

Andover Commission on Disability—February 24, 2016 Committee Meeting

After the agenda was duly posted and distributed, the meeting was convened on Wednesday, February 24, 2016 at 6:37 p.m. in the Memorial Hall Library, Activity Room, Lower Level.

Present Co-Chairs Sarah Paterson, and Jen Samaras, Donna Gorzela, Julie Pike, Stephen Surette.

Minutes Julie made a motion to accept the Minutes of the January 27, 2016 meeting and Steve seconded. Unanimously approved.

Old Business—Updates

- **Spot Checks:** Stephen reported on road and side walk issues noting that at this point the highway department is in the process of checking all structures, catch basins, water covers etc. in town. Julie noted that signage needs to be changed outside library parking lot where there is a hash mark/handicap parking obstruction issue. Stephen further added that paving lists should be coming out soon-- some side walks on Park street and Kenilworth street are scheduled for early April. *Action Item: Stephen will make sure the library handicap parking issue is resolved.*
- **Ballardvale Sidewalk issues** – Jen reported that she has no new information on this situation and has received no new emails since the last ACOD meeting. There is no information to report on whether there were sufficient signatures for a town meeting warrant.
- **Web-site updates/maintenance**—Donna met with Dean Baumeister (MHL employee) and they reviewed links (which re-direct from town web-site to ACOD site) to make sure they work. There was some discussion on whether it would be useful to collect “stats” on how many “hits” ACOD gets on a particular page. Going forward, it was agreed that this data may be collected after consideration of “best use”. *Action Item: Members to think about content to put on site. Nothing on site costs money.*

New Business

ACOD is in the process of requesting a “Selectman/ Liaison” for the ACOD. This position was filled by Brian Major and Mary Lyman in the recent past. Members will be informed when there is an appointment.

Recruitment for new ACOD members has been posted on the town website. Jen also posted a recruitment notice on “Andover Mums.” *Action Item: Members were encouraged to think about potential ACOD members.*

Announcements:

Sarah announced that she and Jen will be resigning as co-chairs/members of ACOD effective July 1, 2016 in accordance with their understanding of the terms of their chair positions upon accepting them, as well as increasing family and work issues which are not compatible with being ACOD members at this time. Both encouraged current members to think about who may be interested in filling these positions.

Sarah reminded members about the April 27th regional COD meeting at the Massachusetts

School of Law. ACOD is hosting and as previously mentioned, the April meeting (originally scheduled for the evening of April 27th) will be part of that days' events. *Action Item: Invitations are confirmed to be going out and the Center at Punchard will deliver food. Sarah will cancel the library activity room for April 27th and book the activity room for July 2016 through entire year.*

Adjournment: At 7:32 p.m. Steve made a motion to adjourn and Donna seconded. Unanimously approved.

*Next meeting: March 23rd, 6:30 pm
Memorial Hall Library, Activity Room, Lower Level*

Respectfully Submitted

Susan McKelliget