen. It advises Town Meeting on a range of planning and zoning matters.

**CONSERVATION COMMISSION** - (7) Appointed by the Town Manager as custodian of Town-owned conservation land. It recommends land acquisitions to the Town Meeting.

**ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL DISTRICT** - (1) Member elected as Andover representative to that school's committee. Explains Andover's share of operating costs.

**STATUTORY CONSTRAINTS ON TOWN MEETING**  
**(Refer to Chapter 39 of the General Laws for Precise Wording)**

The annual Town Meeting shall be held in February, March, April, or May.

The Selectmen shall insert in the warrant all articles requested in writing by ten or more registered voters. The warrant shall be published and posted at least seven days before the meeting stating the time and the place of the meeting and the subjects to be acted on.

The Town may, by by-law, establish the number of voters to constitute a quorum.

A Moderator must be elected to preside over the meeting, regulate proceedings, decide all questions of order, and make public declaration of all votes. If a vote is questioned by seven or more voters, statute requires a standing vote. If the statute(s) require(s) a standing vote, the count shall be taken and the result shall be recorded by the Clerk. If the vote is unanimous the count need not be taken and the Clerk shall so record it.

No person shall address a Town Meeting without leave of the Moderator and all persons shall, at the request of the Moderator, be silent.

**BY-LAW CONSTRAINTS ON TOWN MEETING**

**MEETINGS** - The Annual Town Meeting for the election of officers shall be held on the fourth Tuesday in March each year. Andover has regularly adjourned its Town Meeting after the election to a later time for consideration of the rest of the Warrant. Special Town Meetings may be held at such times and places as the Selectmen may designate. Any meeting may be adjourned from time to time to any place in the Town.

**WARRANTS** - Attested copies of the Warrant shall be posted in or on the Town Hall and its website, and in at least one newspaper of general circulation within the Town fourteen days or more before the date of the meeting. The warrant for insertion of articles shall be open for not fewer than thirty-five consecutive calendar days, but the Selectmen may reopen the warrant if required.

**ANNUAL TOWN REPORT** - At least seven days before the annual meeting the Town Manager shall make available to all registered voters an Annual Report. A summary of the report shall be delivered to each Andover household at least seven days before the Annual Meeting, or may be included in the Finance Committee's Report.

**VOTE BY BALLOT** - A motion for a secret ballot is in order and requires approval of twenty-five percent (25%) of those voting.

**ADMISSION OF OTHER THAN REGISTERED VOTERS** - Only residents who are registered voters are allowed in the voting sections of Town Meeting. Unregistered voters and non-residents may request admission by submitting their names and addresses to the Moderator through election officials at the entrance of Town Meeting. They may be admitted by a majority vote of those present. The Moderator shall designate a place set apart from the general assembly where such persons may sit. The Moderator shall also set apart a space where accredited representatives of the press shall sit.

**DISCLOSURE OF INTEREST** - Any person having a monetary or equitable interest in any matter under discussion at any Town Meeting, or employed by another having such an interest, shall disclose the fact before speaking thereon.

**TWO-THIRDS VOTE** - On matters requiring a two-thirds (2/3) vote by statute, a count need not be taken unless the vote so declared is immediately questioned by seven or more voters as provided in General Laws Chapter 39, Section 15. Before considering another warrant article the Moderator shall ask if the two-thirds (2/3) vote is questioned.

# NOTES



# Andover Talent Bank Form

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Home /Cell Number: \_\_\_\_\_

Business Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

The Andover Talent Bank is a means of identifying residents who are interested in serving the community on a Town committee, board, commission or task force.

There are currently twenty-seven committees, boards or commissions appointed with terms ranging from one to five years. Please check the committee, board or commission you are interested in. If you are interested in more than one, rank your interests accordingly.

Return this form by mail to the above address, fax it to 978- 623- 8240 or e-mail it to [manager@andoverma.gov](mailto:manager@andoverma.gov).

