

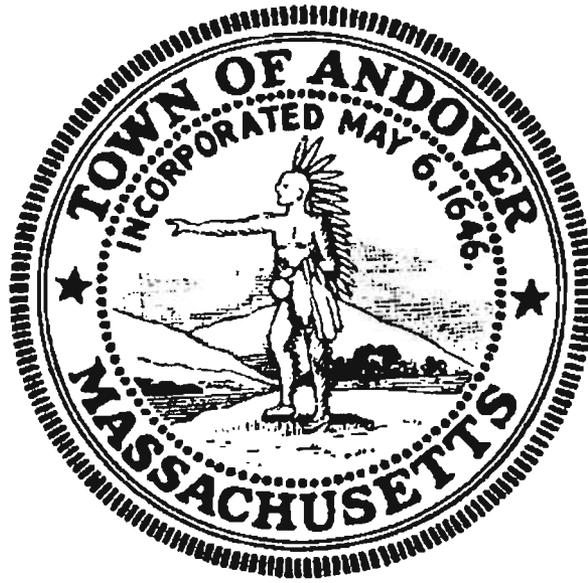
2014
ANNUAL TOWN REPORT



TOWN OF ANDOVER
MASSACHUSETTS

TOWN OF ANDOVER

2014 ANNUAL REPORT



PREPARED BY THE TOWN MANAGER
PURSUANT TO THE PROVISIONS OF CHAPTER 40,
SECTION 49 OF THE GENERAL LAWS OF THE
COMMONWEALTH OF MASSACHUSETTS AND
ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF
THE TOWN OF ANDOVER

TOWN OF ANDOVER
BOARD OF SELECTMEN
2014



2014 Board of Selectmen, from left to right: Paul J. Salafia; Brian P. Major; Mary T. O'Donoghue; Alex J. Vispoli; Daniel H. Kowalski, Chairman; and Reginald S. Stapczynski, Town Manager

*The Town of Andover, more than a place to live, is a way of life.
Its legacy of democracy shall be preserved. Each citizen should experience the treasures
of nature, history, individual respect, neighborhood, and learning. As resources and energy
allow, each of these gifts from the past will be enriched in the present for those yet to be.*

Vision Statement of the Board of Selectmen

BOARD OF SELECTMEN

Term – 3 Years

Elected by Citizens in March

	<u>Member</u>	<u>Date of 1st Appointment</u>	<u>Term Expires</u>
1.	Daniel H. Kowalski, Chairman 24 Enfield Drive 978-809-3444 dkowalski@andoverma.gov	March 2012	March 2015
2.	Brian P. Major, Vice Chairman 11 Odyssey Way 978-470-3428 bmajor@andoverma.gov	March 1997	March 2015
3.	Paul J. Salafia, Secretary 283 South Main Street 978-475-3462 psalafia@andoverma.gov	March 2011	March 2016
4.	Mary T. O'Donoghue 69 Salem Street 978-337-8159 mary.odonoghue@andoverma.gov	March 2014	March 2017
5.	Alex J. Vispoli 7 Alison Way 978-475-7661 avispoli@andoverma.gov	March 2004	March 2016

TABLE OF CONTENTS

BOARD OF SELECTMEN	1
TOWN MANAGER	3
DIRECTORY OF DEPARTMENT/DIVISION HEADS.	9
DIRECTORY OF COMMITTEES & BOARDS.	10
FOUNDERS' DAY	13
ELECTED STATE AND FEDERAL OFFICIALS	17
HOW CAN WE HELP YOU?	18
FINANCE & BUDGET	21
ASSESSORS	21
CENTRAL PURCHASING	22
COLLECTOR/TREASURER.	23
TOWN CLERK	26
TOWN COUNSEL	29
HUMAN RESOURCES DEPARTMENT	31
POLICE DEPARTMENT	32
ANIMAL CONTROL.	34
DETECTIVE DIVISION	33
EMERGENCY MANAGEMENT	35
OPERATIONS DIVISION	32
RECORDS DIVISION	32
TRIAD	35
FIRE RESCUE	38
MUNICIPAL SERVICES DEPARTMENT	43
PLANT AND FACILITIES DIVISION	43
BUILDING MAINTENANCE/ELECTRICAL/MECHANICAL	
FACILITIES SERVICES	44
FORESTRY	47
PARKS & GROUNDS	48
SPRING GROVE CEMETERY	47
VEHICLE MAINTENANCE	48

PUBLIC WORKS DIVISION	52
ENGINEERING	52
HIGHWAY	53
WATER TREATMENT PLANT	54
MEMORIAL HALL LIBRARY	61
INFORMATION TECHNOLOGY	63
COMMUNITY DEVELOPMENT & PLANNING	64
BUILDING DIVISION	64
CONSERVATION DIVISION	66
ELECTRICAL INSPECTION	65
HEALTH DIVISION	68
PLANNING DIVISION	71
ZONING BOARD OF APPEALS	74
DIVISION OF COMMUNITY SERVICES	78
DIVISION OF ELDER SERVICES	83
DIVISION OF YOUTH SERVICES.	87
VETERANS SERVICES	91
SCHOOL DEPARTMENT	96
GREATER LAWRENCE TECHNICAL SCHOOL	104
COMMISSION ON DISABILITY	106
PRESERVATION COMMISSION	107
HOUSING AUTHORITY	109
JOHN CORNELL FUEL ASSISTANCE FUND	111
MARGARET G. TOWLE FUND	111
FINANCIAL STATEMENTS	112
PUNCHARD FREE SCHOOL	131
TOWN MEETING MINUTES/ELECTION RESULTS	137



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
978-623-8225
www.andoverma.gov

Dear Fellow Andover Citizens:

It has been my pleasure and honor to have served you as Chairman of the Board of Selectmen over the past year. 2014 has brought continued challenges, transition, and progress to our Town. While some things were unexpected, and others well planned, the Town has met them all with a unified sense of mission and commitment to community. Here's just a few notable things that happened last year:

In the area of major Town projects, 2014 was a very busy year. Projects included the successful completion and opening of the new Bancroft Elementary School; groundbreaking and the start of the Cormier Family Youth Center; and a renewed and refocused effort to address the needs of the Ballardvale Fire Station. The Board of Selectmen also initiated and carried out a thoughtful and deliberate process for considering the needs for a new Municipal Services facility, as well as evaluating the various options for either relocating the various public works functions on a number of Town-owned and private parcels of land, or redeveloping the existing site on Lewis Street. Although ultimately the Board did not converge on a best course of action during this recent round of discussions and review, our due-diligence efforts this past year helped to further define the associated issues, objectives and options for addressing this complex subject.

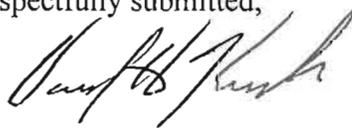
The Board also dealt with the very controversial Tennessee Gas pipeline expansion project being proposed by national energy giant Kinder-Morgan that would carry natural gas from Pennsylvania to northern New England. Their initial plan proposed routing a lateral line through a large portion of Andover, impacting the Town's water protection district, conservation lands, and public schools. Through the Board's leadership and advocacy efforts, which included conducting public meetings and identifying alternate routes, the Town was successfully able to

persuade Kinder-Morgan to revise their plans and to redirect their proposed pipeline in a way that significantly reduced the impacts to Andover.

Other smaller but none-the-less important items include: merging the Town Accountant's Office into the Department of Financial Services, along with reorganizing the Town Accountant's and Assistant Accountant's positions to include new internal auditing functions; promoting enhanced communications and transparency of Town government by making more board and committee minutes quickly accessible online, and expanding the Town's social media presence; sponsoring "Solarize Andover," a grass roots solar energy initiative that resulted in the installation of solar panels on 88 additional homes in Andover; and securing state approval and grant funding to remove two dams along the Shawsheen River to allow increased utilization of this important natural resource for recreational activities. These are just a few of the many exciting things that we have accomplished in 2014.

As time moves Andover forward into the future, our community stands poised at a cross-roads. Many town-wide challenges and important decisions stand before us -- decisions that will help shape Andover for the next quarter century or more. But Andover has always taken its challenges head on, and we will continue to do so as we move forward together. On behalf of the Board of Selectmen, we thank you for your continued interest, involvement, and participation in your town government and community of Andover.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Daniel H. Kowalski". The signature is fluid and cursive, written over a light blue horizontal line.

Daniel H. Kowalski, Chairman
Andover Board of Selectmen



TOWN OF ANDOVER

Town Offices
36 Bartlet Street
Andover, MA 01810
978-623-8225
www.andoverma.gov

MEMORANDUM

TO: The Honorable Board of Selectmen and the Citizens of the Town of Andover

"The third space is not home (the 'first space') or work (the 'second space'). A third space is an in-between space. It may be a coffee house, a martini bar or a bistro. Third spaces are generally busy and locally owned."

This quote from Rebecca Ryan's book, *Live First, Work Second* captures the heart and soul of Main Street Andover. Between the public spaces, such as Memorial Hall Library and the Old Town Hall and the front plaza, and the private spaces like the boutiques, restaurants and coffee shops, the downtown is vibrant, attractive and the third space where the community wants to gather.

Beginning five years ago with the Main Street Improvement Project, the Library's outdoor patio last year, and the extensive work at the Old Town Hall this Summer, the Town has laid the foundation for the third space and now private landowners are investing and improving their downtown properties. These public and private third spaces enrich our lives and the life of the community by offering opportunities to come together and enjoy.

In 2014 Andover celebrated the completion of several noteworthy third spaces. The Bancroft Elementary School was completed in the Spring and welcomed the incoming classes in September. The new school replaced the original school built in the late 1960's with an open classroom floor plan. The new Bancroft is a certified LEED Silver facility, 107,000 square feet in size and designed to seat 680 K-5 students.

The new Deyermond Sports Complex on Blanchard Street was opened in the Spring. This sports area replaces the former Deyermond Field off Chandler Road. The "new" Deyermond has three regulation size little league diamonds and a full size soccer field. Both Andover Little League Baseball and Andover Soccer Association provided financial support to make this complex a reality. The public-private partnership created here is a good model going forward.

In the Fall the Selectmen dedicated the newly renovated meeting room in the Town House, also known as the Old Town Hall, in honor of long-time Town Moderator, James D. Doherty, by naming this room the James D. Doherty Town Meeting Hall. This significant event along with other improvements to the building - new handicap access ramp and rebuilt plaza area with ample seating, landscaping and the Town of Andover seal in granite – demonstrate the Town commitment to create third spaces for all to enjoy.

The Cormier Family Youth Center, a joint partnership between the Town and the Andover Youth Foundation, began construction. This facility will provide the Town's youth and their families with a 21,000 square foot facility dedicated to providing wholesome programs and activities for young people and the larger community.

And last, but not least, the long-awaited Dog Park was opened on Conservation land. This unique park provides canines and their owners with a treed environment in a safe fenced area. This project was another partnership of the Town, the Conservation Commission and the Friends of Andover Dog Park. It is these financial stakeholders like "the Friends" that make projects true community spaces.

At the Annual Town Election Mary T. O'Donoghue was elected to the Board of Selectmen. She replaced Mary K. Lyman who retired from public service after serving thirteen years on the Board; Sheila M. Doherty was re-elected as Town Moderator; and Joel G. Blumstein was elected to the School Committee to replace Dennis F. Forgue, who did not stand for re-election.

The 2014 Virginia Cole Community Service Award was presented posthumously to the family of Albert Retelle. Al had many roles in Andover: Volunteer Firefighter, Election Warden, Poll Worker, Chairman of the Conservation Commission and Chairman of Andover Village Improvement Society, just to name a few. Al was a horticulturalist, environmentalist and conservationist long before those terms were household words.

Sandy A. Cassano, my Executive Assistant, retired after twenty-eight years of dedicated service to the Town not only in the Town Manger's Office but also in the Town Clerk's Office and in the Community Development and Planning Department. Wendy A. Adams was selected to be the new Executive Assistant to the Town Manager and Board of Selectmen.

With the consolidation of the Departments of Public Works and Plant and Facilities, Christopher M. Cronin, Acting Director of Public Works, was promoted to be the Director; Edwin S. Ataide, Acting Director of Plant and Facilities, became the Deputy Director of Plant and Facilities; and Marc Fournier was selected to be the new Deputy of Public Works and Highway Superintendent. These personnel changes now provide the department with an outstanding leadership team.

In closing, I want to thank the Board of Selectmen for their support of me and my administration; the Department Heads, Division Heads and staff for their loyal and faithful service to continually make the Town the best it can be; to Wendy Adams for stepping up and meeting the challenge of working with me and the Selectmen; and finally, to the residents of the Town of Andover for their contributions, because after all, we are here to provide them with quality public services.

Very truly yours,



Reginald S. Stapczynski
Town Manager

TOWN OF ANDOVER

MISSION & VALUES STATEMENT

*Developed by the
Board of Selectmen, Town Manager, and Town Department Heads
Adopted by the Board of Selectmen on October 6, 2003*

The mission of the Town of Andover is to ensure the safety, education, and well-being of the community; to be a leader in the delivery of efficient and effective quality services that respond to community needs; to promote the continuous improvement of staff skills and performance; to encourage an environment of trust; to respect cultural and economic diversity; and to preserve the historic character of the community.

The Board of Selectmen, as the chief policy makers for the Town of Andover, Massachusetts, will provide leadership in advancing the following primary and supporting values:

VALUE 1 – ENSURE THE SAFETY, EDUCATION, AND WELL-BEING OF THE COMMUNITY

- 1.1 Protect the safety of persons and property
- 1.2 Maintain the high quality of education for all
- 1.3 Maintain the Town’s infrastructure
- 1.4 Promote public health programs and awareness
- 1.5 Manage the impact of non-municipal public utilities
- 1.6 Support human/community services
- 1.7 Ensure compliance with regulatory requirements
- 1.8 Identify and promote economic opportunities

VALUE 2 – BE A LEADER IN THE DELIVERY OF EFFICIENT AND EFFECTIVE QUALITY SERVICES THAT RESPOND TO COMMUNITY NEEDS

- 2.1 Deliver innovative municipal services
- 2.2 Encourage cost saving initiatives
- 2.3 Assess and prioritize community needs
- 2.4 Maintain the Town’s “Aaa” bond rating

VALUE 3 – PROMOTE THE CONTINUOUS IMPROVEMENT OF STAFF SKILLS AND PERFORMANCE

- 3.1 Recruit, develop, and retain a highly skilled workforce

- 3.2 Promote and recognize municipal professionalism
- 3.3 Measure, evaluate, and improve performance

VALUE 4 – ENCOURAGE AN ENVIRONMENT OF TRUST AND HONESTY

- 4.1 Uphold high ethical standards
- 4.2 Value teamwork and cooperation
- 4.3 Promote open communication with the public
- 4.4 Solicit citizen participation
- 4.5 Recognize the outstanding contributions of citizens

VALUE 5 – RESPECT CULTURAL AND ECONOMIC DIVERSITY

- 5.1 Promote diversity in the workforce and community
- 5.2 Provide services that are accessible, fair, and equitable
- 5.3 Support housing alternatives

VALUE 6 – PRESERVE THE HISTORIC CHARACTER OF THE COMMUNITY

- 6.1 Celebrate Andover’s unique heritage
- 6.2 Protect and acquire open space

THE ANDOVER VISION

As citizens of Andover, we are grateful to those in the past who nurtured the attractive, well managed, and vibrant town that we enjoy today. At the same time, we are mindful of our current stewardship and the fragile nature of much that we cherish. We have confidence that the most promising approach to the future is to acknowledge and act upon the values that we share. This is our Vision and our hopes and commitments for the Andover of the future. *Vision 21 Committee – July 26, 2004*

QUALITY EDUCATION

We will offer a rich and challenging public education that builds essential skills and knowledge that support a broad range of academic and vocational options, enable successful participation in our society and culture, and sustain curiosity and learning in a world of new and ever changing opportunities. We will cultivate the public library as a resource for lifelong learning and enrichment and as facilitator for the flow of information throughout the community. We will find ways to protect the quality of these institutions through fluctuating economic cycles.

OPEN SPACE AND RECREATION

We will continue to acquire and protect open space as a crucial natural resource that helps to maintain the character of the town, offers access to both active and passive recreation, and provides an important natural system for water recharge, flood control, and wildlife habitat.

VIBRANT DOWNTOWN

We will maintain our downtown as an attractive and vibrant center with a mix of commercial and public activities, historical elements, and parks. We will use permits, zoning guidelines, and planning approvals to attract and keep pedestrian-friendly street-level enterprises.

SMALL-TOWN CHARACTER

Even as the Town continues to grow, we will actively seek to identify and preserve those elements — town layout and scale, central focus, community-wide activities, respect for historical structures, and residential mix that give Andover its small-town character.

CITIZEN PARTICIPATION

We will govern ourselves in a manner that encourages participation by all, that consistently provides adequate information for making informed choices, and that acts to preserve our investment and the interests of the community as a whole. We will acknowledge the needs of others and consider compromises that are in the best interest of the Town and region.

HISTORICAL HERITAGE

We will maintain strong and consistent zoning that protects historic buildings and places, and we will support the institutions that protect and promote Andover's historical heritage.

CULTURAL DIVERSITY

We will be respectful of Andover's many races, ethnicities, religious beliefs, and lifestyles. We will facilitate public events that celebrate diversity and provide opportunities for sharing cultural traditions. As a community, we will not tolerate acts of hatred or persecution.

FINANCIAL STABILITY

We will follow prudent financial practices that balance consistent high-quality services, private vs. public responsibility, stable tax rates, and responsible levels of debt. We will set ambitious goals but live within our means. In making financial decisions, we will include an understanding of long-term costs and consequences, particularly to the environmental integrity of the Town. We will consider regional partnerships that offer more effective and economical options, and we will manage the impact of our decisions on property values relative to similar communities.

HEALTHY AND SAFE ENVIRONMENT

We will protect public health and safety through careful monitoring and enforcement of environmental, health, and safety regulations and by continuing to provide effective and responsive fire and police protection and beneficial public health services.

MANAGEMENT OF NATURAL RESOURCES

We will manage and protect our natural resources, particularly water, in a manner that acknowledges our responsibility to future generations and to other communities that share those resources. We will monitor air quality and take measures to mitigate negative effects of emissions from vehicles, regional incinerators, and industrial facilities.

TOWN SERVICES

We will provide effective and efficient services that build and maintain Town infrastructure, handle Town business, and assist citizens. We will use technology to facilitate interdepartmental communication and efficiency, and to provide public access to Town information.

HUMAN SERVICES

Through our department of community services, other Town programs, and religious institutions, we will sponsor services and programs, facilities, outreach, and recognition to veterans, seniors, youth, and the disabled or disadvantaged among us. We will foster connections among all citizens to help us to appreciate, learn from, and support one another.

TRANSPORTATION

We will monitor changing commuting patterns and side-effects on air and water quality, noise, and traffic. We will work within the region to strengthen opportunities for regional transit, rail travel, commuter buses, and improved connections with mass transit hubs. We will seek solutions to local needs for downtown and commuter parking, for safe and efficient traffic flow, and for shuttle service to local facilities and services. We will encourage foot and bicycle travel as an alternative to automobiles, whenever feasible.

COMMUNITY DEVELOPMENT PLAN

Background – In January 2000, the Governor issued Executive Order 418 providing cities and towns with \$30,000 to create a Community Development Plan (CDP) to address the state's critical housing need while simultaneously balancing economic progress, transportation issues and open space preservation. The CDP's purpose is to encourage people to think about what is best for the whole community now and in the future. The Department of Housing and Community Development approved Andover's CDP in December 2004. As a result, Andover continues to be eligible for state funding and competitive grants. The Town will also use the Plan's conclusions to update the corresponding four sections in the 1992 Master Plan.

Introduction – The Town of Andover is faced with several challenges: 1) Housing has become less affordable for those who want to live and work, or simply to remain, in Andover; 2) Andover must remain economically competitive to maintain a stable tax base; 3) Limited funding and the continuous development of substandard parcels impede the preservation of open space; and 4) Residential, commercial, and industrial development at the local and regional levels has dramatically increased traffic. The foundation of the CDP is the Andover Vision Statement. The Vision provides a framework for decision-making by Town officials and citizens. Where elements of this Plan differ from the Vision, implementation must involve balance and compromise, weighing the various inputs according to their proportionate value.

Economic Development Element – Andover has a strong local economy that was created through properly designed land uses, strong planning, and good positioning. In order to be competitive in the changing economy, it is recommended that the Town proceed with the following economic strategies: 1) Create a new management and marketing organization or committee that focuses on local business interests while utilizing the marketing skills of regional organizations; 2) Consider adopting zoning bylaw amendments that encourage a diverse mix of high quality/low impact industries and allow the development and redevelopment of existing parcels; 3) Improve infrastructure and programs that create access to industrial land and reduce congestion on local roads; and 4) Seek partnerships with Andover's business community.

Housing Element – Over time, the enhanced economy has provided a tax base that created first-rate town services, including a high-quality school system, and funding for open space preservation. The result is increased demand for the remaining land. Housing costs have outpaced the region and the nation over the past ten years. Due to Andover approaching its build out, greater care is needed in planning for future land development. Unless measures are taken to protect and increase

Andover's housing supply, there is a danger that people who were raised here and who work here, will no longer be able to afford Andover. The solution is coordinated expansion of opportunities for different market segments, gradually reducing pressure and opening new options. Suggested recommendations: 1) Keep designated affordable housing units in perpetuity; 2) Provide outreach to seniors and encourage elderly housing developments; 3) Establish a housing trust fund; and 4) Encourage zoning bylaw regulations that reuse old, industrial buildings for residential uses, maintain a mix of housing stock, preserve neighborhoods and promote new development to be moderate in scale.

Open Space Element – The value of land in Andover has become so high; almost every parcel now in private hands is vulnerable to housing or commercial development within the next few decades. The need to protect critical open space areas is necessary to protect Andover's small town character, provide recreational opportunities, and continue wise management of natural resources. Suggested recommendations: 1) Acquire undeveloped portions of watershed or protect it through regulations; 2) Encourage developers to design subdivisions that protect critical areas and provide open space parcels and connections to conservation land; 3) Establish alternative linkages and trails; 4) Develop a management plan for town-owned conservation properties, and budget annually for maintenance of conservation areas; 5) Encourage volunteer efforts to promote proper use and maintenance whenever possible; and 6) Seek funding mechanisms to assist in continued acquisition of prioritized undeveloped land.

Transportation Element – Andover's transportation system supports businesses and residences and connects Andover to neighboring towns and the regional interstate system. Although Andover has an excellent road system, there are issues that need attention. Over time, commercial, industrial, and residential development has increased the number of vehicles and the frequency of use into unaccustomed neighborhoods. Suggested recommendations: 1) Support high-speed transit systems that will link Andover with other areas of the Commonwealth and New England; 2) Support improvement of the Merrimack Valley Regional Transportation Authority's flexible design service along with expansion of days and hours of service; 3) Repair or replace the inadequate bridges; 4) Increase bicycle use by providing a range of options; 5) Improve access and management of the River Road and Dascomb Road areas to create more efficient traffic flow and allow existing industrial land to be effectively developed; 6) Promote zoning and land use regulations that are consistent with the region's transportation goals; and 7) Build new access from I-93 to Burt Road and Lowell Junction to allow existing industrial land to be developed and decrease vehicle trips on neighborhood roads.



University of
Massachusetts
Lowell

Town of Andover 2012 Andover Citizens Survey Executive Summary



The Town of Andover partnered with the Center for Public Opinion at UMass Lowell to conduct the 2012 Andover Citizens Survey. A total of 555 responses were received back from the 1,200 Andover households that were randomly selected to participate in the survey in the fall of 2012. This represents an excellent 47% response rate.

Overall, citizens found the Town of Andover to be a very desirable place to live, raise children, work and engage in recreational activities. The town got more mixed ratings as a place to shop and dine, and as a place to retire. When it comes to community characteristics, Andover got its highest ratings for being a visually appealing and safe community, with strong ratings for having a "small town feel" and an overall "sense of community." The lowest marks were on the range of available housing options and the lack of public transportation options.

Andover is viewed as a safe place to live largely because of the lack of any serious crime. Not a single person viewed violent crime as a serious problem. The largest problems appear to be automobile speeding (50% Strongly or Somewhat Agree that it is a problem), whereas 27% of respondents also see unsupervised youth as a problem.

The most important draw for the town of Andover is its public school system, with 45% of respondents saying that this was and is essential to moving to and staying in Andover. Town services, small town lifestyle, and property values also come in as very important reasons that individuals and families move to and stay in Andover. Most respondents agreed that the current mix of property uses is "just about right," but sizable minorities expressed a desire for more open spaces and farmland, large retail shops, and small shops and businesses.

Voting in Andover appears to be quite high, with only 21% claiming to have not voted in any elections over the last 12 months. And while majorities have not attended town meetings, 45% have watched a town meeting at least one on television, 81% have attended a town event, and 93% have shopped in the Downtown Business District. As commentators often lament the lack of civic engagement, these responses indicate that social capital appears quite high in Andover.

Most town services receive 'Excellent' or 'Good' Ratings. Standouts include Ambulance/EMS services, Library Services, Fire services, Trash/Recycling and Police. The lowest marks are given for public transportation options, the availability of public parking, sidewalk maintenance and street maintenance/repair. It should be noted, however, that majorities of citizens rate every single service category positively, which is a remarkable achievement for a town government.

Many residents (46%) report reading the Andover Townsman on a weekly basis, and 38% look at the Eagle-Tribune weekly. These local publications outpace the Boston Globe or the Boston Herald as places where residents turn for information about the town, suggesting that local information is still often disseminated most effectively at the local level. The 2012 Andover Citizen Survey also included a specific question about expanding senior housing options. A majority of respondents (59%) are either 'somewhat' or 'very' interested in seeing senior housing expanded in the town.

View the complete 2012 Andover Citizens Survey Results Report at
<http://andoverma.gov/publish/citsurvey>

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Chief Information Officer	Paul J. Puzzanghera
Community Development & Planning Department	
Director of Health	Thomas G. Carbone
Director of Planning	Paul T. Materazzo
Director of Conservation	Robert J. Douglas
Inspector of Buildings	Christopher A. Clemente
Electrical Inspector	Paul J. Kennedy
Plumbing, Gas & Sewer Inspector	Richard K. Danforth
Community Services Director	Kimberly A. Stamas
Elder Services Director	Katherine D. Urquhart
Emergency Management Director	Police Chief Patrick E. Keefe
Finance and Budget Department	
Finance Director	Donna M. Walsh
Chief Assessor	David A. Billard
Collector/Treasurer	David J. Reilly
Purchasing Agent/Insurance Coordinator	Thomas P. Watkins
Fire Chief	Michael B. Mansfield
Human Resources Director	Candace A. Hall
Municipal Services Director	Christopher M. Cronin
Plant and Facilities Department	
Deputy Director	Edwin S. Ataide
Superintendent of Buildings	Edwin S. Ataide
Superintendent of Parks and Grounds	Paul E. Sanborn
Police Chief	Patrick E. Keefe
Commander	Charles E. Heseltine
Public Works Department	
Deputy Director	Roger-Marc Fournier
Highway Superintendent	Roger-Marc Fournier
Acting Superintendent of Water/Sewer Distribution	Michael P. Murnane
Town Engineer	Brian W. Moore
Memorial Hall Library Director	Beth H. Mazin
Superintendent of Schools	Dr. Marinel D. McGrath
Town Accountant	Theodora K. Moccia
Assistant Town Accountant	Hayley S. Green
Town Clerk	Lawrence J. Murphy
Assistant Town Clerk	Kathleen F. McKenna
Town Counsel	Thomas J. Urbelis, Esq.
Town Manager	Reginald S. Stapczynski
Assistant Town Manager	Steven S. Bucuzzo
Veterans Services Agent	Michael Burke
Youth Services Director	William D. Fahey



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 2014

ELECTED

BOARD OF SELECTMEN

Daniel H. Kowalski, Ch.	- 2015
Brian P. Major	- 2015
Mary T. O'Donoghue	- 2017
Paul J. Salafia	- 2016
Alex J. Vispoli	- 2016

SCHOOL COMMITTEE

Ann W. Gilbert, Ch.	- 2015
David A. Birnbach	- 2015
Joel G. Blumstein	- 2017
Paula Colby-Clements	- 2016
Donald W. Robb	- 2016

ANDOVER HOUSING AUTHORITY

Calvin A. Deyermond, Ch.*	- 2016
Francis A. O'Connor	- 2015
Daniel T. Grams	- 2016
John K. O'Donohue	- 2019
Mary T. Wesson	- 2018

* Appointed by Cabinet Secretary of Executive Office of Communities and Development

GREATER LAWRENCE TECHNICAL SCHOOL DISTRICT COMMITTEE

Leo J. Lamontagne, Ch. Lawrence	- 2016
Marilyn M. Fitzgerald, Andover	- 2015
Frank A. Rossi, North Andover	- 2017
Angel Garcia, Lawrence	- 2016
Gary M. Mannion, Jr., Lawrence	- 2016
Barbara Grondine, Methuen	- 2016
Jessica Finocchiaro, Methuen	- 2016

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger, Ch.	- 2015
Dr. Eric Stubenhaus	- 2015
Donald F. Schroeder	- 2017
James E. Sutton	- 2017
Randall L. Hanson	- 2016

TOWN MODERATOR

Sheila M. Doherty	- 2015
-------------------	--------

CORNELL FUND TRUSTEES

Richard J. Bowen	- 2017
Calvin G. Perry	- 2016
Kenneth B. Ozoonian	- 2015

APPOINTED

TOWN MANAGER – REGINALD S. STAPCZYNSKI

BOARD OF ASSESSORS

Dennis M. Adams - 2015
David A. Billard - 2016
Lewis C. Trumbore - 2015

AUDIT COMMITTEE

Paul C. Dow, Jr., Ch. - 2016
Robert E. Finneran - 2015
Steven G. Caron - 2017
Steven S. Sintros - 2015
Kathleen O. Sherman - 2017

BALLARDALE FIRE STATION BLG. COMM.

Peter F. Reilly - 2017
Jeffrey L. Fuller - 2017
Perry M. Raffi - 2017
Stephen W. Bullis - 2017
Michael E. Hellmann - 2017
Rebecca A. Backman - 2017

BALLARDALE HISTORIC DISTRICT COMM.

Joanna L. Reck, Ch. - 2016
Diane R. Derby - 2017
Ronald J. Abraham - 2015
Madelyn I. Mitton - 2015
Leo M. Greene - 2015
Sheldon A. Fine - 2016
Gary R. Rowe - 2017

CABLE ADVISORY COMMITTEE

Zeff Marusich - 2015
John B. Flynn - 2016

COMMISSION ON DISABILITY

Sarah Paterson, Ch. - 2017
Justin J Coppola, Jr. - 2016
Donna B. Gorzela - 2015
Bernadette L. Lionetta - 2016
Jennifer E. Samaras - 2015
Julie E. Pike - 2016
Ruth A. Rosensweig - 2017
Stephen W. Surette - 2017
Madelaine St. Amand - 2015

CONSERVATION COMMISSION

Donald D. Cooper, Ch. - 2017
Jon M. Honea - 2016
Kevin J. Porter - 2016
Alexandra Driscoll - 2015
Floyd S. Greenwood - 2017
Ellen McCarthy Townson - 2015
Philip L. Sutherland - 2016

CONTRIBUTORY RETIREMENT BOARD

James A. Cuticchia, Ch. - 2017
Thomas P. Hartwell - 2017
Elena M. Kothman - 2016
Anthony K. Stankiewicz - 2017
Theodora K. Moccia, Ex-Officio

COUNCIL ON AGING

Donald W. Robb, Ch. - 2016
Joseph T. Ponti - 2015
Kathleen M. Devanna - 2017
Ann M. Grecoe - 2016
Michael J. Roli - 2017
Stuart C. McNeil - 2016
Jane M. Gifun - 2015
Joan M. Fox - 2016
Margaret V. O'Connor - 2016
Kenneth L. DeBenedictis - 2015

CULTURAL COUNCIL

Leslie Seaton Malis, Ch. - 2016
Elizabeth C. (Lisa) Primes - 2016
Lenore A. Price - 2016
Kathleen M. Dolan - 2016
Denise Johnson - 2016
Molly Ann Foley - 2015
Linda C. Carpenter - 2015
Nora Kay Pelt - 2015

DESIGN REVIEW BOARD

Craig D. Gibson, Ch. - 2017
Anita M. Renton - 2016
Paul W. Maue - 2016
Suzanne Korschun - 2017
Eric I. Daum - 2015

ELDERLY TAX AID COMMITTEE

David J. Reilly, Ch. - 2017
Klaus B. Lasch - 2017

FINANCE COMMITTEE*

S. Jon Stumpf, Ch. - 2016
Joanne F. Marden - 2015
Max Arai - 2017
John J. Barry, Jr. - 2016
Bonnie J. Zahorik - 2016
Margaret N. Kruse - 2015
Linn N. Anderson - 2017
Gregory Serrao - 2017
Eugenie M. Moffitt - 2015

*Appointments made by the Town Moderator

BOARD OF HEALTH

Candace B. Martin, Ch. - 2016
Pamela Linzer - 2017
Dr. Gopala K. Dwarakanath - 2015

HOUSING TRUST FUND TRUSTEES

Linda A. O'Connell, Ch. - 2016
Susan A. Shepard - 2017
Carolyn Hall Finlay - 2016
David B. Currie - 2016
Charles W. Wolf, Jr. - 2015
Reginald S. Stapczynski - 2015

INF. TECHNOLOGY ADVISORY COMM.

Maurice P. Desruisseau - 2016
Firdaus Bhatena - 2016
Mark Merritt - 2016
Mark D. Steffenson - 2016
Phillip L. Green - 2016

MEMORIAL HALL LIBRARY TRUSTEES

Karen M. Herman, Ch. - 2017
Carolyn A. Fantini - 2016
Laurence J. Lamagna - 2015
Mark J. Yanowitz - 2017
John P. Hess - 2015
Anthony J. Straceski - 2015
Molly Ann Foley - 2016

ECONOMIC DEVELOPMENT COUNCIL

Timothy L. Vaill, Ch. - 2015
Dave VS. Pierre - 2015
Andrea Leary - 2015
Steven Leed - 2015
Jon Tucker - 2015
T. Bradley Duffin - 2015
Jeffrey Spagat - 2015
Marlene P. Hoyt - 2015
John W. Fenton - 2015

GREEN ADVISORY BOARD

Eric L. Rex - 2015
Melanie A. Cutler - 2017
Brian O. Salazar - 2016
Anil V. Navkal - 2017
Charissa Rigano - 2015
Girish S. Rao - 2017
Donald Michelinie - 2016
Austin C. (Chad) Stern II - 2015

HOUSING PARTNERSHIP COMMITTEE

Ann T. Cobleigh, Ch. - 2016
William R. Ahearn, IV - 2017
Edward J. Smith - 2015
Kevin M. Cuff - 2017
Francis A. O'Connor - 2017
Vinod K. Bhandari - 2016
Gail L. Ralston - 2015
Austin Simko - 2017

LOWELL JCT. INTERCHANGE TASK FORCE

Christian C. Huntress, Ch. - 2015
Kerry P. O'Kelly - 2015
Beth A. Neimi - 2015

PATRIOTIC HOLIDAY COMMITTEE

Calvin A. Deyermond, Ch. - 2015
Veterans Serv. Agent Michael Burke - 2015
Laurie M. Farris - 2015
Fire Chief Michael B. Mansfield - 2015
Robert S. Hamilton - 2015
James F. Bedford - 2015
Susan W. Ratyna - 2015
Stephen H. Wallingford - 2015
R. Scott Parrish - 2015
Calvin G. Perry - 2015

PLANNING BOARD

Zachary C. Bergeron, Ch. - 2016
Vincent A. Chiozzi, Jr. - 2016
Ann W. Knowles - 2019
James D. Doherty, Jr. - 2015
Joan H. Duff - 2019
Steven E. Pouliot – Assoc. Member - 2019

RECYCLING COMMITTEE

Keith M. Saxon, Ch. - 2015
Alanna M. McKee - 2016
Donald H. Gottfried - 2016
Eleanor A. Storch - 2016
Michael W. Elmer - 2016

SCHOLARSHIP COMMITTEE

David J. Reilly - 2015
Janis J. Hill - 2015
Dr. Eric Stubenhaus - 2015
Carolyn R. Hanson - 2015

SPRING GROVE CEMETERY TRUSTEES

John S. Bigelow, Ch. - 2017
Sandra L. Dearborn - 2016
Richard E. Amsterdam - 2015
William A. Canane - 2016

TRIAD COUNCIL

Russell D. Ouellette - 2015
Ethel A. Olsen - 2015
Mary Joyce Kernan - 2015
John L. Howard, Jr. - 2015
Joseph F. Gifun - 2015

DIR. OF EMERGENCY MANAGEMENT

Police Chief Patrick E. Keefe - 2015

GR. LAWR. COMM. ACTION COUNCIL

Kenneth E. MacKenzie, Esq. - 2016

INSPECTOR OF ANIMALS

Wayne D. Nader - 2015

MBTA ADVISORY BOARD

Katherine O’Neil - 2016

MERR. VALLEY REG. TRANSIT AUTHORITY

Planning Director Paul T. Materazzo - 2015
Senior Planner Lisa Schwarz – Alt. - 2015

PRESERVATION COMMISSION

Karen M. Herman, Ch. - 2015
James S. Batchelder - 2015
Leslie A. Frost - 2017
Leo M. Greene - 2016
Craig D. Gibson - 2016
Arnold W. Dyer, Jr. - 2016
Joanna L. Reck - 2017

BOARD OF REGISTRARS

Ronald C. Hajj - 2015
William T. Downs - 2016
Gerald F. Gustus - 2017

TOWLE FUND TRUSTEES

Christopher S. Doherty, Ch. - 2016
Jane Morrissey - 2015
Randall L. Hanson - 2015

ZONING BOARD OF APPEALS

David W. Brown, Ch. - 2017
Neil B. Magenheim - 2016
Carol C. McDonough - 2016
Kate R. Bargnesi - 2016
Elizabeth M. Oltman - 2015
Lisa A. Rechisky – Assoc Member - 2016
Denise A. Bordonaro – Assoc Member - 2015
Tara K. Wilson - 2015

YOUTH CENTER BUILDING COMMITTEE

Chris C. Huntress, Ch. - 2015
Nancy K. Jeton - 2015
Bill D. Perkins - 2015
Lewis C. Trumbore - 2015
David Giangrande - 2015
David J. Gorman - 2015
Joseph Spanos - 2015

FOREST WARDEN

Fire Chief Michael B. Mansfield - 2015

GR. LAWR. SANITARY DISTRICT REP.

Christopher M. Cronin - 2015

KEEPER OF THE LOCKUP

Police Chief Patrick E. Keefe - 2015

MERR. VALLEY PLANNING COMMISSION

Joan H. Duff - 2015

VETERANS SERVICES AGENT

Michael Burke - 2015

50th ANNUAL FOUNDERS' DAY – MAY 22, 2014

FOUNDERS' DAY WAS ESTABLISHED BY THE BOARD OF SELECTMEN IN 1965 TO MARK THE DATE OF THE TOWN'S INCORPORATION – MAY 6, 1646 – AND TO HONOR SCHOOL AND TOWN EMPLOYEES WITH TEN OR MORE YEARS OF DEDICATED SERVICE TO THE CITIZENS OF THE TOWN OF ANDOVER.

TOWN DEPARTMENTS

55 Years of Service

Richard D. Lindsay, CD&P

35 Years of Service

Brian W. Moore, CD&P

30 Years of Service

Katherine R. Belczyk, Library
David J. Hajj, Public Works Dept.
Wayne D. Nader, Public Safety
Scott A. Silva, Public Works Dept.

Deborah L. Fay, Public Works Dept.
Susan E. Moore, Assessor's Office
James J. Palen, Public Works Dept.

25 Years of Service

Edwin S. Ataide, Plant & Facilities
Jeanne A. Doucette, Elder Services
Michael A. Surette, Fire Dept.

Mary E. Bevacqua, Library
Shawn P. Kelley, Fire Dept.

20 Years of Service

Linda M. Bredbury, Plant & Facilities
Susan L. Doolin, Information Technology
William D. Fahey, Youth Services
Barbara McNamara, Library
Mary R. Stearns, Treasurer's Office

Patricia A. Crafts, CD&P/Health
Donald N. Eisenhour, Public Works Dept.
Joseph R. Hadley, Information Technology
Ruth Rosensweig, Library

15 Years of Service

Anne L. Berthold, Assessor's Office
Peter J. Gallant, Plant & Facilities
Scott M. Gibson, Fire Dept.
Linda A. Lane, Public Safety
Jennifer A. Ricupero, Public Works Dept.
Brian Wright, Fire Dept.

Lori Ann Burke, Library
Steven Gerroir, Police Dept.
James L. Landry, Jr., Fire Dept.
Stephen R. Neal, Police Dept.
Ian C. Timmons, Fire Dept.

10 Years of Service

Wendy Adams, CD&P/Health
Helen Armano, Retirement Dept.
Brent Campbell, Public Works Dept.
Donald E. Dager, Assessor's Office
Scott J. Kandrut, Public Works Dept.
Kimberly Lynn, Library
Eric C. Milligan, Police Dept.
Denise R. Paul, CD&P/Health

Jeffrey Arleque, Police Dept.
Ronald N. Beauregard, CD&P/Health
Alessia J. Cronkhite, Library
Edward Guy, Police Dept.
Jesse Light, Library
Michael Malandrinno, Plant & Facilities
Linda Murphy, Library
Randy S. Willis, Plant & Facilities

SCHOOL DEPARTMENTS

35 Years of Service

Timothy M. Kolodgy, Doherty Middle School

30 Years of Service

Charles M. Keeler, Andover High School
Holly B. Plamondon, West Elementary School

Sandra J. Lunt, Woodhill Middle School
Beth N. Shiff, High Plain Elementary

25 Years of Service

Deborah E. Burch, Andover High School
Elizabeth A. Dufton, West Elementary
Heather B. Sullivan, High Plain Elementary

Nancy M. Disalvo, High Plain Elementary
Lynn N. Ricker, Doherty Middle School

20 Years of Service

Jason I. Andrews, Andover Public Schools
Clare F. Ciampa, Andover High School
Rebecca J. Franks, Woodhill Middle School
Martha Gibson, Shawsheen Elementary
Linda C. O'Donnell, South Elementary
Sheila M. Salois, Andover High School
William F. Townsend, Andover High School
Lydia L. Wise, South Elementary

Dianne M. Caraviello, Bancroft Elementary
Ellen M. Dowaliby, Bancroft Elementary
Joan Friedman, Sanborn Elementary
Sally W. Magner, High Plain Elementary
Rosemary E. Pinksten, South Elementary
William J. Scanlon, Bancroft Elementary
Janet M. Volker, Cafeteria Services

15 Years of Service

Martha J. Anderson-Keleher, West Elementary
Shanna L. Beal, High Plain Elementary
Stephen L. Bessette, Doherty Middle School
Lisa M. Brouillard, Woodhill Middle School
Sarah B. Cooper, Sanborn Elementary
Helen F. Fitzgerald, Andover High School
William Hecht, Andover High School
Susan E. Hunter-Jones, Sanborn Elementary
Kimberly C. Ladd, South Elementary
Tamara MacAllister, Bancroft Elementary
Brian J. McNally, Andover High School

Jamie L. Batchelder, South Elementary
John Berube, Andover High School
Doreen M. Bille, Business Office
Jeffrey Buckridge, Doherty Middle School
Elcna C. Emory, Andover High School
Debra L. Fullam, West Elementary
David T. Hughs, Woodhill Middle School
Nancy L. Kumph, Woodhill Middle School
Corie D. Little, Bancroft Elementary
Sally S. Mandelbaum, Andover High School
Candice R. McVeigh, Andover High School

Marianne C. Merritt, South Elementary
Kathleen M. O'Connor, Bancroft Elementary
Renee M. Pierce, High Plain Elementary
Debra M. Prudden, South Elementary
Martha Reeder, Sanborn Elementary
Mary R. Robinson, Business Office
Lise T. Singer, South Elementary
Stephen L. Tisbert, Woodhill Middle School
Diane M. Waddell, Sanborn Elementary
Mary Lu Walsh, Business Office

Beth M. Miner, West Elementary
Mariska N. Pierce, West Elementary
David J. Piscia, Doherty Middle School
Lauren J. Ream, Andover High School
Mary E. Robb, Andover High School
Jacqueline J. Salvesen, Andover High
Deana M. Taxiarios, West Elementary
Cheryl Todisco, Doherty Middle School
Helen E. Waller, High Plain Elementary
Laraine L. Woo, Sanborn Elementary

10 Years of Service

Susan B. Pellegrino, Doherty Middle School
Carolyn Perry-Schoen, High Plain Elementary
Kristen L. Prinn, Shawsheen Elementary
Laura E. Rex, Woodhill Middle School
Colleen M. Sheehan, Special Education Dept.
Jennifer P. Trimpko, Andover High School
Karen A. Young, Andover High School

Jennifer M. Percival, Andover High School
Beth-Ann Price, Sanborn Elementary
John C. Rex, Bancroft Elementary
Mara L. Shanahan, High Plain Elementary
Jane P. Stevenson, Andover High School
Mollie J. Weinstein Shenker, Andover High
Debra A. Zanotti, West Elementary

ELECTED STATE & FEDERAL OFFICIALS

United States Senators:

Updated 1/2015

The Honorable Elizabeth D. Warren (D)
2400 JFK Federal Bldg; 15 New Sudbury Street, Boston, MA 02203
Boston (617) 565-3170; Fax (617) 722-1054; DC (202) 224-4543
2 Russell Courtyard, Washington DC 20510
Contact: www.warren.senate.gov/contact.cfm

The Honorable Edward J. Markey (D)
One Bowdoin Square, Boston, MA 02114
Boston (617) 565-8519; DC (202) 224-2742
218 Russell Senate Office Building, Washington, DC 20510
Contact: www.markey.senate.gov/contact.cfm

United States Representatives:

Honorable Nicola S. Tsongas (D)
Third Congressional District (Precincts 2, 3, 4, 5, 6, 7, 9)
305 Essex Street, 4th Floor, Lawrence, MA 01840
(978) 681-6200 FAX (978) 682-6070
1607 Longworth House Office Building, Washington, DC 20515
(202) 225-3411 FAX (202) 226-0771
Email: tsongas.house.gov

Seth Moulton (D)
Sixth Congressional District (Precincts 1, 7A, 8, 9A)
17 Peabody Square, Peabody, MA 01960
(978) 531-1669 FAX (978) 531-1996
1408 Longworth House Office Building, Washington, DC 20515
(202) 225-8020 FAX (202) 225-5915
Contact: <https://moulton.house.gov/contact/email>

State Senator:

Barbara L. I'italien (D)
Second Essex & Middlesex District
State House, Room 416B, Boston, MA 02133
(617) 722-1612 Fax: (617) 722-1058
Email: barbara.l'italien@maSenate.gov

State Representatives:

Frank Moran (D)
Seventeenth Essex
(Precincts 2, 3, 4)
38 Dartmouth Street, Lawrence, MA 01841
State House, Room 437, Boston, MA 02133
(617) 722-2425 Fax: (617) 626-0288
Email: Frank.Moran@mahouse.gov

James J. Lyons, Jr. (R)
Eighteenth Essex
(Precincts 1, 5-9 *includes subprecincts*)
12 High Vale Lane, Andover, MA 01810
State House, Room 39, Boston, MA 02133
(617) 722-2014 Fax: (617) 626-0246
Email: James.Lyons@mahouse.gov

* * * * *

HOW CAN WE HELP YOU?

* * * * *

Mailing Address: Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices: 8:30 A.M. – 4:30 P.M. Monday – Friday
(Comm. Dev. & Planning – 8:00 A.M. – 3:00 P.M.)

Telephone Numbers:

POLICE/FIRE-RESCUE – EMERGENCY	911
Fire Rescue – Business	978-623-8466
Police Department – Business	978-475-0411
Town Manager	978-623-8225
DCS Classes & Activities	978-623-8273/8274
Department of Public Works	978-623-8350
Department of Public Works – Highway Division	978-623-8426
Human Resources Office	978-623-8530
Memorial Hall Library	978-623-8400
Center at Punchard (Senior Center)	978-623-8321
Superintendent of Schools	978-623-8501

Andover’s Home Page: <http://www.andoverma.gov>

Memorial Hall Library’s Home Page: <http://www.mhl.org>

Andover’s Population: 31,942

Square Miles: 32

Number of Acres: 20,500
2,045.91 acres controlled by the Conservation Commission
13 parcels have Conservation easements and 46 parcels have Conservation Restrictions
1,100 acres owned or managed by A.V.I.S.
707 acres owned by Commonwealth – Harold Parker State Forest

Town Meeting and Election: Town Election is held the fourth Tuesday of March
Annual Town Meeting is generally held four weeks following the Town Election

Voter Registration Information: Call Town Clerk’s Office at 978-623-8255

Andover’s Tax Rate: \$15.18 – Residential and Open Land
\$25.25 – Commercial/Industrial & Personal Property

When are Taxes Due: Taxes are due quarterly on the following dates:
August 1st – November 1st – February 1st – May 1st

Excise Tax Information: Call the Assessor's Office at 978-623-8264

Recycling Information:

Questions: Call the Department of Public Works at 978-623-8350 ext. 515

Curbside Pick-up: Every other week – place curbside by 7:00 A.M. on your pickup day. Single Stream recycling is now available. Recyclable material inclusive of glass (all colors, steel & tin cans, aluminum containers and #1 through #7 plastics.) Recyclable paper products include: newspapers, magazines, junk mail, office paper, paperboard (cereal & cracker boxes - liners removed) and corrugated containers. Cardboard - please break down, flatten and fold boxes, cartons & other pieces of cardboard into 4'x4'x2' bundles – then tie or tape them together and place next to your bin.

Complaints/Information: Call Integrated Paper Recyclers at 1-800-933-3128, the Department of Public Works at 978-623-8350 ext. 515 or e-mail at dpw-business@andoverma.gov.

Compost Site: Bald Hill Compost Site - High Plain Road. Permit is required for the disposal of leaves, grass clippings and green garden waste or to pick up compost. Clippings must be removed from container used to transport for dumping. Fines will be assessed for illegal dumping. Please visit www.andoverma.gov/compost for the days and times site is open, how to obtain a permit, the fees and the permit requirements for use of the site or call the Plant & Facilities Department at 978-623-8280.

Trash Collection Information:

Curbside Pickup: Every week - place curbside by 7:00 A.M. on your pickup day. Household rubbish is limited to 4 bags or barrels or the equivalent of 135 gallons maximum per residence. One bulky item is allowed per week in addition to household trash.

Complaints or Inquiries: Call Allied Waste Republic Services at 1-800-442-9006, the Department of Public Works at 978-623-8350 ext. 515 or e-mail at dpw-business@andoverma.gov.

Dispose of an Appliance: Appliances can no longer be left curbside – their disposal is the homeowner's responsibility. A list of private disposal options may be found in the "Recycling and Trash Guide for Residents" at www.andoverma.gov.

Pothole Snow Removal Complaint: Call the Highway Division at 978-623-8426

Pothole Claims: Must submit a letter to the Town Manager’s Office within thirty days of the date of the incident attaching copies of invoices for expenses incurred or contact the office at 978-623-8225 with any questions.

Where to Inquire About or Obtain Licenses & Permits:

Ballfield Permits & Rentals	Facilities Coordinator	978-623-8450
Birth Certificate	Town Clerk’s Office	978-623-8255
Building Permits (construction, plumbing, gas, electrical)	Building Division (Office Hours: 8:00 A.M. – 10:00 A.M.)	978-623-8301
Business Certificate	Building Division and Town Clerk’s Office	978-623-8301 978-623-8255
Compost Site Permit	Plant & Facilities Dept.	978-623-8280
Death Certificate	Town Clerk’s Office	978-623-8255
Dog License	Town Clerk’s Office	978-623-8255
Fields Rental	Facilities Coordinator	978-623-8450
Food Service License	Health Division and/or Town Clerk’s Office	978-623-8295 978-623-8255
Liquor License (Annual or One-Day)	Town Clerk’s Office	978-623-8255
Marriage License	Town Clerk’s Office	978-623-8255
Open Air Burning Permit	Fire Rescue	978-623-8307 Or 623-8343
Smoke Detector Permit	Fire Rescue	978-623-8307 Or 623-8343
Street Opening Permit	Dept. of Public Works	978-623-8350
The Park Rental	Town Manager’s Office	978-623-8225
Town House Rental	Facilities Coordinator	978-623-8450
Zoning Bylaw Variance	Building Division And/or Board of Appeals Office	978-623-8301 978-623-8315

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost-effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 2015 Budget (July 1, 2014 – June 30, 2015) was released on February 7, 2014. During the months of February, March and April, meetings were held with the Board of Selectmen, Finance Committee, School Committee and Department Heads to review the Budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

In April, the Finance Committee Report was mailed to over 11,300 households. The Annual Town Meeting began on May 5, 2014 and the Fiscal Year 2015 operating budget (Article 4) was adopted in the amount of \$152,890,228. This budget represents an increase of \$7,972,619 (5.5% increase) over the Fiscal Year 2014 operating budget of \$144,917,607. Capital Project Fund appropriations (Article 5) were \$2,370,000.

Some of the major accomplishments in 2014 are as follows:

- Prepared the Town Manager's Recommended Fiscal Year 2015 Budget.
- Prepared the Five-Year Capital Improvement Plan for FY-2015 - FY-2019.
- Provided advice and staff support to the Finance Committee.
- Assisted in the preparation of the 2014 Finance Committee Report for the Annual Town Meeting.
- Maintained the AAA bond rating from Standard and Poor's for the Town's long-term bonds issued in March, 2014.

ASSESSORS

The Board of Assessors is responsible for annually valuing all real estate and personal property accounts in the Town, as well as defending all appeals of these taxes. The three-member Board is also responsible for awarding nearly 200 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers and individuals classified as blind.

The Assessors must have the values certified by the Department of Revenue on a triennial basis. This recertification process was completed for Fiscal Year 2015 and is scheduled again for Fiscal Year 2018. The Board is responsible for annually meeting all Massachusetts Department of Revenue guidelines for property tax assessments, reporting of valuations and tax billing.

The Assessor's Division gathers vast amounts of property and ownership related information that is available to the general public. Sales information and online property record cards are available on the Town's website.

CENTRAL PURCHASING

In 2014, the Purchasing Division processed approximately 913 Purchase Orders and 1,820 Requests for Payment for the Town and 3,462 Purchase Orders and 351 Requests for Payment for the School Department. Approximately 59 Invitation to Bid, Requests for Proposals and Request for Qualification contracts were advertised and officially opened during this period. The continued utilization of statewide contracts available to municipalities across the Commonwealth helped to provide numerous cost savings and benefits to the taxpayers of Andover. Last year, Andover became a member of the National Joint Powers Alliance (NJPA) – a national cooperative purchasing consortium. This purchasing consortium has provided access to a multitude of contract opportunities and additional savings for both the Town and School Department.

Andover initiated and coordinated a number of cooperative bids as well as participated in a number of these bids with other communities. Under Massachusetts General Law, two or more political subdivisions may jointly purchase goods or services through the bidding process. Some of the items purchased were: xerographic paper for copy machines, road salt, fuel oils, and office supplies, equipment and furniture.

Some of the major Request for Proposals and Bids solicited in 2014 were:

- Regular and Special Education Transportation Services
- Scholar Supplies, Medical Supplies, Physical Education and Fine Arts Supplies for the School Department
- West Knoll Rd. Water Main Improvements and Hydrant Replacement Project
- Town House Plaza Site Improvements
- Town House Painting Rehabilitation Project
- Painting of Road Markings
- Fire Systems Maintenance and Inspectional Services
- Center St., Chester St. and Tewksbury Street Water Main Improvements
- Personal, Commercial and industrial Revaluation Services
- Collection, Transportation and Disposal of Solid Waste and Recyclable Material
- Installation of Epoxy Coating on Fire Apparatus Bay Floor
- Public Safety Center Site Improvements
- Council on Aging Needs Assessment Study
- Installation of an ADA Compliant Play Structure at the Bancroft School
- Lease of an Industrial Sized Tub Grinder
- Highway Road Salt
- Library Balcony Renovation Project

The Purchasing Division oversees the Massachusetts Interlocal Insurance Association (MIIA) Rewards Program. This program helps to control and reduce losses and provides future savings on the Town's insurance premiums. The Town was recognized again in 2014 for its High Achievement under its Loss Control Program. Participation in the MIIA Rewards Program earned the Town a credit of \$24,222, reducing the Town's insurance premium by that amount.

The Purchasing Division also processed several auto, general, property, casualty and professional liability claims over the course of 2014. As a result of these claims, the Purchasing Division recovered \$73,495.09 for the Town.

