



ANDOVER HOUSING AUTHORITY

100 Morton Street Andover, Mass. 01810 Tel. 978-475-2365 FAX: 978-475-0313
TDD 1-800-545-1833 X372

ANDOVER HOUSING AUTHORITY (AHA) WAITING LIST OPENING/CLOSING

Notice is hereby given that as of **January 22, 2014** applications will be available to open the two, three, and four bedroom waiting list by lottery for low income FAMILY households for the State Chapter 200 FAMILY Program. All applications returned to the Andover Housing Authority by **February 5, 2014** will become part of the lottery. The Authority will close its 2, 3 and 4-bedroom waiting list at 4:00 p.m. on **February 5, 2014** and will not accept applications after that date. This is not a solicitation for the Section 8 Mobile Voucher Program, or any other state or federal housing program.

Please understand that we do not have vacancies at this time. The purpose of opening the waiting list is to increase the number of people on the two, three and four bedroom waiting list.

Following the closing date for receipt of applications for the lottery, the waiting list will be established by a random order (lottery) regardless of date and time applications are received within the period from **January 22, 2014** until 4:00 p.m. on **February 5, 2014**. The lottery itself will be held on 2-18-14 at 10:00a.m.in the Stowe Court Community Room located at 100 Morton St., Andover, MA right below the AHA Administrative Offices.

All applications will be given equal consideration in this lottery method. Priorities and preferences will be applied according to law and regulations.

The income limits are:

2 persons \$52,000	3 persons \$58,500	4 persons \$65,000
5 persons \$70,200	6 persons \$75,470	7 persons \$80,600
8 persons \$85,800		

Applications will be available starting **January 22, 2015** and thereafter, until **February 5, 2014** at the Andover Housing Authority office at 100 Morton Street, Andover, MA 01810 or by telephone (978) 475-2365 or at www.andoverma.gov/boards/housing. Office hours of the Andover Housing Authority are Mondays, Tuesdays and Wednesdays, from 8:00 a.m. until 4:00 p.m.; Thursdays from 8:00 a.m. until 7:00 p.m. and Fridays, from 8:00 a.m. until 12:00 p.m.

Family Housing
Wait List Opening 1-22-14 Closing 2-5-14
Instructions

When filling out the application, please answer every question to the best of your ability. Incomplete applications will be returned without processing. If you are in need of assistance in completing the application, please call (978) 475-2365. For reasonable accommodations please contact the Andover Housing Authority at (978) 475-2365 or via email at chrisaha@hotmail.com.

Applications may be submitted in person, faxed to the Andover Housing Authority at (978) 475-0313 or emailed to chrisaha@hotmail.com. Application may also be submitted by regular mail and must be postmarked no later than 4:00 p.m. on February 5, 2014 and addressed to the Andover Housing Authority at 100 Morton Street, Andover, MA 01810.

All applications will be processed and a receipt will be sent to you. However, please do not contact the office with inquiries about your status until after 4/11/2014 as it takes time to review every application, input the data into the computer system and send out receipts.

VETERAN'S PREFERENCE- is available in the Family Conventional Housing Development and will be given to families applying for conventional housing if official verification of character and length of service of the veteran is provided with the application.

SPECIAL NEEDS HOUSING – If you or a family member is a handicapped person, you may qualify for a specially designed apartment. You should submit information concerning the nature of your handicap and architectural design feature you require in order to live independently. Please request a Reasonable Accommodation Request Form if necessary.

EMERGENCY HOUSING – If you are homeless, through no fault of your own, you may request an application for Emergency Housing.

Please note that one of the enclosed forms is an Authorization for Release of Information to be signed by all adult applicants.

Equal Opportunity Housing Provider