| <u>Committee</u>                            | <u>Members</u> | <u>Term</u>                    | <u>Committee</u>                                  | <u>Members</u> | <u>Term</u>                   |
|---------------------------------------------|----------------|--------------------------------|---------------------------------------------------|----------------|-------------------------------|
| <b><u>Appointed by the Town Manager</u></b> |                |                                |                                                   |                |                               |
| Audit Committee                             | Five           | 3yrs <input type="checkbox"/>  | IT Advisory Committee                             | Seven          | 3yrs <input type="checkbox"/> |
| Board of Assessors                          | Three          | 3yrs <input type="checkbox"/>  | Lowell Jct. Interchange Task Force                | Five           | 3yrs <input type="checkbox"/> |
| Ballardvale Fire Station Bldg. Committee    | Five           | 3yrs <input type="checkbox"/>  |                                                   |                |                               |
| Ballardvale Historic District Commission    | Seven (reg)    | 3yrs <input type="checkbox"/>  | Memorial Hall Library Trustees                    | Seven          | 3yrs <input type="checkbox"/> |
|                                             | Two (alt)      | 3yrs <input type="checkbox"/>  | Post Employee Benefits Adv. Committee             | Five           | 3yrs <input type="checkbox"/> |
| Cable Advisory Committee                    | Five           | 3yrs <input type="checkbox"/>  | Patriotic Holiday Committee                       | Nine           | 1yr <input type="checkbox"/>  |
| Commission on Disability                    | Nine           | 3yrs <input type="checkbox"/>  | Planning Board                                    | Five           | 5yrs <input type="checkbox"/> |
|                                             |                |                                |                                                   | One (assoc.)   | 5yrs <input type="checkbox"/> |
| Conservation Commission                     | Seven          | 3yrs <input type="checkbox"/>  | Preservation Commission                           | Seven          | 3yrs <input type="checkbox"/> |
| Council on Aging                            | Fifteen        | 3yrs <input type="checkbox"/>  | Scholarship Committee                             | Nine           | 1yr <input type="checkbox"/>  |
| Cultural Council                            | Seven          | 3yrs <input type="checkbox"/>  | Spring Grove Cemetery Trustees                    | Five           | 3yrs <input type="checkbox"/> |
| Design Review Board                         | Five           | 3yrs <input type="checkbox"/>  | TRIAD Council                                     | Twenty         | 3yrs <input type="checkbox"/> |
| Elderly Tax Aid Committee                   | Five           | 3yrs <input type="checkbox"/>  | Towle Fund Trustees                               | Three          | 3yrs <input type="checkbox"/> |
| Green Advisory Board                        | Nine           | 3yrs <input type="checkbox"/>  | <b><u>Appointed by the Town Moderator</u></b>     |                |                               |
| Board of Health                             | Three          | 3 yrs <input type="checkbox"/> | Finance Committee                                 | Nine           | 3yrs <input type="checkbox"/> |
| Housing Partnership Committee               | Nine           | 3yrs <input type="checkbox"/>  | <b><u>Appointed by the Board of Selectmen</u></b> |                |                               |
| Housing Trust Fund Board of Trustees        | Six            | 3yrs <input type="checkbox"/>  | Zoning Board of Appeals                           | Five (reg)     | 3yrs <input type="checkbox"/> |
|                                             |                |                                |                                                   | Four (assoc.)  | 3yrs <input type="checkbox"/> |



# ***Andover Talent Bank Form***

Town Manager's Office, Town Offices, 36 Bartlet Street, Andover, MA 01810

### **Time available**

Many of these committees/boards/commissions meet at least twice per month and may meet more often prior to Town Meeting. Please circle below the time you have available for meetings and indicate any limitations you have on your time commitment.

One meeting per month

Two meetings per month

Three meetings per month

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### **Interest/Education**

Please detail your areas of special interest and/or education:

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### **Employer/Position**

Because of conflict of interest problems with certain positions, please list your current employer and your position with that employer:

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### **Skills/Expertise**

Please indicate any special skill or expertise that you would consider volunteering to the Town:

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# TOWN OF ANDOVER

## TOWN MEETING PROCEDURE AT A GLANCE

| To do this...                                                         | You say this....                                         | May you Interrupt Speaker? | Must you Be Seconded? | Is the Motion Debatable? | What vote is required?          |
|-----------------------------------------------------------------------|----------------------------------------------------------|----------------------------|-----------------------|--------------------------|---------------------------------|
| Request Information                                                   | Point of Information                                     | Yes                        | No                    | No                       | No Vote                         |
| Complain about noise, sound, general room conditions, etc.            | Point of Privilege                                       | Yes                        | No                    | No                       | No vote                         |
| Object to procedure or personal affront                               | Point of order                                           | Yes                        | No                    | No                       | No vote<br>Chair decides        |
| Introduce Business<br>(a primary motion)                              | I move that.....                                         | No                         | Yes                   | Yes                      | Majority                        |
| Ask for a vote count to verify a vote                                 | Call for a standing count                                | No                         | No                    | No                       | No Vote                         |
| Amend a motion                                                        | I move to amend this motion                              | No                         | Yes                   | Yes                      | Majority                        |
| End Debate<br><i>Can be denied by Moderator at his/her discretion</i> | I move the question                                      | No                         | Yes                   | No                       | 2/3 vote                        |
| Reconsider something already disposed of                              | Meeting only reconsiders a vote if an error has occurred |                            |                       |                          | Chair corrects with proper vote |
| Recess the meeting                                                    | I move that we recess until.....                         | No                         | Yes                   | No                       | Majority                        |
| Adjourn the meeting                                                   | I move we adjourn                                        | No                         | Yes                   | No                       | Majority                        |

**Town of Andover  
36 Bartlet Street  
Andover, MA 01810**

**US POSTAGE  
PAID  
ANDOVER, MA  
PERMIT NO. 41**

**\*\*\*\*ECRWSS  
RESIDENTIAL CUSTOMER  
ANDOVER, MA 01810**

***PLEASE BRING THIS REPORT WITH YOU TO TOWN MEETING***

**Monday, May 4, 2015  
7:00 P.M.**

**J. EVERETT COLLINS CENTER  
ANDOVER HIGH SCHOOL AUDITORIUM**