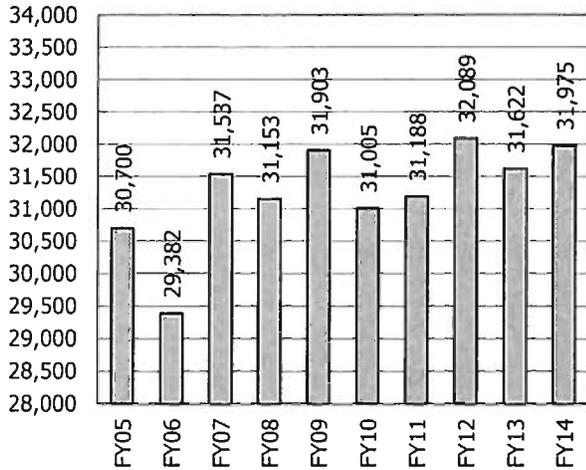
COLLECTOR/TREASURER

The Collector/Treasurer Division is responsible for the collection, investment and disbursement of all Town monies. Highlights during 2014 are as follows:

- Borrowed \$27,791,000 for 20 years at .3043% for the Bancroft School, and other Town & School Projects.
- Implemented the new Munis Excise Tax Receipts software package.
- Assisted in the development and implementation of procedures to address the remaining property owners who have ignored the Town's multiple requests to gain entry to install the new water/sewer electronic metering device. Also, continue the Final billing procedure on the properties where the Town has finally gained access for the electronic metering devices and performed all necessary reconciliation.
- Monitored "On-line" and "Walk-In" credit card payment processing in Community Development & Planning Office for various permit fees that did not exceed \$5,000.00.
- Implemented the "On-line" and "Walk-In" credit card payment processing system for the Elder Services Department allowing the residents the ability to pay these fees from home/work; and implemented "Walk-In" credit card processing system for the Town Clerk's Office.
- Continued with outstanding customer service in all areas of real estate, excise and water.

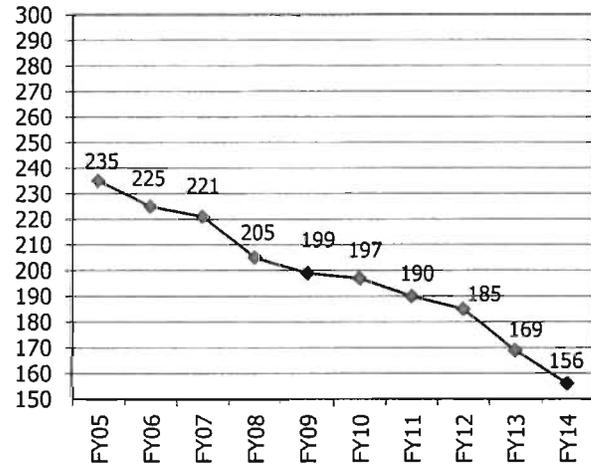
FINANCE PERFORMANCE STATISTICS

M.V. EXCISE BILLS



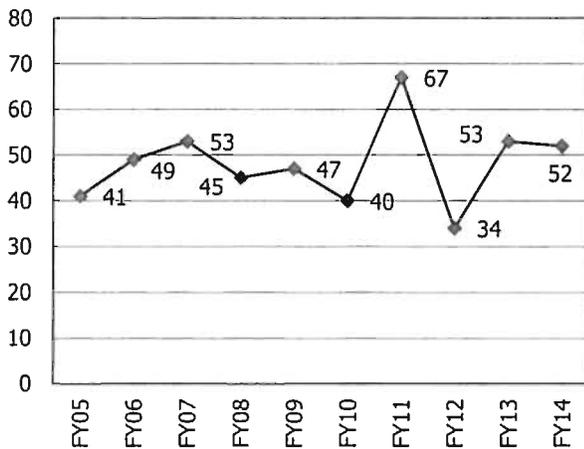
Benchmark (prior 3-yr avg):	31,633
Most Recent:	31,975
Change from Benchmark:	+342
Change from Prior Year:	+353

PROP. TAX EXEMPTIONS



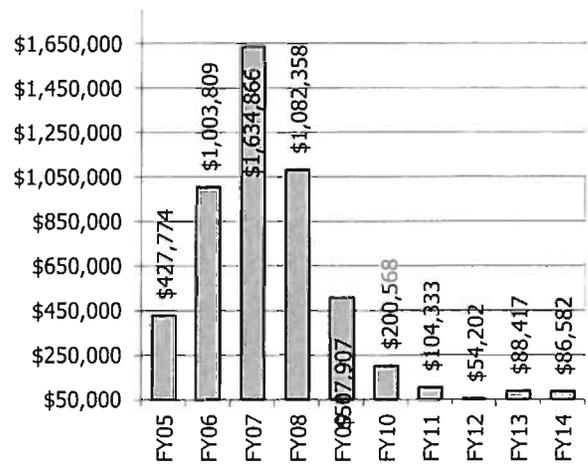
Benchmark (prior 3-yr avg):	181
Most Recent:	156
Change from Benchmark:	-25
Change from Prior Year:	-13

PROP. & CASUALTY INSUR. CLAIMS



Benchmark (prior 3-yr avg):	51
Most Recent:	52
Change from Benchmark:	+1
Change from Prior Year:	-1

INVESTMENT INCOME



Benchmark (prior 3-yr avg):	\$82,317
Most Recent:	\$86,582
Change from Benchmark:	+\$4,265
Change from Prior Year:	-\$1,835

Assessors Annual Report 2014

ANNUAL PROPERTY VALUATIONS						
PROPERTY TYPE	FY2012	FY2012	FY2013	FY2013	FY2014	FY2014
	#ACCTS	VALUE	#ACCTS	VALUE	#ACCTS	VALUE
SINGLE FAMILY	8,531	4,684,005,100	8,572	4,711,359,000	8,582	4,957,731,100
CONDO	1,627	364,655,900	1,643	370,089,100	1,686	418,113,900
MULTI FAMILY	304	227,980,200	299	238,600,100	295	257,142,300
VACANT LAND	527	64,137,100	492	54,615,100	510	55,353,400
OTHER RESIDENCE	20	12,721,800	20	12,687,200	21	13,780,300
COMMERCIAL AND CHAPTER	267	520,947,999	265	518,190,899	270	558,332,236
INDUSTRIAL	139	484,524,800	138	489,383,300	141	600,935,500
MIXED USE	168	209,406,800	165	208,484,300	156	122,009,200
PERSONAL PROPERTY	679	234,340,227	689	237,117,137	685	246,548,798
TOTAL	12,262	6,802,719,926	12,283	6,840,526,136	12,346	7,229,946,734

FISCAL YEAR EXCISE COMMITMENTS			
	FY2012	FY2013	FY2014
TOTAL	\$4,687,247	\$4,978,020	\$5,214,666
Number of bills	31,959	32,354	31,975

TAX ABATEMENTS AND EXEMPTIONS						
ANNUAL EXEMPTIONS	FY2012	FY2012	FY2013	FY2013	FY2014	FY2014
	NUMBER	AMOUNT	NUMBER	AMOUNT	NUMBER	AMOUNT
WIDOWS	7	\$2,366	5	\$1,506	3	\$1,050
VETERANS	121	\$95,714	111	\$88,230	102	\$86,158
BLIND	14	\$12,619	13	\$11,299	14	\$12,556
SENIORS	30	\$52,630	31	\$52,782	28	\$49,940
DEFERRALS	12	\$46,374	8	\$32,931	8	\$34,440
HARDSHIPS	<u>1</u>	<u>\$630</u>	<u>1</u>	<u>\$685</u>	<u>1</u>	<u>\$554</u>
TOTALS	185	\$210,333	169	\$187,433	156	\$184,698

ANNUAL ABATEMENTS	FY2012	FY2012	FY2013	FY2013	FY2014	FY2014
	NUMBER	TAX AMOUNT	NUMBER	TAX AMOUNT	NUMBER	TAX AMOUNT
RESIDENTIAL	52	\$43,496	33	\$37,965	34	\$25,290
SENIOR VOUCHER	234	\$157,950	244	\$164,700	247	\$166,725
COMM/IND	22	\$194,098	8	\$78,119	13	\$192,505
PERSONAL PROPERTY	<u>8</u>	<u>\$496,147</u>	<u>16</u>	<u>\$12,971</u>	<u>4</u>	<u>\$99,092</u>
TOTALS	316	\$891,690	301	\$293,754	298	\$483,612

TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient quality service.

The Town Clerk's office coordinated three elections in 2014: the Annual Town Election on March 25th, the State Primary on September 9th and the State Election on November 4th. Overall the office processed a total of 1,330 new voter registrations. The Town Clerk's Office also coordinated the Annual Town Meeting which met for four nights, May 5th, 6th, 12th and 13th.

The Town's vital records from 1985 have been scanned and are now issued through a scanning program that continues to provide great efficiencies in serving the public. The staff continues to work with the State Office of Vital Records and Statistics to implement the Vital Information Partnership (VIP) System, a State-wide data base of vital records.

TOWN CENSUS

In January, the Town Census was mailed to 12,419 households. The Town's population at the completion of the Census was 31,942.

VOTER TURNOUT

The year ended with 22,371 registered voters (20,335 Active and 2,036 Inactive) in Andover's nine precincts and two sub-precincts as follows:

Precinct 1 – 2,000	Precinct 2 – 2,781	Precinct 3 – 2,507
Precinct 4 – 2,540	Precinct 5 – 2,561	Precinct 6 – 2,461
Precinct 7 – 1,978	Sub-precinct 7A – 555	Precinct 8 – 2,436
Precinct 9 – 2,540	Sub-precinct 9A – 12	

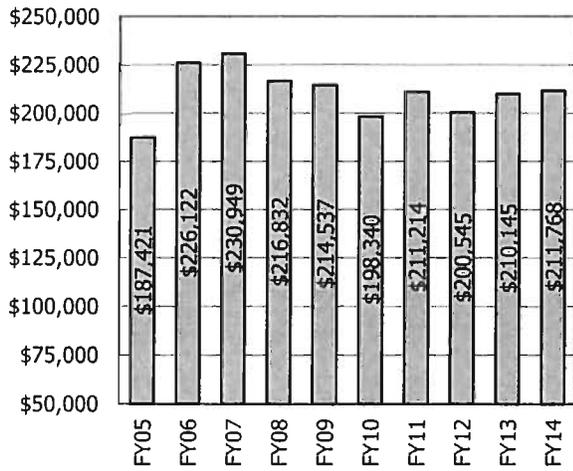
<u>Elections/Town Meetings</u>	<u>Date</u>	<u>No. Voted</u>	<u>% of All Voters</u>
Annual Town Election	March 25 th	1,277	5.6%
Annual Town Meeting	May 5 th	672*	2.9%
State Primary	September 9 th	4,214	18.0%
State Election	November 4 th	13,211	57.4%

* First Night Attendance

<u>RECORDINGS</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Births Recorded	206	239	265
Marriages Recorded	133	134	103
Deaths Recorded	229	255	278
Dog Licenses Sold	2,527	2,468	2,377
Business Certificates - New	86	93	111
Business Certificates - Renewals	70	75	61
New Voter Registrations	2,433	869	1,330
<u>REVENUES</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Marriage Licenses	3,450.00	3,300.00	2,675.00
Certified Copies	20,160.00	20,120.00	19,940.00
Miscellaneous Licenses Income	14,155.00	14,095.00	13,382.00
Liquor Licenses Income	122,725.00	132,650.00	135,175.00
Business Certificate Filings	4,769.50	4,876.50	5,220.00
Miscellaneous Income	6,908.39	5,048.81	3,468.00
Dog Licenses	36,032.00	34,354.00	35,506.00
Non Criminal Violations	2,675.00	3,950.00	1,475.00
Copy of Public Records	48.00	In Misc. Income	In Misc. Income
TOTAL	\$210,922.89	\$218,394.31	\$216,841.00

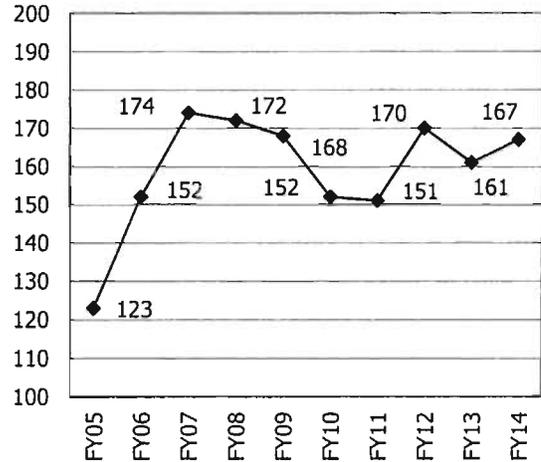
TOWN CLERK PERFORMANCE STATISTICS

FEE REVENUES



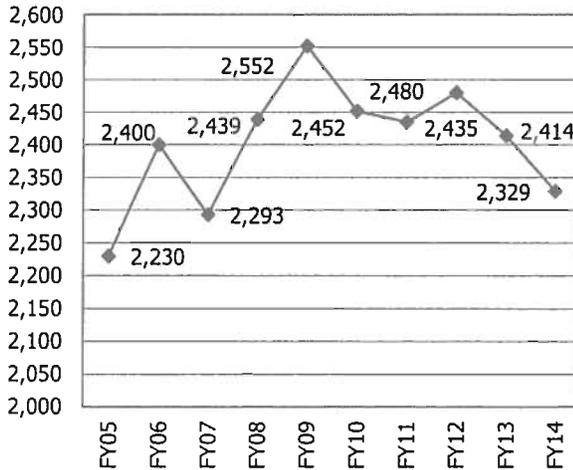
Benchmark (prior 3-yr avg):	\$207,301
Most Recent:	\$211,768
Change from Benchmark:	+\$4,467
Change from Prior Year:	+\$1,623

BUSINESS CERTIFICATES



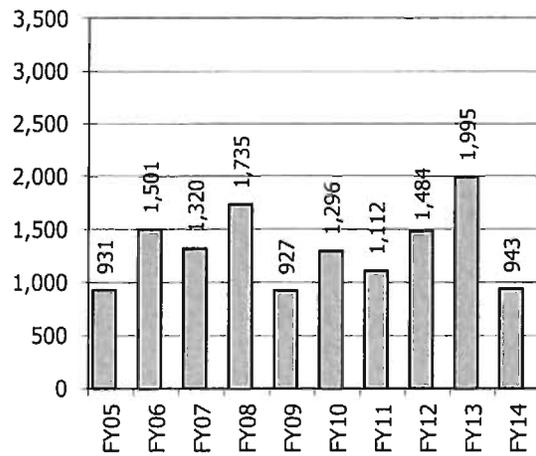
Benchmark (prior 3-yr avg):	161
Most Recent:	167
Change from Benchmark:	+6
Change from Prior Year:	+6

DOG LICENSES



Benchmark (prior 3-yr avg):	2,443
Most Recent:	2,329
Change from Benchmark:	-114
Change from Prior Year:	-85

NEW VOTER REGISTRATIONS



Benchmark (prior 3-yr avg):	1,530
Most Recent:	943
Change from Benchmark:	-587
Change from Prior Year:	-1,052

TOWN COUNSEL

During 2014, Town Counsel made numerous appearances before various State Courts. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis.

Town Counsel reviewed all warrant articles, drafted many of them, and attended all Town Meetings. Advice was given to Town officials and to Town Meeting on the legal basis for warrant articles.

Town Counsel attended meetings of various Town Boards and Commissions which held hearings on various requests from applicants.

Town Counsel assisted the Planning Department in the drafting of a zoning bylaw regulating the location of Medical Marijuana Dispensaries.

Bid protests filed at the Attorney General's Office were handled.

During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded.

Town Counsel represented the Building Inspector in litigation related to zoning violations on Dufton Road.

Town Counsel represented the Planning Board in litigation related to proposed construction of a residence on Reynolds Street.

Documents were prepared regarding the Balmoral Dam property.

Legal Briefs were filed in the Massachusetts Appeals Court in an appeal by a landowner of Conservation Commission decisions which were upheld by the Superior Court.

Advice was given regarding the state's conflict of interest law. Responses to public records requests were prepared.

Drafts of Intermunicipal Agreements with Tewksbury were prepared.

Special Labor Counsel advised the Town Manager and Board of Selectmen on the negotiation and drafting of bargaining agreements with employees and with personnel issues.

Special Litigation Counsel provided services related to an appeal to the Commonwealth's Housing Appeals Committee of the Zoning Board of Appeals' denial of a comprehensive permit under General Laws Chapter 40B for a housing project on Shattuck Road.

An agreement was negotiated for a Net Metering Contract in an attempt to reduce the Town's utility costs.

Special legislation was drafted to submit to the Legislature to provide that health insurance benefits for elected officials shall not be provided in the Town of Andover.

HUMAN RESOURCES DEPARTMENT

The Human Resources Department is a shared resource between the Town and School. Our mission is to serve employees and citizens of the Town in a manner that reflects the Town's core values and diverse culture. Specifically, we seek to promote fairness, honesty and equal opportunity for all. We are steadfast in our commitment to develop a safe and healthy workplace that facilitates and promotes a positive work ethic, open communication and professional and personal growth for all employees. Our core services include staff recruitment; compensation and benefits management; staff training and development; employee relations; and human resource information management.

Ensuring the safety and security of our students and staff is a paramount responsibility for the human resources staff. This year, over 1,000 school department employees and volunteers were reviewed by the Criminal History Records Board in Massachusetts (CORI.) State law requires that employees and volunteers who work with students have their in-state criminal records reviewed every three years. In addition, we are approximately halfway through the process of having these same employees be cleared through the national F.B.I. fingerprint database. Our State Legislature enacted "An Act Relative to Background Checks" in order to allow all school departments access to national criminal records at the time of hire.

Last year, in an attempt to mitigate escalating healthcare costs, we reacquired 429 teachers and spouses from the State's Group Insurance Commission and enrolled them in the Town's retiree health plans. This allows the Town to better manage both the Town's and the retirees' costs going forward.

Andover employs 363 Town and 1,033 School Department employees. Notwithstanding that substantial number, we also hire over the course of a year an additional 521 individuals (335/Town and 186/School) for temporary, seasonal or per diem assignments, such as substitute teacher, camp counselor or youth program assistant. In addition, last year the IRS required that all of our SCRPT volunteers (Senior Citizen Property Tax Work-Off Program) be reclassified as employees. We added 203 seniors to our rosters in order to report earned income to the IRS and issue W-2 tax returns; they were also enrolled in the deferred compensation plan as required by law.

The School Department closed all of its collective bargaining agreements through 2017 with school unions and associations. *Baseline Edge* (a software program related to the new teacher evaluation program) was realigned for teachers and administrators making information easier to collect and retrieve. *Aspen Parent Portal*, facilitating communication between parents and teachers, also came online this year.

Finally, training is always a priority and is delivered in many ways to targeted populations. For the general population, we offered a number of health and wellness programs to staff and families. Customer Service training was also provided to supervisors and staff throughout the year and reinforced the need to deliver excellent customer service to our citizens.

POLICE DEPARTMENT

The mission of the Andover Police Department is to provide the highest level of public safety and professional service to the citizens who live, work, commute and visit within the Town of Andover. We are dedicated to provide these services by enforcing the laws of the Commonwealth of Massachusetts, the Bylaws of Andover and the Constitution of the United States, to ensure that the peace and security of our neighborhoods are maintained and that crime and the fear of crime are reduced.

VALUES STATEMENT

Every member of our organization shall be devoted to provide the highest quality of public service with integrity, respect, fairness, compassion, and courage. We are committed to treating the public with respect, dignity and fairness to serve as role models among the community. We encourage citizen and police collaborations and relationships to improve our community's safety and security.

OPERATIONS DIVISION

The Police Department handled 28,179 incidents in 2014 – a 9.3% decrease from 2013. There were 385 adult arrests (1.6% increase), 242 larcenies (29.7% decrease) and 35 burglaries (30.0% decrease). The Department also responded to 43 calls of domestic abuse – a 8.4% decrease over last year.

The Department issued 5,712 motor vehicle citations during the year which is a 0.1% increase from 2013. There were 887 motor vehicle accidents handled by the Department which is a 4.1% increase.

The Police Department continued to work closely with other Town departments, state and federal agencies and the community throughout the year. The Department continued its partnership with the residents at the Andover Housing Authority and the New Horizons for Youth Program which is funded within the Department budget. The Department implemented a Prescription Drug drop box located in the Andover Police lobby. This allows residents to discard expired and unneeded medications safely. The Department was also the first Police Department in Essex County to train and carry the opiate antagonist drug NARCAN.

The Department continues to have great success with School Resource Officers assigned to both the Andover High School and the Greater Lawrence Technical High School. Funding for the Technical School position is subsidized by the Technical School. This partnership between the Police Department and the School Departments has been a great success for the community. The Department worked with public and private school departments and NEMLEC STARS to implement the A.L.I.C.E. school safety program.

The Department also participated in numerous events including the Holiday and Memorial Day Parades, the Fourth of July celebrations, Safety Saturday, Andover Days, the Feaster Five Road Race on Thanksgiving Day, as well as numerous road races held throughout the year.

The Department is involved in numerous regional initiatives and is an active member in the North Eastern Massachusetts Law Enforcement Council (NEMLEC) which is a consortium of sixty-one Police Agencies and two sheriff departments. We have Officers within the Department that are members of the NEMLEC Regional Response Team, Motor Cycle Unit, K9 Team and SWAT. We also participate in the Boston Area Police Radio Network (BAPERN) which allows for interoperable radio communications with other agencies as well as collective purchases for public safety equipment.

The Department also hired three full-time Police Officers, filling vacancies from retirements. The new Officers completed the Academy on December 19, 2014 and will finish their FTO portion of training in April 2015. The Department also appointed five Reserve Officers.

DETECTIVE DIVISION

The Detective Division is responsible for the followup of investigations conducted by the agency. The Division also maintains close relationships with other local, state and federal investigators. They are tasked with staying current on techniques and tactics of criminal activity whether it is individual, gang or regional crime. The Detective Division also oversees the Substance Abuse Unit. This unit was created in response to the community's request for the Police Department to take a more active role in combating drugs and alcohol in the Town. The Division also has one investigator assigned as a Juvenile Officer. The Juvenile Officer works closely with the school administration, school resource officers and courts in processing Juvenile cases.

The Detective Division continued to be actively involved in followup investigations throughout the year. They responded to 484 calls for service and took over 1,600 photos of crime scenes. The Division was instrumental in solving and identifying the perpetrators of numerous serious crimes as well as following the cases through the judicial system. The Detective Division followed up and investigated robberies, burglaries, sexual assaults and larcenies and cold cases from previous years. The Division seized nearly \$29,000 in cash and numerous motor vehicles.

The Division also investigates internet criminal activity. Internet crime has quickly become the instrument of choice for many criminals due to its difficulty to investigate. We caution all parents and residents of the Town to be vigilant in combating this increasing problem.

SUPPORT SERVICES DIVISION

COMMUNICATIONS CENTER

The Dispatch Center answers all 911 calls and other calls for service for the Police, Fire and Rescue and any other emergency that involves other Town Departments. They process more than 50,000 calls for service annually. This year they took over the responsibility of being the backup to the Regional Emergency Communications Center in Middleton. The RECC serves ten communities located in Essex County. The Center is also the control point for District 15 Fire Services which is used during regional emergencies.

RECORDS SECTION

The Records Division provides support services to all divisions within the Police Department. This service enables information to flow efficiently throughout the Department as well as to the entire community.

The Police Department received grant money during 2014. These grants allow the Department to serve the community by providing funding for personnel and other resources. Training and emergency preparedness represented the bulk of the grant funding we received. Highway Safety grants allowed for extra patrols and selective enforcement around high accident locations. E-9-1-1 grants allowed the Department to train and maintain certification for all dispatchers.

COURT AND EVIDENCE

The Court Section processed a total of 398 arrests and 402 summonses. This included tracking all Police Department cases from inception to disposition and coordinating officers' appearances in court. This tracking of evidence also included pieces of property that needed to be analyzed through the State Lab and or destroyed or issued back to owner. The Section also processes the 35 lbs of prescription drugs that get placed in the drop box monthly. In addition, this section assists in tracking District Court cases for other Town Departments such as the Health Division, Building Division, etc.

ANIMAL CONTROL

The Animal Control Officer answered 1,060 calls for service and received and returned over 2,200 phone calls in 2014. He responded to 268 dog complaints and impounded 26 dogs. He also removed 204 deceased animals. In addition to these removed animals, there were 54 deer struck and killed by motor vehicles in Town. The Animal Control Officer also inspected 83 animal kennels, barns and paddocks in the Town as part of his new roles as the Town's Animal Inspector.

EMERGENCY MANAGEMENT

The Town's Emergency Management is directed by the Chief of Police and serves as the local link to the Federal and State Emergency Management Agencies (FEMA/MEMA), the Department of Homeland Security and the FBI's Joint Terrorism Task Force. It also includes a network of HAM radio operators that are on standby should the need arise for auxiliary radio services. A Citizen Emergency Response Team (CERT) has also been established and is providing residents with training and equipment that will allow them to be better prepared in times of crisis.

The Chief of Police is the Town's Liaison with the Regional Local Emergency Planning Committee (LEPC) and is responsible for coordinating the Town's response to any hazardous materials incident.

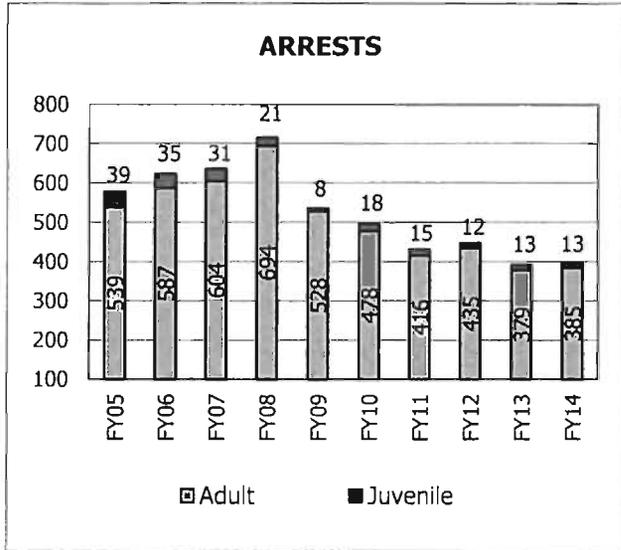
The Chief of Police (EMD) also works closely with other Departments within the Town to ensure that personnel are trained on current emergency trends, techniques and procedures. The members meet regularly during the Town's Emergency Working Group Meetings. This group was also instrumental in the solicitation, investigation and funding of the new Community Emergency Notification System CODE RED. The new system is web-based and allows Departments to notify residents of emergencies or public safety issues in their neighborhoods or town-wide. Residents can be notified via land line, cell phone, email or text.

The Auxiliary Police assisted the regular officers of the Police Department many times throughout the year. They are particularly active during the holidays and on Halloween. They are a very dedicated group of volunteers and the Town is fortunate to have their services as a resource.

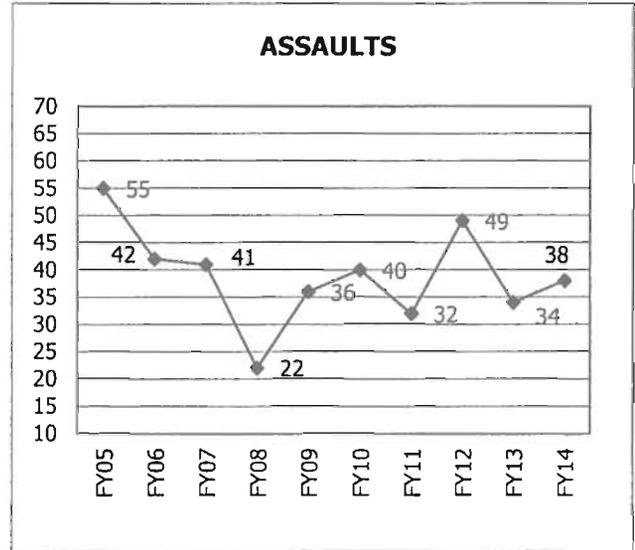
TRIAD – CRIME PREVENTION PARTNERSHIP/SENIOR CITIZEN LIAISON

The Police Department has an officer assigned as a liaison to the Senior Center to assist the Town's senior population with quality of life and crime prevention issues and response to emergency situations. The liaison is also counsel to the TRIAD Council which is a partnership between the Essex County District Attorney, the Essex County Sherriff, the Andover Police Department and the senior citizens of the community.

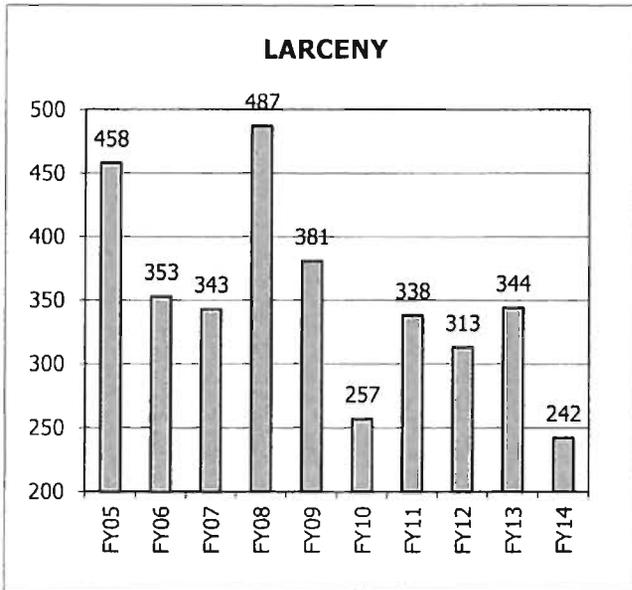
POLICE PERFORMANCE STATISTICS



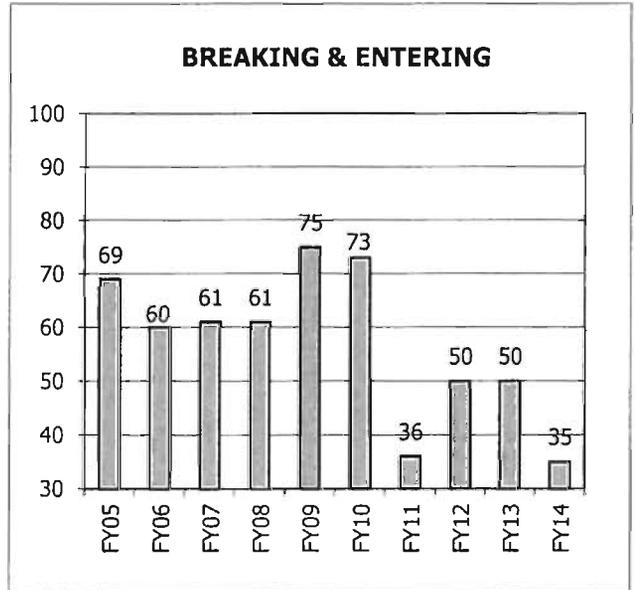
Benchmark - Adult (prior 3-yr avg):	410
Most Recent:	385
Change from Benchmark:	-25
Change from Prior Year:	+6



Benchmark (prior 3-yr avg):	38
Most Recent:	38
Change from Benchmark:	0
Change from Prior Year:	+4



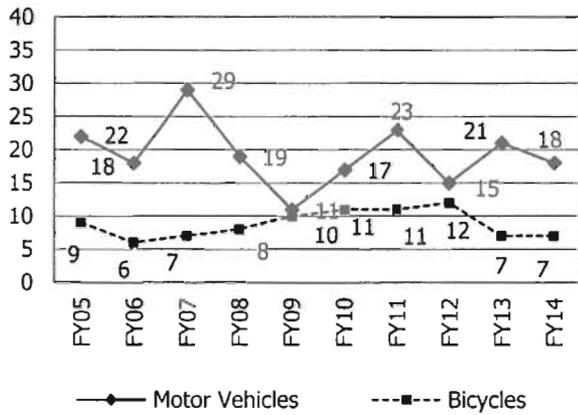
Benchmark (prior 3-yr avg):	332
Most Recent:	242
Change from Benchmark:	-90
Change from Prior Year:	-102



Benchmark (prior 3-yr avg):	45
Most Recent:	35
Change from Benchmark:	-10
Change from Prior Year:	-15

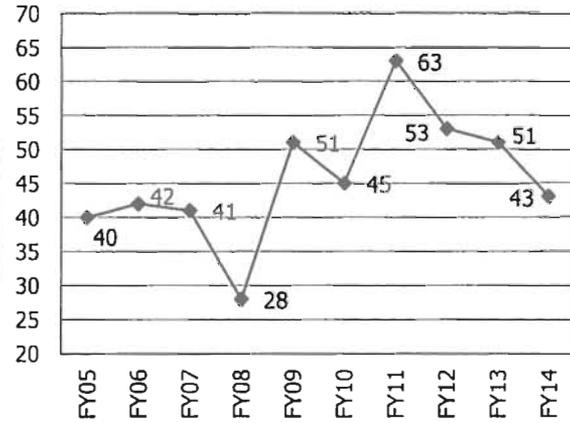
POLICE PERFORMANCE STATISTICS

STOLEN VEHICLES & BICYCLES



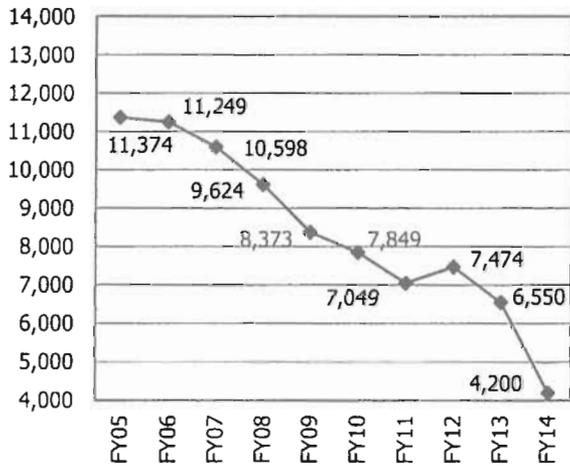
Benchmark - Motor Vehicles (prior 3-yr avg):	20
Most Recent:	18
Change from Benchmark:	-2
Change from Prior Year:	-3

DOMESTIC ABUSE



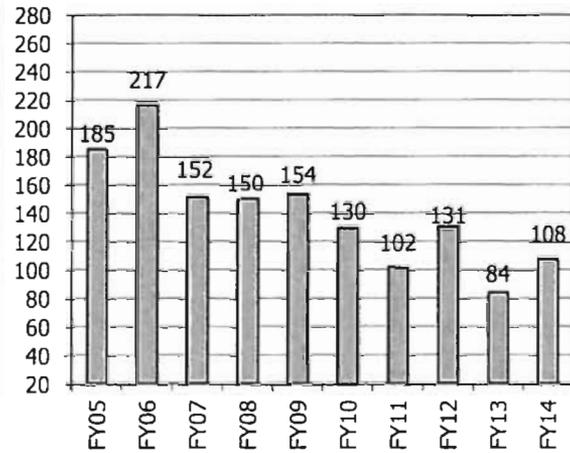
Benchmark (prior 3-yr avg):	56
Most Recent:	43
Change from Benchmark:	-13
Change from Prior Year:	-8

PARKING VIOLATIONS



Benchmark (prior 3-yr avg):	7024
Most Recent:	4200
Change from Benchmark:	-2824
Change from Prior Year:	-2350

VANDALISM



Benchmark (prior 3-yr avg):	106
Most Recent:	108
Change from Benchmark:	-2
Change from Prior Year:	+24

FIRE RESCUE

The mission of Andover Fire Rescue is to serve the citizens of the community and its visitors by protecting them from the dangers created by man-made and natural emergencies.

Andover Fire Rescue provides professional services such as fire suppression, EMS, technical rescue and hazardous materials response. The organization aggressively attempts to minimize the risks associated with these incidents through effective fire prevention and investigation, code enforcement, public education and injury prevention programs. The department is dedicated to assisting those in need regardless of the severity of the problem.

VALUE STATEMENT

The values of Andover Fire Rescue are service to those in need and community involvement through the professionalism, integrity and dedication of its personnel.

FIRE RESCUE and EMS OPERATIONS

There are two basic subdivisions within the Operations Division of Andover Fire Rescue: Fire Rescue and Emergency Medical Services.

The Operations Division operates on four shifts led by a Deputy Fire Chief who is responsible for the oversight of all activities on a particular shift. Those responsibilities range from incident management to customer service with an end result that ensures we have the necessary resources to mitigate any situation safely and appropriately.

The Operations Division has the primary responsibility for responding to emergency and non-emergent calls for assistance from the public. Services provided include combating all types of fires, providing emergency medical care to the sick and injured, containing and mitigating the effects of leaks and spills of hazardous materials, rescuing those who are physically trapped in such situations as motor vehicle accidents, industrial accidents or collapsed structures, rescuing persons caught in swift moving water, mitigating the hazards associated from downed power lines or natural gas leaks and providing aid in situations where those in the community need special assistance such as lock out/in situations, or animal rescues.

In addition, all of the men and women of Andover Fire Rescue participate in presenting public fire safety and emergency preparedness educational programs to the general public, safety inspections, maintaining equipment, apparatus and facilities and participate in training.

Andover Fire Rescue operates out of three fire stations with three EMT Engine Companies, one EMT Ladder Company and two Basic Life Support (BLS) ambulances providing 24/7 coverage. The fire stations are located on North Main Street, Greenwood Road and at the intersection of Clark Road and Andover Street.

Several specialized pieces of equipment (such as boats, hazardous materials response trailers and a trench rescue trailer) are located throughout the community and staffed on an “as needed” basis by personnel normally assigned to the engine and/or ladder companies.

Andover Fire Rescue currently has four (4) personnel who are also members of the Essex County Technical Rescue Team that respond to specialized technical rescues throughout the county. These members train monthly to hone the specialized skills necessary to assist in the mitigation of these rescues.

Andover Fire Rescue has one reserve engine, one reserve ladder and two reserve ambulances among its fleet. The reason for the reserve apparatus is to ensure that the Town is appropriately protected when a “front line” truck is out of service for repairs or preventative maintenance, and to maintain the Insurance Services Office (ISO) Class 3 rating.

The Department is comprised of sixty-eight (68) personnel including four (4) Deputy Chiefs, thirteen (13) Lieutenants and forty-eight (48) firefighters. Suppression personnel work a 24-hour schedule with one of the four groups on-duty each day.

In addition to his daily management duties, one of the four Deputy Chiefs serves as the Training Officer for Andover Fire Rescue and has the responsibility of coordinating and/or delivering all training-related programs in relation to the myriad of services provided by the Fire Rescue personnel. The training may range from the review of initial training that newly hired recruits receive while attending the Massachusetts Firefighting Academy, specialized rescue or Emergency Medical Services recertification or continuing education and training administered to the entire organization.

The delivery of Emergency Medical Services training is provided by Paramedic and EMT certified personnel from either within the organization or from outside certified contract personnel. Extensive federal and state regulations relative to the provision of emergency medical services and the appropriate documentation and administrative requirements necessitate special focus and attention to this service area.

FIRE RESCUE and EMS RESOURCES

Andover Fire Rescue has three fire stations – each has one or more staffed companies as well as specialized and/or reserve equipment.

- Station 1, Central Station – 32 North Main Street (downtown area)
 - ~ Staffed companies: Engine Company, Ladder Company, ambulance, Deputy Chief’s Car 2, Fire Prevention Officer’s Car 3.
 - ~ Specialized apparatus: 1 rescue boat, trench rescue trailer, Hazardous Materials Response trailer, Forestry unit, and an air support vehicle.
 - ~ Reserve apparatus: Engine, Tower ladder, 1 ambulance, staff vehicle

- Station 2, Ballardvale Station – Clark Road and Andover Street
 - ~ Staffed company: Engine Company
 - ~ Specialized apparatus: 1 Rescue boat

- Station 3, West Station – Greenwood Road (West Andover area)
 - ~ Staffed companies: Engine Company, ambulance
 - ~ Specialized apparatus: 1 rescue boat, forestry unit, fire alarm bucket truck
 - ~ Reserve apparatus: 1 ambulance

Each of the four platoons consists of seventeen positions with a minimum daily staffing level of fifteen Firefighter/EMT's and Command staff.

- Command Staff: One Deputy Chief
- Engine Companies: One Lieutenant, one driver/operator and one firefighter
- Ladder Company: One driver/operator
- Ambulance: Two Emergency Medical Technicians

Andover Fire Rescue currently has Memorandums of Understanding (MOUs) with several communities to provide mutual aid, automatic mutual aid and other response needs in the event that the on-duty resources are overwhelmed by an incident. These agreements contain the provision of service by Andover Fire Rescue to other communities in return for service to the community of Andover.

FIRE PREVENTION

The following five primary objectives measure the success of the work done by the Fire Prevention Office:

- Reduce fire loss and injuries through the administration of risk-based community education programs.
- Manage risk associated with fire and environmental emergencies through successful implementation to engineering, inspection, code compliance and hazardous materials management.
- Ensure citizens can escape a fire safely, that suppression forces have the means to control a fire with minimal risk of injury and that damages to physical resources are minimized in an emergency through proactive prevention efforts in new and existing buildings.
- Investigate fire and hazardous materials incidents to understand causes and effects and apply lessons learned to improving our community's safety programs.
- Ensure that the department is meeting the service demands of the community and providing excellent customer service. We strive to meet the interests of our fire prevention responsibility while attempting to meet the interests of the residents.

The Fire Prevention Officer also supports the Incident Commander at all escalating fire and rescue incidents by fulfilling the staff function of the Safety Officer. The Fire Prevention Officer responds directly to the scene to coordinate and address any safety and personnel accountability concerns that may arise during the mitigation of the incident.

The Department annually inspects three or more family dwellings, schools, theaters and all public, municipal, commercial and industrial occupancies. All nursing homes, assisted living facilities, hospitals infirmaries and inn holders are inspected on a quarterly basis. Fire drills are conducted at each public and private school quarterly and public sector training is conducted per their request. Facilities requiring assistance in developing evacuation plans are also afforded the guidance necessary in preparing the plans. All necessary State and Local permits for storage of flammables, installation of oil burners, fireworks and pyrotechnic displays, storage of gunpowder or blasting agents and the daily blasting or open burning permits are issued by Fire Rescue.

FIRE INVESTIGATION

Andover Fire Rescue is responsible for conducting fire scene investigations to determine origin and cause. Fire Rescue has a Deputy Fire Chief who is specially trained in performing fire and arson investigations to determine whether the fire was accidental or arson by nature. Fire Investigators thoroughly examine fire scenes, interview victims, witnesses and potential suspects. The investigators are also responsible for collecting evidence and processing the evidence to determine the cause of the fire.

Andover Fire Rescue has a Deputy Chief who teams up with members of the Andover Police Department, Massachusetts State Police and the Essex County District Attorney's Office in the prosecution of arson cases. All entities involved are required to prepare detailed reports, present evidence and testify in Court for fire cause cases.

FIRE PROTECTION

Andover Fire Rescue provides services ranging from the education of elementary school children to the rescue of elderly citizens from nursing home fires. Installation and maintenance of all fire alarm wiring of all coded fire alarm boxes is also provided.

SPECIALIZED RESCUES

In addition to fire and emergency medical services, the organization performs numerous rescue missions. These include incidents involving stalled elevators, trench collapse rescue, confined spaces, high/low angle rope rescues, surface water and ice rescues.

HAZARDOUS MATERIALS RESPONSE

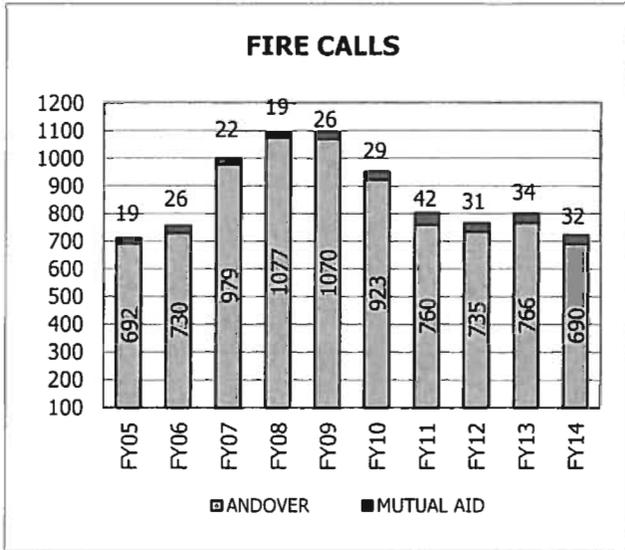
The Department, in cooperation with the District Hazardous Materials Team, mitigates all hazardous materials incidents. The District 6 Team is comprised of members from various departments from Billerica to Gloucester. Andover Fire Rescue maintains records of any and all buildings that store hazardous materials over the threshold amounts established by the Environmental Protection Agency. These records are required to be resubmitted to the Department on an annual basis prior to March 31st.

EMERGENCY MEDICAL SERVICES

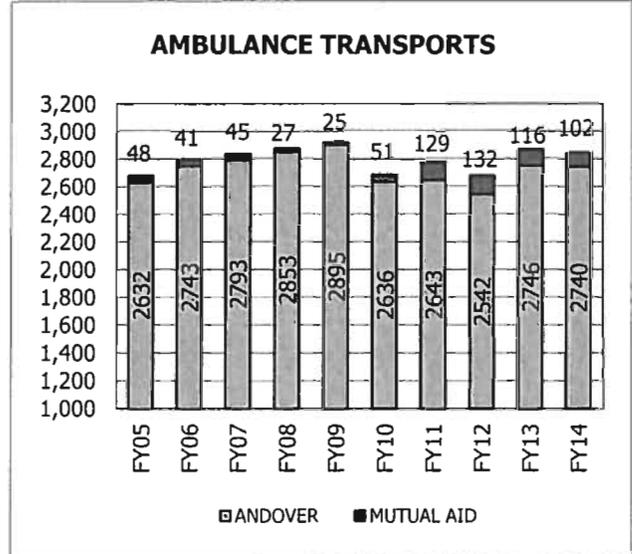
Andover Fire Rescue provides first response to all medical emergencies due to accidents or medical ailments. The surrounding communities of North Andover, Tewksbury, North Reading, Reading, Billerica, Methuen and Salem, NH provide backup mutual aid ambulance service. In addition, the Lawrence General Hospital Paramedic Unit is requested when the emergency dictates the need for Advanced Life Support (ALS) based on stringent protocols established through collaboration between Andover Fire and Lawrence General Hospital.

A Deputy Chief is assigned additional duties that allow Andover Fire Rescue to meet the current state and federal incident reporting requirements as well as patient care quality assurance and improvement mandates that the Massachusetts Office of Emergency Medical Services place on all emergency medical service providers.

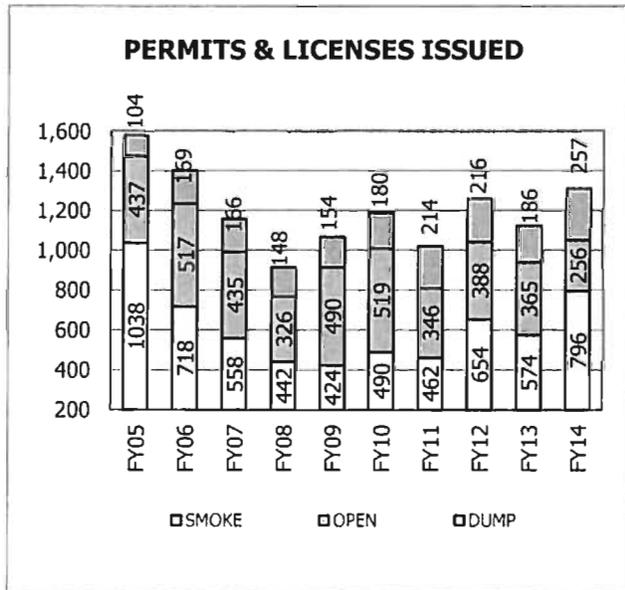
FIRE PERFORMANCE STATISTICS



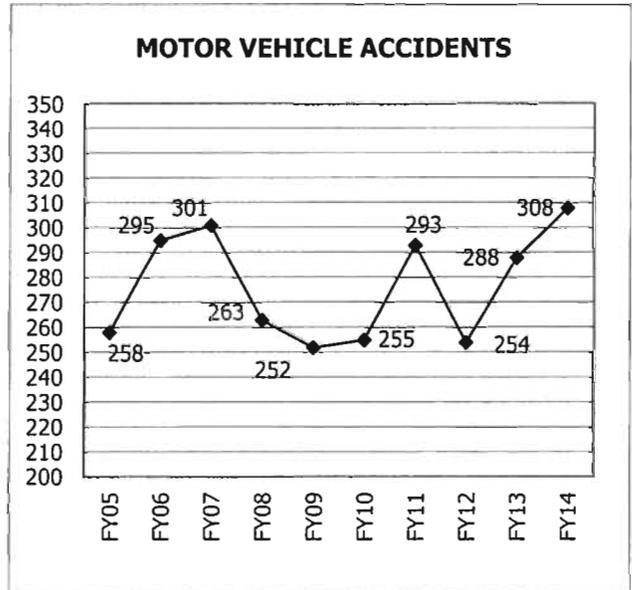
Benchmark - Andover (prior 3-yr avg):	754
Most Recent:	690
Change from Benchmark:	-64
Change from Prior Year:	-76



Benchmark - Andover (prior 3-yr avg):	2644
Most Recent:	2740
Change from Benchmark:	+96
Change from Prior Year:	-6



Benchmark - Total (prior 3-yr avg):	1156
Most Recent:	1309
Change from Benchmark:	+153
Change from Prior Year:	+184



Benchmark (prior 3-yr avg):	278
Most Recent:	308
Change from Benchmark:	+30
Change from Prior Year:	+20

MUNICIPAL SERVICES DEPARTMENT

PLANT & FACILITIES

The mission of the Municipal Services Department Plant & Facilities Division is to provide a responsive, well-planned and cost-effective maintenance operation and capital improvement program for all Town and School buildings, parks and grounds, vehicle maintenance, cemetery, forestry and other areas within its responsibility.

The Plant & Facilities Division provides scheduled and non-routine maintenance services to all Town and School buildings (over 1.35 million square feet,) parks and grounds, cemetery, forestry and vehicle operations. Additionally, the Division is responsible for the following:

- Implementation of all major buildings and grounds capital projects including new building construction projects, landscape and field projects and driveway and parking area improvements.
- Town and School building and field rental functions.
- The Town's fuel depot.
- Spring Grove Cemetery operations.
- Compliance with environmental, health and safety regulations.
- Custodial services to all Town buildings.
- Town-owned traffic and streetlights.
- Building security.
- Bald Hill leaf composting facility.
- Development and project management of energy conservation projects.

ADMINISTRATION

The Division is managed by a Deputy Director who is supported by two Superintendents, an Executive Secretary, a Construction Project Manager, a Manager of Energy and Utilities, a Mechanical Engineer, a Work Control Center Coordinator, two part-time Accounts Payable Clerks, a Facilities Services Coordinator and a diverse group of skilled and semi-skilled Maintenance Tradespersons, Vehicle Mechanics, Custodians and Grounds and Tree Workers.

ADMINISTRATION ACCOMPLISHMENTS/HIGHLIGHTS

- Construction of the new Bancroft Elementary School continued. The project was substantially completed in August, 2014.
- The Cormier Youth Center construction started in June, 2014 and is ongoing, with completion scheduled for July, 2015.
- Continued assistance to the IT Department with the installation of projectors, SmartBoards and wireless routers in all schools (ongoing project.)
- More than ninety projects were completed at multiple Town and School buildings and sites.
- Administration of the Bald Hill Compost Site Permit Program which resulted in \$21,808 revenue from Permit Sales in 2014. A grinder was purchased to aid in the recycling of leaves and brush.

- Energy Management: As part of the reorganization of the Municipal Services Department, Plant and Facilities restructured the P&F Business Manager position. The result is the new Manager of Energy and Utilities position. This position is responsible for the development and management of energy conservation projects and the pursuit of energy grants and utility incentives. In addition, the Manager of Energy and Utilities negotiates utility supply contracts, investigates new energy savings technologies, implements energy saving measures, and tracks and forecasts utility usage and costs for town and schools.
- Tree City USA designation for 15th consecutive year by *National Arbor Day Foundation*.

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL DIVISIONS

The Building Maintenance and Mechanical/Electrical Divisions are supervised by two Working Foremen who work under the direction of the Deputy Director. The staff members of these two divisions provide all maintenance services including electrical, mechanical, plumbing, carpentry, painting and security to all Town and School buildings. The two Working Foremen also function as Project Managers on a variety of Town and School capital improvement projects. Additionally, these divisions provide mail delivery to all buildings and maintain traffic signals and Town-owned street light poles.

	<u>2012</u>	<u>2013</u>	<u>2014</u>
School Labor Hours	21,415	24,145	22,797
School - Total Labor & Material Cost	\$1,372,401	\$1,532,410	\$1,353,611
Town Labor Hours	6,893	8,311	9,838
Town - Total Labor & Material Costs	\$528,794	\$795,468	\$808,283

BUILDING MAINTENANCE AND MECHANICAL/ELECTRICAL ACCOMPLISHMENTS

BANCROFT ELEMENTARY SCHOOL

- New school construction
- Salvaged old school for equipment and fixtures to reuse
- Installed soap, paper towel and toilet paper dispensers and flag holders, in new school
- Installed AED cabinets in the new school
- Installed new playground structures

DOHERTY MIDDLE SCHOOL

- Completed phase two of site improvement project
- Divided room 213 into two classrooms
- Painted both boys' and girls' locker rooms

HIGH PLAIN ELEMENTARY/WOOD HILL MIDDLE SCHOOLS

- Upgraded to new EMS equipment
- Sealed exterior masonry of Wood Hill Middle School
- Painted 24 classrooms at Wood Hill
- Installed ceiling fans in Wood Hill classrooms
- Installed new iron stairs to the loading dock

ANDOVER HIGH SCHOOL/COLLINS CENTER

- Installed new lock down cylinders in all classrooms
- Installed wind screens at the tennis courts
- Installed VCT flooring in the computer lab area of the library
- Conducted Retro Commissioning
- Installed trash and recycling compactors with concrete pads
- Conducted space needs study
- Installed VCT flooring and sink in the new exam room in the Nurses' suite
- Installed acoustical foam panels in eight classrooms
- Converted lighting in the Field house/Dunn Gym to LED
- Removed carpeting and installed VCT flooring in room 261-15

SANBORN ELEMENTARY SCHOOL

- Painted all exterior soffits
- Upgraded EMS equipment
- Raised backstop fence at the dugouts

SHAWSHEEN ELEMENTARY SCHOOL

- Replaced two sections of the existing boiler
- Installed new playground safety mulch
- Replaced glass curtain walls in four classrooms

SOUTH ELEMENTARY

- Replaced kitchen floor drain and piping

WEST ELEMENTARY SCHOOL

- Replaced windows in Grade 1 restrooms
- Replaced window blinds with shades in Grade 5 classrooms
- Upgraded EMS equipment
- Installed acoustical foam panels in four classrooms
- Installed new swings and playground safety mulch

WEST MIDDLE SCHOOL

- Replaced carpet with VCT flooring in room 403
- Installed a new wall and data and electrical wiring to create a computer lab in the library
- Constructed soffits and pipe chases after completion of the heating project
- Installed acoustical foam panels in four classrooms
- Renovated old MCAS room
- Replaced one boiler with a condensing boiler

ALL SCHOOLS

- Screened and recoated all gymnasium floors
- Continued with the installation of new projectors, SmartBoards and wireless routers
- AHERA bi-annual asbestos inspections
- Fire alarm system testing and maintenance
- Smoke detector replacement

TOWN PROJECTS

BALD HILL STICKER FEE PROGRAM

- \$21,808 in revenue from permit sales in 2014
In 2014, permit sales included a new, three-year permit option. 133 three-year permits were sold in 2014, which will result in fewer total permits being sold in 2015.

CENTER AT PUNCHARD

- Painted all walls in the Center at Punchard
- Replaced carpeting in the front corridor
- Installed finished walls in freezer alcove
- Replaced glass that had been broken on the roof of four season room
- Installed snow and ice guards on the roof parapet

SPRING GROVE CEMTERY

- Installed a new high efficiency boiler

MEMORIAL HALL LIBRARY

- Installed a building system air compressor (repurposed from the old Bancroft School)
- Installed pay-as-you-go parking permit machines in rear parking lot
- Replaced five boilers with two new high-efficiency boilers

PUBLIC SAFETY BUILDING

- Upgraded EMS equipment
- Converted hallway lighting to LED lights

RED SPRING ROAD

- Raised the masonry openings on two garage bay doors

SCHOOL ADMINISTRATION

- Installed a new fire suppression system in main server room
- Installed new carpeting in the second floor hallway
- Replaced the tile floor in the third floor restroom

TOWN HOUSE

- Painted the great hall
- Reconstructed the front plaza and handicap ramp

TOWN OFFICES

- Painted all Plant & Facilities offices
- Repaired the front sidewalks
- Replaced the expansion tank in the boiler room
- Repaired the landings on the front stairway
- Installed new work stations in the engineers office

YOUTH CENTER

- Continued support to the Cormier Youth Center project

PARKS & GROUNDS, CEMETERY and FORESTRY DIVISIONS

The three Parks & Grounds Divisions (Parks & Grounds, Cemetery and Forestry) are independent and interdependent. They operate under the supervision of one Superintendent and share equipment and work together on special projects. The three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties, such as providing support to parades and other holiday events, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage projects, snow removal and repairing park benches and tables.

PARKS & GROUNDS, FORESTRY AND CEMETERY STATISTICS

	<u>Schools</u>	<u>Town</u>
Man Hours	5,918	18,193
Labor & Materials	\$196,798	\$747,499
	<u>FY2014</u>	<u>FY2015</u>
Fields Revolving Fund Revenue	Actual	Estimate
	\$78,000	\$75,000

PARKS & GROUNDS DIVISION

This division maintains more than 2.75 million square feet of ballfields, and 1.4 million square feet of lawn areas located on all School and Town building sites and other Town properties including Ballardvale Playground, Upper and Lower Shawsheen, the Bowling Green, Town-owned parks, playgrounds and designated islands, triangles and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, over-seeding, liming, fertilizing and weed and insect control. This division also maintains small trees, shrubs and shrub beds on Town property and is responsible for snow removal at all Town buildings.

CEMETERY DIVISION

Spring Grove Cemetery, located at 124 Abbot Street, is owned and operated by the Town. It contains approximately 47 acres and is 75% developed. During 2014 there were 37 full burials, 25 cremations, and 57 lots sold, for total revenue of \$82,872. Cemetery operations and maintenance include burials, mowing, trimming, turf care, pruning of shrubs and small trees, and leaf pickup. Cemetery personnel also support other Town-wide tasks, such as snow removal, grounds maintenance, and special projects requiring their manpower and excavation expertise.

FORESTRY DIVISION

The Forestry Division is responsible for the maintenance of all Town-owned trees. Forestry division work includes: pruning trees, clearing storm damage, flat clearing areas of undesirable vegetation and removing obstructions at intersections and curves for improved visibility. The Forestry Division also performs roadside mowing throughout the Town, maintains the Bald Hill compost site and plows snow for the Department of Public Works.

PARKS & GROUNDS, CEMETERY and FORESTRY ACCOMPLISHMENTS

- Multiple fertilizer applications to Town and School fields.
- Performed spring and fall maintenance to all Town and School irrigation systems.
- Applied diamond mix to all Town and School baseball diamonds.
- Conducted snow removal at seven Town buildings.
- De-iced all sidewalks at Town-owned buildings.
- Received Tree City USA designation for the fifteenth consecutive year.
- Pruned low hanging limbs on Cemetery property.
- Responded to 121 requests for tree work from Town residents.
- Responded to 24 emergency tree calls from the Andover Police Department.
- Planted six new public shade trees during the spring season.
- Celebrated Arbor Day 2014 with a small ceremony honoring the memory of two long-time Town employees with a tree planting in front of the Andover Town Offices building.
- Bald Hill Recycling Facility: Supervised site monitors and provided support to the composting operation. More than 10,000 cubic yards of material were collected from Town residents to be ground and screened into compost.
- Coordinated the installation of the holiday decorations on Main Street in November.
- The Forestry Division mowed roadside vegetation along 35 miles of Town roads.
- 18 stumps were ground out, the chips were removed and the areas were loamed and seeded.
- Assisted Public Works with plowing during snowstorms.
- Continued weed eradication program throughout the Cemetery grounds.
- Fertilized and groomed Deyermund Field was for use by youth leagues.

VEHICLE MAINTENANCE DIVISION

The Vehicle Maintenance Division is supervised by a Superintendent, who is also responsible for purchasing and materials management for all Plant & Facilities operating divisions. This division provides maintenance to all Town and School vehicles and major pieces of equipment including fire apparatus, police cruisers, DPW trucks and heavy equipment, Plant & Facilities trucks and heavy equipment, Town/School emergency generators and other support vehicles. The Superintendent of the Vehicle Maintenance Division also coordinates the purchasing of all new Town vehicles.

VEHICLE MAINTENANCE ACCOMPLISHMENTS

- Updated vehicle diagnostic software – yearly project.
- Provided preventative maintenance and general repairs to 157 Town vehicles, 79 major pieces of equipment, 18 emergency generators for School and Town buildings and 56 smaller pieces of equipment.
- Completed 1,144 work orders totaling 4,982 man hours and \$539,863 in labor and materials.
- Provided administrative support to vehicle purchases for Town departments.
- Supported the Department of Public Works snow removal operations (equipment maintenance, installation and removal of sander units and snow plowing.)
- Maintained and repaired all fire apparatus, including assisting with federally-mandated inspections of the ladder trucks' hydraulic and pump systems.

VEHICLE MAINTENANCE STATISTICS

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Gasoline	81,099	76,953	76,281
Diesel	<u>40,834</u>	<u>49,309</u>	<u>50,065</u>
Total Gallons	121,933	126,262	126,346

FACILITIES SERVICES DIVISION

The Facilities Services Division is managed by a Supervisor and is responsible for all Town custodial services, including support to the Library, Public Safety, Town House, Town Offices and Senior Center. This division also schedules the use and rental of all School buildings, Town and School fields, and the Town House function hall for non-profit groups, private organizations, individuals and Town and School activities. The Field House, Dunn Gymnasium, and fields at Andover High School and West Middle School are scheduled by the School Athletic Department. As mentioned previously, the Facilities Services Supervisor resigned from the Town and the custodians became the responsibility of the Building Division. This position was filled by a Facilities Service Coordinator.

FACILITIES SERVICES ACCOMPLISHMENTS

- Continued support to Town and School energy conservation initiatives.
- Continued program to improve custodial efficiency and cost savings with new labor saving equipment and cleaning products.
- Ongoing custodial training on methods and procedures.
- Coordinated meetings with leaders of all private youth sports and Town officials to support field maintenance, scheduled programs, and special projects.
- Implemented new scheduling software to improve efficiencies in the scheduling, permitting, invoicing and reporting in regards to playfields and facilities rentals.

RENTAL ACTIVITY

The rental numbers reflect the actual permits issued and entered into the accounting system. For every rental request received, a permit is issued and an invoice is generated.

SCHOOLS

School rentals continued to fill the ten schools in Town, and growth was seen in the Department of Community Services, Youth Services and School enrichment program uses. From December through April vacation only two schools were available for use in the evening. All schools are available for gym use only after 6:00PM, and the open schools accommodate mostly Town and School programs. Weekend use of schools is not permitted during this timeframe.

FIELDS

Town fields were rented to capacity each season in 2013. The High School, Department of Community Services and Andover Youth Services programs continued to expand. All Youth and Adult Leagues were once again asked to maintain their programs at their current size, as there is no field space available for program expansion.

ANDOVER TOWN HOUSE

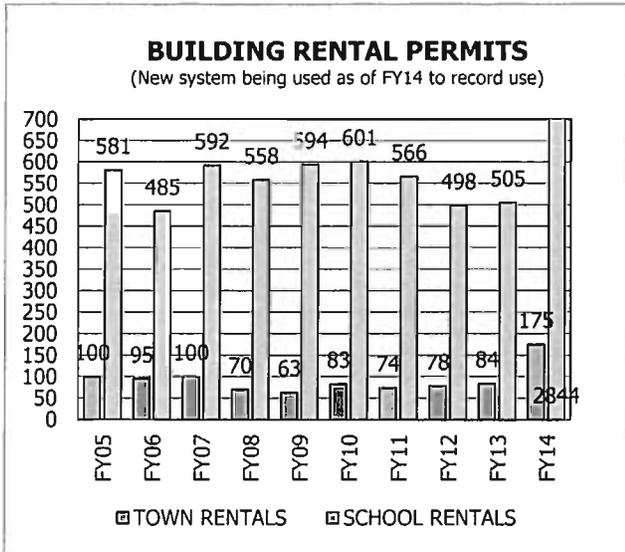
The function hall at the Andover Town House is available for rental seven days per week. In addition to various private rentals, the Department of Community Services is the most frequent weekday user, and also uses the hall for various evening and weekend events. Andover Youth Services regularly schedules concerts, dances, and other events at the Town House. The Andover Senior Center also hosts social events at the Town House each year.

FACILITIES SERVICES STATISTICS

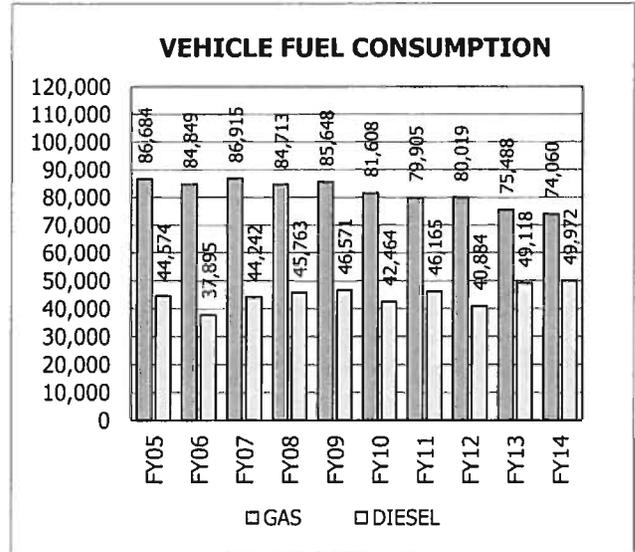
	<u>2012</u>	<u>2013*</u>	<u>PERMITS</u> <u>2014</u>	<u>USES</u> <u>2014</u>
Schools	520	295	955	3,405
Town Buildings	86	67	112	201
Fields	<u>63</u>	<u>73</u>	<u>159</u>	<u>2,249</u>
Total Permits Issued	669	435	1,226	5,855

- * During the summer of 2013 a new permitting system was implemented in the Facilities Services division. Under the new system, multiple locations can be reserved under the same permit. The new system, with its expanded reporting options, allows us to view both the number of permits issued and the number of actual uses, as illustrated in the table above. Andover Facilities Services division continues to see increased rentals in both Town and School locations.

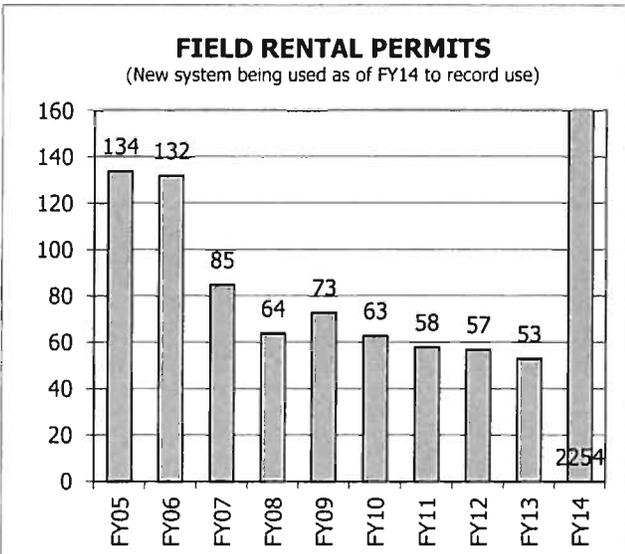
PLANT AND FACILITIES PERFORMANCE STATISTICS



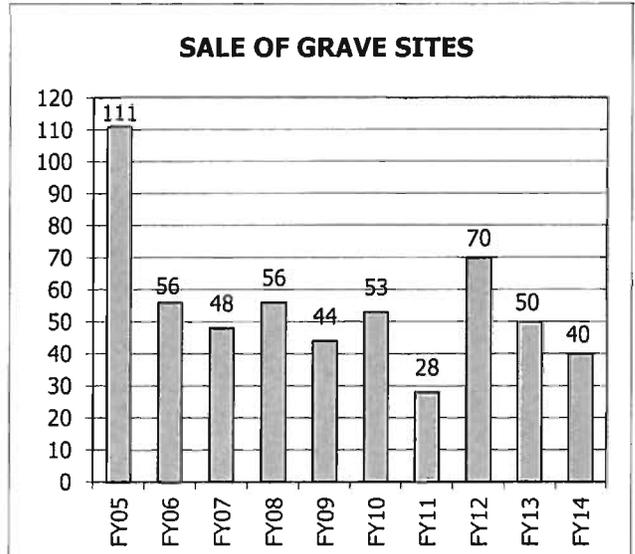
Benchmark - Town (prior 3-yr avg):	79
Most Recent:	175
Change from Benchmark:	+96
Change from Prior Year:	+91



Benchmark - Total (prior 3-yr avg):	123,860
Most Recent:	124,032
Change from Benchmark:	+172
Change from Prior Year:	-574



Benchmark (prior 3-yr avg):	N/A
Most Recent:	N/A
Change from Benchmark:	N/A
Change from Prior Year:	N/A



Benchmark (prior 3-yr avg):	49
Most Recent:	40
Change from Benchmark:	-9
Change from Prior Year:	-10

PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state-of-the-art disposal of our wastes (liquid and solid) and provide safe travel on our road network.

ENGINEERING DIVISION

In 2014, the Engineering Division performed work for various construction projects such as new water mains on Chestnut St. and West Knoll Rd.; installation of Chain Link Fence at the Landfill; emergency repairs to the Hussey's Pond Dam; drainage improvements on Tewksbury St. and other various locations; sewer construction from Enmore St. to Burton Farm Dr.; survey and design of upcoming drainage improvements on Foster Cir., and design of water main replacement on portions of Tewksbury St., Center St., Chester St., Bancroft Rd., Highland Rd., Chandler Rd. and River Rd.

Assistance was provided to the Highway Division during road paving work, as well as various drainage and sidewalk repairs, and also to the Water/Sewer Division during various water and sewer repairs. Staff also coordinated with our consultant to update the Master Sewer Plan, and also with MADOT and the Town of Tewksbury on proposed improvements at the Dascomb Rd./East St./Shawsheen St. intersection. Work continued on implementation activities with various other departments as part of the town-wide Stormwater Management program, and the Town's Annual Report, required for compliance with EPA regulations, was prepared and submitted in April. Maintenance of the GIS system was performed to continue updating the drainage, water and sewer utility layers, and also creating various maps for other town departments.

The design of proposed roads and utilities on new Subdivision and Site Plans were checked for the Planning Board and inspections of road and utility construction was performed in new developments such as Jillian Way, Fraser Dr., Christian Way, and Northfield Commons. Street opening permits for various utility installations and repairs by Columbia Gas, Verizon, National Grid, Comcast and other private contractors were issued and utility markouts and inspections were performed. This year included new gas mains on Enmore St., River Rd., Lucerne Dr., Linda Rd. area, and Summer St. area, as well as underground electric lines in the Algonquin Dr. and Abbot Bridge Dr. areas. Staff also attended numerous meetings regarding the proposed Tennessee Gas Pipeline project. Trench Permits were also issued, as required by state law, for various trench excavations.

The Engineering Division also provided and maintained records of various utilities, street excavations, residential and industrial site development, street layouts and CH90 road paving.

ENGINEERING DIVISION STATISTICS			
	2012	2013	2014
Storm Drain Design and Construction (ft.)	1,913	1,081	815
Sewer Main Design and Construction (ft.)	926	10	1,400
Sidewalk Design and Construction (ft.)	672	3,200	0
Water Main Design and Construction (ft.)	500	680	15,370
Streets Resurfaced (miles)	9.2	6.2	5.3
Street Opening Permits Issued and Inspected	235	208	304
Subdivision/Site Plans reviewed (# plans/# lots)	13/34	12/27	11/42
Subdivision Construction Inspections/Tests:			
Water mains (ft.)	2,701	6,036	3,340
Sewer mains (ft.)	1,177	0	2,458
Drain lines (ft.)	760	0	1,751
Sidewalks (ft.)	1,320	95	400
Roads Paved: Binder coarse (ft.)	1,561	3,110	1,379
Top coarse (ft.)	3,011	2,053	1,414
GIS utility layer edits	38	72	20
Trench Permits issued (new 2009)	52	44	40

HIGHWAY DIVISION

The Highway Division is responsible for road maintenance, including rebuilding and resurfacing of approximately 200 miles of existing roads. During the fall, spring and summer months, two sweepers worked diligently cleaning winter sand off all streets and cleaning road construction areas. A few days per week the sweepers start work at 5:00 a.m. to take advantage of low traffic and parking conditions especially in business areas. The Highway Division is responsible for the maintenance of the Town's sidewalk infrastructure. The Division also assists the Engineering Division in inspecting new roads prior to acceptance as public ways. The Division is responsible for the cleaning and maintenance of all storm water culverts and drainage systems including catch basin and pipe cleaning as well as maintenance of water courses on public property impaired by beaver dams. The Highway Division is the lead agency responsible for snow and ice removal and flood control measures and other Town divisions assist in these operations.

HIGHWAY DIVISION STATISTICS			
	2012	2013	2014
Number of streets resurfaced	35	19	14
Total number of miles of road resurfaced	9.2	6.2	5.1
Total number of feet of curbs constructed	750	3,370	2,650
Catch basins cleaned	1,677	1,933	1,897
Storm drains/culverts cleaned	216	125	178
Catch basins repaired	63	59	48
Storm drains repaired	9	12	17
Snow storms	2	8	6
Sanding events	13	12	17
Signs repaired/installed	178	225	196
Masonry wall repairs	12	11	7
Sidewalk Design and Construction (lf)	4,200	3,200	3,500

WATER TREATMENT PLANT

During 2014, the Water Treatment Plant processed more than 2.8 billion gallons of water at a daily average of 7.7 million gallons, to produce over 2.6 billion gallons of finish water which was delivered to the distribution system. To augment available water supplies, 1.6 billion gallons were diverted from the Merrimack River to Haggetts Pond through the Fish Brook pump station. The Fish Brook station was online for a total of 232 days over the course of the year. The chart below illustrates the breakdown of total water consumption.

The Treatment Plant staff continued its partnership with National Grid securing incentives and rebates for energy projects at the WTP. Staff worked closely with the Town's Energy and Utility Manager to identify potential energy savings projects and secure grants for funding. Staff also collaborated with Town Library staff in promoting National Drinking Water Week and participated in the library's Vehicle Night event. Additionally, staff coordinated two Greenscapes North Shore programs. The first was a gardening and lawn care presentation at the Library to educate gardeners and landscapers on how small changes can boost water conservation and water supply protection. The second was a school program on Keeping Water Clean, geared toward fifth grade students. The Treatment Plant became an official partner with EPA's WaterSense program to promote water conservation measures.

WATER TREATMENT PLANT STATISTICS			
	2012	2013	2014
Gallons of water treated (in millions)	2.563	2.637	2.807
Average daily gallons pumped (in million gal.)	7	7.2	7.7
Maximum day (in million gallons)	13.26	12.812	13.95

WATER DISTRIBUTION

The Water Distribution Division consists of six (6) licensed distribution operators that are responsible for the maintenance and repair of the water infrastructure. The distribution system consists of 250 miles of water mains, 6” to 24” in diameter, 2,100 fire hydrants for fire suppression service, 11,000 water service accounts, 4,800 water gate valves and 5 water storage tanks.

WATER DISTRIBUTION STATISTICS			
	2012	2013	2014
Hydrants Repaired	161	184	34
Hydrants Replaced	12	74	173
Hydrants Inspected and Serviced	225	1,864	50
Hydrants Flushed	260	234	340
Water Main Breaks Repaired	29	25	21
House Service Leaks Repaired	6	7	2
House Services Renewed	39	31	12
New Water Meter Accounts/Installations	45	31	37
Old Water Meters Replaced (Town)	361	266	103
Water Meters bench checked	5	6	5
Water Shut Off/Turn On	77	102	94
Gate & Service Boxes Adjusted	0	21	21

SEWER DIVISION

The Sewer Division is responsible for the operation and maintenance of thirteen (13) wastewater pumping stations and the entire system of sanitary sewers. The sewage system includes 150 miles of sanitary sewers, 6,200 connections and 3,300 sewer manholes. The raw sewage discharge from the Shawsheen Village Pumping Station is transported by means of a force main and 48” gravity system through the City of Lawrence to the Greater Lawrence Sanitary District’s Regional Treatment Plant in North Andover for treatment.

SEWER DIVISION STATISTICS			
	2012	2013	2014
Sewer Main Blocks Cleared	7	6	9
Sewer Main Rodded – Regular Maintenance	132	109	74
Sewer Mains Repaired/Replaced	5	8	1
Sewer Mains Rodded - leased Flusher	30	1	0
Sewer manholes repaired /replaced	6	1	0

SOLID WASTE / RECYCLING

Andover had its refuse transported and processed at the Regional Waste-to-Energy Plant, Wheelabrator, located in North Andover, through June 2014. As of July 2014, the refuse is being transferred to Covanta in Haverhill. In both facilities, the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, junk mail, office paper, cardboard, telephone books, paperboard, steel/tin metal containers, glass, #1 thru #7 plastics and aluminum containers.

SOLID WASTE/RECYCLING STATISTICS			
	2012	2013	2014
Tons of residential refuse collected	9,530	9,209	9,526
Tons of mixed residential paper	2,309	1,344	2,273
Tons of corrugated containers	391	390	357
Tons of glass recycled	1,120	1,114	1,067
Tons of steel/tin containers recycled	66	66	63
Tons of #1 thru #7 plastics	66	66	63
Tons of aluminum materials	66	66	63
Tons of leaves & grass clipping composted	6,675	6,550	6,575

TOWN PROJECTS

BALD HILL STICKER FEE PROGRAM

- \$21,808 in revenue from permit sales in 2014
In 2014, permit sales included a new, three-year permit option. 133 three-year permits were sold in 2014, which will result in fewer total permits being sold in 2015.

CENTER AT PUNCHARD

- Painted all walls in the Center at Punchard
- Replaced carpeting in the front corridor
- Installed finished walls in freezer alcove
- Replaced glass that had been broken on the roof of four season room
- Installed snow and ice guards on the roof parapet

SPRING GROVE CEMTERY

- Installed a new high efficiency boiler

MEMORIAL HALL LIBRARY

- Installed a building system air compressor (repurposed from the old Bancroft School)
- Installed pay-as-you-go parking permit machines in rear parking lot
- Replaced five boilers with two new high-efficiency boilers

PUBLIC SAFETY BUILDING

- Upgraded EMS equipment
- Converted hallway lighting to LED lights

RED SPRING ROAD

- Raised the masonry openings on two garage bay doors

SCHOOL ADMINISTRATION

- Installed a new fire suppression system in main server room
- Installed new carpeting in the second floor hallway
- Replaced the tile floor in the third floor restroom

TOWN HOUSE

- Painted the great hall
- Reconstructed the front plaza and handicap ramp

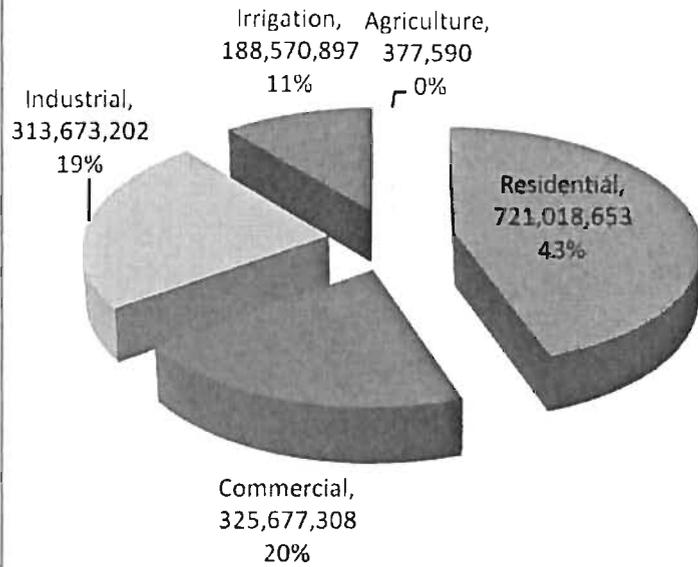
TOWN OFFICES

- Painted all Plant & Facilities offices
- Repaired the front sidewalks
- Replaced the expansion tank in the boiler room
- Repaired the landings on the front stairway
- Installed new work stations in the engineers office

YOUTH CENTER

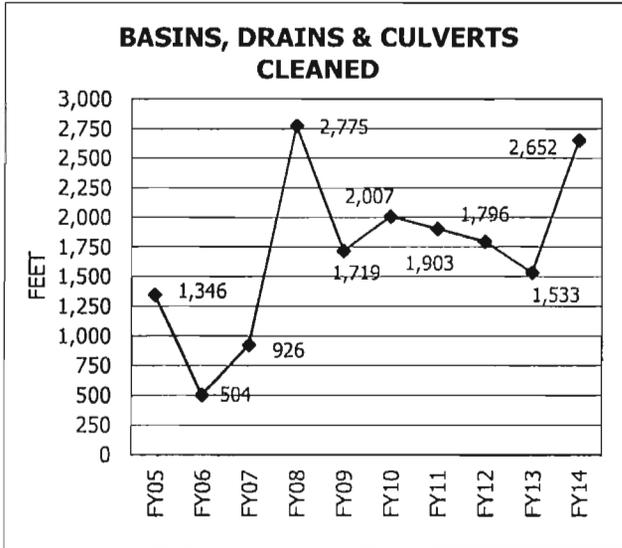
- Continued support to the Cormier Youth Center project

2014 Water Consumption by Type

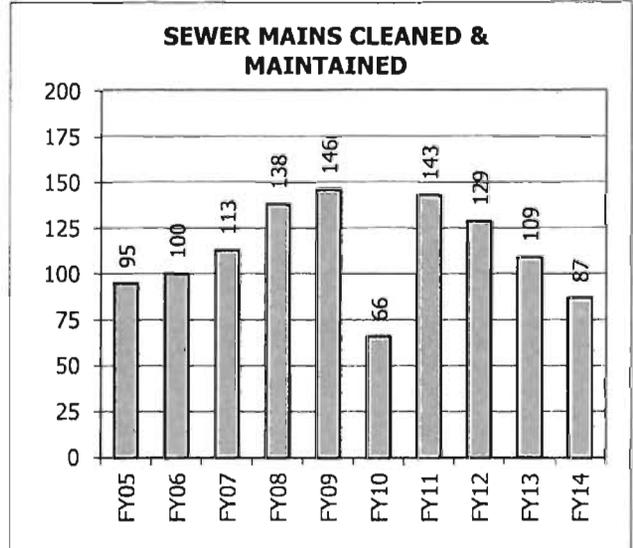


2014	cu.ft	gallons	Percent Usage	Percent Change
Residential	96,392,868	721,018,653	43%	-0.11%
Commercial	43,539,747	325,677,308	20%	-1.22%
Industrial	41,934,920	313,673,202	19%	-23.61%
Irrigation	25,210,013	188,570,897	11%	5.83%
Agricultural	50,480	377,590	0%	-0.59%
Municipal	15,854,770	118,593,680	7%	26.26%
North Reading	46,494,610	347,779,683	17%	8.15%
Total	269,477,408	2,015,691,012		-0.50%

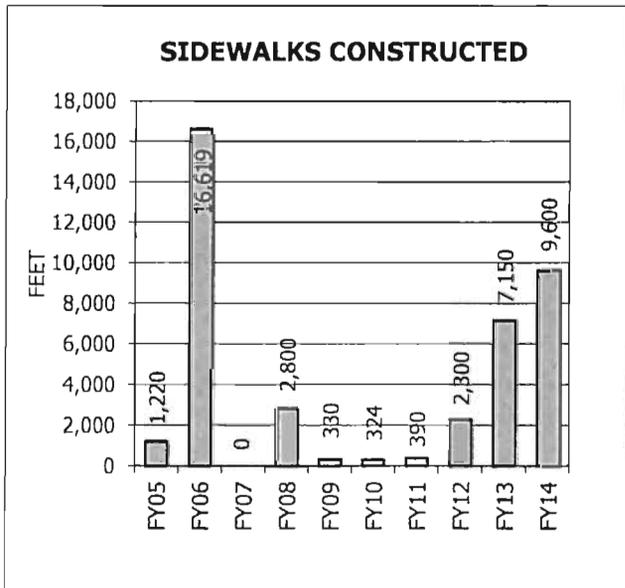
PUBLIC WORKS PERFORMANCE STATISTICS



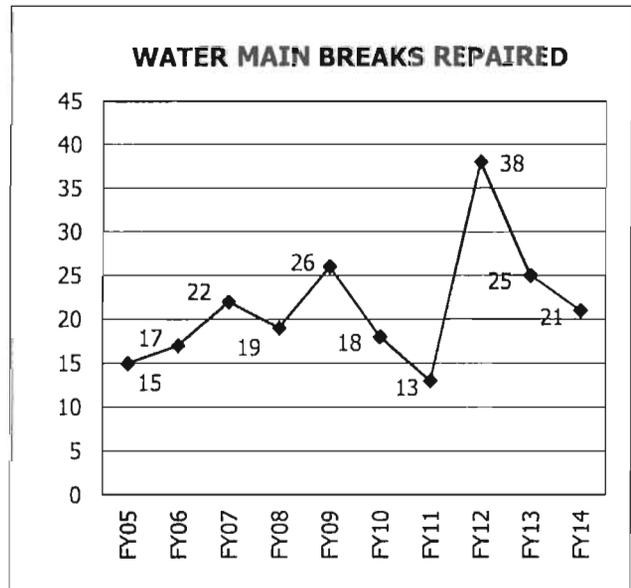
Benchmark (prior 3-yr avg):	1744
Most Recent:	2652
Change from Benchmark:	+908
Change from Prior Year:	+1119



Benchmark (prior 3-yr avg):	127
Most Recent:	87
Change from Benchmark:	-40
Change from Prior Year:	-22

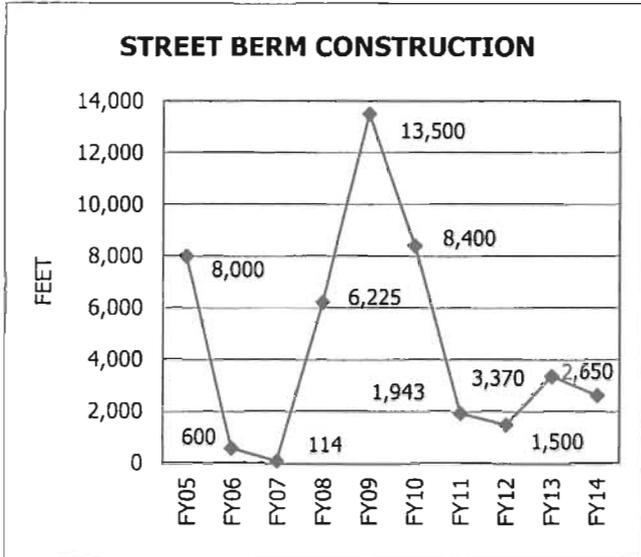


Benchmark (prior 3-yr avg):	3280
Most Recent:	9600
Change from Benchmark:	+6320
Change from Prior Year:	+2450

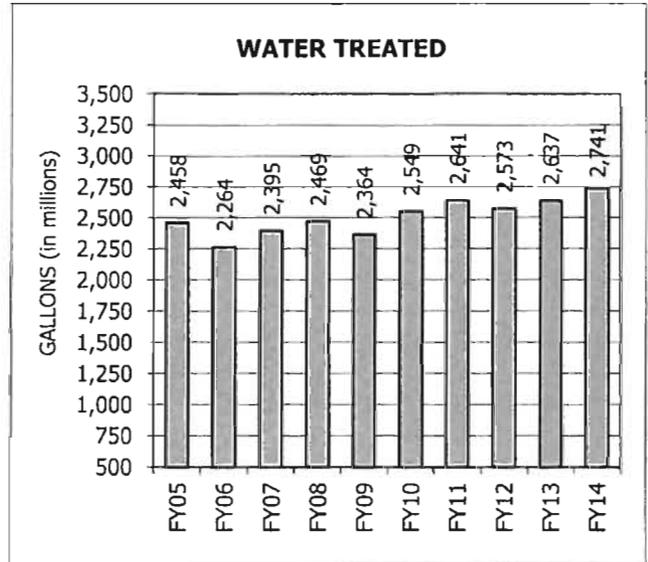


Benchmark (prior 3-yr avg):	25
Most Recent:	21
Change from Benchmark:	-4
Change from Prior Year:	-4

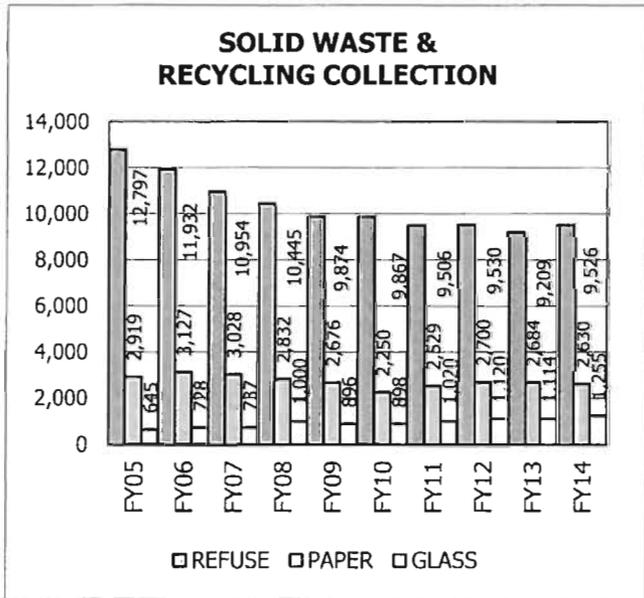
PUBLIC WORKS PERFORMANCE STATISTICS



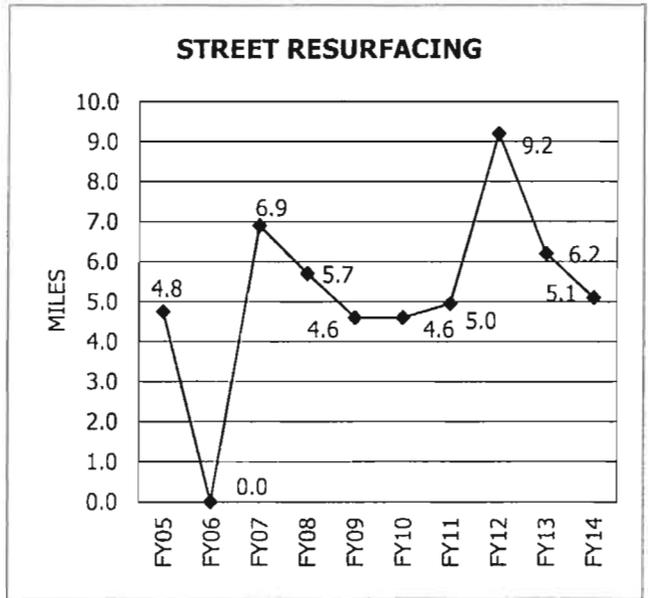
Benchmark (prior 3-yr avg):	2271
Most Recent:	2650
Change from Benchmark:	+379
Change from Prior Year:	-720



Benchmark (prior 3-yr avg):	2617
Most Recent:	2741
Change from Benchmark:	+124
Change from Prior Year:	+104



Benchmark - Solid Waste (prior 3-yr avg):	9415
Most Recent:	9526
Change from Benchmark:	+111
Change from Prior Year:	+313



Benchmark (prior 3-yr avg):	6.8
Most Recent:	5.1
Change from Benchmark:	-1.7
Change from Prior Year:	-1.1

MEMORIAL HALL LIBRARY

Memorial Hall Library is a community partner dedicated to helping the Town of Andover and its citizens realize their full potential. Library patrons experience Memorial Hall Library as a responsive, vital resource meeting their individual needs and offering a memorable and personal library experience. Lives are enriched through a lifelong relationship with ideas, art, literature, information and technology.

2014 was another exciting year of change at Memorial Hall Library. With assistance from the Plant & Facilities Department, the FRIENDS of the Library and the Library Trustees, the following was accomplished:

- Opened summer Sundays for the first time
- Replaced the original Axminster wool carpet in Memorial Hall
- Landscaped Essex Street side of building with funding from the FRIENDS of the Library
- Stabilized, digitized, and reframed the Lincoln portrait with funding from the Trustees
- Renovated TPD staff area on the Ground Floor, including replacement of 1926 windows
- Worked with Police to install *Pay by Space* parking in the lot behind the Library
- Finalized *MHL as a Personal Care Site* for weather and other emergencies
- Final plans completed for Roof Deck and Reference area renovation

NEW SERVICES/IMPROVEMENTS

Trustee minutes on Town website
 Audiobook download station
 Hoopla streaming content
 Public technology training
 Increased Social Media presence

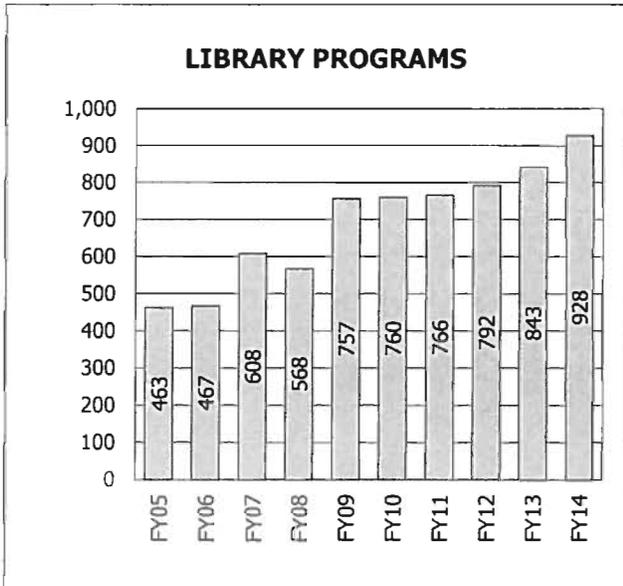
VERY POPULAR SERVICES

Public meeting rooms
 Children/Teen/Adult programs
 Public wifi
 Public computers
 Interlibrary Loan – 73,356 items received

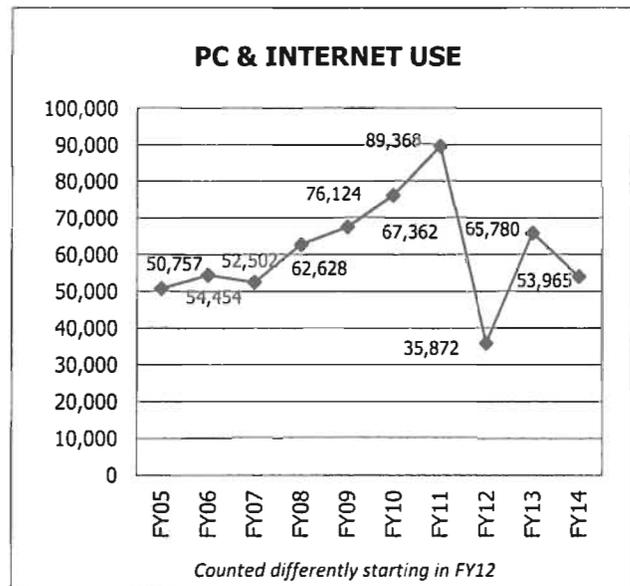
LIBRARY DATA – As reported to the MA Board of Library Commissioners

Metric	2012	2013	2014	Change
Total items	225,123	229,136	229,103	<i>Unchanged</i>
Circulation	592,231	590,427	582,752	-1.3%
Attendance	484,861	370,884	372,801	5.2%
Programs – Adult/Teen	337	359	384	7.0%
Attendance	8,470	7,426	7,376	-0.6%
Programs – Children	455	484	544	12.4%
Attendance	9,029	9,590	15,194	58.4%
Reference transactions	69,108	72,163	68,835	-4.4%
Computer signups	35,872	65,957	53,965	-22.2%
Use of Meeting Rooms	878	966	978	1.2%
FRIENDS membership	307	402	636	58.2%

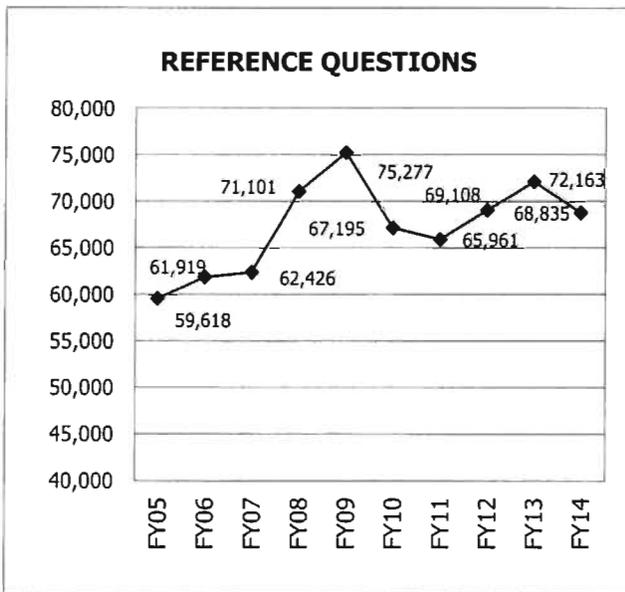
LIBRARY PERFORMANCE STATISTICS



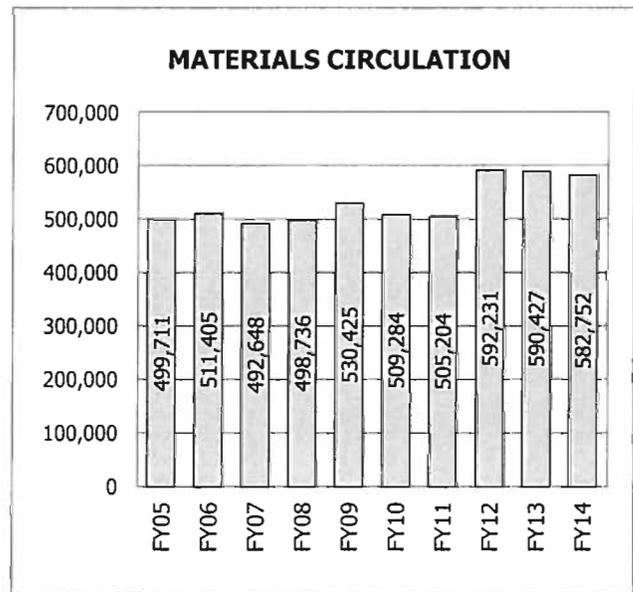
Benchmark (prior 3-yr avg):	800
Most Recent:	928
Change from Benchmark:	+128
Change from Prior Year:	+85



Benchmark (prior 3-yr avg):	63,673
Most Recent:	53,965
Change from Benchmark:	-9,708
Change from Prior Year:	-11,815



Benchmark (prior 3-yr avg):	69,077
Most Recent:	68,835
Change from Benchmark:	-242
Change from Prior Year:	-3,328



Benchmark (prior 3-yr avg):	562,621
Most Recent:	582,752
Change from Benchmark:	+20,131
Change from Prior Year:	-7,675

DEPARTMENT OF INFORMATION TECHNOLOGY

The mission of the Department of Information Technology is to act both as a catalyst for innovation as well as to provide planning, coordination and management in all areas of information systems and technologies in support of the operational missions of all Town of Andover departments and the Andover Public School District.

The Department of Information Technology provides centralized information and technology support and services to all Town departments and the Andover Public Schools. The central IT Department is led by the Chief Information Officer (CIO) who reports to the Town Manager and the Superintendent of Schools.

Accomplishments for 2014 include:

- Awarded Massachusetts Technology Excellence award for municipalities recognizing the rapid technology progress Andover has achieved over the past 24 months.
- Selected and installed a new Unified Communications technology utilizing Voice over IP (VoIP) technology. First elements operational at Bancroft School, remaining buildings in process. System includes full mobile integration.
- Configured and installed 1,000+ technology devices for new Bancroft School including student computers, tablets, networking, wireless, audio visual and printers.
- Configured and installed several hundred new laptop carts for high school and middle schools.
- Upgraded networking architecture and devices to increase internal speed by 10X.
- Deployed new email archiving capabilities to simplify retrieval and increase records compliance.
- Consolidated multiple threat management systems (SPAM filtering, virus checking, etc.) into a single town-wide application.
- Successfully completed 2014 PARCC testing pilot. Currently preparing 500+ devices for 2015 expanded PARCC testing pilot.
- Worked with Digital Learning team to launch *iAndover* 1:1 learning initiative. Configured 200+ student BYOD (Bring Your Own Device) machines as well as 200+ school owned "loaner" devices.
- Installed 150+ Apple TV's in classrooms and conference rooms to enhance interactivity.
- Developed proposal for new town website.
- Successfully converted all municipal property tax billing from proprietary system to standard town-wide accounting system--MUNIS.
- Developed transition program to next generation web-based version of MUNIS.
- Launched public version of Viewpermit online permitting system allowing citizens to acquire and pay for dozens of building and inspectional permits from their homes and businesses 24x7.
- Provide internal email to Town boards to increase transparency.
- Created town wide Customer Service function and hired Customer Service Manager.
- Launched IT Advisory Committee, a five-person citizen committee designed to provide guidance on new technology programs and initiatives.

COMMUNITY DEVELOPMENT & PLANNING

BUILDING DIVISION

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors, as well as to protect the value of the historic district and historic structures in the Town through the enforcement of State and local laws, bylaws and regulations.

The Building Division is charged with the enforcement of The Commonwealth of Massachusetts Building Code, 780 CMR, Architectural Access Board Rules and Regulations, 521 CMR, The Zoning Act, Chapter 40A of the Massachusetts General Laws, the Andover Zoning Bylaw, Article VIII, Section 33, Demolition of Historically Significant Buildings, Section 36, BallardVale Historic District Bylaw and Section 37, Chimneys, of Article XII of the Town of Andover Code of Bylaws, as well as other applicable Town and State laws and regulations. The Building Division reviews all documentation (plans and specifications) submitted with applications for permits and issues all permits required for construction and other applicable activities for which permits are required by law. The Division performs all required site inspections as well as Code mandated safety inspections. The Building Division responds to customer inquiries, complaints and emergencies. Finally, the Building Division assists other Divisions of the Department of Community Development and Planning, as needed, in their permit processing and enforcement and attends, when necessary, Zoning Board of Appeals, Planning Board and other Commission meetings.

BUILDING DIVISION STATISTICAL INFORMATION

Permit Type	2012	2013	2014
New Dwellings	32	38	20
Additions/Alterations to Single Family Dwellings	776	917	1,014
New Multifamily Dwellings	13	13	14
Additions / Alterations to Multifamily Dwellings	24	57	285
New Commercial & Industrial Buildings	2	3	4
Additions/Alterations to Commercial and Industrial Buildings	161	100	137
Schools/Public Buildings	10	11	15
Swimming Pools	14	21	18
Signs, Chimneys, Woodburning Stoves, Raze Permits	80	66	99
Solar			125
Mechanical / Sheet Metal Permits			143
Certificates of Inspection	45	48	60
Total Fees Collected	\$1,357,853	\$1,350,389	\$2,276,908
Total Estimated Value	\$125,244,395	\$91,838,564	\$173,388,755

ELECTRICAL

The purpose of the Massachusetts Electrical Code is safeguarding the general public and property from the hazards arising from the use of electricity. The Electrical Inspector is responsible for reviewing and granting permits and scheduling inspections on a daily basis for residential, commercial and industrial jobs, and assisting the Police and Fire Departments in the investigation of accidents and fires. Electrical work includes, but is not limited to, wiring for lighting, power, fire alarms, security alarms, telephone and other similar devices, installation of equipment for emergency power, generators, transformers, switch gear equipment, panel boards and similar equipment. The Electrical Inspector also reviews violations of the Electrical Code and inspects the corrective work for protection of the users and cooperates with the various electric companies that service the area.

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Electrical Permits	1247	1291	1400
Fees Collected	\$115,099	\$186,787	\$199,962

PLUMBING AND GAS

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code, formulated by the Board of State Examiners of Plumbers and Gas Fitters under Massachusetts General Laws, Chapter 142.

The Plumbing and Gas Inspector issues permits for the installation of gas piping, plumbing and sewer installations and repairs. The Inspector assists the Fire Department with gas-related fire emergencies. Inspections are conducted as necessary to ensure public safety and compliance with State Codes. Complaints and violations are also investigated and corrected or reported to the proper authorities.

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Plumbing Permits	803	966	1106
Plumbing Fees Collected	\$64,068	\$85,975	\$95,685
Gas Permits	774	885	1068
Gas Fees Collected	\$51,273	\$64,784	\$72,335

CONSERVATION DIVISION

The mission of the Conservation Commission is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

The Conservation Division is responsible for protection of Andover's rivers, lakes and wetlands, and provides staff support to the Andover Conservation Commission. The Commission's principal duties include enforcement and administration of the Massachusetts Wetlands Protection Act and the Andover Wetlands Protection Bylaw (regulation of residential, industrial and commercial development activity in or near flood plains, water bodies, and wetland areas.) The Commission also is responsible for the acquisition and maintenance of Town-owned Conservation Land, which totals approximately 2,045.91 acres. The Conservation Commission consists of seven volunteer members who are appointed annually by the Town Manager to staggered three-year terms.

CONSERVATION LAND IMPROVEMENT AND COMMUNITY OUTREACH

The Conservation Office coordinated with Andover Boy Scouts and Girl Scouts to complete some outstanding service projects on public land this year. We opened the successful Dog Park on High Plain Road, informational kiosks were built, and bridges constructed at Wood Hill and Deer Jump Reservations. Sugarbush Lane was cleared of trash, debris and shrubs and signage added. The parking area on Chandler Road had benches and a fence installed and the parking spaces were marked and several other Eagle Scout projects were completed with the assistance of Bob DeCelle, Special Projects Manager and his volunteer team. Various hikes on conservation land were conducted and overnight camping opened to the general public is continuing.

The Conservation Commission received a gift of a 2.5 acre parcel on Haggetts Pond Road from Gail Calderone which allows greater access to the Bald Hill/Wood Hill Reservation.

Conservation land is maintained and operated by our volunteer Conservation Overseers. The Conservation Commission remains committed to opening more land to passive recreation for the enjoyment of residents.

Two Andover High School students joined the Conservation staff for a very successful internship. Their areas of focus included Land Use, Wildlife Management and River Restoration and the Tennessee Gas Pipeline alternative routes.

The Conservation office continues to update the Town's wetland boundary overlay using data from application filings. This new data base provides the public with up-to-date accurate information and is available free on the Town's website.

Selected Conservation and AVIS properties were opened for the fifth season of a regulated bow hunt.

The Commission held public meetings and provided input for the proposed alternate routes for the Tennessee Gas Pipeline through less environmentally sensitive areas.

The Robert Pustell Award was given to Alan French, a former Selectman and Conservation Commissioner for his long-time work in securing open space and trail work connecting the open space.

CONSERVATION DIVISION STATISTICS

	<u>2013</u>	<u>2014</u>
Conservation Commission Meetings	24	26
Public Hearings & Public Meetings	115	141
Abbreviated Notices of Resource Area Delineation	3	1
Orders of Conditions Issued	***20	30
Amended Orders of Conditions Issued	4	6
Certificates of Compliance Issued	28	26
Determinations of Applicability Issued	***38	51
Extension Permits	1*	4*
Notification of Satisfactory Completion of Work	12	23
Findings of Significance Issued	6	22
Enforcement Orders Issued	7	8
Emergency Certifications	16	18
Appeals	3	0
Superior Court Appeals	1	0
Cessations	7	10
Overseer Appointments	7	6
Acres of Conservation Land Acquired	26.5	20.12
Wetland Filing Fees Collected	\$24,140.00	\$20,276.00
Fines (Tickets) Collected	\$2,000.00	0
Wetland Boundary Line Changes	22	35

***Note:** This figure is low due to the fact that the State’s Permit Extension Act was signed into law extending any permit in effect or existing between August 15, 2008 through August 15, 2010, thereby granting a two-year automatic extension by the Commonwealth of Massachusetts.

****Note:** Additional Public Hearings were held due to extremely large projects.

*****Note:** Due to severe storms this year (Hurricane Sandy) work was permitted by the Commonwealth for work related to storm damage **without** the required filing with the Commission.

HEALTH DIVISION

The mission of the Andover Board of Health is to promote and protect the public health including the physical, mental, emotional and social wellness of all the people.

The Health Division is responsible for ensuring the protection of the public and environmental health. The inspectional staff supervises the inspection and public health education programs in matters dealing with the State Sanitary Code and the State Environmental Code, including complaint investigation, wastewater disposal, food safety, swimming pool operations, recreational camp programs, and many other services. The Public Health Nursing staff is primarily responsible for all medical clinical administrative matters, including communicable disease investigations, vaccination programs, and health promotion programs. The Director of Public Health serves as staff supervisor, ensuring that public health programs are offered in a coordinated manner, and is the liaison to various boards. The Director designs programs and implements policies as proposed by the Andover Board of Health to meet the health needs of the community. The Board of Health consists of three volunteer members appointed by the Town Manager for staggered three-year terms.

Issues of note from 2014 include:

- The Board of Health, with its staff assistance, updated its Tobacco Control Regulations in several areas, including raising the purchase age of tobacco to 21 years of age, prohibiting health care institutions from selling tobacco products, and prohibiting smoking lounges.
- The Health Division, with the assistance of the Attorney General's Office, successfully completed prosecution of an illegal dumping case on Osgood Street. The property owner completed a cleanup of the property as the Housing Court appointed a Receiver to complete the work.
- In an ongoing effort to keep control over an ever growing cache of paper records and open permits, efforts have been made to digitize and then destroy important but outdated records as allowed by the Secretary of State. Efforts have also been made to close out long-open permits.
- The staff has worked with the state as it moves its vital death records from paper documents to an online system. As a result, Burial Permits are now handled via computer, saving Funeral Directors the time it took to obtain the paper version.
- The Health Division successfully partnered with the School Department to provide flu immunizations to the student population.

HEALTH DIVISION STATISTICS

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Board of Health Meetings	13	14	14
Plan Reviews	282	303	262
Food Inspections	385	353	327
Environmental Inspections	418	403	448
Complaints Received	101	98	99
Administrative Hearings	2	5	7
Total Permits Issued	1,438	1,581	1,746
Total Fees Collected	\$148,653.77	\$153,989.30	\$156,497.50

HEALTH CLINIC STATISTICS

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Outreach Clinics	21	19	21
Attendance	188	150	124
Senior Center Clinics	50	49	50
Attendance	614	499	324
Office Visits	204	117	201
Home Visits	27	26	29
Recreational Camps for Children/Clinical Inspection	15	12	25
Influenza Immunization	1,905	2,036	2,100
Pneumonia Immunization	19	9	7
Cholesterol Screening Clinics	0	3	1
Cholesterol Screening Attendance	0	32	7
Mantoux Tuberculin testing	4	0	15
Positive Reactor Followup ⁸¹	2	1	3
T.B. Clinic Case History, Appts. & Followup	24	14	6
Latent T.B. Infection Reports	32	24	15
Zostavax (Shingles) Vaccine Clinics Attendance	141	147	72

COMMUNICABLE DISEASES

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Animal Bites/Exposures	39	34	33
Arbovirus (Other)	0	0	3
Babesiosis	3	2	4
Chicken Pox	5	7	4
Campylobacter	9	7	4
Cryptosporidiosis	1	1	1
Dengue Fever	0	2	0
E.coli 0157.H7/Shega toxin	1	3	0
Enterovirus	1	0	0
Ehrlichiosis/HGA	8	7	1
Encephalitis	1	0	0
Giardia	2	4	6
H. Influenza	0	0	1
Hepatitis A	1	0	1
Hepatitis B	12	11	9
Hepatitis C	16	18	13
Influenza A & B	11	30	58
Invasive gr A Strep	1	1	1
Legionellosis	0	1	0
Lyme Disease (Confirmed/Probable)	50	50	45
Lyme Disease (Suspect)	53	64	65
Meningitis (Bacterial)	1	2	0
Norovirus	-	2	0
Pertussis	6	6	0
Rocky Mountain Spotted Fever	-	1	0
Salmonella	3	2	2
Shigella	2	3	1

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Strep Pneumonia	1	0	2
Group B Strep	3	0	2
Toxoplasmosis	0	0	1
Tuberculosis (Active)	1	0	0
Tuberculosis (Suspect)	0	1	1
Tularemia	1	0	0
Yersiniosis	0	1	0
Suspect Disease Requiring Followup	30	21	29

HEALTHY COMMUNITIES TOBACCO CONTROL PROGRAM

The Healthy Communities Tobacco Control Program, a State-funded entity, is a collaborative made up of Boards of Health from surrounding communities, and is charged with the responsibility of enforcing state tobacco regulations and laws, and Andover's bylaws that prohibit the sale of tobacco products to minors. With Andover as the lead agency, the collaborative serves a total of 18 communities.

GREATER LAWRENCE BIOTERRORISM PREPAREDNESS COALITION

The Greater Lawrence Public Health Coalition is funded through the Centers for Disease Control (CDC) Cooperative Agreement on Public Health Preparedness and Response for Bioterrorism and is comprised of seven community health departments including Andover, North Andover, Lawrence, Methuen, North Reading, Wilmington, and Lynnfield. Andover serves as the fiscal agent for the Coalition and works with the other communities to improve both regional and community response capabilities in public health emergencies.

Projects worked on collaboratively include local and regional plans to dispense medications in emergencies, the training of municipal staff to manage and conduct the response, and to better use staff across the region during emergencies. The grant funds for this program will end on June 30, 2015, with the funding going to a larger regional entity; we are unsure what will happen with the coalition after that.

GREATER RIVER VALLEY MEDICAL RESERVE CORPS

The Greater River Valley Medical Reserve Corps (GRV MRC) was formed in 2007; the GRV MRC covers the same seven communities as the Preparedness Coalition. Medical Reserve Corps is a component of the federal Citizens Corps, and local units, like the GRV, exist to assist communities in both emergency and non-emergency situations. Units are community-based and function as a way to organize and utilize both medical and non-medical volunteers. These volunteers supplement existing local emergency and public health resources. Activities are funded by grants from the CDC, Massachusetts Department of Public Health and other National/Federal grant sources. The GRV MRC currently boasts a membership of approximately 255 volunteers.

PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

ECONOMIC DEVELOPMENT

The Town of Andover welcomed several new businesses to Town: Schneider Electric (North American Headquarters) off Federal Street; Charm Sciences, 1 Riverside Drive; Restaurant Depot, 146 Dascomb Road; B&D Medical, 200 BullFinch Drive; Morpho Detection, 23 Frontage Road; Sarepta Therapeutics, 100 Federal Street; Andover Medical Center (Phase I), 321 Lowell Street, with Phase two scheduled to break ground spring 2015. The 90,000 square foot addition to the YMCA is presently underway, along with expansion projects to Phillips Academy Wellness Center, and Merrimack College adding four new residence buildings and a Student Commons building.

DOWNTOWN

Existing commercial and retail activities in downtown Andover have remained consistent in 2014. The building that housed the former Dylan's Restaurant was renovated into Andover Eye Care's new headquarters, and Home Yoga moved into the former Hometown Seafood location opening its space for a new karate studio. During the year the Town welcomed to Main Street two restaurants: Karma Restaurant to Shawsheen Village and Restaurant Depot to Dascomb Road. Dunkin Donuts expanded into a larger space in Andover Village Square, and Master Shin's Martial Arts moved from Dundee Park to Ballardvale and also expanded. In early 2014 the Planning Board approved an application for an addition and expansion of the YMCA on Haverhill Street which is currently under construction.

ECONOMIC DEVELOPMENT COUNCIL

The Economic Development Council hosted a series of "Andover Tomorrow" workshops, which highlighted the economic opportunities and challenges facing the Town. The standing-room only crowd had the opportunity to hear from a series of speakers, from Barry Bluestone, Dukakis Center for Urban and Regional Policy; Greg Bialecki, Secretary of Housing and Economic Development; Dennis DiZoglio, Executive Director of the Merrimack Valley Planning Commission and Timothy Vaill, EDC Chair.

RENEWABLE ENERGY

In collaboration with the Andover Green Advisory Board, Andover more than doubled its residential solar capacity via the Solarize Andover campaign. Efforts from the program yielded 88+ rooftop solar systems, with 720+kW installed. Please visit the following website for more details: <http://www.solarizeandover.com>.

In June of 2014, the Planning Board also facilitated the permitting of a one-half megawatt ground-mounted solar energy generating facility located at 25 New England Business Center

Drive. The project is situated on 9.2 acres and is predominately an abandoned parking lot. The existing site had previously been permitted for a 143,000 square foot office building back in 1997, with all utilities and parking being constructed in anticipation of construction. Unfortunately due to economic conditions, the office building was never constructed and the site has been vacant for nearly seventeen years.

TOWN PARK PLAYSTEAD MASTER PLAN

The Planning Board has facilitated a public process in preparing a Draft Master Plan for the Town Park, Playstead and the Municipal Complex. The study area encompasses approximately 20.4 acres and is comprised of mostly uplands consisting of grassy open space, mature trees, municipal buildings and offices, a school, memorials, playing fields, and the future Cormier Youth and Community Center. The plan seeks to integrate long-term public needs in the overall master planning of the property and opportunities for enhancing the public experience. You can find the draft plan presented at the last Planning Board meeting at the following website: www.andoverma.gov/planning/parkplan1014.pdf.

HOUSING

The Board of Trustees for the Affordable Housing Trust Fund awards approximately \$32,000 each year in allocated federal grant money. Since inception, over \$275,000 has been awarded to Andover and twelve permanently affordable housing units scattered throughout Town were created. The Planning Division continues to monitor the existing affordable housing stock. The Planning Division is actively involved in each affordable unit resale in order to maintain Andover's official Subsidized Housing Inventory with the state.

CUSTOMER SERVICE

Following a recent presentation at a local economic development forum on November of 2014, the Town Manager has asked the Department of Community Development and Planning (CD&P) to conduct a review of the process applicants must go through in order to develop a property. The purpose of the review is to identify processes that are working, and to note where any efficiencies might be gained through revisions to the process. As part of this comprehensive permitting review, CD&P has identified 34 Draft Recommendations for consideration. The suggested changes to the process ranged from amendments to the zoning bylaw, how-to videos and enhancing our web presence.

PLANNING DIVISION (GENERAL RESPONSIBILITIES)

Planning Division staff worked on open space preservation, created Geographical Information System (GIS) maps for various town departments, negotiated with numerous subdivision and site plan proposals to achieve the best possible development on the Town's diminishing vacant lands, continued to encourage techniques for new development proposals to enhance compatibility with existing neighborhoods and mitigated environmental impacts to the greatest extent possible.

The Planning Board held twenty-two public meetings and advertised and conducted twenty-three public hearings. In 2013, the Planning Board held twenty public meetings and advertised and conducted twenty-seven Public Hearings. Many projects filed in 2013 continued through to 2014. Revenues in 2014 were \$68,486.13*.

	<u>2012</u>	<u>2013</u>	<u>2014</u>
Planning Board Meetings	20	20	22
Public Hearings Held	26	27	23
Definitive Subdivision Plans	2	3	1
Preliminary Subdivision Plans	1	0	0
ANR Plans	12	13	13
Site Plan Reviews	4	3	4
Special Permits	8	8	8
Lot Releases and Clearance Certificates	22	12	8
Warrant Articles Reported	9	11	13
Subdivision Guarantees	1	1	3
Street Acceptances	1	1	1
Revenues Generated	\$51,712.22	\$54,453.40	\$68,486.13

*Projects filed in 2013 may continue through 2014. Revenues are credited to the year the project is filed.

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals operates pursuant to the General Laws of the Commonwealth of Massachusetts (Ch. 40A) and the Town's Zoning Bylaw. The Board's powers are to hear and decide applications related to the following:

- Applications for a variance from the requirements of the Zoning Bylaw;
- Applications for a special permit under the Zoning Bylaw;
- Appeals by a person aggrieved by the decision of the Inspector of Buildings or other Administrative Official;
- Applications for a modification or an extension of a decision; or
- Applications for a Comprehensive Permit to construct low or moderate-income housing within the Town of Andover, pursuant to M.G.L. Chapter 40B.

The Board holds public hearings on new and continued applications, as required by law, on the first Thursday of each month in the Selectmen's Conference Room on the 3rd floor of the Town Offices at 36 Bartlet Street. Prior to the hearings, applications are reviewed, legal advertisements are published and abutters are notified as required by law. The public hearings are conducted according to the Board's Rules and Regulations, and members of the public are given the opportunity to pose questions or comments about each application. Following the public hearings, the Board will deliberate each case and render a decision. In most cases the law requires the affirmative votes of four members to grant the requested relief. The Board's written decision, setting forth the facts presented and the findings and decisions of the Board, is filed with the Town Clerk and the abutters are notified. Upon completion of the statutory appeal period the decision is recorded at the Registry of Deeds.

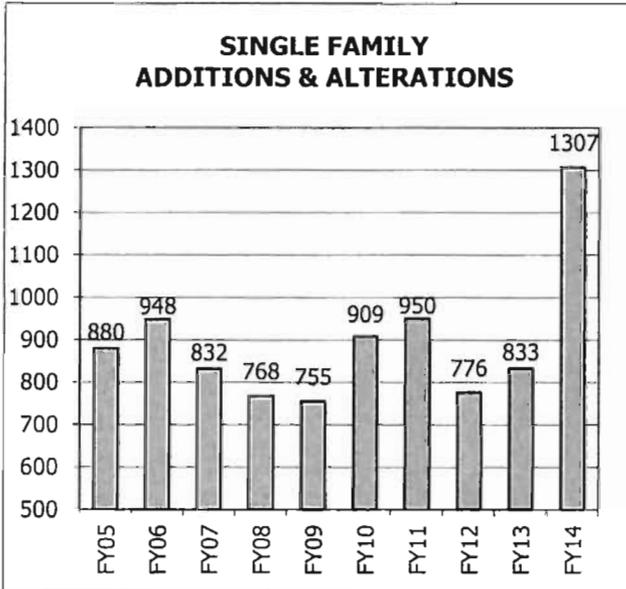
The Board of Appeals consists of five regular members and four associate members who are appointed by the Board of Selectmen to staggered 3-year terms. Potential Board members are drawn from applications submitted to the Town Manager's office through the Town's Talent Bank.

In 2014, the Board continued its efforts to streamline the application and permitting process by working with the Planning and Conservation Departments to encourage applicants to pursue requests to the various Boards and Commissions in parallel rather than in sequence. The Board also developed several standard decision templates to help speed the process for common types of applications considered by the Board.

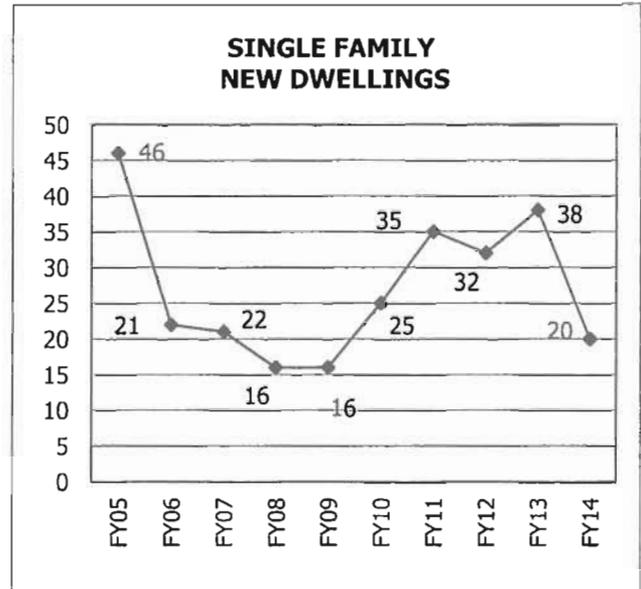
As of October 2014, Zoning Board meetings are televised over Andover's Community Access television channels (Comcast 22 and Verizon 44.) Videos of the meetings are archived and may also be viewed on the Andover Community Access and Media website (www.andovertv.org).

ZBA Meetings:	2011	2012	2013	2014
Public Hearing Meetings	26	24	14	12
Deliberations Only	0	1	0	3
Cases Filed	57	44	51	56
Cases Approved	47	31	45	48
Cases Denied/Moot	5	14	0	2
Cases Withdrawn	2	5	4	5
Continuances	2	25	10	1
Zoning Verifications				125
Fees Collected	\$37,925	\$16,355	\$9,975	\$18,176

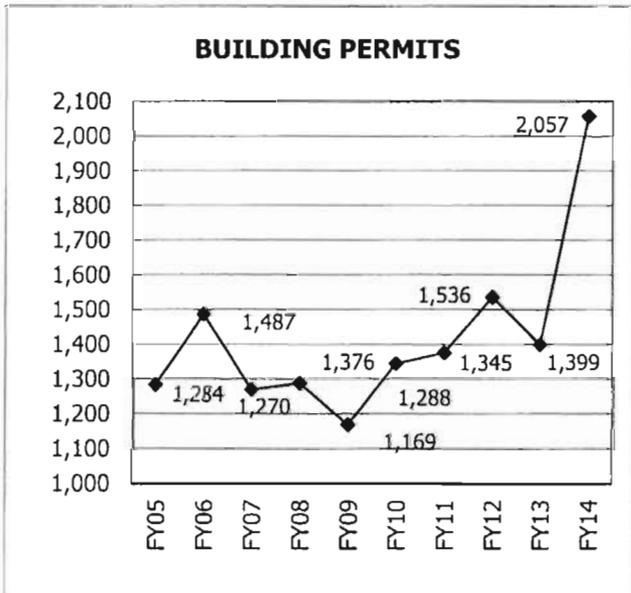
BUILDING PERFORMANCE STATISTICS



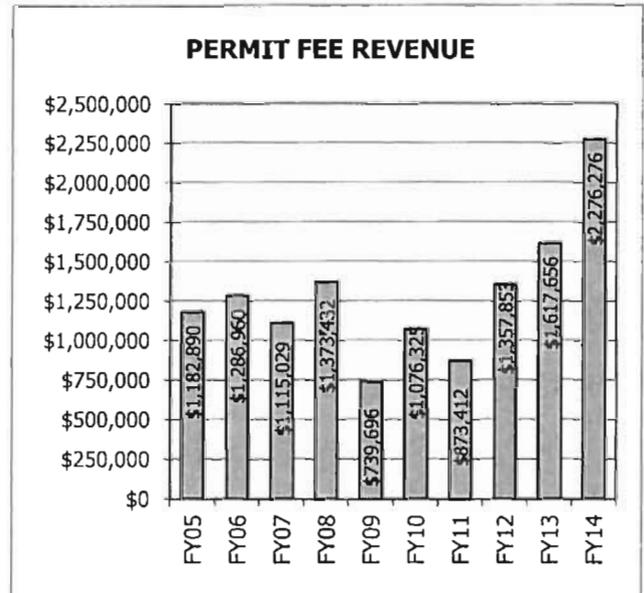
Benchmark (prior 3-yr avg):	853
Most Recent:	1307
Change from Benchmark:	+454
Change from Prior Year:	+474



Benchmark (prior 3-yr avg):	35
Most Recent:	20
Change from Benchmark:	-15
Change from Prior Year:	-18

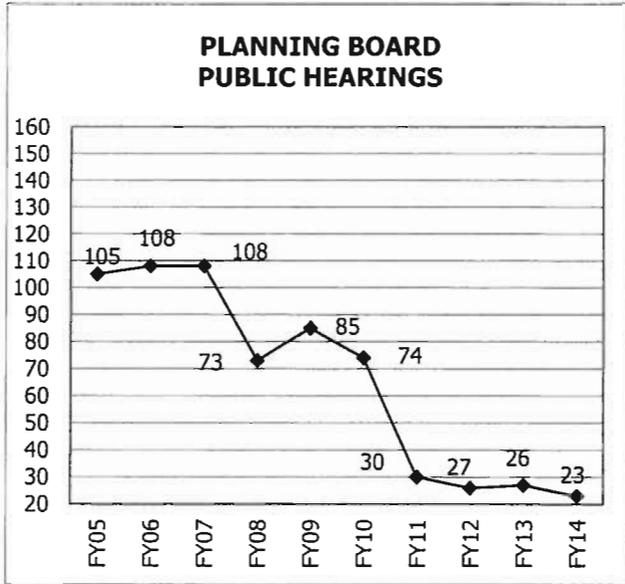


Benchmark (prior 3-yr avg):	1437
Most Recent:	2057
Change from Benchmark:	+620
Change from Prior Year:	+658

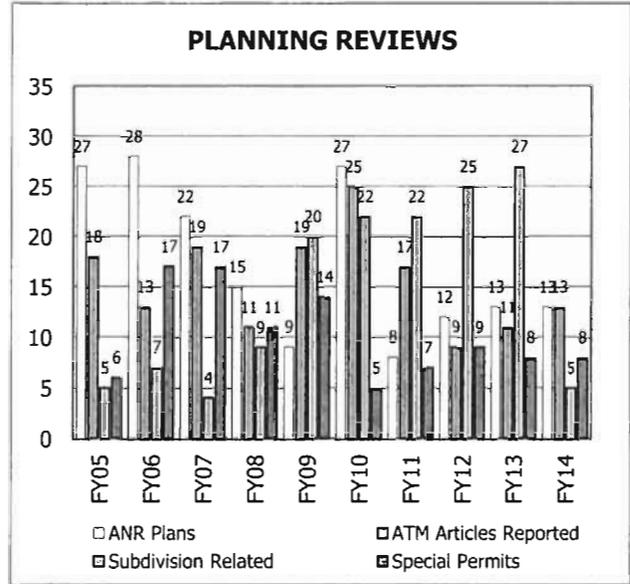


Benchmark (prior 3-yr avg):	\$1,282,974
Most Recent:	\$2,276,276
Change from Benchmark:	+\$993,302
Change from Prior Year:	+\$658,620

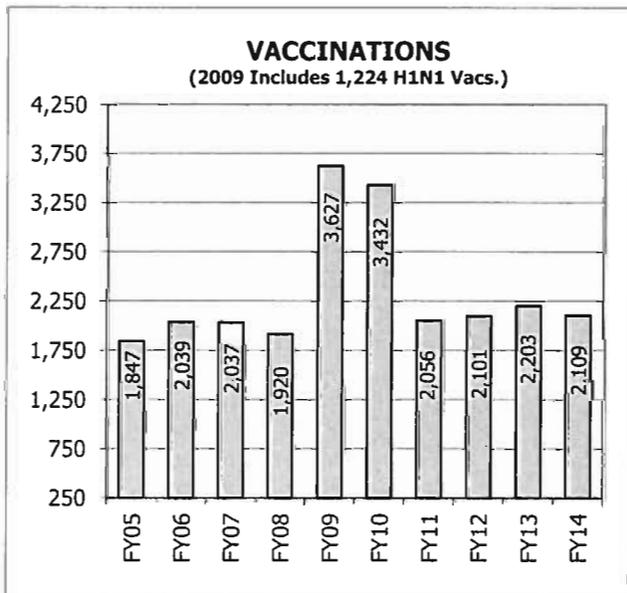
PLANNING AND HEALTH PERFORMANCE STATISTICS



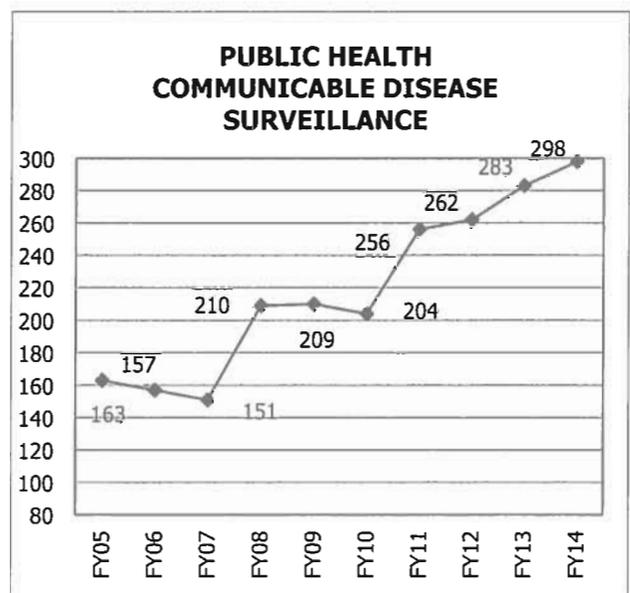
Benchmark (prior 3-yr avg):	28
Most Recent:	23
Change from Benchmark:	-5
Change from Prior Year:	-3



Benchmark - Subdivisions (prior 3-yr avg):	25
Most Recent:	5
Change from Benchmark:	-20
Change from Prior Year:	-22



Benchmark (prior 3-yr avg):	2,120
Most Recent:	2,109
Change from Benchmark:	-11
Change from Prior Year:	-94



Benchmark (prior 3-yr avg):	267
Most Recent:	298
Change from Benchmark:	+31
Change from Prior Year:	+15

DIVISION OF COMMUNITY SERVICES

Community Services provides Andover residents with a myriad of social, educational, cultural, and recreational opportunities while embracing diversity and accessibility for all ages. Community Services strives to rate the pulse of the community and incorporate those ideas into valued programs for its citizens now and into the future.

Community Services, better known as Andover DCS, was established years ago as a traditional recreation department. As Andover grew, the department embraced a wider mission. Today, the Division is comprised of five full-time staff, hundreds of part-time adult and student employees, as well as vendors and volunteers who provide over 500 programs, events and trips for our residents each year. The DCS office is located on the second floor of the Andover Town Offices and offers customer service from 8:30 AM - 4:30 PM, Monday through Friday. Online registration for DCS programs is available 24/7 through the website at AndoverDCS.com.

Daytime, after-school, evening, school vacation and summer vacation programs are held throughout Town. DCS utilizes Andover's fine public and private facilities including the public schools, the Greater Lawrence Technical High School, Sarkisian Driving Range and the Old Town Hall for its programs. Special events and concerts are held in The Park, tennis lessons and adult co-ed softball leagues are held at Recreation Park and swimming and boating programs take place at Poms Pond. Outdoor sports programs for children are held on fields throughout the Town. Hundreds of non-credit, online courses are available each month for those with internet access from home or office workstations.

DCS continues to make improvements to Recreation Park and Poms Pond. Improvements include upgrades to the waterfront area, landscaping and trimming paths in the woods to enhance the general appearance of the complex. The beach area was updated with new sand and pond maintenance continued with hydro-raking and water quality monitoring.

As Andover continues to grow and change, DCS adapts and changes to meet the needs of the community. Customer service has been improved by streamlining many of the registration procedures and office policies. More than 46% of all DCS registrations are being completed online allowing for after-hours and weekend registrations. The convenience of the DCS website and the online registration system benefit both the participants and the staff. Program information is easy to find and class information is but a click away. DCS can also be found on many social networking/media sites such as Facebook, Twitter, Instagram and Pinterest.

DCS PROGRAMS

COMMUNITY DONATIONS

Opportunities to help neighbors in need include the *Mitten Tree*, providing winter apparel at the holidays, *Holiday Gift Baskets*, providing comfort to Andover's elderly and *Campership* opportunities for children in need who are enrolled in DCS Summer programs.

CLASSES AND PROGRAMS

A comprehensive seasonal program booklet is mailed to Andover residents three times a year: early January, June and September. Information for DCS programs, trips and special events for the upcoming season are found in the booklet. The current booklet and registration information can also be found at AndoverDCS.com.

COMMUNITY TRIPS

Each season DCS offers trips to a variety of locations. Some favorites include New York City shopping during the holiday season, Foxwoods Casino, and a day trip to Nantucket Island. Children's summer trips include Canobie Lake Park, Sky Zone, Wingersheek Beach, CoCo Keys and Water Country.

SPECIAL EVENTS

DCS coordinates special events throughout the year that have become memorable family favorites. These programs are offered at minimal cost to residents and include a Spring Egg Hunt, Spring and Fall Town Yard Sales, free Concerts in the Park series, Family Camp Out, Preschool Holiday & Park Events, Tot Time Workshops, Father/Daughter Holly Ball and North Pole Calling.

SPORTS LEAGUES

Preschool leagues include fall and spring Kickin' Kids Soccer, L'il Hoopsters Basketball, and Tot Shots Floor Hockey as well as spring Sandlot T-Ball. Over 400 pre-school age children participated in these leagues this past year.

The Bob French Basketball League is the town-wide recreational league available for elementary and middle school children. In the spring, a Lacrosse league for ages 5-8 is offered at Recreation Park. Over 500 elementary and middle school children participated in these programs this past year.

Adult Co-Ed Softball Leagues are organized through DCS. Andover residents and business employees have the opportunity to join one of the 24 teams in the summer and 12 teams in the fall. Approximately 900 adults participate in this league each year.

ENRICHMENT PROGRAMS

DCS enrichment programs are offered throughout the year for all ages. Children's programs feature opportunities in theater arts with Children's Studio for the Arts. Additionally, there is a host of art, dance, language and music lessons for both children and adults.

ONLINE AND SAT

DCS offers over 400 non-credit, online classes. A few of the classes are Medical Terminology, Microsoft Excel, Medical Coding and Speed Spanish. DCS also offers SAT Verbal and SAT Math Prep courses throughout the year and along with Kaplan Prep Courses for high school age students.

SKI/SNOWBOARD PROGRAM

The Bradford Ski and Snowboard Club is one of our most popular programs with almost 300 children participating from 10 different Andover schools, both private and public. This six-week program, for students with abilities from beginner through advanced, offer lessons, open ski/snowboarding, and rental packages. DCS also offers discounted ski tickets to Attitash and Wildcat Mountains available for sale in the office.

SUMMER PROGRAM

DCS offers a variety of exciting programs to keep the children of Andover engaged during their summer vacation. Listed below are just a few of the many programs offered:

- *Drop-In Playground* – Held at Rec Park and Pumps Pond, is available to children entering grades 1–6. It offers eight weeks of age-appropriate activities such as swimming, sports and arts & crafts.
- *All Day Discovery* – Held at South School, Rec Park and Pumps Pond is a full-day, seven-week program for children entering grades K–6. They participate in tennis, swimming, boating, arts and crafts and a weekly field trip.
- *Outer Limits* – Held at Rec Park and Pumps Pond, is available to children entering grades 7-9. It offers eight weeks of age-appropriate activities such as swimming, sports and arts & crafts as well as leadership projects working with the community at summer park events.
- *Beach Buddies* - Held at Pumps Pond, provides both a full-day and half-day option for children ages 4-7. Activities include arts and crafts, age-appropriate activities, swim lessons, and weekly special events.
- *Sports Programs* – Held in a variety of locations around Town, weeklong programs include Tennis, Football, Baseball, Soccer, Track, Archery, Fencing, Golf and Stand Up Paddle Board.
- *Programs for Younger Children* – Programs include Swim Lessons held at Pumps Pond and various sports programs including Cheerleading, Pee-Wee Tennis and Kidsports held at various locations throughout the Town.
- *Science Programs* – Held as week-long or half-week programs at the Old Town Hall and/or Recreation Park. These offerings vary with interest focusing on engineering, robotics, Lego's, chemistry and life sciences for children ages 6-12.

RECREATION FACILITIES

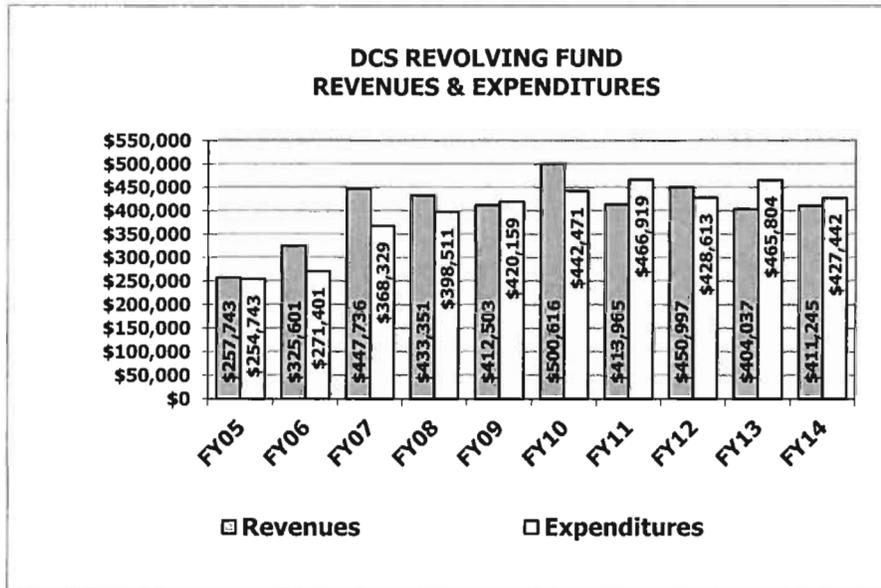
RECREATION PARK

This large scenic park off Abbot Street is open to the public for a wide variety of seasonal recreational activities. Facilities include four lighted tennis courts, a ball field with lights for night games, lighted in-line skate rink, picnic areas, children's play area and restrooms. Whether you're looking to host a relaxing family picnic or an action packed birthday party, Recreation Park is the perfect place to rent for your event.

POMPS POND

Located off Abbot Street, Poms Pond offers a spacious beach area, picnic grounds, children's playground area, canoe, kayak, paddleboats, paddleboards, and sailboat rentals, along with recreational and instructional swimming. The complex, open mid-June through mid-August, includes a bathhouse with showers, restrooms, changing facilities, concession stand and first aid station. Andover residents may purchase beach stickers at the pond or in the DCS office. Over 320 residents purchased season passes in 2014. A daily rate is available for Andover residents and non-residents. Typically, around 135 people per day enjoy the Pond in addition to the hundreds of children who are onsite attending their summer programs. An Early Bird Special for the season pass is offered to Andover residents at a discounted rate each spring.

DCS PERFORMANCE STATISTICS



Benchmark - Revenue (prior 3-yr avg):	\$423,000
Most Recent:	\$411,245
Change from Benchmark:	-\$11,755
Change from Prior Year:	+\$7,208

DIVISION OF ELDER SERVICES

The mission of the Division of Elder Services is to provide individuals, regardless of background, the opportunity to seek and readily find fulfillment and growth through programs and services that nurture mind, body and spirit.

The mission of the Council on Aging is to identify, develop, implement and advocate for programs and services designed to enhance the quality of life and independence of elders in the community and to provide a focal point in the community (The Center at Punchard) where these programs and services can be easily accessed by elders and their families.

Vision: To create an environment where age is a credential not a barrier.

THE GROWING COMMUNITY OF RESIDENTS OF 'SENIOR' STATUS

As the number of Andover residents presently or soon-to-be 60+ steadily increases, Elder Services faces the challenge of identifying resources for an increasingly diverse older population. How prepared are we to meet the various needs of a population whose ages range from 60 to 100+? What resources will be needed to support our oldest residents living independently in the community? Will Andover, as a community, be ready as more residents seek assistance, either for themselves or for family members? How do we entice residents aged 50+ to not only remain in the community but to also become more involved? The Elder Services Division continues to create and provide specialized programs and services in fulfillment of its mission, as laid out by the Council on Aging, following the charge of the March 12, 1966 Annual Town Meeting:

- Identify the total needs of the community's elderly population.
- Educate the community and enlist support and participation of all citizens about these needs.
- Design, promote or implement services to fill these needs or coordinate existing services in the community.
- Promote and support any other programs which are designed to assist the elderly in the community.
- Enlist and develop capable volunteers and professional leadership for the purposes stated in this Article (#35).

To accomplish these goals, programs are designed to promote good health and nutrition, access to services and community life, create volunteer opportunities, increase financial and personal independence and combat isolation. Elder Services continues to develop creative intergenerational programs serving both seniors and young people from pre-school to college age. An emphasis on health, wellness and nutrition programs provides a variety of opportunities to maintain, enhance and improve health. Continuing goals and objectives focus on improving social services, transportation, educational and recreational programs, intergenerational and volunteer opportunities and expanding outreach in the community.

CHALLENGES

According to the 2010 census, 6,447 Andover residents are over age 60 – an increase of 28% over the 2000 census count of 5,045. (The overall population in Andover increased by 6% in that same timeframe.) Those who are over 85 as well as those who have recently or will soon attain “senior status” are the fastest growing groups within this cohort.

Fees for services cover most program costs and are supplemented by coordinating programs with other agencies. Programs developed cooperatively with the Andover/North Andover YMCA, Elder Services of the Merrimack Valley and other community organizations provide access to a variety of programs and services that would otherwise be limited by space and economic constraints.

INCREASED NEED

Requests for services tend to increase in difficult economic times. Transportation resources continue to increase as well as a dramatic increase in requests for general information from both seniors themselves as well as their family members. Elder Services has expanded its outreach efforts to provide information on a variety of resources. The need for the supportive services provided by the Geriatric Nurse Specialist to meet increased mental health needs of the elder population continues to increase. Those aged 85+ are the fastest growing group receiving services. It is expected these trends will continue as people are living longer and remain in the community rather than seeking long-term care. Cutbacks in funding and services at the federal and state levels and the negative effects of the economy continue to impact the elderly population first and often most severely.

ACCOMPLISHMENTS

Presenting a different image to the community other than the stereotype that "Senior Center" creates has been of particular importance given that one in three Andover residents are age 50+. The rename/reframe campaign which began last year with discussions about the role and image of the Senior Center and the adoption of *The Center at Punchard* as the Center's new name has continued with the development of a logo as well as a new webpage. Our public outreach emphasizes "Andover Celebrates Experience" and "Continuing Life Experiences." This third phase of life is not the end but a continuation of the journey.

The Council on Aging five-year plan is focusing on:

Outreach – building a positive profile, community involvement and housing options.

Physical Space – maximize the efficiency and use of The Center and partnerships.

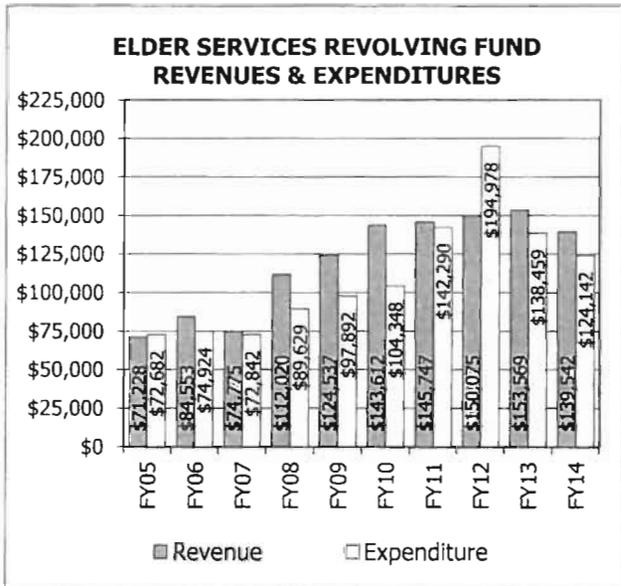
Services – explore areas for expansion, transportation, volunteers, “whole person” model.

We are waiting for the results of the Senior Needs Assessment undertaken in partnership with the Center for Social and Demographic Research at the University of Massachusetts Boston. Over 4,000 surveys were distributed to the 50+ population (Andover's present and soon-to-be seniors) to identify both their present and anticipated future needs so we are prepared to advocate for supports that will enable them to remain in the community. Our seniors are our greatest asset.

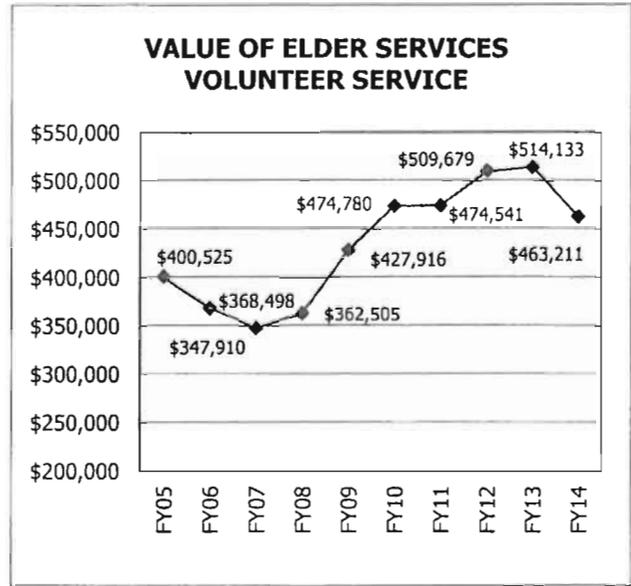
The implementation of online registration makes the process much more user friendly; payments may now be made by cash, check or credit card. A laptop is available for those who prefer to come to The Center to register and staff is available to help those who are not as comfortable using a computer.

Volunteer services continue to attract a large number of seniors who give back to the community, working in all School and Town Departments. The value of their services to the Town is over \$400,000. Participation in "SCRPT," the Senior Tax Work-off Program, continues to interest a large number of residents, with 88% of the applicants completing their assignments last year.

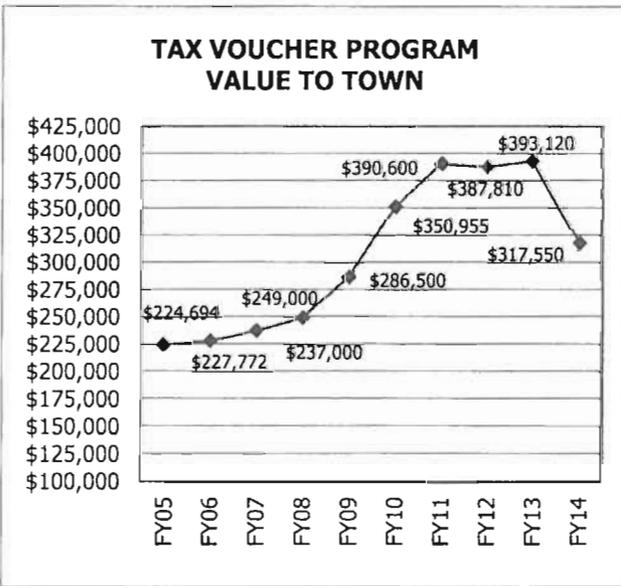
ELDER SERVICES PERFORMANCE STATISTICS



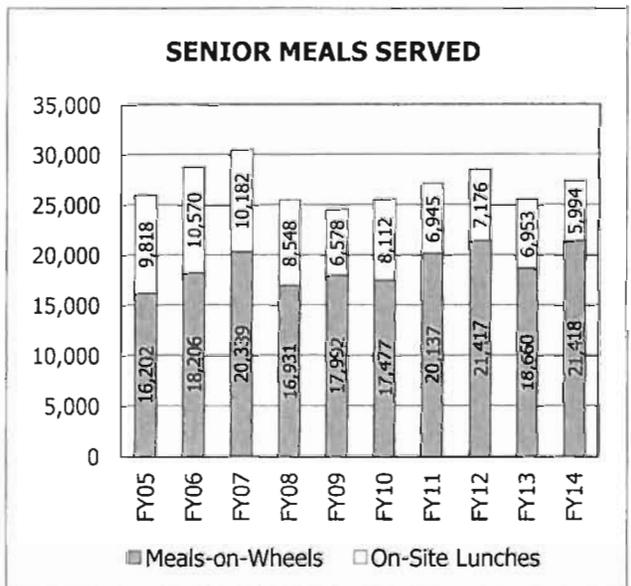
Benchmark - Revenue (prior 3-yr avg):	\$149,797
Most Recent:	\$139,542
Change from Benchmark:	-\$10,255
Change from Prior Year:	-\$14,027



Benchmark (prior 3-yr avg):	\$499,531
Most Recent:	\$463,211
Change from Benchmark:	-\$36,320
Change from Prior Year:	-\$50,922



Benchmark (prior 3-yr avg):	\$390,510
Most Recent:	\$317,550
Change from Benchmark:	-\$72,960
Change from Prior Year:	-\$75,570



Benchmark - Total Meals Served (prior 3-yr avg):	27,096
Most Recent:	27,412
Change from Benchmark:	+316
Change from Prior Year:	+1,799

DIVISION OF YOUTH SERVICES

Andover Youth Services (AYS) provides young people with useful experiences to promote healthy growth and development. It is our goal to build a network of affordable, accessible, safe, and challenging youth programs that appeal and respond to the diverse interests of young adolescents and their families.

Andover Youth Services provides a comprehensive recreational, educational, social and support program for Andover's 11-18 year-old age group. AYS continues to develop purposeful experiences that allow young people to build new relationships, help to develop an identity, provide opportunities to exercise independence, offer physical activity through appropriate challenges and gives participants a sense of belonging. All of these elements build a foundation towards a young person's positive development, builds a valuable connection to the community outside of school and constructively fills time for a challenging age group.

AYS's outreach has grown exponentially since it began, starting with a handful of students and now reaching more than 7,000 total participants a year. The AYS vision for a better community starts with the education and empowerment of youth. With this in mind, Youth Services provides the youth and families of Andover with programs that focus on: personal, social, cognitive, and creative competence, vocational awareness, health and physical well-being, leadership and service and development of social skills. AYS receives ideas and concepts directly from the young people and then empowers them to make them happen. By interacting alongside young people, whether it is handing out flyers or creating plans for a new Skate Park, the programs that AYS creates and implements are immediate reflections of what the youth want and need. At the core of every AYS program is the belief that all young people - given tools, support and opportunity - can become leaders. Students self-select leadership roles as their AYS experience progresses. AYS is recognized as an advocate for youth development in the community and a vital bridge between youth and a network of support services. Andover's young people face many challenges, and the mission of AYS is to develop and maintain a program that has the ability to be flexible and encourage all youth to use their creativity, spontaneity and energy in positive ways.

AYS runs over 200 individual programs annually. Support programs are the most essential element of the AYS organization. From thousands of hours of community service, to 24-hour crisis intervention, to mediation, the AYS staff spends countless hours with individuals or small groups dealing with a variety of critical youth development issues. AYS serves as a bridge between a young person's needs and the services that can help them become a well-rounded individual.

The following activities exemplify the ingenuity and resourcefulness of AYS, the ability to work constructively with all Town branches and the ongoing effort to provide the best services to the citizens of Andover.

- **Recreation Programs** – Through recreationally-based experiences such as field trips, after school experiences, vacation programs and outdoor adventures, young people are challenged both physically and mentally in a safe environment providing a gateway to self-discovery and building relationships.
- **Sports Programs** – AYS keeps young people active and engaged with youth lacrosse, wrestling, field hockey, track, cross country, ultimate, golf and volleyball.
- **Andover Skate Park** – The Park offers lessons, clinics and contests throughout the summer months and gives young people throughout the Merrimack Valley a community venue to express themselves in diverse, dynamic and creative ways through skateboarding, music, painting and social events.
- **Social Events** – AYS’ dances, concerts, coffeehouses and community events create opportunities for young people to interact in a safe, supervised environment.
- **Green Team** – Trains young people in a variety of marketable skills preparing them to enter the workforce. Instructors provide role models that create connections to something positive and build lasting relationships.
- **Troop KBG (Kick Butt Girls)** – A girls leadership group that explores women’s issues, perceptions and how to break through stereotypes through action.
- **Andover Youth Council** – A leadership group that engages 25 high school students in relevant issues both local and worldwide and organizes community events and social functions year round. The Council inspires the students to become change agents in their community.
- **Theatreworks** – AYS works with youth behind the scenes as well as on-stage, utilizing adult mentors to help students of all ages gain knowledge and appreciation for working together in theater arts.
- **RISE** – Combining social skills training, therapeutic intervention and activity-based youth development, AYS developed and implemented an eight-week experience for the middle school and high school special education students in Andover. Participants were engaged in specific social skills and life skills groups and were able to practice their skills on a variety of trips and activities. The program saved the Town thousands of dollars by using local resources instead of hiring outside vendors.

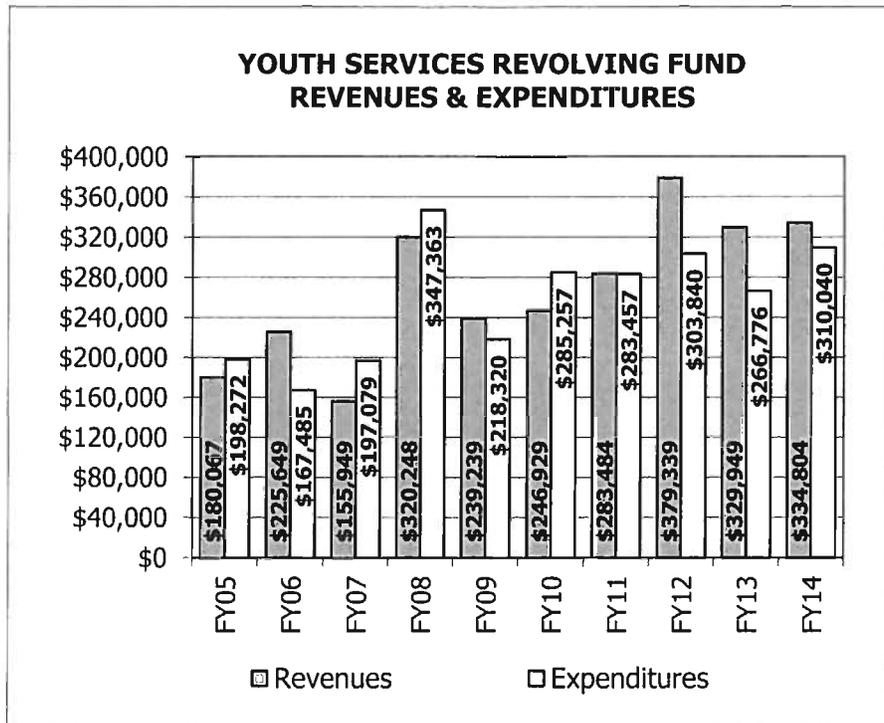
YOUTH CENTER

- AYS was very busy in the construction and fundraising for the Cormier Youth Center. Among the highlights in 2014, the project hit many construction milestones totaling 70% completion at the end of 2014. On the fundraising side of things, AYS secured a \$500,000 donation from Phillips Academy, raised over \$100,000 at the RISE telethon, and helped implement several other community fundraisers netting another \$50,000 for the project.

ACCOMPLISHMENTS 2014

- Worked with the Plant & Facilities Department to clean out Bancroft School in advance of demolition. Additionally, the AYS salvaged materials from Bancroft School to be incorporated into the Cormier Youth Center.
- Continued with fundraising efforts for the Cormier Youth Center with the community event known as the **RISE** telethon. Featuring entertainment from a huge variety of community groups including the AHS Show Choirs, Master Shin's Martial Arts School, Elementary School musicians, the Sunset Tappers and High School athletics teams. The **RISE** Telethon netted nearly \$100,000 for the Youth Center construction.
- Created and implemented over 200 individual programs in four areas: recreation, social, support and education serving over 7,000 participants. Highlights include the RISE Summer Special Education Program, the Massachusetts Women's Conference, Special Field Games, Intergenerational Field Trips, and the field hockey, wrestling, volleyball, golf, ultimate, track, cross country and lacrosse sports programs.
- Andover boys in grades 5 through 10 had a tremendous opportunity to meet and play lacrosse alongside boys from Harlem. We hosted boys in grades 6 through 8 from the Promise Academy in Harlem through the Harlem Lacrosse & Leadership organization for the weekend. The weekend culminated with a jamboree called the "One Nation Lacrosse Jamboree."

AYS PERFORMANCE STATISTICS



Benchmark - Revenue (prior 3-yr avg):	\$330,924
Most Recent:	\$334,804
Change from Benchmark:	+\$3,880
Change from Prior Year:	+\$4,855

VETERANS SERVICES

The mission of the Veterans Services Office is to do whatever is necessary to provide Andover veterans with benefits, entitlements and services whether they be medical, administrative, financial or quality of life.

The Veterans Services Office provides or coordinates all state and federal financial, medical and administrative benefits to Andover's 3,300 veterans and their families.

State Benefits - In 2014 the office responded to numerous public assistance requests under Massachusetts General Law Chapter 115 (M.G.L. C115) from veterans for fuel, food, housing, burials, medical and other needs. The numerous requests for public assistance are due to current economic conditions and the aging veteran population. This public assistance program is paid for by the Town and reimbursed 75% by the State under M.G.L. C115. Veterans' public assistance caseload increased in 2014. The Veterans Office managed recurring public assistance cases for veterans and/or their families throughout the year, culminating in over \$110,000 disbursed to veterans and their dependents.

Federal Benefits - Obtaining federal benefits for local veterans is a priority and includes service-connected disability claims processing. Andover residents receive over \$2 million dollars in tax-free federal veterans' benefits annually, mostly through service-connected disabilities and widows' pensions.

The office also planned and coordinated patriotic ceremonies in observance of Veterans Day, Memorial Day, Flag Day, September 11th, Annual Veterans Recognition Luncheon, and placed flags on the graves of veterans buried in Andover. Veteran involvement with school assemblies and other civic activities during the year were also handled by the Veterans Services Office.

Highlights of the year include continuing the ongoing project documenting our veterans' history with the publishing of *Heroes Among Us – Book 6*--a book spotlighting our living Korean War Veterans. Twenty Andover Korean Era Veterans allowed us the privilege to document their service to the nation and formally recognize them on Veterans Day. Further acknowledging Andover's heroes, the town dedicated Deyermond Park and Memorial. This park and memorial recognize Andover's last war casualty - Warren "Buster" Deyermond. A multi-year initiative for the Director of Veterans' Services was to improve office recordkeeping-- specifically veterans records. Efforts to compare cemetery records and other outside sources for Revolutionary War, Civil War, War of 1812 and other conflicts is now complete. Due to this effort the veterans' records increased from 5,600 to over 10,000 on file. Additionally the office was active in the local coordination of the Commonwealth of Massachusetts Afghanistan/Iraq "Welcome Home Bonus Program" which pays service members deployed to combat zones a \$1,000 bonus and those called to active duty outside combat zones \$500.

Sixty-one Andover veterans died during 2014. These veterans served from WWII through the Vietnam War. Several of these veterans fought in more than one war. The Director of Veterans' Services also serves as the Town's Graves Registration and Burial Officer.

KEY SERVICES:

State Veteran Public Assistance Benefits (Massachusetts General Law C115 / MGL C115)

Outreach, Intake and Counseling, Public Assistance Disbursements and Semi-Annual Audits

Federal Veteran Benefits (Veterans Administration / VA)

Disability Claim Processing, Health Care, Burial and Widow's Pension Processing and Grave Marker Applications

Graves Registration

Veteran Funerals, Family Burial Counseling, Necrologies and Records Management for over 10,000 Veterans (living and deceased)

Committees and Coordination

Patriotic Holiday Committee, Elder Services and local Veterans' Groups

Patriotic Programs and Ceremonies

Memorial Day, Veterans Day, Patriotic Concerts, September 11th Remembrance, Annual Veterans' Luncheon and other

Memorial Care

Monument oversight, dedication as needed and Veterans' Grave flags (10 cemeteries and over 3,700 veteran graves)

ANDOVER VETERANS DEATHS

<u>Name</u>	<u>Branch</u>	<u>Service Era</u>
Albert, Joseph R.	Army	Korea
Allen, Bertram W.	Coast Guard	WW2
Anderson, Charles W.	Army	Korea
Andreadis, John T.	Army	Korea
Audy, Marie R.	Army	WW2
Bartow, Leslie S.	Army	WW2
Basile, Salvatore J.	Army	WW2
Berberian, Jack	Army	WW2
Berner, Norman E.	Army	Korea
Burke, Milton A.	Army	WW2
Burns, Robert A.	Army	Korea
Carter, Robert W.	Navy	WW2
Collins, Paul W.	Army	WW2
Collins, Richard J.	Marines	Korea
Connolly, Thomas J.	Army	Vietnam
Derby, Francis A.	Navy	WW2
Ditroia, Anthony J.	Army	Korea
Dumont, Robert P.	Navy	WW2
Dwyer, Frederick E.	Army	Korea
Elder, Robert W.	Navy	WW2
Fauteux, George H.	Navy	Korea
Fenton, John E.	Army	Peacetime
Fogg, Donald W.	Air Force	Korea

Glassman, Bruce	Army	Korea
Goldman, Sherman H.	Army Air Corps	WW2
Gravell, Leo J.	Navy	WW2
Heffron, Milton	Army	WW2
Howe, Douglas N.	Navy	WW2
Hughes, Walter P.	Navy	WW2
Hurley, Daniel L.	Navy	WW2
Iovino, Anthony P.	Marines	WW2
Joynson, George H.	Army	Korea
Kearn, Warren F.	Navy	WW2, Korea
Kelly, William H.	Army	WW2
Koza, Frank	Army Air Corps	WW2
Lavin, Raymond J.	Navy	WW2
Lewis, John Joseph	Navy	WW2
Lister, Herbert A.	Army	WW2
Lundgren, Donald E.	Army	WW2
Macdonald, Richard K.	Navy	WW2
McGaffigan, Peter W., Jr.	Marines	Korea
McKertich, Walter H.	Marines	Korea
Naddif, George S.	Navy	WW2
Paulekas, Joseph P.	Army	WW2
Pelletier, Richard J.	Air Force	Vietnam
Perry, Francis A.	Army	Korea
Pfeiffer, Sigmund	Army	Peacetime
Poland, Frank S.	Navy	WW2

Prescott, Robert D.	Air Force	Vietnam
Retelle, Albert R.	Army	Korea
Ruggiero, Michael B.	Army	WW2
Schmitt, Charles W.	Army	Korea
Serverius, Robert E.	Marines	Vietnam
Shea, John D.	Marines	WW2
Siragusa, Anthony J.	Navy	WW2, Korea
Spencer, Ellsworth G.	Navy	WW2, Korea
St Amand, Richard H.	Air Force	Korea
Traub, Edwin	Navy	WW2
Wright, Harold Joseph	Navy	Peacetime
Young, John B.	Army	Korea
Zurwell, William J.	Navy	WW2

ANDOVER PUBLIC SCHOOLS

"Every Child, Every Day, Every Way"

The mission of the Andover Public Schools, in partnership with the entire Andover community, is to educate by engaging and inspiring students to develop as self-reliant, responsible citizens who are thinkers, problem solvers and contributors prepared to participate in an evolving global society.

Core Values

High Achievement for All * Teaching Excellence * Innovation * Respect * Responsibility

The goal of the Andover Public Schools is to provide an engaging and balanced education that challenges all students through our focus on high expectations, academic achievement and education of the whole child, which we believe is the shared responsibility of the family, the school district and the community. The curriculum of the schools has been designed to align with the state frameworks and the development of globally-engaged learners. The school district's goal is to provide engaging and comprehensive curricula that challenges all students, raises their achievement level and enables them to meet or exceed Andover, the Commonwealth of Massachusetts and international learning standards by fusing the "3Rs and 4Cs" (critical thinking/problem solving, communication, collaboration and creativity/innovation.)

I am pleased to present the 2014-2015 Annual Report for the Andover Public Schools. As you read the annual school report, you will note that the strength of our school district is in the quality of our students, teachers, support staff, school leaders, parents, town officials and our community.

The 2014-15 enrollment for the Andover Public Schools (APS) totaled 6,159 students with 2,757 students in our six elementary schools grades pre-kindergarten through grade five; 1,560 students in the three middle schools grades six through eight; 1,760 students in the high school grades nine through twelve and 82 students in out-of-district placements.

The Andover Public Schools consists of six elementary schools, three middle schools and a high school. In addition, the Andover Public Schools is a member of the Collaborative for Regional Educational Services and Training (CREST) for special education, and the Town of Andover is one of the founding members of the Greater Lawrence Regional Vocational Technical School. The day-to-day operation of the Andover Public Schools is under the leadership and supervision of the Superintendent, Dr. Marinel D. McGrath. The Andover School Committee consists of five (5) members, each elected in a non-partisan ballot by the people of Andover for terms of three (3) years. Members of the School Committee and their terms of office are: Ann W. (Annie) Gilbert, Chairperson, 2015; Paula Colby-Clements, Vice-Chairperson, 2016; David Birnbach, 2015; Donald W. Robb, 2016, and Joel Blumstein, 2017.

Andover Public Schools - *By the Numbers* - Selected Statistical Information

October 1, 2014 Enrollment 6,159

October 1, 2013 Enrollment 6,116

October 1, 2012 Enrollment 6,262

AHS Graduation Rate - Class of 2014 (Source: MA DESE)

Post-Secondary Education

Continuing Education 95.9%

4- Year College 88.2%

2-Year College 6.0%

Post Graduate 1.7%

Dropout rate 0.7%

GED 0.7%

- % still in school 3.3%

- % non-grad completers 0.4%

SAT Scores - Class of 2014

Critical Reading 563

Mathematics 587

Writing 566

Advanced Placement – Class of 2014

443 Students and 749 Exams–Average Score 4.02 out of 5.00

AP Scholars 125

National Merit Scholarship Program

Class of 2014

4 Semi-Finalists

14 Commended Students

2014-2015 Highlights

Recognitions

- Kevin Tiller, Shawsheen Physical Education Teacher, was named the Massachusetts Elementary Physical Education Teacher of the Year.
- The Mock Trial Team for winning its fourth competition in the Massachusetts Bar Association's 2014 statewide high school mock trial program.
- Students throughout the district were honored by having poetry, writing, and art work highlighted in the *Apple Seed* and *Apple Sauce* Literary Publications.
- Allison Care represented Wood Hill Middle School and Andover at the Governor's "Project 351," held on Martin Luther King Day's National Day of Service. The Governor spoke to the students about leadership and using their leadership skills in the community. Students then toured six Boston sites in which they participated in community service activities.

Curriculum and Instruction

Curriculum Advisory Boards (CAB) continue to work as a collaborative team to develop strong curriculum, instruction and assessment practices in all areas of the curriculum.

- The Math Advisory evaluated K-8 math programs that align to the new Massachusetts State Frameworks and the Mathematical Practices as outlined in the Common Core Standards, and selected *Math In Focus* as the new K-8 math program.
- PK-12 Science Program Evaluation including a study of the engineering curriculum and instruction at grades K-8. The Science/Engineering Advisory recommended *Lego Mindstorms* for the new grades 6-8 engineering program to be implemented in September 2014. The Andover Coalition for Education (ACE) gifted \$32,270 towards the purchase of the new program.
- The Andover Coalition for Education (ACE) also gifted \$20,090 for the purchase of the *Weather Station* allowing all students access to local weather data.
- K-5 Physical Education is working to create a common assessment in elementary physical education from which to measure student improvement.
- The World Language Advisory developed a Global Certificate program for high school students.
- The 6-12 English Language Arts Advisory is developing common writing prompts to be administered and collaboratively scored to build capacity and maintain consistency across the district.
- The 6-12 Social Studies Advisory is examining the analytic skills required that enable students to write critically. The Advisory is also conducting a program review.
- The PK-12 Fine Arts Advisory continued its work to define the core skills in the elementary and middle schools visual arts curriculum.
- PK-12 ESL group began to develop the curriculum incorporating WIDA (World-class Instructional Design and Assessment) standards.
- PK-12 Digital Learning defined and established common language and understanding around meaningful technology integration. The group uses the SAMR (Substitution Augmentation - Modification - Redefinition) Model to evaluate the tech integration.

Professional development programs offered for all teachers in content areas included:

- Writing at the elementary level
- Writing at the secondary level
- Mathematics benchmarking at the elementary and middle level
- Differentiation strategies in mathematics at the elementary level
- Advisor - Advisee Program development at the high school level
- ESL professional days around WIDA standards and curriculum development

- Ed Leadership and the 4's conference for administrators

Intern/Externship programs expanded at the high school to include the Engineering Externship and the World Language Service Course.

New Program Initiatives and Planning

- Project-Based Learning – The Buck Institute of California was onsite in Andover for year two of a four-year focus on project-based learning staff development, which was expanded to include elementary and high school teachers alongside their middle school peers. This work continued throughout the year with a followup day and two additional professional development days that support the development of strong PBL units of study. The district will continue to support this initiative by offering focused professional development during the summer as well as during the school year.
- The district completed its first year implementation of the new educator evaluation system. Administrators, teachers, nurses and social workers all engaged in learning about the new expectations for teacher evaluations. There was a joint effort in reviewing the rubrics and the process through which this would all take place. The teams had several opportunities to work with an outside consultant to build capacity for this new initiative.
- Early Release Day Committee's first year together as a collaborative team to determine direction and plan for the early release day teacher professional development opportunities.
- The International Exchange Program continues to grow with student exchanges to China and France. Andover Middle Schools also hosted students from Korea for six weeks.
- Tiered Instruction is well underway in all of our elementary schools offering targeted support for all learners through differentiation intervention strategies.
- The Andover Coalition for Education (ACE) continued its support (\$30,000) of the Artist-in-Residence programs throughout the district including Civil War Arts with Two Fiddles, Shakespeare & Company, Rhett Price Master Class for orchestra students 3-12, and Josh Green Master Class for AHS Chorus and Band students.

Extracurricular Activities and Athletics

- Andover High School offers over forty clubs and cocurricular activities such as Mock Trial, Project Teamwork, Students Against Destructive Behavior, Drama Guild and Show Choir. An active National Honor Society provides after-school tutoring and organizes an annual scholarship benefit.
- Art, music, and drama students continue to distinguish themselves. Andover students won nineteen Gold Key, six Silver Key and sixteen Honorable Mentions *Boston Globe* Awards in the visual arts; MA Drama Guild One-Act Festival ensemble and individual awards at the New England One-Act Festival, and nominations for American Voices and American Visions awards.

- Sixty-five percent (65%) of AHS students participate in the athletic program, which offers thirty-three (33) sports. Sixteen hundred (1,600) roster spots were filled by student-athletes who took advantage of the opportunities for learning through the athletic program during the school year. Andover had an outstanding 2013-14 athletic season to date. The following teams earned Division I State Championships: Girls' Swimming and Diving and Boys' Gymnastics. The following teams earned Merrimack Valley Conference Championships: Football, Girls' Swimming and Diving, Boys' Swimming, Girls' Volleyball, Girls' Lacrosse, Girls' Outdoor Track and Girls' Tennis. Overall, the athletic teams won two state titles and seven Merrimack Valley Conference titles out of the thirty-three AHS varsity sports.

Personnel

- Andover Public Schools bid farewell to APS faculty who retired from dedicated service in June 2014: Josephine Goldin (AHS), Ed Parker (AHS), Lisa Besen (Bancroft), Victoria Feo (Bancroft), Deborah Hall (Bancroft), Richard Irving (Bancroft), Debra Nichols (Bancroft), David Bettencourt (Doherty Middle), Eileen Jones-Shaw (High Plain), Irene Velonis (High Plain), Linda Breen (High Plain), Claire Shaby (Shawsheen), Martha Gibson (Shawsheen), Rosemary Pinksten (South), Amy Routhier (South), Valerie Rurak (South), Ethel Coltin (West Elementary), Diane Stefanelli (West Elementary), Judi Hayes (West Elementary), and Dolores Laughlin (West Middle School); as well as APS support staff who retired: Tom Delaney (AHS), Arleen Jaracz (High Plain), Paul McCarthy (High Plain), Maureen Caron (South), Sue Montiero (West Elementary) and Susan Long (West Middle).
- Andover Public Schools welcomed thirty-seven teachers who were hired for vacancies due to retirements, relocation, non-renewals and new positions. Mr. John Norton, Assistant Principal, Andover High School, Ms. Jean Tarricone, AHS Special Education Program Head, Ms. Michelle Valhouli, Middle School Special Education Program Head and Ms. Amy Reese, Interim Director of Student Services.

Professional Development

- Conducted training for all APS evaluators and AEA Officers/Bargaining Team on the New Educator Evaluation Framework which was implemented in September 2013. The new Massachusetts Educator Evaluation Framework places student learning at the center of the supervision and evaluation process and provides an opportunity to advance leadership and learning throughout school systems. Teachers21 provided the training to prepare Andover evaluators and school-based implementation teams with skills and knowledge around the new framework. The 24-hour training program focused on three key areas: (1) understanding major aspects of the new supervision and evaluation framework, (2) establishing a culture of continuous self-improvement, and (3) evaluating student learning.
- Continued training program for special education teachers and a subject area teachers on the essential components of co-teaching, literacy and autism.

Continued partnership with Merrimack College with the institution of the Fellowship Program, an initiative that places graduate students in one-year teaching internships in the schools.

The Second Tech Conference was held on the first day of school where over 600 educators engaged in using technology as an instructional tool through a variety of topics.

The continuation of a collaborative model for the development of a strong early release day program for the district, teachers participated in

- technology fair
- school based teacher evaluation sessions
- team based planning sessions for middle school project based learning
- grade level discussions about tiered instruction
- grade level discussions about writing
- leveled presentations about student anxiety

The district arranged for an equally robust early release day professional development program for all Instructional Aides in the district focusing on:

Inclusion

- Special Education: Law and Ethics
- Behavior Management Strategies
- Technology in the Classroom
- Transition Planning

Administrators, along with representatives from the Andover School Committee and Andover Educators Association attended the Ed Leader 21 Conference in Atlanta, Georgia where they learned about best practices in the areas of project-based learning, assessment, and use of school space to accelerate innovation in the classroom.

Community Service

Students at each school support local, national, and international charities and participated in a variety of community services activities. Examples include, but are not limited to:

- Clothing, Winter Clothing/Mittens, Blanket Drives - Anton Cleaners, Project Home Again, Nike Reuse-a-Shoe Organization
- Food Drives and Donations - Lazarus House Food Pantry, Bread and Roses of Lawrence, Turkeys4America Project, King Arthur Flour
- Book Drives ~ PALS Program, Leahy School in Lawrence
- Walk-a-thons and Donations - One Fund of Boston, Dress for Sox-Cess Day (Dana Faber Cancer Institute)

West Middle School grade six students meet weekly with senior citizens in their new service program, 'Community Connects.' Students and elders share past and present learning experiences and highlight the differences and similarities between the generations.

All schools participated in the "Andover Coalition for Education Scarecrow Festival" by creating scarecrows that best represent their school's educational initiatives toward the 4 Cs.

The Buddy-Up program is a collaborative effort between Wood Hill Middle School and High Plain Elementary School that partners younger students with older bilingual students for support, work and play.

Human Resources

Ensuring the safety and security of our students and staff is a paramount responsibility for the human resources staff. This year, over 1,000 school department employees and volunteers were reviewed by the Criminal History Records Board in Massachusetts (CORI.) State law requires that employees and volunteers who work with students have their in-state criminal records reviewed every three years. In addition, we are approximately halfway through the process of having these same employees be cleared through the national F.B.I. fingerprint database. Our State Legislature enacted “An Act Relative to Background Checks” in order to allow all school departments access to national criminal records at the time of hire.

Last year, in an attempt to mitigate escalating healthcare costs, we reacquired 429 teachers and spouses from the State’s Group Insurance Commission and enrolled them in the Town’s retiree health plans. This allows the Town to better manage both the Town’s and the retirees’ costs going forward.

Andover employs 363 Town and 1,033 School Department employees. Notwithstanding that substantial number, we also hire over the course of a year an additional 521 individuals (335/Town and 186/School) for temporary, seasonal or per diem assignments, such as substitute teacher, camp counselor or youth program assistant. In addition, last year the IRS required that all of our SCRPT volunteers (Senior Citizen Property Tax Work-Off Program) be reclassified as employees. We added 203 seniors to our rosters in order to report earned income to the IRS and issue W-2 tax returns; they were also enrolled in the deferred compensation plan as required by law.

The School Department closed all of its collective bargaining agreements through 2017 with school unions and associations. *Baseline Edge* (a software program related to the new teacher evaluation program) was realigned for teachers and administrators making information easier to collect and retrieve. *Aspen Parent Portal*, facilitating communication between parents and teachers, also came online this year.

Finally, training is always a priority and is delivered in many ways to targeted populations. For the general population, we offered a number of health and wellness programs to staff and families. Customer Service training was also provided to supervisors and staff throughout the year and reinforced the need to deliver excellent customer service to our citizens.

Plant and Facilities

Recognition to the Plant and Facilities Team - Deputy Director Edwin Ataide and the entire P& F Team for the completion of CIP projects that contribute to the overall safety and welfare of our students and staff.

Closing

No report of this kind would be complete without taking the opportunity to thank the many people who have been so thoroughly supportive of our schools this past year. On behalf of the students, faculty, leadership team and School Committee, I thank the PACs and PTOs, the Andover Coalition for Education (ACE), the Andover Rotary Club, the Andover Service Club, the athletic and extracurricular booster clubs, the Andona Society, and the many generous parents and residents who have given of their time and money to support our schools.

I am also grateful to our faculty, staff, principals, assistant principals, and the District Leadership Team for their devotion to the children and youth of Andover. Finally, we are most appreciative to the townspeople of Andover, the Andover Board of Selectmen and Finance Committee who have seen us through difficult times and who continue to support our efforts to make the Andover Public Schools the very best they can be. Thank you!

In closing, our initiatives continue to advance the coherence and quality of our educational program. There are many goals yet to realize. Our professional staff must have the resources if we are to continue to be competitive with similar school districts in maintaining, developing, and sustaining a high quality educational program for all of our students in the Andover Public Schools.

Respectfully submitted,


Marinel D. McGrath, Ed.D.
Superintendent of Schools

GREATER LAWRENCE TECHNICAL SCHOOL

The Greater Lawrence Technical School is a regional vocational secondary institution with a campus in West Andover encompassing twenty-six acres. The school educates students from Andover, Lawrence, Methuen and North Andover and, in addition, accepts qualified students from other communities through the School Choice Program. There are currently twenty-two underclassmen from Andover attending the school and nineteen employees of Greater Lawrence Tech reside in Andover.

Greater Lawrence Technical School became a level I school in 2015 by improving its state rankings by eight percentile points in the Progress and Performance measures used by the Massachusetts Department of Elementary and Secondary Education. This advance reflects the success that the district has had in supporting its instructors and enabling its students to face today's challenges of academics, career development and personal growth. It is to this end that Greater Lawrence commits its resources in service to the local community to provide an educational framework that actually measures up to the problems that face our children and our society today. Thus, it pleases us that each year more students at Greater Lawrence are successful in moving ahead with their career and college placements. The district currently seeks to move ahead with an early college initiative at the high school level and wants to be the community resource where local families turn to for the broadest range of educational opportunity to meet the needs of local young people as they look to the future and what it may hold.

Greater Lawrence Technical School continues to adapt the career areas to meet the ever-changing needs of the 21st century labor market. The nineteen career opportunities offered to students through a three-academy model include Automotive Collision Repair and Refinishing, Automotive Technology, Barbering, Biotechnology, Business Technology, Carpentry, Cosmetology, Culinary Arts, Dental Assisting, Electricity, Electronic/Pre-Engineering, Graphic Communications, Health Careers, HVAC/Refrigeration, Information Technology, Machine Technology, Marketing, Metal Fabrication and Joining Technologies and Plumbing. Our school has been one of the pioneers in the state regarding a successful academy model.

Greater Lawrence Technical School prepares students for lifetime employment through nationally and state recognized licensure and certification programs including: State Board of Cosmetology, NATEF, ASE, Refrigerant Recovery and Recycling License, SP2, American Culinary Federation Accreditation, ServSafe™, State Board of Electricians, OSHA Safety Certification, CPR, First Aid, CNA, Home Health Aide, Network +, A+, State Board of Plumbing, Microsoft Office Word, Excel, PowerPoint and Access, and Adobe Certifications in Photoshop, Illustrator and Flash. The Cooperative Education component of Greater Lawrence Technical School allows students to apply their knowledge and skills at worksites throughout the Merrimack Valley which include many employers in Andover.

While the school continues to be a community of learners dedicated to service and excellence, Greater Lawrence Technical School maintains its mantra "Demand More, Expect More, Achieve More." This has been reflected in the improvement in MCAS scores, the

phenomenal success of the athletic teams and the continued medal winning prowess of both DECA and SKILLS/USA on the State and National level.

Residents of Andover have benefited from many of the consumer friendly services offered to the public through our technical programs. At Greater Lawrence Technical School, residents have had their cars repaired, received a haircut or manicure, enjoyed lunch in one of our two restaurants, had brochures printed, or enjoyed countless other services which have made life easier for townspeople each day. In addition, the residents of Andover continue to use the school facility by way of enrollment in classes offered through Community and Youth Services and athletic venues for both youth and varsity sports teams, which include the swimming pool, gymnasiums and fields. Greater Lawrence Technical School continues to be the site for most Andover teens receiving their Lifeguarding and Water Safety certifications. More than sixty Andover groups and individuals have utilized the rental option created by The District Committee.

Greater Lawrence Technical School has offered Adult Education to the Greater Lawrence community since the program's inception in September 2009. Classes are offered in Business, Computer Applications, Cooking, Health and Fitness, Health and Safety, Health Occupations, Hobbies and Crafts, Languages, Trade and Technical and GED. We are currently offering over fifty classes. We are partnering with Gould Construction Institute in offering professional development for Electrical, Plumbing, Pipefitting, Carpentry, Sprinkler Fitting, HVAC and Sheet Metal areas. We have also partnered with Andover Community Services to offer cooking classes to the community here at Greater Lawrence Technical School.

Greater Lawrence Technical School enjoys a close working relationship with the Andover Police Department. Since the 2007-2008 school year, an Andover patrolman has been employed by the District as a School Resource Officer. The officer's presence during the school day, and at after-school and sporting events, has had a positive impact on the entire school community.

The Greater Lawrence Technical School District Committee is made up of seven members from the four sending communities of Andover, Lawrence, Methuen and North Andover. In addition to representation on the District Committee, Andover is also represented by a resident on both the school's Advisory Board and the School Council. District Committee representation is determined by the number of students attending from that community. A listing of the Committee members and the city/town they represent can be found in this document's Directory of Committees and Boards.

ANDOVER COMMISSION ON DISABILITY

The mission of the Andover Commission on Disability is to address Andover's needs for the Town, its residents, visitors, friends, employers and families relative to disability. The Commission is an advisory board appointed by the Board of Selectmen to advocate on disability-related issues. The majority of the Commission members must be disabled or directly related to disability. Included in the Commission's goals are enhancing the participation of people with disabilities in Town activities, research into the needs and problems of residents with disabilities, the provision of information, referral and technical assistance to individuals and organizations in matters pertaining to disability, the monitoring of local, regional, State and Federal programs for disabled residents and the support of training related to disability to people who reside or work in the Town of Andover.

Appointed by the Board of Selectmen, the nine members work closely with Town departments, local agencies and service organizations to address Andover's disability needs. Trained in the policies of the Americans with Disabilities Act, the Commission's goal is the full integration and participation of people with disabilities in the town. Whether it is the monitoring of new or remodeled construction or the review of architectural plans submitted to the Massachusetts Architectural Board, the Commission takes an active role in advocating for safe and accessible housing according to the mandated specifications of the ADA code. This has included all municipal buildings, schools, playgrounds, parking lots and most recently, the construction of the new Bancroft Elementary School.

In the past, various studies have been conducted with the key concept of "access" such as a survey of outdoor eating facilities, the thresholds of businesses on Main Street, handicap parking and responding to residents' complaints about the accessibility of sidewalks, curb cuts and streets. Advocacy issues are referred to the Department of Public Works Highway Division and Plant and Facilities Department with prompt results obtained. There have also been studies of privately-owned and rented properties with detailed reports to the owners and renters of changes that would be indicated in order to be considered handicap accessible. The concept of "basic access" is further disseminated through a handout distributed to developers by the Planning Division regarding, public access information that advocates zero-step entrances with ample passage for electric wheelchairs, walkers and child strollers.

Access further includes programs and the Commission has taken an active role with the Fire Rescue's Lock Box Program, Project Rescue with the Police Department, New Kids on the Block with the School Department, Emergency Preparedness with a focus on the disabled and several child-focused programs providing access to social interactions not previously available to individuals with intellectual disabilities. A website, email address and phone line are maintained for information and referral purposes and to receive input on the work of the Commission.

In its advisory capacity, the Commission on Disability advocates for the inclusivity of all Town residents and guests with equal access to Town facilities, programs and experiences.

PRESERVATION COMMISSION

The Andover Preservation Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources.

The Preservation Commission meets monthly to review applications from the Building Department in the following categories: Review of Plans for Historic Buildings, Demolition Delay of Historically Significant Buildings (Section 33) and Dimensional Special Permit-Historic Preservation (Section 7.9).

Applications submitted	<u>2012</u>	<u>2013</u>	<u>2014</u>
Review of Plans	37	20	33
Demolition Delay-HSB	5	5	8
Dimensional Special Permit-HP	<u>3</u>	<u>3</u>	<u>6</u>
Total Applications	45	28	47

REVIEW OF PLANS

Thirty-three applications were reviewed for architectural compatibility. Nine applications required no formal review by the Commission.

DEMOLITION DELAY OF HISTORIC BUILDINGS (SECTION 33)

The Commission reviewed demolition requests for eight historic properties. Five structures were deemed historically significant, two historically significant buildings were razed, two buildings undergoing a twelve month demolition delay period and four buildings were razed because of unsafe conditions.

DIMENSIONAL SPECIAL PERMIT/HISTORIC PRESERVATION (SECTION 7.9)

Of the five applications approved by the Commission, the Zoning Board of Appeals approved three and denied two. The Commission denied one application. Preservation restrictions are in process for two projects, one has been approved.

PRESERVATION AWARDS

On May 21, 2014, the 24th Annual Andover Preservation Awards recognized eight outstanding examples of historic preservation in Andover. Awards were given for exterior/interior preservation, sympathetic additions and architectural compatibility in an existing neighborhood.

PRESERVATION RESTRICTIONS

The Commission continues to develop goals and pursue opportunities to better preserve Andover's historic architectural resources. Preservation restrictions are a requirement for Dimensional Special Permit for Historic Preservation projects approved by the Zoning Board of Appeals. The Commission encourages individual homeowners to consider Preservation Restrictions or easements for the protection of their historic properties.

HISTORIC BUILDING SURVEY – www.mhl.org/historicpreservation/

The historic preservation website is a digitized version of the general survey of Andover's historic buildings from the late 17th century through the early 20th century. The website, hosted by Memorial Hall Library, allows researchers and Town departments online access to this information as well as maps of the Town's historic districts and links to other resources. As a work-in-progress, it will be modified when new information becomes available. Phase 2 of this project will broaden the survey of 20th century buildings.

HISTORIC RESTORATION/REHABILITATION INFORMATION

Acting in an advisory capacity, the Commission may recommend educational material to the public, advise owners on their historic restoration projects including the selection of appropriate building materials and possible alternatives when cost is an issue. Such resources are intended to help historic building owners understand the value of historic preservation to themselves and the community. The Andover Historical Society archive and library at 97 Main Street has a large collection of historic building photographs and information available to researchers. Jim Batchelder is the Preservation Commission's historian and research expert. All new information will be made available on the Preservation website.

BALLARDVALE LOCAL HISTORIC DISTRICT COMMISSION

Members Leo Greene and Joanna Reck are the Preservation Commission's representatives. The Commission and the Ballardvale Historic District Committee work cooperatively on issues of mutual interest.

DESIGN REVIEW BOARD

Member Craig Gibson is the Preservation Commission's representative and DRB Chairman. The Commission remains vitally interested in the historic buildings and character of Andover's downtown and Main Street corridor to Rte. 495.

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority offers affordable housing o families, seniors and the disabled.

The Andover Housing Authority was organized in June 1948. Meetings are held on the third Thursday of every month at the Stowe Court Community Room located at 100 Morton Street., except January, May and October meetings, which are held at the Frye Circle Community Room located at 256 No. Main St. Board Members and Executive Director are as follows:

Calvin Deyermond - Chairman	Christine Poschen-Metzemaekers-ED
Francis O O'Connor – Vice Chair	Daniel T. Grams - Treasurer
John O'Donohue –Member	Mary Wesson - Member

The Andover Housing Authority has thirty-three buildings on six different sites comprised of 218 units of state-aided housing for senior/disabled people on Chestnut Court, Grandview Terrace, Frye Circle and Stowe Court. There are fifty-six units of family housing in Memorial Circle. In addition, the AHA owns one house under the Mass. Chapter 689 program for developmentally disabled adults and administers three Alternative Housing Vouchers under the Massachusetts (AHVP) leased housing program, for a total of 285 state units.

STATE FUNDED PROGRAMS

Income Limits are as follows:

1 person	\$45,500	3 people	\$58,500	5 people	\$70,200	7 people	\$80,600
2 people	\$52,000	4 people	\$65,000	6 people	\$75,470	8 people	\$85,800

Apartment Turnover – Senior/Disabled 29 Units or (13%); Family 4 units or (12%)
Including transfers to larger or smaller units and reasonable accommodation moves

Average Rent: Elder/Disabled Program is \$328; Family Program is \$354 (utilities inc.)

CAPITAL IMPROVEMENTS/ GRANTS

State Formula Funding Projects

- Frye Circle - Apartment window Replacement - completed \$394,350
- Stowe Court Siding - completed \$226,000
- Chestnut Court Sewer Ejector Pump - in process \$164,000
- Memorial Circle Plumbing Upgrades - in process \$44,000
- Memorial Circle Fence Removal – completed \$9,000
- Chestnut Court Thresholds – completed \$9,000
- Tree Trimming All Sites - completed \$9,200

STATE FUNDED GRANT

New Horizons for Youth Program – After-school homework program for Memorial Circle children as funded through Andover Police Department.

FEDERALLY FUNDED PROGRAMS

127 Vouchers under the Section 8 Housing Choice Voucher Program through HUD.

Section 8 Income Limits are as follows:

1 person	\$ 31,350	3 people	\$40,300	5 People	\$48,350	7 People	\$55,500
2 people	\$ 35,800	4 people	\$44,750	6 People	\$51,950	8 People	\$59,100

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During 2014, the Trustees acted on seventeen cases, disbursing \$10,101.14. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income are invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 2013	\$87,427.00
Receipts – 2014	<u>8,031.27</u>
	\$95,458.27
Disbursements – 2014	<u>10,101.14</u>
Balance of Income as of Dec. 31, 2014	\$ 85,357.13

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three Trustees, with staggered terms approved by vote at the Annual Town Meeting, administer the funds. The Trustees approved two applications during the year.

Balance on hand 6/30/13	\$58,342.98
Income – FY-2014	1,780.87
Donations – FY-2013	0
Expenditures – FY-2014	<u>1,200.00</u>
Balance as of 6/30/14	\$58,923.85

**TOWN OF ANDOVER, MASSACHUSETTS
BALANCE SHEET
June 30, 2014**

	GENERAL FUND	ENTERPRISE		CAPITAL PROJECT	SPECIAL REVENUE	INTERNAL SERVICE FD	EXPENDABLE TRUST	LT DEBT	GRAND TOTAL
		WATER	SEWER						
ASSETS									
Cash and Equivalents	17,188,697.98	4,002,493.21	2,547,207.36	23,071,964.23	8,927,324.67	1,689,651.03	13,298,668.52		70,726,007.00
Property Taxes					0.00				
Personal Property	151,989.17				0.00				151,989.17
Real Estate	1,860,319.79				0.00				1,860,319.79
Motor Vehicle Excise	500,327.23				0.00				500,327.23
User Fees	0.00	864,843.03	767,373.33		0.00				1,632,216.36
Special Assessments	15,225.69		8,313,373.98		0.00				8,328,599.67
Tax Liens	1,315,128.61	53,395.80	28,220.49		0.00				1,396,744.90
Deferred Tax	203,024.00		22,751.36		0.00				225,775.36
Tax Foreclosure	225,825.98				0.00				225,825.98
Due from other Governments	0.00				433,481.00				433,481.00
Other Receivables	380,585.38		737,711.60		138,898.73				1,257,195.71
Total Cash & Receivables	21,841,123.83	4,920,732.04	12,416,638.12	23,071,964.23	9,499,704.40	1,689,651.03	13,298,668.52	0.00	86,738,482.17
Other Assets									
Amounts to be Provided for:									0.00
Long Term Debt	0.00				0.00			115,669,569.00	115,669,569.00
Total Assets	21,841,123.83	4,920,732.04	12,416,638.12	23,071,964.23	9,499,704.40	1,689,651.03	13,298,668.52	115,669,569.00	202,407,923.65
LIABILITIES AND RESERVES									
Warrants Payable	1,153,523.75	53,335.05	9,966.48	59,734.57	142,101.02	1,544.50			1,420,205.35
Accrued Payroll	4,179,169.36				104,074.86				4,283,244.22
Property Taxes Paid in Advance	0.00				0.00				0.00
Liabilities Due Depositors	634,638.12		9,626.61		0.00				644,264.73
Accrued Payroll Withholdings	0.00				0.00				0.00
Reserve for Abatements	1,986,061.03				0.00				1,986,061.03
Deferred Revenue	2,662,499.89	918,238.83	9,869,430.76		138,898.73				13,589,068.21
Bond Anticipation Notes Payable - WPAT	0.00			499,999.90	0.00				499,999.90
Repayment of Long Term Debt	0.00				0.00			115,669,569.00	115,669,569.00
Total Liabilities	10,615,892.15	971,573.88	9,889,023.83	559,734.47	385,074.61	1,544.50	0.00	115,669,569.00	138,092,412.44
Fund Balances									
Unreserved	8,145,987.11	3,834,006.63	2,518,914.29	10,743,213.07	7,311,869.88	1,688,106.53	13,298,668.52	0.00	47,540,766.03
Reserved for:					0.00				0.00
Continued Appropriations	51,178.40				0.00				51,178.40
Encumbrances	1,049,914.29	115,151.53	8,700.00	11,769,016.69	1,602,759.91				14,745,542.42
FB Reserve for Expenditures	1,000,000.00								1,000,000.00
Reserve for Debt Service - Premium Amort	978,024.36				0.00				978,024.36
FB Designated for Snow Overdraft	0.00				0.00				0.00
FB Designated	0.00				0.00				0.00
Total Fund Balances	11,225,104.16	3,949,158.16	2,527,614.29	22,512,229.76	9,114,629.79	1,688,106.53	13,298,668.52	0.00	64,315,511.21
Total Liab. & Fund Balance	21,840,996.31	4,920,732.04	12,416,638.12	23,071,964.23	9,499,704.40	1,689,651.03	13,298,668.52	115,669,569.00	202,407,923.65

TOWN OF ANDOVER, MASSACHUSETTS
 COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS
 FOR THE FISCAL YEAR ENDING 6/30/2014

	General Fund	Water Enterprise	Sewer Enterprise	Proprietary Fund Type Capital Projects	Special Revenue	Internal Service	Fund Type Expendable Trust	Total (Memorandum Only)
Revenues:								
Motor Vehicle Excise	5,081,191.00							5,081,191.00
Meals Taxes	547,236.00							547,236.00
Hotel/Motel Taxes	1,526,835.00							1,526,835.00
Penalties and Interest on Taxes and Excises	553,900.00							553,900.00
Payments in Lieu of Taxes	179,319.00							179,319.00
Fees	66,992.00							66,992.00
Charges for Services - Water	0.00	7,753,498.86						7,753,498.86
Charges for Services - Sewer	0.00		5,449,622.94					5,449,622.94
Departmental Revenue - School	314,542.00							314,542.00
Departmental Revenue - Library	12,052.00							12,052.00
Other Departmental Revenue	1,422,407.00							1,422,407.00
Non Recurring - Bond Premiums	0.00							0.00
Utility Liens	0.00							0.00
Licenses and Permits	1,985,574.00							1,985,574.00
Special Assessments	5,203.00							5,203.00
Fines and Forfeits	379,040.00							379,040.00
Investment Income	66,667.00					1,551.84	370,310.28	438,529.12
Other								
Intergovernmental	11,955,275.00							11,955,275.00
Real/Personal Property Taxes	116,805,214.00							116,805,214.00
Tax Titles	472,660.00							472,660.00
Offset								
DCS	533,004.00							533,004.00
Elder Services	102,273.00							102,273.00
Rentals	72,260.00							72,260.00
Off Duty Admin Fee	92,298.00							92,298.00
Cemetery Interment Fees	47,950.00							47,950.00
Ambulance Fees	1,431,212.00							1,431,212.00
Trust Fund and other	0.00				18,691,666.53	0.00	0.00	18,691,666.53
	<u>143,653,104.00</u>	<u>7,753,498.86</u>	<u>5,449,622.94</u>	<u>0.00</u>	<u>18,691,666.53</u>	<u>1,551.84</u>	<u>370,310.28</u>	<u>174,392,919.45</u>
Expenditures								
General Government	6,941,713.14			31,925,078.88	7,566,383.38	18,279,696.42		64,712,871.82
Community Service	1,741,928.05							1,741,928.05
Municipal Maintenance	4,451,636.00							4,451,636.00
Public Safety	14,626,840.00							14,626,840.00
Water Enterprises	0.00	4,548,225.20						4,548,225.20
Sewer Enterprise	0.00		1,984,492.02					1,984,492.02
Public Works	5,868,537.00							5,868,537.00
Library	2,523,587.00							2,523,587.00
School	138,443,737.67				10,020,489.98			148,464,227.65
GLRVTHS	330,974.00							330,974.00
Insurance	777,873.00							777,873.00
Health Insurance	14,000,000.00							14,000,000.00
Debt Service	12,822,918.00							12,822,918.00
Unemployment Comp	275,000.00							275,000.00
Retirement	5,746,224.00							5,746,224.00
State and County Assessments	2,817,601.00							2,817,601.00
OPEB Trust Fund Appropriation	325,000.00							325,000.00
Trust Fund	0.00						22,069.53	22,069.53
	<u>211,693,568.86</u>	<u>4,548,225.20</u>	<u>1,984,492.02</u>	<u>31,925,078.88</u>	<u>17,586,873.36</u>	<u>18,279,696.42</u>	<u>22,069.53</u>	<u>286,040,004.27</u>
Other Financing Sources (Uses)								
Long Term Bond Issuance	0.00			29,074,000.00				29,074,000.00
Tax cash to Capital Projects	(2,280,000.00)			2,280,000.00				0.00
MSBA Proceeds	0.00			6,140,134.00				6,140,134.00
Art 08, 2014 Transfer to Stabilization Fund	(500,000.00)						0.00	(500,000.00)
Transfer to OPEB Trust Fund	(1,402,440.00)						0.00	(1,402,440.00)
Transfer to Stabilization Fund Ledge Road	0.00						0.00	0.00
Transfer to Stabilization Fund Bond Premium	0.00						0.00	0.00
Transfer to Trust Funds	0.00						(1,600,000.00)	(1,600,000.00)
Transfer to Senior Center Programs	0.00						0.00	0.00
Transfer to Senior Center Programs from CD Wood	0.00						(700,000.00)	(700,000.00)
Art 38, 2013 Transfers From Cable Account	349,735.00				(349,735.00)			0.00
Deposits to Health Insurance Fund	0.00							0.00
Deposits to Unemployment Trust	(200,000.00)						0.00	(200,000.00)
Deposits to Workers Comp Trust Fund	(97,554.50)						0.00	(97,554.50)
Water Enterprise Indirects	2,223,755.00	(2,223,755.00)						0.00
Sewer Enterprise Indirects	3,166,199.00		(3,166,199.00)					0.00
Welland Filing Fees	25,000.00				(25,000.00)			0.00
Art 23 2002 Conservation Fund Misc Revenue	0.00			200.00				200.00
Art 44, 2013 Transfers from water/Sewer Reserves	0.00	(85,000.00)		85,000.00				0.00
A2 2013 STM Youth Ctr-Wood Trust	0.00			700,000.00			(700,000.00)	0.00
A60 2014 Sewer Master Plan Study	0.00		(100,000.00)	100,000.00				0.00
A60 2013 Streamauging System	(60,000.00)			60,000.00				0.00
A25 2014 Ballardville Land Purch	(200,000.00)			200,000.00				0.00
A26 2014 Ballardvale Addition	(200,000.00)			200,000.00				0.00
A21 2014 GIS DARA Update	0.00	(15,000.00)	(15,000.00)	30,000.00				0.00
A58 14 Water/Sewer Rate Study	0.00	(50,000.00)	(50,000.00)	100,000.00				0.00
Art 13, 2011 Spring Grove Maint	0.00			6,000.00			(6,000.00)	0.00
Art 45, 2013 Off Street Parking	200,000.00			118,000.00	(318,000.00)			0.00
A22 2013 Monument Deyemond	(20,000.00)			20,000.00				0.00
	<u>1,004,694.50</u>	<u>(2,373,755.00)</u>	<u>(3,331,199.00)</u>	<u>39,113,334.00</u>	<u>(692,735.00)</u>	<u>0.00</u>	<u>(3,006,000.00)</u>	<u>30,714,339.50</u>
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	(67,035,770.36)	831,518.66	133,931.92	7,188,255.12	412,058.17	(18,278,144.58)	(2,657,759.25)	(79,405,910.32)
Fund Balance July 1, 2013	8,409,746.93	3,117,639.50	2,393,682.37	15,324,474.64	8,702,571.62	1,450,235.31	11,627,715.87	51,026,066.04
Fund Balance June 30, 2014	<u>(58,626,023.43)</u>	<u>3,949,158.16</u>	<u>2,527,614.29</u>	<u>22,512,729.76</u>	<u>9,114,629.79</u>	<u>(16,827,909.27)</u>	<u>8,969,956.42</u>	<u>(28,379,844.28)</u>

TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET - FUND LEVEL
 FISCAL YEAR ENDED 06/30/2014

	RES FOR ENCUM	APPROP (ORIGINAL)	OFFSET RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	OTHER (STM)	OTHER	TOTAL AVAILABLE	EXPENDED	RES FOR ENCUM	TRANS TO UNRE FD BL
GENERAL GOVERNMENT												
Personal Services	57,501.77	5,445,845.00	0.00	0.00	0.00	0.00	0.00	(70,000.00)	5,433,346.77	5,119,714.44	74,595.58	239,036.75
Other Expenses	51,961.50	1,956,214.00	0.00	0.00	0.00	0.00	0.00	70,000.00	2,078,175.50	1,752,712.94	136,146.89	189,315.67
	109,463.27	7,402,059.00	0.00	0.00	0.00	0.00	0.00	0.00	7,511,522.27	6,872,427.38	210,742.47	428,352.42
COMMUNITY SERVICES												
Personal Services	0.00	1,273,316.00	0.00	0.00	0.00	0.00	0.00	0.00	1,273,316.00	1,273,316.00	0.00	(0.00)
Other Expenses	10,766.04	463,270.00	0.00	0.00	0.00	0.00	0.00	0.00	474,036.04	456,571.25	1,962.52	15,502.27
	10,766.04	1,736,586.00	0.00	0.00	0.00	0.00	0.00	0.00	1,747,352.04	1,729,887.25	1,962.52	15,502.27
MUNICIPAL MAINTENANCE												
Personal Services	0.00	3,182,421.00	0.00	0.00	0.00	0.00	0.00	0.00	3,182,421.00	3,038,672.84	0.00	143,748.16
Other Expenses	38,614.66	1,460,065.00	0.00	0.00	0.00	0.00	0.00	0.00	1,498,679.66	1,412,963.45	62,016.59	23,699.62
	38,614.66	4,642,486.00	0.00	0.00	0.00	0.00	0.00	0.00	4,681,100.66	4,451,636.29	62,016.59	167,447.78
PUBLIC SAFETY												
Personal Services	154,386.34	14,001,660.00	0.00	0.00	0.00	0.00	0.00	0.00	14,156,046.34	13,281,815.79	0.00	874,230.55
Other Expenses	38,656.49	1,460,120.00	0.00	0.00	0.00	75,000.00	0.00	0.00	1,573,776.49	1,345,023.86	162,942.52	65,810.01
	193,042.83	15,461,780.00	0.00	0.00	0.00	75,000.00	0.00	0.00	15,729,822.83	14,626,839.75	162,942.52	940,040.56
DEPARTMENT OF PUBLIC WORKS												
Personal Services	0.00	1,699,676.00	0.00	0.00	0.00	0.00	0.00	0.00	1,699,676.00	1,688,668.10	0.00	11,007.90
Other Expenses	97,708.52	3,878,925.00	0.00	0.00	0.00	0.00	0.00	400,000.00	4,376,633.52	4,179,868.70	158,436.19	38,328.63
	97,708.52	5,578,601.00	0.00	0.00	0.00	0.00	0.00	400,000.00	6,076,309.52	5,868,536.80	158,436.19	49,336.53
LIBRARY												
Personal Services	13,021.48	1,902,582.00	0.00	0.00	0.00	0.00	0.00	0.00	1,915,603.48	1,915,603.48	0.00	0.00
Other Expenses	0.00	620,000.00	0.00	0.00	0.00	0.00	0.00	0.00	620,000.00	607,884.36	2,807.64	9,208.00
	13,021.48	2,522,582.00	0.00	0.00	0.00	0.00	0.00	0.00	2,535,603.48	2,523,587.84	2,807.64	9,208.00
SCHOOL												
Personal Services	0.00	56,173,851.00	0.00	0.00	43,855.79	0.00	0.00	0.00	56,217,706.79	56,217,706.79	0.00	0.00
Other Expenses	718,754.03	12,753,742.00	0.00	0.00	(43,855.79)	0.00	0.00	0.00	13,428,640.24	13,004,161.88	424,478.36	(0.00)
	718,754.03	68,927,593.00	0.00	0.00	0.00	0.00	0.00	0.00	69,646,347.03	69,221,868.67	424,478.36	(0.00)
UNCLASSIFIED												
Compensation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserve Fund	0.00	200,000.00	0.00	0.00	0.00	(75,000.00)	0.00	0.00	125,000.00	0.00	0.00	125,000.00
	0.00	200,000.00	0.00	0.00	0.00	(75,000.00)	0.00	0.00	125,000.00	0.00	0.00	125,000.00
FIXED EXPENSES												
GLRVTHS	0.00	314,244.00	0.00	0.00	0.00	0.00	0.00	17,000.00	331,244.00	330,974.00	0.00	270.00
Debt Service	0.00	13,035,323.00	0.00	0.00	0.00	0.00	0.00	0.00	13,035,323.00	12,822,917.85	0.00	212,405.15
Stabilization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	680,653.00	0.00	0.00	0.00	0.00	0.00	97,720.00	778,373.00	777,873.00	500.00	0.00
OPEB	0.00	325,000.00	0.00	0.00	0.00	0.00	0.00	0.00	325,000.00	325,000.00	0.00	0.00
Health Insurance Fund	0.00	14,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	14,000,000.00	13,999,999.68	0.00	0.32
Unemployment Comp	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00	75,000.00	275,000.00	275,000.00	0.00	0.00
Retirement	0.00	5,935,944.00	0.00	0.00	0.00	0.00	0.00	(189,720.00)	5,746,224.00	5,746,224.00	0.00	0.00
	0.00	34,491,164.00	0.00	0.00	0.00	0.00	0.00	0.00	34,491,164.00	34,277,988.53	500.00	212,675.47
	1,181,370.83	140,962,851.00	0.00	0.00	0.00	0.00	0.00	400,000.00	142,544,221.83	139,572,772.51	1,023,886.29	1,947,563.03
SEWER SYSTEM												
Personal Services	0.00	300,921.00	0.00	0.00	0.00	0.00	0.00	0.00	300,921.00	285,951.00	0.00	14,970.00
Other Expenses	3,409.00	1,937,500.00	0.00	0.00	0.00	0.00	0.00	165,000.00	2,105,909.00	5,029,740.02	8,700.00	(2,932,531.02)
	3,409.00	2,238,421.00	0.00	0.00	0.00	0.00	0.00	165,000.00	2,406,830.00	5,315,691.02	8,700.00	(2,917,561.02)
WATER DEPARTMENT												
Personal Services	0.00	1,804,485.00	0.00	0.00	0.00	0.00	0.00	0.00	1,804,485.00	1,854,417.04	0.00	(49,932.04)
Other Expenses	36,690.75	2,495,340.00	0.00	0.00	0.00	0.00	0.00	150,000.00	2,682,030.75	5,067,563.16	115,151.53	(2,500,683.94)
	36,690.75	4,299,825.00	0.00	0.00	0.00	0.00	0.00	150,000.00	4,486,515.75	6,921,980.20	115,151.53	(2,550,615.98)
TOTAL ENTERPRISE												
	40,099.75	6,538,246.00	0.00	0.00	0.00	0.00	0.00	315,000.00	6,893,345.75	12,237,671.22	123,851.53	(5,468,177.00)
GRAND TOTAL	1,221,470.58	147,501,097.00	0.00	0.00	0.00	0.00	0.00	715,000.00	149,437,567.58	151,810,443.73	1,147,737.82	(3,520,613.97)

**Town of Andover
General Fund Special Articles
June 30, 2014**

ORG CODE	OBJ CODE	ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	OTHER ACCOUNTS	APPROPRIATION	TRANS FROM OTHER	TOTAL AVAILABLE	EXPENDED	OFU	ENCUMB	CONTINUED APPROPRIATION
02133	571064	ANNUAL	FIREWORKS FUND	0.00		14,000.00		14,000.00	11,750.00			2,250.00
02133	571083	ANNUAL	SUPPORT FOR CIVIC EVENTS	0.00		4,000.00		4,000.00	3,564.00			436.00
				0.00	0.00	18,000.00	0.00	18,000.00	15,314.00	0.00	0.00	2,686.00
02133	571072	ANNUAL	OPEB FUNDING	0.00		1,000,000.00		1,000,000.00	1,000,000.00			0.00
				0.00	0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.00	0.00	0.00
02133	571084	ANNUAL	STABILIZATION FUND	0.00		500,000.00		500,000.00	500,000.00			0.00
				0.00	0.00	500,000.00	0.00	500,000.00	500,000.00	0.00	0.00	0.00
02141	571065	ART 56, 2013	PROPERTY VALUATION	80,000.00		31,800.00		111,800.00	53,972.00			57,828.00
				80,000.00	0.00	31,800.00	0.00	111,800.00	53,972.00	0.00	0.00	57,828.00
02171	571012	ART 57, 1995	WETLAND BYLAW	1,461.19				1,461.19				1,461.19
				1,461.19	0.00	0.00	0.00	1,461.19	0.00	0.00	0.00	1,461.19
02541	571080	ANNUAL	ELDERLY DISABLED TRANSPORT (T)	19,272.26		8,000.00		27,272.26	12,041.05			15,231.21
				19,272.26	0.00	8,000.00	0.00	27,272.26	12,041.05	0.00	0.00	15,231.21
			TOTAL GENERAL FUND	100,733.45	0.00	1,557,800.00	0.00	1,658,533.45	1,581,327.05	0.00	0.00	77,206.40

Town of Andover
Capital Projects Fund
Fiscal 2014

DESCRIPTION	Fiscal 2014								
	07/01/13 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/14 Balance
ART 44 96 MID SCH ROOF ROOF	0.00				0.00				0.00
ART 09 00 MIDDLE ELEM SCHOOL	0.00				0.00				0.00
ART 11 05 SCHOOL BUILDING REP/IMP	9,879.65				9,879.65	5,625.34			4,254.31
ART 17 06 SCHOOL ROOF REPLACEMENTS	9,304.00				9,304.00			9,304.00	0.00
ART 46 06 SCHOOL HVAC REPLACEMENTS	0.00				0.00				0.00
ART 9-1 07 BANCROFT/WEST EL	0.00				0.00				0.00
ART 15 07 SCHOOL ROOF REPLACE	1,320.00				1,320.00				1,320.00
ART 28 07 SCHOOL BUILDING MAINTENANCE	831.24				831.24	562.29			268.95
ART 29 08 LOVELY FIELD RENOVATIONS	0.00				0.00				0.00
ART 27, 08 SCHOOL BLDG MAINT/RENOV	46,150.59	2,082.78			48,233.37	-664.26		2,082.78	46,814.85
ART 56 09 SCHOOL BLDG MAINT/REPAIR	1,500.00	2,272.95			3,772.95			2,272.95	1,500.00
ART 58 09 VET'S WAR MEMORIAL AUDITORIUM	0.00				0.00				0.00
ART 41 10 SCHOOL MAINT & RENOVATION	78,675.32				78,675.32	31,988.82		653.30	46,033.20
ART 16 11 SCHOOL BLDG MAINT/RENOV	70,790.69	9,726.70			80,517.39	56,502.89			24,014.50
ART 17 11 WEST MIDDLE GREEN REPAIRS	-138,744.61			130,266.00	-8,478.61	-12,708.56			4,229.95
ART 25 12 SCHOOL BLDG/MAINT RENOV	39,265.76	78,933.23	300,000.00		418,198.99	26,322.29		227,183.21	164,693.49
ART 38 12 WEST MIDDLE SCHOOL REPAIR	160,328.24	39,220.00			199,548.24	192,788.88		9,260.00	-2,500.64
ART 32 13 AHS TENNIS COURTS	400,000.00				400,000.00	292,766.85			107,233.15
ART 35 13 SCHOOL SPACE NEEDS STUDY	130,000.00				130,000.00	104,000.00		26,000.00	0.00
ART 18, 13 DOHERTY MIDDLE SITE IMPROVEMENTS	0.00		2,400,000.00		2,400,000.00	2,231,192.76		44,298.44	124,508.80
ART 36, 13 SCHOOL BLDG MAINT & IMPROVE	0.00		900,000.00		900,000.00	657,133.82			238,234.18
ART 38, 13 WEST MIDDLE SCHOOL HEATING	0.00		1,250,000.00		1,250,000.00	603,581.24		594,597.37	51,821.39
TOTAL SCHOOL	809,300.88	132,235.66	4,850,000.00	130,266.00	5,921,802.54	4,189,092.36	0.00	920,284.05	812,426.13
BANCROFT REPLACEMENT									
ART 24, 08 BANCROFT FEASIBILITY STUDY	0.00				0.00				0.00
ART 59 09 FEASIBILITY STUDY BANCROFT SCH	16,030.17				16,030.17				16,030.17
STM 3 10 BANCROFT SCHOOL REPLACE	-8,751,315.35	11,431,248.55	17,700,000.00	6,009,868.00	26,389,801.20	22,946,004.03		6,764,842.09	-3,321,044.92
	-8,735,285.18	11,431,248.55	17,700,000.00	6,009,868.00	26,405,931.37	22,946,004.03	0.00	6,764,842.09	-3,305,014.75
B3 12 STM YOUTH CENTER APPROPR	0.00		2,000,000.00		2,000,000.00	900.00		1,986,979.38	12,120.62
A2 13 STM YOUTH CTR-WOOD TRUST	0.00			700,000.00	700,000.00			700,000.00	0.00
STM 2A 2011 YOUTH CENTER	0.00				0.00				0.00
	0.00	0.00	2,000,000.00	700,000.00	2,700,000.00	900.00	0.00	2,686,979.38	12,120.62
ART 5 2004 2005 CIP (Effective 07/01/2004)	0.01				0.01				0.01
ART 5 2005 2006 CIP (Effective 07/01/2005)	0.00				0.00				0.00
ART 5 2006 2007 CIP (Effective 07/01/2006)	0.01				0.01				0.01
ART 5 2007 2008 CIP (Effective 07/01/2007)	17,319.85	1,196.50			18,516.35	6,335.30		1,196.50	10,984.55
ART 8 2008 2009 CIP (Effective 07/01/2008)	103,563.22				103,563.22	7,099.77		24,577.00	71,886.45
ART 5 2009 2010 CIP (Effective 07/01/2009)	53,973.89	15,262.00			69,235.89	13,124.76		36,997.00	19,114.13
ART 5 2010 2011 CIP (Effective 07/01/2010)	130,065.06	36,639.64			166,704.70	65,487.83		58,390.58	42,826.29
ART 5 2011 2012 CIP (Effective 07/01/2011)	211,910.20	36,350.89			248,261.09	168,946.40		21,726.58	57,588.11
ART 5 2012 2013 CIP (Effective 07/01/2012)	1,289,527.16	23,823.07			1,313,350.23	423,559.85		57,074.43	832,715.95
ART 5 2013 2014 CIP (Effective 07/01/2013)	0.00			2,280,000.00	2,280,000.00	589,937.73		29,158.54	1,660,903.73
	1,806,359.40	113,272.10	0.00	2,280,000.00	4,199,631.50	1,274,491.64	0.00	229,120.63	2,696,019.23
ART 31 98 SEWER PLANS- SO	188,964.13				188,964.13				188,964.13
ART 34 98 SEWER PLN ROGERS	32,528.44				32,528.44				32,528.44
ART 42 99 ROGERS BROOK SEWER	26,516.30				26,516.30				26,516.30
ART 41 99 SEWER CONST MAIN ST	84,744.96				84,744.96				84,744.96
ART 44-3 02 SANITARY SEWER INFILTRATION	45,914.59				45,914.59	27,304.27			18,610.32
ART 25 04 SEWER METER	72,417.68				72,417.68				72,417.68
ART 2A 04 SOUTH MAIN STREET AREA SEWER	341,844.44				341,844.44				341,844.44
ART 33 06 REPAIR/REPLACE SANITARY SEWER	114,238.74				114,238.74				114,238.74
ART 36 07 DASCOMB/OSGOOD SEWER	45,257.64				45,257.64				45,257.64
ART 41 07 KIRKLAND ST SEWER (BETTERMENTS)	39,702.65				39,702.65				39,702.65
ART 64 07 SHAWSHOEN PUMP STATION	330,182.29	2,800.00			332,982.29	30,744.39			302,217.90
ART 33 08 SHAWSHOEN RIVER OUTFALL SEWER	328,097.86				328,097.86				328,097.86
ART 51 08 SEWER MAIN CONSTRUCTION	0.00				0.00				0.00
ART 32 10 SEWER MAIN CONST & RECONST	500,000.00				500,000.00				500,000.00
ART 46 10 SEWER LINE EXT LINCOLN ST	56,540.08				56,540.08				56,540.08
ART 37 12 SEWER MAINTENANCE VEHICLE	5,026.84				5,026.84	1,243.70			3,783.14
ART 44 13 SEWER VEHICLES	25,000.00			42,500.00	67,500.00				67,500.00
A60 14 SEWER MASTER PLAN STUDY	0.00			100,000.00	100,000.00				100,000.00
TOTAL SEWER	2,236,956.64	2,800.00	0.00	142,500.00	2,382,256.64	59,292.36	0.00	0.00	2,322,964.28

Town of Andover
Capital Projects Fund
Fiscal 2014

DESCRIPTION	Fiscal 2014								
	07/01/13 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/14 Balance
ART 32-2 00 CONSERV MAINT/IMP	5,301.73				5,301.73	1,961.69			3,340.04
ART 12 01 LAND ACQ LOWELL JCT ROAD	29,725.53	3,156.00			32,881.53	38,999.95			-6,118.42
ART 23 02 CONSERVATION FUND	50,783.64			200 00	50,983.64	31,687.89			19,295.75
ART 55 10 LAND - FOSTERS POND (SEE STM 1 2010)	0.00			0 00	0.00				0.00
ART 33, 13 LAND ACQ 14 CHANDLER RD	0.00		775,000 00		775,000 00				775,000 00
ART 54, 13 ACQUISITION RECHOLD	0.00				0.00				0.00
A60 13 STREAMGAUGING SYSTEM	0.00			60,000 00	60,000 00	7,500 00			52,500 00
TOTAL CONSERVATION	85,810.90	3,156.00	775,000 00	60,200 00	924,166 90	80,149 53	0 00	0 00	844,017 37
ART 44 99 LANDFILL CLOSURE	-146,601.16	182,737.00	200,000 00		236,135.84	36,135.84			200,000 00
ART 43 06 LANDFILL CAP LEDGE ROAD	89,900.00	5,963.90			95,863.90			5,963.90	89,900 00
ART 31 08 LEDGE ROAD LANDFILL CLOSURE	-317,362.90				-317,362.90	139,560.29		183,768 14	-640 691 33
TOTAL LAND FILL STUDY	-374,064.06	188,700.90	200,000 00	0 00	14,636.84	175,696 13	0 00	189,732 04	-350 791 33
ART 74 99 MAIN ST STREETSCAPE	86,825 77				86,825 77	3,223 54		83,602 23	0 00
ART 48 02 MAIN ST IMPROVEMENTS	18,488 90				18,488 90	636 00			17,852 90
A25 14 BALLARDVLS LAND PURCHS	0.00			200,000 00	200,000 00				200,000 00
ARTT 26 14 BALLARDAVALE ADDITION	0.00			200,000 00	200,000 00				200,000 00
A27 14 SR CITIZENS NEEDS STUDY	0.00				0.00				0.00
A21 14 GIS DARA UPDATE	0.00			30 000 00	30,000 00				30,000 00
TOTAL OTHER	105,314 67	0 00	0 00	430,000 00	535,314 67	3,859 54	0 00	83,602 23	447,852 90
ART 27 96 REPAINT WATER	37,862 97				37,862 97				37,862 97
ART 30 00 WATER MAIN DISTRIBUTION	3,308 41				3,308 41				3,308 41
ART 42 02 WATER PLANT DESIGN	0.00				0.00				0.00
ART 18 03 WATER STORAGE TANK REHAB	80,000 00				80,000 00				80,000 00
ART 20 03 WATER PLANT IMPROVEMENTS	398,381 55	13,520 00			411,901 55	18,896 41		8,700 00	384,305 14
ART 25 04 WATER METERS	316 60				316 60				316 60
ART 34 05 WATER PLANT IMPROVE	0.00				0.00				0.00
ART 38 05 WATER DISTRIBUTION IMPROVEMENTS	162 03	42,900 00			43,062 03	42,900 00			162 03
ART 41 05 FISH BROOK PUMPING STATION	0.00				0.00				0.00
ART 55 05 HAGGERTS/FISHBROOK SALT ST	-0 02				-0 02				-0 02
ART 31 06 WATER MAIN REPLACEMENT	0.00				0.00				0.00
ART 32 06 WATER METERS	209,318 28				209,318 28				209,318 28
ART 35 07 WATER VEHICLE REPLACEMENT	0.00				0.00				0.00
ART 46 07 WATER DISTRIBUTION	138,089 72				138,089 72	282 90			137,806 82
ART 47 07 WATER PLANT PUMPS	4,397 58				4,397 58				4,397 58
ART 54 07 SALT BALANCE STUDY	0.00				0.00				0.00
ART 12 08 FISHBROOK PUMPING STATION	0.00				0.00				0.00
ART 29 09 WATER MAIN CONST/RECONST	98,824 00				98,824 00				98,824 00
ART 30 09 WATER SUPPLY IMPROVEMENTS	157,766 79	4,800 00			162,566 79	22,232 04		28,688 25	111,646 50
ART 65 09 WATER PLANT ROOF REPLACE	161,721 15				161,721 15				161,721 15
ART 31 10 WATER MAIN COST & RECONST	500,000 00				500,000 00				500,000 00
ART 33 10 WATER PLANT GAC REPLACE	-110,560 00		110,000 00		-560 00				-560 00
ART 34 10 WATER PLANT HVAC & EQUIP	246,104 00				246,104 00	6,844 92			239,259 08
ART 42 11 WATER MAIN CONST/RECONST	0.00		500,000 00		500,000 00				500,000 00
ART 44 11 VARIABLE SPEED UMP	159,099 95				159,099 95				159,099 95
ART 35 12 MAJOR WATER MAIN REPLACEMENT	-231 00		1,439,000 00		1,438,769 00	315,272 06		453,783 83	669,713 11
ART 36 12 WATER PLANT BACKWASH TANK	0.00				0.00				0.00
ART 43 12 WATER DISTRIBUTION MAINTENANCE	0.00				0.00				0.00
ART 44 13 WATER VEHICLES	25,000 00			42,500 00	67,500 00				67,500 00
ART 45 13 WATER DIST FLUSHING PROGRAM	195,000 00				195,000 00	17,220 98		42,995 22	134,783 80
ART 41, 13 MAJOR WATER MAIN REPLACEMENT	0.00		1,000,000 00		1,000,000 00	437 40			999,562 60
ART 42, 13 WATER DISTRIBUTION MAINT	0.00				0.00				0.00
ART 26, 13 HYDRANT INFRASTRUCTURE	0.00		500 000 00		500,000 00	371,759 60		68,958 59	59,281 81
A58 14 WATER/SEWER RATE STUDY	0.00			100,000 00	100,000 00				100,000 00
TOTAL WATER	2,304,562 01	61,220 00	3,549,000 00	142,500 00	8,057,282 01	795,846 31	0 00	603,125 89	4,658,309 81

Town of Andover
Capital Projects Fund
Fiscal 2014

DESCRIPTION	Fiscal 2014								
	07/01/13 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/14 Balance
ART 24 97 SENIOR CITIZEN	0.00				0.00				0.00
ART 32 01 TOWN/SCHOOL PROJECTS	719.02				719.02				719.02
ART 33-5 01 WEST FIRE STATION - LONG TERM	13,439.54	3,887.08			17,326.62			3,887.08	13,439.54
ART 28-1 02 TOWN BUILDING IMPROVEMENTS	5,174.77				5,174.77	4,218.75			956.02
ART 32 04 SENIOR CTR PLANS	1,715.75				1,715.75				1,715.75
ART 46 06 TOWN HVAC REPLACEMENT	0.00				0.00				0.00
ART 48 06 LAND TRANSFER BUXTON CT	200.00				200.00				200.00
ART 27 07 TOWN BLDG RENOVATION	242,553.64				242,553.64	121,079.20			121,474.44
ART 51 07 ACQ BLANCHARD ST	28,767.03				28,767.03				28,767.03
ART 44 08 WM WOOD MEMORIAL	3,902.43				3,902.43				3,902.43
ART 49 08 PARKS & GROUNDS BUILDING	276,691.00				276,691.00				276,691.00
ART 28 08 TOWN BLDG RENOVATION	0.00	6,388.00			6,388.00	6,388.44			-0.44
ART 36 08 FIRE DPW VEHICLES	7,761.00				7,761.00				7,761.00
ART 48 08 REC PARK LIGHTING	0.00				0.00				0.00
ART 16 09 TOWN YARD LEWIS T	0.00				0.00				0.00
ART 17 09 CAMPENILLI DRIVE (RIGHT OF REFUSAL)	27,255.00				27,255.00	7,100.00		9,900.00	10,255.00
ART 18 09 SITE EVALUATION TOWN YARD	-235.00				-235.00				-235.00
ART 48 09 INSTALL/REPLACE PARK METERS	0.00				0.00				0.00
ART 34 09 B'VALLE FIRE REPLACEMENT	70,070.96				70,070.96	3,975.76			66,095.20
ART 55 09 TOWN BLDG MAINT/IMPROVE	5,881.54				5,881.54				5,881.54
ART 57 09 BLANCHARD ST BALLFIELDS	5,080.82				5,080.82	5,081.00			-0.18
ART 42 10 TOWN BLDG MAINTENANCE	13,593.78	26,437.00			40,030.78	24,987.77		15,043.01	0.00
STM 01 10 PURCHASE 3 BLANCHARD ST	0.00				0.00				0.00
ART 34 11 TOWN BUILDING MAINTENANCE	46,447.67	51,096.43			97,544.10	51,013.26			46,530.84
ART 18 11 MUNICIPAL SERVICE FACILITY	1,506.00	15,314.42			16,820.42	15,137.42			1,683.00
ART 21 11 RENEWABLE ENERGY FACILITY	0.00				0.00				0.00
ART 38 11 SPRING GROVE MAINT	7,000.00			6,000.00	13,000.00				13,000.00
ART 22 12 TECH INFRASTRUCTURE	768,428.99	360,357.78			1,128,786.77	617,828.79		74,854.86	436,103.12
ART 23 12 TOWN PLAYGROUND	200,000.00				200,000.00				200,000.00
ART 24 12 TOWN BLDG MAINTENANCE	229,767.88	36,199.98			265,967.86	67,018.04		95,389.77	103,560.05
ART 28 12 BALMOAL REPAIRS	33,029.65	5,000.00			38,029.65	5,000.00			33,029.65
ART 31 12 FIRE COMMUNICATION UPGRADE	0.00				0.00				0.00
ART 37 13 ANNUAL COMPUTER REPLACEMENT	218,300.00				218,300.00	133,350.32			84,949.68
ART 45 13 PAY AND DISPLAY	60,000.00			118,000.00	178,000.00	60,747.08			117,252.92
AET 28, 13 TOWN BLDG/FACILITY MAINTENANCE	0.00				0.00				0.00
A22 13 MONUMENT DEYERMOND	0.00			20,000.00	20,000.00	19,997.55			2.45
B39 14 TOWN & SCHOOL ENERGY	0.00				0.00				0.00
B40 14 TECH HARD/SOFTWARE	0.00				0.00				0.00
B41 14 PLAYGROUND REPLACEMENTS	0.00				0.00				0.00
B43 14 BUILD & FACILITY MAINT	0.00				0.00				0.00
B52 14 SCHOOL BLDG MAINT/RENOV	0.00				0.00				0.00
TOTAL MUNI BUILDING	2,267,051.47	504,680.89	0.00	144,000.00	2,915,732.16	1,142,923.38	0.00	199,074.72	1,573,734.06

Town of Andover
Capital Projects Fund
Fiscal 2014

DESCRIPTION	Fiscal 2014								
	07/01/13 Balance	ENCUMB	LTBOND PROCEEDS	OFU(S)	TOTAL AVAILABLE	TOTAL EXP	OFU	ENCUMB	06/30/14 Balance
ART 65-1 98 STORM DRAINAGE	0.00				0.00				0.00
ART 30 97 ROAD IMPROVEMENT	0.00				0.00				0.00
ART 46-3 99 TOWN CAPITAL	575.94				575.94				575.94
ART 88 99 IMPROVE ESSEX/PEARSON	3,500.00				3,500.00				3,500.00
ART 83 99 SALEM ST SIDEWALK	46,482.27				46,482.27				46,482.27
ART 64 98 SIDEWALK IMP	0.00				0.00				0.00
ART 54 00 LINCOLN CIRCLE/LILLIAN TER	9,673.99				9,673.99				9,673.99
ART 66 00 SIDEWALK RESTORATION	6,987.78				6,987.78				6,987.78
ART 70 00 SIDEWALK CHESTNUT ST	71,174.95				71,174.95				71,174.95
ART 22 01 SIDEWALK CROSS HIGH PLAIN	10,427.37				10,427.37				10,427.37
ART 28 01 ACQ SMITHSHIRE EST	56,946.18				56,946.18				56,946.18
ART 33-1 01 GIS	106.00				106.00				106.00
ART 44-1 02 HYDRANT REPLACEMENT	632.54				632.54				632.54
ART 44-2 02 GIS	32,985.44				32,985.44	2,265.00			30,720.44
ART 33 05 MORAIN ST	6,152.90				6,152.90				6,152.90
ART 51 05 SIDEWALK RECONSTRUCTION	28,191.52				28,191.52	28,191.52			0.00
ART 9-2 07 BRIDGE REPAIRS	0.00				0.00				0.00
ART 38 07 ACQUIRE GRANLI DRIVE	1,653.84				1,653.84				1,653.84
ART 39 07 PEDESTRIAN FOOT BRIDGE	15,000.00				15,000.00				15,000.00
ART 52 07 BRIDGE REPAIRS	0.00	24,144.35			24,144.35				24,144.35
ART 2A 07 ACQ 16 PEARSON ST	12,214.87				12,214.87				12,214.87
ART 3A 07 ACQ 18 PEARSON ST	479.67				479.67				479.67
ART 4A 07 ACQ 37 PEARSON ST	27,393.41				27,393.41				27,393.41
ART 32 08 BRIDGE REPAIRS	218,677.70	28,369.00			247,046.70			28,369.00	218,677.70
ART 52 10 REPAIRS TO PUBLIC WAYS	15,634.44				15,634.44				15,634.44
ART 50 08 STORM DRAINAGE IMPROVEMENTS	21,071.24				21,071.24	337.50			20,733.74
ART 24 11 TOWN BRIDGE EVAL/REPAIR	91,200.00				91,200.00	6,556.58		5,765.42	78,878.00
ART 25 11 PEARSON ST PARKING LOT	2,253.20				2,253.20				2,253.20
ART 26 11 HIGHPLAIN @ FISH BROOK	0.00				0.00				0.00
ART 33 11 STORM DRAINAGE IMPROVE	101,918.05	6,850.00			108,768.05	93,481.50		1,405.00	13,881.55
ART 42 12 HIGHPLAIN@FISHBROOK	288,363.65	788,736.89			1,077,100.54	880,991.50		56,716.24	139,392.80
B20 14 HOLT RD SIDEWALK CONSTR	0.00				0.00				0.00
B22 14 HYDRANT MAINTENANCE	0.00				0.00				0.00
TOTAL ROAD/STORM DRAIN	1,069,696.95	848,100.24	0.00	0.00	1,917,797.19	1,011,823.60	0.00	92,255.66	813,717.93
ART 56 97 PUBLIC SAFETY	0.00				0.00				0.00
ART 47 99 PUB SAF ANTENNAS	3,920.50				3,920.50				3,920.50
ART 10-1 02 PUBLIC SAFETY ADDL CONTINGENCY	355.01				355.01				355.01
ART 34-3 02 REVERSE 911	726.30				726.30				726.30
ART 30 10 FIRE RESCUE AMBULANCE	2,455.81				2,455.81				2,455.81
ART 40 10 DPW VEHICLES	0.00				0.00				0.00
ART 23 11 DPW VEHICLES	60,952.00				60,952.00				60,952.00
ART 33 12 DPW VEHICLES	0.00				0.00				0.00
ART 24 13 DPW VEHICLES	150,000.00				150,000.00				150,000.00
ART 25 13 FIRE RESCUE AMBULANCE	245,000.00				245,000.00	245,000.00			0.00
ART 43 11 WATER & SEWER VEHICLES	0.00				0.00				0.00
B45 14 DPW VEHICLES	0.00				0.00				0.00
GRAND TOTAL	463,409.62	0.00	0.00	0.00	463,409.62	245,000.00	0.00	0.00	218,409.62
	2,039,113.30	13,285,414.14	29,074,000.00	10,039,334.00	64,437,861.44	31,925,078.88	0.00	11,788,016.89	10,743,765.87

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available Balance 06/30/13	Encumbrance	Inter'govmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFS/OFU	Available Balance 06/30/14
ELECTION OT GRANT	0.00						0.00			0.00			0.00	0.00
STATE GENERAL GOVERNMENT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FY03 TRAFFIC ENFORCEMENT	-2,125.33		2,548.12				422.79	6,832.42	-2,125.33	4,707.09			0.00	-4,284.30
FY03 COMMUNITY POLICING	0.00						0.00			0.00			0.00	0.00
REGIONAL EMERG RESPONSE PLAN	0.00						0.00			0.00			0.00	0.00
FEMA COM EMERG MGMT	73,716.23						73,716.23			0.00			0.00	73,716.23
BULLETT VEST PARTNERSHIP	8,059.47						8,059.47			0.00			0.00	8,059.47
SETB TRAINING	0.00						0.00			0.00			0.00	0.00
STUDENT AWARE OF FIRE EDUCATION	4,422.19		5,786.00				10,208.19	720.00	3,702.19	4,422.19			0.00	5,786.00
FY09 REG EMERG PREPARDNESS	0.00	5,972.56	94,857.00				100,829.56	60,055.54	33,886.36	93,941.90		6,837.70	6,837.70	49.94
FEMA COM EMERG MGMT	0.00						0.00			0.00			0.00	0.00
FY09 911 PSAP SUPPORT	-6,629.30		21,143.62				14,514.32	74,850.46	3,950.00	78,800.46			0.00	-64,286.14
DEPARTMENT TRAINING GRANT	-21,053.84		14,280.99				-6,772.85	3,225.45	-2,077.68	1,147.77		557.00	557.00	-8,477.68
FY10 CFDA 97.044	0.00						0.00			0.00			0.00	0.00
UNDERAGE ALCOHOL	-1,471.14		3,968.78				2,497.64	2,164.93		2,164.93			0.00	332.71
FY09 JAG	-3.12						-3.12		-3.12	-3.12			0.00	0.00
COMM INNOV CALLENGE GRANT	0.00						0.00			0.00			0.00	0.00
PSAP LEADERSHIP SCHOLARSHIP	15.73						15.73	15.45		15.45			0.00	0.28
PEDESTRIAN, BIKE, TRAFFIC ENFORCENT	-1,429.09		4,238.03				2,808.94	1,144.85		1,144.85			0.00	1,664.05
DISASTER REIMBURSEMENTS	7,873.92		8,715.00				16,588.92	8,715.00		8,715.00			0.00	7,873.92
ALTERNATIVE SENTENCING	300.00						300.00			0.00			0.00	300.00
SENIOR AWARENESS FIRE EDU	0.00		3,218.00				3,218.00		1,000.00	1,000.00			0.00	2,218.00
LOCK BOX DONATIONS	0.00					5,000.00	5,000.00			0.00			0.00	5,000.00
STATE PUBLIC SAFETY GRANTS	61,675.72	5,972.56	158,755.54	0.00	0.00	5,000.00	231,403.82	157,724.10	38,332.42	196,056.52	0.00	7,394.70	7,394.70	27,952.60

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available Balance 06/30/13	Encumbrance	Intergovmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total OFS/OFU	Available Balance 06/30/14
CHAPTER 90	-60,249.39	35,801.17	1,306,553.08				1,282,104.86		1,282,104.85	1,282,104.85		28,843.15	28,843.15	-28,843.15
PWED G-9403	-55,921.65	55,921.65					0.00			0.00			0.00	0.00
PWED	94,562.83			314.72			94,877.55			0.00			0.00	94,877.55
WINTER RAPID RECOVERY ROAD PRG	0.00						0.00		69,142.97	69,142.97		22,749.34	22,749.34	-91,892.31
STATE PUBLIC WORKS GRANTS	-21,608.21	91,722.82	1,306,553.08	314.72	0.00	0.00	1,376,982.41	0.00	1,351,247.82	1,351,247.82	0.00	51,592.49	51,592.49	-25,857.90
HEALTHY COMMUNITY	-20,197.31	45,733.67	116,955.00				142,491.36	63,277.62	72,265.93	135,543.55			0.00	6,947.81
RECYCLE INCENTIVE	24,826.85						24,826.85	10,809.34	4,123.22	14,932.56			0.00	9,894.25
NEW HORIZONS FOR YOUTH	219.45						219.45		212.24	212.24			0.00	7.21
FY03 COA FORMULA GRANT	-732.11		51,576.00				50,843.89	28,000.00	23,221.95	51,221.95		354.05	354.05	-732.11
LAHEY CLINIC NUTRITION GRANT	5,294.73						5,294.73			0.00			0.00	5,294.73
GREATER RIVER VALLEY MRC	826.01		13,339.68				14,165.69	12,811.30	528.38	13,339.68			0.00	826.01
ENERGY EDUCATION ELDER SERVICES	1,141.10						1,141.10			0.00			0.00	1,141.10
GREEN COMMUNITIES	-14,503.67	72,432.50					57,928.83	3,014.97	141,395.39	144,410.36			0.00	-86,481.53
D TECH ASSIST GRANT	10,128.00						10,128.00			0.00			0.00	10,128.00
CLEAN ENERGY CHOICE	1,975.70						1,975.70			0.00			0.00	1,975.70
ARTS LOTTERY COUNCIL	3,754.09		5,255.00				9,009.09		5,045.07	5,045.07			0.00	3,964.02
RIGHT TO KNOW	973.30						973.30			0.00			0.00	973.30
COMM CTR ELDER NUTRITION	-124.98						-124.98	-180.05	55.07	-124.98			0.00	0.00
NATL ASSN CNT/CITY HEALTH OF	10,484.87					3,500.00	13,984.87		1,350.33	1,350.33			0.00	12,634.54
SECONDHAND SMOKE INITIATIVE	1,000.00						1,000.00			0.00			0.00	1,000.00
LIBRARY AID CH 78 SEC 19A	67,214.21					37,566.16	104,780.37			0.00			0.00	104,780.37
LIBRARY AID CH 139	7,978.47						7,978.47		7,908.69	7,908.69			0.00	69.78
OTHER STATE GRANTS	100,258.71	118,166.17	187,125.68	0.00	0.00	41,066.16	446,616.72	117,733.18	256,106.27	373,839.45	0.00	354.05	354.05	72,423.22
CEMETERY SALE OF LOTS FUND	5,227.33						5,227.33			0.00			0.00	5,227.33
SALE OF REAL ESTATE	18,321.16						18,321.16			0.00			0.00	18,321.16
BUILD/FIRE CODE Ch 148A, Sec 5	3,700.00						3,700.00			0.00			0.00	3,700.00
WETLAND FILING FEES	147,244.46					13,301.30	160,545.76		8,095.81	8,095.81	25,000.00		25,000.00	127,449.95
OFF STREET PARKING	315,960.87					311,083.00	627,043.87			0.00	318,000.00		318,000.00	309,043.87
RECEIPTS RESERVED FOR APPROPRIATION	490,453.82	0.00	0.00	0.00	0.00	324,384.30	814,838.12	0.00	8,095.81	8,095.81	343,000.00	0.00	343,000.00	463,742.31

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available											Total		Available	
	Balance 06/30/13	Encumbrance	Inter/govmantal	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	<u>QFS/QFU</u>	Balance 06/30/14	
SPED ENTITLEMENT	0.00		1,191,185.00				1,191,185.00	1,246,410.61		1,246,410.61		2,909.40	2,909.40	-58,135.01	
SPED ENTITLEMENT	0.00						0.00	270,765.86	8,802.00	279,567.86			0.00	-279,567.86	
EARLY CHILDHOOD ALLOCATION	0.00		21,522.76				21,522.76	21,142.20	380.56	21,522.76			0.00	0.00	
EARLY CHILDHOOD ALLOCATION	0.00						0.00			0.00			0.00	0.00	
SPED IMPROVEMENT	0.00		25,384.00				25,384.00		26,190.00	26,190.00			0.00	-806.00	
SPED IMPROVEMENT	0.00						0.00		20,019.64	20,019.64			0.00	-20,019.64	
co-op servicens	0.00						0.00			0.00			0.00	0.00	
LEP SUPPORT	0.00		5,769.00				5,769.00	140.56	3,762.00	3,902.56			0.00	1,866.44	
TITLE III LEP SUPPORT 180	0.00						0.00			0.00			0.00	0.00	
CIRCUIT BREAKER	1,629,762.67		1,739,447.00				3,369,209.67		1,751,067.74	1,751,067.74			0.00	1,618,141.92	
CIRCUIT BREAKER	0.00						0.00			0.00			0.00	0.00	
TITLE III LEP SUPPORT 180	0.00		6,768.00				6,768.00	10,572.55	2,591.24	13,163.79			0.00	-6,395.79	
TITLE I READING	0.00		61,148.00				61,148.00	54,179.51	1,565.84	55,745.35			0.00	5,402.65	
TITLE 1	0.00		103,120.00				103,120.00	95,855.55	14,714.66	110,570.21		5,895.00	5,895.00	-13,345.21	
PROFESSIONAL DEVELOPMENT	0.00		39,267.00				39,267.00	23,190.00	52,972.06	76,162.06		4,531.40	4,531.40	-41,426.46	
PROF DEB TEACHER QUALITY 140	0.00		30,000.00				30,000.00	18,732.85	23,779.94	42,512.79			0.00	-12,512.79	
ACADEMIC SUPPORT	0.00		8,842.00				8,842.00	10,400.00		10,400.00			0.00	-1,558.00	
ACADEMIC SUPPORT	0.00						0.00			0.00			0.00	0.00	
MCAS Summer Success	0.00		4,500.00				4,500.00	4,500.00		4,500.00			0.00	0.00	
COOPER DIGITAL	0.00						0.00			0.00			0.00	0.00	
CAROL WHITE PHYS ED	0.00						0.00			0.00			0.00	0.00	
ESSENTIAL SCHOOL HEALTH SERV	0.00	1,710.00					1,710.00		1,710.00	1,710.00			0.00	0.00	
ESSENTIAL SCHOOL HEALTH SERV YR 2	0.00		103,320.00				103,320.00	53,370.27	49,949.73	103,320.00			0.00	0.00	
EDUCATION JOBS GRANT	0.00						0.00			0.00			0.00	0.00	
REVOLVING FUNDS EDUCATION	1,629,762.67	1,710.00	3,340,272.76	0.00	0.00	0.00	4,971,745.43	1,809,259.96	1,957,505.41	3,766,765.37	0.00	13,335.80	13,335.80	1,191,644.26	
ATHLETIC REVOLVING	87,878.60	250.00					502,229.59	590,358.19	193,733.31	272,076.44			4,671.95	4,671.95	119,876.49
REVOLVING FUNDS ATHLETIC	87,878.60	250.00	0.00	0.00	0.00	0.00	502,229.59	590,358.19	193,733.31	272,076.44	0.00	4,671.95	4,671.95	119,876.49	
CH44 SEC 53E 1/2 LEGAL NOTICES	8,270.81						14,691.00	22,961.81		17,138.21			0.00	5,823.60	
CH44 SEC 53E 1/2 DCS REVOLVING	275,459.95	56.95					411,245.25	686,762.15	244,356.03	183,085.56			0.00	259,320.56	
CH44 SEC 53E 1/2 YOUTH SERVICES	165,440.79	1,890.32					334,804.26	502,135.37	73,009.70	237,030.39			0.00	192,095.28	
CH44 SEC 53E 1/2 ELDER SERVICES	142,139.29						141,463.20	283,602.49	31,561.51	93,915.57		1,321.41	1,321.41	156,804.00	
CH44 SEC 53E 1/2 TITLE V HEALTH CLINICS	37,709.46						42,656.73	80,366.19	16,831.41	22,790.54			0.00	40,744.24	
CH44 SEC 53E 1/2 FIELDS REVOLVING	58,836.65						78,445.75	137,282.40	10,192.00	24,464.73		908.60	908.60	101,717.07	
CH44 SEC 53E 1/2 POLICE ANTENNEA	21,530.47						5,656.02	27,186.49		0.00			0.00	27,186.49	
CH44 SEC 53E 1/2 BALD HILL COMP	28,249.36	24,800.00					21,225.00	74,274.36	535.36	25,763.10			0.00	47,975.90	
CH44 SEC 53E 1/2 DPW CRT/HHW	22,872.63						8,795.00	31,667.63		8,017.42			0.00	23,650.21	
CH44 SEC 53E 1/2 FIRE	96,770.67						38,537.01	135,307.68		43,439.28			0.00	91,868.40	
REVOLVING CHAPTER 44 53 E 1/2	857,280.08	26,747.27	0.00	0.00	0.00	1,097,519.22	1,981,546.57	376,486.01	655,644.80	1,032,130.81	0.00	2,230.01	2,230.01	947,185.78	

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available													Available
	Balance	Encumbrance	Inter/govmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total QFS/QFU	Balance
	06/30/13													06/30/14
TOWN DAMAGE RESTITUTION	18,914.59						18,914.59			0.00			0.00	18,914.59
FRONTAGE ROAD	3,855.66						3,855.66			0.00			0.00	3,855.66
PUBLIC SAFETY DAMAGE REST	8,483.83					220.00	8,703.83			0.00			0.00	8,703.83
PUBLIC WORKS DAMAGE REST	25,290.95					604.67	25,895.62			0.00			0.00	25,895.62
RECYCLABLE BATTERY PROGRAM	1,253.84						1,253.84			0.00			0.00	1,253.84
LOST/DAMAGED BOOKS	17,350.92					4,163.20	21,514.12		3,525.63	3,525.63			0.00	17,988.48
P&F DAMAGE RESTITUTION	29,904.37					60,823.17	90,727.54		63,451.99	63,451.99			0.00	27,275.55
OTHER REVOLVING FUNDS	105,054.16	0.00	0.00	0.00	0.00	65,811.04	170,865.20	0.00	66,977.62	66,977.62	0.00	0.00	0.00	103,887.58
CORPORATE GRANTS	25,622.51	1,949.60				26,541.58	54,113.69		18,954.82	18,954.82			0.00	35,158.87
AHS BAND AND CHOIR GRANTS	1,992.58						1,992.58		1,359.00	1,359.00			0.00	633.58
OTHER GIFTS AND GRANTS	18,637.83					5,000.00	23,637.83		2,719.15	2,719.15			0.00	20,918.68
ENGINEERING GRANT	650.00					20,090.00	20,740.00		22,003.62	22,003.62			0.00	-1,263.62
GEMS GRANT	1,466.05	2,243.56				500.00	4,209.61	700.00	3,312.39	4,012.39			0.00	197.22
ASIZ SOCIETY GRANT	5,411.26	678.00				11,658.00	17,747.26		10,467.24	10,467.24			0.00	7,280.02
LEA REVOLVING	36,944.69					27,478.14	64,422.83	29,637.11		29,637.11			0.00	34,785.72
EARLY CHILDHOOD REV	61,318.61					144,029.50	205,348.11	81,184.44	348.37	81,532.81			0.00	123,815.30
SCHOOL DAMAGE Ch 55 sec 53 1/2	4,515.27					2,204.71	6,719.98		3,204.71	3,204.71			0.00	3,515.27
COMMUNITY A.S.K. REVOLVING	2,252.09						2,252.09			0.00			0.00	2,252.09
PARENT TO PARENT REVOLVING	17,686.72					6,400.00	24,086.72		7,346.71	7,346.71			0.00	16,740.01
ANDOVER C.A.R.E.S.	3,815.33						3,815.33		194.00	194.00			0.00	3,621.33
ALL DAY KINDERGARTEN	467,359.88					1,048,282.37	1,515,642.25	836,105.63	169,587.97	1,005,693.60			0.00	509,948.65
EXTRA CURRICULAR REV	69,711.88					239,509.24	309,221.12	214,627.67	8,098.89	222,726.56			0.00	86,494.56
INSTRUMENTAL MUSIC REVOLVING	9,971.78					9,680.00	19,651.78	10,719.99	1,860.83	12,580.82			0.00	7,070.96
FINE ARTS	24,365.44	864.00				37,102.57	62,332.01	740.00	41,779.09	42,519.09		315.40	315.40	19,497.52
PHYS ED REVOLVING	6,446.87					2,724.00	9,170.87		2,491.50	2,491.50			0.00	6,679.37
AIRS	7,538.89						7,538.89			0.00			0.00	7,538.89
LOST BOOKS	29,063.93					1,867.32	30,931.25		8,748.52	8,748.52			0.00	22,182.73
COLLINS CTR REVOLVING	35,500.06					241,097.24	276,597.30	165,646.78	61,376.32	227,023.10			0.00	49,574.20
OUTSIDE ACTIVITIES REV	159,834.05					115,358.24	275,192.29	118,594.06	4,287.07	122,881.13			0.00	152,311.16
TRANSPORTATION REVOLVING	89,594.83					416,076.00	505,670.83		373,430.29	373,430.29			0.00	132,240.54
COPY CENTER REVOLVING (Ch 44 Sec 53 E 1/2)	9,398.25					3,326.04	12,724.29			0.00			0.00	12,724.29
BANCROFT GIFTS AND DONATIONS	3,437.10					21,000.00	24,437.10		2,080.48	2,080.48		998.69	998.69	21,357.93
SANBORN GIFTS AND GRANTS	7,595.04						7,595.04		1,036.31	1,036.31			0.00	6,558.73
SHAWSEEN GIFTS AND GRANTS	200.00						200.00			0.00			0.00	200.00
SOUTH SCHOOL GIFTS AND GRANTS	16,928.45					4,433.16	21,361.61		9,815.90	9,815.90			0.00	11,545.71
WEST ELEM GIFTS AND GRANTS	279.40						279.40		279.38	279.38			0.00	0.02
HIGH PLAIN GIFTS AND GRANTS	96.53					1,000.00	1,096.53	100.00	627.48	727.48			0.00	369.05
WOOD HILL GIFTS AND GRANTS	3,627.41					1,200.00	4,827.41		998.54	998.54			0.00	3,828.87
DMS ENGINEERING GIFTS AND GRANTS	1,635.78	804.10				4,823.00	7,262.88		4,740.10	4,740.10			0.00	2,522.78
WEST MIDDLE GIFTS AND GRANTS	3,503.48	3,000.00				20,781.00	27,264.48		12,928.20	12,928.20			0.00	14,336.28
ANDOVER HIGH GIFTS AND GRANTS	12,614.63					7,948.64	20,563.27		5,691.31	5,691.31		1,000.10	1,000.10	13,871.86
STUDENT ACTIVITY MGL 71/47	628,916.46					1,198,911.28	1,827,827.74		1,262,332.86	1,262,332.86			0.00	565,494.88
STARS RESIDENCY	0.00		9,800.00				9,800.00		9,800.00	9,800.00			0.00	0.00
SEPAC	0.00					5,483.92	5,483.92		707.53	707.53			0.00	4,776.39
OTHER SPECIAL REVENUE FUNDS EDUCATION	1,787,933.08	9,539.26	9,800.00	0.00	0.00	3,624,485.95	5,411,758.29	1,458,055.68	2,052,608.58	3,510,664.26	0.00	2,314.19	2,314.19	1,898,779.84

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available	Encumbrance	Inter/govmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total QFS/OFU	Available
	Balance 06/30/13													Balance 06/30/14
PREMIUM ON BOND ISSUE	0.00				1,257,309.27		1,257,309.27			0.00	1,257,309.27		1,257,309.27	0.0
VETERAN'S SERVICES GIFTS	5,436.82					1,139.00	6,575.82		2,725.00	2,725.00			0.00	3,850.8
CABLE TV COMMUNITY ACCESS	851,028.03	20,827.00				332,272.94	1,204,127.97		303,430.81	303,430.81	174,867.50	19,552.00	194,419.50	706,277.6
CABLE TV VERIZON	542,981.08					372,978.77	915,959.85		45,416.34	45,416.34	174,867.50		174,867.50	695,676.0
GIFT - FIREWORKS	14,894.00					4,639.00	19,533.00			0.00			0.00	19,533.0
SHED CONTRIBUTIONS	7,263.81						7,263.81			0.00			0.00	7,263.8
OLD TOWN HALL RESTORATION	468.78						468.78		42.17	42.17			0.00	426.6
TOWN GIFT & DONATIONS	22,161.42						22,161.42		107.10	107.10			0.00	22,054.3
CONSERVATION GIFT	875.00						875.00			0.00			0.00	875.0
CONSERVATION TRAIL ACCOUNT	920.00					1,459.36	2,379.36		1,812.15	1,812.15			0.00	567.2
DCS-GIFT	6,543.76						6,543.76			0.00			0.00	6,543.7
YOUTH SERVICES GIFTS/CONTRIBUTIONS	125,244.11					14,145.00	139,389.11		397.51	397.51	123,000.00		123,000.00	15,991.6
COA SENIOR CONNECTIONS	17,944.55					52,199.00	70,143.55	57,926.62	29,177.34	87,103.96			0.00	-16,960.4
COA SCHOLARSHIPS	3,648.75						3,648.75			0.00			0.00	3,648.7
LIBRARY GIFTS & DONATIONS	35,284.43					8,266.50	43,550.93		9,060.48	9,060.48			0.00	34,490.4
HOME FOR THE AGED GIFT	37,487.92					823.36	38,311.28			0.00			0.00	38,311.2
DPW ADMIN GIFT	105.27						105.27			0.00			0.00	105.2
CHOLESTEROL SCREENING	734.54						734.54		315.58	315.58			0.00	418.9
BALDAROVALE HIST DIST GIFT	-107.10						-107.10		-107.10	-107.10			0.00	0.0
POICE GIFTS AND DONATIONS	6,305.23						6,305.23			0.00			0.00	6,305.2
ANDOVER HOUSING PARTNERSHIP GIFT	-2,389.00						-2,389.00		-2,389.00	-2,389.00			0.00	0.0
LOWELL ST/SHAWSHEEN TRAFFIC MITIGATION	5,000.00						5,000.00			0.00			0.00	5,000.0
SHINGLES PREV VACCINATION	18,112.17					18,123.77	36,235.94		19,647.63	19,647.63			0.00	16,588.3
GIFTS FIREDEPARTMENTS	2,615.91					125.00	2,740.91			0.00			0.00	2,740.9
TH DONATIONS	0.00						0.00			0.00			0.00	0.0
YOUTH FOUNDATION GIFT	503,326.00	293,877.41				1,984,863.02	2,782,066.43		1,324,600.69	1,324,600.69	1,457,465.74		1,457,465.74	0.0
BLANCHARD BF GIFTS AND DONATIONS	0.00						0.00			0.00			0.00	0.0
CH44 SEC 53G PEER REVIEWS	65,928.00					230,192.37	296,120.37		120,022.24	120,022.24	103,898.39		103,898.39	72,199.7
CH44 SEC 53G PEER ZONE	0.00						0.00			0.00			0.00	0.0
CH44 SEC 53G PEER PLANNING	3,800.00					39,940.00	43,740.00		14,940.00	14,940.00	3,800.00		3,800.00	25,000.0
TIMOTHY HORNE - GIFT AYS	159,254.98			4,147.65			163,402.63		12,331.99	12,331.99			0.00	151,070.6
MAIN ST UPKEEP GIFT	50,191.30			878.93			51,070.23		2,082.86	2,082.86			0.00	48,987.3
SIDEWALK FUND PLANNING BOARD	0.00		10,041.73				10,041.73			0.00			0.00	10,041.7
SOUTH STREET SOLAR - NHESP	0.00					10,068.83	10,068.83			0.00			0.00	10,068.8
SOLARIZE MA COMMUNITY GRANT	0.00					2,500.00	2,500.00		1,000.00	1,000.00			0.00	1,500.0
WETLAND PROTECTION ACT	0.00					10,742.00	10,742.00			0.00			0.00	10,742.0
CH44 SEC53 DPW DETAIL	0.00					3,511.12	3,511.12			0.00			0.00	3,511.1
PERFORMANCE GUARANTEE	0.00					94,000.00	94,000.00		38,660.84	38,660.84	16,060.00		16,060.00	39,279.1
GIFTS & DONATIONS - TENNIS CTS	0.00					40,000.00	40,000.00		40,000.00	40,000.00			0.00	0.0
LSTA INNOVATIVE GRANT AUTISM	0.00		7,500.00				7,500.00		4,223.69	4,223.69			0.00	3,276.3
OTHER SPECIAL REVENUE FUNDS	2,485,059.76	314,704.41	17,541.73	5,026.58	1,257,309.27	3,221,989.04	7,301,630.79	57,926.62	1,967,498.32	2,025,424.94	1,607,044.27	1,723,776.13	3,330,820.40	1,945,385.45
	7,563,748.39	568,812.49	5,020,048.79	5,341.30	1,257,309.27	8,882,485.30	23,297,745.54	4,170,918.86	8,626,093.49	12,797,012.35	1,950,044.27	1,805,669.32	3,755,713.59	6,745,019.60

Town of Andover
Special Revenue/Grants Rollforward
Fiscal Year Ending June 30, 2014

FUND/TITLE	Available Balance 06/30/13	Encumbrance	Inter'govmental	Interest	OFS	Depart- Mental	Total Available	Personal Services	Other Expenses	Total Expenditures	OFU	Encumbrance	Total <u>OFS/OFU</u>	Available Balance 06/30/14
FOOD SERVICES	369,534.51					2,301,053.92	2,670,588.43	929,521.61	1,347,728.99	2,277,250.60			0.00	393,337.8
OTHER SPECIAL REVENUE FUNDS SCHOOL LUNCH	369,534.51	0.00	0.00	0.00	0.00	2,301,053.92	2,670,588.43	929,521.61	1,347,728.99	2,277,250.60	0.00	0.00	0.00	393,337.8
AGENCY ACCOUNTS														
MEALS TAX CAFETERIA	618.85					3,746.11	4,364.96		3,654.85	3,654.85			0.00	710.1
POLICE OFF DUTY	-109,609.23					1,126,541.00	1,016,931.77	1,155,830.50		1,155,830.50			0.00	-138,898.7
FIRE OFF DUTY	-3,942.50					45,832.50	41,890.00	46,504.00		46,504.00			0.00	-4,614.0
FIREARMS PERMITS	10.50					16,537.50	16,548.00		16,537.50	16,537.50			0.00	10.5
AMBULANCE AGENCY ACCOUNTS	13.53					30,977.17	30,990.70		30,977.17	30,977.17			0.00	13.5
MEALS TAX ELDER SERVICES	271.08					1,793.67	2,064.75		1,797.12	1,797.12			0.00	267.6
	-112,637.77	0.00	0.00	0.00	0.00	1,225,427.95	1,112,790.18	1,202,334.50	52,966.64	1,255,301.14	0.00	0.00	0.00	-142,510.9
	7,820,645.13	568,812.49	5,020,048.79	5,341.30	1,257,309.27	12,408,967.17	27,081,124.15	6,302,774.97	10,026,789.12	16,329,564.09	1,950,044.27	1,805,669.32	3,755,713.59	6,995,846.4

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL DEBT SCHEDULE BY FISCAL YEAR
 As of July 1, 2014

ISSUE	ARTICLE	LOAN DATE	TOTAL LOAN	AMOUNT	2015	2016	2017	2018	2019	2020-2024	2025-2029	2030-2034	TOTAL
EXEMPT DEBT													
SCHOOL													
EXEMPT ADVANCE REFUNDING (2006)	ART 20-1, 1994	1/15/05	8,378,109	1,546,562	622,079.48	812,953.79	603,767.30						1,838,800.55
EXEMPT ADVANCE REFUNDING (2006)	ART 20-2, 1994	1/15/05	506,373	120,868	47,020.54	47,048.21	46,232.70						141,199.45
SCHOOL BONDS EXEMPT REFI	ART 19, 1999	2/15/10	1,082,000	279,165	125,000.00	120,000.00	120,000.00	120,000.00	115,000.00	115,000.00			715,000.00
BANCROFT FEASIBILITY	ART 24, 2009	2/15/10	300,000	16,563									0.00
SCHOOL BONDS Sewer REFI	ART 9, 2000	2/15/10	1,342,000	384,244	155,000.00	155,000.00	155,000.00	145,000.00	140,000.00	290,000.00			1,630,000.00
SCHOOL BONDS EXEMPT REFI	ART 9, 2000	12/22/11	3,361,700	648,360	350,000.00	345,000.00	341,800.00	335,000.00	335,000.00	1,290,000.00			2,996,800.00
SCHOOL BONDS EXEMPT REFI	ART 9, 2000	12/1/02	7,000,000	3,053,123									0.00
ADV REF 94/95 LOANS	VARIOUS	6/15/03	10,193,222	2,086,622	870,000.00	945,000.00							1,915,000.00
BANCROFT FEASIBILITY	ART 50, 2009	12/22/11	182,000	41,750	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	25,000.00	15,000.00	140,000.00
MIDDLE/EL SCHOOL Orig	ART 9, 2000	12/1/05	3,092,000	1,317,098									0.00
MIDDLE/EL SCHOOL Refi NC	ART 9, 2000	12/19/12	420,000	33,600	140,000.00	140,000.00							280,000.00
MIDDLE/EL SCHOOL Refi NC	ART 9, 2000	12/19/12	500,000	486,583	700,000.00	700,000.00	700,000.00	700,000.00	700,000.00	725,000.00	280,000.00		1,500,000.00
BANCROFT SCHOOL	ART 03, 2012	12/19/12	14,000,000	4,795,992	700,000.00	700,000.00	700,000.00	700,000.00	700,000.00	3,500,000.00	3,500,000.00	2,900,000.00	13,300,000.00
BANCROFT SCHOOL	ART 03, 2012	3/9/14	13,065,000		855,000.00	855,000.00	855,000.00	855,000.00	855,000.00	3,275,000.00	3,255,000.00	3,250,000.00	13,055,000.00
BANCROFT SCHOOL	ART 1, 2013	3/9/14	2,435,000		125,000.00	125,000.00	125,000.00	125,000.00	125,000.00	610,000.00	600,000.00	600,000.00	2,435,000.00
TOTAL SCHOOL	017102-67301				3,909,000.00	3,855,000.00	2,921,800.00	2,256,000.00	2,245,000.00	9,845,000.00	7,660,000.00	6,666,000.00	38,346,800.00
PUBLIC SAFETY													
PUBLIC SAFETY CENTER REFI	ART 16, 1999	2/15/10	2,907,000	697,540	285,000.00	280,000.00	280,000.00	275,000.00	270,000.00	535,000.00			1,925,000.00
PUBLIC SAFETY CENTER REFI	ART 40, 2001	2/15/10	101,500	29,985	10,500.00	10,000.00	10,000.00	10,000.00	10,000.00	30,000.00			80,500.00
PUBLIC SAFETY CENTER REFI	ART 16, 1999	2/15/10	2,353,500	688,716	238,000.00	235,000.00	235,000.00	235,000.00	235,000.00				1,868,000.00
PUBLIC SAFETY CENTER	ART 10-1, 2002	12/1/05	250,000	54,250									0.00
PUBLIC SAFETY CENTER ADV REF NC	ART 10-1, 2002	12/19/12	75,000	6,000	25,000.00	25,000.00							50,000.00
PUBLIC SAFETY CENTER	ART 10-1, 2002	12/1/07	80,000	28,031	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00			50,000.00
PUBLIC SAFETY CENTER	ART 10-1, 2002	3/15/09	425,000	175,106	22,100.00	22,100.00	22,100.00	22,100.00	22,100.00	108,250.00	97,750.00		314,500.00
TOTAL PUBLIC SAFETY CENTER					588,600.00	577,100.00	562,100.00	547,100.00	542,100.00	1,388,250.00	97,750.00	0.00	4,299,000.00
TOTAL EXEMPT					4,486,800.00	4,432,100.00	3,473,900.00	2,802,100.00	2,787,100.00	11,231,250.00	7,757,750.00	6,666,000.00	43,635,800.00
PUBLIC SERVICE ENTERPRISES													
WATER DEBT													
WATER DIST IMPROVEMENT REFI	ART 24, 1996	2/15/10	360,000	16,050									0.00
WATER TREATMENT PLANT	ART 42, 2002	12/15/03	975,000	383,477									0.00
WATER TREATMENT PLANT	ART 42, 2002	12/22/11	473,000	102,196	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	223,000.00			473,000.00
WATER SYSTEM	ART 20, 2003	12/15/03	2,008,000	828,416									0.00
WATER SYSTEM	ART 20, 2003	12/15/11	997,400	214,672	103,000.00	100,000.00	100,000.00	100,000.00	100,000.00	482,000.00			865,000.00
WATER MAINS	ART 43, 2002	12/1/04	500,000	210,875									0.00
WATER MAINS NON-CALLABLE	ART 43, 2002	12/19/12	50,000	2,775	25,000.00								25,000.00
WATER MAINS REFINANCED	ART 43, 2002	12/19/12		2,775		25,650.00	25,000.00	25,000.00	25,000.00	115,000.00	19,400.00		235,950.00
WATER SYSTEM	ART 20, 2006	10/15/06	1,000,000	411,325	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	150,000.00		850,000.00
WATER PLANT (WPAT)	ART 34, 2005	12/14/06	4,666,635	1,004,894	229,858.00	225,320.00	229,872.00	234,510.00	239,254.00	1,270,752.00	825,736.00		3,246,308.00
WATER PLANT (WPAT)	ART 34, 2005	12/14/06	634,717	132,894	28,712.00	29,293.00	29,884.00	30,488.00	31,104.00	165,202.00	182,578.00		497,261.00
WATER SYSTEM	ART 20, 2003	12/1/07	1,472,000	586,538	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	365,000.00	280,000.00		1,020,000.00
WATER SYSTEM	ART 34, 2005	12/1/07	1,000,000	411,875	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	200,000.00		700,000.00
WATER SYSTEM	ART 41, 2005	12/1/07	50,000	10,083	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00				20,000.00
WATER SYSTEM	ART 34, 2005	3/15/09	198,000	30,353	20,000.00	20,000.00	20,000.00	20,000.00					80,000.00
WATER TREATMENT PLANT	ART 34, 2010	12/22/11	250,000	68,832	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00				220,000.00
WTP GRANULAR CARBON	ART 33, 2010	12/22/11	400,000	68,500	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	120,000.00			320,000.00
WATER TREATMENT PLANT	ART 33, 2010	2/24/11	300,000	59,445	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	60,000.00			210,000.00
WATER MAINS	ART 31, 2010	12/19/12	500,000	171,285	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	125,000.00	100,000.00	475,000.00
WATER TREATMENT PLANT PUMP	ART 44, 2011	12/19/12	100,000	15,813	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00	30,000.00			85,000.00
WATER MAIN CONSTRUCTION	ART 42, 2011	3/9/14	500,000		25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	125,000.00	125,000.00	500,000.00
WATER MAIN REPLACEMENT	ART 35, 2012	3/9/14	1,439,000	79,000	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	360,000.00	350,000.00	350,000.00	1,439,000.00
HYDRANT REPLACEMENT	ART 48, 2013	3/9/14	500,000		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00			500,000.00
WATER MAIN REPLACEMENT	ART 41, 2013	3/9/14	1,000,000		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	250,000.00	250,000.00	1,000,000.00
GAC REPLACEMENT	ART 33, 2010	3/9/14	110,000		15,000.00	15,000.00	15,000.00	10,000.00	10,000.00	50,000.00			110,000.00
TOTAL WATER	017102-6742				971,570.00	966,283.00	964,758.00	970,004.00	959,358.00	4,565,954.00	2,567,714.00	855,000.00	12,760,819.00
SEWER DEBT													
SEWER SO MAIN ST (Batterman) REFI	ART 41, 1999	2/15/10	2,460,000	720,014	245,000.00	245,000.00	245,000.00	245,000.00	245,000.00	725,000.00			1,950,000.00
SEWER FOREST HILLS (Batterman) REFI	ART 13, 2000	2/15/10	1,674,000	487,042	170,500.00	165,000.00	165,000.00	165,000.00	165,000.00	490,000.00			1,320,500.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	12/22/11	1,841,358	374,490	200,000.00	197,000.00	197,000.00	195,000.00	195,000.00	745,000.00			1,729,000.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	12/1/02	4,000,000	1,744,842									0.00
SEWER ROGERS BROOK (Batterman)	ART 42, 1999	12/22/01	485,000	94,143	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	185,000.00			435,000.00
SEWER ROGERS BROOK (Batterman)	ART 42, 1999	12/1/02	1,000,000	436,180									0.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	12/15/03	3,000,000	1,239,263									0.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	12/22/11	1,495,000	323,676	166,000.00	158,000.00	160,000.00	150,000.00	150,000.00	725,000.00			1,465,000.00
SEWER ROGERS BROOK (Batterman)	ART 42, 1999	12/15/03	3,300,000	1,472,774									0.00
SEWER ROGERS BROOK (Batterman)	ART 42, 1999	12/22/11	1,708,550	404,632	160,000.00	160,000.00	158,200.00	156,000.00	158,000.00	1,000,000.00			1,788,200.00
SEWER SO MAIN ST (BET)	ART 41, 1999	12/1/04	2,000,000	842,700									0.00
SEWER SO MAIN ST (BET) NON COLLABLE	ART 41, 1999	12/19/12	200,000	11,100	100,000.00								100,000.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	12/19/04	936,650	269,857									936,650.00
SEWER SO MAIN ST (Batterman)	ART 2A, 2004	10/15/06	1,000,000	411,325	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	150,000.00		650,000.00
SEWER SO MAIN ST (Batterman)	ART 41, 1999	10/15/06	4,002,000	1,851,173	200,000.00	210,000.00	210,000.00	195,000.00	200,000.00	1,000,000.00	600,000.00		2,615,000.00
SEWER SO MAIN ST (Batterman)	ART 35, 2004	12/1/07	1,225,000	496,950	60,000.00	60,000.00	60,000.00						

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL DEBT SCHEDULE BY FISCAL YEAR
 As of July 1, 2014

ISSUE	ARTICLE	LOAN DATE	TOTAL LOAN	AMOUNT	2015	2018	2017	2018	2019	2020-2024	2025-2029	2030-2034	TOTAL
GENERAL FUND NON-EXEMPT													
SCHOOL DEBT													
HUS RENOVATION REFI	ART 23, 1996	2/15/10	240,000	10,700									0.00
SCHOOL BUILDINGS	ART 28-2, 2002	12/15/03	935,000	269,290									0.00
SCHOOL BUILDINGS	ART 28-2, 2002	12/22/11	304,000	48,183	64,000.00	80,000.00	80,000.00	60,000.00	60,000.00				304,000.00
WEST EL - ASBESTOS	ART 12, 2002	12/15/03	1,500,000	433,975									0.00
WEST EL - ASBESTOS	ART 12, 2002	12/22/11	491,000	77,560	100,000.00	100,000.00	100,000.00	97,000.00	94,000.00				491,000.00
COLLINS CTR HVAC	ART 29, 2004	12/1/05	475,000	137,550									0.00
COLLINS CTR HVAC ADV REF NC	ART 29, 2004	12/19/12	105,000	8,400	35,000.00	35,000.00							70,000.00
COLLINS CTR HVAC	ART 29, 2004	12/19/12	122,000	24,308		400.00	35,000.00	35,000.00	35,000.00	17,500.00			122,900.00
SCHOOL RENOVATIONS	ART 11, 2005	12/1/05	1,000,000	429,688									0.00
SCHOOL RENOVATIONS ADV REF NC	ART 11, 2005	12/19/12			50,000.00	50,000.00							100,000.00
SCHOOL RENOVATIONS	ART 11, 2005	12/19/12					50,000.00	50,000.00	50,000.00	240,000.00	90,000.00		480,000.00
WEST EL - ASBESTOS	ART 12, 2002	10/15/09	200,000	74,866	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	20,000.00		120,000.00
SCHOOL HVAC	ART 46, 2006	12/1/07	200,000	61,915	13,000.00	13,000.00	13,000.00	13,000.00	14,000.00	56,000.00			122,000.00
WEST EL - ASBESTOS	ART 12, 2002	12/1/07	100,000	25,331	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	29,000.00			45,000.00
SCHOOL RENOVATIONS	ART 17, 2006	12/1/07	250,000	71,194	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	60,000.00			135,000.00
SCHOOL RENOVATIONS	ART 11, 2005	12/1/07	500,000	147,050	35,000.00	35,000.00	35,000.00	35,000.00	30,000.00	120,000.00			290,000.00
SCHOOL RENOVATIONS	ART 17, 2006	3/15/09	865,000	345,606	48,000.00	46,000.00	46,000.00	46,000.00	46,000.00	225,000.00	180,000.00		635,000.00
SCHOOL ROOF	ART 17, 2007	3/15/09	1,480,000	590,325	78,000.00	78,000.00	78,000.00	78,000.00	78,000.00	400,000.00	300,000.00		1,090,000.00
SCHOOL RENOVATIONS	ART 28, 2007	3/15/09	465,000	182,813	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	90,000.00		340,000.00
LOWELY FIELD RENOVATIONS	ART 29, 2009	2/15/10	240,000	44,825	25,000.00	25,000.00	25,000.00	20,000.00	20,000.00				115,000.00
SCHOOL ROOF	ART 17, 2007	3/15/10	1,500,000	574,400	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00	400,000.00	390,000.00		1,180,000.00
SCHOOL REMODELING	ART 28, 2007	2/15/10	300,000	110,910	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	75,000.00		225,000.00
SCHOOL REPAIRS	ART 27, 2006	2/15/10	1,000,000	378,150	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	255,000.00	250,000.00		790,000.00
SCHOOL REMODELING	ART 28, 2007	2/24/11	300,000	112,891	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	75,000.00	15,000.00	240,000.00
SCHOOL REPAIRS	ART 27, 2006	2/24/11	810,000	308,563	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	210,000.00	200,000.00	40,000.00	675,000.00
SCHOOL REPAIRS	ART 56, 2009	2/24/11	850,000	331,825	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	225,000.00	225,000.00	40,000.00	715,000.00
SCHOOL RENOVATIONS	ART 41, 2010	2/24/11	2,000,000	834,003	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	500,000.00	500,000.00	200,000.00	1,700,000.00
SCHOOL REMODELING	ART 16, 2011	12/22/11	925,000	278,259	50,000.00	50,000.00	50,000.00	45,000.00	45,000.00	225,000.00	225,000.00	135,000.00	625,000.00
WEST MIDDLE SCHOOL	ART 17, 2011	12/22/11	855,000	192,742	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	170,000.00	150,000.00	90,000.00	585,000.00
SCHOOL ROOF REPAIRS	ART 41, 2010	12/22/11	525,000	154,399	30,000.00	30,000.00	30,000.00	25,000.00	25,000.00	125,000.00	125,000.00	75,000.00	465,000.00
VETERANS WAR MEMORIAL AUDITORIUM	ART 58, 2009	2/24/11	650,000	260,108	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	160,000.00	150,000.00	60,000.00	545,000.00
SCHOOL BUILDING RENOVATIONS	ART 25, 2012	12/19/12	1,000,000	296,714	70,000.00	70,000.00	70,000.00	70,000.00	66,000.00	325,000.00	290,000.00		900,000.00
WEST MIDDLE SCHOOL REPAIRS	ART 38, 2012	12/19/12	530,000	174,314	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	125,000.00	125,000.00	100,000.00	500,000.00
BANCROFT SCHOOL	ART 1, 2013	3/9/14	927,000		52,000.00	50,000.00	50,000.00	50,000.00	50,000.00	225,000.00	225,000.00		927,000.00
SCHOOL REPAIRS	ART 36, 2013	3/9/14	900,000		45,000.00	45,000.00	45,000.00	45,000.00	45,000.00	225,000.00	225,000.00		900,000.00
SCHOOL SITE IMP (DOHERTY)	ART 18, 2013	3/9/14	2,400,000		120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	600,000.00	600,000.00		2,400,000.00
WEST MIDDLE HVAC	ART 38, 2013	3/9/14	1,250,000		85,000.00	85,000.00	85,000.00	85,000.00	85,000.00	425,000.00	400,000.00		1,250,000.00
TOTAL SCHOOL	017102-5741				1,408,000.00	1,402,400.00	1,402,000.00	1,364,000.00	1,372,000.00	5,658,500.00	4,870,000.00	1,806,000.00	19,301,900.00
STREET													
RED SPRING ROAD BRIDGE	ART 25, 2003	12/1/04	400,000	66,735									0.00
RED SPRING ROAD BRIDGE NON COL	ART 25, 2003	12/19/12	40,000	1,480									0.00
BRIDGE CONSTRUCTION	ART 54, 2005	10/15/06	250,000	86,665	20,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	20,000.00		130,000.00
STORM DRAINS	ART 50, 2008	3/15/09	100,000	42,568	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00		75,000.00
HIGHWAY	ART 74, 1999	2/15/10	224,000	13,959									0.00
MAIN ST DEVELOPMENT	ART 49, 2002	2/15/10	250,000	47,590	30,000.00	30,000.00	30,000.00	30,000.00	25,000.00				145,000.00
BRIDGE CONSTRUCTION	ART 62, 2007	2/24/11	100,000	376,477	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	5,000.00	90,000.00
BRIDGE CONSTRUCTION	ART 32, 2008	2/24/11	400,000	154,581	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	100,000.00	25,000.00	325,000.00
BRIDGE REPAIR	ART 24, 2011	12/22/11	100,000	30,472	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	15,000.00	90,000.00
PARKING LOT	ART 25, 2011	12/22/11	85,000	16,994	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	15,000.00		65,000.00
DRAINAGE	ART 33, 2011	12/22/11	200,000	60,944	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	30,000.00	190,000.00
DRAINAGE (HIGH PLAIN)	ART 28, 2011	12/22/11	75,000	8,924	15,000.00	15,000.00	15,000.00						45,000.00
SURFACE DRAIN CONSTRUCTION	ART 50, 2009	2/24/11	280,000	109,479	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	65,000.00	20,000.00	235,000.00
BRIDGE REPAIR	ART 32, 2008	12/19/12	200,000	68,514	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	40,000.00	190,000.00
STORM DRAINAGE	ART 33, 2011	12/19/12	100,000	34,257	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	20,000.00	95,000.00
HIGH PLAIN/FISHBROOK	ART 42, 2012	12/19/12	1,100,000	332,112	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	345,000.00	235,000.00	100,000.00	1,030,000.00
TOTAL STREET	017102-5744				215,000.00	205,000.00	205,000.00	190,000.00	185,000.00	795,000.00	635,000.00	255,000.00	2,985,000.00
MUNICIPAL FACILITIES													
PUBLIC BUILDINGS	ART 28-1, 2002	12/15/03	125,000	34,343									0.00
TOWN BUILDINGS	ART 28-1, 2002	12/22/11	40,000	6,379	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00				40,000.00
BRIDGES/BUILDINGS	ART 32, 2001	12/15/03	1,157,000	328,696									0.00
BRIDGES/BUILDINGS	ART 32, 2001	10/22/11	368,000	57,880	75,000.00	75,000.00	75,000.00	75,000.00	68,000.00				368,000.00
TOWN HVAC	ART 48, 2006	12/1/07	250,000	75,073	17,000.00	17,000.00	17,000.00	17,000.00	16,000.00	64,000.00			148,000.00
TOWN BUILDING RENOVATION	ART 27, 2007	3/15/09	255,000	93,156	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	65,000.00	40,000.00		180,000.00
TOWN BUILDING RENOVATION	ART 28, 2007	3/15/09	290,000	119,138	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	65,000.00		215,000.00
PUBLIC SAFETY (NON EXEMPT PORTION)	ART 10, 2002	3/15/09	75,000	30,901	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00	18,750.00	17,250.00		55,500.00
TOWN BUILDINGS	ART 27, 2007	2/15/10	400,000	148,238	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	100,000.00		300,000.00
TOWN BUILDING REMODELING	ART 55, 2009	2/24/11	280,000	850,000	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	175,000.00	165,000.00	30,000.00	545,000.00
TOWN BUILDING REPAIRS	ART 42, 2010	12											

TOWN OF ANDOVER, MASSACHUSETTS
 DETAIL DEBT SCHEDULE BY FISCAL YEAR
 As of July 1, 2014

ISSUE	ARTICLE	LOAN DATE	TOTAL LOAN AMOUNT	2015	2016	2017	2018	2019	2020-2024	2025-2029	2030-2034	TOTAL
LAND ACQUISITION												
LAND ACQUISITION	ART 23, 2002	12/1/04	1,000,000	421,350								0.00
LAND ACQUISITION NON CALLABLE	ART 23, 2002	12/1/12	100,000	50,000.00								50,000.00
LAND ACQUISITION REFINANCE	ART 23, 2002	12/1/12	50,000		50,900.00	50,000.00	50,000.00	50,000.00	225,000.00	43,500.00		489,400.00
LAND ACQUISITION	ART 32, 2000	12/1/04	1,500,000	586,975								0.00
LAND ACQUISITION NON CALLABLE	ART 32, 2000	12/1/12	180,000	8,880	80,000.00							80,000.00
LAND ACQUISITION REFINANCE	ART 32, 2000	12/1/12			75,950.00	75,000.00	70,000.00	70,000.00	360,000.00	18,750.00		657,700.00
LAND ACQUISITION	ART 12, 2001	10/15/06	1,100,000	421,485	60,000.00	60,000.00	60,000.00	60,000.00	65,000.00	275,000.00	110,000.00	680,000.00
LAND ACQUISITION	ART 23, 2002	10/15/06	100,000	22,000	10,000.00	10,000.00	10,000.00					30,000.00
18 PEARSON ST	ART 3A, 2007	12/1/07	456,000	171,081	25,000.00	25,000.00	25,000.00	25,000.00	120,000.00	60,000.00		306,000.00
18 PEARSON ST	ART 4A, 2007	12/1/07	380,000	149,856	20,000.00	20,000.00	20,000.00	20,000.00	100,000.00	60,000.00		260,000.00
37 PEARSON ST	ART 5A, 2007	12/1/07	505,000	189,063	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	75,000.00		325,000.00
15 BLANCHARD ST	ART 51, 2007	12/1/07	2,100,000	884,938	105,000.00	105,000.00	105,000.00	105,000.00	525,000.00	420,000.00		1,470,000.00
LAND ACQUISITION	ART 12, 2001	2/24/11	100,000	37,477	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	5,000.00	80,000.00
LAND ACQUISITION FOSTERS POND	ART 56, 2010	2/24/11	220,000	84,865	15,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	20,000.00	175,000.00
LAND ACQUISITION BLANCHARD ST	ART B1, 2011	2/24/11	290,000	118,580	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	75,000.00	20,000.00	245,000.00
LAND ACQUISITION CHANDLER RD	ART 33, 2013	3/9/14	775,000		40,000.00	40,000.00	40,000.00	40,000.00	200,000.00	200,000.00	175,000.00	775,000.00
TOTAL LAND ACQUISITION	017102-5747			450,000.00	441,850.00	440,000.00	425,000.00	420,000.00	2,070,000.00	1,135,250.00	220,000.00	5,802,100.00
LANDFILL CLOSURE	ART 44, 1999	10/15/08	500,000	189,663	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	50,000.00	300,000.00
LANDFILL PLANS	ART 43, 2006	2/15/10	500,000	22,138								0.00
LANDFILL	ART 44, 1999	12/22/11	300,000	91,417	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	75,000.00	45,000.00	270,000.00
LANDFILL	ART 44, 1999	12/22/11	300,000	91,417	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	75,000.00	45,000.00	270,000.00
LANDFILL	ART 44, 1999	12/22/11	100,000	30,472	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	15,000.00	90,000.00
LANDFILL	ART 44, 1999	12/22/11	100,000	30,472	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00	25,000.00	15,000.00	90,000.00
LANDFILL	ART 44, 1999	3/9/14	200,000		10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	50,000.00	200,000.00
DEPARTMENTAL EQUIPMENT	ART 02, 2008	2/15/10	973,000	147,935	120,000.00	120,000.00	120,000.00	120,000.00				480,000.00
DEPARTMENTAL EQUIP	ART 23, 2011	12/22/11	300,000	24,995	60,000.00	60,000.00	60,000.00					180,000.00
REC PARK LIGHTING	ART 48, 2008	2/15/10	100,000	16,843	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00			50,000.00
TOTAL GENERAL FUND NON-EXEMPT	017102-5749			265,000.00	265,000.00	265,000.00	205,000.00	95,000.00	375,000.00	300,000.00	170,000.00	1,930,000.00
GRAND TOTAL				3,268,900.00	3,243,950.00	3,185,900.00	2,917,900.00	2,757,900.00	11,343,750.00	8,382,500.00	3,085,000.00	36,163,800.00
				10,645,570.00	10,554,813.00	9,504,756.00	8,645,004.00	8,365,358.00	35,380,954.00	21,768,314.00	10,906,000.00	115,680,580.00

**TRUST-CEMETERY -SPECIAL FUNDS
IN-CUSTODY OF TOWN TREASURER
YEAR ENDING JUNE 30, 2014**

FUND		PRINCIPAL	BALANCE July 1, 2013	DEPOSITS	OTHER	INCOME	DRAWN	BALANCE June 30, 2014
80001 GL 40(5B)	STABILIZATION		7,099,540.97		500,000.00	136,383.75	1,600,000.00	6,135,924.72
80041	C.D. WOOD		1,400,000.00				1,400,000.00	0.00
80051	OPEB ART 21, 2010		1,101,668.48		1,402,440.00	204,869.79		2,708,978.27
80061	ESTATE S.P. WHITE	5,766.63	16,352.56			31.08		16,383.64
80071	POLICE DRUG ACCOUNT		8,922.50		4,552.00	18.33	4,693.99	8,798.84
80091 C59 Acts 1998	TOWN 400TH CELEBRATION		10,343.60			208.91		10,550.51
80100	SENIOR CENTER PROGRAMS		0.00		700,000.00			700,000.00
80110	STABILIZATIONFUND - LEDGE ROAD		0.00		1,000,000.00	2,236.72		1,002,236.72
80120	STABILIZATIONFUND - BOND PREM		0.00		600,000.00	1,342.03		601,342.03
80141	J. GREELEY	5,000.00	8,552.81			171.56		8,724.37
80161	MARGARET G. TOWLE	345,825.50	345,825.50					345,825.50
80151	MARGARET G. TOWLE		92,130.41			8,673.51	12,365.04	88,438.88
80171	JOHN CORNELL	5,000.00	58,342.98			1,780.87	1,200.00	58,923.85
80181	DAVID & LUCY SHAW	10,000.00	55,404.17			1,108.52		56,512.69
80191	W.L. RAYMOND	7,845.81	62,733.90			1,255.43		63,989.33
80201	A.J. LINCOLN	5,000.00	23,983.20			45.68		24,028.88
80211	E.I. RAYMOND	1,302.77	3,398.18			68.01		3,466.19
80221	TAYLOR	300.00	2,402.48			48.07		2,450.55
80231 GL 114(25)	SPRING GROVE	932,825.77	1,042,685.18		17,607.00	6,236.55	6,000.00	1,060,528.73
80251	SPRING GROVE FLOWERS		34,568.08			701.35	1,475.00	33,794.43
80281	EMILINE LINCOLN	1,000.00	2,313.97			46.29		2,360.26
80291	EMMA J. LINCOLN		1,267.74			25.36		1,293.10
80301 GL 40(8C)	CONSERVATION FUND		75,482.23			1,510.22		76,992.45
80331	SMART	1,000.00	17,946.10			359.16	15.00	18,290.26
80341	FARRINGTON		2,178.68			43.69	15.00	2,207.37
80351	BALLARDVALE		1,491.99			30.03	25.00	1,497.02
80361	ALLEN	200.00	214.38			4.43	15.00	203.81
80391	EMS BELL LIBRARY TRUST		66,550.20			1,294.75	2,000.00	65,844.95
80411	ELDERLY TAXATION FUND		18,150.62		1,195.00	362.44		19,708.06
80421	MUNICIPAL AFFORDABLE HOUSING		35,733.18			679.54		36,412.72
82011	DRAPER	1,058.93	19,920.90			398.58		20,319.48
82021	RICHARDSON	1,000.00	1,758.40			36.37		1,794.77
82031	A & AV LINCOLN	1,000.00	1,315.12			26.19		1,341.31
82051	RAFTON (INTEREST)		6,220.33			122.89		6,343.22
82041	RAFTON (PRINCIPAL)	598.50	598.50					598.50
82061	CONROY	291.71	2,023.83			40.50		2,064.33
82071	AMERICAN LEGION	200.00	1,492.29			29.86		1,522.15
82081	CHRIS MAYNARD BOOKS	5,087.68	5,286.79			103.62	265.50	5,124.91
82091	HOLT	81.95	907.60			18.20		925.80
			11,827,707.85	0.00	4,225,794.00	370,310.28	3,028,069.53	13,195,742.60
	INTERNAL SERVICE FUNDS							
80011 GL 40(13)	INSURANCE		209,365.35			372.96	31,134.50	178,603.81
80021 GL 40(5E)	UNEMPLOYMENT COMPENSATION		15,916.63		200,000.00	148.51	155,813.84	60,251.30
80031	TOWN INSURANCE HEALTH		1,156,007.59		18,317,319.54	1,030.37	18,024,301.08	1,450,056.42
80371 GL 40(13A)	WORKERS COMPENSATION		74,557.60		97,554.50		68,447.00	103,665.10
	TOTAL INTERNAL SERVICE FUNDS		1,455,847.17	0.00	18,614,874.04	1,551.84	18,279,696.42	1,792,576.63
	GRAND TOTAL ALL TRUST FUNDS		13,083,555.02	0.00	22,840,668.04	371,862.12	21,307,765.95	14,988,319.23

**TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF BONDS AUTHORIZED AND OUTSTANDING
ACTIVITY FOR FY2014**

ARTICLE	PROJECT NAME	TOTAL AUTHORIZATION	AUTHORIZATION JULY 1, 2013	NEW AUTHORIZATION	BONDING	RESCIND	AUTHORIZATION JUNE 30, 2014
SEWER ENTERPRISE							
ART 64 2007	SHAWSHEEN PUMPING STATION	750,000.00	350,000.00				350,000.00
ART 33 2008	SHAWSHEEN RIVER OUTFALL SEWER	4,000,000.00	2,200,000.00				2,200,000.00
ART 37 2012	SEWER INFRASTRUCTURE MAINT VEHICLE		0.00				0.00
		4,750,000.00	2,550,000.00	0.00	0.00	0.00	2,550,000.00
WATER ENTERPRISE							
ART 33 2010	WATER TREAT PLANT GAC REPLACE	1,000,000.00	300,000.00		110,000.00	190,000.00	0.00
ART 42 2011	WATER DISTRIBUTION IMPROVEMENTS	500,000.00	500,000.00		500,000.00		0.00
ART 44 2011	WTP VARIABLE SPEED PUMP (Split Funding)	499,099.95	340,000.00				340,000.00
ART 35 2012	MAJOR WATER MAIN REPLACEMENT	1,439,000.00	1,439,000.00		1,439,000.00		0.00
ART 36 2012	WATER PLANT BACKWASH TANK	300,000.00	300,000.00				300,000.00
ART 43 2012	WATER DISTRIBUTION MAINTENANCE	500,000.00	500,000.00				500,000.00
ART 41 2013	MAJOR WATER MAIN REPLACEMENT	1,000,000.00	1,000,000.00		1,000,000.00		0.00
ART 42 2013	WATER DISTRIBUTION MAINTENANCE	500,000.00	500,000.00				500,000.00
ART 48 2013	FIRE HYDRANT INFRASTRUCTURE	1,000,000.00	1,000,000.00		500,000.00		500,000.00
ART 22 2014	FIRE HYDRANT INFRASTRUCTURE			500,000.00			500,000.00
		1,989,099.95	5,879,000.00	500,000.00	3,549,000.00	190,000.00	2,640,000.00
TOTAL ENTERPRISE FUNDS		8,749,099.95	8,429,000.00	500,000.00	3,549,000.00	190,000.00	5,190,000.00
GENERAL GOVERNMENT							
ART 44 1999	LANDFILL CLOSURE	2,200,000.00	900,000.00		200,000.00		700,000.00
ART 31 2008	LANDFILL CLOSURE	7,370,000.00	7,370,000.00				7,370,000.00
	(Note \$500,000 ST thru MWPAT not shown here)	9,570,000.00	8,270,000.00	0.00	200,000.00	0.00	8,070,000.00
SCHOOL							
ART 59 2009	BANCROFT FEASIBILITY STUDY *	525,000.00	363,000.00				363,000.00
ART 3A 2010	BANCROFT SCHOOL PROJECT *	43,835,000.00	29,835,000.00		13,055,000.00	1,083,248.55	15,688,751.45
ART 3A 2010	BANCROFT SCHOOL PROJECT #2 *	5,715,000.00	5,715,000.00		3,362,000.00	203,198.03	2,149,801.97
ART 17 2011	WEST MIDDLE SCHOOL GREEN REPAIR **	1,450,907.00	595,000.00				595,000.00
ART 18 2013	DOHERTY SITE IMPROVEMENTS	2,500,000.00	2,500,000.00		2,400,000.00		100,000.00
ART 36 2013	SCHOOL BUILDING MAINTANCE & IMPROVE	900,000.00	900,000.00		900,000.00		0.00
ART 38 2013	WEST MIDDLE SCHOOL HEATING	1,250,000.00	1,250,000.00		1,250,000.00		0.00
ART 52 2014	SCHOOL BUILDING MAINTANCE & IMPROVE			1,500,000.00			1,500,000.00
		56,175,907.00	41,158,000.00	1,500,000.00	20,967,000.00	1,286,448.58	20,404,553.42
ROAD AND DRAINAGE							
ART 20 2014	HOLT RD SIDEWALK CONSTRUCTION	138,000.00		138,000.00			138,000.00
		138,000.00	0.00	138,000.00	0.00	0.00	138,000.00
CONSERVATION AND LAND ACQUISITION							
ART 12 2001	LAND ACQUISITION LOWELL JCT RD	2,000,000.00	800,000.00				800,000.00
ART 23 2002	CONSERVATION FUND	1,500,000.00	400,000.00				400,000.00
ART 33 2013	LAND ACQUISITION 138 CHANDLER	775,000.00	775,000.00		775,000.00		0.00
ART 54 2013	REICHHOLD PARCEL	550,000.00	550,000.00			550,000.00	0.00
		2,825,000.00	2,525,000.00	0.00	775,000.00	550,000.00	1,200,000.00
TECHNOLOGY							
ART 22 2012	TECHNOLOGY AND INFRASTRUCTURE	2,500,000.00	500,000.00				500,000.00
ART 40 2014	TECHNOLOGY HARDWARE & SOFTWARE	200,000.00		200,000.00			200,000.00
		2,700,000.00	500,000.00	200,000.00	0.00	0.00	700,000.00
TOWN BUILDINGS							
STM 2A, 2011	YOUTH CENTER	2,000,000.00	2,000,000.00		2,000,000.00		0.00
ART 28 2013	TOWN BUILDING AND FACILITY MAINTENANCE	300,000.00	300,000.00		300,000.00		0.00
ART 39 2014	TOWN AND SCHOOL ENERGY INITIATIVES	236,000.00		236,000.00			236,000.00
ART 41 2014	TOWN PLAYGROUND REPLACEMENTS	150,000.00		150,000.00			150,000.00
ART 43 2014	TOWN BUILDING AND FACILITY MAINTENANCE	467,000.00		467,000.00			467,000.00
		3,153,000.00	2,300,000.00	853,000.00	2,300,000.00	0.00	853,000.00
MISCELLANEOUS							
ART 45 2014	DPW VEHICLES	260,000.00	0.00	260,000.00			260,000.00
		260,000.00	0.00	260,000.00	0.00	0.00	260,000.00
TOTAL GENERAL GOVERNMENT		74,821,907.00	54,753,000.00	2,951,000.00	24,242,000.00	1,836,448.58	31,625,553.42
GRAND TOTAL		81,571,006.95	63,182,000.00	3,451,000.00	27,791,000.00	2,026,448.58	36,815,553.42

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS**

**STATEMENT FOR 12 MONTHS ENDING JUNE 30, 2014
CAPITAL ACCOUNT
SUMMARY OF TRANSACTIONS**

	1-Jul-2013		30-Jun-2014
Money Market Fund (CBPF)	\$5,244.01	Money Market Fund (CBPF)	\$20,346.53
Securities @ Book	\$212,629.88	Securities @ Book	\$179,799.17
Bonds @ Book	\$55,778.15	Bonds @ Book	\$75,823.85
Checking Account	\$1,921.98	Checking Account	\$4,439.01
		Adjust for change in Cost Basis of Bonds	\$437.90
	\$275,573.78	Increase	\$5,272.78
			\$280,846.56

OPERATING ACCOUNTS

(RESERVE FUND & CASH ACCOUNTS)

INCOME

Capital Gains - MFs	\$0.00
Gain/(Loss) - Sale of Securities	\$10,486.78
Stock Dividends - Foreign	\$1,918.31
Dividends Received	\$5,167.05
Interest Received-Bonds/Notes	\$1,410.00
Interest Received-Broker/MM	\$0.11
Other Income - cap.gain dist.	\$0.04
Other Income	
Foreign tax withheld	-\$91.23
Income Total	\$18,901.06

EXPENSES

Foreign Taxes - paid	
Andover High School Projects 2013-2014	
Prin Discretionary Fund (\$4000)	\$1,500.00
Music Education	\$2,188.62
Peer Mediation	\$2,000.00
M Relyd - Robotics	\$1,250.00
Environmental Sustainability	\$1,500.00
Challenge Day	\$3,000.00
Total AHS Exp	\$11,418.62
Accrued Interest (exp) (change in July-June)	\$238.33
Misc. Operating Expenses	\$84.33
Investment Counsel Fees	\$1,744.00
Brokerage fees/taxes	\$150.00
Fee	\$13.00
Total Other Exp	\$2,209.66
Expense Total	\$13,628.28
Net Income	\$5,272.78

\$275,573.78

TOTAL PRINCIPAL AND OPERATING ACCOUNTS

\$280,846.56

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS 01810**

**CAPITAL ACCOUNT
FY 2014
SECURITIES BOUGHT AND SOLD
Twelve MONTHS ENDING - June 30, 2014**

	<u>PROCEEDS</u>	<u>COST</u>	<u>GAIN/(LOSS)</u>
	<u>STOCKS & MUTUAL FUNDS</u>		
BEGINNING BOOK VALUE - 7/1/2013		212,629.68	
LESS: STOCKS/MUTUAL FUNDS- Sold/Exchanged			
7/11/2013 Sold 200.000 shs Barrick Gold Corp. @14.062/sh.	2,781.10	7,020.21	-4,239.11
7/11/2013 Sold 200.000 shs Abbvie Inc. Com @43.424/sh	8,653.40	5,085.53	3,567.87
7/25/2013 Sold 300.000 shs Analog Devices Inc. @ 47.973/sh.	14,347.40	9,436.46	4,910.94
10/11/2013 Sold 500.000 shs Tallman Energy Inc. @12.4466/sh	6,177.94	7,149.40	-971.46
1/10/2014 Sold 500.000 shs Corning @17.935/sh	8,897.09	8,190.25	706.84
1/10/2014 Sold 100.000 shs. Honeywell Intl. Inc. @90.581/sh	9,039.69	3,557.99	5,481.70
6/13/2014 Sold 400.000 shs. Hertz Global Holdings @26.3279/sh	10,473.68	9,433.68	1,040.00
Total Sold	\$80,370.30	\$49,873.52	10,496.78
ADD: STOCKS/MUTUAL FUNDS - Acquired			
		Cost	
7/25/2013 Bought 300.000 shs EMC Corp. Mass @25.217		7,609.35	
10/17/2013 Bought 400.000 shs Hertz Global Holdings @ 23.441084		9,433.68	
Total Acquired		\$17,043.03	
BOOK VALUE 06/30/2014		179,799.17	
=====			
		BONDS/NOTES	
BEGINNING BOOK VALUE - 7/1/2013		\$55,718.16	
Adjust for change in bond Cost Basis		\$319.07	
LESS: BONDS/NOTES - Sold/Matured/Redeemed		55,399.08	
TOTAL Sold/Matured		\$0.00	
ADD: BONDS/NOTES - Acquired			
1/14/2014 Bought Kroger CO. 02.200%		20,424.87	
TOTAL Acquired		\$20,424.87	
Gain/loss		\$0.00	
BOOK VALUE - 6/30/2014		\$75,823.95	
=====			
TOTAL SECURITIES/MUTUAL FUNDS @ BOOK VALUE - 06/30/2014		\$255,623.12	
Broker - Cash/MM Reserve and Principal Funds- 06/30/2014		\$20,346.53	
Accrued Interest		437.90	
TDBN Checking account 06/30/2014		\$4,439.01	
=====			
TOTAL VALUE OF ASSETS - 06/30/2014		\$280,846.56	

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

FUNDS ANALYSIS AS OF: June 30, 2014

CAPITAL ACCOUNT

PRINCIPAL FUND

	Book Value as of 30-Jun-2013	Book Value as of 30-Jun-14	Market Value as of 30-Jun-14	Market Value Over/(Under) Book Value as of 30-Jun-2014
CASH				
Money Market Funds	\$ 5,244.01	\$ 20,346.53	\$ 20,346.53	- - - - -
STOCKS & BONDS				
500,000 Sha ABB LTD Spon Adr (Bought 7/10/2012 Cost 8,249.40)	\$ 8,249.40	\$ 8,249.40	\$ 11,510.00	\$ 3,260.60
200,000 Sha Abbott Labs (Bought 8/1/2011)	\$ 4,689.66	\$ 4,689.66	\$ 8,180.00	\$ 3,490.34
200,000 Sha Abbvie Inc. (spun off Abbott Labs 1/2/2013 - sold 7/11/13)	\$ 5,083.53	\$ -	\$ -	\$ -
200,000 Sha Anadarko Petroleum Corp	\$ 8,922.47	\$ 8,922.47	\$ 21,894.00	\$ 12,971.53
300,000 Sha Analog Devices (Bought 4/29/10; cost 9436.46 - sold 7/25/13)	\$ 9,436.46	\$ -	\$ -	\$ -
200,000 Sha Barrick Gold Inc (Bought 9/4/2009; Cost \$7020.21 - sold 7/11/13)	\$ 7,020.21	\$ -	\$ -	\$ -
500,000 Sha Cielo Systems Inc (Bought 8/2/2012 Cost 7,905.45)	\$ 7,905.45	\$ 7,905.45	\$ 12,425.00	\$ 4,519.55
500,000 Sha Corning Inc (Bought 8/18/09; Cost \$8190.25 - sold 1/10/14)	\$ 8,190.25	\$ -	\$ -	\$ -
200,000 Sha CVS (sold 100 shs 3/21/2013) 200 shs left	\$ 6,320.83	\$ 6,320.83	\$ 15,074.00	\$ 8,753.17
150,000 Sha Devon Energy Corp (Bought 10/15/2010)	\$ 9,987.74	\$ 9,987.74	\$ 11,910.00	\$ 1,922.26
300,000 Sha Diebold Inc (Bought 8/18/2011)	\$ 8,409.45	\$ 8,409.45	\$ 12,051.00	\$ 3,641.55
300,000 Sha EMC Corp. Mass. (Bought 7/22/13)	\$ -	\$ 7,609.35	\$ 7,902.00	\$ 292.65
600,000 Sha General Electric	\$ 15,021.05	\$ 15,021.05	\$ 15,766.00	\$ 745.95
200,000 Sha Glaxo Smithkline PLC	\$ 11,099.25	\$ 11,099.25	\$ 10,599.00	\$ (400.25)
400,000 Sha. Hertz Global Holdings (Bought 10/17/13, sold 6/13/14)	\$ -	\$ -	\$ -	\$ -
100,000 Sha. Honeywell Intl. Inc.	\$ 3,557.99	\$ -	\$ -	\$ -
300,000 Sha. Honeywell Intl. Inc.	\$ 7,115.99	\$ 7,115.99	\$ 15,590.00	\$ 11,474.01
300,000 Sha Intl Paper Co.	\$ 10,173.46	\$ 10,173.46	\$ 15,141.00	\$ 4,967.54
250,000 Sha Marathon Oil Corp MBO	\$ 4,991.38	\$ 4,991.38	\$ 6,980.00	\$ 4,988.62
250,000 Sha Merck & Co (Bought 5/21/10; cost 8196.20)	\$ 8,196.20	\$ 8,196.20	\$ 14,482.50	\$ 6,286.30
300,000 Sha Microsoft Corp. (Bought 1/22/2013 cost 8,198.19)	\$ 8,198.19	\$ 8,198.19	\$ 12,510.00	\$ 4,311.81
200,000 Sha Novartis AG	\$ 11,590.87	\$ 11,590.87	\$ 18,106.00	\$ 6,415.13
100,000 Sha Occidental Petroleum	\$ 8,289.95	\$ 8,289.95	\$ 10,283.00	\$ 1,993.05
200,000 Sha Paccar Inc (Bought 1/27/2012)	\$ 8,921.79	\$ 8,921.79	\$ 12,566.00	\$ 3,644.21
400,000 Sha Pfizer	\$ 10,219.25	\$ 10,219.25	\$ 11,872.00	\$ 1,652.75
600,000 Sha Tallman Energy (Bought 2/28/2012 - sold 10/11/13)	\$ 7,149.40	\$ -	\$ -	\$ -
300,000 Sha. Unilever PLC (Sold 100,000 Shs 3/21/2013) 300,000 shs left	\$ 6,462.19	\$ 6,462.19	\$ 13,563.00	\$ 7,100.81
400,000 Sha Weyerhaeuser Co (Bought 12/23/2010)	\$ 7,345.25	\$ 7,345.25	\$ 13,236.00	\$ 5,890.75
20000,000 Units Air Gas Inc Corp bonds	\$ 20,473.45	\$ 20,200.44	\$ 20,726.80	\$ 526.36
20000,000 Heinz H J Corp Bond (bought 6/19/12)	\$ 20,051.05	\$ 20,029.58	\$ 19,446.00	\$ (583.38)
15000,000 J P Morgan Chase Bond Rate 2% (Bought 11/19/2012)	\$ 15,253.65	\$ 15,189.26	\$ 15,254.25	\$ 64.99
20000,000 Kroger Co. Bond Rate 2.2% (Bought 1/9/14)	\$ -	\$ 20,424.67	\$ 20,622.00	\$ 97.13
TOTAL STOCKS & BONDS	\$ 258,407.81	\$ 255,623.12	\$ 353,678.55	\$ 98,055.43
TOTAL MONEY MARKET & SECURITIES	\$ 273,651.82	\$ 275,989.65	\$ 374,025.08	- - - - -
Accrued Interest	\$ 229.63	\$ 437.90	\$ 437.90	- - - - -
TOTAL PRINCIPAL FUND	\$ 273,881.45	\$ 276,407.55	\$ 374,462.98	\$ 98,055.43
CHECKING ACCOUNT - Banknorth	\$ 1,921.96	\$ 4,439.01	\$ 4,439.01	\$ -
TOTAL FUNDS 6/30/2012	\$ 275,803.41	\$ 280,846.56	\$ 378,901.99	\$ 98,055.43

TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS

STATEMENT FOR TWELVE MONTHS ENDING: June 30, 2014
SCHOLARSHIPS AND SPECIAL FUNDS

	* Beginning BALANCE 1-Jul-2013	Misc Additions to Principal	Trow Income 1-Jul-2013 thru 30-Jun-2014 <small>to be added at end of year</small>	Apportioned Net Income 1-Jul-2013 thru 30-Jun-2014	Scholarships to be Awarded Class Day 2013	Balance as of additions and deductions on 30Jun2013
DONAND DUNN FUND	\$20,243.07			\$442.12	1,000.00	\$20,685.19
H.W. & M.P. BARNARD	\$1,509.01			\$32.98	125.00	\$1,541.97
J.W. BARNARD	\$9,337.18			\$203.93	500.00	\$9,541.11
ALICE M. BELL	\$1,587.81			\$34.67	125.00	\$1,622.28
THOMAS BLACK	\$16,858.03			\$388.19	1,000.00	\$17,228.22
EDNA G. CHAPIN	\$2,499.06			\$54.58	125.00	\$2,553.64
FRED W. DOYLE	\$10,260.27			\$224.09	500.00	\$10,484.36
WARREN F. DRAPER	\$2,323.80			\$50.75	125.00	\$2,374.55
WILLIAM G. GOLDSMITH	\$4,030.11			\$88.02	125.00	\$4,118.13
ELIZABETH T. GUTTERSON	\$1,629.37			\$35.59	125.00	\$1,684.96
MYRON E. GUTTERSON	\$2,217.09			\$48.42	125.00	\$2,265.51
ANDOVER GRANGE	\$3,948.67			\$88.24	125.00	\$4,034.91
NATHAN C. HAMLIN	\$20,578.00			\$449.44	1,000.00	\$21,027.44
MARGARET F. HINCHCLIFFE	\$35,108.64			\$766.80	2,000.00	\$35,875.44
PUNCHARD TRUSTEES	\$12,189.71			\$288.23	1,000.00	\$12,455.94
ANDOVER SERVICEMEN	\$30,766.34			\$871.98	2,000.00	\$31,438.30
HENRY WYATT	\$23,534.38	8850		\$514.01	1,000.00	\$24,898.37
A.F.B. & W.A. TROW	\$98,149.59		\$2,136.00		4,000.00	\$98,285.59
Retained earnings	-\$1,332.79					-\$2,057.83
Roundoff error				\$4,338.00		
	\$299,437.12		\$2,136.00	4,338.00	\$15,000.00	\$300,036.98
Sum of Scholastic Accounts	\$198,820.32					

SUMMARY-INCOME/(EXPENSE) 01Jul12-30Jun2013

Gross Income - Scholarship Fund		
Interest Income - Broker MM		\$0.01
Dividend Income - Securities/MF		\$4,780.28
Capital Gain Distrib. - MF		\$8,088.15
Gain/(Loss) on Sale of Securities		\$668.80
Henry Wyatt Golf Tournament		\$850.00
Expenses - Scholarship Fund		
Maintenance fee		\$25.00
Brokerage fees		\$1,524.03
Scholarships		\$10,000.00
Net Income - Scholarship Fund		\$868.19
	0.0000bd 30Jun2012	
	Apportion factor	
Gross Income - Trow Fund		
Interest Ino Broker MM - Trow		\$0.02
Dividend Income MF - Trow		\$2,496.23
Capital Gain Distrib. - Trow		\$4,228.91
Gain/Loss on Sale of Securities		\$4,887.17
Gross Expenses - Trow Fund		
Maintenance fee -		\$25.00
Brokerage fees		\$778.92
Scholarships		\$5,000.00
Net Income - Trow Fund		\$5,606.41
Total Net Income - 01Jul13-30Jun14		\$6,474.60
Scholarships Awarded May/June 2013		\$15,000.00

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS 01810
SCHOLARSHIP ACCOUNT**

**SECURITIES BOUGHT AND SOLD
TWELVE MONTHS ENDED - June 30, 2014**

	PROCEEDS	COST	GAIN/(LOSS)
STOCKS & MUTUAL FUNDS			
<hr/>			
BEGINNING BOOK VALUE - 7/1/2013		\$278,747.82	
LESS: STOCKS/MUTUAL FUNDS - Sold/Exchanged			
7/15/2013 301.208 shs. Capital Income Builder Fund Class @55.95/sh	\$ 16,852.59	15,819.58	\$1,033.03
7/15/2013 1338.898 shs. Shs. Pioneer Strategic Income Fund Class Z @10.97/sh	\$ 14,685.77	15,000.00	-\$334.23
8/14/2013 1,528.448 shs. Pioneer High Yield Fund Class Z @10.36/sh	\$ 15,834.72	10,814.33	\$5,020.39
8/14/2013 880.472 shs. Pioneer Strategic Income Fund Class Z @10.98/sh	\$ 9,759.59	10,000.00	-\$240.41
8/14/2013 231.839 shs. Templeton Global Bond Fund Advisor Class @12.94/sh	\$ 3,000.00	3,183.08	-\$183.08
TOTAL Sold	\$ 60,112.87	\$ 54,796.97	\$ 5,315.70
 ADD: STOCKS/MUTUAL FUNDS - Acquired			
7/15/2013 283.197 shs. FPA Crescent Portfolio @31.78/sh		\$ 9,000.00	
7/15/2013 511.416 shs. Mutual Global Discovery Class Z @32.85/sh		\$ 16,800.00	
8/14/2013 311.236 shs. FPA Crescent Portfolio @32.13/sh		\$ 10,000.00	
8/14/2013 109.8130shs. Fidelity Contra Fund @91.23/sh		\$ 10,000.00	
8/14/2013 179.211 shs. Mutual Global Discovery Class Z @33.48/sh		\$ 6,000.00	
8/14/2013 240.674 shs. Royce Special Equity Fund Investment Class @24.93/sh		\$ 6,000.00	
8/14/2013 481.348 shs. Royce Special Equity Fund Investment Class @24.93/sh		\$ 12,000.00	
TOTAL Acquired		\$ 69,800.00	
BOOK VALUE - 6/30/2014		291,750.85	
<hr/>			
TOTAL SECURITIES/MUTUAL FUNDS @ BOOK VALUE - 6/30/2014			
Broker - Cash/MM Reserve Funds 6/30/2014		\$1,742.17	
Federated Capital Reserve MM Account - TROW - 6/30/2014		\$6,543.16	
<hr/>			
TOTAL VALUE OF ASSETS - 6/30/2014		\$300,036.98	

TRUSTEES OF PUNCHARD FREE SCHOOL

SCHOLARSHIP and TROW FUNDS

VALUE of FUNDS

	Book Value (BV) 30-Jun-2013	Book Value (BV) 30-Jun-2014	Market Value (M) 30-Jun-2013	Market Value (M) 30-Jun-2014	Over/Under Book Value as of 30-Jun-14
School Scholarship Funds					
996.316 shs. American Balanced Fund Class F-2	\$ 17,637.05	\$ 17,637.05	\$ 25,286.50	\$ 25,286.50	\$ 7,649.45
1490.313 shs. Berwyn Income Fund	\$ 20,000.00	\$ 20,000.00	\$ 21,549.93	\$ 21,549.93	\$ 1,549.93
301.208 shs. Capital Income Bullder Fund Class F-2 sold	\$ 15,819.56				\$ -
978.607 shs. FPA Crescent Portfolio- 283.197 shs. added	\$ 20,000.00	\$ 28,000.00	\$ 33,879.37	\$ 33,879.37	\$ 4,879.37
14,660.498 shs. Franklin Income Fund Advisor Class	\$ 36,100.00	\$ 36,100.00	\$ 37,530.88	\$ 37,530.88	\$ 1,430.88
433.276 shs. Hennessy Gas Utility Index Fund	\$ 10,000.00	\$ 10,000.00	\$ 13,500.88	\$ 13,500.88	\$ 3,500.88
1,724.138 shs. Lord Abbett Short Duration Income Fund	\$ 8,000.00	\$ 8,000.00	\$ 7,844.83	\$ 7,844.83	\$ (155.17)
784.109 shs. Yackman Fund Service Class	\$ 15,000.00	\$ 15,000.00	\$ 19,336.13	\$ 19,336.13	\$ 4,336.13
709.723 shs. Matthews Asia Dividend Fund Investor Class	\$ 10,000.00	\$ 10,000.00	\$ 11,561.39	\$ 11,561.39	\$ 1,561.39
1,336.898 shs. Pioneer Strategic Income Fund Class Z - s	\$ 15,000.00				\$ -
345.543 shs. The Osterweis Fund	\$ 10,000.00	\$ 10,000.00	\$ 12,850.74	\$ 12,850.74	\$ 2,850.74
899.550 shs. Templeton Global Bond Fund Advisor Class	\$ 12,036.59	\$ 12,000.19	\$ 11,973.01	\$ 11,973.01	\$ (27.18)
511.416 Franklin Mutual Global Discovery Fund Class Z - added 7/15/13	\$ 16,800.51	\$ 16,800.51	\$ 18,334.26	\$ 18,334.26	\$ 1,533.75
481.348 shs. Royce Special Equity Fund Advisor Class - added 8/14/13	\$ 12,000.00	\$ 12,000.00	\$ 12,062.58	\$ 12,062.58	\$ 62.58
Sub-total - Scholarship Mutual Funds	\$ 189,595.20	\$ 196,537.75	\$ 225,710.50	\$ 225,710.50	\$ 29,172.75
FEDERATED CAPITAL RES. MONEY MARKET FUND	\$ 7,692.35	\$ 1,611.02	\$ 1,611.02	\$ 1,611.02	\$ -
Cash Balance		\$ 131.15	\$ 131.15	\$ 131.15	\$ -
Total - Individual Scholarship Funds	\$ 197,287.55	\$ 198,279.92	\$ 227,452.67	\$ 227,452.67	\$ 29,172.75
Trow Scholarship Funds					
1,490.313 shs. Berwyn Income Fund	\$ 20,000.00	\$ 20,000.00	\$ 21,549.93	\$ 21,549.93	\$ 1,549.93
311.236 shs. FPA Crescent Portfolio - added 8/14/13		\$ 10,000.00	\$ 10,774.99	\$ 10,774.99	\$ 774.99
109.613 shs. Fidelity Contrafund added 8/14/13		\$ 10,000.00	\$ 10,888.96	\$ 10,888.96	\$ 888.96
3,619.910 shs. Franklin Income Fund Advisor Class	\$ 8,000.00	\$ 8,000.00	\$ 9,266.97	\$ 9,266.97	\$ 1,266.97
567.779 shs. Matthews Asia Dividend Fund Investor Class	\$ 8,000.00	\$ 8,000.00	\$ 9,249.12	\$ 9,249.12	\$ 1,249.12
179.211 shs. Franklin Mutual Global Discovery - added 8/14/13		\$ 5,999.59	\$ 6,424.71	\$ 6,424.71	\$ 425.12
757.959 shs. Pioneer Equity Income Fund Class Z	\$ 20,305.93	\$ 20,305.93	\$ 27,726.14	\$ 27,726.14	\$ 7,420.21
1,528.448 shs. Pioneer High Yield Fund Class Z sold 8/14/13	\$ 10,814.33				\$ -
890.472 shs. Pioneer Strategic Income Fund Class Z - s	\$ 10,000.00				\$ -
240.674 Royce Special Equity Fund - added 8/14/13		\$ 6,000.00	\$ 6,031.29	\$ 6,031.29	\$ 31.29
517.786 shs. Templeton Global Bond Fund Advisor Class	\$ 10,032.16	\$ 6,907.38	\$ 6,891.73	\$ 6,891.73	\$ (15.65)
Sub-total - Trow Scholarship Mutual Funds	\$ 87,152.42	\$ 95,212.90	\$ 108,803.84	\$ 108,803.84	\$ 13,590.94
FED. CAP. RES. MONEY MARKET/ TROW FUND	\$ 8,997.15	\$ 6,412.01	\$ 6,412.01	\$ 6,412.01	\$ -
Cash Balance		\$ 131.15	\$ 131.15	\$ 131.15	\$ -
Total = Trow Scholarship Funds	\$ 96,149.57	\$ 101,756.06	\$ 115,347.00	\$ 115,347.00	\$ 13,590.94
=====					
Total value of funds held (30Jun201	\$ 293,437.12	\$ 300,035.98	\$ 342,799.67	\$ 342,799.67	

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
15. Jerry Silverman Fireworks - \$14,000	Approved	
16. FY 2015 Revolving Accounts	Approved	
17. Elderly/Disabled Transportation Program - \$8,000	Approved	
18. Support for Civic Events - \$5,000	Approved	
19. Spring Grove Cemetery Maintenance - \$6,000	Approved	
20. Sidewalk Construction Holt Road - \$138,000	Approved	
21. GIS Data Update - \$30,000	Approved	
22. Fire Hydrant Infrastructure Maintenance - \$500,000	Approved	
23. Petition the Legislature – Health Insurance Benefits for Town of Andover Elected Officials	Approved	
24. BallardVale Fire Station Restoration - \$500,000	Withdrawn	
25. BallardVale Fire Station Land Purchase - \$200,000	Approved	
26. BallardVale Fire Station Addition - \$200,000	Approved	
27. Senior Citizen Service Needs Study - \$35,000	Approved	
28. SCRPT – Senior Tax Work-off Program	Withdrawn	
29. An Act Providing for Limited Property Tax Relief for Certain Elder Citizens	Approved	
30. Exempt Debt Premium - \$1,286,446.58	Approved	

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
31. Andover Retirement Board Stipend	Withdrawn	
32. COLA Increase for Andover Retirees	Defeated	
33. Overlay Surplus - \$31,800	Approved	
34. Zoning Bylaw Amendment – Medical Marijuana Overlay District	Approved	July 21, 2014 Posted Aug. 13, 2014
35. Zoning Bylaw Amendment – Special District Regulations – Medical Marijuana Treatment Facilities	Withdrawn	
36. Medical Marijuana Overlay District - River Road	Defeated	
37. Medical Marijuana Overlay District - Lowell Junction Road	Approved	July 21, 2014 Posted Aug. 13, 2014
38. Medical Marijuana Overlay District - Dascomb Road	Defeated	
39. Town and School Energy Initiatives - \$236,000	Approved	
40. Technology Hardware & Software - \$200,000	Approved	
41. Town Playground Replacements & Handicapped Accessibility - \$150,000	Approved	
42. School Site Improvements - \$319,000	Defeated	
43. Town Building & Facility Maintenance - \$467,000	Approved	
44. Water Storage Tank Fund Transfer - \$37,862.97	Approved	
45. DPW Vehicles - \$260,000	Approved	
46. Off-Street Parking Program - \$118,000	Approved	

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
47. Annual Computer Workstation & Laptop Replacement Program - \$359,706	Approved	
48. Ledge Road Landfill Stabilization Fund - \$2,000,000	Approved	
49. Bond Premium Stabilization Fund - \$600,000	Approved	
50. Stabilization Fund Bond Premium - \$116,500	Approved	
51. Deyermund Sports Complex Parking Lot Paving	Defeated	
52. School Building Maintenance & Renovation - \$1,500,000	Approved	
53. Water & Sewer Vehicles - \$85,000	Approved	
54. Bylaw Amendment – Banners in General Business District	Approved	July 21, 2014 Posted Aug. 13, 2014
55. Open Space Management - \$25,000	Approved	
56. Transfer of Open Space Land Acquisition Bonding Appropriations - \$800,000	Approved	
57. Land Acquisition – Chandler Road	Approved	
58. Water & Sewer Rate Study - \$100,000	Approved	
59. Abandon Old Layout of Lowell Junction Road	Withdrawn	
60. Sewer Master Plan Study - \$100,000	Approved	
61. Street Acceptance – Dawn Circle	Approved	
62. Water Maintenance - \$300,000	Approved	
63. Bylaw Amendment – Mobile Food Vendors	Approved	July 21, 2014 Posted Aug. 13, 2014

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

<u>WARRANT ARTICLE NO. & DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATTY. GENERAL APPROVED</u>
64. Constitutional Amendment – Corporate Political Contributions & Spending	Approved	
65. General Bylaw Amendment - Animal Control	Approved	July 21, 2014 Posted Aug. 13, 2014
66. Andover Dog Park Appropriation	Withdrawn	
67. Andover Dog Park – Dog License Fees	Withdrawn	

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

ANNUAL TOWN MEETING WARRANT

Agreeably to a Warrant signed by the Selectmen on April 2, 2014, to notify and warn the Inhabitants of said Town who are qualified to vote in Town Affairs to meet and assemble at the J. Everett Collins Center Auditorium, Andover High School, Shawsheen Road, in said Andover, on

MONDAY, THE FIFTH DAY OF MAY, 2014

at seven o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bills and notices are usually posted and by publication in the *Andover Townsman*. Said Warrants have been posted and published fourteen days.

Ronald Bertheim, Constable
April 15, 2014

ANNUAL TOWN MEETING

MAY 5, 2014

The check lists were used at the entrance and Six Hundred and Seventy Two (672) voters admitted to the meeting on the first night of the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

The American Legion Post 8 presented and posted the Colors

The Pledge of Allegiance to the Flag was led by Alex J. Vispoli, Chair of the Board of Selectmen.

The Song "America," written by Samuel Francis Smith in Andover was sung by Andover High School students Catalina Aycardi, Alex Claman, Amanda Kamlet, Dylan Knepper, Brad Lynn, Taejasvi Narayan, Kara Schuck, Michaela Verette, Angela Vu and Daniel Webber

The invocation was given by the reverend Lyndon A. Myers of the Andover Baptist Church

The Moderator took a moment to remember those citizens of the Town who have passed on in the past year.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. One Hundred and Thirteen (113) non-voters were admitted during the first night of the meeting.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator announced the voting sections of the Hall.

The Moderator introduced the stage participants to meeting members.

The Moderator introduced Atty. Christopher Vrontas as the Town Meeting “Ombudsman”, and reminded meeting members that he would help them with questions on Town Meeting procedures and amendments to articles.

The Moderator outlined the Rules and Procedures of Town meeting to the Members, including that voters must be seated to be counted and must have their voter stickers visible and the use of Pro and Con microphones during the meeting.

The Moderator took a vote to limit presenters of articles to five minutes of speaking time and speakers to three minutes. The Motion passed by a majority vote.

Virginia Cole Award: Board of Selectmen Chair Alex J. Vispoli and School Committee Chair Ann W. Gilbert announced the recipient of this year’s Virginia Cole Community Service Award is the late Albert R. Retelle in recognition of his many years of civic contributions to the Town of Andover. The award was presented to Evelyn A. Retelle, his wife.

See these minutes following Article 23 during the second session of the meeting for recognition of former Selectwoman Mary Kelvie Lyman and former School Committee member Dennis F. Forgue

The Moderator then took up the Warrant.

ARTICLE 1. Annual Town Election: To elect a Moderator for one year, one Selectman for three years, one School Committee member for three years, one Member of the Andover Housing Authority for five years and two Trustees of the Punchard Free School for three years.

The Town Clerk reported the following were elected and duly sworn to office:

Moderator	One For One Year	Sheila M. Doherty 9 Juniper Road
Board of Selectmen	One For Three Years	Mary T. O’Donoghue 69 Salem Street
School Committee	One For Three Years	Joel G. Blumstein 3 Athena Circle

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Andover Housing Authority	One For Five Years	John K. O'Donoghue 32 Lucerne Drive
Trustees of the Punchard Free School	Two For Three Years	Donald F. Schroeder 204 Haggetts Pond Road James E. Sutton 14 Farrwood Drive

Election Not Required by Ballot

ARTICLE 2. To elect all other officers not required by law to be elected by ballot, or take any other action related there.

On request of the Town Clerk

Upon motion made and duly seconded it was VOTED by a majority vote that **Richard J. Bowen, 12 Bannister Road**, be elected Trustee of the Cornell Fund for three years.

Salaries of Elected Officials

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year, or take any other action related thereto.

On request of the Town Clerk

Upon motions made and duly seconded it was VOTED by Majority vote that the salaries of the elected Town Officers be established as follows:

Town Moderator -	\$250.00 for each Annual Town Meeting and \$60.00 for each Special Town Meeting except when it falls within the Annual Town Meeting.
Selectmen -	Chairman - \$1,800.00 Members - \$1,500.00
School Committee -	Chairman - \$1,800.00 Members - \$1,500.00

The Town Clerk presided over the vote for the Moderator's compensation. The Moderator presided over the vote for the Selectmen and School Committee compensation

Finance Committee Report: Approval as to all
Board of Selectmen Report: Approval of Moderator's compensation

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

FY-2015 Budget

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015, or take any other action related thereto.

On request of the Town Manager

Article 4, the FY 2015 Budget: there was lengthy and often contentious debate over the various Budget Line Items. Line Items 1 through 12, 14 through 17 and 19 through 24 were moved by the Selectmen. Line Item 13, the School Budget, was moved by Ann W. Gilbert, Chair of the School Committee. Line item 18 was moved by John Lavoie, Superintendent of the Greater Lawrence Regional Vocational School District.

A number of motions were made to amend or table the various Line Items as follows:

Amend Line Item 9 by reducing the amount to \$1,269,885 – declared by the Moderator as FAILED on a standing count of 212 in favor to 350 opposed

To table Line Item 13 – declared FAILED by the Moderator

Amend Line Item 13 to \$70,854,452 – declared FAILED by the Moderator

A motion to require certain funds in Line Item 13, the School Budget, be used to accelerate the adoption, improvement and teaching of STEM courses and curricula was ruled out of order by the Moderator and withdrawn under protest.

Amend Line Item 13 to \$70,649,452 – declared FAILED by the Moderator

Amend Line Item 17 to \$2,495,255 – declared FAILED by the Moderator

Amend Line Item 23 to \$14,990,957 – declared by the Moderator as FAILED on a standing count of 178 in favor to 187 opposed

All Line Items in the FY 2015 Budget were approved as originally moved. The deliberations on Article 4 were concluded at 10:20PM

**LINE
ITEM**

DEPARTMENT

APPROVED FY 2015

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for PUBLIC SAFETY by a Majority Vote:

PUBLIC SAFETY

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

1	PERSONAL SERVICES	13,978,678
2	OTHER EXPENSES	<u>1,559,212</u>
	TOTAL	15,537,890

Includes \$200,000 - parking receipts, \$70,000 - detail fees, and \$1,335,500 - ambulance collections

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT (inc Town/School IT consolidation) by a Majority Vote:

	GENERAL GOVERNMENT & COMMUNITY DEVELOPMENT (inc Town/School IT consolidation)	
3	PERSONAL SERVICES	5,391,742
4	OTHER EXPENSES	<u>1,996,392</u>
	TOTAL	7,388,134

Includes \$25,000 in receipts from wetland filing fees.

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for MUNICIPAL SERVICES (DPW/P&F) by a Majority Vote:

	MUNICIPAL SERVICES	
5	PERSONAL SERVICES	5,089,141
6	OTHER EXPENSES	<u>5,477,191</u>
	TOTAL	10,556,332

Includes \$65,000 in rental receipts; \$56,000 cemetery fees.

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for LIBRARY by a Majority Vote:

	LIBRARY	
7	PERSONAL SERVICES	1,988,517
8	OTHER EXPENSES	<u>641,000</u>
	TOTAL	2,629,517

Finance Committee Report: Approval

Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for COMMUNITY/YOUTH/ELDER SERVICES by a Majority Vote:

	COMMUNITY, YOUTH & ELDER SERVICES	
9	PERSONAL SERVICES	1,324,303
10	OTHER EXPENSES	<u>488,870</u>
	TOTAL	1,813,173

Includes \$500,000 and \$50,000 in user fees and \$55,000 in grants

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for UNCLASSIFIED by a Majority Vote:

	UNCLASSIFIED EXPENSES	
11	COMPENSATION FUND	550,000
12	RESERVE FUND	<u>200,000</u>
	TOTAL	750,000

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for ANDOVER SCHOOL DEPT. by a Majority Vote:

13	ANDOVER SCHOOL DEPARTMENT	<u>70,904,452</u>
	TOTAL	70,904,452

Finance Committee Report: Approval

Selectmen Report: Approval

School Committee Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for SEWER by a Majority Vote:

	SEWER	
14	PERSONAL SERVICES	301,400
15	OTHER EXPENSES	<u>2,080,848</u>
	TOTAL	2,382,248

Finance Committee Report: Approval

Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for WATER by a Majority Vote:

	WATER	
16	PERSONAL SERVICES	1,839,819
17	OTHER EXPENSES	<u>2,726,959</u>
	TOTAL	4,566,778

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for TECHNICAL SCHOOLS by a Majority Vote:

18	TECHNICAL SCHOOLS	<u>528,842</u>
	TOTAL	528,842

Finance Committee Report: Approval

Selectmen Report: Approval

Upon Motion made and duly seconded, it was VOTED to raise and appropriate the following sums of money for FIXED EXPENSES by a Majority Vote:

	FIXED EXPENSES	
19	DEBT SERVICE	14,998,239
20	GENERAL INSURANCE	714,686
21	UNEMPLOYMENT COMPENSATION	320,000
22	RETIREMENT FUND	6,412,115
23	HEALTH INSURANCE FUND	15,670,957
24	OPEB FUND	400,000
	TOTAL	<u>38,515,997</u>

Includes \$336,638 from Cable Funds

Finance Committee Report: Approval

Selectman Report: Approval

GRAND TOTAL	155,583,363
<i>less dedicated Revenues</i>	<u>(2,693,138)</u>
NET TOTAL	152,890,225

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

2014 ANNUAL TOWN MEETING SPECIAL ARTICLES

SPECIAL ARTICLES FROM FREE CASH

Article 7	Supplemental Budget Appropriations – FY 2014 To FY 2014 Municipal Services for Snow & Ice Expenses	\$ 400,000.00
Article 8	Stabilization Fund	\$ 500,000.00
Article 9.B	OPEB	\$ 1,000,000.00
Article 25	BallardVale Fire Station Land Purchase	\$ 200,000.00
Article 26	BallardVale Fire Station Addition	\$ 200,000.00
Article 48	Ledge Road Landfill Stabilization Fund	<u>\$ 1,000,000.00</u>
	TOTAL	<u>\$ 3,300,000.00</u>

SPECIAL ARTICLES – TRANSFER OF FUNDS

Article 6	From Article 4, 2013 ATM – from FY 2014 Retirement: \$75,000 to FY 2014 Unemployment Compensation Fund; \$17,000 to FY 2014 Greater Lawrence Technical High School appropriation; & \$97,720 to FY 2014 General Insurance Fund	\$ 189,720.00
	From Article 4, 2013 ATM – FY 2014 General Government (Information Technology) Personal Services to General Government (Information Technology) Other Expenses	\$ 70,000.00
Article 19	Spring Grove Cemetery Maintenance - From the Spring Grove Cemetery Perpetual Care Reserve Account for the purpose of Cemetery Maintenance including costs incidental & related thereto	\$ 6,000.00
Article 30	Exempt Debt Premium - From premium paid to the Town upon sale of bonds for Bancroft School construction to pay costs of the project financed by such bonds to reduce the amount authorized to be borrowed	\$ 1,286,446.58
Article 47	Annual Computer & Laptop Replacement Program - from the Cable Franchise Fee Account for the purpose of leasing Town & School administrative and teacher computer workstations and laptops, including any costs incidental and related thereto	<u>\$ 256,074.00</u>
	TOTAL	<u>\$ 1,808,240.58</u>

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

SPECIAL ARTICLES – RESCIND BOND AUTHORIZATIONS

Article 11G	Article 33, 2010 Annual Town Meeting Water Treatment Plant GAC Replacement	\$ 190,000.00
	Article 54, 2013 Annual Town Meeting Reichhold Land Purchase	<u>\$ 550,000.00</u>
	TOTAL	\$ 740,000.00

SPECIAL ARTICLES – GENERAL FUND BORROWING

Article 20	Sidewalk Construction Holt Road	\$ 138,000.00
Article 39	Town & School Energy Initiatives	\$ 236,000.00
Article 40	Technology Hardware & Software	\$ 200,000.00
Article 41	Town Playground replacements & Handicapped Accessibility	\$ 150,000.00
Article 43	Town Building & Facility Maintenance	\$ 467,000.00
Article 45	Public Works Vehicles	\$ 260,000.00
Article 52	School Building Maintenance & Renovation	<u>\$ 1,500,000.00</u>
	TOTAL	\$ 2,951,000.00

SPECIAL ARTICLES – WATER/SEWER FUND BORROWING

Article 22	Fire Hydrant Infrastructure	<u>\$ 500,000.00</u>
	TOTAL	\$ 500,000.00

WATER ENTERPRISE FUND

Article 62	From Water Enterprise Fund for the purpose of paying various maintenance costs relating to the water distribution system and the Water Treatment Plant	<u>\$ 300,000.00</u>
	TOTAL	\$ 300,000.00

UNEXPENDED APPROPRIATIONS

NONE

SPECIAL ARTICLES – CHAPTER 44 SEC. 53 ½ REVOLVING ACCOUNTS

Article 16A	Community Development & Planning Department	\$ 20,000.00
Article 16B	Memorial Hall Library – Lost/Damaged Materials	\$ 20,000.00

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Article 16C	Health Clinic	\$ 45,000.00
Article 16D	Division of Community Services	\$ 625,000.00
Article 16E	Division of Youth Services	\$ 400,000.00
Article 16F	Field Maintenance	\$ 100,000.00
Article 16G	Division of Elder Services	\$ 225,000.00
Article 16H	Police Communications	\$ 50,000.00
Article 16I	School Photocopy Fees	\$ 10,000.00
Article 16J	Compost Program	\$ 60,000.00
Article 16K	Solid Waste	\$ 40,000.00
Article 16L	Stormwater Management	\$ 5,000.00
Article 16M	Fire Rescue	<u>\$ 100,000.00</u>
	TOTAL	\$ 1,700,000.00

SPECIAL ARTICLES FROM TAXATION

Article 5	Capital Projects Fund Appropriation	\$ 2,370,000.00
Article 15	Jerry Silverman Fireworks	\$ 14,000.00
Article 17	Elderly/Disabled Transportation Program	\$ 8,000.00
Article 18	Support for Civic Events	\$ 5,000.00
Article 27	Senior Citizen Service Needs Study Program	\$ 35,000.00
Article 47	Annual Computer & Laptop Replacement Program	\$ 103,632.00
Article 55	Open Space Management	<u>\$ 25,000.00</u>
	TOTAL	\$ 2,560,632.00

SPECIAL ARTICLES FROM STABILIZATION FUND

Article 48	Ledge Road Landfill Stabilization Fund	\$ 1,000,000.00
Article 49	Bond Premium Stabilization Fund	\$ 600,000.00
Article 50	Stabilization Fund Bond Premium	<u>\$ 116,500.00</u>
	TOTAL	\$ 1,716,500.00

SPECIAL ARTICLES FROM WATER RESERVES

Article 21	GIS Update	\$ 15,000.00
Article 53	Water Vehicles	\$ 85,000.00
Article 58	Water & Sewer Rate Study	<u>\$ 50,000.00</u>
	TOTAL	\$ 150,000.00

SPECIAL ARTICLES FROM SEWER RESERVES

Article 21	GIS Update	\$ 15,000.00
Article 58	Water & Sewer Rate Study	\$ 50,000.00
Article 60	Sewer Master Plan Study	<u>\$ 100,000.00</u>

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

TOTAL \$ 165,000.00

SPECIAL ARTICLES FROM OVERLAY SURPLUS

Article 33 Overlay Surplus Transfer for Property Revaluation \$ 31,800.00
TOTAL \$ 31,800.00

SPECIAL ARTICLES FROM PARKING RECEIPTS

**Article 46 Off-Street Parking Program – from off-street
parking receipts for the purpose of paying the costs
of a parking management plan, purchasing and
installing a non-metered system in the Memorial Hall
Library parking lot, and purchasing a parking
enforcement vehicle, including costs incidental and
related thereto**

TOTAL \$ 118,000.00
TOTAL \$ 118,000.00

A true record
ATTEST

Lawrence J. Murphy
Town Clerk

At 10:20PM on Motion of Town Counsel Thomas J. Urbelis, duly made and seconded, it was VOTED by a Majority vote to adjourn the first session of the Annual Town Meeting and to meet on May 6, 2014 at the same hour and place.

ANNUAL TOWN MEETING - SECOND SESSION – May 6, 2014

The check lists were used at the entrance and Four Hundred and Fifty Five (455) voters were admitted to the meeting on the second night of the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Sixty Three (63) non-voters were admitted during the second night of the meeting.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, no smoking, food or drinks (except water) in the Auditorium.

The Moderator announced the voting sections of the Hall.

The Moderator introduced the stage participants to meeting members.

The Moderator introduced Atty. Christopher Vrontas as the Town Meeting “Ombudsman”, and reminded meeting members that he would help them with questions on Town Meeting procedures and amendments to articles.

The Moderator outlined the Rules and Procedures of Town meeting to the Members, including that voters must be seated to be counted and must have their voter stickers visible and the use of Pro and Con microphones during the meeting.

The Moderator reminded voters of the time limit voted at the first session of the meeting to limit presenters of articles to five minutes of speaking time and speakers to three minutes.

The Moderator then took up the Warrant.

FY-2015 Capital Projects Fund Appropriation

ARTICLE 5. To see if the Town will vote to raise by taxation and appropriate the sum of \$2,370,000 for the purpose of funding the Fiscal Year 2015 appropriation for the Capital Projects Fund, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve Article 5 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval of \$1,040,000

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Budget Transfers

ARTICLE 6. To see if the Town will vote to transfer from amounts previously appropriated at the 2013 Annual Town Meeting as authorized by MGL Chapter 44, Section 33B, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to transfer funds from the following 2013 Annual Town Meeting- Article 4 appropriations:

\$189,720 from FY2014 Retirement and appropriate \$75,000 to the FY2014 Unemployment Compensation Fund, \$17,000 to the FY2014 Greater Lawrence Technical High School appropriation and \$97,720 to the FY2014 General Insurance Fund.

\$70,000 from FY2014 General Government (Information Technology) Personal Services and appropriate \$70,000 to General Government (Information Technology) Other Expenses.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Supplemental Budget Appropriations

ARTICLE 7. To see if the Town will vote to transfer from available funds a sum of money to supplement appropriations voted at the April 2013 Annual Town Meeting, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to appropriate \$400,000 from Free Cash to the FY2014 Municipal Services Snow & Ice Expenses

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Stabilization Fund

ARTICLE 8. To see if the Town will vote to appropriate and raise from taxation or available funds a sum of money to the Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to appropriate \$500,000 from Free Cash and to transfer \$500,000 to the Stabilization Fund in accordance with MGL Chapter 40, Section 5B, as amended by Chapter 46, Sections 14 and 50 of the Acts of 2003.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Free Cash

ARTICLE 9.A. To see what amount the Town will vote to permit the Assessors to use in Free Cash to reduce the Fiscal Year 2015 tax rate and to affect appropriations voted at the 2014 Annual Town Meeting, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 9.A from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Funding OPEB Trust Fund

ARTICLE 9.B. To see if the Town will vote to transfer the sum of \$1,000,000 from Free Cash and appropriate to the Other Post Employment Benefit Trust Fund established under the provisions of Chapter 479 of the Acts of 2008, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to approve Article 9.B as printed in the Warrant

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Unexpended Appropriations

ARTICLE 10. To see what disposition shall be made of unexpended appropriations and free cash in the treasury, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 10 from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

General Housekeeping Articles

ARTICLE 11. To see if the Town will vote the following consent articles, or take any other action related thereto:

A. Grant Program Authorization

To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program, or take any other action related thereto.

On request of the Town Manager

B. Road Contracts

To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners or the Federal Government for the construction and maintenance of public highways in the Town of Andover for the ensuing year, or take any other action related thereto.

On request of the Town Manager

C. Town Report

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

To act upon the report of the Town officers, or take any other action related thereto.

On request of the Town Manager

D. Property Tax Exemptions

To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 2015 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5, or take any other action related thereto.

On request of the Board of Assessors

E. Contracts in Excess of Three Years

To see if the Town will vote in accordance with the provisions of Massachusetts General Laws Chapter 30B, Section 12(b), to authorize the Town Manager or the Superintendent of Schools to solicit and award contracts for terms exceeding three years but no greater than five years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee, as appropriate, or take any other action related thereto.

On request of the Town Manager

F. Accepting Easements

To see if the Town will vote to authorize the Board of Selectmen and the School Committee to accept grants of easements for streets, water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

G. Rescinding of Bond Authorizations

To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings, or take any other action related thereto.

On request of the Finance Director

Articles 11.A through 11.F: Upon motion made and duly seconded it was VOTED to approve the consent agenda, Articles 11.A through 11.F as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Finance Committee Report: Approval, except No Position on 11.C

Board of Selectmen Report: Approval

Article 11.G: Upon motion made and duly seconded it was VOTED to rescind the following unissued bond authorizations:

\$190,000 - Article 33, 2010 Annual Town Meeting – Water Treatment Plant GAC Replacement

\$550,000 - Article 54, 2013 Annual Town Meeting – Reichhold Land Purchase

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Granting Easements

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant easements for water, drainage, sewer and utility purposes or any public purpose on terms and conditions the Board and the Committee deem in the best interests of the Town, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve article 12 as printed in the warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Unpaid Bills

ARTICLE 13. To see if the Town will vote to transfer from available funds a sum of money to pay unpaid bills for which obligation was incurred in prior fiscal years, or take any other action related thereto.

On request of the Town Accountant

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 13 from the Warrant.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Chapter 90 Authorizations

ARTICLE 14. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction or any other federal or state aid program for road or sidewalk improvements, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to approve article 14 as printed in the warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Jerry Silverman Fireworks

ARTICLE 15. To see if the Town will vote to appropriate and raise by taxation or available funds the amount of \$14,000 for the Jerry Silverman Fireworks Program as part of the Fourth of July festivities, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to appropriate and raise by taxation the amount of \$14,000 for the Jerry Silverman Fireworks program as part of the Fourth of July festivities.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

FY-2015 Revolving Accounts

ARTICLE 16. To see if the Town will vote to authorize the following revolving funds for certain Town departments under Massachusetts General Laws, Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2014, or take any other action related thereto:

Revolving Fund	Authorized to Spend	Use of Fund	Revenue Source	FY-2015 Limit
A. Community Development & Planning Department	Division Heads	Advertising legal hearing notice expenses for permit applications	Applicant Fees	\$20,000
B. Memorial Hall Library-Lost/Damaged Materials	MHL Director	Replacement of lost/damaged library materials	Restitution payments /charges to borrower or patron	\$20,000
C. Health Clinic	Public Health Director	Clinic supplies and other expenses	Clinic participant fees	\$45,000
D. Division of Community Services	Community Services Director	Trips, ticket sales and special programs and activities	Participant fees	\$625,000
E. Division of Youth Services	Youth Services Director	All programs and activities expenses, part-time help	Participant fees	\$400,000
F. Field Maintenance	Plant and Facilities Director	Field maintenance, upgrade and related expenses	Field rental fees	\$100,000
G. Division of Elder Services	Elder Services Director	Senior programs, classes and activities	Participant fees	\$225,000
H. Police Communications	Chief of Police	Maintenance and purchase of public safety radio and antennae equipment	Lease agreements for antenna users	\$50,000
I. School Photocopy Fees	School Dept.	Photocopy Center Costs	External Private Groups	\$10,000

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

J. Compost Program	Municipal Services – Plant & Facilities Director	Offset Compost Monitoring and Cleanup Expenses	Contractor permit fees, revenues from sale of compost	\$60,000
K. Solid Waste	Municipal Services – Public Works Director	Offset Trash & Recycling Costs	CRT, HHW & Trash fees	\$40,000
L. Stormwater Management	Planning Director	Consulting and environmental monitoring of Stormwater Management applications and permits	Applicant	\$5,000
M. Fire Rescue	Fire Chief	Training and Equipment	Service Fees	\$100,000

On request of the Finance Director

Upon motion made and duly seconded it was VOTED that Article 16 A through M – Revolving Accounts be approved as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Elderly/Disabled Transportation Program

ARTICLE 17. To see if the Town will vote to appropriate and raise by taxation a sum not to exceed \$8,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program, or take any other action related thereto.

On request of the Council on Aging

Upon motion made and duly seconded it was VOTED to appropriate and raise by taxation the sum of \$8,000 for the purpose of continuing to provide for an elderly and disabled transportation subsidy program.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Support for Civic Events

ARTICLE 18. To see if the Town will vote to appropriate and raise by taxation or transfer from available funds a sum not to exceed \$5,000 for the purpose of paying a portion of the municipal costs associated with civic events in the downtown, or take any other action related thereto.

On request of the Town Manager

Upon motion made and duly seconded it was VOTED to appropriate and raise by taxation the sum of \$5,000 for the purpose of paying a portion of the municipal costs associated with civic events in the downtown.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Spring Grove Cemetery Maintenance

ARTICLE 19. To see if the Town will vote to transfer the sum of \$6,000 from the Spring Grove Cemetery Perpetual Care reserve account and appropriate the sum of \$6,000 for the purpose of cemetery maintenance including costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Sidewalk Construction – Holt Road

ARTICLE 20. To see if the Town will vote to appropriate the sum of \$138,000 for the purpose of constructing a sidewalk on Holt Road, including any other costs incidental and related thereto, and to authorize the Board of Selectmen to acquire any necessary easements by gift, purchase or eminent domain and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen be authorized to borrow under and pursuant to Chapter 44, Section 7, Clause (6) of

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

the General Laws or any other enabling authority, and to issue bonds or notes of the Town, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$138,000 to pay costs of constructing a sidewalk on Holt Road, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (6) of the General Laws or any other enabling authority. The Board of Selectmen is authorized to acquire any necessary easements associated with this project by gift, purchase or eminent domain.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

GIS Data Update

ARTICLE 21. To see if the Town will vote to transfer \$30,000 from water and sewer reserves and appropriate the sum of \$30,000 for the purpose of paying the costs of updating geographic information systems data, including any costs incidental and related thereto, or to take any other action related thereto.

On request of the Chief Information Officer

Upon motion made and duly seconded it was VOTED to approve Article 21 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

Fire Hydrant Infrastructure Maintenance

ARTICLE 22. To see if the Town will vote to raise by borrowing, or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of paying the

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

costs of fire hydrant infrastructure and maintenance, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$500,000 to pay costs of fire hydrant infrastructure rehabilitation and improvements, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8, Clause (7C) of the General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Petition the Legislature – Health Insurance Benefits for Town of Andover Elected Officials

ARTICLE 23. To see if the Town will vote to petition the Legislature to pass a Special Act as follows:

“Notwithstanding Massachusetts General Laws Chapter 32B or any other general or special law to the contrary, health insurance benefits for elected officials shall not be provided by the Town of Andover”;

provided, that the Legislature may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any other action related thereto.

On request of the Town Manager

The Moderator recused herself from presiding over Article 23. The Town Clerk presided over this Article.

Main Motion: it was moved and duly seconded to approve Article 23 as printed in the Warrant.

Motion to Amend Main Motion: it was duly moved and seconded to amend the Article to include the following as part of the requested Special Act:

“The provisions of this act shall not apply to former elected officials or their spouses who are receiving health insurance benefits at the time of enactment of this Act. Additionally, the provisions of this Act shall not apply to current elected officials who are receiving health insurance benefits through the end of their current term.”

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

It was VOTED to approve the Motion to Amend the Main Motion. A simple majority vote required for passage, the Town Clerk declared the Motion PASSED by a Majority vote.

The Main Motion, as amended was then taken up. A standing count was conducted.

VOTE: A simple majority vote required for passage, the Town Clerk declared the Main Motion, as Amended, PASSED on a standing count by a Majority vote of 370 in favor to 5 opposed.

Finance Committee Report: Approval of Main Motion. The Finance Committee did not have an opportunity to vote on the Motion to Amend the Main Motion prior to Town Meeting and so took No Position on the Amendment

Board of Selectmen Report: Approval of Main Motion and Amendment

Following the vote on Article 23 the Moderator recognized School Committee Chair Ann W. Gilbert. Ms. Gilbert rose to recognize Dennis F. Forgue who served two terms on the School Committee from 2008 through 2014. Mr. Forgue was unable to attend the meeting due to personal commitments out of state. He will be presented a plaque recognizing his commitment and dedicated service to the Town.

The Moderator then recognized Board of Selectmen Chair Alex J. Vispoli. Mr. Vispoli rose to recognize Mary Kelvie Lyman. Ms. Lyman served on the Board of Selectmen from 2001 through 2014. In addition to her service on the Board of Selectmen she served on the School Committee and formerly held the position of Human Resources Director for the Town of Andover. Mr. Vispoli presented Ms. Lyman with a commemorative clock in recognition of her many accomplishments and years of dedicated service to the Town.

BallardVale Fire Station Restoration

ARTICLE 24. To see if the Town will vote to raise by taxation, borrowing or transfer from available funds or by any combination and appropriate the sum of \$500,000 for the purpose of repairing, rehabilitating and otherwise restoring the BallardVale Fire Station or take any other action related thereto.

On petition of Robert Goldsmith and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 24 from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

BallardVale Fire Station Land Purchase

ARTICLE 25. To see if the Town will vote to acquire 8,000 square feet more or less combined of land from the two parcels adjoining the BallardVale Fire Station property site also known as Parcels 017 and 019 on Town Assessor's Map 137, said land for the proposed addition to the Station and to appropriate \$200,000 or a lesser amount for the purchase thereof and to raise said sum by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action related thereto.

On petition of Richard J. Bowen and others

Upon motion made and duly seconded it was VOTED that the Town purchase 8,000 square feet more or less combined from the two parcels adjoining the BallardVale Fire Station property site also known as Parcels 017 and 019 on the Town Assessor's Map 137, said land for a proposed addition to the Station and appropriate the sum of \$200,000 for the purchase thereof and related expenses and raise said sum from Free Cash.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED on a standing count of 291 in favor to 110 opposed.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

BallardVale Fire Station Addition

ARTICLE 26. To see if the Town will vote to appropriate the sum of \$200,000 for the preparation of plans and specifications including working drawings and bid documents for the construction of an addition to, and the renovation of the present BallardVale Fire Station and to raise said sum by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing, or take any other action related thereto.

On petition of Richard J. Bowen and others

Upon motion made and duly seconded it was VOTED that the Town appropriate the sum of \$200,000 for the preparation of plans and specifications including working drawings, bid documents and related expenses for the construction of an addition to and the renovation of the present BallardVale Fire Station and raise said sum from Free Cash.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Disapproval

Board of Selectmen Report: The Board reconsidered its previous vote of Disapproval in light of the vote on Article 25 and voted Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Senior Citizen Service Needs Study

ARTICLE 27. To see if the Town will vote to raise by taxation, transfer from available funds, or by any combination thereof and appropriate the sum of \$35,000 for the purpose of paying costs for a comprehensive assessment of the service needs of Andover residents 50 years of age and older, or take any other action related thereto.

On request of the Council on Aging Board and the Elder Services Director

Upon motion made and duly seconded it was VOTED to appropriate and raise by taxation the sum of \$35,000 for the purpose of paying costs for a comprehensive assessment of the service needs of Andover residents 50 years of age and older.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

SCRPT – Senior Tax Work-off Program

ARTICLE 28. To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 59, Section 5K, allowing the maximum reduction of the real property to be based on 125 volunteer service hours in a given tax year for an abatement of \$1,000, or take any other action related thereto.

On request of the Council on Aging Board and the Elder Services Director

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 28 from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

An Act Providing for Limited Property Tax Relief for Certain Elder Citizens

ARTICLE 29. To see if the Town of Andover will direct the Board of Selectmen to petition the Great and General Court of the Commonwealth to adopt the following Legislation:

AN ACT PROVIDING FOR LIMITED PROPERTY TAX RELIEF FOR CERTAIN ELDER CITIZENS

SECTION 1. Notwithstanding any other general or special law to the contrary, and subject to Sections 2 to 5, inclusive, the Town of Andover shall maintain the residential property tax rate in

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

effect for the property: (i) of a person 70 years of age or older, which is occupied by the person as his or her domicile; (ii) of a person who owns property jointly with his or her spouse, either of whom is 70 years of age or older, and which is occupied by the person as his or her domicile; (iii) of a person 70 years of age or older who owns the property jointly or is a tenant in common with a person not his spouse and which is occupied by the person as his or her domicile; or (iv) the property of a person 70 years of age or older, in which the person has a life estate, and which is occupied by the person as his or her domicile, at the same rate as that person was obligated to pay in the prior fiscal year; provided, that the property is a single family dwelling; and provided further, that the person has been a resident of the Town of Andover for longer than 6 months of each of the previous 20 years.

SECTION 2. If a person qualifying for the rate freeze required by Section 1 makes improvements upon the residential property during a year in which the person is entitled to said rate freeze and such improvements result in an increase in the assessed value of the property and the resulting tax liability, the person shall pay the additional amount of tax liability. The additional amount of tax liability shall be computed by applying the tax rate in effect on the date of the improvement to the assessed value of the improvement.

SECTION 3. A rate freeze in effect pursuant to this act shall remain in effect until the property is sold or transferred.

SECTION 4. A person qualifying for a rate freeze pursuant to this act shall not be subject to any change in real estate property tax liability pursuant to Section 21C of Chapter 59 of the General Laws.

SECTION 5. Notwithstanding any general or special law to the contrary, the Town of Andover shall not, during any fiscal year, increase the rate of taxation on any real property at a percentage greater than the percentage of any social security cost-of-living adjustment for that fiscal year.

SECTION 6. This act shall not apply to betterments assessed pursuant to Chapter 80 or Chapter 80A of the General Laws.

SECTION 7. This act shall take effect upon its passage.

Or take any other action related thereto.

On petition of Michael J. Roli and others

Upon motion made and duly seconded it was VOTED to approve Article 29 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED on a standing count by a Majority vote of 178 in favor to 140 opposed.

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Exempt Debt Premium

ARTICLE 30. To see if the Town will vote to appropriate the premium paid to the Town upon the sale of bonds issued for the construction of a new grades K through 5, 680 student Bancroft Elementary School, including offsite improvements that are a part of the project, which are the subject of a Proposition 2½ debt exclusion, to pay costs of the project being financed by such bonds and to reduce the amount authorized to be borrowed for such project, but not yet issued by the Town, by the same amount, or to take any other action related thereto.

On request of the Finance Director

On motion made and duly seconded it was VOTED that the Town appropriate \$1,286,446.58 from the premium paid to the Town upon the sale of bonds issued for the construction of a new K to 5, 680 student Bancroft Elementary School, including offsite improvements that are a part of the project, which are the subject of a Proposition 2 ½ debt exclusion, to pay costs of the project being financed by such bonds and to reduce the amount authorized to be borrowed for such project, but not yet issued by the town, by the same amount.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Andover Retirement Board Member Stipend

ARTICLE 31. To see if the Town will vote to accept the provisions of M.G.L. c. 32, § 20(6) and grant members of the Andover Contributory Retirement Board an annual stipend in the amount of \$3,000 for the oversight and administration of the Andover Contributory Retirement System, or take any other action related thereto.

On request of the Andover Contributory Retirement Board

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 31 from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

COLA Increase for Andover Retirees

ARTICLE 32. To see if the Town will vote to accept the provisions of Chapter 188, Section 19, of the Acts of 2010 increasing the cost of living allowance base from \$12,000 to \$14,000, or take any other action related thereto.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

On request of the Andover Contributory Retirement Board

It was moved and duly seconded to approve Article 32 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion FAILED on a standing count of 134 in favor to 159 opposed.

Finance Committee Report: Disapproval

Board of Selectmen Report: Disapproval

Overlay Surplus

ARTICLE 33. To see if the Town will vote to appropriate and transfer \$31,800 from Overlay Surplus to fund expenses related to the FY15 tri-annual property tax revaluation, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to approve Article 33 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

At 10:09PM on Motion of Town Counsel Thomas J. Urbelis, duly made and seconded, it was VOTED by a Majority vote to adjourn the meeting to May 12, 2014 at the same hour and place.

ANNUAL TOWN MEETING - THIRD SESSION – May 12, 2014

The check lists were used at the entrance and Three Hundred and Sixty (360) voters were admitted to the meeting on the third night of the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Forty Two (42) non-voters were admitted during the third night of the meeting.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, no smoking, food or drinks (except water) in the Auditorium.

The Moderator announced the voting sections of the Hall.

The Moderator introduced the stage participants to meeting members.

The Moderator introduced Atty. Christopher Vrontas as the Town Meeting “Ombudsman”, and reminded meeting members that he would help them with questions on Town Meeting procedures and amendments to articles.

The Moderator outlined the Rules and Procedures of Town meeting to the Members, including that voters must be seated to be counted and must have their voter stickers visible and the use of Pro and Con microphones during the meeting.

The Moderator reminded voters of the time limit voted at the first session of the meeting to limit presenters of articles to five minutes of speaking time and speakers to three minutes.

The Moderator then took up the Warrant.

Zoning Bylaw Amendment – Medical Marijuana Overlay District

ARTICLE 34. To see if the Town will amend the Zoning Bylaw by adding the following new Section 8.9 Medical Marijuana Overlay District (MMOD).

8.9. Medical Marijuana Overlay District (MMOD)

8.9.1 Establishment: The Medical Marijuana Overlay District (“MMOD”) is established as an overlay district. The boundaries of the MMOD are shown on the Zoning Map on file with the Town Clerk. Within the MMOD, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. Land within the MMOD may be used either for (1) a Registered Marijuana Dispensary (“RMD”), in which case the requirements set forth in this section shall apply; or (2) a use allowed in the underlying district in which case the requirements of the underlying district shall apply. If the provisions of the MMOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MMOD conflict with the requirements of the underlying district, the requirements of the MMOD shall control.

8.9.2 Purpose: To provide for the placement of RMDs, in accordance with the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq., in locations suitable for lawful medical marijuana facilities and to minimize adverse impacts of RMDs on adjacent properties,

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

residential neighborhoods, historic districts, schools, playgrounds and other locations where minors congregate by regulating the siting, design, placement, security, and removal of RMDs.

8.9.3 Definitions: Where not expressly defined in the Zoning Bylaws, terms used in the MMOD Bylaw shall be interpreted as defined in the Humanitarian Medical Use of Marijuana Act, G.L. c.94C, App. §1-1, et seq. and the Department of Public Health Regulations promulgated thereunder, 105 CMR 725.001, et seq., and otherwise by their plain language.

Registered Marijuana Dispensary: Also known as a Medical Marijuana Treatment Center, means a not-for-profit entity registered under 105 CMR 725.100 that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products (“MIPs”), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

8.9.4. Location

- a. RMDs may be permitted in the MMOD but only pursuant to a Special Permit.
- b. RMDs may not be located within 500 feet of the following:
 - (1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college or university;
 - (2) Child Care Facility;
 - (3) Library;
 - (4) Playground;
 - (5) Public Park;
 - (6) Youth Center;
 - (7) Public swimming pool; or
 - (8) Similar facility in which minors commonly congregate.
- c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section 8.9.4.b. to the nearest point of the property line of the proposed RMD.

8.9.5 Signage: All signage shall conform to the requirements of the Andover Zoning Bylaw. The Planning Board may impose additional restrictions on signage as appropriate to mitigate any aesthetic impacts.

8.9.6 Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) for an RMD special permit.

- a. Application: A Special Permit shall be submitted to the Andover Planning Board pursuant to the submission requirements and procedures contained in Section 9.4. and

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Section 9.5.3. of the Zoning Bylaw. In addition to the above requirements the applicant shall include 12 copies of the following:

1. A copy of its registration as an RMD from the Massachusetts Department of Public Health (“DPH”);
2. A detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of MIPs;
3. Detailed site plans that include the following information:
 - a. Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings and all other provisions of this Bylaw;
 - b. Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic;
 - c. Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes;
 - d. Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for home delivery vehicle(s), as applicable;
 - e. Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping; and
 - f. Adequacy of water supply, surface and subsurface drainage and light.
4. A description of the security measures, including employee security policies, approved by DPH for the RMD;
5. A copy of the emergency procedures approved by DPH for the RMD;
6. A copy of the policies and procedures for patient or personal caregiver home-delivery approved by DPH for the RMD;
7. A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between RMDs approved by DPH;
8. A copy of proposed waste disposal procedures; and
9. A description of any waivers from DPH regulations issued for the RMD.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

- b. The SPGA shall refer copies of the application to the Building Division, Fire Department, Police Department, Board of Health, Conservation Commission and the Department of Public Works. These boards/departments/divisions shall review the application and shall submit their written recommendations to the Planning Board. Failure to make recommendations within 45 days of referral of the application shall be deemed lack of opposition.
- c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other Town boards and departments, the SPGA may act upon such a permit.

8.9.7 Special Permit Conditions on RMDs: The SPGA shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant's RMD, the SPGA shall include the following conditions in any Special Permit granted under this Bylaw:

- a. Hours of Operation.
- b. The permit holder shall file a copy of any Incident Report required under 105 CMR 725.110(F) with the Building Inspector, Police and Fire Departments and the SPGA within 24 hours of creation by the RMD. Such reports may be redacted as necessary to comply with any applicable state or federal laws and regulations.
- c. The permit holder shall file a copy of any cease and desist order, quarantine order, suspension order, order limiting sales, notice of a hearing, or final action issued by DPH or the Division of Administrative Law Appeals, as applicable, regarding the RMD with the Building Inspector and SPGA within 48 hours of receipt by the RMD.
- d. The permit holder shall provide to the Building Inspector, Fire Chief and Chief of the Police Department, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.
- e. The Special Permit authorizing the establishment of an RMD shall be valid only for the specific registered entity to which the Special Permit was issued, and only for the site on which the RMD has been authorized by Special Permit. If the registration for the RMD has been revoked by the DPH or if the RMD registration is to be transferred to another controlling entity, or is to be relocated to a different site within the Medical Marijuana Overlay District, a new Special Permit shall be required.
- f. An RMD shall be located only in a permanent building and not within any mobile facility. All sales shall be conducted either within the building or by home deliveries to qualified clients pursuant to applicable state and local regulations.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

- g. The Special Permit shall lapse upon the expiration or termination of the applicant's registration by DPH.
- h. The permit holder shall notify the Building Inspector, the Chiefs of the Police and Fire Departments and the SPGA in writing within 48 hours of the cessation of operation of the RMD or the expiration or termination of the permit holder's registration with DPH.
- i. The Police Department, Fire Department, Building Inspector and Board of Health shall have the right to inspect the subject premises to assure compliance with the special permit.

8.9.8 Exemption from RMD Special Permit Requirement: RMDs that demonstrate that they are protected pursuant to the agricultural exemption under G.L. c.40A §3 are not required to obtain a Special Permit but shall apply for Site Plan Approval pursuant to Section 9.5 of the Zoning Bylaw.

8.9.9 Prohibition Against Nuisances: No use shall be allowed in the MMOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

8.9.10 Severability: The provisions of this Bylaw are severable. If any provision, paragraph, sentence or clause of this Bylaw or the application thereof to any person, establishment or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this Bylaw.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED to approve Article 34 as printed in the Warrant

VOTE: A 2/3 vote being required for passage, the Moderator declared the Motion PASSED by a more than 2/3 vote

Board of Selectmen Report: Approval
Planning Board Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Zoning Bylaw Amendment – Special District Regulations – Medical Marijuana Treatment Facilities

ARTICLE 35. To see if the Town will vote to amend Section 8, Special District Regulations, of the Town of Andover Zoning Bylaw by adding Section 8.9, Medical Marijuana Treatment Center, in order to allow time to make the appropriate amendments to the Zoning Bylaw to allow the use of a Medical Marijuana Treatment Center. The new Section 8.9 to read as follows:

8.9.1 Purpose: Provide restrictions that will allow the Town adequate time to undertake a planning process to address the potential impacts of Medical Marijuana Treatment Facilities, to consider the Department of Public Health regulations regarding such Treatment Centers and related uses, to address the potential impacts of such Treatment Centers on the Town of Andover and to adopt new zoning regulations regarding Medical Marijuana Treatment Facilities and related uses.

8.9.2 Definition: A Medical Marijuana Treatment Center shall mean any medical marijuana treatment center as defined under state law as a Massachusetts not-for-profit entity that acquires, cultivates, possesses, processes (including development of related products such as food, tincture, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses or administers marijuana, products containing marijuana related supplies or educational materials to qualifying patients or their personal caregivers, which is properly licensed and registered by the Massachusetts Department of Public Health pursuant to all applicable state laws and regulations.

8.9.3 Interim Restriction: Medical Marijuana Treatment Centers shall not be permitted in any zoning district in the Town of Andover so long as this Section 8.9 is effective, as set forth in Section 8.9.4 below. Use variances shall be strictly prohibited.

8.9.4 Expiration: The Moratorium shall be in effect through October 31, 2014, so that the Town of Andover can enact superseding zoning regulations that set forth the allowed locations, dimensional, parking and other requirements applicable to medical marijuana uses, or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 35 from the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Medical Marijuana Overlay District – River Road

ARTICLE 36. To see if the Town will amend Article VIII, Section 2.2., Overlay Districts, of the Zoning Bylaw by adding at the end of Section 2.2, Medical Marijuana Overlay District, and amend the Town of Andover Zoning Map to establish a Medical Marijuana Overlay District as

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

shown on a plan titled “Proposed Medical Marijuana Overlay District River Road”, dated February 27, 2014, as prepared and reviewed by the Town Engineer, which plans are on file in the Office of the Town Clerk and which are hereby made part of the Town Zoning Map.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On the request of the Planning Board

It was moved and duly seconded to approve Article 36 as printed in the Warrant. The Moderator conducted a standing count.

VOTE: A 2/3 vote required for passage, the Moderator declared the Motion FAILED on a standing count by a vote of 174 in favor to 104 opposed.

Board of Selectmen Report: Disapproval
Planning Board Report: Approval

Medical Marijuana Overlay District – Lowell Junction Road

ARTICLE 37. To see if the Town will amend Article VIII, Section 2.2., Overlay Districts, of the Zoning Bylaw by adding at the end of Section 2.2, Medical Marijuana Overlay District, and amend the Town of Andover Zoning Map to establish a Medical Marijuana Overlay District as shown on a plan titled “Proposed Medical Marijuana Overlay District Lowell Junction Road”, dated February 27, 2014, as prepared and reviewed by the Town Engineer, which plans are on file in the Office of the Town Clerk and are hereby made part of the Town Zoning Map.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On the request of the Planning Board

It was moved and duly seconded to approve Article 37 as printed in the Warrant.

Motion to Amend Main Motion: it was duly moved and seconded to amend the Article by deleting the reference to the plan titled “Proposed Medical Marijuana Overlay District Lowell Junction Road”, dated February 27, 2014 and replacing it with the plan titled “Proposed Medical Marijuana Overlay District Lowell Junction Road”, dated February 27, 2014, REVISED April 1, 2014.

The Moderator declared the Motion to Amend PASSED by a Majority vote. The Moderator then took up the Main Motion as Amended.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

VOTE: A 2/3 vote being required for passage, the Moderator declared the Main Motion, as amended, PASSED by a more than 2/3 vote

Board of Selectmen Report: Approval

Planning Board Report: Approval

Medical Marijuana Overlay District – Dascomb Road

ARTICLE 38. To see if the Town will amend Article VIII, Section 2.2., Overlay Districts, of the Zoning Bylaw by adding at the end of Section 2.2, Medical Marijuana Overlay District, and amend the Town of Andover Zoning Map to establish a Medical Marijuana Overlay District as shown on a plan titled “Proposed Medical Marijuana Overlay District Dascomb Road”, dated February 27, 2014, as prepared and reviewed by the Town Engineer, which plans are on file in the Office of the Town Clerk and are hereby made part of the Town Zoning Map.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On the request of the Planning Board

It was moved and duly seconded to approve Article 38 as printed in the Warrant. The Moderator conducted a standing count.

VOTE: A 2/3 vote required for passage, the Moderator declared the Motion FAILED on a standing count by a vote of 113 in favor to 212 opposed.

Board of Selectmen Report: Approval

Planning Board Report: Approval

Town and School Energy Initiatives

ARTICLE 39. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$236,000 for the purpose of paying the costs of various electrical, heating, ventilation and air conditioning replacements and upgrades to town and school facilities, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$236,000 to pay costs of various electrical, heating, ventilation and air conditioning replacements and upgrades to town and school facilities, including the payment of any other

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (3B) of the General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

Technology Hardware and Software

ARTICLE 40. To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$200,000 for the purposes of purchasing or leasing technology hardware and software, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Chief Information Officer

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$200,000 to pay costs of purchasing technology hardware and software, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clauses (28) and (29) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Disapproval
Board of Selectmen Report: Approval
School Committee Report: Approval

Town Playground Replacements & Handicapped Accessibility

ARTICLE 41. To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$150,000 for the purpose of paying the costs of town playground replacements, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$150,000 to pay costs of town playground improvements and replacements, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (25) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Site Improvements

ARTICLE 42. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$319,000 for the purpose of paying the costs of making various school site safety, circulation and infrastructure improvements, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

It was moved and duly seconded that the Town appropriates the sum of \$319,000 to pay costs of making various school site safety, circulation and infrastructure improvements, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clauses (3A), (6) and (25) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote required for passage, the Moderator declared the Motion FAILED on a standing count by a vote of 145 in favor to 95 opposed.

Finance Committee Report: Approval

Board of Selectmen Report: Disapproval

School Committee Report: Approval

Town Building and Facility Maintenance

ARTICLE 43. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$507,000 for the purpose of paying the costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various town buildings and facilities, including any other costs incidental and related thereto, or to take any other action related thereto.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$467,000 to pay costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various town buildings and facilities, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (3A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Water Storage Tank Fund Transfer

ARTICLE 44. To see if the Town will vote to amend its vote adopted under Article 27 on the warrant of the 1996 Annual Town Meeting so as to permit the remaining balance of \$37,862.97, which was raised from available funds, to be used instead to pay for the cost of inspection, specification writing and bidding for rehabilitation work on various town water storage tanks, or take any action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED to approve Article 44 as printed in the Warrant.

VOTE: A simple majority vote required for passage, the Moderator declared the Motion PASSED by a Majority vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

DPW Vehicles

ARTICLE 45. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$260,000 for the purpose of purchasing public works vehicles, including any other costs incidental and related thereto, or to take any other action related thereto.

On request of the Director of Municipal Services

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$260,000 to pay costs of purchasing public works vehicles, including the payment of any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (9) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Off-Street Parking Program

ARTICLE 46. To see if the Town will vote to transfer the sum of \$118,000 from off-street parking receipts and appropriate \$118,000 for the purpose of paying the costs of a parking management plan, purchasing and installing pay-and-display units in the Memorial Hall Library parking lot, and purchasing a parking enforcement vehicle, including costs incidental and related thereto or take any other action related thereto.

On request of the Chief of Police

It was moved and duly seconded to approve Article 46 as printed in the Warrant.

First Motion to Amend Main Motion: it was duly moved and seconded to amend Article 46 by reducing the amount to be appropriated for the parking study by \$18,000. The Moderator declared the Motion to Amend Defeated for failure to gain a Majority vote in favor.

Second Motion to Amend Main Motion: it was duly moved and seconded to amend Article 46 to delete the language “pay and display units” and to replace that language with “a non-meter system.” The Moderator declared this Motion to Amend Passed by a majority vote.

The Moderator then took up the Main Motion as Amended.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Main Motion, as amended, PASSED by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Annual Computer Workstation & Laptop Replacement Program

ARTICLE 47. To see if the Town will vote to raise by taxation and transfer from available funds (Cable Franchise Fee account) the sum of \$360,000 for the purpose of leasing Town and School administrative and teacher computer workstations and laptops, including any costs incidental and related thereto, or take any other action related thereto.

On request of the Chief Information Officer

Upon motion made and duly seconded it was VOTED to transfer from the Cable Franchise Fee Account and appropriate the sum of \$256,074 and to raise by taxation and appropriate the sum of \$103,632 for the purpose of leasing Town and School administrative and teacher computer workstations and laptops, including any costs incidental and related thereto.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Main Motion, as amended, PASSED by a standing count of 134 in favor to 76 opposed

Finance Committee Report: Approval
Board of Selectmen Report: Approval
School Committee Report: Approval

At 10:05PM on Motion of Town Counsel Thomas J. Urbelis, duly made and seconded, it was VOTED by a Majority vote to adjourn the meeting to May 13, 2014 at the same hour and place.

ANNUAL TOWN MEETING - FOURTH SESSION – May 13, 2014

The check lists were used at the entrance and Two Hundred and Fifty Six (256) voters were admitted to the meeting on the fourth night of the meeting.

Sheila M. Doherty, Moderator, called the meeting to order at 7:00 P.M.

Upon motion made and duly seconded it was VOTED to admit non-voters to the meeting, some of whom may be speaking. Twenty Four (24) non-voters were admitted during the fourth night of the meeting.

Upon motion made and duly seconded, it was VOTED by majority consent to dispense with the reading of the Warrant and return of service of the Constable and to refer to the Warrant Articles by number and subject matter.

The Moderator announced various housekeeping issues to the meeting members, including turning off cell phones, no smoking, food or drinks (except water) in the Auditorium.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

The Moderator announced the voting sections of the Hall.

The Moderator introduced the stage participants to meeting members.

The Moderator outlined the Rules and Procedures of Town meeting to the Members, including that voters must be seated to be counted and must have their voter stickers visible and the use of Pro and Con microphones during the meeting.

The Moderator reminded voters of the time limit voted at the first session of the meeting to limit presenters of articles to five minutes of speaking time and speakers to three minutes.

The Moderator then took up the Warrant.

Ledge Road Landfill Stabilization Fund

ARTICLE 48. To see if the Town will vote (1) to create a Stabilization Fund titled “Ledge Road Landfill Stabilization Fund” in accordance with M.G.L. Chapter 40, Section 5B, for the purpose of paying costs associated with the closing of the Ledge Road Landfill and (2) transfer \$1,000,000 plus applicable interest from the Town’s Stabilization Fund to the new “Ledge Road Landfill Stabilization Fund” and (3) vote to appropriate and transfer from available funds the sum of \$1,000,000 or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to approve Article 48 as printed in the Warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Bond Premium Stabilization Fund

ARTICLE 49. To see if the Town will vote to (1) create a Stabilization Fund titled “Bond Premium Stabilization Fund” in accordance with M.G.L. Chapter 40, Section 5B, for the purpose of paying principal and interest on non-exempt outstanding debt; and (2) transfer \$600,000 plus applicable interest from the Town’s Stabilization Fund to the new “Bond Premium Stabilization Fund”, or take any other action related thereto.

On request of the Finance Director

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded it was VOTED to approve Article 49 as printed in the Warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Stabilization Fund Bond Premium

ARTICLE 50. To see if the Town will vote to transfer the sum of \$116,500 from the Stabilization Fund to the General Fund to offset debt interest payments, or take any other action related thereto.

On request of the Finance Director

Upon motion made and duly seconded it was VOTED to approve Article 50 as printed in the Warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Deyermund Sports Complex Parking Lot Paving

ARTICLE 51. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$250,000 for the purpose of paying the costs of paving the parking lot area of the Deyermund Sports Complex on Blanchard Street including drainage and any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

It was moved and duly seconded that the Town appropriates the sum of \$125,000 to pay costs of paving the parking lot area of the Deyermund Sports Complex on Blanchard Street including drainage and any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (6) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion DEFEATED for failure to gain the necessary 2/3 majority vote

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Finance Committee Report: Disapproval

Board of Selectmen Report: Approval

School Building Maintenance and Renovation

ARTICLE 52. To see if the Town will vote to raise by taxation, borrowing, or transfer from available funds or by any combination and appropriate the sum of \$1,500,000 for the purpose of paying the costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various school buildings and roofs, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED that the Town appropriates the sum of \$1,500,000 to pay costs of constructing, adding to, remodeling, reconstructing and making extraordinary repairs to and equipping various school buildings and roofs, including any other costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7, Clause (3A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Finance Committee Report: Approval

Board of Selectmen Report: Approval

School Committee Report: Approval

Water & Sewer Vehicles

ARTICLE 53. To see if the Town will vote to transfer \$85,000 from water reserves and appropriate the sum of \$85,000 for the purpose of purchasing water vehicles, or to take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED to approve Article 53 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Bylaw Amendment – Banners in the General Business District

ARTICLE 54. To see if the Town will vote to amend Article XII, Section 44 of the Town of Andover General Bylaws, “Banners in the General Business District”, by deleting section (3) and replacing it with the following:

- (3) Design and construction
 - a. The banner must be a maximum of 40 feet in length and 36 inches in height.
 - b. The banner must be double-sided with identical information on both sides.
 - c. The design and construction of the banner must be in accordance with the Banner Design Specification as established by the Board of Selectmen.

And further, that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related there.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED to approve Article 54 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Board of Selectmen Report: Approval

Open Space Management

ARTICLE 55. To see if the Town will vote to raise by taxation, transfer from available funds or by any combination thereof and appropriate the sum of \$25,000 for the purpose of paying the costs of maintenance, mowing, surveying, land management, security gates and other improvements to foster the use of land currently owned by the Town and under the care and custody of the Conservation Commission and all other costs incidental and related, or take any other action related thereto.

On request of the Conservation Commission

Upon motion made and duly seconded it was VOTED to appropriate and raise by taxation the sum of \$25,000 for the purpose of paying the costs of maintenance, mowing, surveying, land management, security gates and other improvements to foster the use of land currently owned by the Town and under the care and custody of the Conservation Commission and all other costs incidental and related thereto.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Conservation Comm. Report: Approval

Transfer of Open Space Land Acquisition Bonding Appropriations

ARTICLE 56. To see if the Town will vote to amend its vote adopted under Article 12 on the Warrant of the 2001 Annual Town Meeting, so as to permit \$800,000 authorized to be borrowed thereunder, to be borrowed instead to pay costs of acquiring all or any portion of any or all of the following parcels of real property or interests in such real property for conservation and open space purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, and for expenses incidental and related thereto, together with any buildings that may be thereon, consisting of the acres, more or less, of land above or below water or both together with all flowage and other rights and easements which may exist, which parcels are described as follows:

<u>Assessors Map</u>	<u>Lot</u>	<u>Address</u>	<u>Acreage</u>
183	11	83 Lowell Junction Road	3.08
146	8	153 Chandler Road	12.67
123	30	25 Willard Circle	1.48
123	31	23 Willard Circle	0.90
125	2	57R River Road	7.80
184	3	1320 South Street	20.00
211	4	12 Woodland Road	35.46
24	7	22 Woodland Road	24.60
24	8	28 Woodland Road	9.40
24	9	Woodland Road	8.93
24	10	Woodland Road	7.67
25	12	50 Woodland Road	14.67
25	30	74 Salem Street	18.00
25	44	Route 125	1.88
25	45	Route 125	10.60
25	45A	Route 125	3.56
95	1	141 Abbot Street	53.04
229	5A	445 River Road	6.00
229	5	459 River Road	69.00
228	4	River Road	7.80

And to authorize the Board of Selectmen and Conservation Commission to acquire the property or interests in the property described herein by gift, purchase, or eminent domain, and to use such funds to acquire all or any portion of such real property or interest in such real property for conservation and open space purposes under the provisions of Chapter 40, Section 8C of the Massachusetts General Laws, on terms and conditions they deem to be in the best interest of the Town, or take any other action related thereto.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

On request of the Conservation Commission

It was moved and duly seconded to approve Article 56 as printed in the Warrant.

Motion to Amend Main Motion: it was moved and duly seconded to amend Article 56 to delete the 2nd line of the chart which reads: “Assessors Map #146, lot 8 at 153 Chandler Road, 12.67 acres”

The Moderator declared the Motion to Amend PASSED by a Majority vote. The Moderator then took up the Main Motion as Amended.

VOTE: A 2/3 vote being required for passage, the Moderator declared the Main Motion, as amended, PASSED by a more than 2/3 vote

Finance Committee Report: Disapproval
Board of Selectmen Report: Disapproval
Planning Board Report: Approval
Conservation Comm. Report: Approval

Land Acquisition – Chandler Road

ARTICLE 57. To see if the Town will vote to correct a scrivener’s error in Article 33 of the 2013 Annual Town Meeting by deleting the words “141 Chandler Road” and inserting in place thereof the words “a portion of 138 Chandler Road,” or take any other action related thereto.

On request of Town Counsel

Upon motion made and duly seconded it was VOTED to approve Article 57 as printed in the Warrant.

VOTE: A 2/3 vote being required for passage, the Moderator declared the motion PASSED by a more than 2/3 vote

Board of Selectmen Report: Approval
Planning Board Report: Approval

Water & Sewer Rate Study

ARTICLE 58. To see if the Town will vote to transfer \$100,000 from water and sewer reserves and appropriate the sum of \$100,000 for the purpose of paying the costs of a water and sewer rate study, including any costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Upon motion made and duly seconded it was VOTED to approve Article 58 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval

Abandon Old Layout of Lowell Junction Road

ARTICLE 59. To see if the Town will vote to abandon so much of the layout of Lowell Junction Road in front of 58 and 60 Lowell Junction Road as made by the Town of Andover at any time prior to 1968 which is not within the layout of Lowell Junction Road made by the Town of Andover in 1968. The 1968 takings for the 1968 layout are recorded at Essex County Registry of Deeds in Book 1103, Pages 491 and 493 (Plan Number 5826) and in Book 1113, Page 331 (Plan Number 5900), or take any other action related thereto.

On petition of George Morey and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 59 from the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Sewer Master Plan Study

ARTICLE 60. To see if the Town will vote to transfer \$100,000 from sewer reserves and appropriate the sum of \$100,000 for the purpose of paying the costs of a sewer master plan study, including any costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED to approve Article 60 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Finance Committee Report: Approval
Board of Selectmen Report: Approval
Planning Board Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Street Acceptance – Dawn Circle

ARTICLE 61. To see if the Town will vote to accept and name as a public way the following street: Dawn Circle, as shown on a plan approved by the Andover Planning Board entitled “Sunnyside Acres”, dated 1/27/1983, as prepared by Kaminski, Gelinas & Associates, Inc. and recorded in the Essex North District Registry of Deeds as Plan Number 9142, or take any other action related thereto.

On request of the Board of Selectmen

Upon motion made and duly seconded it was VOTED to approve Article 61 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Board of Selectmen Report: Approval

Planning Board Report: Approval

Water Maintenance

ARTICLE 62. To see if the Town will vote to appropriate the sum of \$300,000 in the Water Enterprise Fund for the purpose of paying various maintenance costs relating to the water distribution system and the Water Treatment Plant, including any other costs incidental and related thereto, or take any other action related thereto.

On request of the Director of Municipal Services

Upon motion made and duly seconded it was VOTED to approve Article 62 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Finance Committee Report: Approval

Board of Selectmen Report: Approval

Bylaw Amendment – Mobile Food Vendors

ARTICLE 63. To see if the Town will vote to amend the Town Bylaws, Article XI, Licenses and Permits, by adding the following section:

10. Licensing and Regulation of Mobile Food Vendors

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

- (a) The Board of Selectmen may grant licenses to persons whose business is a mobile food vendor. No person who is eligible for such a license shall conduct such business without being so licensed. This bylaw shall not require the Selectmen to grant said license if, in their opinion, the public good does not require it. For these purposes, in determining whether the public good is served, the Selectmen shall ascertain whether the traveling public will be inconvenienced in its use of the public ways and sidewalks, whether the business has sufficient parking and whether the public safety is protected.
- (b) The Board of Selectmen shall establish an annual fee for such licenses.
- (c) Licenses shall expire on January first of each year unless renewed by application to and approval by the Board of Selectmen and payment of the annual fee.
- (d) The Board of Selectmen may adopt rules and regulations to govern the administration of the licensing process and, in doing so, may impose such terms and conditions upon granting such licenses as it may consider appropriate.
- (e) The Board of Selectmen may establish fines for violations of this bylaw or the regulations promulgated hereunder, not to exceed \$300.00 for each such violation. Each day of the violation shall constitute a separate offense. In addition to any other applicable remedy, violations of this bylaw or the rules or regulations promulgated hereunder may be enforced by noncriminal disposition in accordance with Massachusetts General Laws Chapter 40, Section 21D. The Building Inspector, Health Inspector and Police Officers shall be enforcing persons.
- (f) Any person conducting said business as of the adoption of the rules and regulations may continue to do so for up to 90 days, after which time, said business shall be discontinued unless a license has been issued. In entertaining an application, the Board of Selectmen shall apply the standards set forth in Section 10(a) insofar as is practicable considering that the applicant has been operating prior to the Town enacting said bylaw.

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of the Planning Board

Upon motion made and duly seconded it was VOTED to approve Article 63 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Board of Selectmen Report: Approval
Planning Board Report: Approval

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

Constitutional Amendment – Corporate Political Contributions and Spending

ARTICLE 64. To see if the Town will vote that we, the citizens of Andover, Massachusetts, respectfully urge the Congress of the United States of America to pass an Amendment to the Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that both Congress and State governments may place limits, on both political contributions and spending, from any source, or take any other action related thereto.

On petition of Joseph Edward O'Brien and others

Upon motion made and duly seconded it was VOTED to approve Article 64 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Board of Selectmen Report: Disapproval

General Bylaw Amendment – Animal Control

ARTICLE 65. To see if the Town will vote to amend the Town Bylaws Article XII, Section 11 Dogs by amending the following subsections as follows:

- (a) Definitions: Delete the definition of CANINE CONTROL OFFICER in its entirety and add the following definition:

ANIMAL CONTROL OFFICER – Any person or persons appointed by the Town Manager with the approval of the Board of Selectmen, as the animal control officer or officers under the provisions of Chapter 140, Sections 151 and 151A of the General Laws to carry out the provisions of this bylaw. In the absence or vacancy in the office or unavailability of the “animal control officer,” the town’s inspector of animals or his deputy shall perform the duties of the “animal control officer(s).”

Delete the definition of KENNEL in its entirety and add the following definition:

KENNEL – A pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel.

- (d) Unrestrained Dogs: Delete “10 days” where it appears in two places and substitute “7 days” in its place.

- (e) Reclaiming impounded cats and dogs: Delete the words “plus up to \$15 boarding charge for each day that the cat or dog has been impounded, plus up to \$150 for vaccinations and

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

exams, to a total maximum of \$325” and substitute the words “plus reasonable fees for boarding, vaccinations and exams as determined by the Board of Selectmen.”

(k) Bylaw violation: Delete the words “\$50 for a second or subsequent offense” and substitute the words “\$50 for a second offense and \$100 for a third or subsequent offense within one calendar year.”

And further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Andover Code of Bylaws, or take any other action related thereto.

On request of the Animal Control Officer

Upon motion made and duly seconded it was VOTED to approve Article 65 as printed in the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Board of Selectmen Report: Approval

Andover Dog Park Appropriation

ARTICLE 66. To see if the Town will vote to raise by taxation, transfer from available funds, borrowing or by any combination thereof and appropriate the sum of \$60,000 for the purpose of paying costs of constructing a dog park and for the payment of all other costs incidental and related thereto up to \$60,000, or take any other action related thereto.

On petition of the Friends of Andover Dog Park and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 66 from the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

Andover Dog Park – Dog License Fees

ARTICLE 67. To see if the Town will request that the Board of Selectmen consider increasing the annual dog license fee by \$6 for the calendar years 2015 through 2018 for the purpose of reimbursing the Town for funds requested in Article 66 for the construction of a dog park, and to see if the Board of Selectmen will consider this request prior to November of 2014, or take any other action related thereto.

ANNUAL TOWN MEETING – MAY 5, 6, 12 & 13, 2014

On petition of the Friends of Andover Dog Park and others

Upon motion made and duly seconded it was VOTED to WITHDRAW Article 67 from the Warrant.

VOTE: A simple Majority vote being required for passage, the Moderator declared the Motion PASSED by a Majority vote.

On motion of Town Counsel, Thomas J. Urbelis, duly made and seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 8:36 P.M.

A true record
A T T E S T

Lawrence J. Murphy
Town Clerk